



OCTOBIZ

Transaction Status Inquiry

Cancel Delegated Admin

TUTORIALOCTOBIZ2026

KEJAR MIMPI

Transaction Status Inquiry

Cancel Delegated Admin

Transaction Status Inquiry - Cancel Delegated Admin berfungsi untuk membatalkan transaksi pada **Manage Company**

Transaction Status Inquiry - Cancel Delegated Admin is used to **cancel** the **Manage Company** transaction

LANGKAH

01

MAKER



Cancel Delegated Admin

Menu: Inquiry > Transaction Status Inquiry

- 1 Kunjungi Website OCTO Biz di:
www.octobiz.co.id

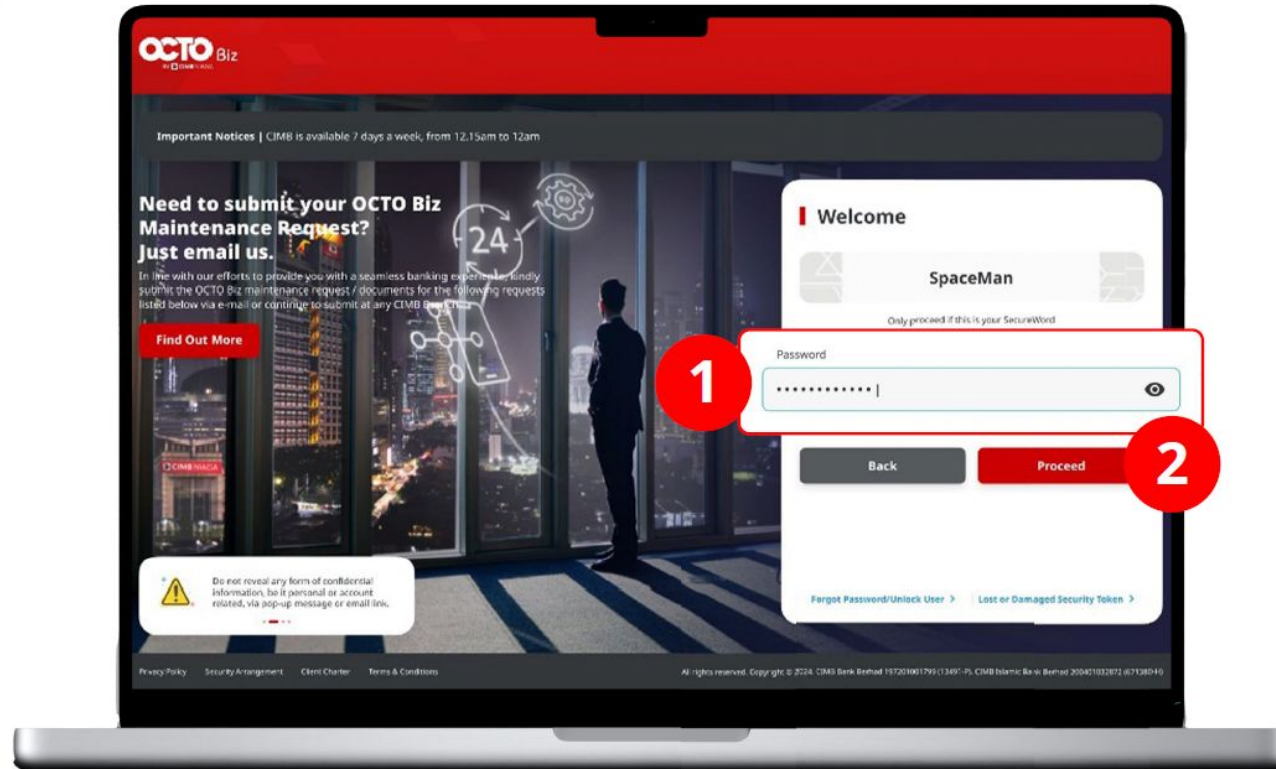
Visit OCTO Biz:
www.octobiz.co.id

- 2 Masuk dengan menggunakan
User & Company ID

Login using **User & Company ID**

- 3 Klik **Next**

Click **Next**



1 Isi **Password**
input Password

2 Klik **Proceed**
Click Proceed



Sistem akan **menampilkan halaman *Dashboard***

System will show the Dashboard page

- 1** Arahkan **Kursor ke *Inquiry***

Navigate to Inquiry

- 2** Klik ***Transaction Status Inquiry***

Click Transaction Status Inquiry

Transaction Status Inquiry > Inquiry & Listing Viewing Administration

Search

Created Date From * To * Function Type *

Filter by Status * Reference No.

Company ID / Name Action Type *

2 item(s)

Function Type Reference No.	Action Type	Company Name Company ID	Created Date	Status
Manage Company 116250625000004196	Edit	COBACORP	25 Jun 2025	Pending Approval

Sistem akan menampilkan halaman **Transaction Status Inquiry**

System will show the **Transaction Status Inquiry page**

- 1 Klik ikon **Search**
Click Search icon
- 2 Pilih **transaksi**
Choose Transaction

LANGKAH

05

MAKER

octo Biz

Welcome, NGBUAT01
Last login: 25 Jun 2025 10:52:19 WIB
No. of failed login attempts from previous session: 0

English FAQ Logout

Transaction Status Inquiry > Details

Transaction Status : Pending Approval

Creation Date: 25 Jun 2025 10:52:19 WIB | Workflow Type: Edit | Onboard Type: Onboarding

Reference No.: 11625062000004196

Company Details

Company Name: AAAA MAANTAP | Effective Date: 13 Nov 2024 13:51:43 WIB | Company ID: COBACORP

