

The OCTO Biz logo is prominently displayed in the center-right. 'OCTO' is in a large, bold, white, rounded sans-serif font, and 'Biz' is in a smaller, white, sans-serif font to its right.

Transaction

Foreign Transfer

Mobile

TUTORIALOCTOBIZ2025

KEJAR MIMPI

Transaction

Foreign Transfer

Transaction – Foreign Transfer adalah modul untuk melakukan pembuatan Transfer lintas **currency** tanpa dokumen, dengan dokumen *existing*, dan dengan dokumen baru

Transaction – Foreign Transfer is a module to create and do foreign cross currency transaction without document, with existing document, with new document.

05

Create
Transaction

32

Approve
Transaction

Item Penting

Item	Deskripsi
Exchange Rate	1. Akan ditampilkan hanya jika - source account (LCY) - transaction currency (FCY) - source account (FCY) - transaction currency (FCY) cross currency. 2. Akan memiliki opsi jika : 'Counter Rate'(LCY-FCY atau FCY-FCY Cross) atau 'Contract Rate' (hanya LCY-FCY) 3. Akan memiliki Bagian jumlah Equivalent dan otomatis di kalkulasi oleh Host dan ditampilkan sistem. Sistem akan membuat jumlah equivalent dengan currency yang sesuai dengan akun SOF.
SIMODIS	Diperlukan untuk transaksi: • IMPORT • PEMBAYARAN DI MUKA (ADVANCE PAYMENT) - DIBAYAR PENUH • PEMBAYARAN DI MUKA (ADVANCE PAYMENT) - DIBAYAR SEBAGIAN
LLD Info	Hal ini diperlukan jika transaksi sama dengan atau lebih dari USD 100,000
Underlying Documents	1. Untuk LCY- FCY, transaksi dibawah <i>threshol</i> (<100.000) USD dalam 1 bulan, <i>User</i> tidak perlu menggunakan <i>underlying docs</i>. 2. Untuk status, untuk membuat underlying docs dan wajib jika jumlah transaksi di input oleh nasabah telah melampaui jumlah ambang batas FX yang tersisa dari host atau jumlah transaksi > USD 100,000.00. 3. Untuk FCY-FCY Cross currency - Jika jumlah transaksi > USD 100,000.00, nasabah harus mengisi di underlying documents. Untuk didalam negeri sistem akan menampilkan pengecekan kesamaan LLD jika proses pengecekan gagal perlu underlying documents. 4. Opsi Underlying documents: a. Memilih dokumen existing : Memiliki dokumen yang tersedia dan telah di submit sebelumnya b. New Underlying documents : untuk mengizinkan konsumen submit dokumen bersama dengan proses transaksi. Proses ini memerlukan verifikasi lanjutan dari Bank.

Important Items

Item	Description
Exchange Rate	- Will show only if: - source account (LCY) - transaction currency (FCY) - source account (FCY) - transaction currency (FCY) cross currency. - Will had option if: 'Counter Rate'(LCY-FCY or FCY-FCY Cross) or 'Contract Rate' (only LCY-FCY) - The equivalent amount will be automatically calculated by the host and displayed by the system. The system will create an equivalent amount in the currency corresponding to the SOF account.
SIMODIS	Required for Transaction: - IMPORT - ADVANCE PAYMENT - FULLY PAID - ADVANCE PAYMENT - PARTIALLY PAID
LLD Info	This is required if the transaction is equal to or more than USD 100,000.
Underlying Documents	- For LCY-FCY transactions below the threshold (<100,000 USD) within a month, users do not need to use underlying documents. - For status, creating underlying documents is mandatory if the transaction amount entered by the customer exceeds the remaining FX threshold from the host or the transaction amount is >100,000.00 USD. - For FCY-FCY Cross Currency - If the transaction amount is >100,000.00 USD, customers must complete the underlying documents. For domestic transactions, the system will display a LLD similarity check; if the check fails, underlying documents are required. - Underlying Documents Options: - Select existing documents: Have documents available and previously submitted. - New Underlying Documents: Allows customers to submit documents along with the transaction process. This process requires further verification from the bank.

Item Penting

Penanganan Tambahan ACCD:

1. Untuk mendapatkan penanganan tambahan atas biaya yang ditanggung oleh opsi berdasarkan jumlah transaksi *currency* yang dipilih
2. N/A berarti tidak akan ditampilkan sebagai opsi
3. Daftar *currency* yang akan mendapatkan penanganan khusus seperti pada tabel di samping

Transaction amount currency	Charges Borne By		
	BEN	SHA	OUR
HKD	Yes	N/A	N/A
MYR	N/A	N/A	Yes
SGD	Yes	N/A	Yes
CNY	Yes	Yes	Yes
THB	Yes	Yes	Yes
GBP	Yes	N/A	Yes
USD	Yes	Yes	Yes
EUR	Yes	N/A	Yes
AUD	Yes	N/A	Yes
JPY	Yes	Yes	Yes
SAR	Yes	N/A	Yes
CHF	Yes	N/A	N/A
CAD	Yes	N/A	N/A
NZD	Yes	N/A	N/A

Important Items

Additional ACCD Handling:

