OCTOBIZ
BY CIMB NIAGA

Transaction
Task List

Task List adalah modul *to-do list* yang menampilkan daftar transaksi berjalan yang memerlukan tindakan pengguna (*Maker/Approver*) sebelum diserahkan ke bank. Pengguna akan melihat dan dapat mengambil tindakan (*Approve, Reject*, atau *Return*) berdasarkan peran yang ditetapkan.

Task List is a to-do list module that displays a list of ongoing transactions that require user action (Maker/Approver) before submission to the bank. Users will see and can take action (Approve, Reject, or Return) based on their assigned role.

03 Individual Action

20 Bulk Action

KEJAR MIMPI

Task List
Individual Action

Approve

Reject

Return

Recall

Remind

KEJAR MIMPI

OCTOBIZ
BY CIMB NIAGA

Task List
Individual Action

Approve

KEJAR MIMPI

LANGKAH

01

APPROVER

Login sebagai **Approver**

*Login as **approver***

1 Isi **Password**

*Input **password***

2 Klik **Proceed**

*Click **Proceed***

LANGKAH

02

APPROVER

1 Arahkan pada menu disamping, **klik** *Task List*

Navigate to side menu, click ***Task List***

2 Klik *Hyperlink* transaksi yang diinginkan

Click ***hyperlink transaction***

LANGKAH

03

APPROVER

Task List > Details

Transaction Status : Pending Approval

Creation Date:
26 Jul 2024 15:12:27 WIB

Reference No.
IDO240726000006210

Transaction Group

Transaction Group
Transfer to Other Banks

Sender Details

From Account
703200963800-IDR ANGIN TOLAK

Payment Mode
Domestic Online

Payment Date
26 Jul 2024

Beneficiary Details

Beneficiary Bank Name
Bank Bumi Arta - 076

Beneficiary Account No.
50490320200

Beneficiary Name
BUMI ARTA TESTING NSICC

Transaction Details

Transaction Currency
IDR - INDONESIA RUPIAH

Amount
12,345.00

Bank Charges
IDR 5,000.00

Other Details

Customer Reference No.
-

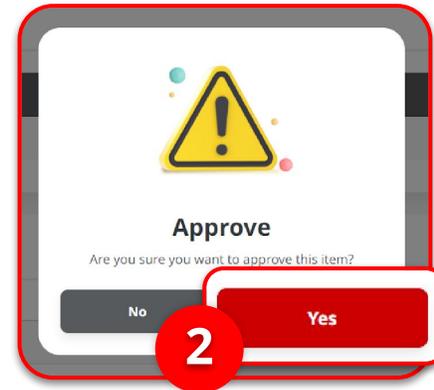Other Payment Details
-

Payment Advice
No Advice

User Activities

User	Activities	Date / Time	Remark
NPMKR - Nabil Maker	Submit	26 Jul 2024 15:12:27 WIB	-

Remark

Remarks
Enter

Maximum 100 characters

Back | Return | **Approve** 1

Approve

Are you sure you want to approve this item?

No | **Yes** 2

Tinjau ulang transaksi yang telah di kirim **Maker**,

Review Transaction

1 Jika sudah sesuai, **klik Approve**

Click Approve

2 Klik **Yes**

Click Yes

OCTOBIZ

BY CIMB NIAGA

LANGKAH

04

APPROVER

Task List > Acknowledgement

Transaction(s) approved

Reference No. : IIA240203000000000   Approved On : 29 Feb 2024 10:17:27 WIB

Status : **Successful**

Note: View details on this item via Transaction Status Inquiry.

Transaction Group

Transaction Group
Transfer within CIMB

Sender Details

From Account
703057606100-IDR ANJAR ASMORO HERYANTO

Payment Mode
Own Account

Payment Date
29 Feb 2024

Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

*Once succeed, system will show the **acknowledgement page***

LANGKAH
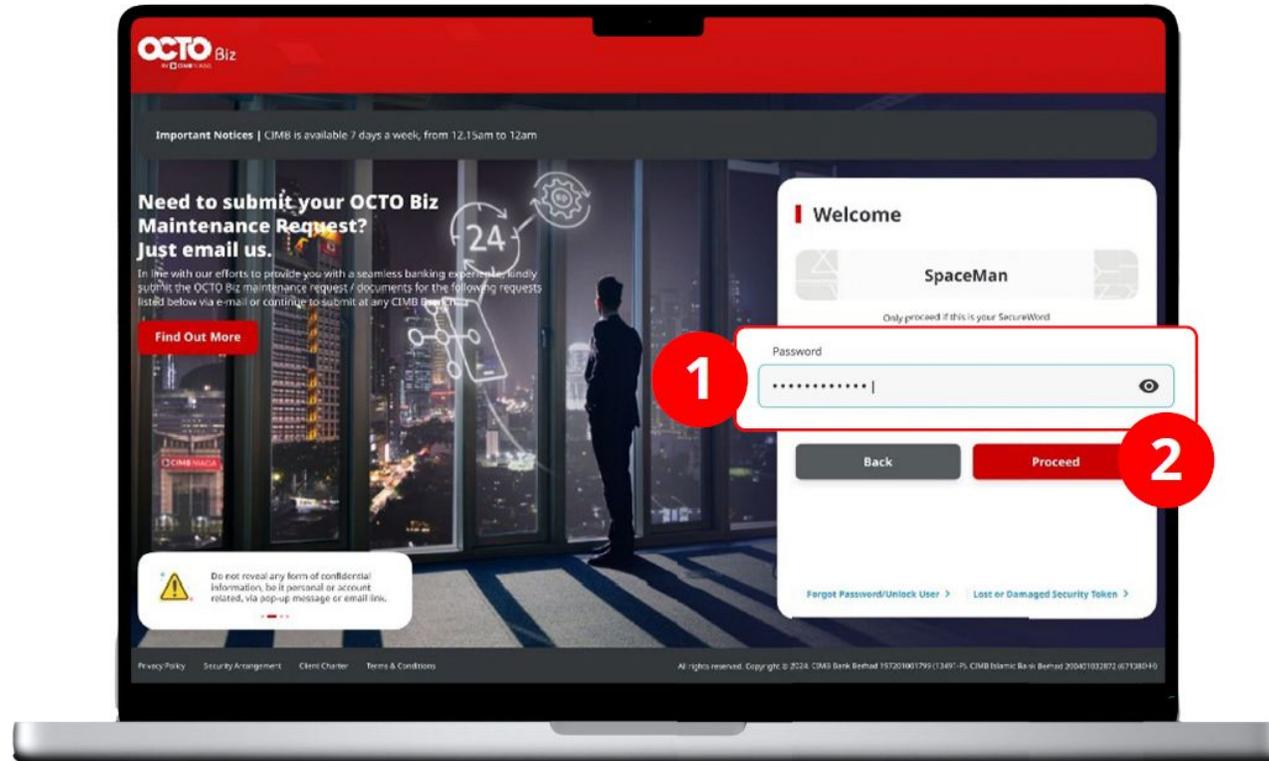
01

APPROVER

Login sebagai ***Approver***

*Login as **approver***

1   Isi ***Password***

     *Input **password***

2   Klik ***Proceed***

     *Click **Proceed***

LANGKAH

02

APPROVER

1 Arahkan pada menu disamping, **klik *Task List***

*Navigate to side menu, click **Task List***

2 Klik ***Hyperlink*** transaksi yang diinginkan

*Click **hyperlink transaction***

LANGKAH

03

APPROVER

Task List > Details

Transaction Status : **Pending Approval**

Creation Date:
26 Jul 2024 15:12:27 WIB

Reference No.
IDO240726000006210

Transaction Group

Transaction Group
Transfer to Other Banks

Sender Details

From Account
703200963800-IDR ANGIN TOLAK

Payment Mode
Domestic Online

Payment Date
26 Jul 2024

Beneficiary Details

Beneficiary Bank Name
Bank Bumi Arta - 076

Beneficiary Account No.
50490320200

Beneficiary Name
BUMI ARTA TESTING NSICC

Transaction Details

Transaction Currency
IDR - INDONESIA RUPIAH

Amount
12,345.00

Bank Charges
IDR 5,000.00

Other Details

Customer Reference No.
-

Other Payment Details
-

Payment Advice
No Advice

User Activities

User	Activities	Date / Time	Remark
NPMKR - Nabil Maker	Submit	26 Jul 2024 15:12:27 WIB	-

Remark

Remarks
Enter
Maximum 100 characters

Back

Reject **1**

⚠️

Reject

Are you sure you want to reject this item?

