

The OCTO Biz logo is prominently displayed in the center-right. 'OCTO' is in a large, bold, white, rounded sans-serif font, and 'Biz' is in a smaller, white, sans-serif font to its right.

Service

Manage Beneficiary

Website

TUTORIALOCTOBIZ2025

KEJAR MIMPI

Service

Manage Beneficiary

Transaction - Manage Beneficiary Fungsi ini digunakan untuk mengelola (membuat, mengedit, menghapus) **Favorite Beneficiary**

Transaction - Manage Beneficiary this function is used to manage (create, edit, delete) the **favorite Beneficiary**

03

Create
Transaction

47

Approve
Transaction

Manage Beneficiary

Create Transaction

Add

Modify

Delete

Payment - Saved Tax List

Payment Save to Tax List

Manage Beneficiary

Create Transaction

Add

Modify

Delete

Payment - Saved Tax List

Payment Save to Tax List

LANGKAH

01

MAKER



Add | Manage Beneficiary

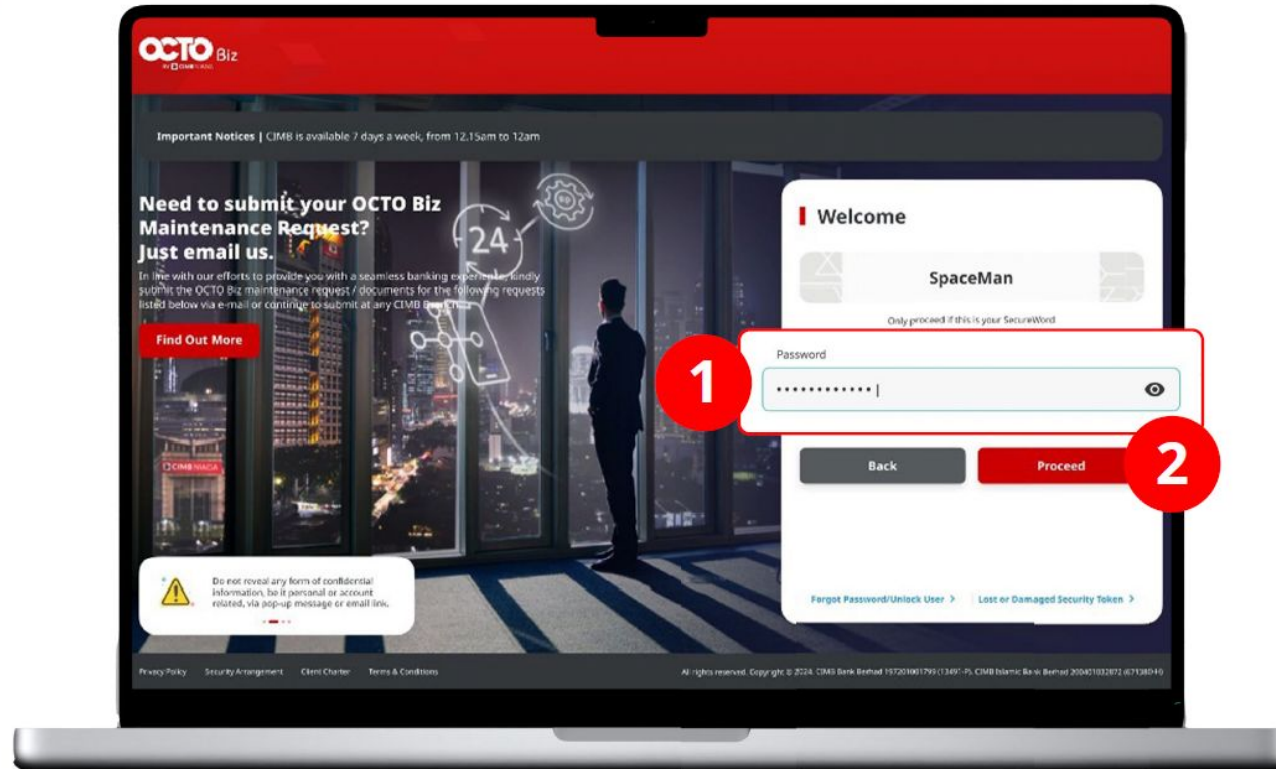
Menu: Service > Manage Beneficiary

- 1 **Maker** Masuk dengan menggunakan **User & Company ID**

*Maker login using **User & Company ID***

- 2 Klik **Next**

*Click **Next***

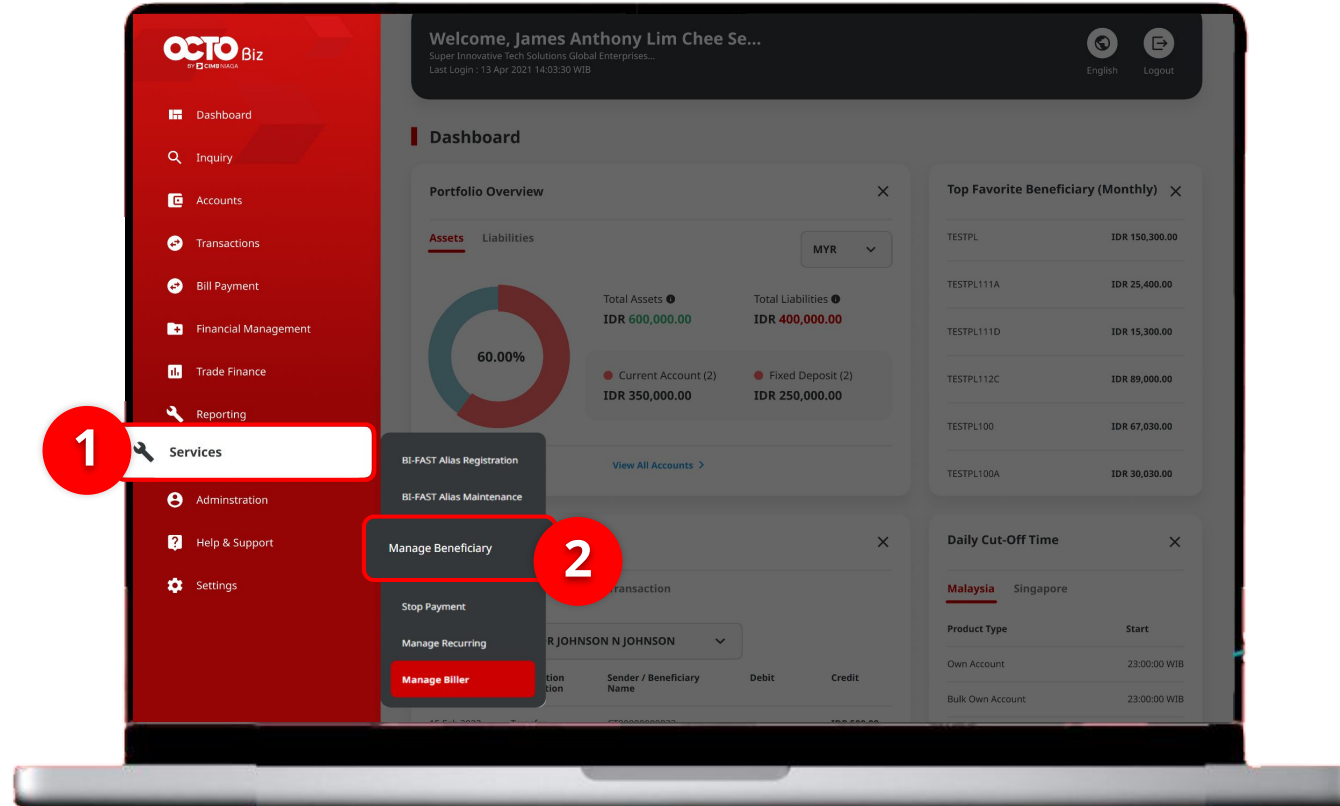


1 Isi **Password**

Input **Password**

2 Klik **Proceed**

Click **Proceed**



Sistem akan menampilkan Halaman ***Dashboard***

*System will show the **Dashboard** page*

1 Arahkan kursor ke ***Services***
*Navigate to **Service***

2 Klik ***Manage Beneficiary***
*Click **Manage Beneficiary***

Manage Beneficiary > Inquiry and Listing

Search

Beneficiary Nickname

Enter

Beneficiary Name

Enter

Transaction Group

Select

Search

Listing

☐	Beneficiary Nickname	Beneficiary Name	Transaction Group	Transaction Type
☐	FEN NAME		Transfer to Other Banks Transfer within CIMB	BI-FAST RTGS Other CIMB Niaga Account
☐	Nekshx	Nqjdx	Transfer within CIMB	Other CIMB Niaga Account
☐	NewIHT3PTBENE1	ZKCORPTSTHT3PTRLB1	Transfer within CIMB	Other CIMB Niaga Account
☐	NEWIHT3PTRBLBEN2	ZKCORPTSTHBLNEWBEN2	Transfer within CIMB	Other CIMB Niaga Account
☐	Testtttkkk	Djyfy	Transfer to Other Banks	BI-FAST
☐	Testtttuqisjs	Along	Transfer to Other Banks	BI-FAST
☐	TESTTXNGP8BL2	TESTBIFASTTXNGP8BL1	Transfer to Other Banks	BI-FAST
☐	TESTTXNGP8BLI3P1	TESTIHT3PTTXNGP8BL1	Transfer within CIMB	Other CIMB Niaga Account
☐	ZKCORPTSTMG8BEN2	ZKCORPTSTING2	Transfer to Other Banks	BI-FAST
☐	ZKCORPTSTMG8BENS	ZKCORPTSTING5	Transfer to Other Banks	BI-FAST

