



OCTOBIZ

Transaction

In-house Foreign Transfer

Mobile

TUTORIALOCTOBIZ2025

KEJAR MIMPI

Transaction

In-house Foreign Transfer

Transaction - In-house Foreign Transfer adalah modul untuk melakukan pembuatan FCY Inhouse Transfer / Own Account tanpa dokumen, dengan dokumen existing, dan dengan dokumen baru

Transaction - In-house Foreign Transfer is a module to create and do FCY Inhouse Transfer/ Own Account without document, with existing document, with new document.

05

**Create
Transaction**

34

**Approve
Transaction**

Item Penting

Item	Deskripsi
Exchange Rate	<ol style="list-style-type: none"> Akan ditampilkan hanya jika <ul style="list-style-type: none"> - source account (LCY) - transaction currency (FCY) - source account (FCY) - transaction currency (FCY) cross currency. Akan memiliki opsi jika : 'Counter Rate'(LCY-FCY atau FCY-FCY Cross) atau 'Contract Rate' (hanya LCY-FCY) Akan memiliki Bagian jumlah Equivalent dan otomatis di kalkulasi oleh Host dan ditampilkan sistem. Sistem akan membuat jumlah equivalent dengan currency yang sesuai dengan akun SOF.
SIMODIS	<p>Diperlukan untuk transaksi:</p> <ul style="list-style-type: none"> • IMPORT • PEMBAYARAN DI MUKA (ADVANCE PAYMENT) - DIBAYAR PENUH • PEMBAYARAN DI MUKA (ADVANCE PAYMENT) - DIBAYAR SEBAGIAN
LLD Info	Hal ini diperlukan jika transaksi sama dengan atau lebih dari USD 100,000
Underlying Documents	<ol style="list-style-type: none"> Untuk LCY- FCY, transaksi dibawah <i>threshol</i> (<100.000) USD dalam 1 bulan, <i>User</i> tidak perlu menggunakan <i>underlying docs</i>. Untuk status, untuk membuat underlying docs dan wajib jika jumlah transaksi di input oleh nasabah telah melampaui jumlah ambang batas FX yang tersisa dari host atau jumlah transaksi > USD 100,000.00. Untuk FCY-FCY Cross currency - Jika jumlah transaksi > USD 100,000.00, nasabah harus mengisi di underlying documents. Untuk didalam negeri sistem akan menampilkan pengecekan kesamaan LLD jika proses pengecekan gagal perlu underlying documents. Opsi Underlying documents: <ol style="list-style-type: none"> Memilih dokumen existing : Memiliki dokumen yang tersedia dan telah di submit sebelumnya New Underlying documents : untuk mengizinkan konsumen submit dokumen bersama dengan proses transaksi. Proses ini memerlukan verifikasi lanjutan dari Bank.

Important Items

Item	Description
Exchange Rate	<ol style="list-style-type: none"> Will show only if: <ul style="list-style-type: none"> source account (LCY) - transaction currency (FCY) source account (FCY) - transaction currency (FCY) cross currency. Will had option if: 'Counter Rate'(LCY-FCY or FCY-FCY Cross) or 'Contract Rate' (only LCY-FCY) The equivalent amount will be automatically calculated by the host and displayed by the system. The system will create an equivalent amount in the currency corresponding to the SOF account.
SIMODIS	<p>Required for Transaction:</p> <ul style="list-style-type: none"> IMPORT ADVANCE PAYMENT - FULLY PAID ADVANCE PAYMENT - PARTIALLY PAID
LLD Info	This is required if the transaction is equal to or more than USD 100,000.
Underlying Documents	<ol style="list-style-type: none"> For LCY-FCY transactions below the threshold (<100,000 USD) within a month, users do not need to use underlying documents. For status, creating underlying documents is mandatory if the transaction amount entered by the customer exceeds the remaining FX threshold from the host or the transaction amount is >100,000.00 USD. For FCY-FCY Cross Currency - If the transaction amount is >100,000.00 USD, customers must complete the underlying documents. For domestic transactions, the system will display a LLD similarity check; if the check fails, underlying documents are required. Underlying Documents Options: <ol style="list-style-type: none"> Select existing documents: Have documents available and previously submitted. New Underlying Documents: Allows customers to submit documents along with the transaction process. This process requires further verification from the bank.

Item Penting

Penanganan Tambahan ACCD:

1. Untuk mendapatkan penanganan tambahan atas biaya yang ditanggung oleh opsi berdasarkan jumlah transaksi *currency* yang dipilih
2. N/A berarti tidak akan ditampilkan sebagai opsi
3. Daftar *currency* yang akan mendapatkan penanganan khusus seperti pada tabel di samping

Transaction amount currency	Charges Borne By		
	BEN	SHA	OUR
HKD	Yes	N/A	N/A
MYR	N/A	N/A	Yes
SGD	Yes	N/A	Yes
CNY	Yes	Yes	Yes
THB	Yes	Yes	Yes
GBP	Yes	N/A	Yes
USD	Yes	Yes	Yes
EUR	Yes	N/A	Yes
AUD	Yes	N/A	Yes
JPY	Yes	Yes	Yes
SAR	Yes	N/A	Yes
CHF	Yes	N/A	N/A
CAD	Yes	N/A	N/A
NZD	Yes	N/A	N/A

Important Items

Additional ACCD Handling:

1. To get additional handling for costs covered by the option based on the selected currency transaction amount.
2. N/A means it will not be displayed as an option.
3. List of currencies that will receive special handling as shown in the table here

Transaction amount currency	Charges Borne By		
	BEN	SHA	OUR
HKD	Yes	N/A	N/A
MYR	N/A	N/A	Yes
SGD	Yes	N/A	Yes
CNY	Yes	Yes	Yes
THB	Yes	Yes	Yes
GBP	Yes	N/A	Yes
USD	Yes	Yes	Yes
EUR	Yes	N/A	Yes
AUD	Yes	N/A	Yes
JPY	Yes	Yes	Yes
SAR	Yes	N/A	Yes
CHF	Yes	N/A	N/A
CAD	Yes	N/A	N/A
NZD	Yes	N/A	N/A

Foreign Transfer

Create Transaction

Foreign Currency to Foreign Currency

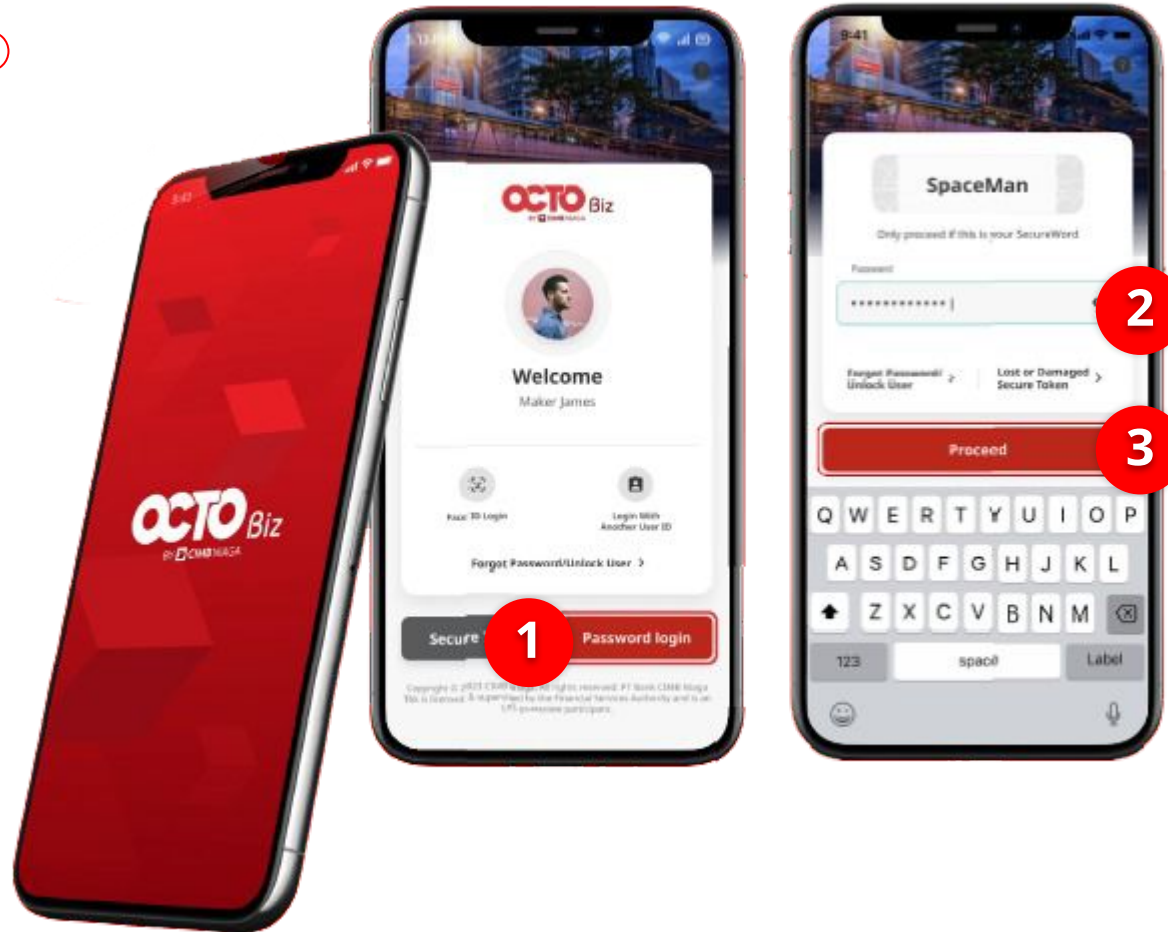
Transaksi menggunakan **foreign currency** ke rekening **Foreign Currency lain**

*Transactions using **foreign currency** to **other foreign Currency accounts***

LANGKAH

01

MAKER

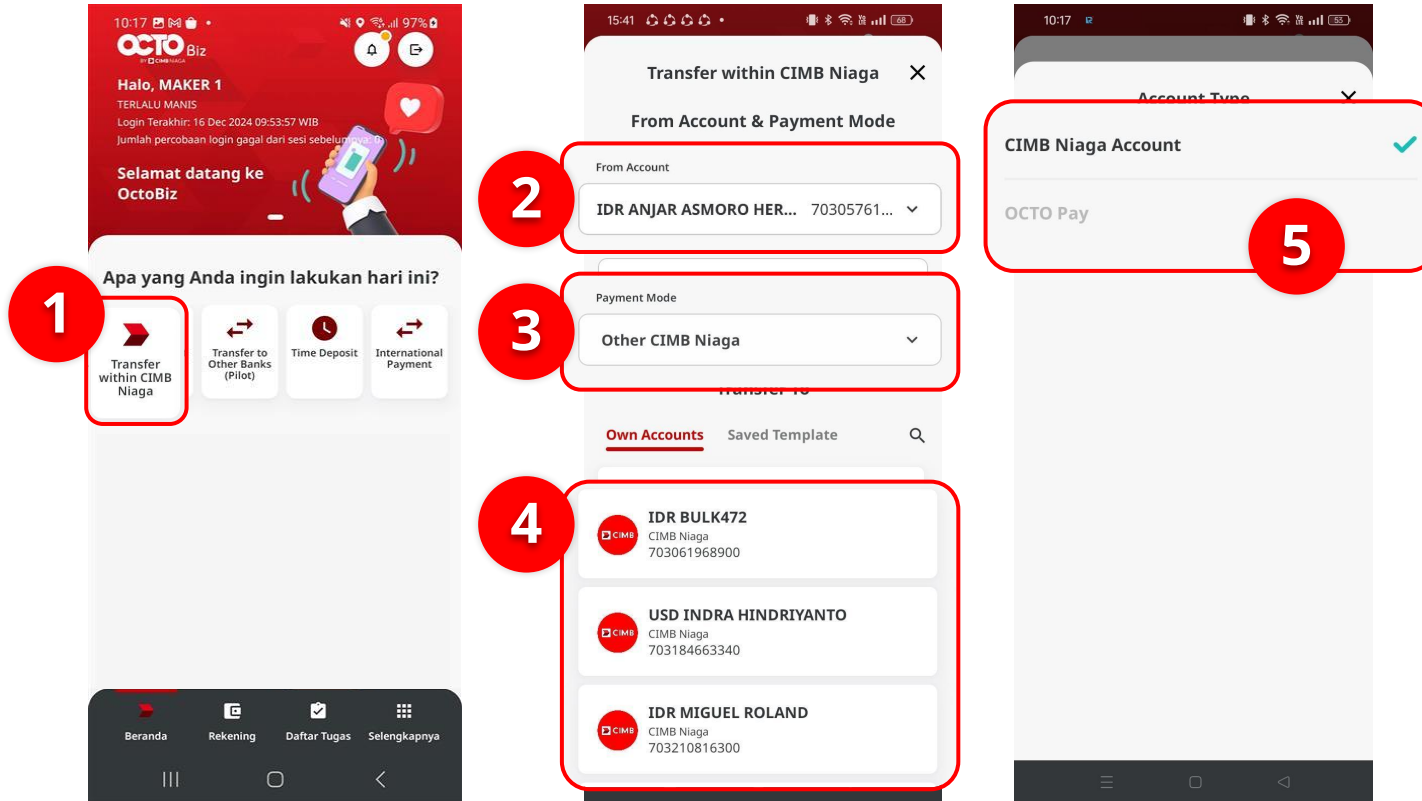


- 1** Klik **Password Login**
Click Password Login
- 2** Masukan **Password**
Input Password
- 3** Klik **Proceed**
Click Proceed

LANGKAH

02

MAKER



Cross FCY | In-house Foreign Transfer

Menu: Transfer within CIMB

1 Klik **Transfer within CIMB**

Click Transfer within CIMB

2 Pilih **From Account** dan Pilih **Sumber Dana**

Click From Account & Choose Source of Funds

3 Pilih **Other CIMB Niaga**

Choose Other CIMB Niaga

4 Pilih **Beneficiary Account**

Choose Beneficiary Account

5 Untuk Transaksi **Foreign Currency**, pilihan tipe akun untuk **OCTOPay** akan otomatis **dimatikan sistem**

For Foreign Currency Transaction, the OCTO Pay will automatically disabled by system

LANGKAH

03

MAKER

15:42

Own Account

Amount

Amount

USD 15,484.84 ✓

Exchange Rate

Counter Rate Contract Rate

Indicative Rate USD 1 = IDR 16,670.00
Equivalent Amount IDR 833,500.00

Note
Equivalent amount represents the indicative credited currency and amount.

