

OCTO Biz

Transaction

SKN

Mobile

TUTORIALOCTOBIZ2025

KEJAR MIMPI

Transaction

SKN

Transaction – SKN adalah modul untuk melakukan mode pembayaran bagi nasabah untuk melakukan transfer instan ke penerima dari Bank Lain menggunakan SKN

Transaction – SKN is a module used to perform payment transactions that allow customers to make instant transfers to recipients at other banks using SKN.

03

Create
Transaction

11

Approve
Transaction

SKN

Create Transaction



1 Klik **Password Login**

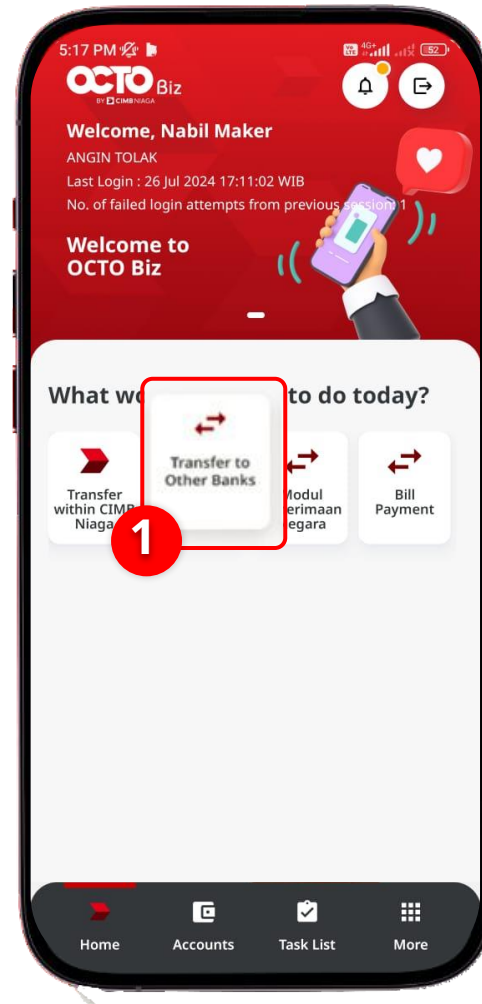
Click Password Login

2 Masukan **Password**

Input Password

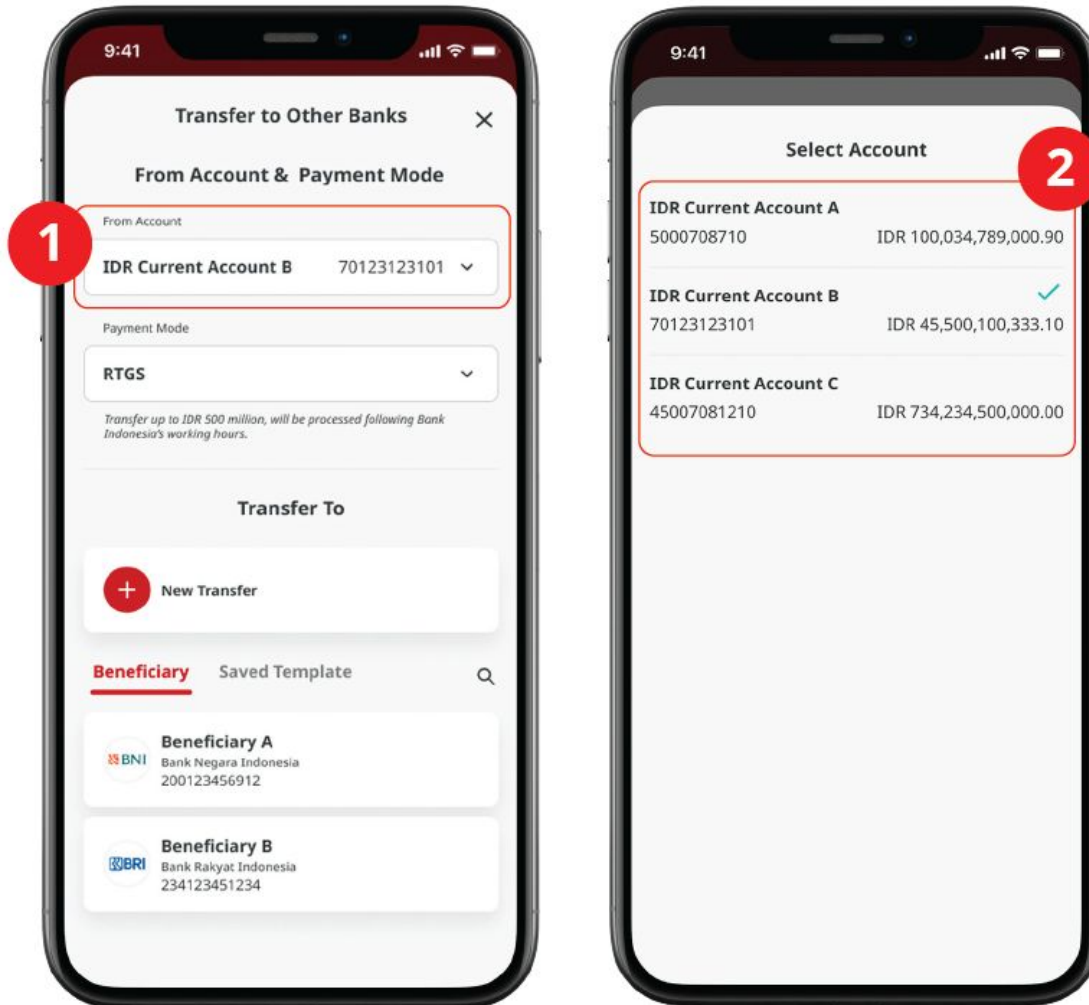
3 Klik **Proceed**

Click Proceed



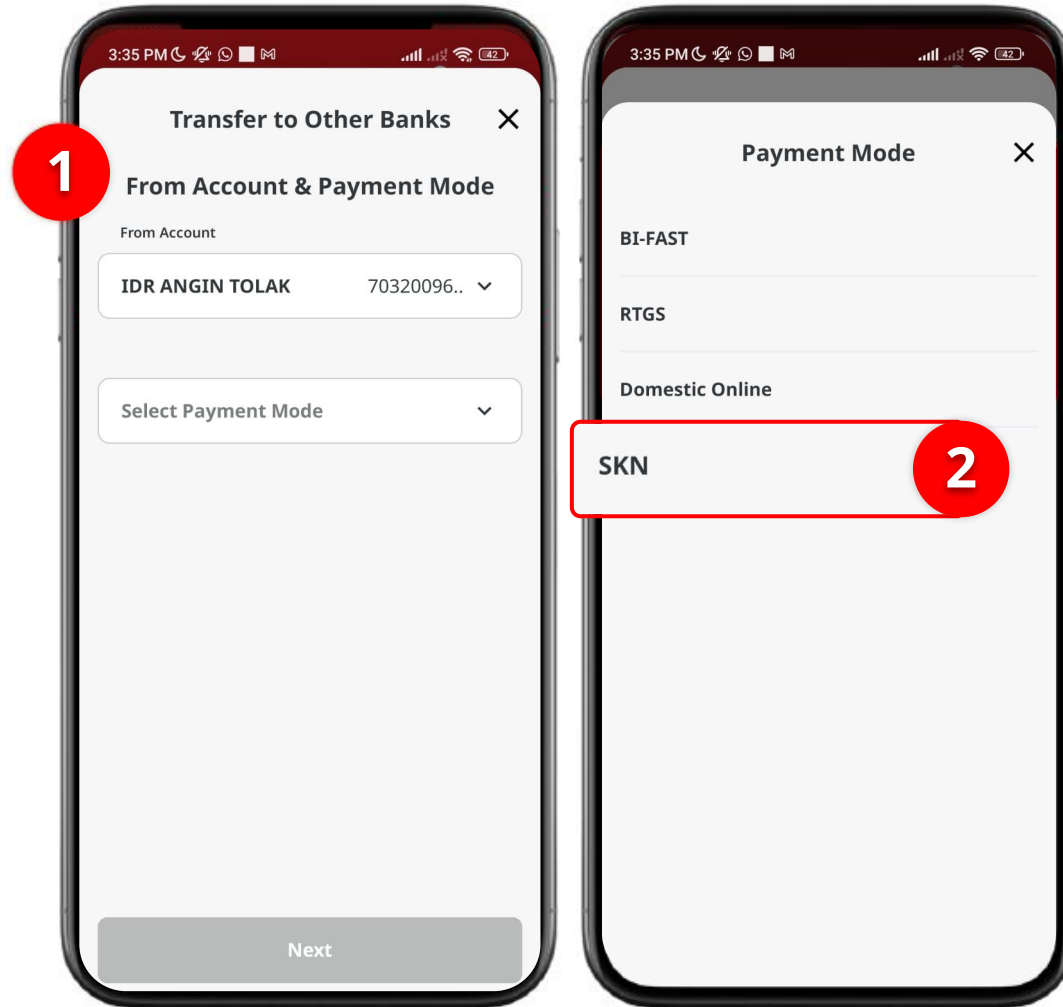
1 Klik ***Transfer to Other Banks***

*Click **Transfer to Other Banks***



1 Pilih **From Account** dan Pilih **Sumber Dana**

*Choose **From Account** and choose **Source of Funds***

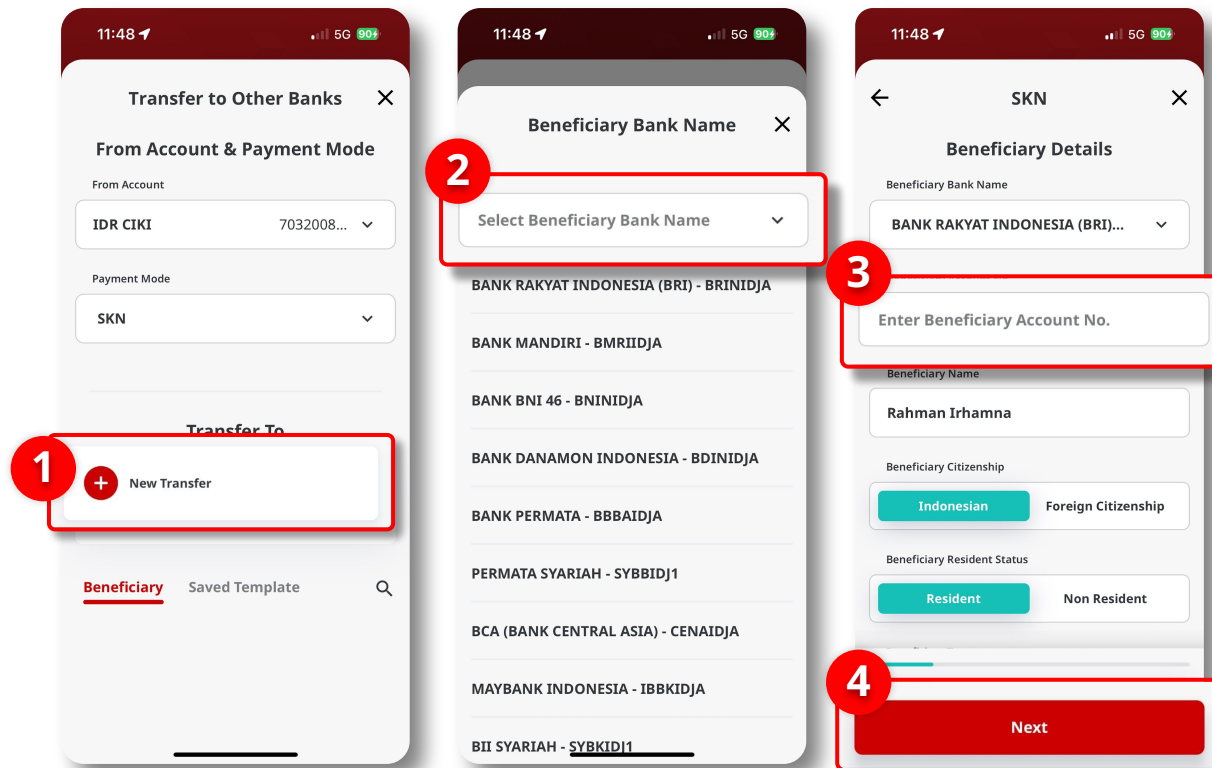


1 Klik **Payment Mode**

*Click **Payment Mode***

2 Pilih **SKN**

*Choose **SKN***



1 Klik **New Transfer**

Click New Transfer

2 Pilih **Beneficiary Bank Name**

Choose Beneficiary Bank Name

3 Masukan **Beneficiary Account No**