Account Maintenance | Account Accessibility | Contact Info | Department | Signature Type | User Group | User

183 account(s)

Account No.	Account Nickname	Currency	Account Type	Idemic	Allow Transaction	Sub-Action	Transaction Status
5001012024000049	AAAA MAANTAP	IDR	Time Deposit	No	No	Delete	-
5001012024000049	AAAA MAANTAP	IDR	Time Deposit	No	No	Delete	-
5001012024000049	AAAA MAANTAP	IDR	Time Deposit	No	No	Delete	-
5001012024000077	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000077	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000083	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000083	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000088	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000088	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000088	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000088	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000088	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000088	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000088	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-
5001012024000088	AAAA MAANTAP	IDR	Time Deposit	No	No	-	-

Primary Billing Account

Primary Billing Account: 86004810890-IDR AAAA MAANTAP | Corporate Daily Limit: Unlimited

Sub-Action List

No.	Sub-Action	Transaction Status
1	-	-

User Activities

User	Activities	Date/Time	Remark
ADMIN - ADMIN	Submit	25 Jun 2025 10:55:41 WIB	-

Back

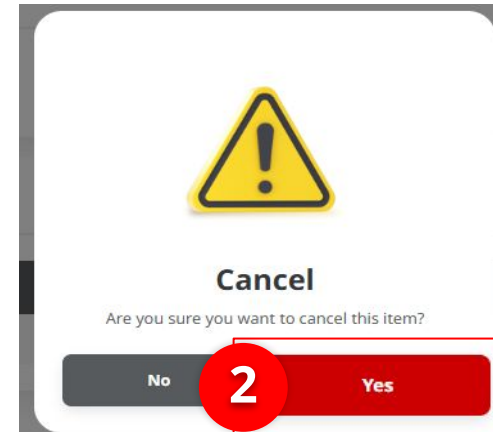
1 Cancel Task

Cancel Delegated Admin

Menu: Inquiry > Transaction Status Inquiry

Sistem akan menampilkan halaman **Details**

System will show the **Details page**



- 1 Klik **Cancel Task**
Click **Cancel Task**

- 2 Klik **Yes**
Click **Yes**

LANGKAH

06

MAKER

Cancel Delegated Admin

Menu: Inquiry > Transaction Status Inquiry

Tasklist > Acknowledgement

Submitted for approval
Submitted On : 25 Jun 2025 11:53:53 WIB

Company Details

Company Name: AAAA MANTAP
Enrolled Date: 13 Nov 2024 13:51:43 WIB
Company ID: COBACORP