Payment Date & Recurring

Method

Payment Date Recurring

Payment Date
16 Dec 2024

Note
Please be aware that exchange rates displayed are indicative and are subject to change by the Bank without prior notice. The rates displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed in Transaction History after the Bank has executed the transaction(s).

Next

15:39

Own Account

Other Details

Enter Customer Reference No...

Enter Other Payment Detail...

Payment Advice

No Advice Simple Advice

Note
Sender and recipient will see these notes in their bank statement.

Next

Sistem akan menampilkan **halaman Transfer**

System will show Transfer page

1 Pilih **Currency** dan masukan **Nominal Transfer**

Choose currency and Input Transfer amount

2 Pilih **Counter Rate**

Choose Counter Rate

3 Pilih **Payment Date**

Choose Payment Date

4 Klik **Next**

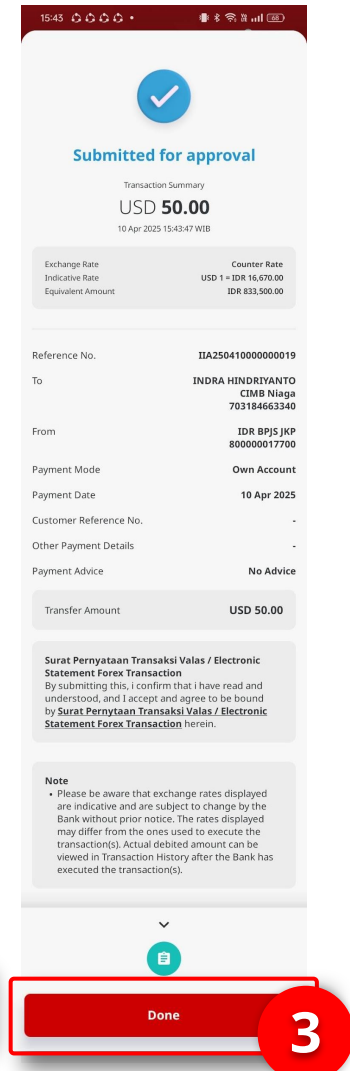
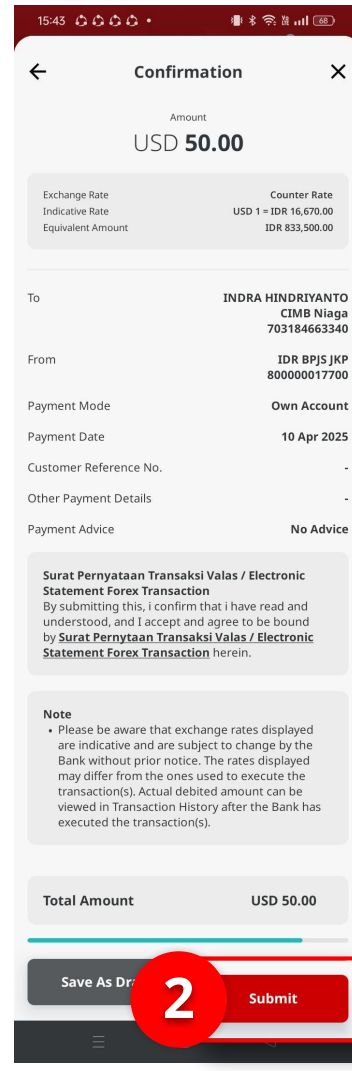
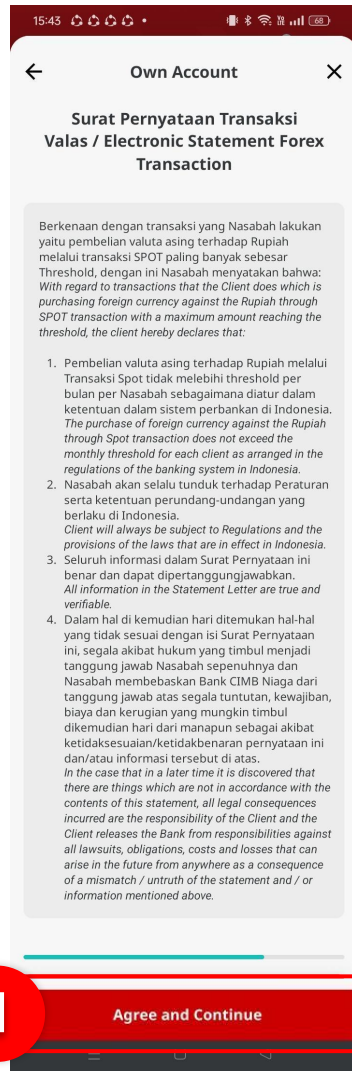
Click Next

5 Lengkapi **Beneficiary Details**

Complete Beneficiary Details

6 Klik **Next**

Click Next



1 Sistem akan menampilkan Halaman **Surat Pernyataan Transaksi**, Klik **Agree & Continue**

*System will show **Electronic Statement Form**, click **Agree & Continue***

2 Sistem akan menampilkan **Halaman Confirmation**, Review transaksi dan Klik **Submit**

*System will show **Confirmation page**, click **Submit***

3 Sistem Lalu menampilkan **Halaman Acknowledgement**, Klik **Done**

*System will show **acknowledgement page**, click **Done***

35 Mobile Token

42 Hard Token

In-house Foreign Transfer

Create Transaction

No Document

Select Existing Documents

New Documents

In-house Foreign Transfer

Create Transaction

No Document

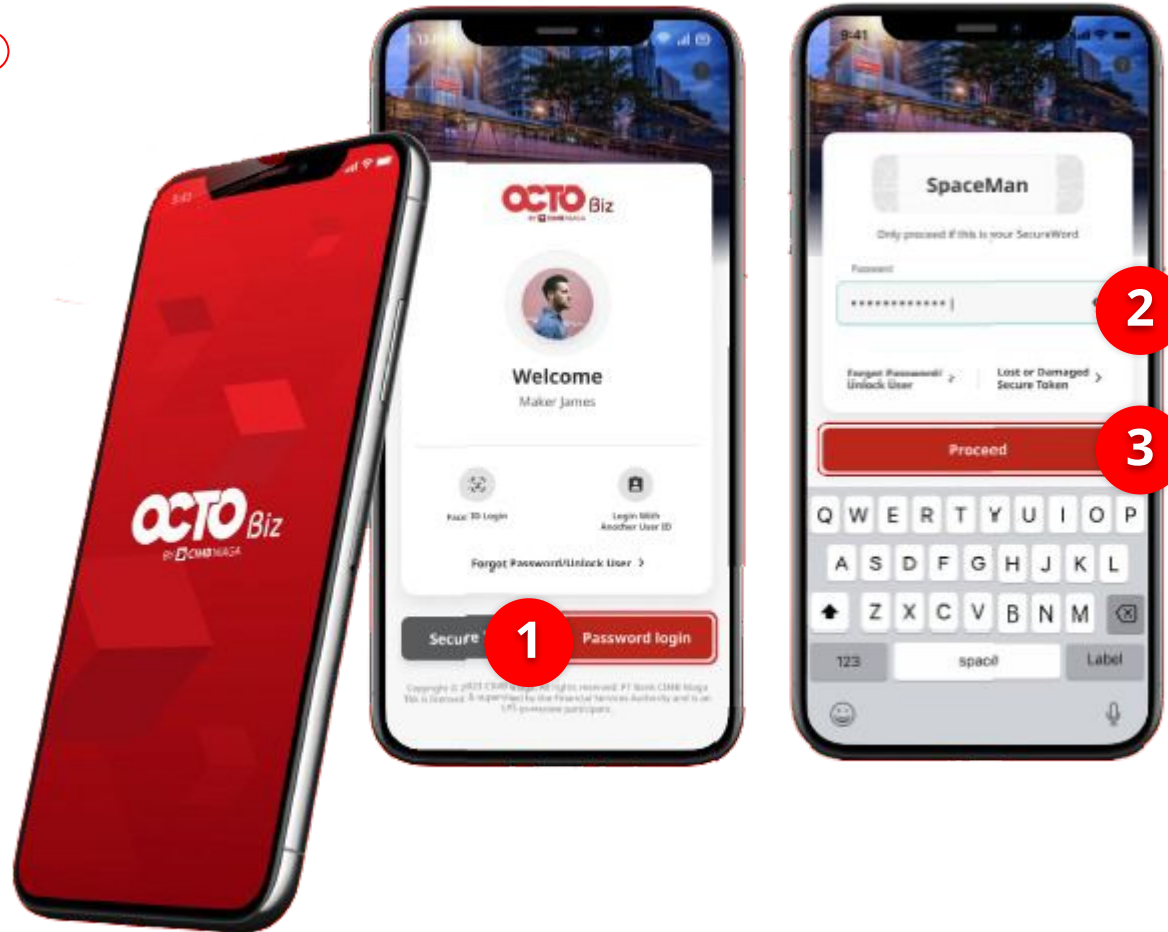
Transaksi menggunakan **foreign currency** tanpa dokumen

*Transactions using foreign currency **without documents***

LANGKAH

01

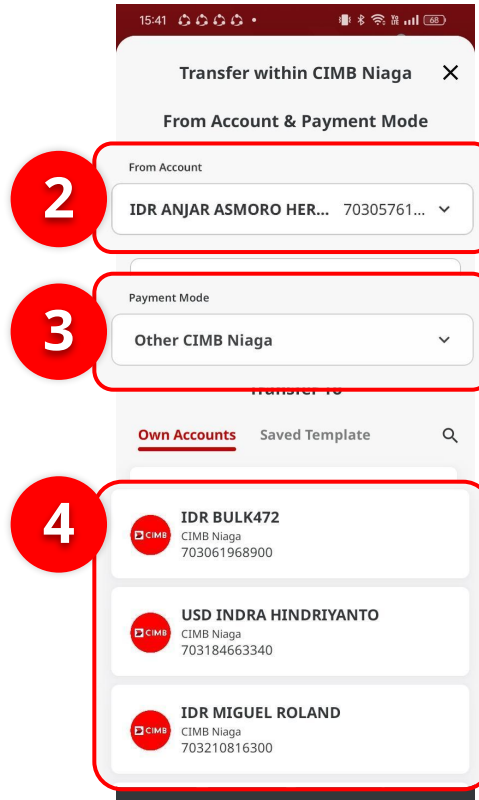
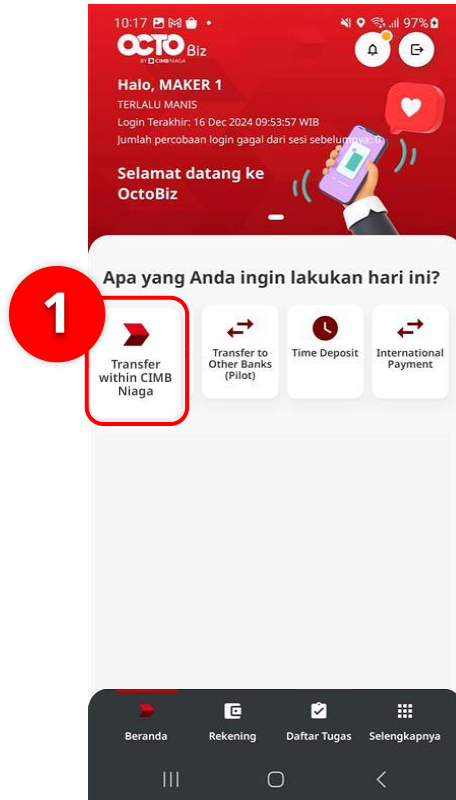
MAKER