1

Add

Sistem akan menampilkan halaman **Manage Beneficiary > Inquiry & Listing**

System will show the **Manage Beneficiary > Inquiry & Listing** page

1 Klik **Add**

Click **Add**

1 Manage Beneficiary > Add

Manage Beneficiary

Beneficiary Nickname * sample nickname

Email Address * sample@email.com

Status

Activate

Transaction Group *

Select

Back

2

- 1** Lengkapi bagian
Manage Beneficiary

*Complete the
Manage Beneficiary
part*

- 2** Klik **Select**

*Click **Select***

Transaction Group List

Beneficiary Nickname
sample nickname

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks
Transfer within CIMB Niaga	Transfer within CIMB Niaga

Select

Sistem akan menampilkan **Pop-Up Transaction Group List**

System will show the **Transaction Group List** pop up

1 Pilih **Transaction Group** yang berlaku

Choose **Transaction Group**

2 Klik **Select**

Click **Select**

Manage Beneficiary > Add

Manage Beneficiary

Beneficiary Nickname *
sample nickname

Email Address *
sample@email.com

Status
Activate

Transaction Group *
Select

Transaction Group	Transaction Group Description
Transfer within CIMB Niaga	Transfer within CIMB Niaga
Transfer to Other Banks	Transfer to Other Banks

Select Transaction Type *

☒ Other CIMB Niaga Account ☐ BI-FAST ☐ RTGS

Beneficiary Information

Other CIMB Niaga Account

Beneficiary Name *
Enter

Beneficiary Account Type *
Select

Back Save as Draft **Next**

1 Pilih **Transaction Type**

Choose **Transaction Type**

2 Lengkapi Bagian **Beneficiary Information**

Complete the **Beneficiary Information** part

3 Klik **Next**

Click **Next**

Manage Beneficiary > Review Details

Manage Beneficiary

Beneficiary Nickname

sample nickname

Email Address

sample@email.com

Status

Activate

Transaction Group	Transaction Group Description
Transfer within CIMB Niaga	Transfer within CIMB Niaga
Transfer to Other Banks	Transfer to Other Banks

Selected Transaction Type

Other CIMB Niaga Account	BI-FAST	RTGS
Yes	No	No

Beneficiary Information

Beneficiary Information

Other CIMB Niaga Account

Beneficiary Name

sample bene

Beneficiary Account Type

CIMB Niaga Account

Beneficiary Account No.

990022313231

Back

1

Submit

Sistem akan menampilkan halaman **Review Details** Tinjau Ulang Transaksi

System will show **Review Details** page, **Review Transaction**

1 Klik **Submit**

Click **Submit**

Manage Beneficiary > Acknowledgement

This has been sent for approval

Reference No. : 00324030400000988

Submitted On : 04 Mar 2024 13:54:08 WIB

Manage Beneficiary

Beneficiary Nickname

Email Address

sample nickname

sample@email.com

Status

Activate

Transaction Group

Transaction Group Description

Transfer within CIMB Niaga

Transfer within CIMB Niaga

Selected Transaction Type

Other CIMB Niaga Account

BI-FAST

RTGS

Yes

No

No

Beneficiary Information

Beneficiary Information

Other CIMB Niaga Account

Beneficiary Name

Beneficiary Account Type

sample bene

CIMB Niaga Account

Beneficiary Account No.

990022313231

User Activities

User

Activities

Date / Time

Remark

ZKMAU/USER1

Submit

04 Mar 2024 13:54:08 WIB

-

Print

Done

Sistem Lalu menampilkan
Halaman Acknowledgement

System will show
Acknowledgement page

Langkah melakukan **Approve Transaction** Kunjungi Halaman:

To Approve transaction, visit:

45

Approve Transaction

Manage Beneficiary

Create Transaction

Add

Modify

Delete

Payment - Saved Tax List

Payment Save to Tax List

LANGKAH

01

MAKER



Modify | Manage Beneficiary

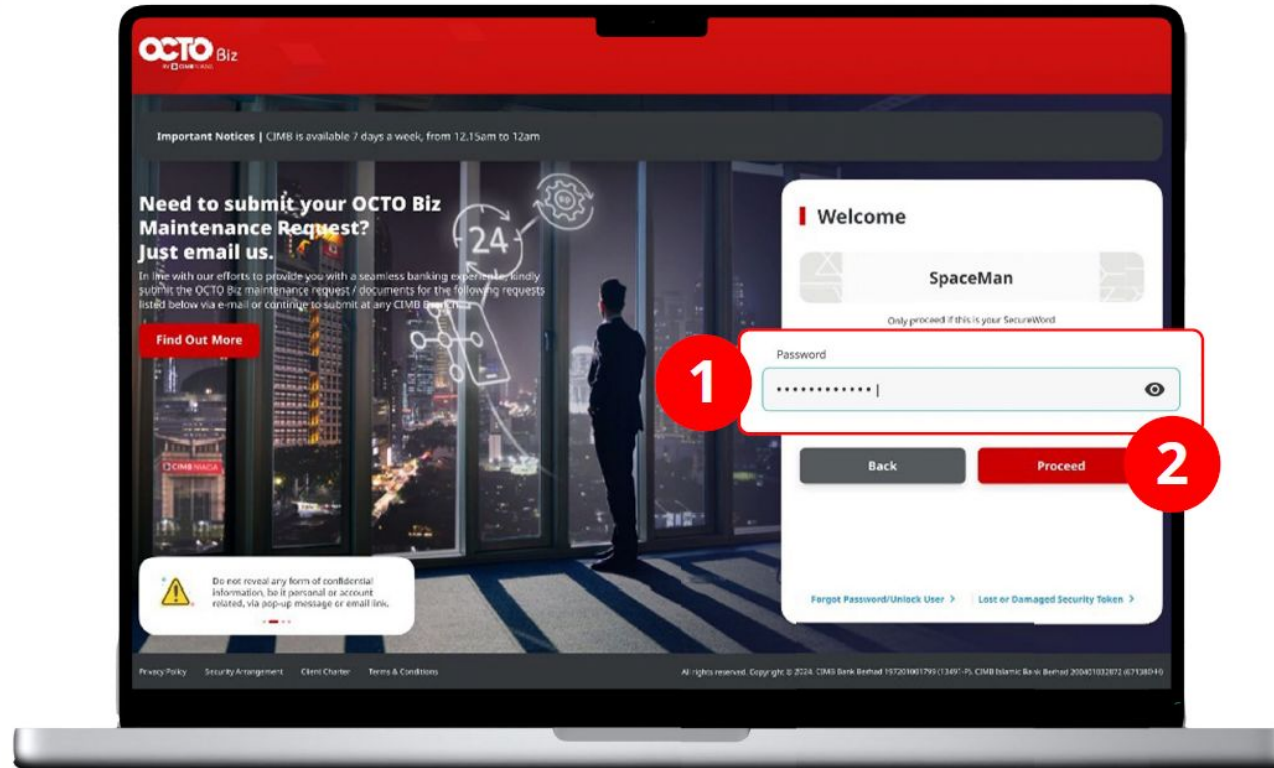
Menu: Service > Manage Beneficiary

- 1 **Maker** Masuk dengan menggunakan **User & Company ID**

*Maker login using **User & Company ID***

- 2 Klik **Next**

*Click **Next***

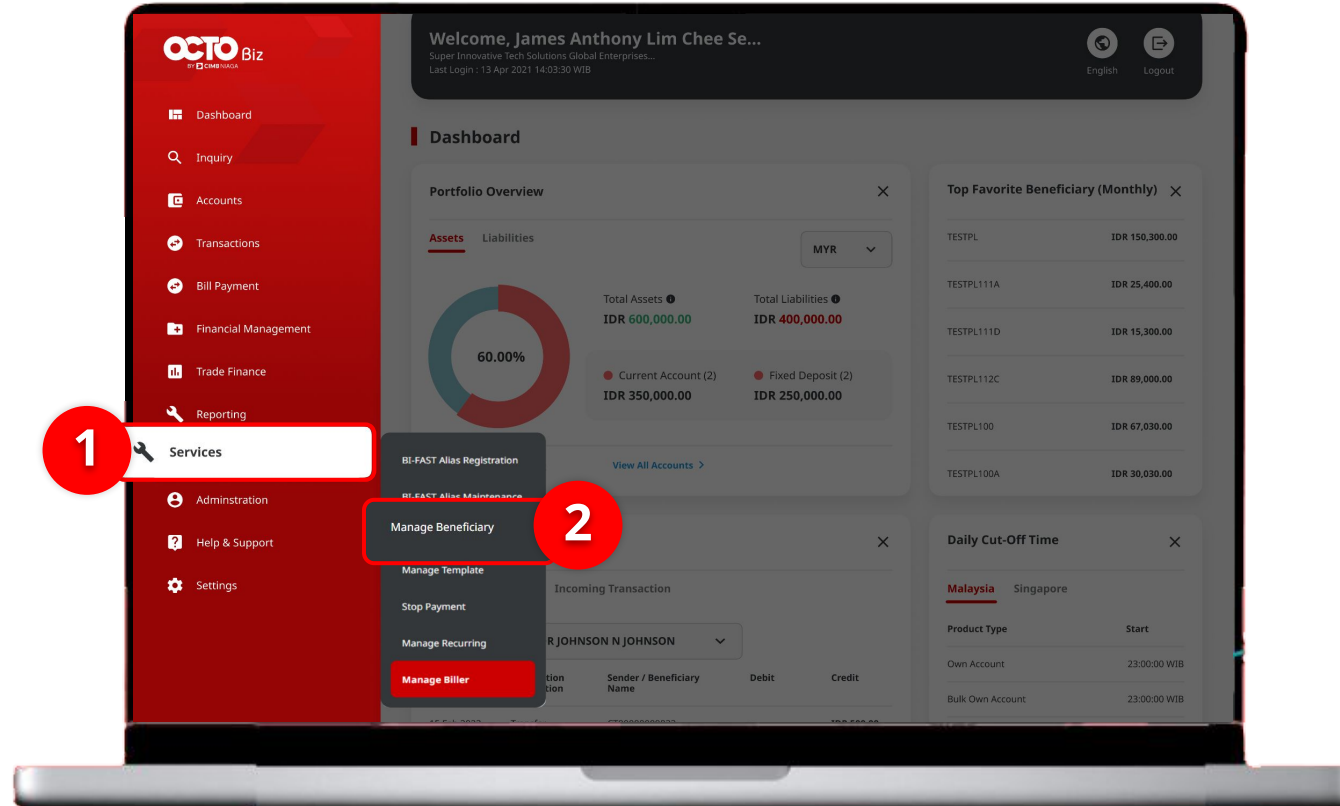


1 Isi **Password**

Input **Password**

2 Klik **Proceed**

Click **Proceed**



Sistem akan menampilkan Halaman ***Dashboard***

*System will show the **Dashboard** page*

1 Arahkan kursor ke ***Services***
*Navigate to **Service***

2 Klik ***Manage Beneficiary***
*Click **Manage Beneficiary***

Manage Beneficiary > Inquiry and Listing

Search

Beneficiary Nickname
Enter

Beneficiary Name
Enter

Transaction Group
Select

Search

Listing

☐	Beneficiary Nickname	Beneficiary Name	Transaction Group	Transaction Type
1 ☐	FEN NAME		Transfer to Other Banks Transfer within CIMB	BI-FAST RTGS Other CIMB Niaga Account
☐	Nekshx	Nsjdix	Transfer within CIMB	Other CIMB Niaga Account
☐	NewIHT3PTBENE1	ZKCORPTESTBHT3PTRLB1	Transfer within CIMB	Other CIMB Niaga Account
☐	NEWIHT3PTRBLBEN2	ZKCORPTESTRBLNEWBEN2	Transfer within CIMB	Other CIMB Niaga Account
☐	Testtttkkk	Djfy	Transfer to Other Banks	BI-FAST
☐	Testtttueljs	Along	Transfer to Other Banks	BI-FAST
☐	TESTTXNGPRBL2	TESTBIFASTTXNGPRBL1	Transfer to Other Banks	BI-FAST
☐	TESTTXNGPRBL13P1	TESTBHT3PTRXNGPRBL1	Transfer within CIMB	Other CIMB Niaga Account
☐	ZKCORPTESTMGBEN2	ZKCORPTESTING2	Transfer to Other Banks	BI-FAST
☐	ZKCORPTESTMGBEN5	ZKCORPTESTING5	Transfer to Other Banks	BI-FAST

Delete Add

Sistem akan menampilkan halaman **Manage Beneficiary > Inquiry & Listing**

System will show the **Manage Beneficiary > Inquiry & Listing** page

1 Klik **Hyperlink** Transaksi yang ingin di **Modify**

Click **Transaction Hyperlink** to modify

Manage Beneficiary > Details

Manage Beneficiary

Beneficiary Nickname

NEWIHT3PTRBLBEN2

Email Address

testing@gmail.com

Status

Activate

Transaction Group	Transaction Group Description
Transfer within CIMB	Transfer within CIMB

Selected Transaction Type

Other CIMB Niaga Account	BI-FAST	RTGS
Yes	No	No

Beneficiary Information

Beneficiary Information

Other CIMB Niaga Account

Beneficiary Name

ZKCORPTSTRBLNEWBEN2

Beneficiary Account Type

CIMB Niaga Account

Beneficiary Account No.

760937442500

Back
Print
Delete
Edit

Sistem akan mengarahkan ke **Halaman Details**

System will show the Details page

1 Klik **Edit**

Click Edit

Manage Beneficiary > Edit

Manage Beneficiary

Beneficiary Nickname
NEWIHT3PTRBLBEN2

Email Address *
testing@gmail.com

Status
Activate

Transaction Group *
Select

Transaction Group	Transaction Group Description
Transfer within CIMB	Transfer within CIMB

Beneficiary Information

Other CIMB Niaga Account

Beneficiary Name *
ZKCORPTESTRBLNEWBEN2

Beneficiary Account Type *
CIMB Niaga Account

Beneficiary Account No. *
760937442500

Only allow numbers (0-9) in Beneficiary Account

Back Save as Draft Next

1 **Edit** bagian transaksi yang **dibutuhkan**

Edit Transaction

2 Klik **Next**

Click Next

Manage Beneficiary > Review Details

Manage Beneficiary

Beneficiary Nickname

NEWIHT3PTRBLBENZ

Email Address

testing@gmail.com

Status

Activate

Transaction Group

Transaction Group Description

Transfer within CIMB

Transfer within CIMB

Selected Transaction Type

Other CIMB Niaga Account

BI-FAST

RTGS

Yes

No

No

Beneficiary Information

Beneficiary Information

Other CIMB Niaga Account

Beneficiary Name

ZKCORPTSTRBLNEWBEN3

Beneficiary Account Type

CIMB Niaga Account

Beneficiary Account No.

760937442500

Back

1
Submit

Tinjau Ulang Transaksi

Review Transaction

1 Klik **Submit**

*Click **Submit***

Manage Beneficiary > Acknowledgement

This has been sent for approval
Reference No. : 10324030400000991 Submitted On : 04 Mar 2024 14:03:49 WIB

Manage Beneficiary

Beneficiary Midname

NEWHT3PTRBLBEN2

Email Address

testing@gmail.com

Status

Activate

Transaction Group	Transaction Group Description
Transfer within CIMB	Transfer within CIMB

Selected Transaction Type

Other CIMB Niaga Account	BI-FAST	RTGS
Yes	No	No

Beneficiary Information

Beneficiary Information

Other CIMB Niaga Account

Beneficiary Name

ZKCORPTSTRBLNEWBEN3

Beneficiary Account Type

CIMB Niaga Account

Beneficiary Account No.