Input Beneficiary Account no

4 Klik **Next**

Click Next

The screenshots show the following steps:

- Amount Screen:** The 'Amount' input field is highlighted with a red box and a red circle with the number 1. The input shows 'IDR' and '0'. Below it, the 'Method' section has 'Payment Date' selected. The 'Payment Date' field shows '25 Jul 2024'. A red 'Next' button is at the bottom.
- Other Details Screen:** The 'Payment Date' calendar is highlighted with a red box and a red circle with the number 2. The calendar shows '26 Jul 2024' selected. A red 'Next' button is at the bottom.
- Other Details Screen:** The 'Next' button is highlighted with a red box and a red circle with the number 3. The button is red and labeled 'Next'.

1 Masukan **Nominal Transfer**

Input Transfer Amount

2 Pilih **Payment Date**

Input Payment Date

3 Klik **Next**

Click Next

LANGKAH

07

MAKER

The image displays two mobile app screens side-by-side. The left screen, titled 'Confirmation', shows transaction details: Amount IDR 500,000.00, To: Rahman Irhamna (BANK RAKYAT INDONESIA (BRI) 112233445566), From: IDR CIKI (703200873600), Payment Mode: SKN, Beneficiary Citizenship: Indonesian, Beneficiary Resident Status: Resident, Beneficiary Type: Individual, Payment Date: 25 Jul 2024, Customer Reference No.: -, and Other Payment Details: -. At the bottom, there is a 'Total Amount' of IDR 500,000.00 and two buttons: 'Save As Draft' and 'Submit'. A red circle with the number '1' is placed over the 'Submit' button. The right screen, titled 'Submitted for approval', shows a blue checkmark icon and the text 'Submitted for approval'. Below this is a 'Transaction Summary' with the same amount and date. It also lists the reference number, beneficiary details, and payment mode. At the bottom, there are two icons: 'Save Template' and 'Save Beneficiary', and a large red 'Done' button. A red circle with the number '2' is placed over the 'Done' button.

Create Transaction | SKN

Menu: Transfer to Other Banks

Sistem Lalu menampilkan **Halaman Confirmation**

System will show the **Confirmation** page

1 Klik **Submit**

Click **Submit**

Sistem Lalu menampilkan **Halaman Acknowledgement**

System will show the **Acknowledgement** page

2 Klik **Done**

Click **Done**

Langkah melakukan **Approve Transaction** Kunjungi Halaman:

To Approve Transaction visit page:

- 12** Mobile Token
- 18** Hard Token

SKN

Approve Transaction

Mobile Token

Hard Token

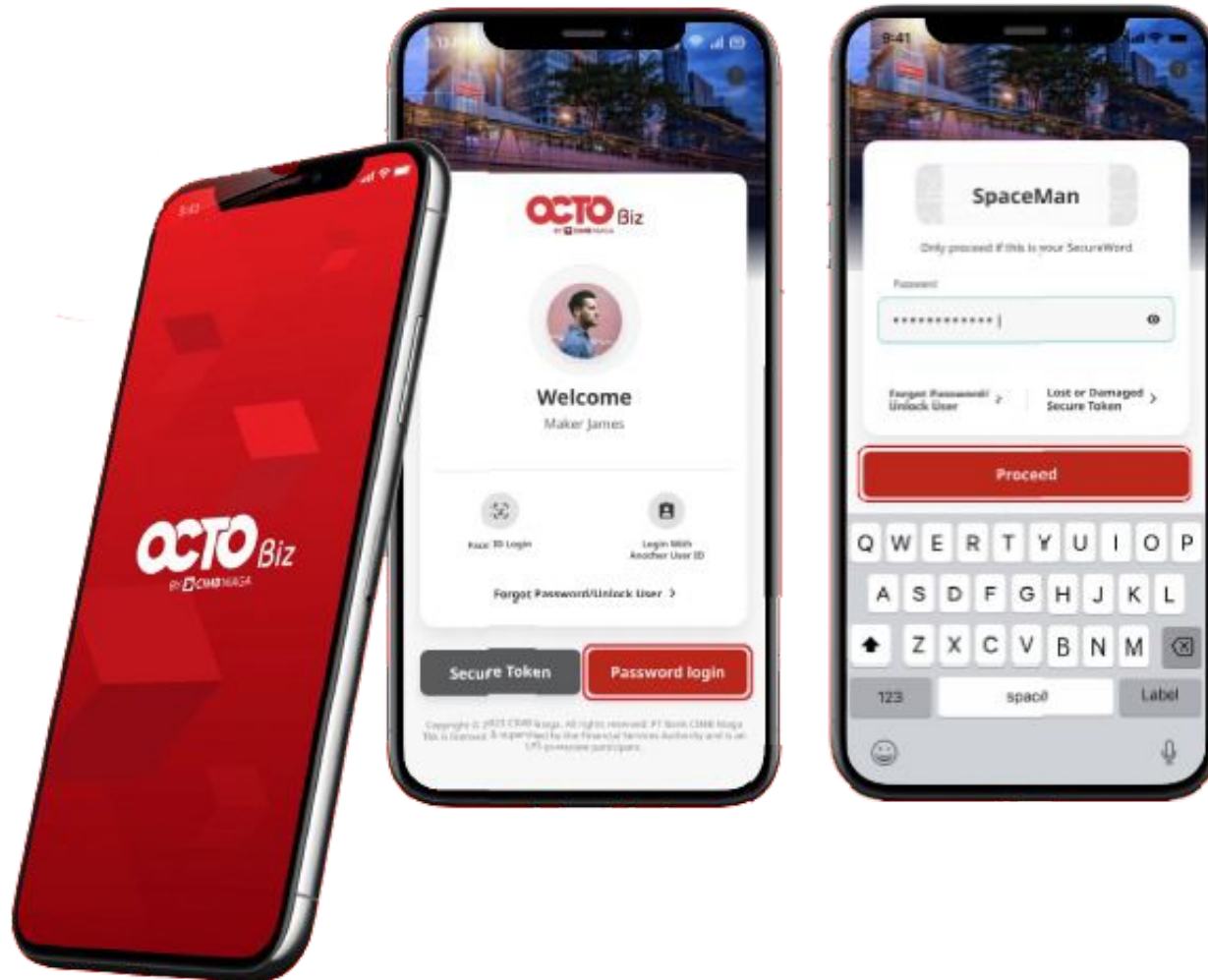
SKN

Approve Transaction

Mobile Token

Proses **approval transaksi** untuk user yang memiliki atau menggunakan **Mobile Token**