No | Yes **2**

Tinjau ulang transaksi
yang telah di kirim *Maker*,

*Review **Transaction***

1 Jika **tidak** sesuai,
klik *Reject*

*Click **Reject***

2 Klik *Yes*

*Click **Yes***

OCTOBIZ
BY CIMB NIAGA

LANGKAH

04

APPROVER

Task List > **Acknowledgement**

Request successfully rejected

⊘ **Reference No.:** IDBFAST_ALIAS_REG2306160000000333   🕓 **Rejected on :** 16 Jun 2023 05:26:04 PM

Details

Account No.
1231231234-IDR Industrial ACCT 123

Alias Type
Mobile No.

Alias Name
62819777899992

Print   Done

Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**
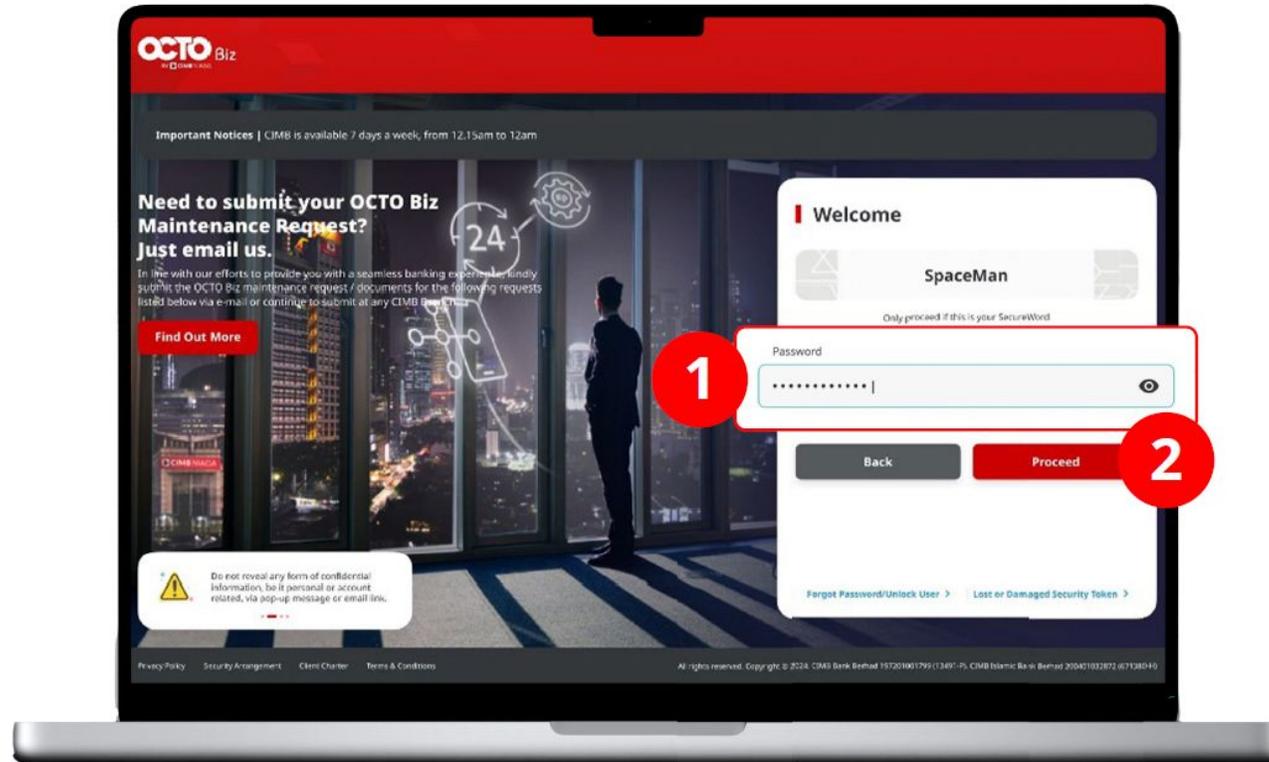
*Once succeed, system will show the **acknowledgement page***

OCTOBIZ
BY CIMB NIAGA

Task List
Individual Action

Return

KEJAR MIMPI

LANGKAH

01

APPROVER

Login sebagai ***Approver***

*Login as **approver***

1 Isi ***Password***

*Input **password***

2 Klik ***Proceed***

*Click **Proceed***

LANGKAH

02

APPROVER

1 Arahkan pada menu disamping, **klik _Task List_**

Navigate to side menu, click **Task List**

2 Klik **_Hyperlink_** transaksi yang diinginkan

Click **hyperlink transaction**

LANGKAH

03

APPROVER

Task List > Details

Transaction Status : **Pending Approval**

Creation Date: **26 Jul 2024 15:12:27 WIB**	Reference No. **IDO240726000006210**

Transaction Group

Transaction Group
Transfer to Other Banks

Sender Details

From Account **703200963800-IDR ANGIN TOLAK**	Payment Mode **Domestic Online**	Payment Date **26 Jul 2024**

Beneficiary Details

Beneficiary Bank Name **Bank Bumi Arta - 076**	Beneficiary Account No. **50490320200**	Beneficiary Name **BUMI ARTA TESTING NSICC**

Transaction Details

Transaction Currency **IDR - INDONESIA RUPIAH**	Amount **12,345.00**	Bank Charges **IDR 5,000.00**

Other Details

Customer Reference No. -	Other Payment Details -	Payment Advice **No Advice**

User Activities

User	Activities	Date / Time	Remark
NPMKR - Nabil Maker	Submit	26 Jul 2024 15:12:27 WIB	-

Remark

Remarks

Enter

Maximum 100 characters

Back

Return **1**

Reject

Are you sure you want to reject this item?

No   Yes   **2**

Return ✕

Remark (applies to all selected items) *

Not complete   **3**

Maximum 100 characters

Cancel   Confirm   **4**

Tinjau ulang transaksi yang telah di kirim **Maker**,

*Review **Transaction***

1 Jika Transaksi Tidak sesuai, **klik *Return***

*If the Transaction **doesn't match**, click **Return***

2 Klik **Yes**

*Click **Yes***

3 Masukkan **Remarks**

*Input **Remarks***

4 Klik **Confirm**

*Click **Confirm***

OCTOBIZ
BY CIMB NIAGA

LANGKAH

04

APPROVER

Task List > Acknowledgement

Request successfully returned

⊘ Reference No.: IDBFAST_ALIAS_REG2306190000000346   🕐 Returned on : 19 Jun 2023 10:49:01 AM

Details

Account No.
222333333-IDR GL ACCT 03

Alias Type
Mobile No.