1. To get additional handling for costs covered by the option based on the selected currency transaction amount.
2. N/A means it will not be displayed as an option.
3. List of currencies that will receive special handling as shown in the table here

Transaction amount currency	Charges Borne By		
	BEN	SHA	OUR
HKD	Yes	N/A	N/A
MYR	N/A	N/A	Yes
SGD	Yes	N/A	Yes
CNY	Yes	Yes	Yes
THB	Yes	Yes	Yes
GBP	Yes	N/A	Yes
USD	Yes	Yes	Yes
EUR	Yes	N/A	Yes
AUD	Yes	N/A	Yes
JPY	Yes	Yes	Yes
SAR	Yes	N/A	Yes
CHF	Yes	N/A	N/A
CAD	Yes	N/A	N/A
NZD	Yes	N/A	N/A

Foreign Transfer

Create Transaction

No Document

Select Existing Documents

New Documents

Foreign Transfer

Create Transaction

No Document

Transaksi menggunakan ***foreign currency*** tanpa dokumen

*Transactions using foreign currency **without documents***



1 Klik **Password Login**

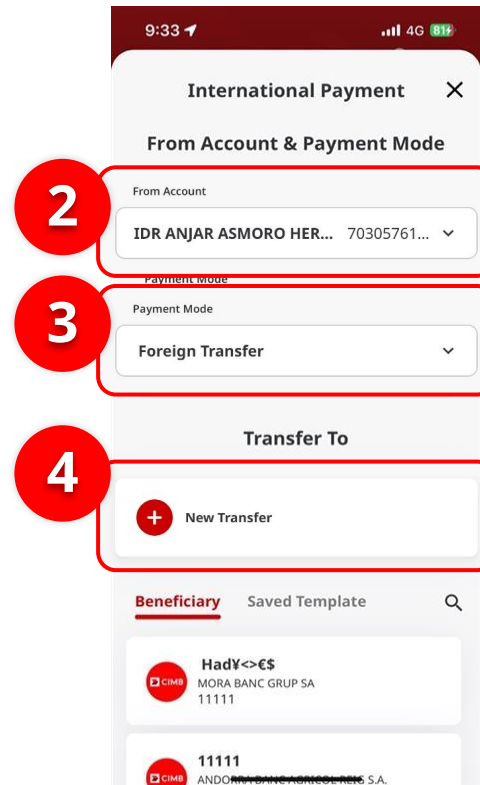
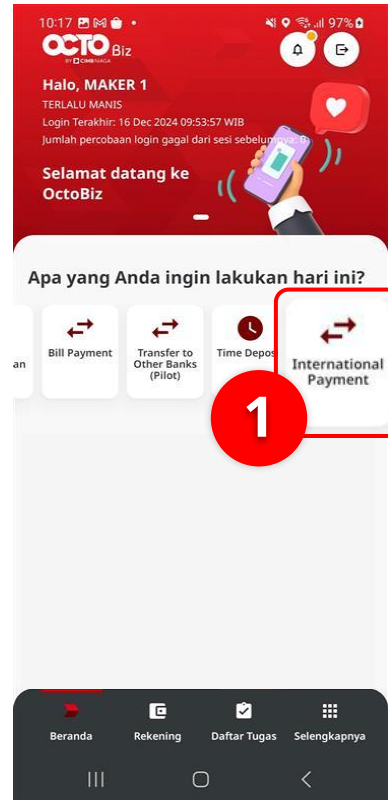
Click Password Login

2 Masukan **Password**

Input Password

3 Klik **Proceed**

Click Proceed



1 Klik **International Payment**

Click International Payment

2 Pilih **From Account** dan Pilih **Sumber Dana**

Click From Account & Choose Source of Funds

3 Pilih **Foreign Transfer**

Choose Foreign Transfer

4 Klik **New Transfer**

Click New Transfer

The image displays two screenshots of the OCTO Biz app interface for a 'Foreign Transfer' transaction.

Left Screenshot (Initial Transfer Details):

- 1** Destination Country: UNITED STATES
- 2** Amount: USD 15,484.84
- 3** Counter Rate / Contract Rate section showing Indicative Rate and Equivalent Amount.
- 4** Method: Payment Date (selected) or Recurring. Payment Date: 16 Dec 2024.
- 5** Next button at the bottom.

Right Screenshot (Beneficiary Details):

- 6** Beneficiary Details section with fields for:
 - Beneficiary Account No.: 11111
 - Beneficiary Address Line 1: No1
 - Beneficiary Address Line 2: Jalan123
 - Enter Beneficiary Address Line ...
 - Beneficiary Name: Mita
 - Enter Beneficiary Phone No. (Optional)
- 7** Next button at the bottom.

Sistem akan menampilkan **halaman Transfer**

System will show the **Transfer** page

- 1** Pilih **Destination Country**
Choose **Destination Country**
- 2** Pilih **Currency** dan masukan **Nominal Transfer**
Choose **currency** and input **Transaction Amount**
- 3** Pilih **Exchange Rate** yang akan digunakan
Choose **Exchange Rate**
- 4** Pilih **Payment Date**
Choose **Payment Date**
- 5** Klik **Next**
Click **Next**
- 6** Lengkapi **Beneficiary Details**
Complete **Beneficiary Details**
- 7** Klik **Next**
Click **Next**

The image displays four sequential screenshots of the OCTO Biz mobile application interface for a 'Foreign Transfer' transaction. Each screenshot is annotated with a red circle and a number indicating a step in the process.