Approval Transaction process using mobile token



Login sebagai **Approver**

Login as **Approver**

1 Isi **Password**

Input **Password**

2 Klik **Proceed**

Click **Proceed**

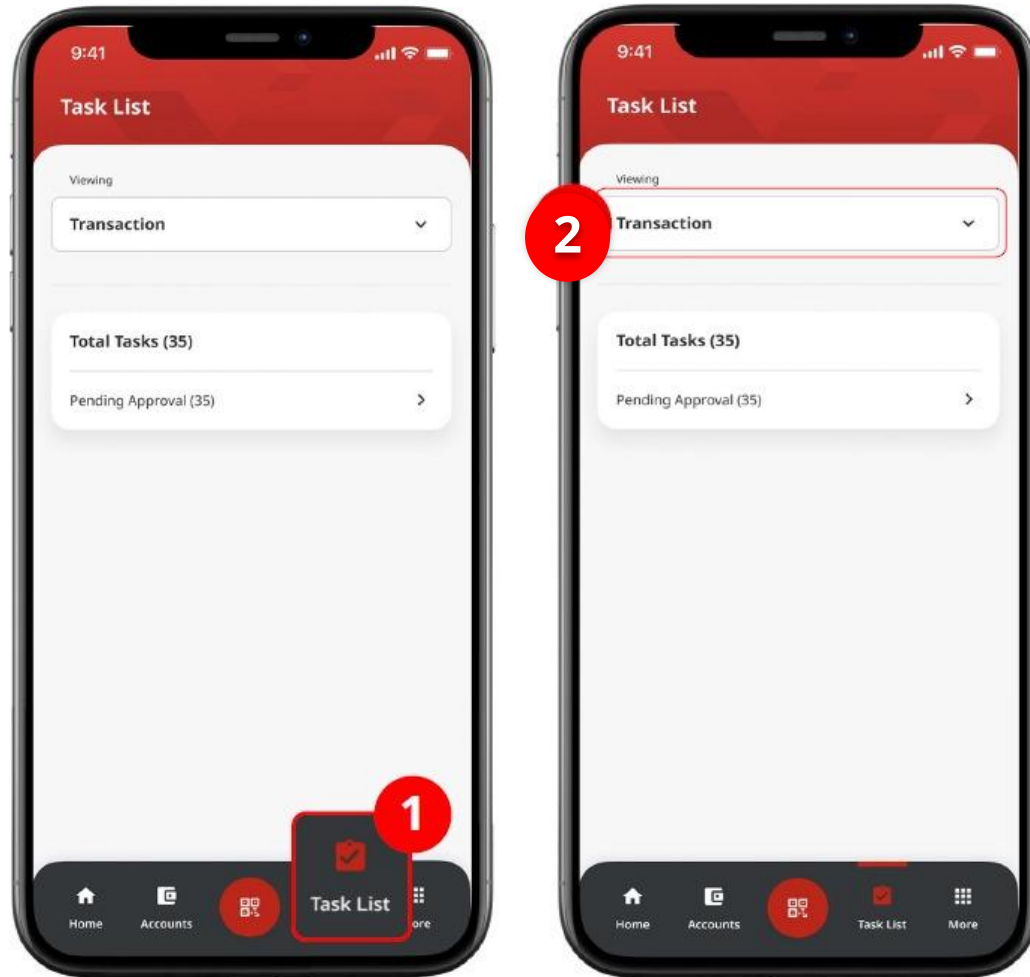
LANGKAH

01

APPROVER

Approve Transaction | SKN

Menu: Task List > Approve

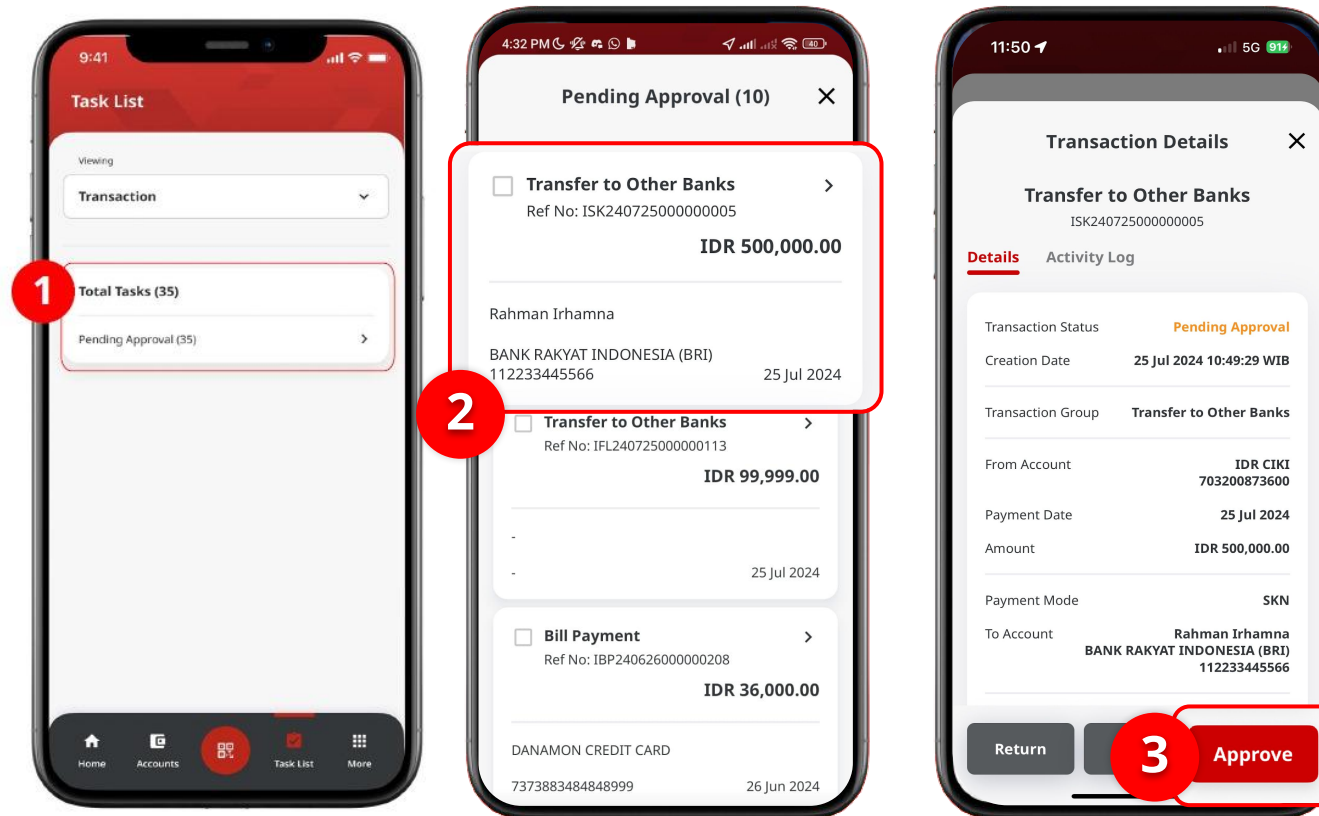


- 1 Arahkan pada menu dibawah, klik **Task List**

*Navigate to bottom menu, click **Task List***

- 2 Pilih **Transaction** sebagai **Viewing**

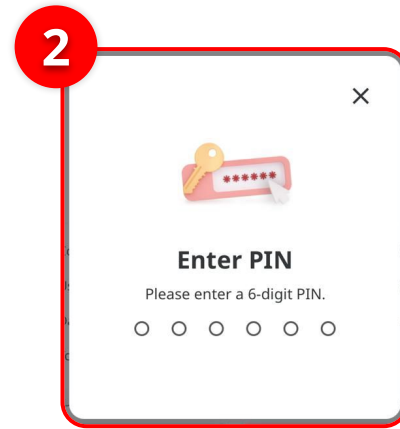
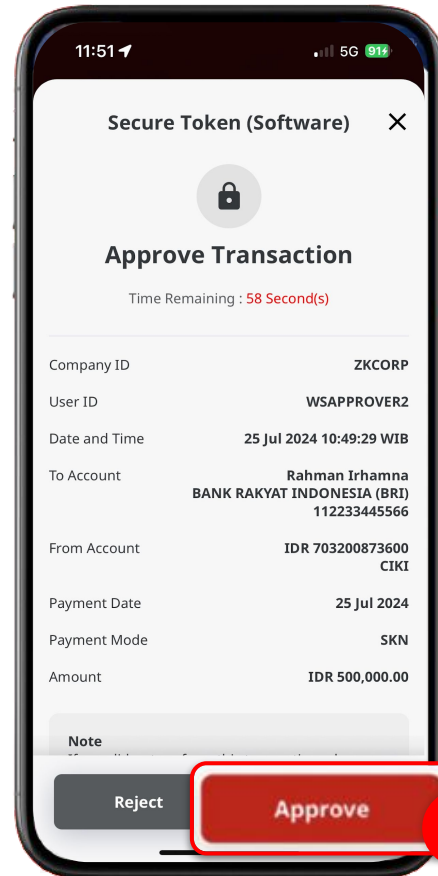
*Choose **Transaction** as **Viewing***