Alias Name
628123456598988

Print   Done

Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

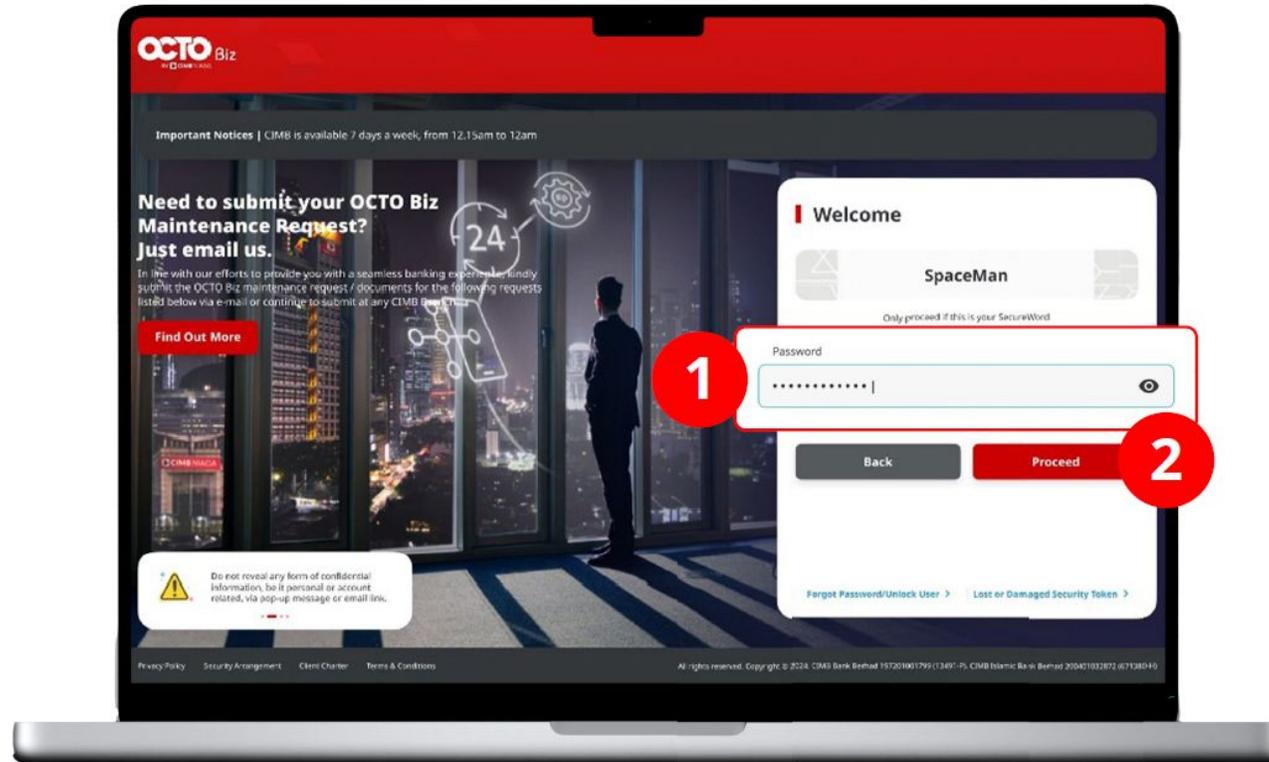*Once succeed, system will show the **acknowledgement page***

LANGKAH

01

APPROVER

Login sebagai ***Approver***

*Login as **approver***

1 Isi ***Password***

*Input **password***

2 Klik ***Proceed***

*Click **Proceed***

LANGKAH

02

MAKER

1 Arahkan pada menu disamping, **klik *Task List***

*Navigate to side menu, click **Task List***

2 Klik ***Hyperlink*** transaksi yang diinginkan

*Click **hyperlink transaction***

LANGKAH

03

MAKER

Task List > Details

Transaction Status : Pending Approval

Creation Date	Reference No.
26 Jul 2024 15:12:27 WIB	IDO240726000006210

Transaction Group

Transaction Group
Transfer to Other Banks

Sender Details

From Account	Payment Mode	Payment Date
703200963800-IDR ANGIN TOLAK	Domestic Online	26 Jul 2024

Beneficiary Details

Beneficiary Bank Name	Beneficiary Account No.	Beneficiary Name
Bank Bumi Arta - 076	50490320200	BUMI ARTA TESTING NSICC

Transaction Details

Transaction Currency	Amount	Bank Charges
IDR - INDONESIA RUPIAH	12,345.00	IDR 5,000.00

Other Details

Customer Reference No.	Other Payment Details	Payment Advice
-	-	No Advice

User Activities

User	Activities	Date / Time	Remark
NPMKR - Nabil Maker	Submit	26 Jul 2024 15:12:27 WIB	-

Remark

Remarks
Enter
Maximum 100 characters

Back | **Recall** (1)

Recall

Are you sure you want to recall this item?

No | Yes (2)

Date / Time
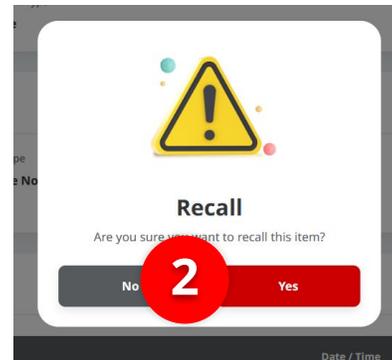
Tinjau ulang transaksi
yang telah di kirim *Maker*,

Review Transaction

1   Klik *Recall*

   Click Recall

2   Klik *Yes*

   Click Yes

OCTOBIZ
BY CIMB NIAGA

LANGKAH

04

MAKER

Task List > **Acknowledgement**

Request successfully recalled

Reference No.: IDBFAST_ALIAS_REG2306160000000330   Recalled on : 16 Jun 2023 04:11:35 PM

Details

Account No.
1111999993-IDR GL ACCT 20C

Alias Type
Mobile No.

Alias Name
628123456598988

Print   Done

Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

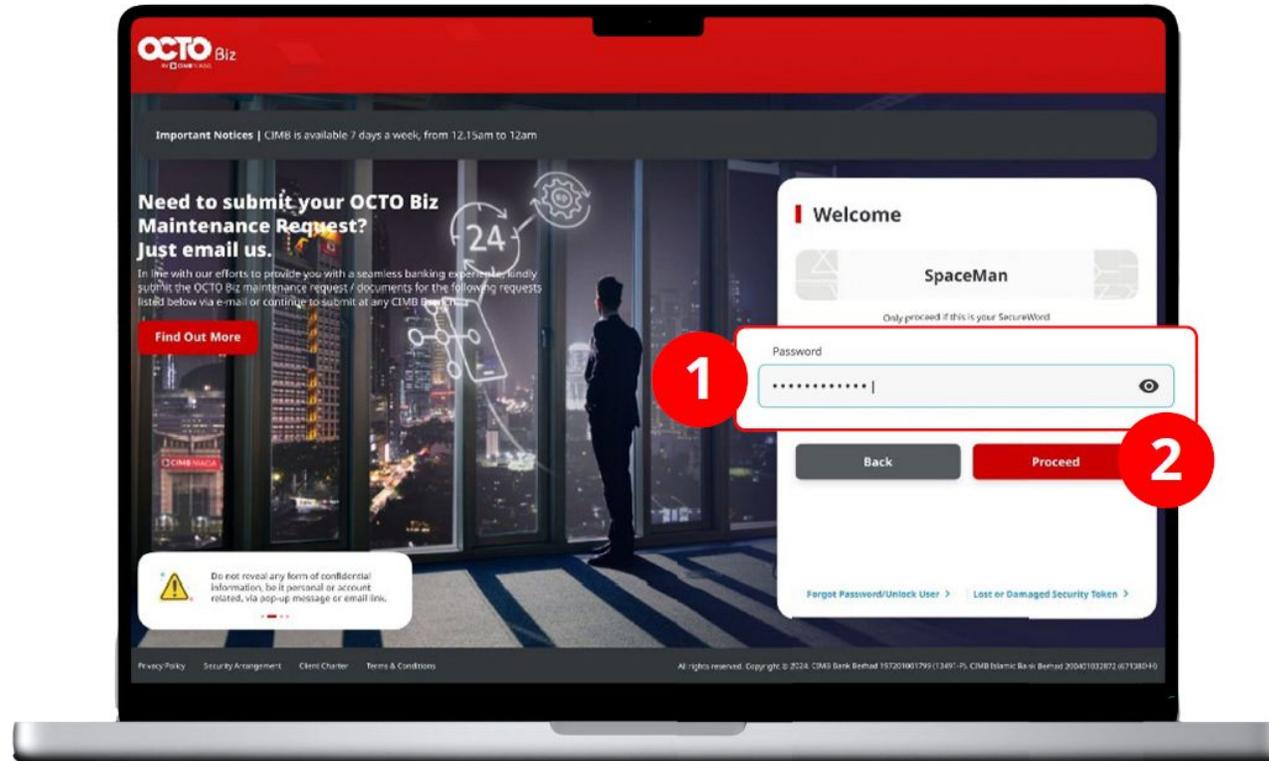*Once succeed, system will show the **acknowledgement page***