No Document | In-house Foreign Transfer

Menu: Transfer within CIMB

- 1** Klik **Password Login**
Click Password Login
- 2** Masukan **Password**
Input Password
- 3** Klik **Proceed**
Click Proceed



1 Klik **Transfer within CIMB**

Click Transfer within CIMB

2 Pilih **From Account** dan Pilih **Sumber Dana**

Click From Account & Choose Source of Funds

3 Pilih **Other CIMB Niaga**

Choose Other CIMB Niaga

4 Pilih **Beneficiary Account**

Choose Beneficiary Account

LANGKAH

03

MAKER

1 Amount

2 Exchange Rate

3 Payment Date & Recurring

4 Next

5 Other Details

6 Next

Sistem akan menampilkan **halaman Transfer**

System will show Transfer page

1 Pilih **Currency** dan masukan **Nominal Transfer**

Choose currency and Input Transfer amount

2 Pilih **Counter Rate**

Choose Counter Rate

3 Pilih **Payment Date**

Choose Payment Date

4 Klik **Next**

Click Next

5 Lengkapi **Beneficiary Details**

Complete Beneficiary Details

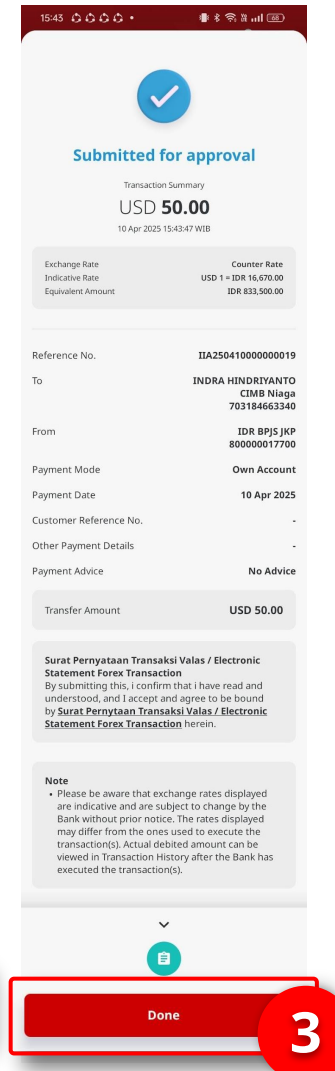
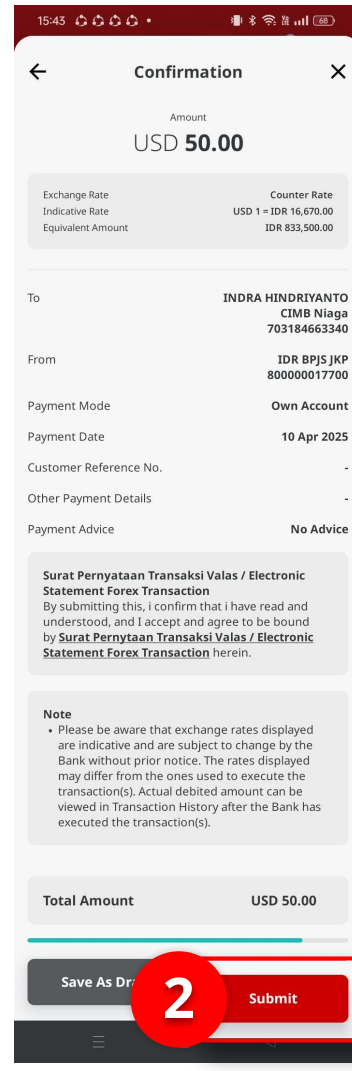
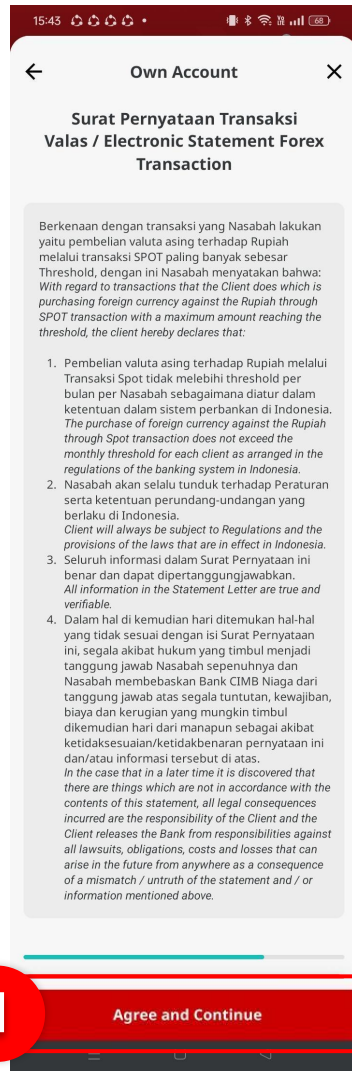
6 Klik **Next**

Click Next

LANGKAH

04

MAKER



No Document | In-house Foreign Transfer

Menu: Transfer within CIMB

1 Sistem akan menampilkan Halaman **Surat Pernyataan Transaksi**, Klik **Agree & Continue**

*System will show **Electronic Statement Form**, click **Agree & Continue***

2 Sistem akan menampilkan **Halaman Confirmation**, Review transaksi dan Klik **Submit**

*System will show **Confirmation page**, click **Submit***

3 Sistem Lalu menampilkan **Halaman Acknowledgement**, Klik **Done**

*System will show **acknowledgement page**, click **Done***

35 Mobile Token

42 Hard Token

In-house Foreign Transfer

Create Transaction

Select Existing Documents

Transaksi **foreign currency** menggunakan dokumen yang ada

Foreign currency transaction using existing document

LANGKAH

01

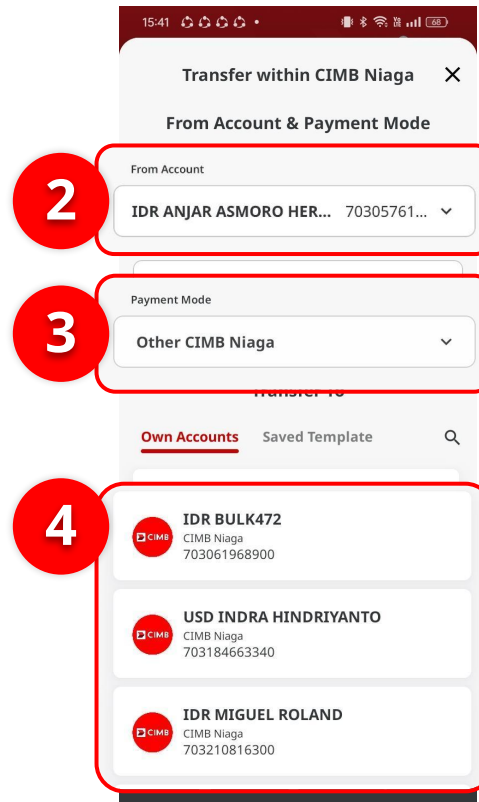
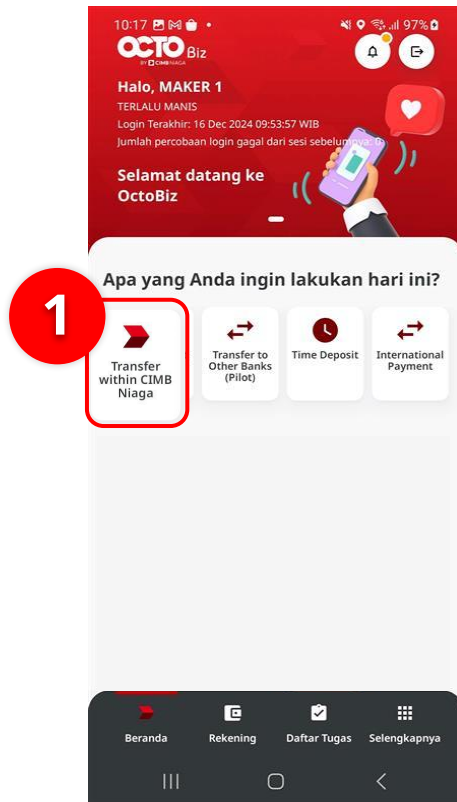
MAKER



Select Existing Document | In-house Foreign Transfer

Menu: Transfer within CIMB

- 1** Klik **Password Login**
Click Password Login
- 2** Masukan **Password**
Input Password
- 3** Klik **Proceed**
Click Proceed



1 Klik **Transfer within CIMB**

Click Transfer within CIMB

2 Pilih **From Account** dan Pilih **Sumber Dana**

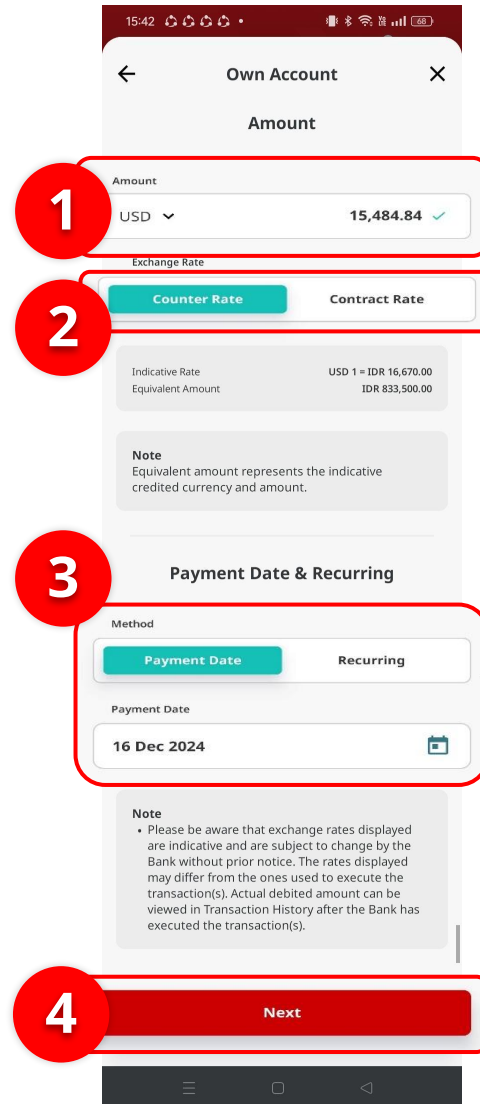
Click From Account & Choose Source of Funds