1 Pilih **Pending Approval**
Choose Pending Approval

2 Pilih Transaksi yang ingin di **Approve**
Choose transaction

3 Tinjau Transaksi, Klik **Approve**
Review transaction, click approve

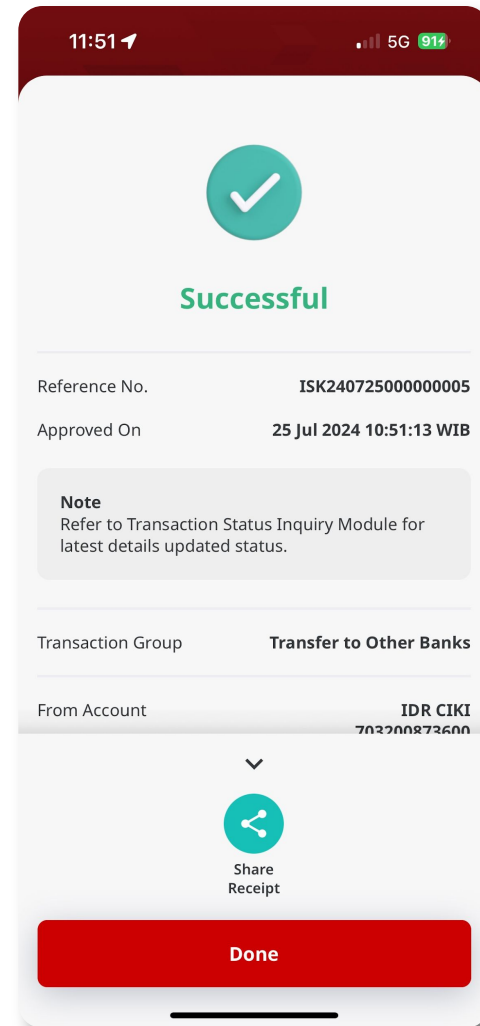


1 Klik **Approve**

*Click **Approve***

2 Input **6-Digit Pin**

*Input **6-Digit Pin***



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

Once Succeed, system will show the Acknowledgement page

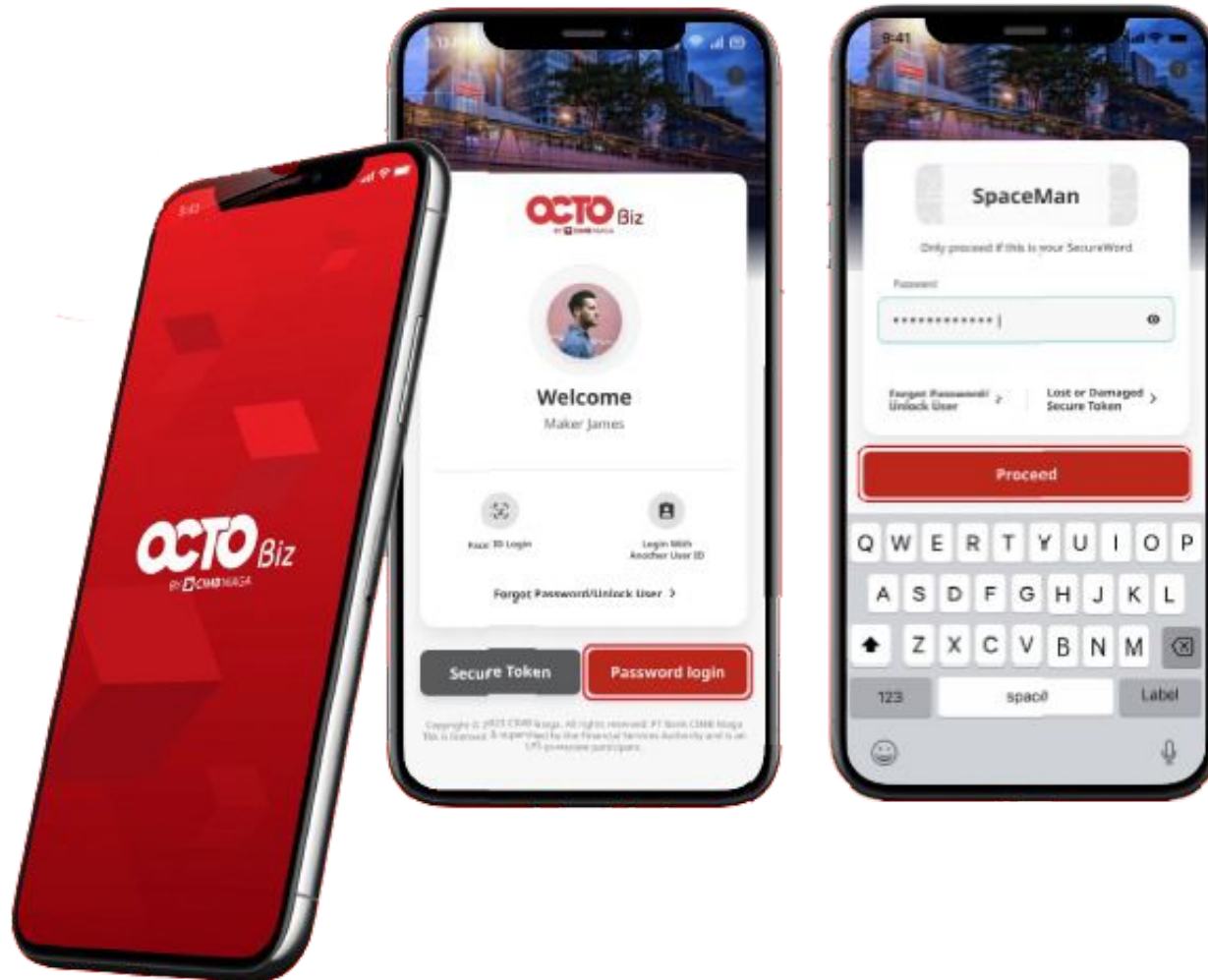
SKN

Approve Transaction

Hard Token

Proses **approval transaksi** untuk user yang memiliki atau menggunakan **Hard Token**