Task List

Individual Action

Remind

LANGKAH

01

MAKER

Login sebagai **Maker**

*Login as **Maker***

1   Isi **Password**

     *Input **password***

2   Klik **Proceed**

     *Click **Proceed***

LANGKAH

02

MAKER

1 Arahkan pada menu disamping, **klik *Task List***

*Navigate to side menu, click **Task List***

2 Klik ***Hyperlink*** transaksi yang diinginkan

*Click **hyperlink transaction***

LANGKAH

03

MAKER

Task List > Details

Transaction Status : Pending Approval

Creation Date	Reference No.	File Reference No.
28 Apr 2025 14:16:21 WIB	IDB250428000000035	IFL250428000000080

Transaction Group

Transaction Group	File Name	File Format
Bulk Payment	SKN - Payment Advice-2.csv	SKN CSV Non-Encrypted
Single Debit Flag	Auto Retry	
No	No	

Sender Details

From Account	Payment Mode	Payment Date
701186157500-IDR ARTVRSOKULIY	SKN	28 Apr 2025

2 item(s)

Reference No.	Beneficiary Account No.	Beneficiary Bank Name	Beneficiary Name	Amount	Bank Charges	Status	Reason
		Total Amount **IDR 1,100,000.00**	Total Charges **IDR 5,800.00**				

Note
- Please submit transaction before 12:00 AM on a business day. Transactions approved past cut-off-time will be executed during office hours.
- Please be aware that charges displayed are indicative and are subject to change by the Bank without prior notice. The charges displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed in Transaction History after the Bank has executed the transaction(s).

User Activities

User	Activities	Date / Time	Remark
MAKER1 - maker1	Submit	28 Apr 2025 14:16:21 WIB	-

Remark

Remarks
Enter
Maximum 100 characters

Back

1 Remind   Recall

Remind

Do you want to send reminder to authoriser for this item?

No   **2** Yes
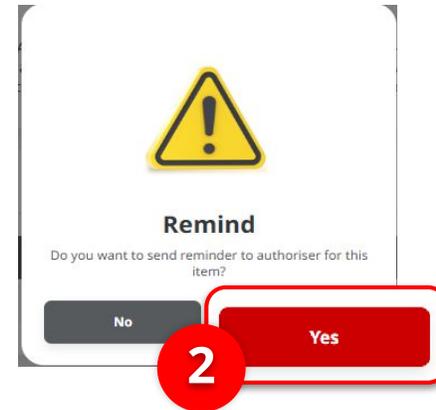
Tinjau ulang transaksi yang telah dibuat

*Review **Transaction***

1 Jika sudah sesuai, **klik Remind**

*Click **Remind***

2 Klik **Yes**

*Click **Yes***

LANGKAH

04

MAKER

Task List > Acknowledgement

Reminder has been sent successfully ✓

⊘ **Reference No. :** IDB250428000000035 ⊘ **Submitted On :** 28 Apr 2025 14:16:21 WIB

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

Transaction Group

Transaction Group	File Name	File Format
Bulk Payment	**SKN - Payment Advice-2.csv**	**SKN CSV Non-Encrypted**
Single Debit Flag	Auto Retry	
No	**No**	

Sender Details

From Account	Payment Mode	Payment Date
701186157500-IDR ARTVRSOKULIY	**SKN**	**28 Apr 2025**

2 item(s)

Reference No. ⇕	Beneficiary Account No. ⇕	Beneficiary Bank Name ⇕	Beneficiary Name ⇕	Amount ⇕	Bank Charges ⇕	Status ⇕	Reason ⇕
		Total Amount **IDR 1,100,000.00**	Total Charges **IDR 5,800.00**				

Note
- Please submit transaction before 12:00 AM on a business day. Transactions approved past cut-off-time will be executed during office hours.
- Please be aware that charges displayed are indicative and are subject to change by the Bank without prior notice. The charges displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed in Transaction History after the Bank has executed the transaction(s).

[Print] [Done]

Sistem akan menampilkan **halaman Acknowledgement**

*System will show the **acknowledgement page***

OCTOBIZ
BY CIMB NIAGA

Task List

Bulk Action

Approve

Reject

Return

Recall

Task List

Bulk Action

Approve

LANGKAH

01

APPROVER

Login sebagai **Approver**

Login as **approver**

1   Isi **Password**

     Input **password**

2   Klik **Proceed**

     Click **Proceed**

LANGKAH

02

APPROVER

1 Arahkan pada menu disamping, **klik** *Task List*

Navigate to side menu, click ***Task List***

2 Klik *Hyperlink* transaksi yang diinginkan

Click ***hyperlink transaction***

3 Klik *Approve Selected*

Click ***Approve Selected***

LANGKAH

03
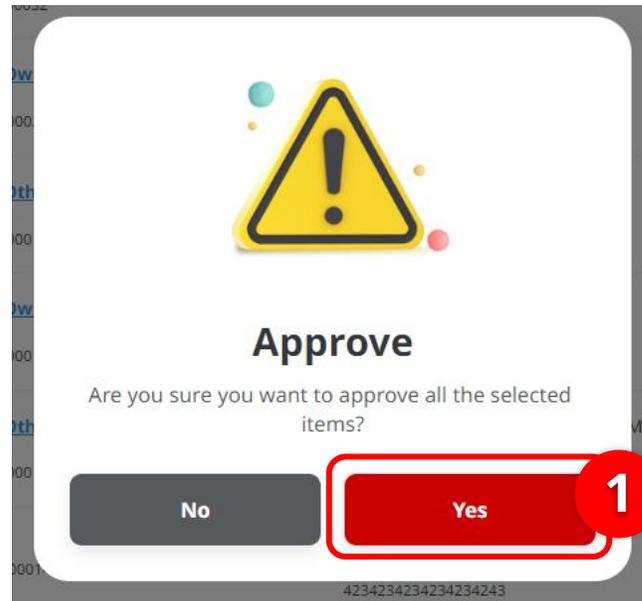
APPROVER

1 Klik **Approve**

*Click **Approve***

LANGKAH

04

APPROVER

Task List > Acknowledgement

Transaction(s) approved

2 item(s)

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

Transaction Type Reference No.	Amount Payment Date	Beneficiary Bank Account No.	Beneficiary Name	Account Nickname Account No.	Status	Reason
Transfer to Other Banks IRT240229000000001	IDR 120,023,000.00 29 Feb 2024	BANK DANAMON INDONESIA 1234567890987654321	Testing1	ANJAR ASMORO HERYANTO 703057606100-IDR	Successful	-
Transfer to Other Banks IRT240229000000002	IDR 120,023,000.00 29 Feb 2024	BANK DANAMON INDONESIA 1234567890987654321	Testing1	ANJAR ASMORO HERYANTO 703057606100-IDR	Successful	-