3 Pilih **Other CIMB Niaga**

Choose Other CIMB Niaga

4 Pilih **Beneficiary Account**

Choose Beneficiary Account



Sistem akan menampilkan halaman Transfer

System will show Transfer page

- 1 **Pilih *Currency* dan masukan *Nominal Transfer***

*Choose **currency** and input **Transfer amount***

- 2 **Pilih *Counter Rate***

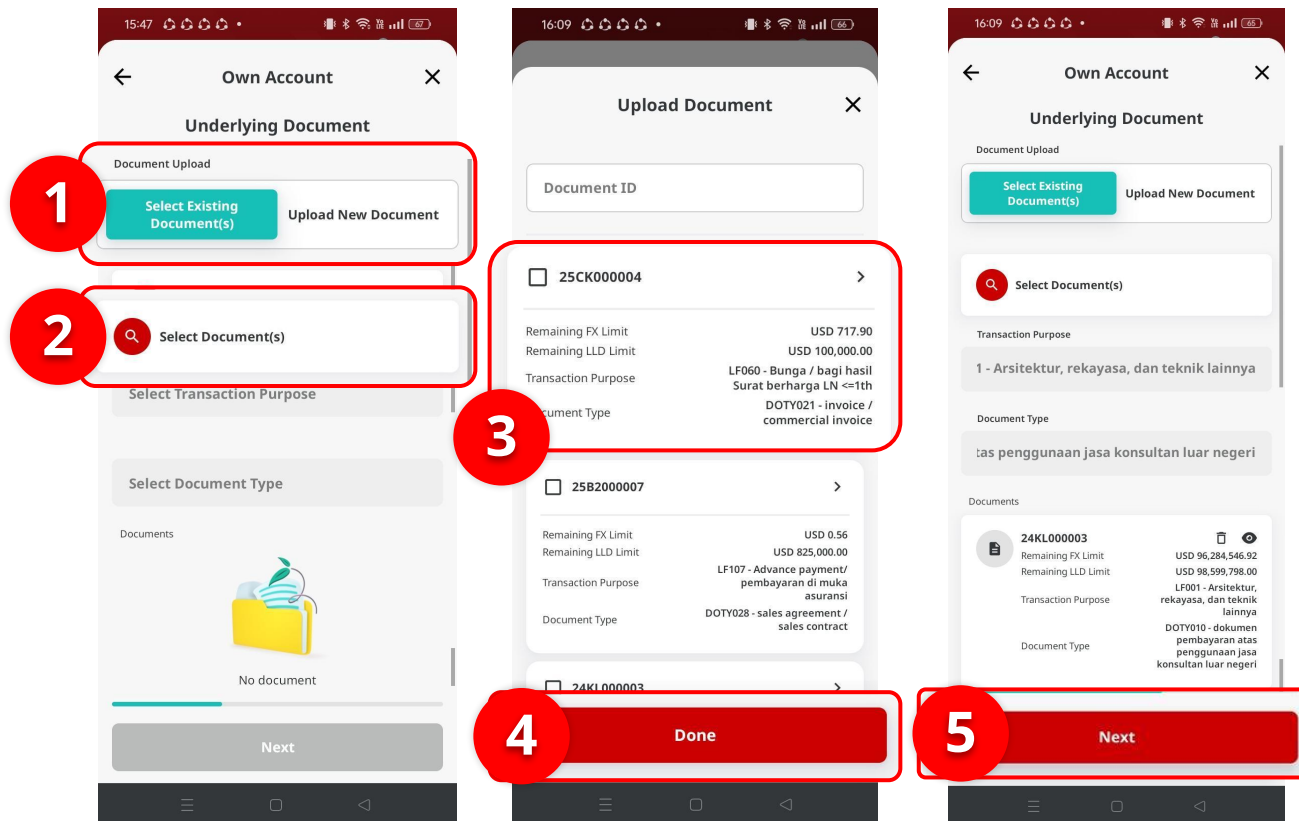
*Choose **Counter Rate***

- 3 **Pilih *Payment Date***

*Choose **Payment Date***

- 4 **Klik *Next***

*Click **Next***

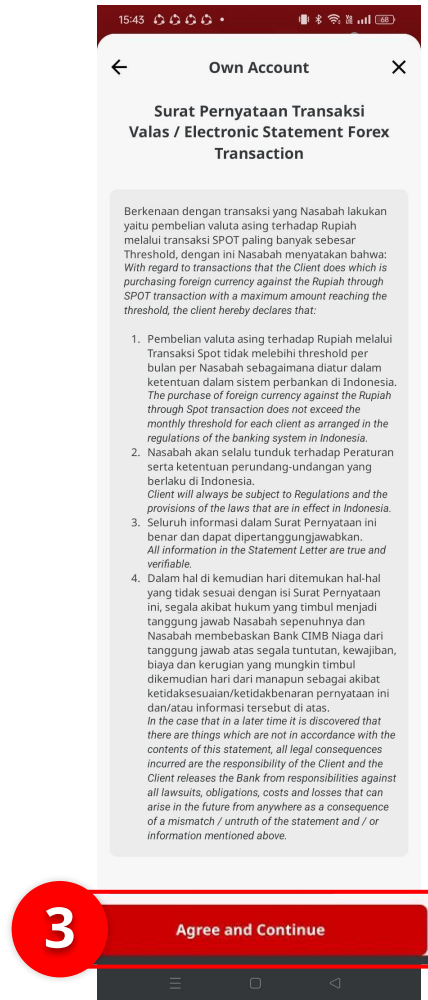
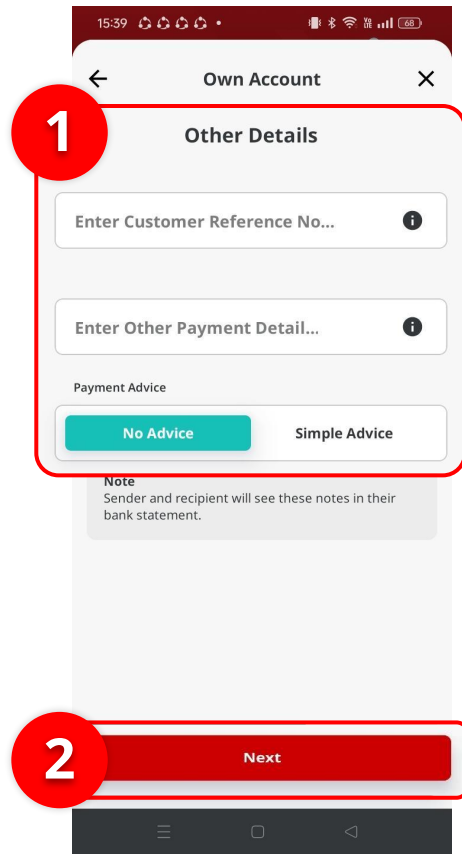


Sistem akan menampilkan halaman **Upload Documents**

System will show the **upload documents** page

- 1 Pilih tab **Select Existing Documents**
Click Select Existing Documents tab
- 2 Klik **Select Documents**
Click Select Documents
- 3 Pilih **Documents**
Choose Documents
- 4 Klik **Done**
Click Done
- 5 Sistem akan menampilkan kembali Halaman **Upload Documents**, Klik **Next**

System will show **Upload documents** page, click **Next**



1 Lengkapi **Beneficiary Details**

Complete the **Beneficiary Details**

2 Klik **Next**

Click **Next**

3 Sistem akan menampilkan Halaman **Surat Pernyataan Transaksi**, Klik **Agree & Continue**

System will show **Electronic Statement Form**, click **Agree & Continue**

Confirmation

Amount
USD 100,000.00

Exchange Rate	Counter Rate
Indicative Rate	USD 1 = IDR 16,670.00
Equivalent Amount	IDR 1,667,000,000.00

To: BAE ROO NA
CIMB Niaga
703196724940

From: IDR ANJAR ASMORO HERVANTO
703057616600

Payment Mode: Own Account

Payment Date: 10 Apr 2025

Document Upload: Select Existing Document(s)

Document Type: DOTY010 - dokumen pembayaran atas penggunaan jasa konsultan luar negeri

Customer Reference No.: -

Other Payment Details: -

Payment Advice: No Advice

Documents

24KL000003	
Remaining FX Limit	USD 96,284,546.92
Remaining LLD Limit	USD 98,599,798.00
Transaction Purpose	LF001 - Arsitektur, rekayasa, dan teknik lainnya
Document Type	DOTY010 - dokumen pembayaran atas penggunaan jasa konsultan luar negeri

Surat Pernyataan Transaksi Valas / Electronic Statement Forex Transaction

By submitting this, I confirm that I have read and understood, and I accept and agree to be bound by Surat Pernyataan Transaksi Valas / Electronic Statement Forex Transaction herein.

Note

- Please be aware that exchange rates displayed are indicative and are subject to change by the Bank without prior notice. The rates displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed in Transaction History after the Bank has executed the transaction(s).

Total Amount USD 100,000.00

Save As D **1** Submit

- 1 Sistem akan menampilkan **Halaman Confirmation**, Review transaksi dan Klik **Submit**

System will show confirmation page. Review and click submit

LANGKAH

07

MAKER

Select Existing Document | In-house Foreign Transfer

Menu: Transfer within CIMB

The image shows two screenshots from the CIMB mobile app. The left screenshot displays a 'Submitted for approval' message with a blue checkmark icon. Below the message is a 'Transaction Summary' for USD 100,000.00, dated 10 Apr 2025 16:10:27 WIB. It includes exchange rates and a counter rate. The right screenshot shows a 'Documents' section with a table of limits and a transaction purpose. Below this is a 'Surat Pernyataan Transaksi Valas / Electronic Statement Forex Transaction' section with a confirmation text. A 'Note' section provides additional information about exchange rates. At the bottom, a red button labeled 'Done' is highlighted with a red box and the number '1'.

Document ID	Remaining FX Limit	Remaining LLD Limit	Transaction Purpose	Document Type
24KL000003	USD 96,284,546.92	USD 98,599,798.00	LF001 - Arsitektur, rekayasa, dan teknik lainnya	DOTY010 - dokumen pembayaran atas penggunaan jasa konsultan luar negeri

Surat Pernyataan Transaksi Valas / Electronic Statement Forex Transaction
By submitting this, I confirm that I have read and understood, and I accept and agree to be bound by **Surat Pernyataan Transaksi Valas / Electronic Statement Forex Transaction** herein.

Note
• Please be aware that exchange rates displayed are indicative and are subject to change by the Bank without prior notice. The rates displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed in Transaction History after the Bank has executed the transaction(s).

1 Done

Sistem Lalu menampilkan **Halaman Acknowledgement**

System will show **Acknowledgement page**

1 Klik **Done**

Click **Done**

Langkah melakukan **Approve Transaction** Kunjungi Halaman:

To Approve transaction, visit:

35 Mobile Token

42 Hard Token

In-house Foreign Transfer

Create Transaction

Select Existing Documents

Transaksi **foreign currency** menggunakan dokumen yang ada

Foreign currency transaction using existing document

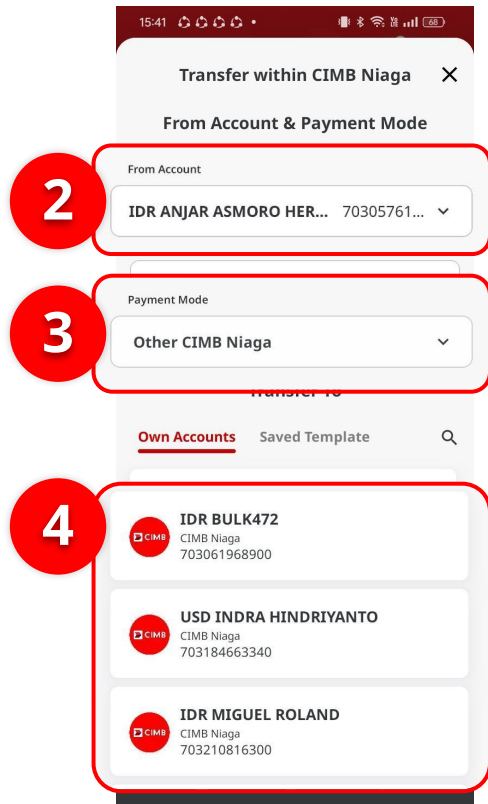
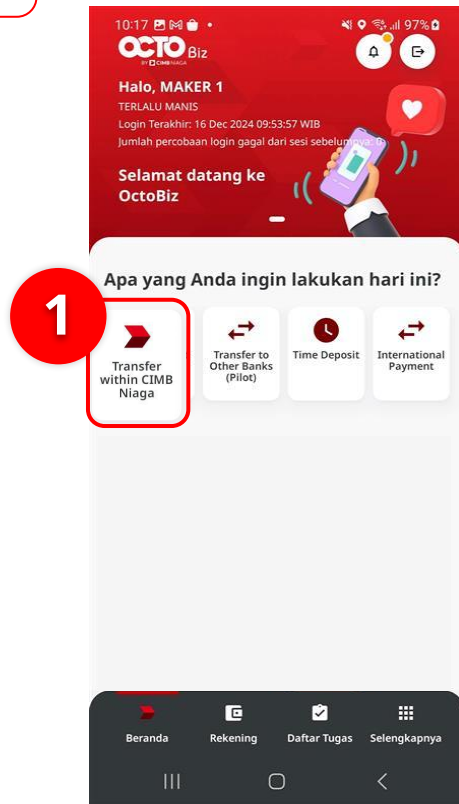
LANGKAH

01

MAKER



- 1** Klik **Password Login**
Click Password Login
- 2** Masukan **Password**
Input Password
- 3** Klik **Proceed**
Click Proceed



1 Klik **Transfer within CIMB**

Click Transfer within CIMB

2 Pilih **From Account** dan Pilih **Sumber Dana**

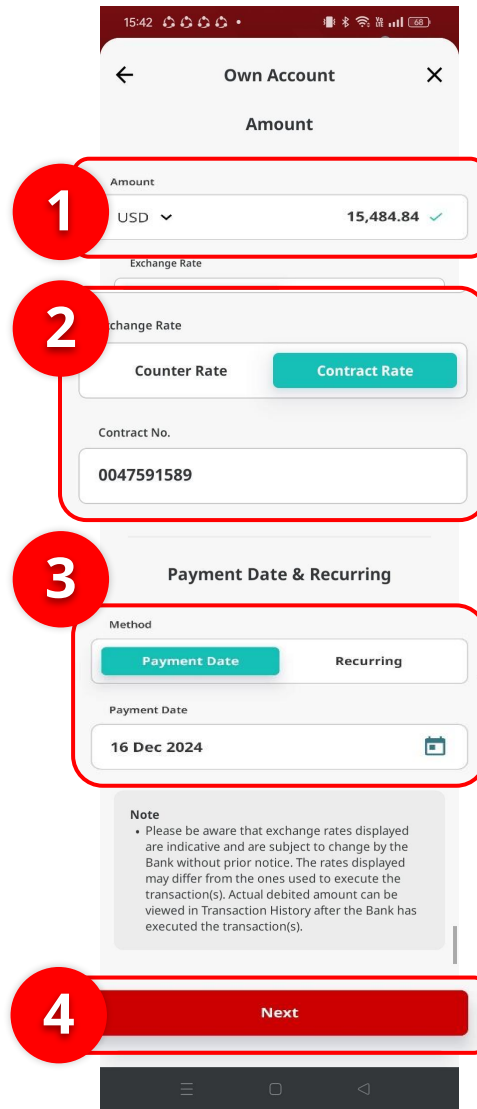
Click From Account & Choose Source of Funds