760937442500

User Activities

User	Activities	Date / Time	Remark
ZKMAUSER1	Submit	04 Mar 2024 14:03:48 WIB	-

Print Done

Sistem Lalu menampilkan
Halaman Acknowledgement

*System will show
Acknowledgement page*

Langkah melakukan **Approve Transaction** Kunjungi Halaman:

To Approve transaction, visit:

45 Approve Transaction

Manage Beneficiary

Create Transaction

Add

Modify

Delete

Payment - Saved Tax List

Payment Save to Tax List

LANGKAH

01

MAKER



Delete | Manage Beneficiary

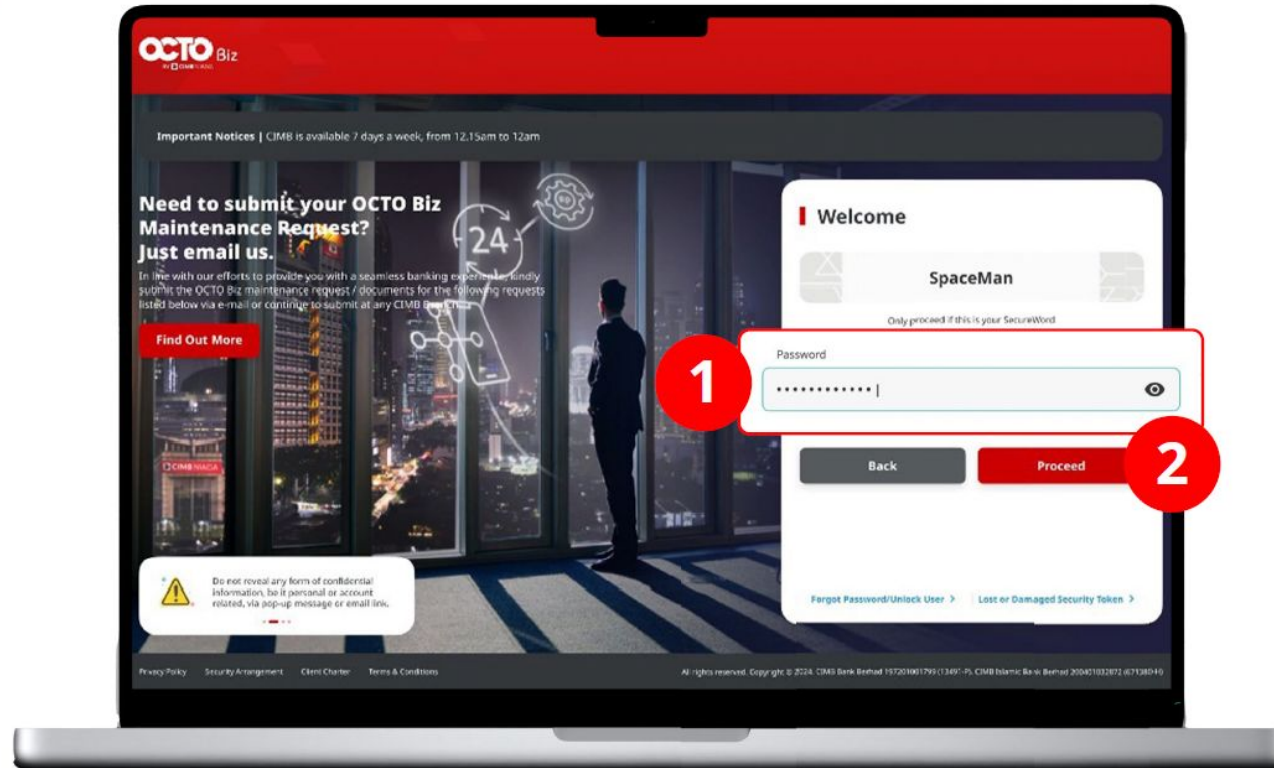
Menu: Service > Manage Beneficiary

- 1 **Maker** Masuk dengan menggunakan **User & Company ID**

*Maker login using **User & Company ID***

- 2 Klik **Next**

*Click **Next***

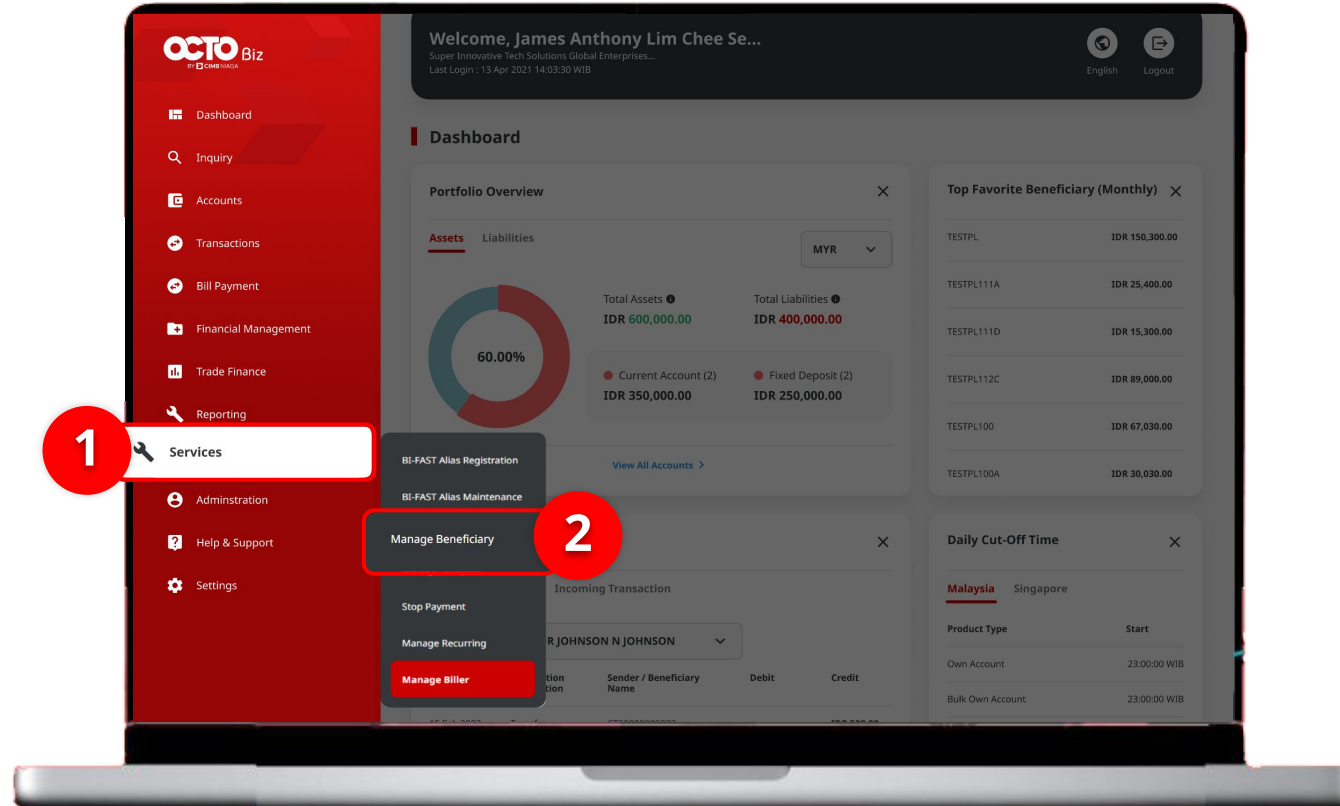


1 Isi **Password**

Input **Password**

2 Klik **Proceed**

Click **Proceed**



Sistem akan menampilkan Halaman ***Dashboard***

*System will show the **Dashboard** page*

1 Arahkan kursor ke ***Services***
*Navigate to **Service***

2 Klik ***Manage Beneficiary***
*Click **Manage Beneficiary***

Manage Beneficiary > Inquiry and Listing

Search

Beneficiary Nickname
Enter

Beneficiary Name
Enter

Transaction Group
Select

Search

Listing

☐	Beneficiary Nickname	Beneficiary Name	Transaction Group	Transaction Type
1 ☐	FEN NAME		Transfer to Other Banks Transfer within CIMB	BI-FAST RTGS Other CIMB Niaga Account
☐	Nekshx	Nsjdix	Transfer within CIMB	Other CIMB Niaga Account
☐	NewIHT3PTBEN1	ZKCORPTESTBHT3PTBL1	Transfer within CIMB	Other CIMB Niaga Account
☐	NEWIHT3PTRBLBEN2	ZKCORPTESTRBLNEWBEN2	Transfer within CIMB	Other CIMB Niaga Account
☐	Testtttkkk	Djfy	Transfer to Other Banks	BI-FAST
☐	Testtttueljs	Along	Transfer to Other Banks	BI-FAST
☐	TESTTXNGPRBL2	TESTBIFASTTXNGPRBL1	Transfer to Other Banks	BI-FAST
☐	TESTTXNGPRBL13P1	TESTBHT3PTTXNGPRBL1	Transfer within CIMB	Other CIMB Niaga Account
☐	ZKCORPTESTMGBEN2	ZKCORPTESTING2	Transfer to Other Banks	BI-FAST
☐	ZKCORPTESTMGBEN5	ZKCORPTESTING5	Transfer to Other Banks	BI-FAST