Print   **Done**

Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

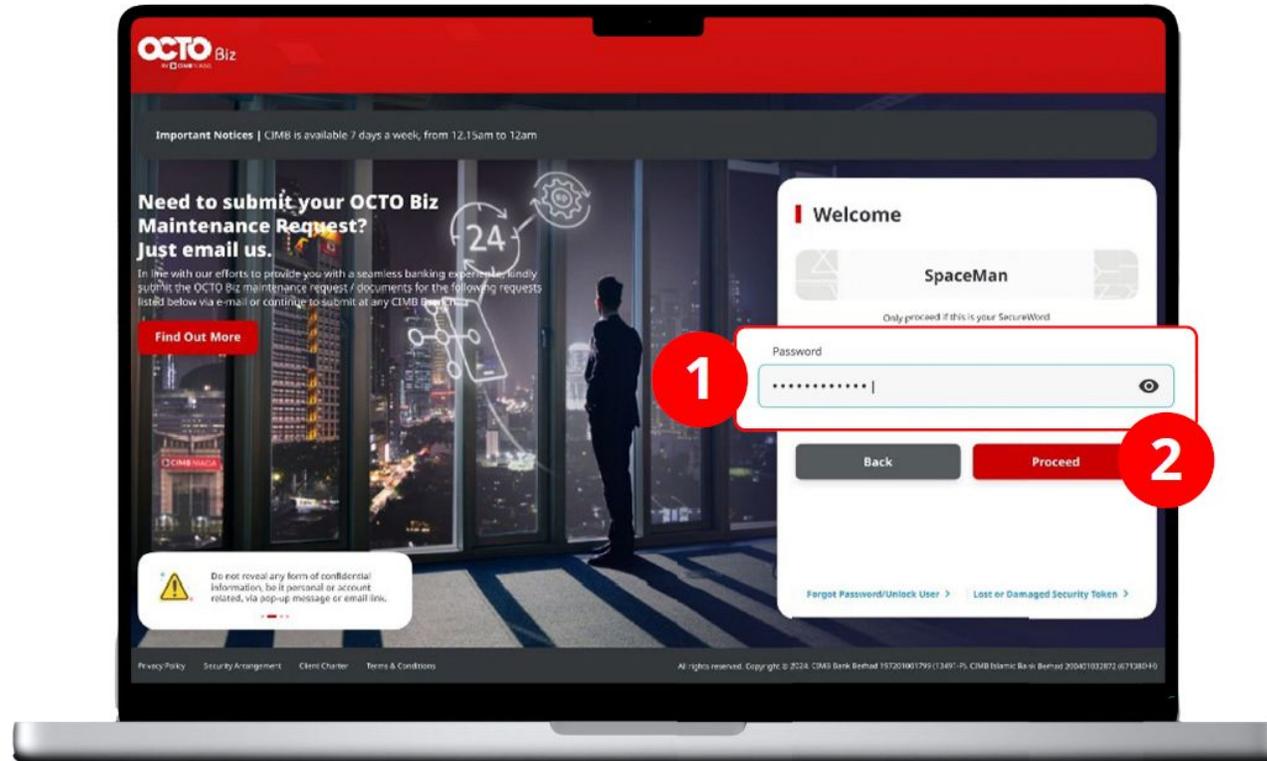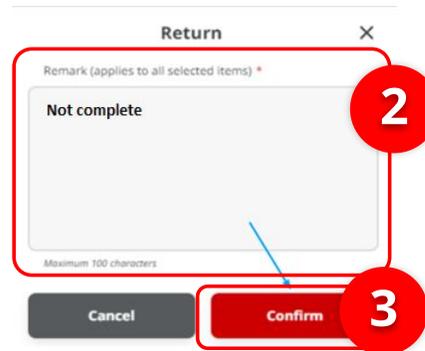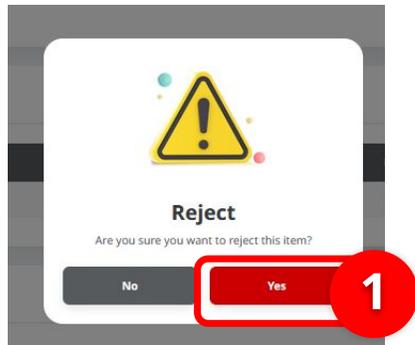*Once succeed, system will show the **acknowledgement page***