3 Pilih **Other CIMB Niaga**

Choose Other CIMB Niaga

4 Pilih **Beneficiary Account**

Choose Beneficiary Account



Sistem akan menampilkan halaman Transfer

System will show Transfer page

- 1 **Pilih *Currency* dan masukan **Nominal Transfer****

*Choose **currency** and input **Transfer amount***

- 2 **Pilih *Counter Rate***

*Choose **Counter Rate***

- 3 **Pilih *Payment Date***

*Choose **Payment Date***

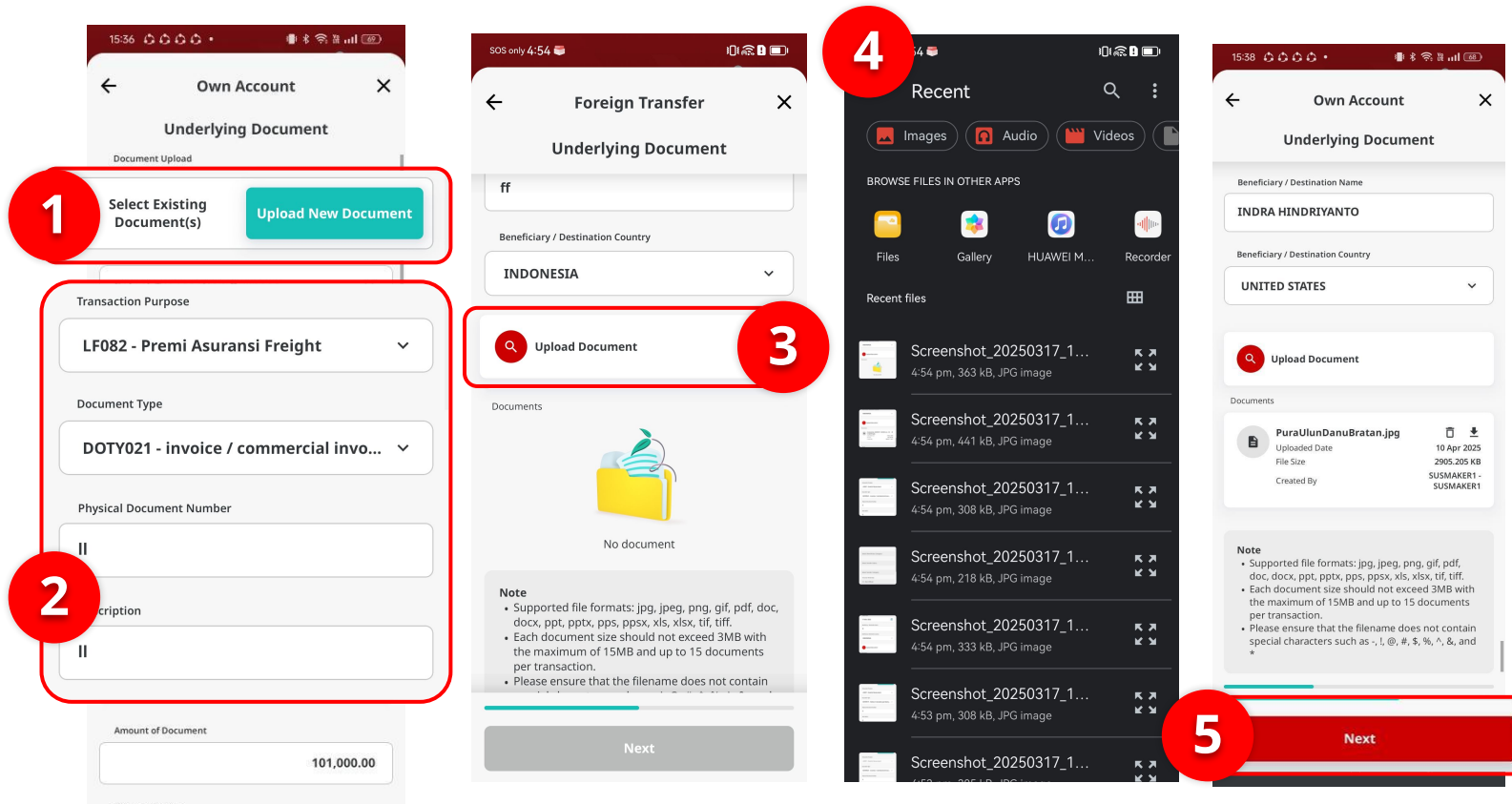
- 4 **Klik *Next***

*Click **Next***

LANGKAH

04

MAKER



New Document | In-house Foreign Transfer

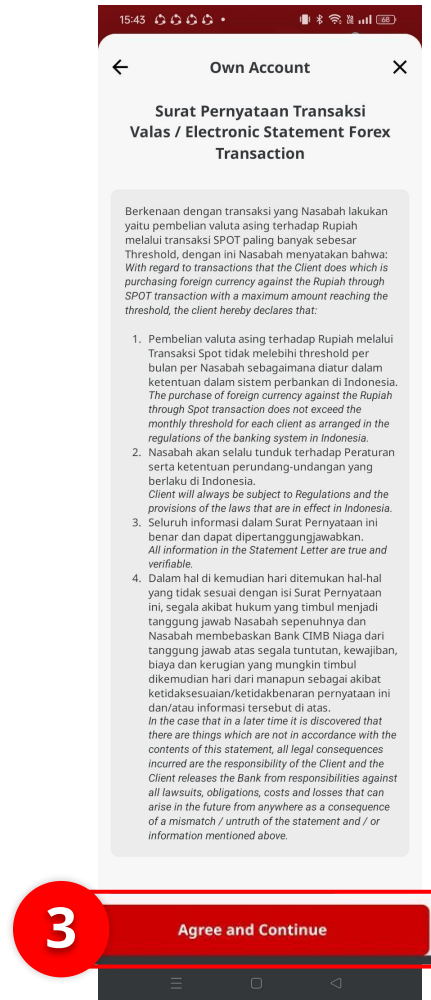
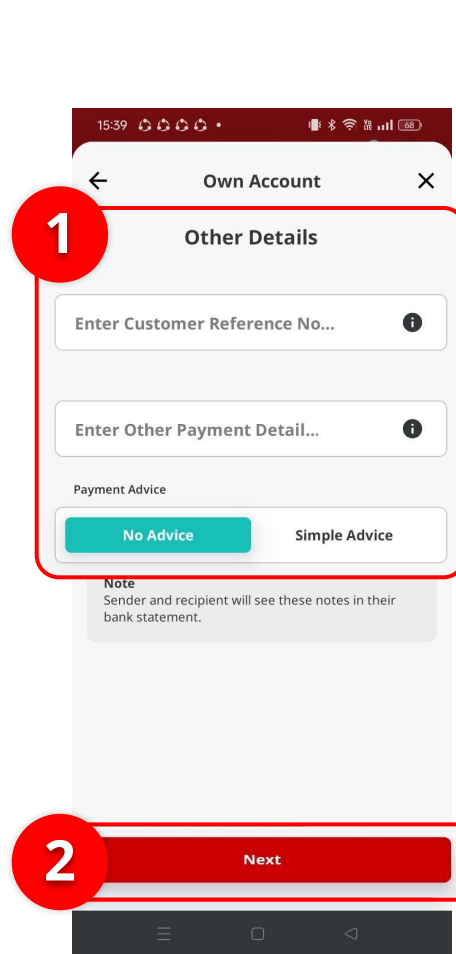
Menu: Transfer within CIMB

Sistem akan menampilkan halaman **Upload Documents**

System will show **Upload Documents** page

- 1 Pilih tab **Upload Documents**
Choose **Upload Documents** page
- 2 Lengkapi bagian **Mandatory**
Complete the **Mandatory Details**
- 3 Klik **Upload Documents**
Click **Upload Documents**
- 4 Pilih **Documents**
Choose **Documents**
- 5 Sistem akan menampilkan kembali Halaman **Upload Documents**, Klik **Next**

System will show **Upload Documents** page, click **Next**



1 Lengkapi **Beneficiary Details**
Complete the **Beneficiary Details**

2 Klik **Next**
Click **Next**

3 Sistem akan menampilkan Halaman **Surat Pernyataan Transaksi**, Klik **Agree & Continue**

System will show **Electronic Statement Form**, click **Agree & Continue**

15:39

Confirmation

Amount
USD 101,000.00

Exchange Rate	Contract Rate
Contract No.	0047591589
Contract Rate	IDR 1 = USD 15,935.05
Equivalent Amount	IDR 1,609,440,050.00

To: **INDRA HINDRIYANTO**
CIMB Niaga
703184663340

From: **IDR BPJS JKP**
800000017700

Payment Mode: **Own Account**

Payment Date: **10 Apr 2025**

Document Upload: **Upload New Document**

Transaction Purpose: **LF001 - Arsitektur, rekayasa, dan teknik lainnya**

Document Type: **DOTY021 - invoice / commercial invoice**

Physical Document Number: **123**

Description: **123**

Amount of Document: **101,000.00**

Document Date: **10 Apr 2025**

Expiry Date: **10 Apr 2025**

Beneficiary / Destination Name: **INDRA HINDRIYANTO**

Beneficiary / Destination Country: **UNITED STATES**

Customer Reference No.: -

Other Payment Details: -

Payment Advice: **No Advice**

Documents

PuraUlunDanuBratan.jpg

Uploaded Date: 10 Apr 2025
File Size: 2905.205 KB
Created By: SUSMAKER1 - SUSMAKER1

Surat Pernyataan Transaksi Valas / Electronic Statement Forex Transaction
By submitting this, I confirm that I have read and understood, and I accept and agree to be bound by **Surat Pernyataan Transaksi Valas / Electronic Statement Forex Transaction** herein.

Note

- Please be aware that exchange rates displayed are indicative and are subject to change by the Bank without prior notice. The rates displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed in Transaction History after the Bank has executed the transaction(s).

Total Amount: **USD 101,000.00**

Save As Draft | **1 Submit**

1 Sistem akan menampilkan **Halaman Confirmation**, Review transaksi dan Klik **Submit**

System will show confirmation page. Review and click submit

LANGKAH

07

MAKER

The image shows two overlapping screenshots from a mobile banking application. The background screenshot displays a 'Submitted for approval' confirmation screen with a blue checkmark icon. Below the checkmark, it says 'Submitted for approval' and 'Transaction Summary USD 101,000.00' dated '10 Apr 2025 15:39:54 WIB'. A table lists transaction details: Exchange Rate, Contract No. (0047591589), Contract Rate (IDR 1 = USD 15,935.05), and Equivalent Amount (IDR 1,609,440,050.00). Below this is a 'Reference No.' (IIA250410000000016) and a list of transaction details including 'To' (INDRA HINDRIYANTO, CIMB Niaga, 703184663340), 'From' (IDR BPJS JKP, 800000017700), 'Payment Mode' (Own Account), 'Payment Date' (10 Apr 2025), 'Document Upload' (Upload New Document), 'Transaction Purpose' (LF001 - Arsitektur, rekayasa, dan teknik lainnya), 'Document Type' (DOTY021 - invoice / commercial invoice), 'Physical Document Number' (123), 'Description' (123), 'Amount of Document' (101,000.00), 'Document Date' (10 Apr 2025), 'Expiry Date' (10 Apr 2025), and 'Beneficiary / Destination Name' (INDRA HINDRIYANTO). The foreground screenshot shows a 'Beneficiary / Destination' form for 'UNITED STATES' with fields for 'Customer Reference No.', 'Other Payment Details', and 'Payment Advice' (No Advice). It also shows 'Transfer Amount' (USD 101,000.00) and a 'Documents' section with an uploaded file 'PuraUlunDanuBratan.jpg' (2905.205 KB, created by SUSMAKER1 - SUSMAKER1). A 'Surat Pernyataan Transaksi Valas / Electronic Statement Forex Transaction' section contains a confirmation statement. A 'Note' section provides a disclaimer about exchange rates. At the bottom, there is a 'Save Template' button and a large red 'Done' button with a white '1' in a red circle next to it.