Delete Add

Sistem akan menampilkan halaman **Manage Beneficiary > Inquiry & Listing**

System will show the **Manage Beneficiary > Inquiry & Listing** page

1 Klik **Hyperlink Transaksi** yang ingin di **Delete**

Click **Transaction Hyperlink** to Delete

Manage Beneficiary > Details

Manage Beneficiary

Beneficiary Nickname: NEWHT3PTRBLBEN2 Email Address: testing@gmail.com

Status: Activate

Transaction Group	Transaction Group Description
Transfer within CIMB	Transfer within CIMB

Selected Transaction Type

Other CIMB Niaga Account	BI-FAST	RTGS
Yes	No	No

Beneficiary Information

Other CIMB Niaga Account

Beneficiary Name	Beneficiary Account Type
ZKCORPTSTRLBNEWBEN2	CIMB Niaga Account

Beneficiary Account No: 760937442500

Back **Delete**

Delete

Are you sure you want to delete this item?

No **Yes**

Sistem akan mengarahkan ke **Halaman Details**

System will show the **Details** page

1 Klik **Delete**

Click **Delete**

2 Klik **Yes**

Click **Yes**

Manage Beneficiary > Acknowledgement

This has been sent for approval
 Reference No. : 033740304000000992 Submitted On : 04 Mar 2024 14:23:37 WIB

Manage Beneficiary

Beneficiary Nickname: Testttestkkk Email Address: +

Status: Activate

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks

Selected Transaction Type

Other CIMB Niaga Account	BI-FAST	RTGS
No	Yes	No

Beneficiary Information

BI-FAST

Beneficiary Name	Transfer Money Via
Djyfy	No, Rekening Bank

Beneficiary Bank Name	Beneficiary Account No.
BANK CENTRAL ASIA SYARIAH - SYCAIDJ1	25286586568

User Activities

User	Activities	Date / Time	Remark
ZKMAUUSER1	Submit	04 Mar 2024 14:23:36 WIB	-

Print Done

Sistem Lalu menampilkan
Halaman Acknowledgement

System will show
Acknowledgement page

Langkah melakukan **Approve Transaction** Kunjungi Halaman:

To Approve transaction, visit:

45 Approve Transaction

Manage Beneficiary

Create Transaction

Add

Modify

Delete

Payment - Saved Tax List

Payment Save to Tax List

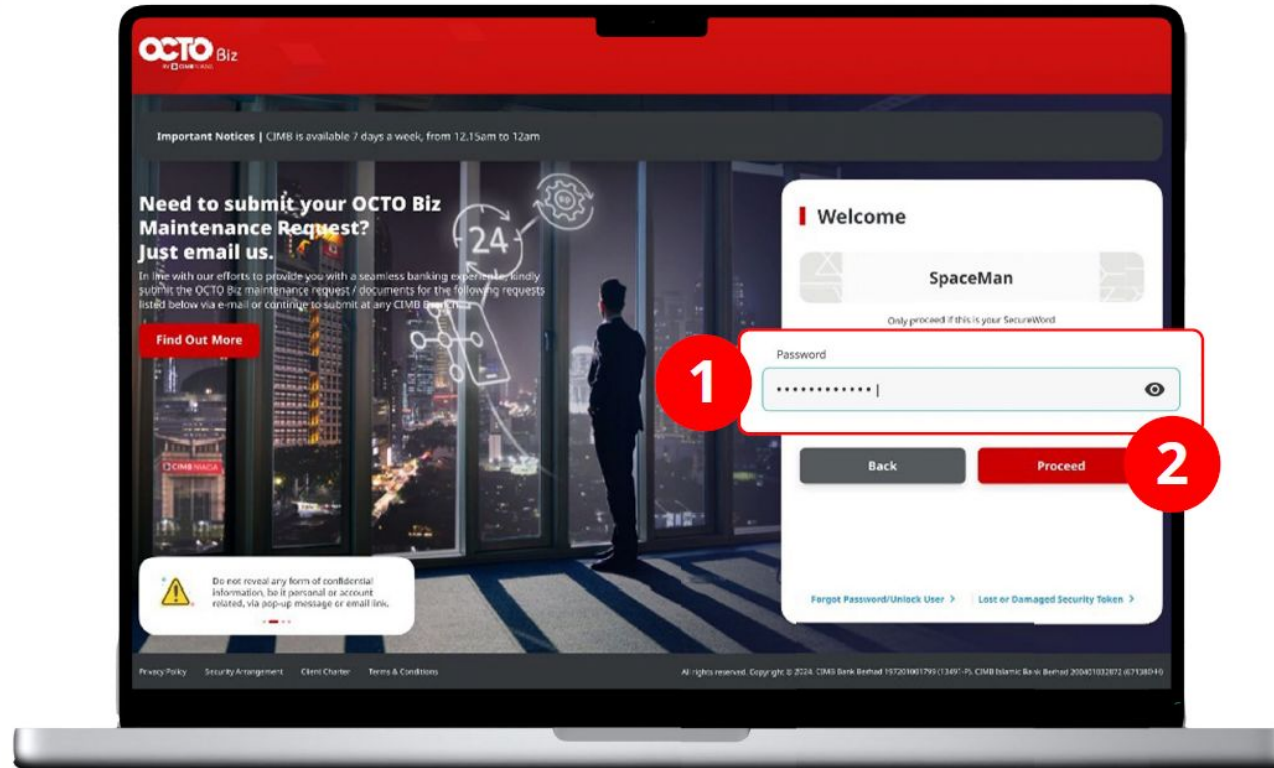


- 1 **Maker** Masuk dengan menggunakan **User & Company ID**

*Maker login using **User & Company ID***

- 2 Klik **Next**

*Click **Next***

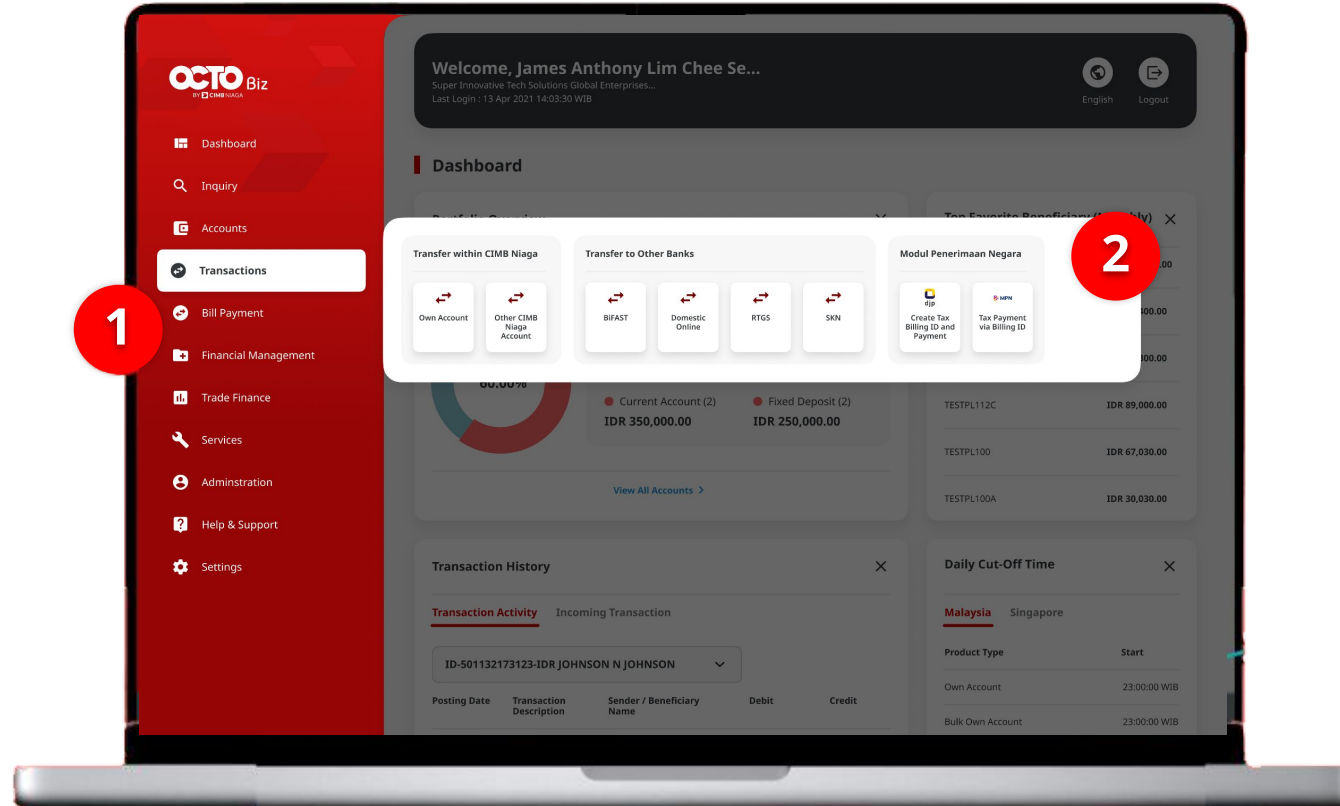


1 Isi **Password**

Input **Password**

2 Klik **Proceed**

Click **Proceed**



Sistem akan menampilkan Halaman **Dashboard**

System will show the **Dashboard** page

1 Arahkan kursor ke **Transaction**

Navigate to **Transaction**

2 Pilih **Transaksi** yang ingin **Dilakukan**

Choose **Transaction**

Other CIMB Niaga Account

Transaction Group

Transaction Group *

Transfer within CIMB Niaga

Saved Templates

Sender Details

From Account *

703196574000-IDR BANGUN PERSADA SEKALI

Payment Mode *

Other CIMB Niaga Account

Payment Date *

04 Mar 2024

☐ Recurring transfer

Beneficiary Details

Account Type *

CIMB Niaga Account

Beneficiary Account No. *

Saved Beneficiary 1

Transaction Details

Transaction Currency *

IDR - INDONESIA RUPIAH

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1 Klik ***Saved Beneficiary*** pada bagian ***Create Transaction***

*Click **Saved Beneficiary** on **Create Transaction** part*

LANGKAH

05

MAKER

1

Beneficiary Name Listing

Search By

Beneficiary Nickname

Name

Beneficiary Nickname

Enter

Search

Beneficiary Listing

Beneficiary Nickname	Beneficiary Name	Beneficiary Bank Name	Beneficiary Account No.
☐ Nekshx	Nsjdthx	CIMB Niaga	3131248764
☐ NewBHT3PTBEN1	ZKCORPTSTHT3PTRLB1	CIMB Niaga	703196574000
☐ NEWHT3PTRBLBEN2	ZKCORPTSTRBLNEWBEN2	CIMB Niaga	760937442500
☐ TESTTXNGPRBL3P1	TESTHT3PTRTXNGPRBL1	CIMB Niaga	703196574000

Cancel

Load

2

Beneficiary Name Listing

Search By

Beneficiary Nickname

Name

Beneficiary Nickname

DENNY

Search

Beneficiary Listing

Beneficiary Nickname	Beneficiary Name	Beneficiary Bank Name	Beneficiary Account No.
☐ DENNY_1	DENNY	CIMB Niaga	12223334445
☐ DENNY_5	DENNY SUVANTO	CIMB Niaga	345678901234

Cancel

Load

3

4

Payment - Saved Tax List | Manage Beneficiary

Menu: Service > Create Tax Billing ID & Payment

Setelah Transaksi di **Load**,
Seluruh **Transaction Details**
akan otomatis Terisi

Once Load, the **Transaction Details** will automatically filled

1 Klik **Beneficiary** yang di inginkan

Choose **Beneficiary**

2 Klik **Load**

Click **Load**

3 Masukan **Beneficiary Nickname**

Input the **Beneficiary Nickname**

4 Klik **Search**

Click **Search**

Beneficiary Name Listing

Search By

Beneficiary Nickname

Name

Name

faldo

Search

Beneficiary Listing

Beneficiary Nickname	Beneficiary Name	Beneficiary Bank Name	Beneficiary Account No.
☐ Faldo Test	faldo	CIMB Niaga	1515184848121

Cancel

Load

1 Klik **Name** sebagai **Search By**

*Click **Name** as **Search by***

2 Masukkan **Name**

*Input **Name***

3 Klik **Search**

*Click **Search***

Beneficiary Details

Saved Beneficiary

Account Type *

CIMB Niaga Account

Beneficiary Account No. *

800000332500

Beneficiary Name

ANJAR ASMORO HERYANTO

Beneficiary Account Currency

IDR - INDONESIAN RUPIAH

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. ⓘ

Enter

Other Payment Details ⓘ

Enter

Add Another Transaction

Save as Draft

Next

Sistem akan **Otomatis** memunculkan **Beneficiary Details**

System will show the Beneficiary Details

Manage Beneficiary

Create Transaction

Add

Modify

Delete

Payment - Saved Tax List

Payment Save to Tax List

LANGKAH

01

MAKER



Payment - Save to Task List | Manage Beneficiary

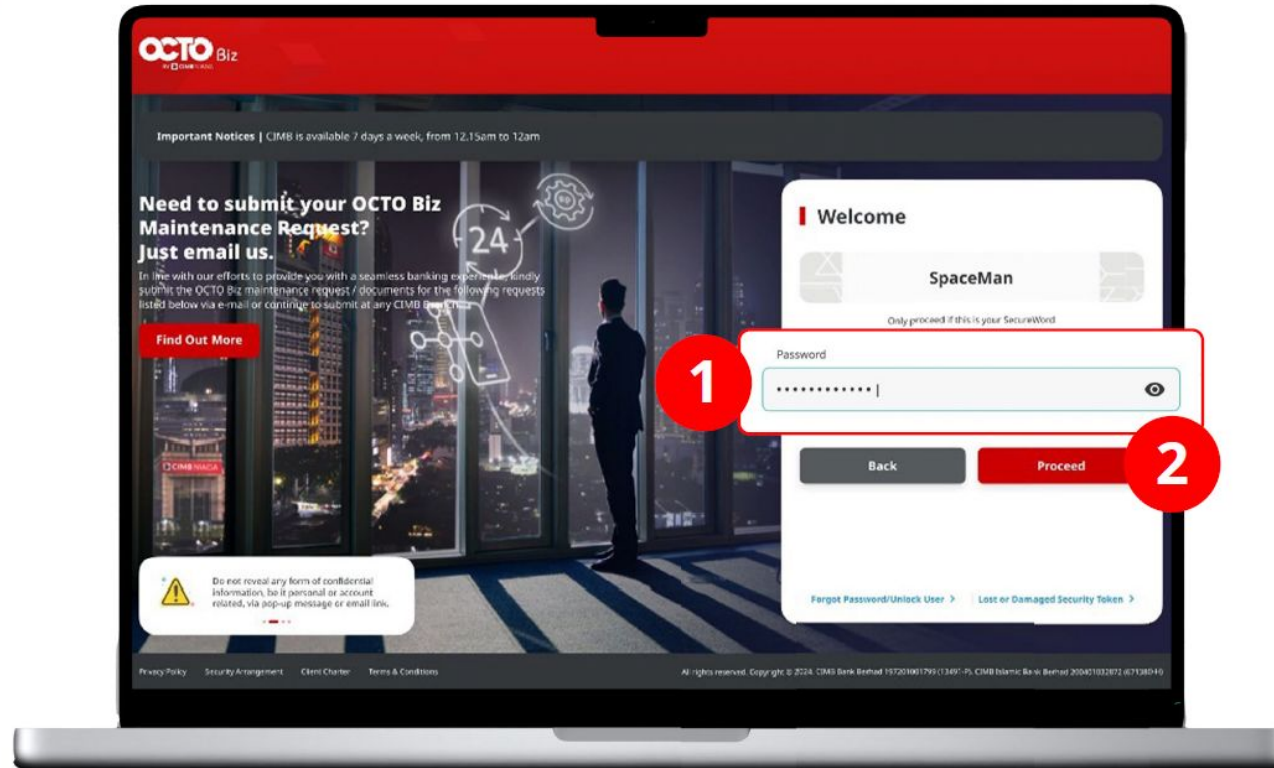
Menu: Service > Create Tax Billing ID & Payment