Account Maintenance | Account Accessibility | Contact Info | Department | Signature Type | User Group | User

183 account(s)

Account No.	Account Nickname	Currency	Account Type	Islamic	Allow Transaction	Sub-Action	Transaction Status
5001012024000049	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	
5001012024000049	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	
5001012024000049	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	
5001012024000077	AAAA MANTAP	IDR	Time Deposit	No	No		
5001012024000077	AAAA MANTAP	IDR	Time Deposit	No	No		
5001012024000083	AAAA MANTAP	IDR	Time Deposit	No	No		
5001012024000083	AAAA MANTAP	IDR	Time Deposit	No	No		
5001012024000086	AAAA MANTAP	IDR	Time Deposit	No	No		
5001012024000086	AAAA MANTAP	IDR	Time Deposit	No	No		
5001012024000088	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	
5001012024000088	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	

1 of 16

Primary Billing Account

Primary Billing Account: 860004810800-IDR AAAA MANTAP
Corporate Daily Limit: Unlimited

User Activities

User	Activities	Date/Time	Remark
ADMIN - ADMIN	Submit	25 Jun 2025 10:55:41 WIB	
NGBLIAT01 - NGBLIAT01	Cancel Transaction	25 Jun 2025 11:53:53 WIB	

Print Done

Sistem akan menampilkan Halaman **Acknowledgement**

System will show the **Acknowledgement** page

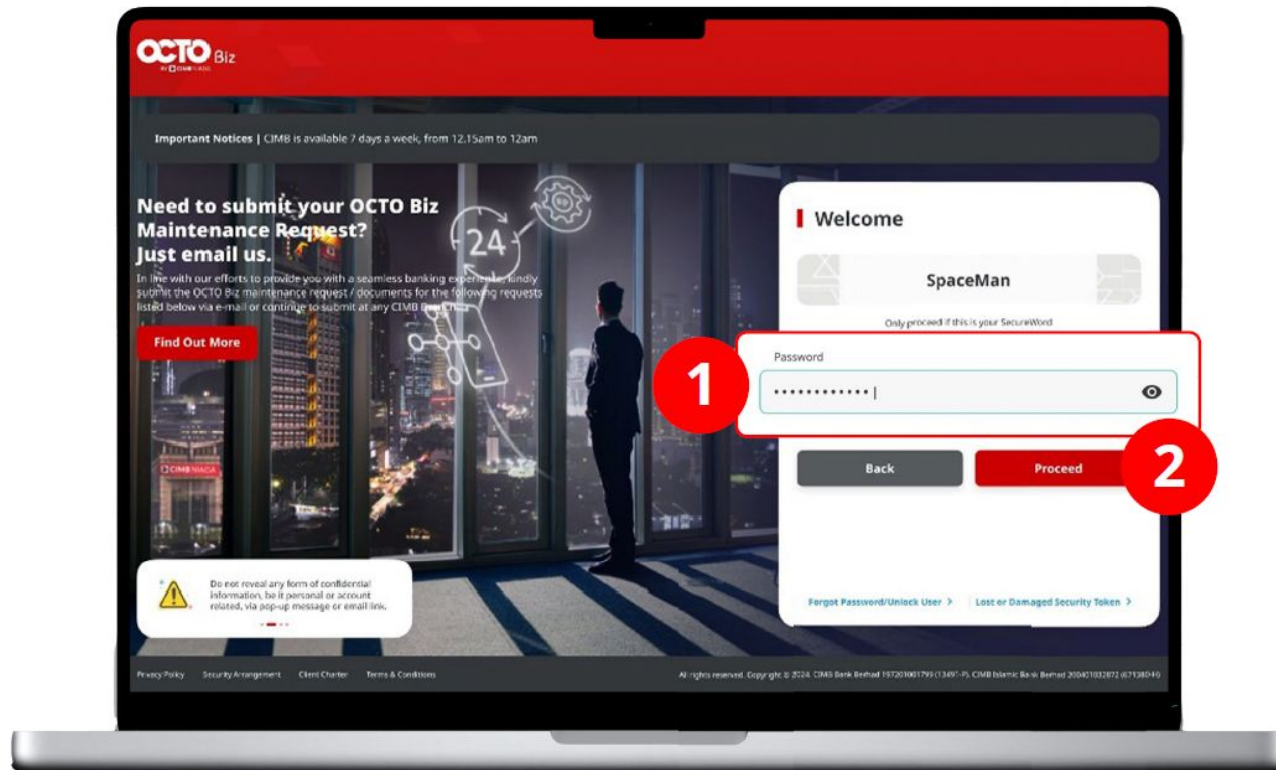
LANGKAH

07