Approval Transaction process using hard token



Login sebagai **Approver**

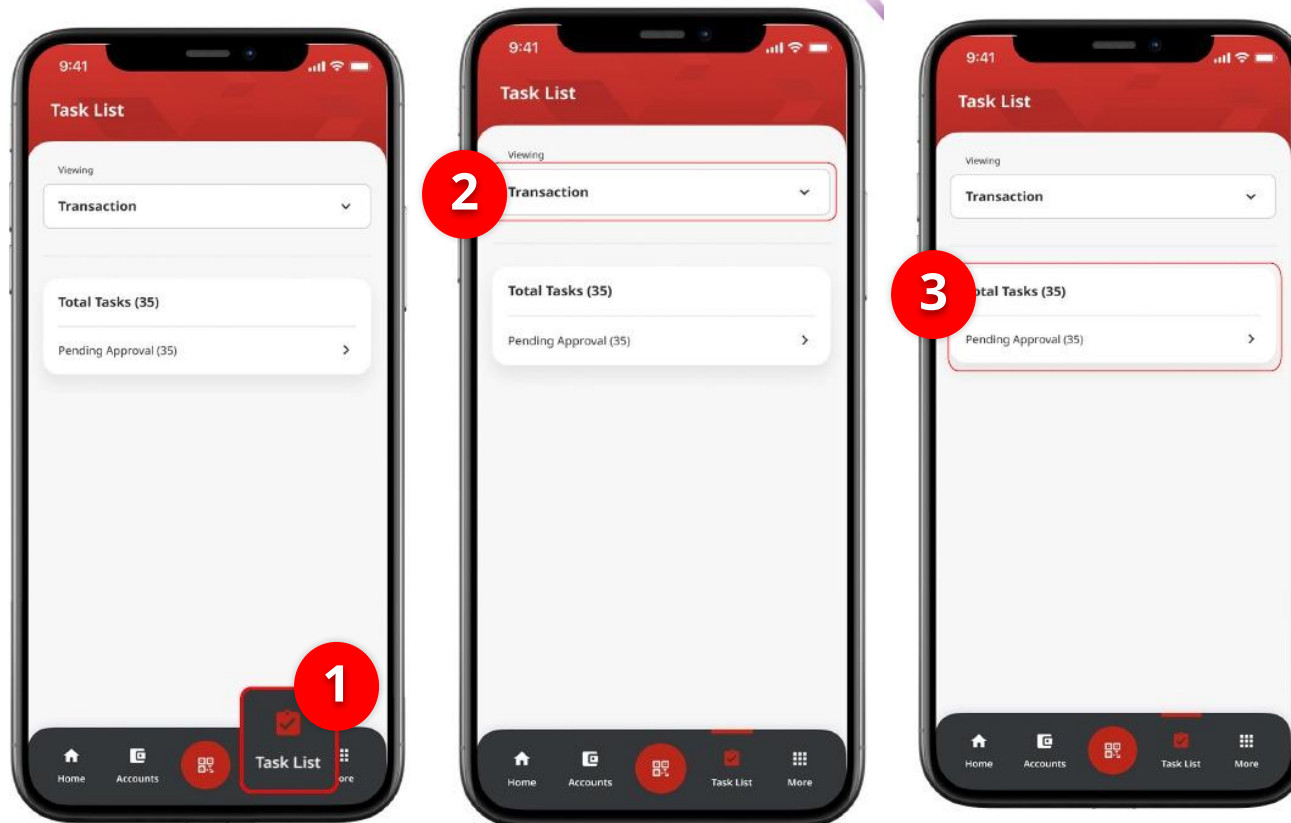
Login as **Approver**

1 Isi **Password**

Input **Password**

2 Klik **Proceed**

Click **Proceed**



- 1 Arahkan pada menu dibawah, klik **Task List**

Navigate to bottom menu, click Task List

- 2 Pilih **Transaction** sebagai Viewing

Choose Transaction as Viewing

- 3 Pilih **Pending Approval**

Choose Pending Approval

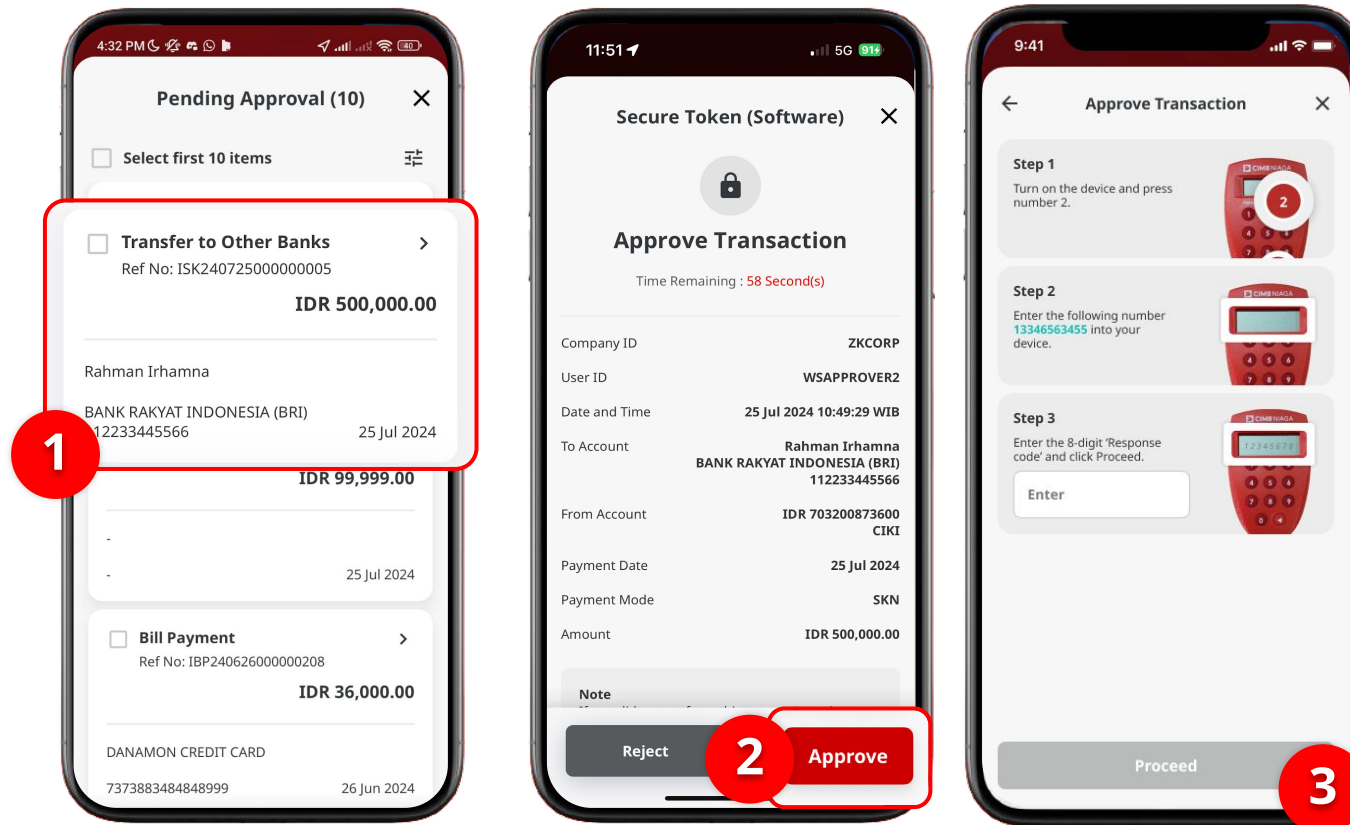
LANGKAH

03

APPROVER

Approve Transaction | SKN

Menu: Task List > Approve



- 1 Pilih Transaksi yang ingin di **Approve**

*Choose **Transaction***

- 2 Tinjau Transaksi, Klik **Approve**

*Review **Transaction**, click **approve***

- 3 Akan muncul **Halaman Approve Transaction**

*System will show the **approve transaction page***



- 1 Hidupkan Perangkat dengan Klik tombol **Play** pada perangkat **Hard-Token**

Turn on Hard-Token device, click Play button