New Document | In-house Foreign Transfer

Menu: Transfer within CIMB

Sistem Lalu menampilkan
Halaman Acknowledgement

System will show
Acknowledgement page

1 Klik **Done**

Click **Done**

Langkah melakukan **Approve Transaction** Kunjungi Halaman:

To Approve transaction, visit:

35 Mobile Token

42 Hard Token

In-house Foreign Transfer

Approve Transaction

Mobile Token

Hard Token

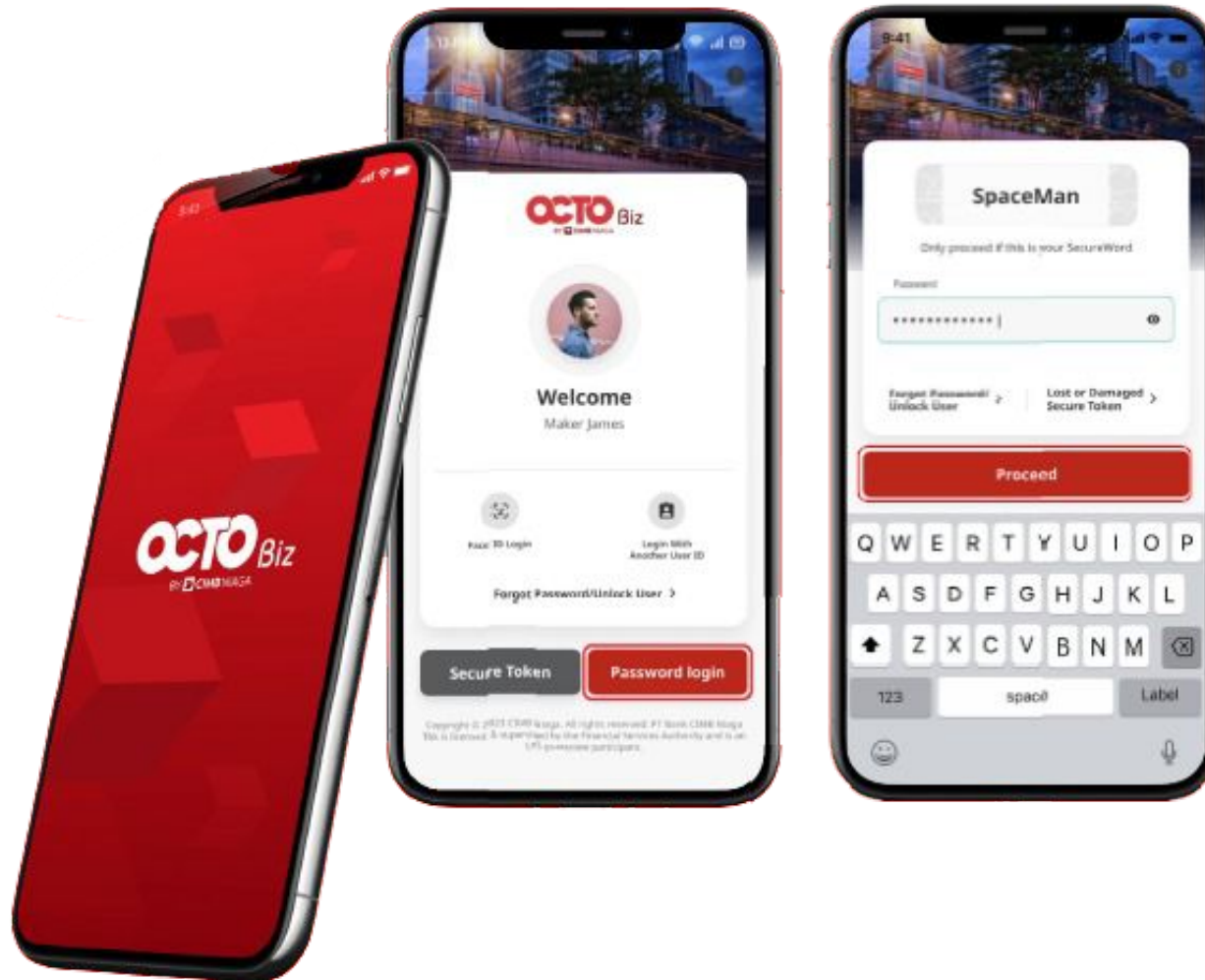
In-house Foreign Transfer

Approve Transaction

Mobile Token

Proses **approval transaksi** untuk user yang memiliki atau menggunakan **Mobile Token**

Approval Transaction process using mobile token



Login sebagai **Approver**

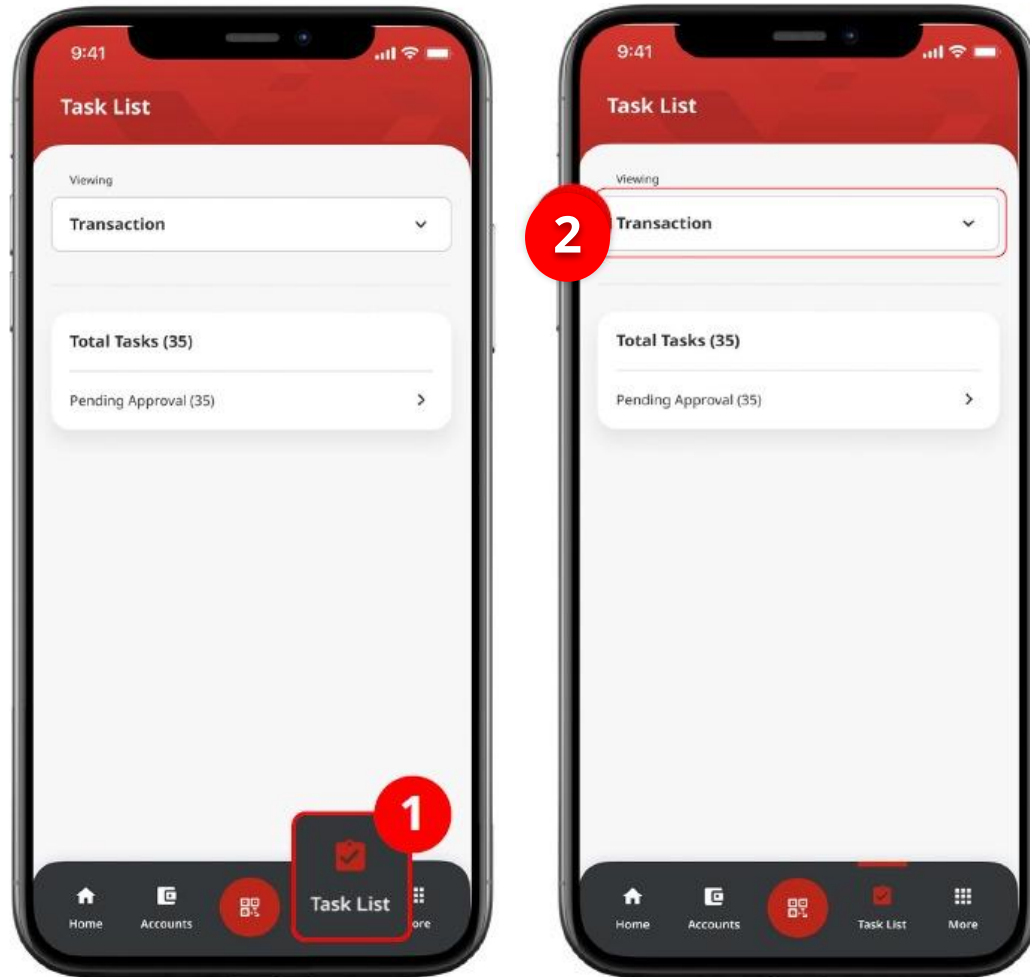
Login as **Approver**

- 1 Isi **Password**
Input Password
- 2 Klik **Proceed**
Click Proceed

LANGKAH

01

APPROVER



Approve Transaction | In-house Foreign Transfer

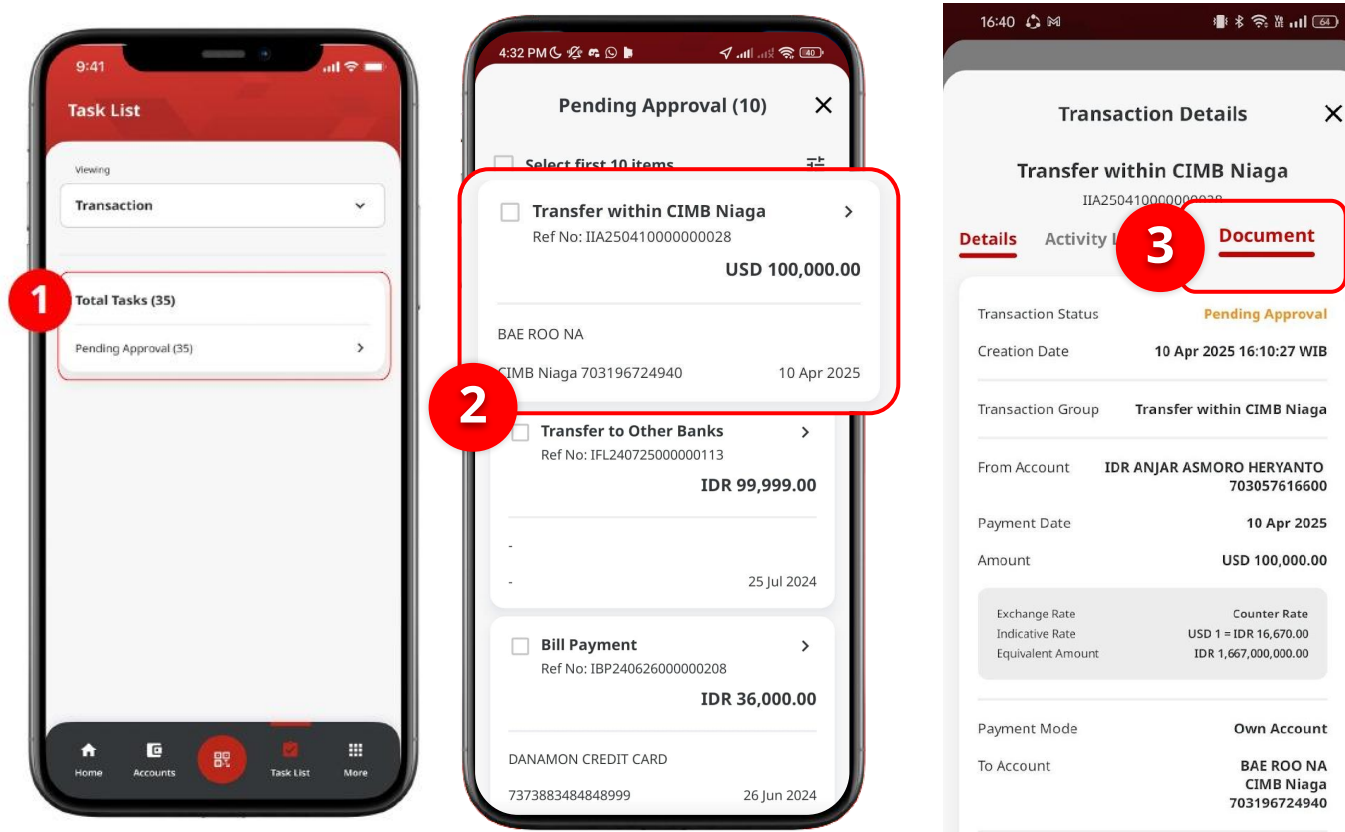
Menu: Task List > Approve

- 1 Arahkan pada menu dibawah, **klik Task List**

Navigate to bottom menu, click Task List

- 2 Pilih **Transaction** sebagai *Viewing*

Choose Transaction as Viewing



1 Pilih **Pending Approval**
Choose Pending Approval

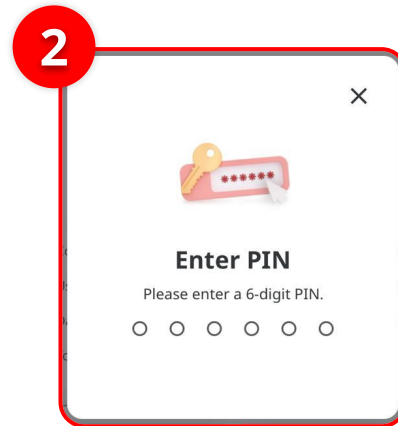
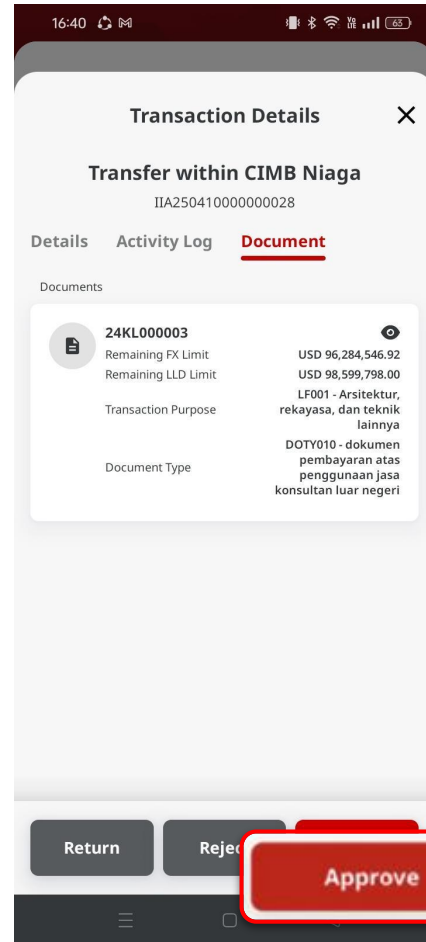
2 Pilih Transaksi yang ingin di **Approve**
Choose transaction