APPROVER

Cancel Delegated Admin

Menu: Inquiry > Transaction Status Inquiry



Login sebagai **Approver**

Login as **Approver**

- 1 Isi **Password**
Input **Password**
- 2 Klik **Proceed**
Click **Proceed**

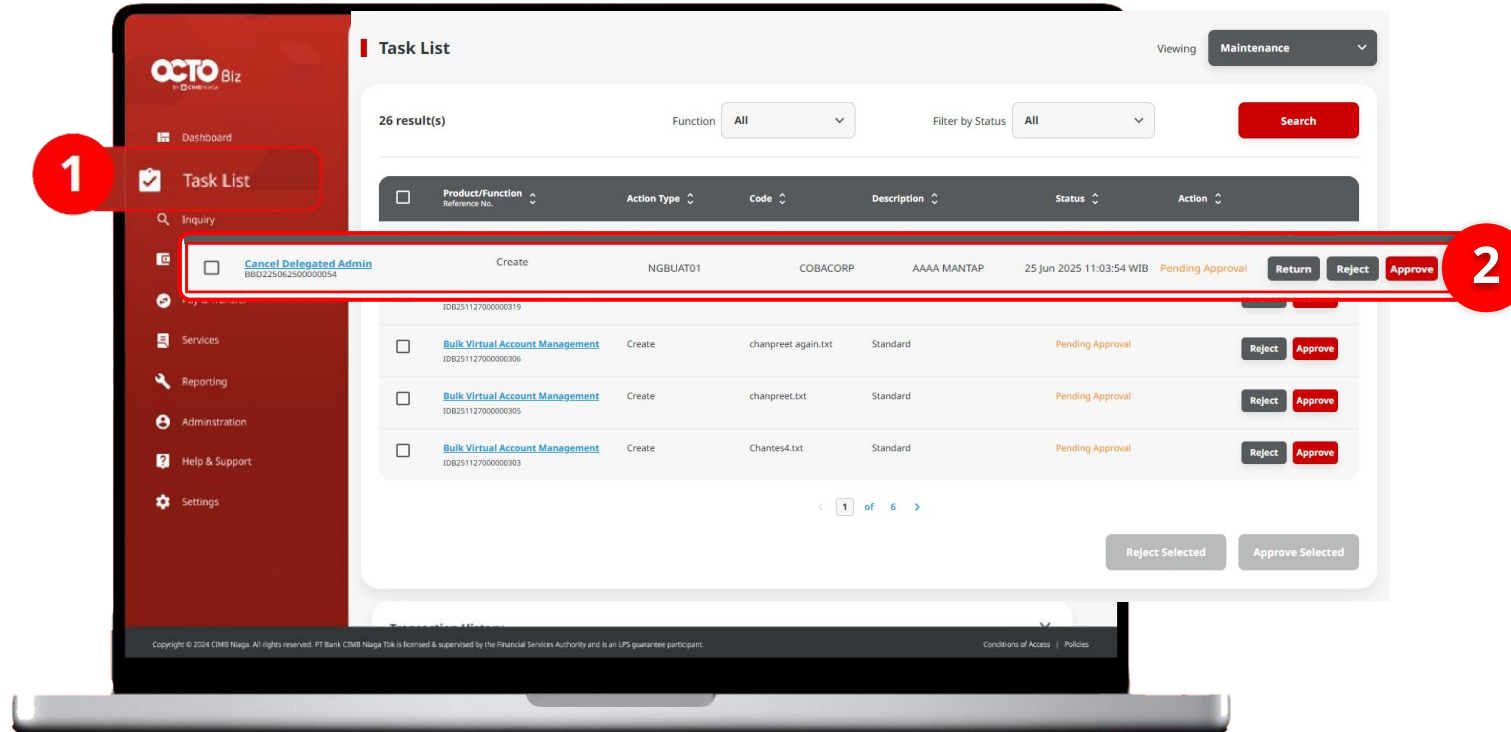
LANGKAH

08

APPROVER

Cancel Delegated Admin

Menu: Inquiry > Transaction Status Inquiry



- 1 Arahkan pada menu disamping, **klik Task List**

Navigate to side menu, click Task List

- 2 Klik **Hyperlink** transaksi yang diinginkan

Click Transaction Hyperlink

LANGKAH

09

APPROVER

Cancel Delegated Admin

Menu: Inquiry > Transaction Status Inquiry

The screenshot shows a web application interface for transaction status inquiry. At the top, there is a header with a user profile and navigation icons. Below the header, the main content area displays transaction details, company information, and a list of 183 accounts. A modal dialog box is open in the foreground, titled 'Approve', with a warning icon and the text 'Are you sure you want to approve this item?'. The dialog has two buttons: 'No' and 'Yes'. A red circle with the number '2' is placed over the 'Yes' button. At the bottom of the main interface, there are 'Back', 'Return', and 'Approve' buttons. A red circle with the number '1' is placed over the 'Approve' button.

Tinjau ulang transaksi yang telah di kirim **Maker**,

Review transaction