- 1 **Maker** Masuk dengan menggunakan **User & Company ID**

*Maker login using **User & Company ID***

- 2 Klik **Next**

*Click **Next***

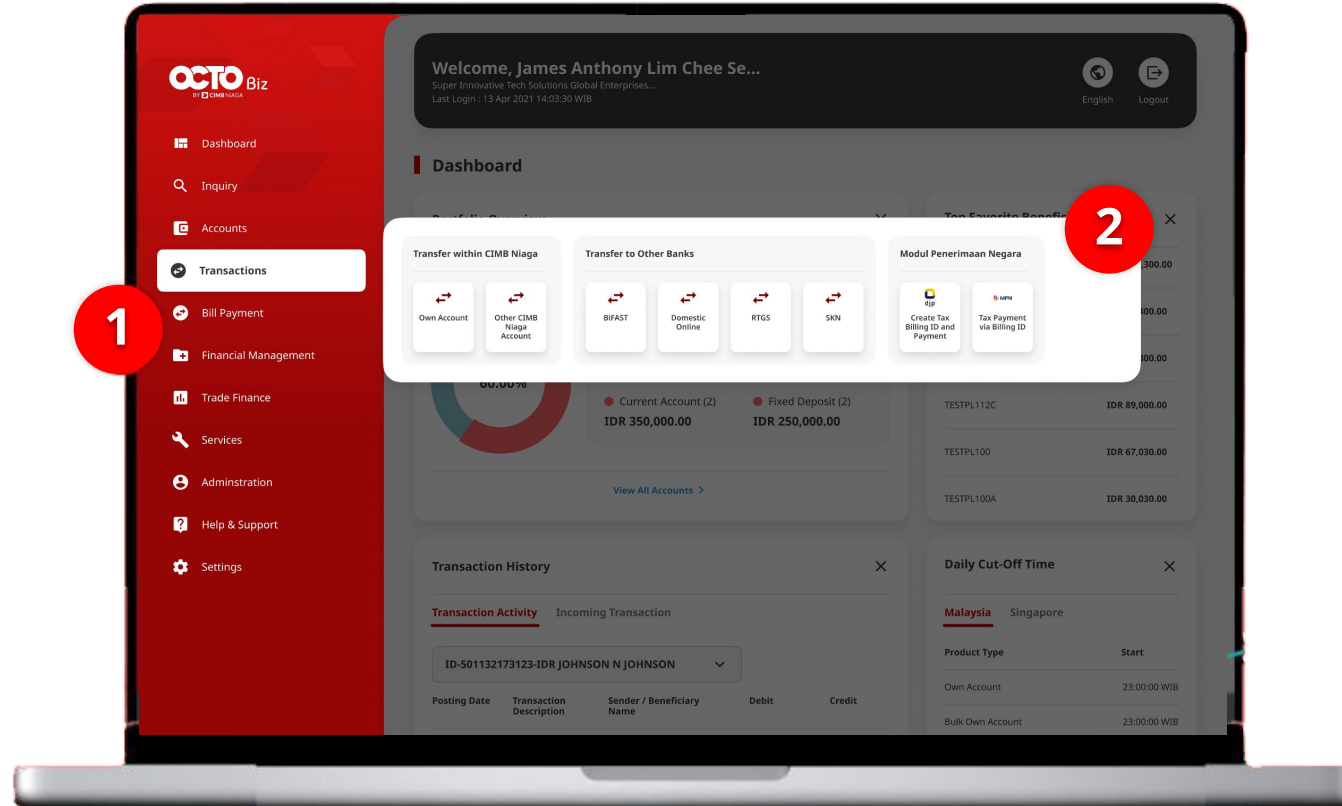


1 Isi **Password**

Input **Password**

2 Klik **Proceed**

Click **Proceed**



Sistem akan menampilkan Halaman ***Dashboard***

System will show the Dashboard page

1 Arahkan kursor ke ***Transaction***

Navigate to Transaction

2 Pilih **Transaksi** yang ingin **Dilakukan**

Choose Transaction

1

Other CIMB Niaga Account

Transaction Group

Transaction Group *

Transfer within CIMB Niaga

Saved Templates

Sender Details

From Account *

703196574000-IDR BANGUN PERSADA SEKALI

Payment Mode *

Other CIMB Niaga Account

Payment Date *

04 Mar 2024

☐ Recurring transfer

Beneficiary Details

Account Type *

CIMB Niaga Account

Beneficiary Account No. *

760937442500

Beneficiary Name

TWUWVMX RTTRRLMZXT UTPLLMUWU

Beneficiary Account Currency

IDR - INDONESIA RUPIAH

Saved Beneficiary

Transaction Details

Transaction Currency *

IDR - INDONESIA RUPIAH

Amount *

210,000.00

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as D

Next

2

1 Lengkapi seluruh
Detail Transaksi

*Complete all
Transaction
Details*

2 Klik **Next**

*Click **Next***

Other CIMB Niaga Account
Review Details

Transaction Group

Transaction Group
Transfer within CIMB Niaga

Sender Details

From Account
IDR BANGUN PERSADA SEKALI - 703196574000

Payment Mode
Other CIMB Niaga Account

Payment Date
04 Mar 2024

Beneficiary Details

Account Type
CIMB Niaga Account

Beneficiary Account No.
IDR 760937442500

Beneficiary Name
TWUWVMX RTTRRTLMZXT UTPLLMUWU

Beneficiary Account Currency
IDR - INDONESIA RUPIAH

Transaction Details

Transaction Currency
IDR - INDONESIA RUPIAH

Amount
210,000.00

Bank Charges
IDR 0.00

Other Details

Customer Reference No.
-

Other Payment Details
-

Back

Submit

Tinjau Ulang Transaksi

Review Transaction

1 Klik **Submit**

*Click **Submit***

Other CIMB Niaga Account > Acknowledgement

Submitted for approval

Reference No. : ITT740304000000003
Submitted On : 04 Mar 2024 14:27:43 WIB

Transaction Group

Transaction Group
Transfer within CIMB Niaga

Sender Details

From Account
IDR BANGUN PERSADA SEKALI - 703196574000

Payment Mode
Other CIMB Niaga Account

Payment Date
04 Mar 2024

Beneficiary Details

Account Type
CIMB Niaga Account

Beneficiary Account No.
IDR 760937442500

Beneficiary Name
TWUWVMX RTTRRLMXZT UTPLLMUWU

Beneficiary Account Currency
IDR - INDONESIA RUPIAH

Transaction Details

Transaction Currency
IDR - INDONESIA RUPIAH

Amount
210,000.00

Bank Charges
IDR 0.00

Other Details

Customer Reference No.
-

Other Payment Details
-

Print
Save As Beneficiary
Make Another Transaction

Sistem akan mengarahkan ke **Halaman Acknowledgement** setelah **Submit** berhasil