- Screenshot 1:** 'Beneficiary Bank Details' screen. The 'Bank List' button is highlighted with a red circle and the number 1.
- Screenshot 2:** 'Other Details' screen. The 'Transaction Purpose' dropdown is highlighted with a red circle and the number 2.
- Screenshot 3:** 'Other Details' screen. The 'Transactor Relationship' dropdown, showing 'N - Non Afiliasi', is highlighted with a red circle and the number 3.
- Screenshot 4:** 'Surat Pernyataan Transaksi' (Transaction Statement) screen. The 'Agree and Continue' button at the bottom is highlighted with a red circle and the number 5.

- 1 Lengkapi **Detail Transaksi**
Complete the Transaction Details
- 2 Sistem akan menampilkan halaman **LLD Information**
System will show the LLD Information page
- 3 Lengkapi Bagian **Mandatory**
Complete the Mandatory section
- 4 Klik **Next**
Click Next
- 5 Sistem akan menampilkan Halaman **Surat Pernyataan Transaksi**, Klik **Agree & Continue**
System will show Electronic Statement Form, click Agree & Continue

3:45

82%

Confirmation

Amount

USD 15,484.84

Exchange Rate

Indicative Rate

Equivalent Amount

Counter Rate

USD 1 = IDR 15,468.00

IDR 239,519,505.00

From

IDR ANJAR ASMORO HERAYANTO

703057616600

Payment Date

16 Dec 2024

Payment Mode

Foreign Transfer

Destination Country

UNITED STATES

Beneficiary Details

Beneficiary Account No.

1234567890

Beneficiary Address Line 1

Jl.yuk

Beneficiary Address Line 2

Gass

Beneficiary Name

Mita

Beneficiary Bank Details

Beneficiary Bank Information

Bank List

SWIFT Code

ABNAU533XXX

Beneficiary Bank Name

THE ROYAL BANK OF SCOTLAND PLC CONN

Total Amount

USD 15,484.84

Save As Draft

Submit

3:45

82%

Confirmation

Beneficiary Bank Name

THE ROYAL BANK OF SCOTLAND PLC CONN

Beneficiary Bank Address Line 1

600 WASHINGTON BLVD

Beneficiary Bank Address Line 3

STAMFORD,CT 06901

Beneficiary Bank Town/City

STAMFORD,CT

Beneficiary Bank Country

UNITED STATES

Branch Name

XXX

Other Details

Transaction Purpose

LF107 - Advance payment/ pembayaran di muka asuransi

Beneficiary Status

Non Resident (UNITED STATES)

Beneficiary Category

KANTOR CABANG/PUSAT DI LN

Sender Status

Non Resident (00AACOUNTRY)

Sender Category

LEMBAGA KEUANGAN NON BANK

Transactor Relationship

Non Afiliasi

Customer Reference No.

No ref

Charges Borne by

Applicant (OUR)

Payment Advice

No Advice

Correspondence Bank Charges

USD 18.00

Equivalent Amount

IDR 20,182.50

Total Amount

USD 15,484.84

Save As Draft

Submit

3:45

82%

Confirmation

Cable Charges

USD 1.30

Total Charges

IDR 303,682.50

Total Debit Amount

IDR 239,823,187.50

Declaration

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Note

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Please be aware that charges displayed are indicative and are subject to change by the Bank without prior notice. The charges displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed in Transaction History after the Bank has executed the transaction(s).

Total Amount

USD 15,484.84

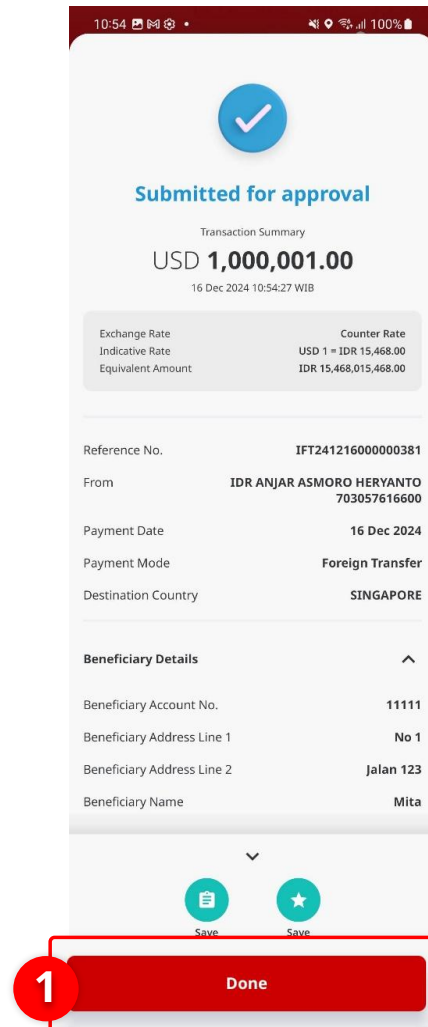
Save As Draft

1

Submit

1 Sistem akan menampilkan **Halaman Confirmation**, Review transaksi dan Klik **Submit**

System will show **Confirmation page**, click **Submit**



Sistem Lalu menampilkan
Halaman Acknowledgement

System will show
Acknowledgement page

1 Klik **Done**

Click **Done**

Langkah melakukan **Approve Transaction** Kunjungi Halaman:

To Approve transaction, visit:

32 Mobile Token

37 Hard Token

Foreign Transfer

Create Transaction

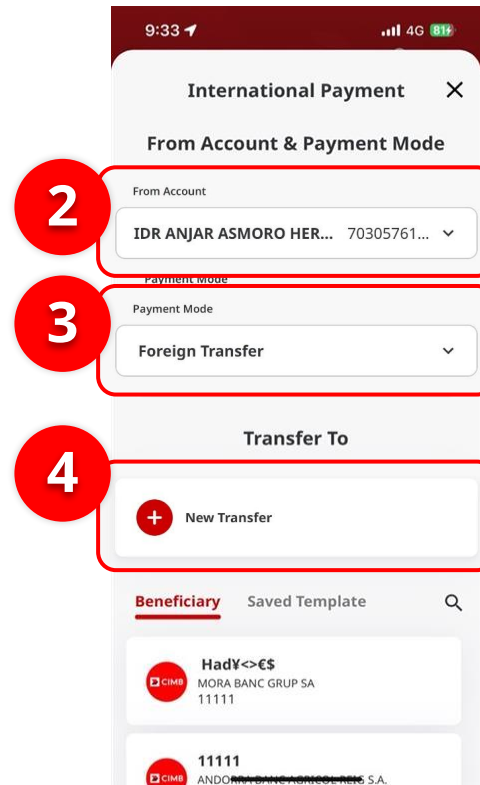
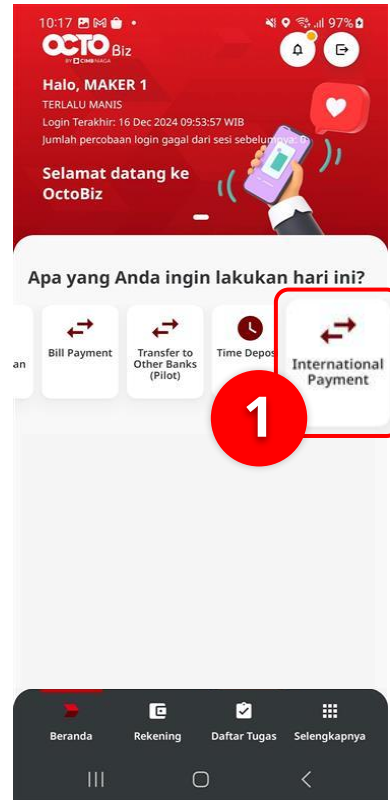
Select Existing Documents

Transaksi **foreign currency** menggunakan dokumen yang ada

Foreign currency transaction using existing document



- 1 Klik **Password Login**
Click Password Login
- 2 Masukan **Password**
Input Password
- 3 Klik **Proceed**
Click Proceed



1 Klik **International Payment**

Click International Payment

2 Pilih **From Account** dan Pilih **Sumber Dana**

Click From Account & Choose Source of Funds

3 Pilih **Foreign Transfer**

Choose Foreign Transfer

4 Klik **New Transfer**

Click New Transfer

Sistem akan menampilkan **halaman Transfer**

*System will show the **Transfer** page*

The image displays two mobile app screens for 'Foreign Transfer'. The left screen shows the main transfer form with the following fields and steps:

- 1** Destination Country: UNITED STATES
- 2** Amount: USD 15,484.84
- 3** Exchange Rate: Counter Rate / Contract Rate
- 4** Payment Date: 16 Dec 2024
- 5** Next button