1 Jika sudah sesuai, klik **Approve**

Click Approve

2 Klik **Yes**

Click Yes

LANGKAH


10

APPROVER

Cancel Delegated Admin

Menu: Inquiry > Transaction Status Inquiry

Tasklist > Acknowledgement

Request successfully approved 

Reference No. : 88D22506250000054 Approved On : 25 Jun 2025 11:12:38 WIB

Company Details

Company Name: AAAA MANTAP Enrolled Date: 13 Nov 2024 13:51:43 WIB Company ID: COBACORP

Account Maintenance Account Accessibility Contact Info Department Signature Type User Group User

183 account(s)

Account No.	Account Nickname	Currency	Account Type	Idemic	Allow Transaction	Sub-Action	Transaction Status
5001512024000049	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	
5001512024000049	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	
5001512024000049	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	
5001512024000077	AAAA MANTAP	IDR	Time Deposit	No	No		
5001512024000077	AAAA MANTAP	IDR	Time Deposit	No	No		
5001512024000083	AAAA MANTAP	IDR	Time Deposit	No	No		
5001512024000083	AAAA MANTAP	IDR	Time Deposit	No	No		
5001512024000086	AAAA MANTAP	IDR	Time Deposit	No	No		
5001512024000086	AAAA MANTAP	IDR	Time Deposit	No	No		
5001512024000086	AAAA MANTAP	IDR	Time Deposit	No	No		
5001512024000088	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	
5001512024000088	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	