3 Tinjau Transaksi, Klik **Approve**
Review transaction, click approve

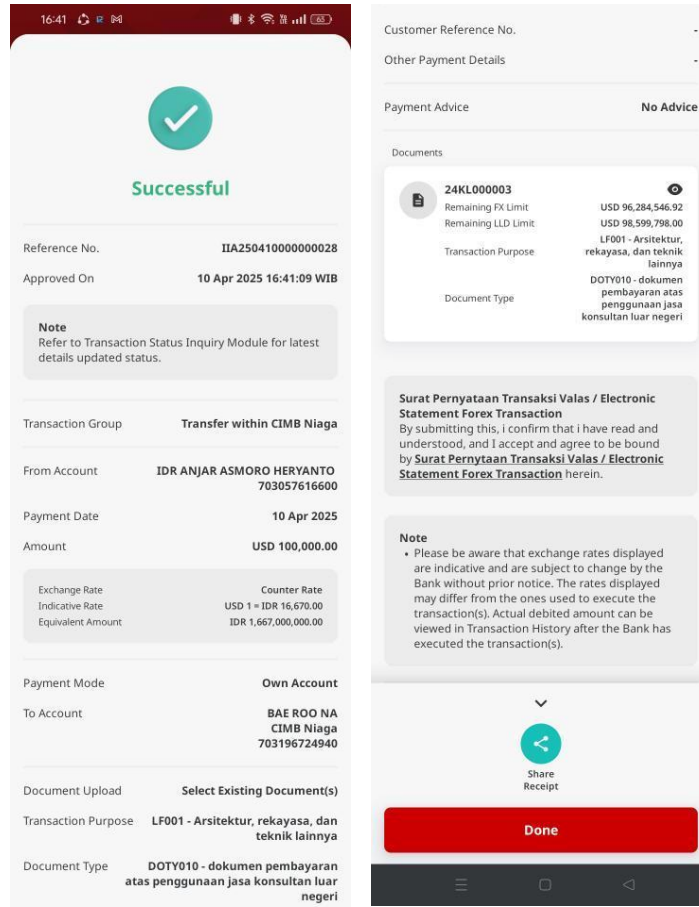
LANGKAH

04

APPROVER



- 1 Pilih **Pending Approval**
Choose Pending Approval
- 2 Pilih Transaksi yang ingin di **Approve**
Choose transaction
- 3 Tinjau Transaksi, Klik **Approve**
Review transaction, click approve



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

Once Succeed, system will show the Acknowledgement page

CATATAN: Untuk New Underlying Documents, setelah melakukan proses Approve, status transaksi menjadi "Pending Bank Process". Sistem akan memberikan **notifikasi lanjutan mengenai verifikasi dari Bank**

*NOTES: For New Underlying Documents, after the Approval process, the transaction status will change to "Pending Bank Process". The system will provide further **notification regarding verification from the Bank.***

Your Underlying Document I19250901000000206 is Successful



noreply-octobiz@cimbniaga.co.id

Yesterday, 3:34 PM
renita carolina ✕

📧 Reply all | ▾

Dear Mr./Ms. RENITAADMIN,

Thank you for using OCTO Biz.

Your Underlying Document below has been Successful with below details:

Company ID: RENITACAR
Date/Time: 01 Sep 2025 15:34:39 WIB
CIMB Niaga Reference No.: I19250901000000206
Document ID: 25IA000011
Transaction Purpose: LF107 - Advance payment/pembayaran di muka asuransi
Document Type: DOTY028 - sales agreement / sales contract
Physical Document No.: SALESMOBILE0109
Description: Desc0109
Purchaser Name: -
Amount of Document: USD 100,200.00
Document Date: 2025-09-01
Expired Date: 2025-09-03
Beneficiary / Destination Name: Obiz0109
Beneficiary / Destination Country: US - UNITED STATES
Reject Reason:

If you have any questions, please contact us at octobiz.support@cimbniaga.co.id

We look forward to serving you again.

Sincerely,

OCTO Biz Team

Please do not reply, this is a system generated email.

Notifikasi dari Bank melalui **Inbox Email**

Bank Notification via Email

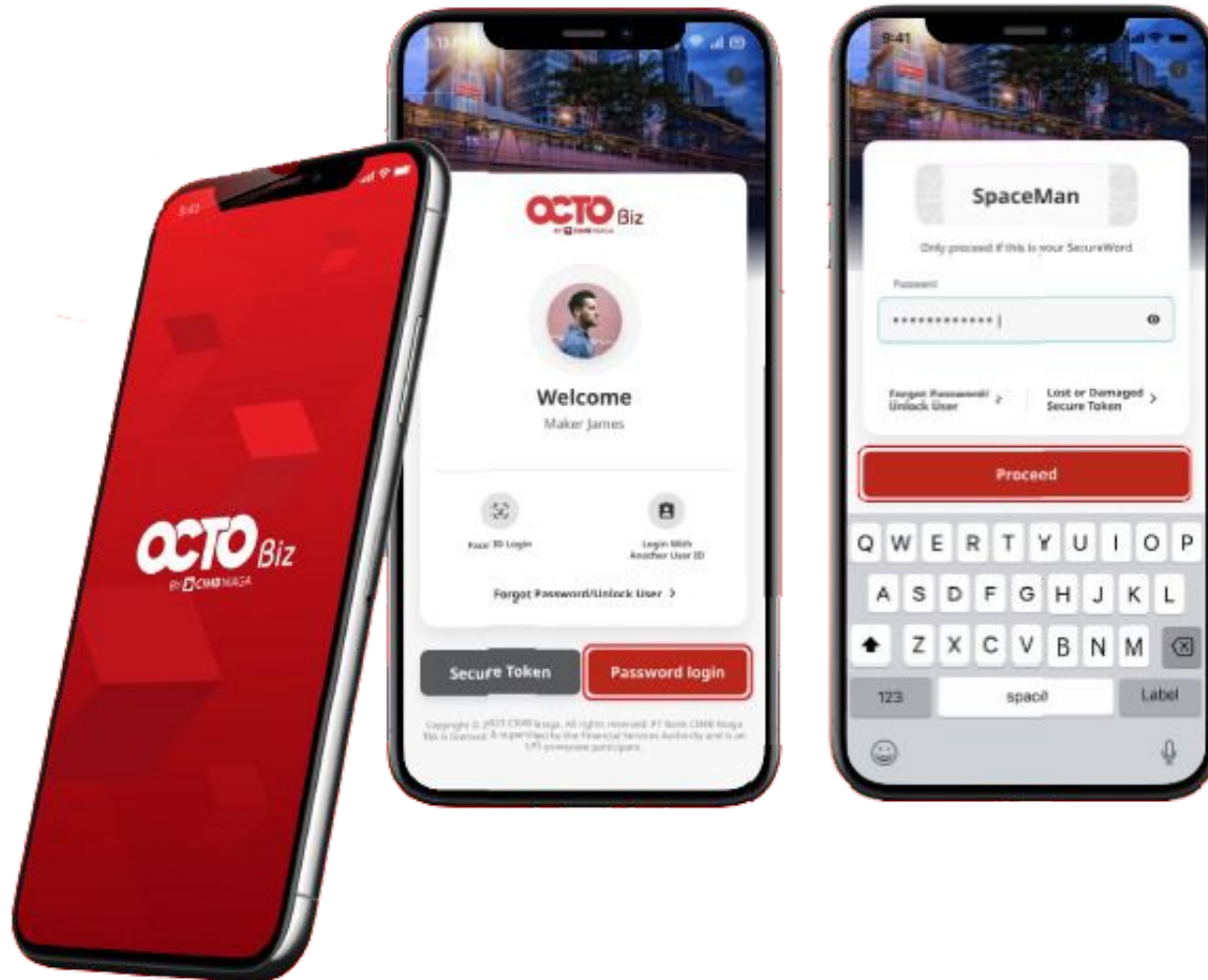
In-house Foreign Transfer

Approve Transaction

Hard Token

Proses **approval transaksi** untuk user yang memiliki atau menggunakan **Hard Token**