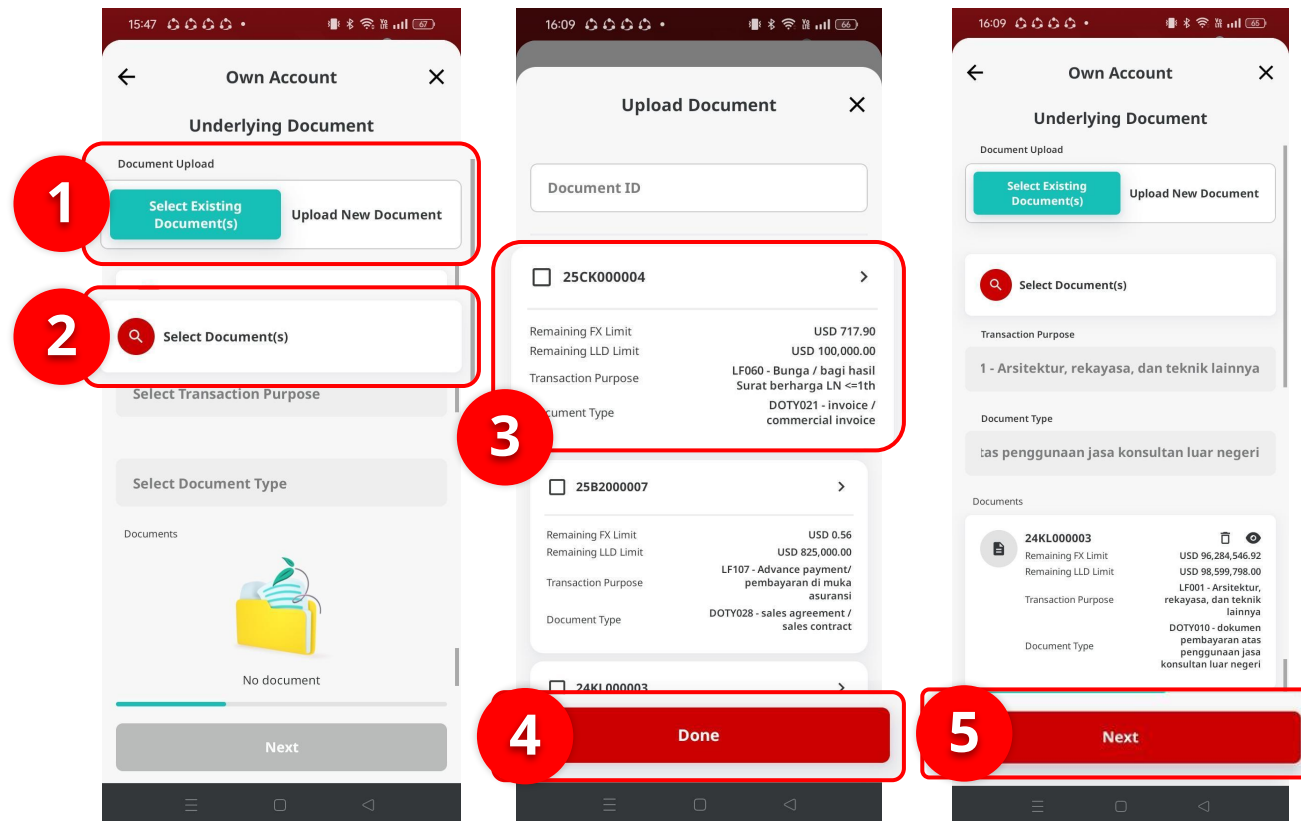
The right screen shows the 'Beneficiary Details' form with the following fields and steps:

- 6** Beneficiary Account No.: 11111
- Beneficiary Address Line 1: No1
- Beneficiary Address Line 2: Jalan123
- Enter Beneficiary Address Line ...
- Beneficiary Name: Mita
- Enter Beneficiary Phone No. (Optional)
- 7** Next button

- 1** Pilih **Destination Country**
*Choose **Destination Country***
- 2** Pilih **Currency** dan masukan **Nominal Transfer**
*Choose **currency** and input **Transaction Amount***
- 3** Pilih **Exchange Rate** yang akan digunakan
*Choose **Exchange Rate***
- 4** Pilih **Payment Date**
*Choose **Payment Date***
- 5** Klik **Next**
*Click **Next***
- 6** Lengkapi **Beneficiary Details**
*Complete **Beneficiary Details***
- 7** Klik **Next**
*Click **Next***

Sistem akan menampilkan halaman **Upload Documents**

System will show **Upload Documents** page



1 Pilih tab **Select Existing Documents**

Choose **Select Existing Documents** tab

2 Klik **Select Documents**

Click **Select Documents**

3 Pilih **Documents**

Choose **Documents**

4 Klik **Done**

Click **Done**

5 Sistem akan menampilkan kembali Halaman **Upload Documents**, Klik **Next**

System will **show Upload Documents** page, click **Next**

The sequence of screenshots illustrates the steps for a foreign transfer:

- Beneficiary Bank Details:** Select 'Bank List' and enter the SWIFT Code 'ABNAUS33XXX'.
- Other Details:** Select 'Transaction Purpose' (e.g., 'Advance payment/pembayar...') and 'Beneficiary Status' (e.g., '213 - Non Resident').
- SIMODIS Information:** Enter 'Invoice No.' and 'Invoice Amount' (0.00).
- Transaction Purpose Description (MT1...):** Enter 'Customer Reference No.' and 'Other Payment Details'.
- Surat Pernyataan Transaksi:** Review the 'Electronic Statement Forex Transaction' and click 'Agree and Continue'.

- 1 Masukan **SWIFT Code**, Sistem akan otomatis menampilkan **Beneficiary bank**, dan lengkapi **details**

*Input SWIFT Code, Sistem will automatically show the **Beneficiary bank**, complete the **Details***

- 2 Sistem akan menampilkan halaman **LLD Information**

*System will show the **LLD Information** page*

- 3 Lengkapi Bagian **Mandatory**, dan pilih **Charges Borne By** (Biaya yang akan ditanggung oleh)

*Complete the **Mandatory fields** and choose **Charge Borne By***

- 4 Klik **Next**

*Click **Next***

- 5 Sistem akan menampilkan Halaman **Surat Pernyataan Transaksi**, Klik **Agree & Continue**

*System will show **Electronic Statement Form**, click **Agree & Continue***

14.35

← Confirmation ×

Transaction Purpose /
Description (MT103 Remark) 2011//1234567890(50)