1 of 16

Primary Billing Account

Primary Billing Account: 860004810800-IDR AAAA MANTAP Corporate Daily Limit: Unlimited

User Activities

User	Activities	Date/Time	Remark
NGBUAT01 - NGBUAT01	Submit	25 Jun 2025 11:03:53 WIB	
NGBUAT29 - NGBUAT29	Approve	25 Jun 2025 11:12:38 WIB	

Print Done

Sistem akan menampilkan Halaman **Acknowledgement**

System will show the **Acknowledgement** page

LANGKAH

11

APPROVER

Cancel Delegated Admin

Menu: Inquiry > Transaction Status Inquiry

The screenshot shows the 'Transaction Status Inquiry' interface. It includes search filters for 'Created Date From' (25 Jun 2025), 'To' (25 Jun 2025), 'Your Reference Number' (Enter), 'Product/Function' (All), 'Filter by Status' (All), and 'Action Type' (All). A 'Search' button is located at the bottom right of the filter section. Below the filters, it indicates '2 item(s)' and displays a table with the following data:

Product/Function <small>Your Reference Number</small>	Action Type	Created Date	Status
Manage Company 11625062500004196	Edit	25 Jun 2025	Rejected
Manage Company 11625062500004195	Edit	25 Jun 2025	Deleted

At the bottom of the page, there are 'Print' and 'Download' buttons. A red box highlights the first row of the table, and a red circle with the number 1 is positioned to its right.

1 Pada halaman **Transaction Status Inquiry Listing**, status transaksi berubah menjadi **Rejected**

On Transaction Status Listing page, Transaction Status will change to Rejected

Transaction Status Inquiry > Details

Transaction Status : Task has been rejected

Creation Date: 25 Jun 2025 10:52:19 WIB | Workflow Type: Edit | On-board Type: Onboarding

Reference No: 11625062500004196

Company Details

Company Name: AAAA MANTAP | Enrolled Date: 13 Nov 2024 13:51:43 WIB | Company ID: COBACORP

Account Maintenance | Account Accessibility | Contact Info | Department | Signature Type | User Group | User

183 account(s)

Account No.	Account Nickname	Currency	Account Type	Islamic	Allow Transaction	Sub-Action	Transaction Status
5001012024000049	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	-
5001012024000049	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	-
5001012024000049	AAAA MANTAP	IDR	Time Deposit	No	No	Delete	-
5001012024000077	AAAA MANTAP	IDR	Time Deposit	No	No	-	-
5001012024000077	AAAA MANTAP	IDR	Time Deposit	No	No	-	-
5001012024000083	AAAA MANTAP	IDR	Time Deposit	No	No	-	-
5001012024000083	AAAA MANTAP	IDR	Time Deposit	No	No	-	-
5001012024000086	AAAA MANTAP	IDR	Time Deposit	No	No	-	-
5001012024000086	AAAA MANTAP	IDR	Time Deposit	No	No	-	-
5001012024000086	AAAA MANTAP	IDR	Time Deposit	No	No	-	-

5001012024000088 | AAAA MANTAP | IDR | Time Deposit | No | No | Delete

1 of 16

Primary Billing Account

Primary Billing Account: 86004810800-IDR AAAA MANTAP | Corporate Daily Limit: Unlimited

Sub-Action List

No.	Sub-Action	Transaction Status
1	-	-

User Activities

User	Activities	Date/Time	Remark
ADMIN - ADMIN	Submit	25 Jun 2025 10:55:41 WIB	
NGBUAT29 - SYS	Cancel Transaction	25 Jun 2025 11:12:38 WIB	The Task has been approved

Back | Print

1 Pada halaman **Transaction Status Inquiry Listing > Details**, sistem akan menampilkan aktivitas **Cancel Transaction** telah di **approve**

On **Transaction Status Listing > Details** page, system will **show** the **Cancel Transaction** already **Approve**

1



OCTOBIZ

BY  CIMB NIAGA