- 2 Masukan **Secure Pin Number**

Input Secure Pin Number

- 3 Jika **Pin Benar**, sistem akan menampilkan **"APPLI"** pada layar perangkat.

System will show the "APPLI" on device's screen

- 4 Klik **Tombol 2** untuk masuk ke fitur **Transaction Signing**

Click 2 to turn on the transaction signing mode

Step 2

Enter the following number into your device.

35710833

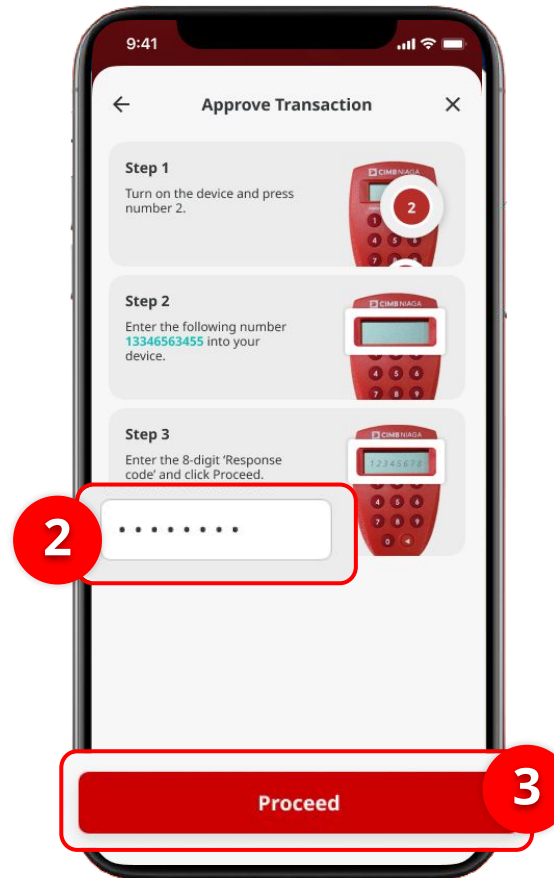


- 1 Masukan **Kode** yang muncul di **Mobile App**

*Input **code** that shown on **Mobile App***

- 2 Klik Tombol **Play**

*Click **Play***



- 1 Perangkat **Hard Token** akan menampilkan **8-Digit Kode**

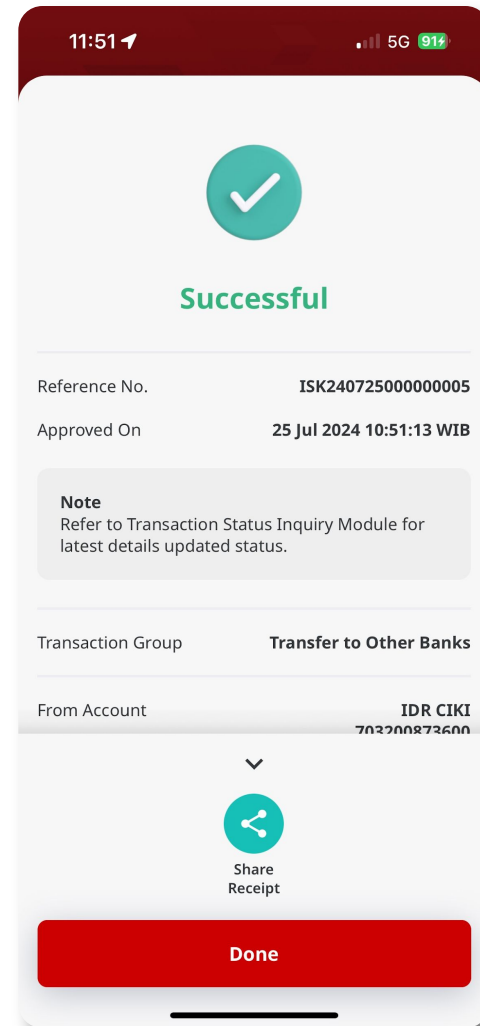
Hard Token device will show the 8-Digit code

- 2 Masukkan **Kode** ke **Box Approve Transaction**

Input code to Approve transaction box

- 3 Klik **Proceed**

Click Proceed



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

Once Succeed, system will show the Acknowledgement page



OCTO Biz
BY  **CIMB NIAGA**