Customer Reference No. Mit1

Charges Borne by Applicant (OUR)

Payment Advice No Advice

Correspondence Bank Charges USD 18.00

Equivalent Amount IDR 21,079.50

Cable Charges USD 1.30

Total Charges IDR 313,147.50

Total Debit Amount IDR 16,213,313,147.50

Documents

Total Amount USD 1,000,000.00

Save As Draft Submit

14.35

← Confirmation ×

Documents

24JH000002

Remaining FX Limit USD 9,994,900.00

Remaining LLD Limit USD 10,000,000.00

Transaction Purpose LF002 - Ekspor

Document Type DOTY021 - invoice / commercial invoice

Declaration

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Note

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Total Amount USD 1,000,000.00

Save As Draft Submit

14.35

← Confirmation ×

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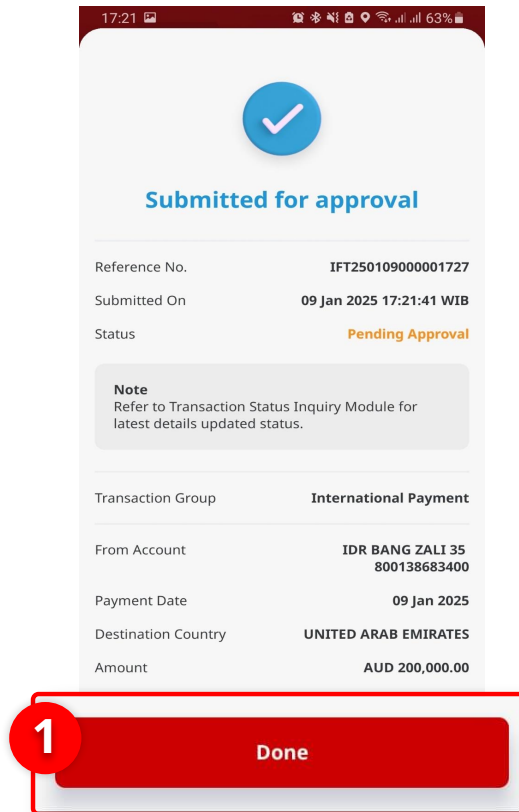
• Please be aware that charges displayed are indicative and are subject to change by the Bank without prior notice. The charges displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed in Transaction History after the Bank has executed the transaction(s).

Total Amount USD 1,000,000.00

Save As Draft Submit

1 Sistem akan menampilkan **Halaman Confirmation**, Review transaksi dan Klik **Submit**

System will show Confirmation page, click Submit



Sistem Lalu menampilkan
Halaman Acknowledgement

*System will show
Acknowledgement page*

1 Klik **Done**

Click Done

**Langkah melakukan Approve
Transaction Kunjungi Halaman:**

To Approve transaction, visit:

32 Mobile Token

37 Hard Token

Foreign Transfer

Create Transaction

New Documents

Transaksi **foreign currency** menggunakan dokumen yang ada

Foreign currency transaction using existing document



1 Klik **Password Login**

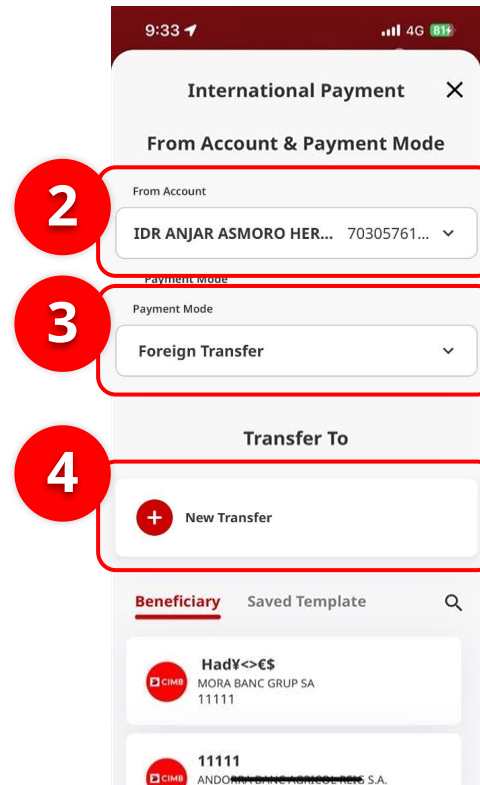
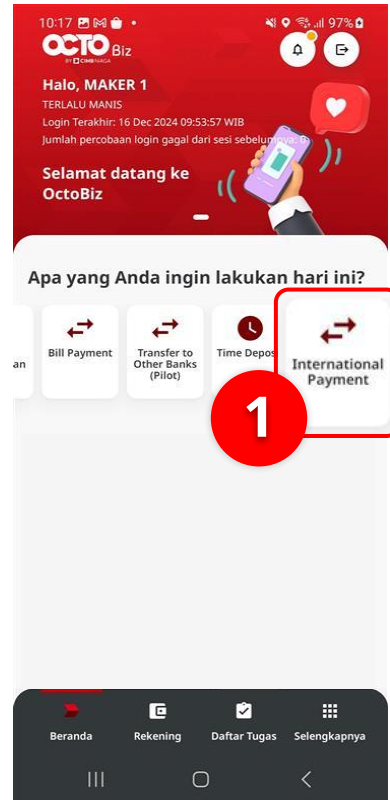
Click Password Login