Approval Transaction process using hard token



Login sebagai **Approver**

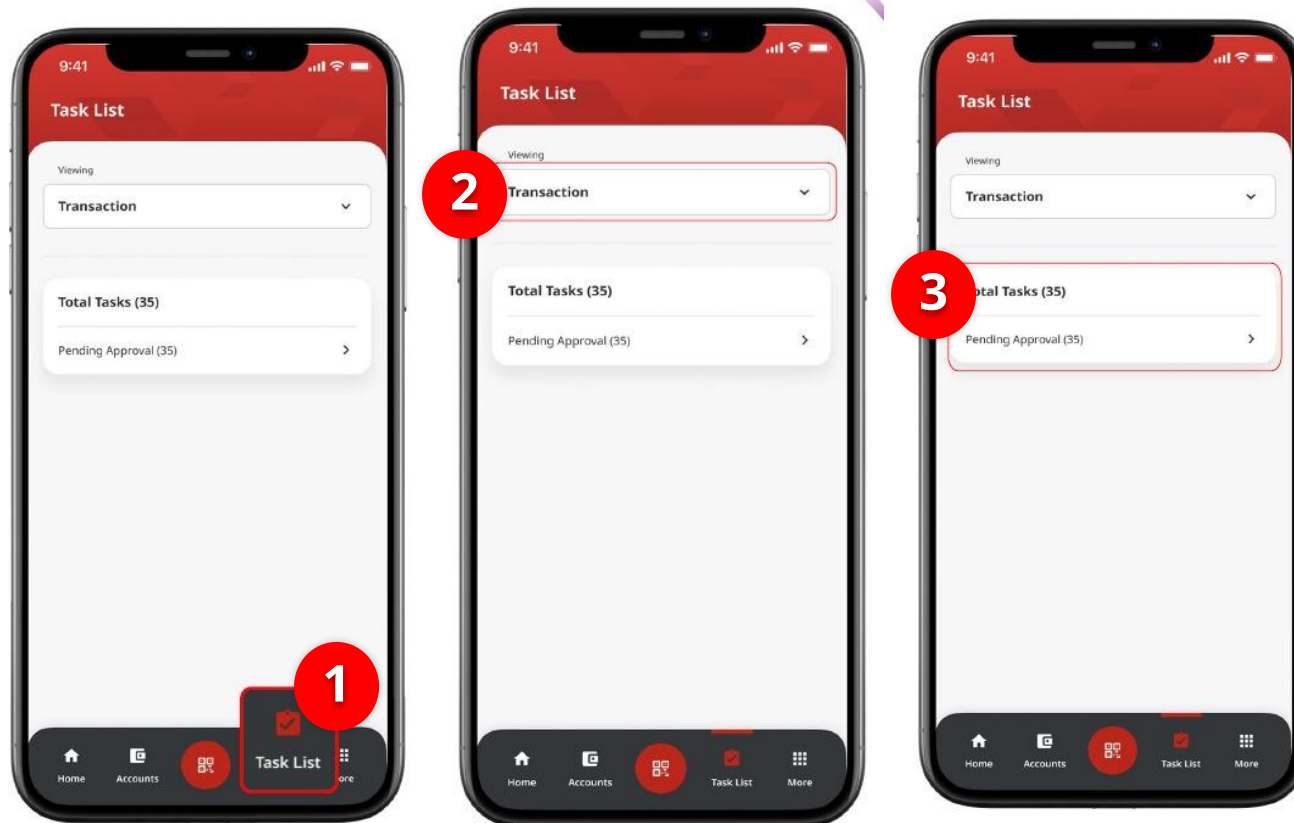
Login as **Approver**

- 1 Isi **Password**
Input Password
- 2 Klik **Proceed**
Click Proceed

LANGKAH

01

APPROVER



- 1 Arahkan pada menu dibawah, klik **Task List**

*Navigate to bottom menu, click **Task List***

- 2 Pilih **Transaction** sebagai *Viewing*

*Choose **Transaction** as *Viewing**

- 3 Pilih **Pending Approval**

*Choose **Pending Approval***

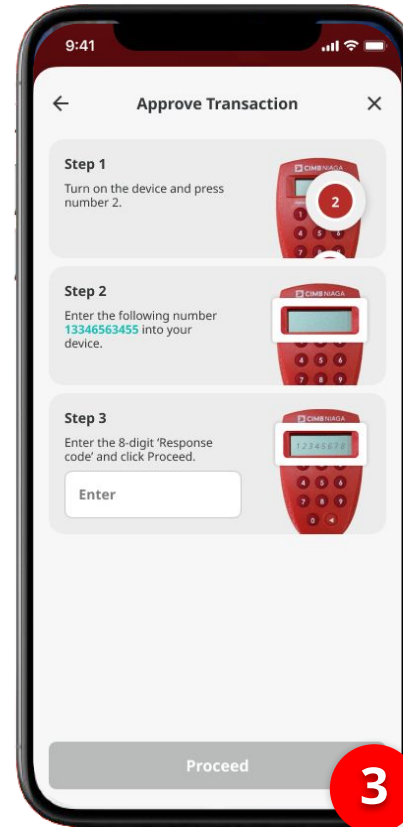
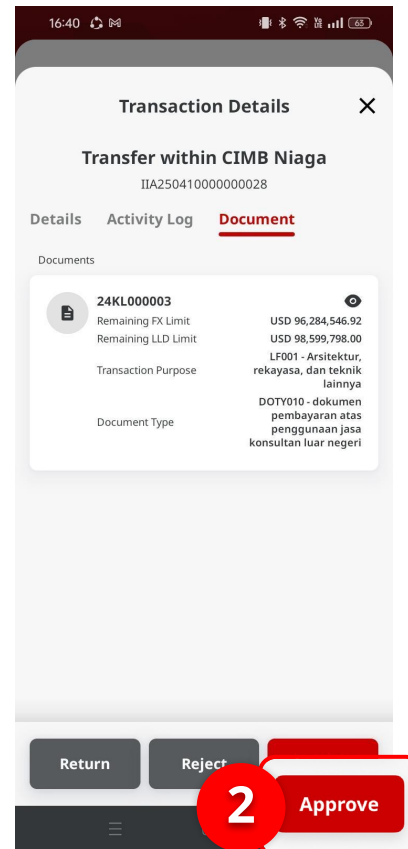
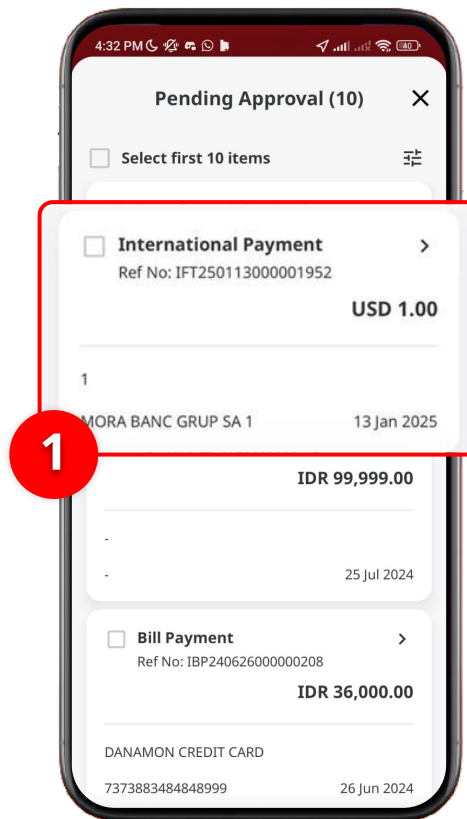
LANGKAH

03

APPROVER

Approve Transaction | In-house Foreign Transfer

Menu: Task List > Approve



1 Pilih Transaksi yang ingin di **Approve**

Choose Transaction

2 Tinjau Transaksi, Klik **Approve**

Review Transaction, click approve

3 Akan muncul **Halaman Approve Transaction**

System will show the approve transaction page

LANGKAH

04

APPROVER



Approve Transaction | In-house Foreign Transfer

Menu: Task List > Approve

- 1 Hidupkan Perangkat dengan Klik tombol **Play** pada perangkat **Hard-Token**

Turn on Hard-Token device, click Play button

- 2 Masukan **Secure Pin Number**

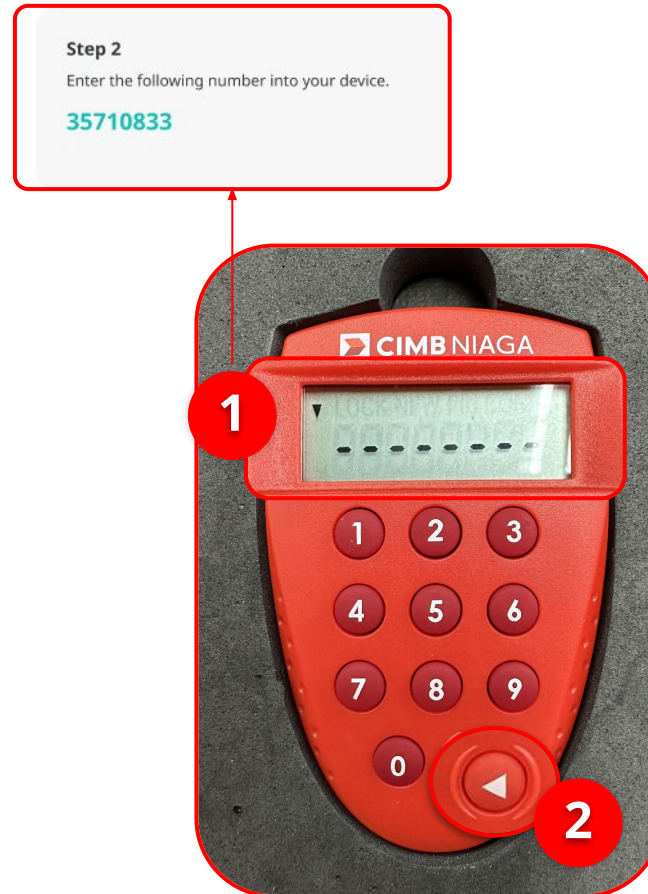
Input Secure Pin Number

- 3 Jika **Pin Benar**, sistem akan menampilkan **"APPLI"** pada layar perangkat.

System will show the "APPLI" on device's screen

- 4 Klik **Tombol 2** untuk masuk ke fitur **Transaction Signing**

Click 2 to turn on the transaction signing mode

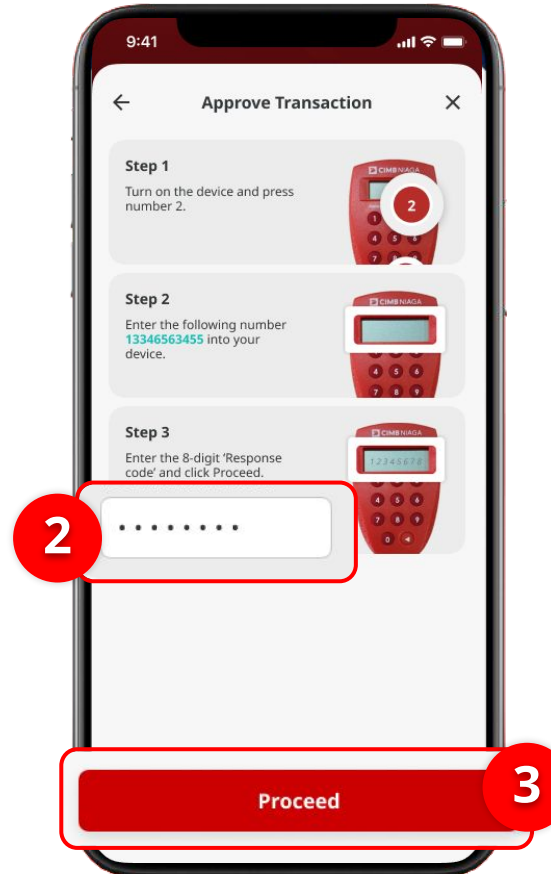


- 1 Masukan **Kode** yang muncul di **Mobile App**

*Input **code** that shown on **Mobile App***

- 2 Klik **Tombol Play**

*Click **Play***



- 1 Perangkat **Hard Token** akan menampilkan **8-Digit Kode**

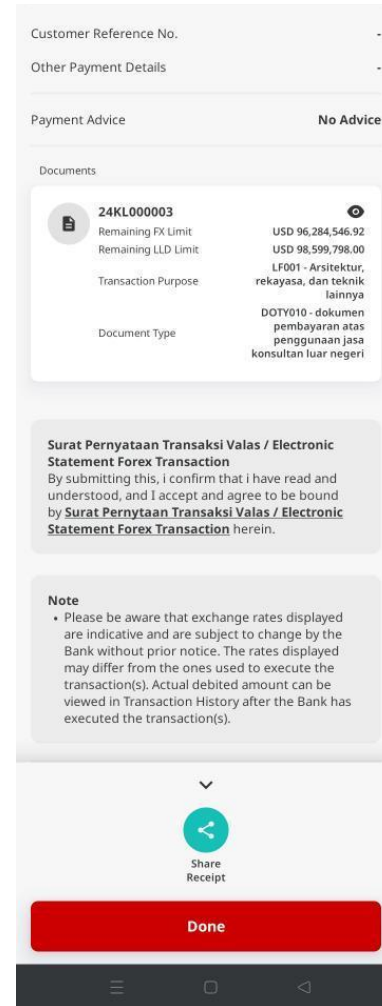
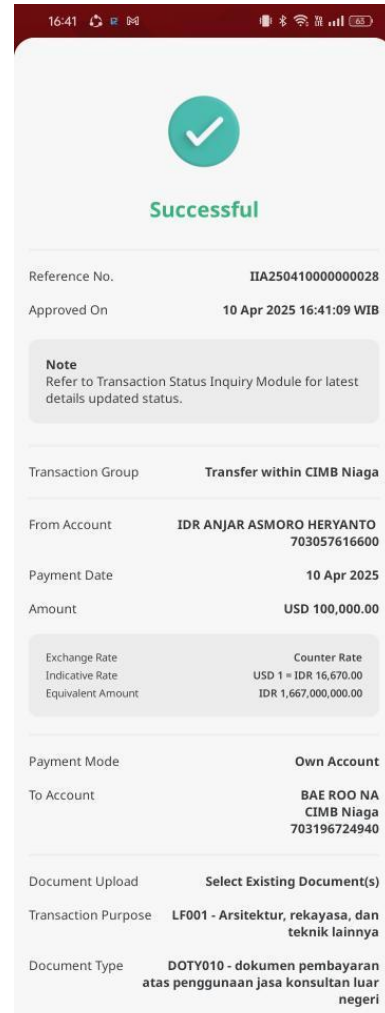
Hard Token device will show the 8-Digit code

- 2 Masukkan **Kode** ke **Box Approve Transaction**

Input code to Approve transaction box

- 3 Klik **Submit**

Click Submit



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

Once Succeed, system will show the Acknowledgement page

CATATAN: Untuk New Underlying Documents, setelah melakukan proses Approve, status transaksi menjadi "Pending Bank Process". Sistem akan memberikan **notifikasi lanjutan mengenai verifikasi dari Bank**

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Your Underlying Document I19250901000000206 is Successful



noreply-octobiz@cimbniaga.co.id

Yesterday, 3:34 PM
renita carolina ✕

📧 Reply all | ▾

Dear Mr./Ms. RENITAADMIN,

Thank you for using OCTO Biz.

Your Underlying Document below has been Successful with below details:

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Date/Time: 01 Sep 2025 15:34:39 WIB
CIMB Niaga Reference No.: I19250901000000206
Document ID: 25IA000011
Transaction Purpose: LF107 - Advance payment/pembayaran di muka asuransi
Document Type: DOTY028 - sales agreement / sales contract
Physical Document No.: SALESMOBILE0109
Description: Desc0109
Purchaser Name: -
Amount of Document: USD 100,200.00
Document Date: 2025-09-01
Expired Date: 2025-09-03
Beneficiary / Destination Name: Obiz0109
Beneficiary / Destination Country: US - UNITED STATES
Reject Reason:

If you have any questions, please contact us at octobiz.support@cimbniaga.co.id

We look forward to serving you again.

Sincerely,

OCTO Biz Team

Please do not reply, this is a system generated email.

Notifikasi dari Bank melalui **Inbox Email**

Bank Notification via Email



OCTOBIZ

BY  CIMB NIAGA