Once **succeed**, system will navigate to **Acknowledgement** page

1 Klik **Save to Tax List**

Click **Save to Tax List**

Sistem akan mengarahkan ke
Halaman *Pop-Up Save as Beneficiary*

*System will navigate to **Save as Beneficiary Pop up***

1 Lengkapi **Beneficiary Nickname**

*Complete the **Beneficiary Nickname***

2 Klik **Submit**

*Click **Submit***

Save As Beneficiary

Submitted for approval

Reference No. : 103240304000000993

Submitted On : 04 Mar 2024 14:28:25 WIB

Beneficiary Details

Beneficiary Name

TWUWVMX RTTRTLMZXT UTPLLMUWU

Beneficiary Nickname

sab sample

Done

Sistem Lalu menampilkan
Halaman Acknowledgement

*System will show
Acknowledgement page*

**Langkah melakukan Approve
Transaction Kunjungi Halaman:**

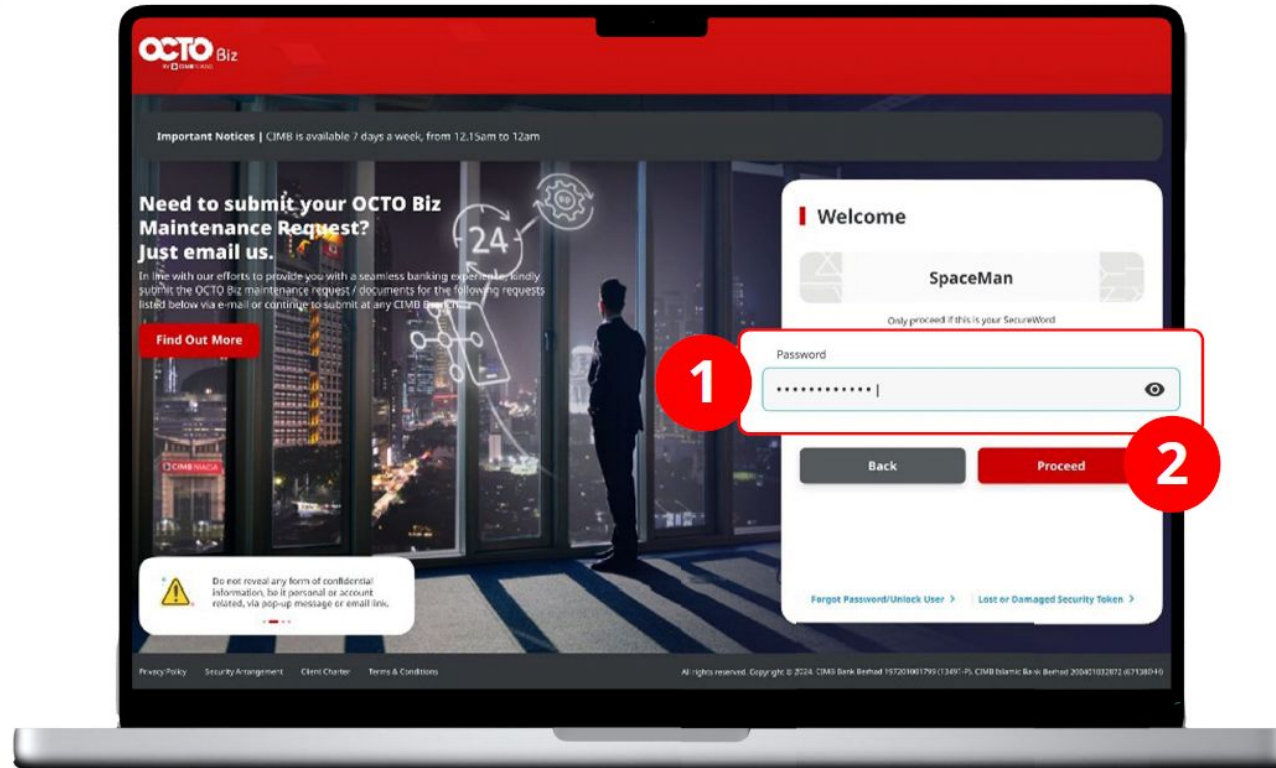
To Approve transaction, visit:

45

Approve
Transaction

Manage Beneficiary

Approve Transaction



Login sebagai **Approver**

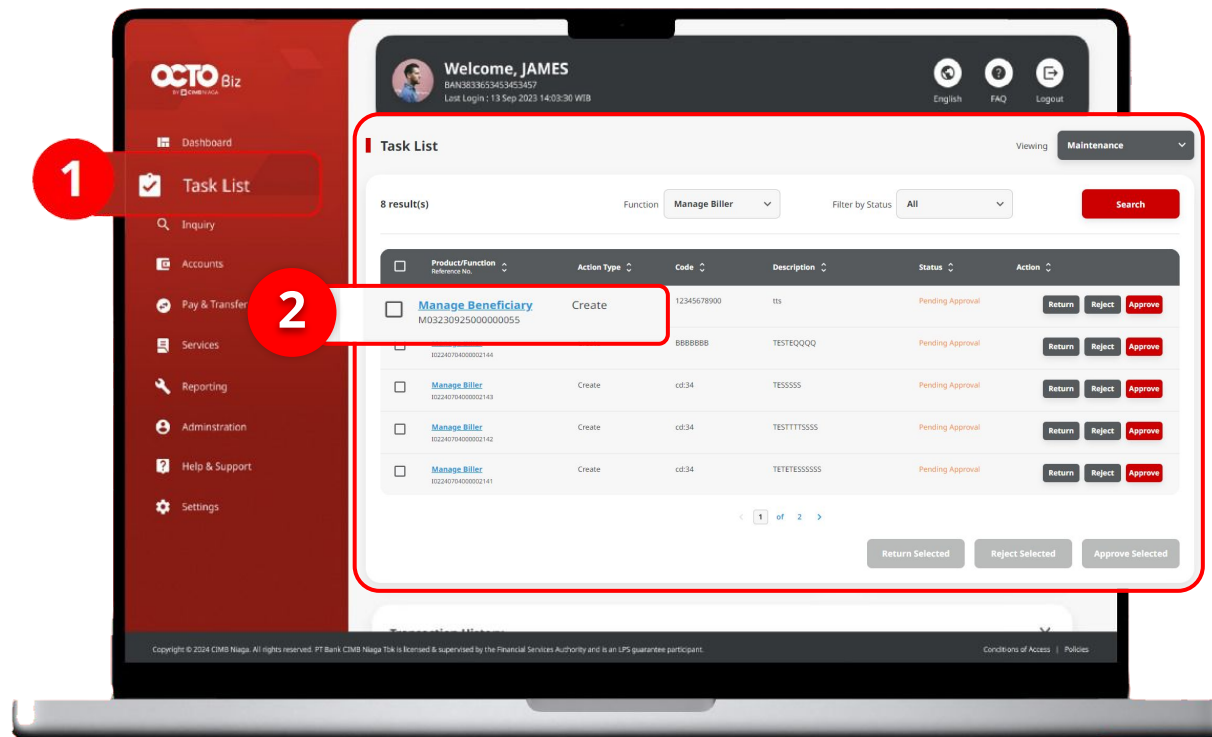
Login as **Approver**

1 Isi **Password**

Input **Password**

2 Klik **Proceed**

Click **Proceed**



- 1 Arahkan pada menu disamping, **klik Task List**

Navigate to side menu, click Task List

- 2 Klik **Hyperlink** transaksi yang diinginkan

Click hyperlink transaction

Task List > Details

Transaction Status : Pending Approval

Creation Date
04 Mar 2024 14:28:25 WIB

Activity Log

Manage Beneficiary

Beneficiary Nickname
sah sample

Email Address
-

Status
Activate

Transaction Group	Transaction Group Description
Transfer within CIMB Niaga	Transfer within CIMB Niaga

Selected Transaction Type

Other CIMB Niaga Account	BI FAKT	RTGS
Yes	No	No

Beneficiary Information

Beneficiary Information	
Other CIMB Niaga Account	
Beneficiary Name TWUWVMX ETTTBTLMZKT UTPLLMUWU	Beneficiary Account Type CIMB Niaga Account
Beneficiary Account No. 760937442500	

User Activities

User	Activities	Date / Time	Remark
ZNMALUSER1	Submit	04 Mar 2024 14:28:25 WIB	-

Remarks

Remarks
Enter
Maximum 100 characters

Back

Return

Reject

Approve

1



Tinjau ulang transaksi yang telah di kirim **Maker**,

Review Transaction

1 Jika sudah sesuai, klik **Approve**

Click Approve

2 Klik **Yes**

Click Yes

Task List > Acknowledgement

Change(s) approved

Reference No. : 83304030400000993

Approved On : 04 Mar 2024 14:34:56 WIB

Manage Beneficiary

Beneficiary Nickname

ssb sample

Email Address

-

Status

Activate

Transaction Group

Transaction Group Description

Transfer within CIMB Niaga

Transfer within CIMB Niaga

Selected Transaction Type

Other CIMB Niaga Account

BS FAST

RTGS

Yes

No

No

Beneficiary Information

Beneficiary Information

Other CIMB Niaga Account

Beneficiary Name

TWUWVMX RTTRRLMZXT UTPLMUWU

Beneficiary Account Type

CIMB Niaga Account

Beneficiary Account No.

760937442500

User Activities

User

Activities

Date / Time

Remark

ZKNIAUSER1

Submit

04 Mar 2024 14:28:25 WIB

-

ZKAPPROVERUSER1

Approve

04 Mar 2024 14:34:56 WIB

-

Print

Done

Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

Once succeed, system will show the *Acknowledgement page*



OCTO Biz
BY  **CIMB NIAGA**