OCTOBIZ
BY CIMB NIAGA

Task List

Bulk Action

Reject

KEJAR MIMPI

LANGKAH

01

APPROVER

Login sebagai **Approver**

*Login as **approver***

1   Isi **Password**

     *Input **password***

2   Klik **Proceed**

     *Click **Proceed***

LANGKAH

02
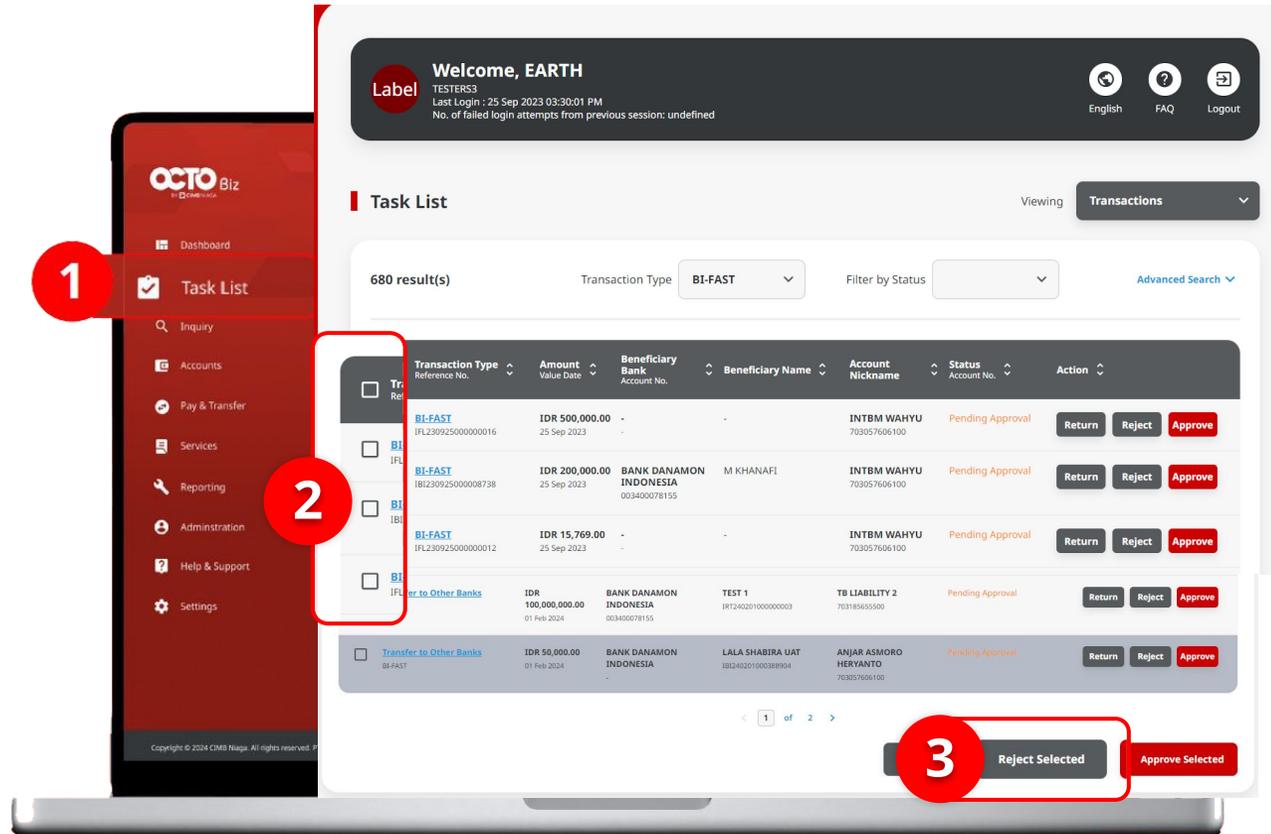
APPROVER

1 Arahkan pada menu disamping, **klik** *Task List*

Navigate to side menu, click *Task List*

2 Klik *Hyperlink* transaksi yang ingin di *Reject*

Click *hyperlink transaction to* *Reject*

3 Klik *Reject Selected*

Click *Reject Selected*

LANGKAH

03

APPROVER

1 Klik **Yes**

*Click **Yes***

2 Masukkan **Remarks**

*Input **Remarks***

3 Klik **Confirm**

*Click **Confirm***

LANGKAH

04

APPROVER

Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

*Once succeed, system will show the **acknowledgement page***

OCTOBIZ
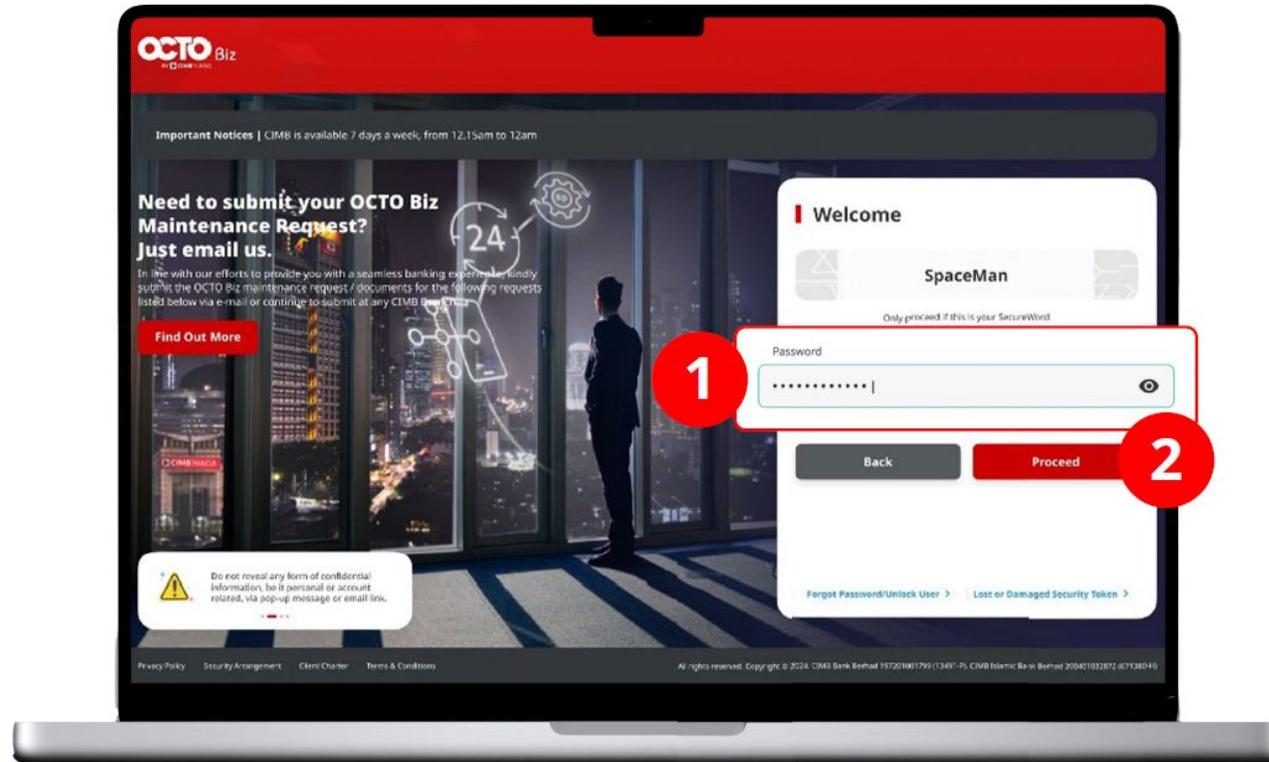BY CIMB NIAGA

Task List

Bulk Action

Return

LANGKAH

01

APPROVER

Login sebagai **Approver**

*Login as **approver***

1   Isi **Password**

      *Input **password***

2   Klik **Proceed**

      *Click **Proceed***

LANGKAH

02

APPROVER

1 Arahkan pada menu disamping, **klik *Task List***

*Navigate to side menu, click **Task List***

2 Klik ***Hyperlink*** transaksi yang ingin di ***Return***
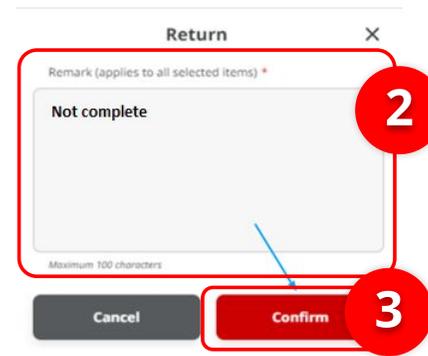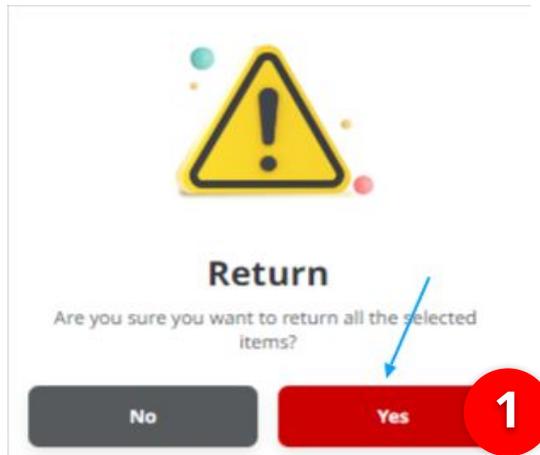
*Click **hyperlink transaction to Return***

3 Klik ***Return Selected***

*Click **Return Selected***

LANGKAH

03

APPROVER

Return

Are you sure you want to return all the selected items?

No | Yes **1**

Return ✕

Remark (applies to all selected items) *

Not complete **2**

Maximum 100 characters

Cancel | Confirm **3**

---

1 Klik **Yes**

*Click **Yes***

2 Masukkan **Remarks**

*Input **Remarks***

3 Klik **Confirm**

*Click **Confirm***

LANGKAH

04

APPROVER

Task List > Acknowledgement

Transaction(s) returned

2 item(s)

Transaction Type Reference No.	Amount Value Date	Beneficiary Bank Account No.	Beneficiary Name	Account Nickname Account No.	Reason
Stop Payment IIT231108000000001	**151,514.00** 13 Nov 2023	**CIMB Niaga** 800000332500	ANJAR ASMORO HERYANTO	**ANJAR ASMORO HERYANTO** 703057606100-IDR	Not complete
Stop Payment IBI231108000212224	**50,127.00** 16 Nov 2023	**BANK MESTIKA** -	AGRO JAYA PERDANA PT	**ANJAR ASMORO HERYANTO** 703057606100-IDR	Not complete