2 Masukan **Password**

Input Password

3 Klik **Proceed**

Click Proceed



1 Klik **International Payment**

Click International Payment

2 Pilih **From Account** dan Pilih **Sumber Dana**

Click From Account & Choose Source of Funds

3 Pilih **Foreign Transfer**

Choose Foreign Transfer

4 Klik **New Transfer**

Click New Transfer

The image shows two screenshots of the 'Foreign Transfer' app interface. The left screenshot displays the main transfer form with the following fields and steps highlighted:

- Step 1:** Destination Country (UNITED STATES)
- Step 2:** Amount (USD 15,484.84)
- Step 3:** Exchange Rate (Counter Rate / Contract Rate)
- Step 4:** Note (Equivalent amount represents the indicative debited currency and amount.)
- Step 5:** Method (Payment Date / Recurring)

The right screenshot displays the 'Beneficiary Details' screen with the following fields and steps highlighted:

- Step 6:** Beneficiary Account No. (11111)
- Step 7:** Beneficiary Address Line 1 (No1)
- Beneficiary Address Line 2 (Jalan123)
- Enter Beneficiary Address Line ...
- Beneficiary Name (Mita)
- Enter Beneficiary Phone No. (Optional)

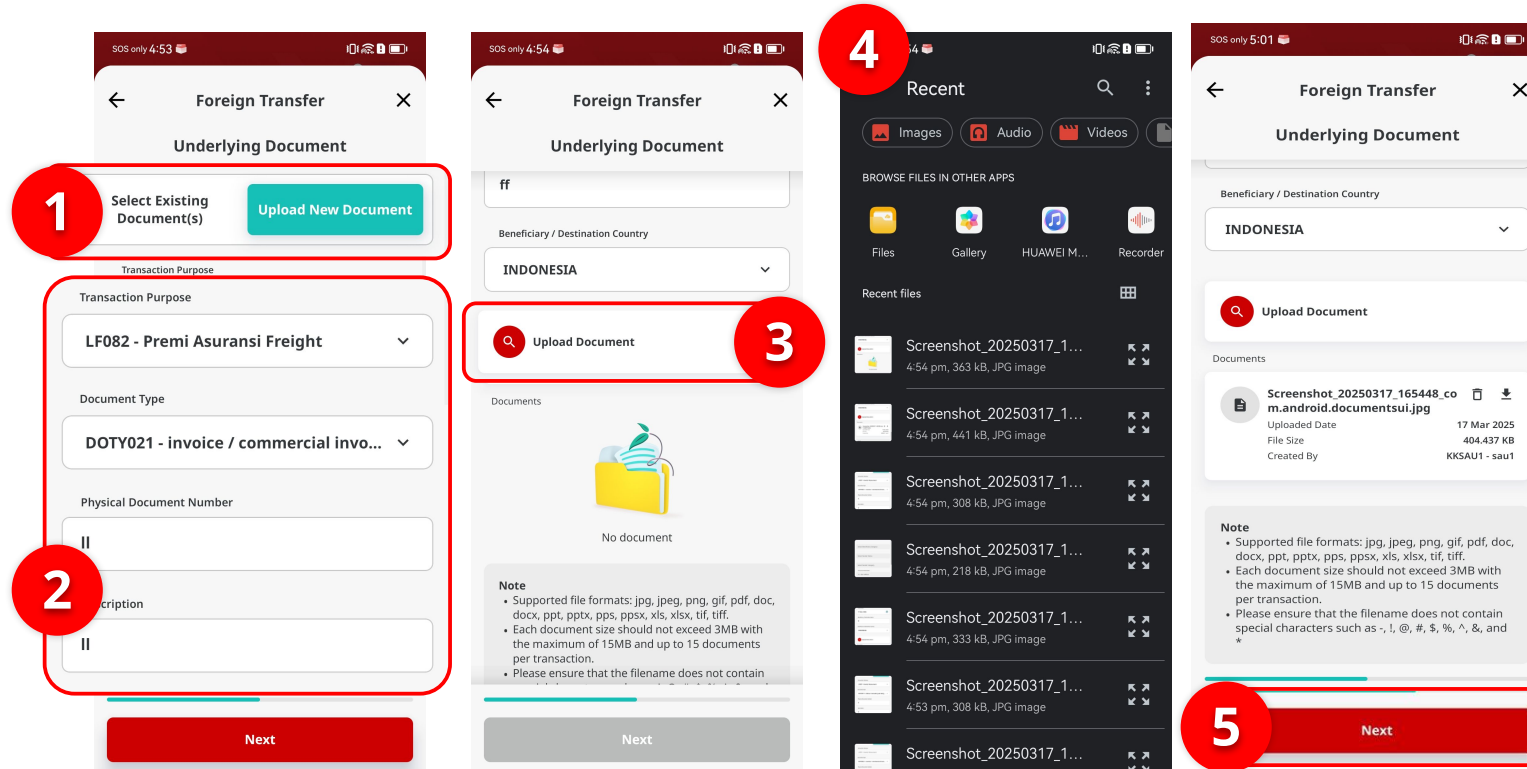
Sistem akan menampilkan **halaman Transfer**