Print   **Done**

Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

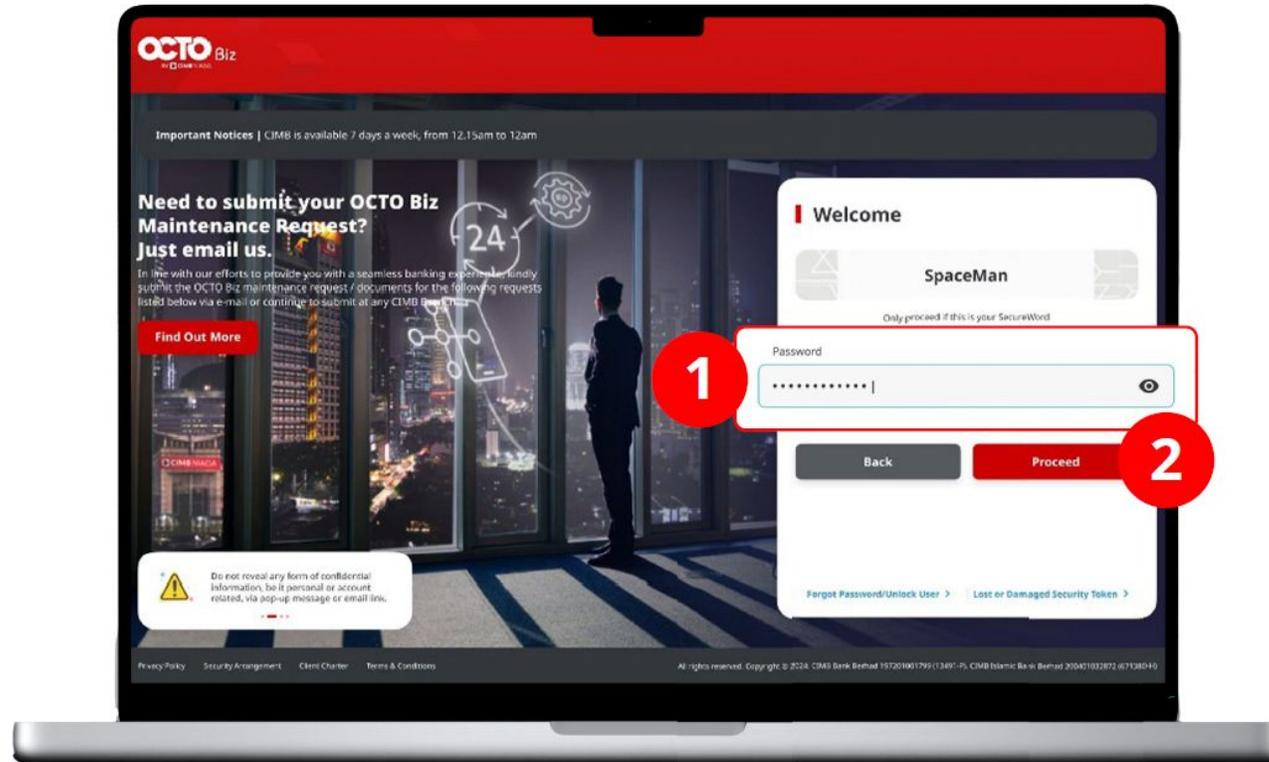*Once succeed, system will show the **acknowledgement page***
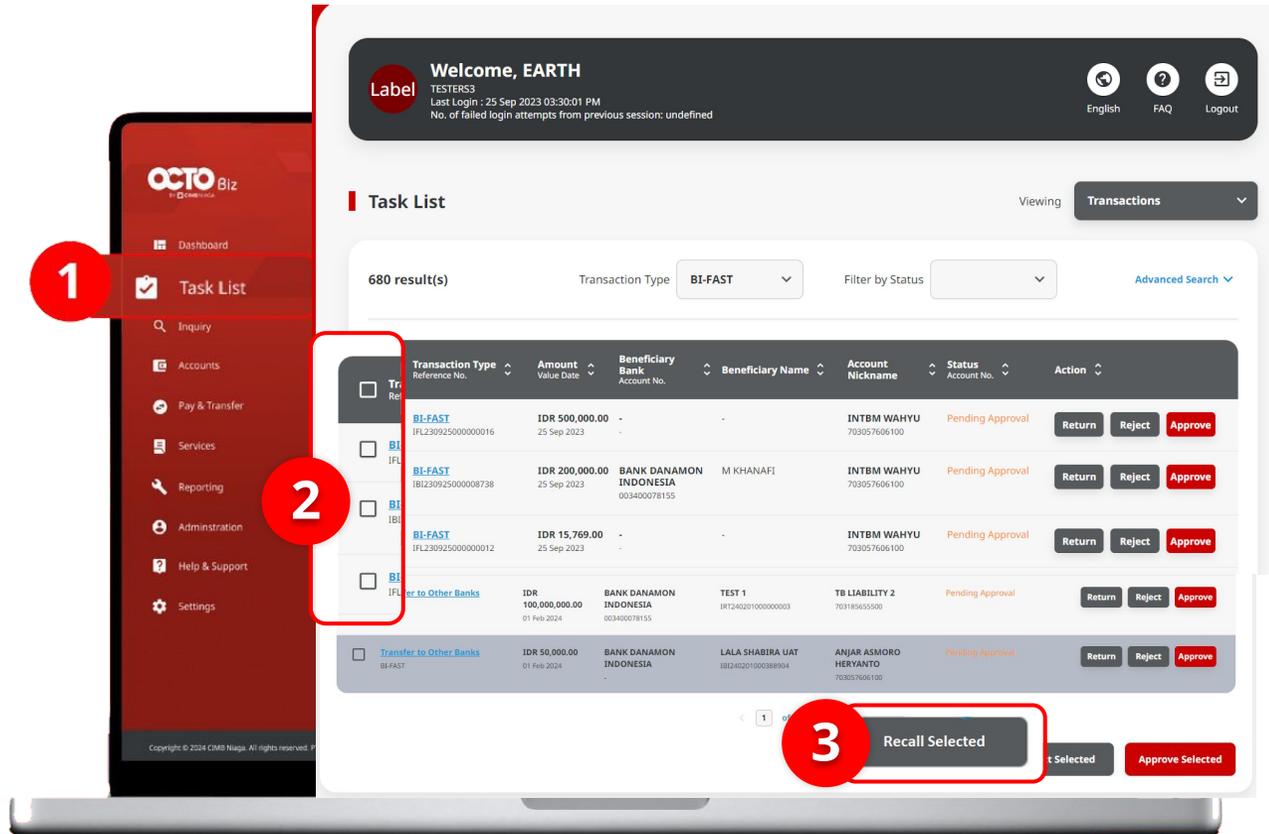
Task List

Individual Action

Recall

LANGKAH

01

MAKER

Login sebagai ***Approver***

*Login as **approver***

1 Isi ***Password***

*Input **password***

2 Klik ***Proceed***

*Click **Proceed***

LANGKAH

02

MAKER

1 Arahkan pada menu disamping, **klik *Task List***

*Navigate to side menu, click **Task List***

2 Klik ***Hyperlink*** transaksi yang ingin di ***Recall***
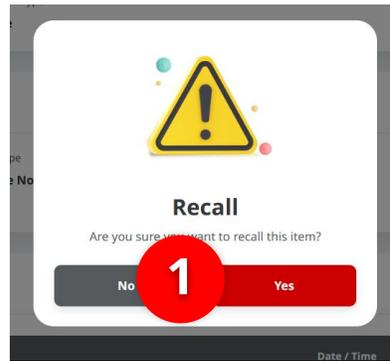
*Click **hyperlink transaction to Recall***

3 Klik ***Recall Selected***

*Click **Recall Selected***

LANGKAH

03

MAKER

1 Klik **Yes**

*Click **Yes***

LANGKAH

04

MAKER

Task List > Acknowledgement

Task(s) recalled

1 item(s)

Product/Function Reference No.	Action Type	Code	Description	Provider	Reason
BI-FAST Alias Maintenance 107230920000000034	Edit	BFAST_ALIAS_MT	BI-FAST Alias Maintenance	MAKER7	-

Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

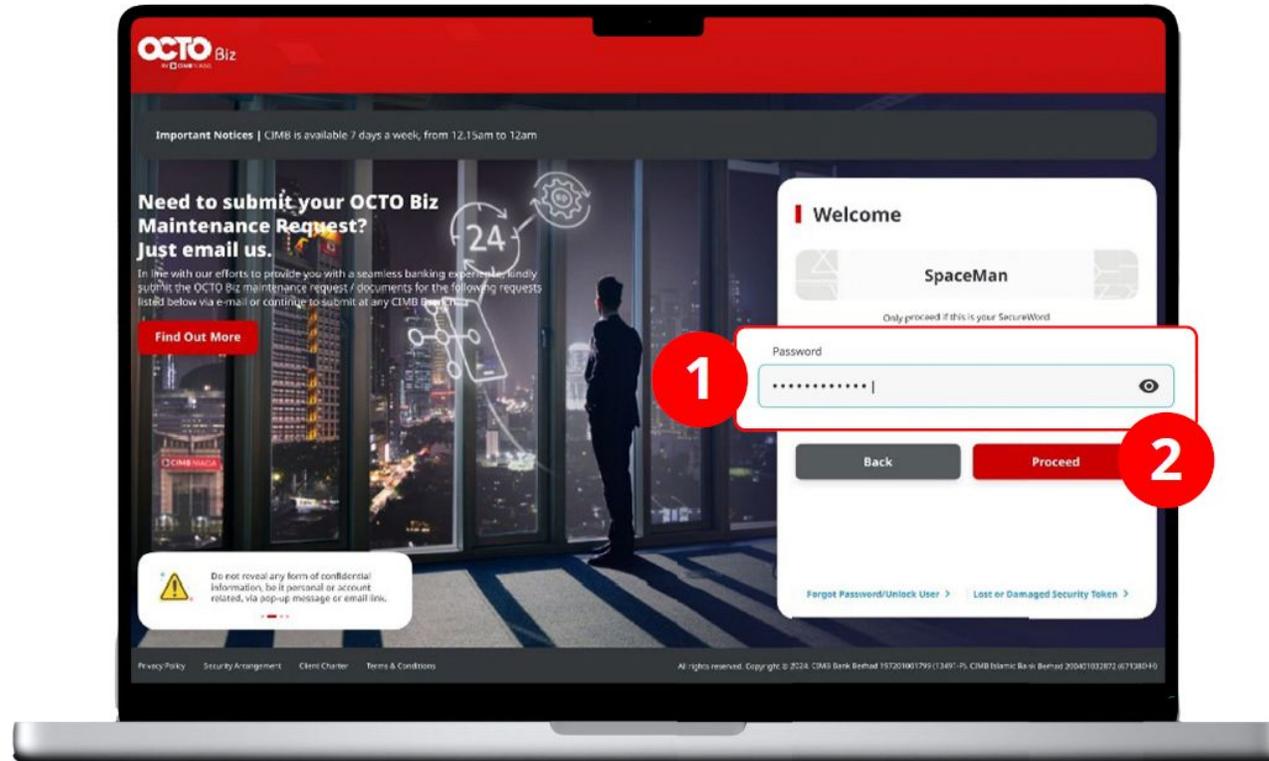*Once succeed, system will show the **acknowledgement page***
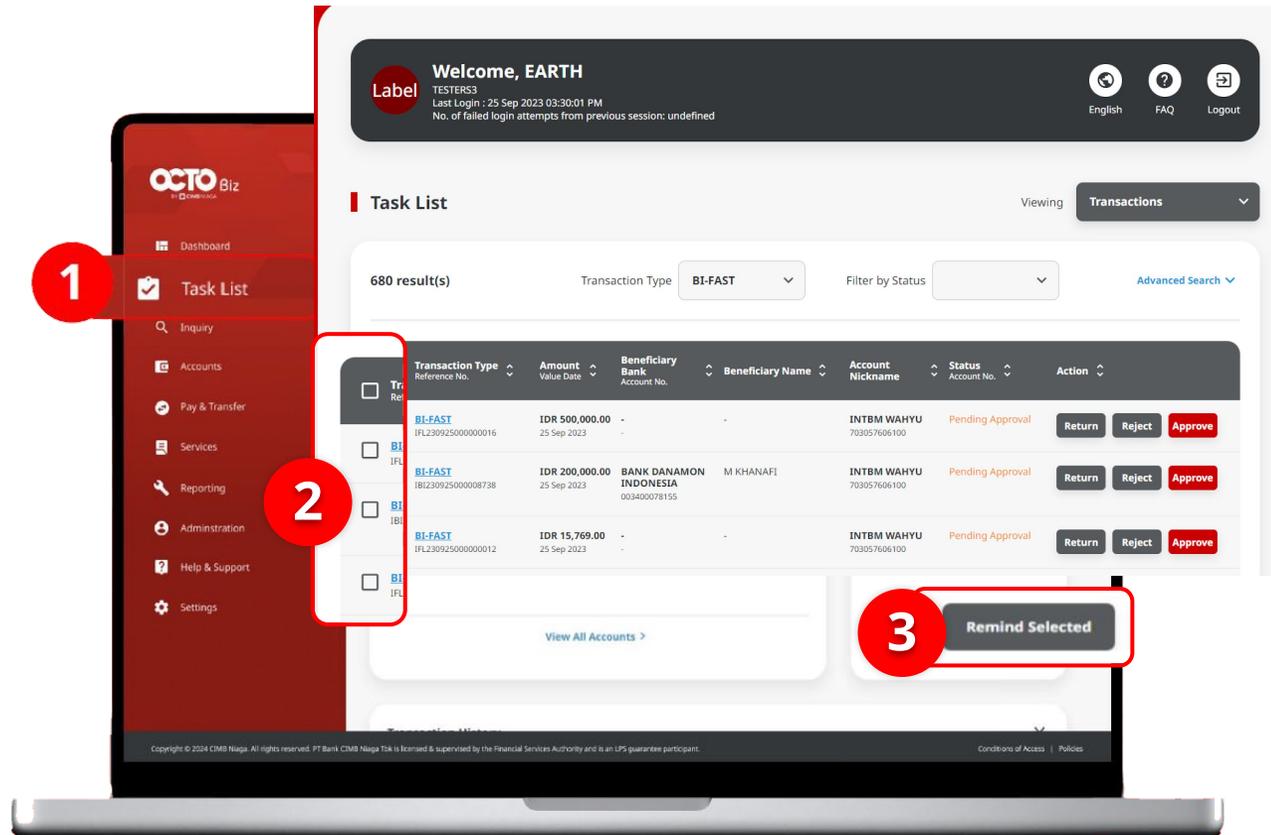
Task List

Bulk Action

Remind

LANGKAH

01

MAKER

Login sebagai **Maker**

*Login as **Maker***

1 Isi **Password**

*Input **password***

2 Klik **Proceed**

*Click **Proceed***

LANGKAH

02

MAKER

1 Arahkan pada menu disamping, **klik** *Task List*

*Navigate to side menu, click **Task List***

2 Klik *Hyperlink* transaksi yang ingin di *Remind*
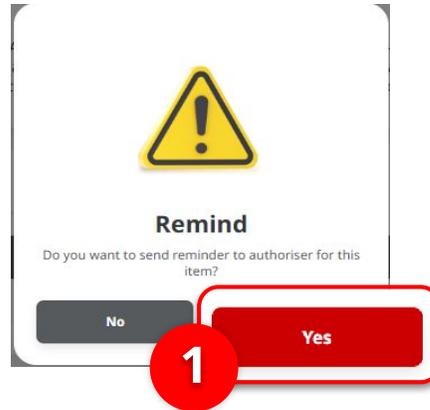
*Click **hyperlink transaction to Remind***

3 Klik *Remind Selected*

*Click **Remind Selected***

LANGKAH

03

MAKER

Remind

Do you want to send reminder to authoriser for this item?

No   Yes

1

1 Klik **Yes**

*Click **Yes***

LANGKAH

04

MAKER

Task List > Acknowledgement

Reminder has been sent successfully ✓

2 item(s)

Transaction Group / Payment Mode	From Account / File Reference No. / Account No.	Beneficiary Name / File Name / Reference No.	Beneficiary Bank / Account No. / Billing ID	Amount / Payment Date	Status	Reason
Transfer to Other Banks / SKN	ARTVRSOKULIY / 701186157500	HAPITS / ISK250425000000012	BANK PANIN / 1005004455	IDR 1,000,000.00 / 25 Apr 2025	Pending Approval	-
Bulk Payment / Domestic Online	IFL250425000000076 / -	Bulk_DO 1.csv / IDB250425000000044	- / -	IDR 40,010.00 / 25 Apr 2025	Pending Approval	-

Print   Done

Sistem akan menampilkan **halaman Acknowledgement**

*System will show the **acknowledgement page***