System will show the *Transfer* page

- 1 Pilih **Destination Country**
Choose *Destination Country*
- 2 Pilih **Currency** dan masukan **Nominal Transfer**
Choose *currency* and input *Transaction Amount*
- 3 Pilih **Exchange Rate** yang akan digunakan
Choose *Exchange Rate*
- 4 Pilih **Payment Date**
Choose *Payment Date*
- 5 Klik **Next**
Click *Next*
- 6 Lengkapi **Beneficiary Details**
Complete *Beneficiary Details*
- 7 Klik **Next**
Click *Next*

Sistem akan menampilkan halaman **Upload Documents**

System will show **Upload Documents** page



1 Pilih tab **Upload Documents**

Choose **Upload Documents** tab

2 Lengkapi bagian **Mandatory**

Complete the **Mandatory Fields**

3 Klik **Upload Documents**

Click **Upload Documents**

4 Pilih **Documents**

Choose **Documents**

5 Sistem akan menampilkan kembali Halaman **Upload Documents**, Klik **Next**

System will show **Upload Documents** page, click **Next**

The screenshots illustrate the following steps:

- Step 1:** Selecting the **Bank List** tab and entering the **SWIFT Code** (ABNAUS33XXX).
- Step 2:** Selecting the **Transaction Purpose** (LF107 - Advance payment/pembayar...) and **Beneficiary Status** (213 - Non Resident).
- Step 3:** Entering the **Invoice No.** and **Invoice Amount** (0.00).
- Step 4:** Selecting the **Charges Borne by** (Applicant (OUR)).
- Step 5:** Clicking the **Agree and Continue** button.

- 1 Masukan **SWIFT Code**, Sistem akan otomatis menampilkan **Beneficiary bank**, dan lengkapi **details**

Input SWIFT Code, Sistem will automatically show the Beneficiary bank, complete the Details

- 2 Sistem akan menampilkan halaman **LLD Information**

System will show the LLD Information page

- 3 Lengkapi Bagian **Mandatory**, dan pilih **Charges Borne By** (Biaya yang akan ditanggung oleh)

Complete the Mandatory fields and choose Charge Borne By

- 4 Klik **Next**

Click Next

- 5 Sistem akan menampilkan Halaman **Surat Pernyataan Transaksi**, Klik **Agree & Continue**

System will show Electronic Statement Form, click Agree & Continue

11:01

← Confirmation ×

Amount
USD 1,000.00

Exchange Rate	Contract Rate
Contract No.	0047591670
Contract Rate	USD 1 = JPY 0.01
Equivalent Amount	JPY 317,460.32

From JPY KEMAL 2
800139789620

Payment Date 14 Jan 2025

Payment Mode Foreign Transfer

Destination Country UNITED ARAB EMIRATES

Beneficiary Details ^

Beneficiary Account No. 1234

Total Amount USD 1,000.00

Save As Draft Submit

14:35

← Confirmation ×

Declaration
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Note

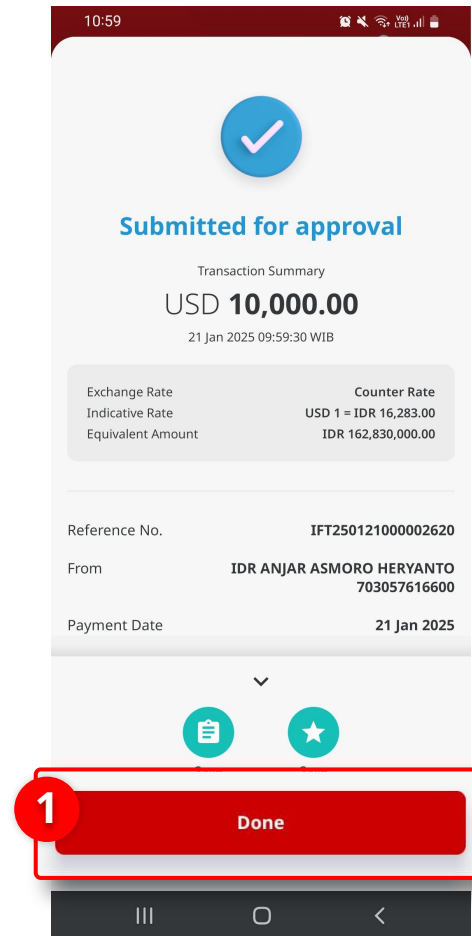
- Please be aware that exchange rates displayed are indicative and are subject to change by the Bank without prior notice. The rates displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed in Transaction History after the Bank has executed the transaction(s).
- Please be aware that charges displayed are indicative and are subject to change by the Bank without prior notice. The charges displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed in Transaction History after the Bank has executed the transaction(s).

Total Amount USD 1,000,000.00

Save As Draft **1** Submit

1 Sistem akan menampilkan **Halaman Confirmation**, Review transaksi dan Klik **Submit**

System will show Confirmation page, click Submit



Sistem Lalu menampilkan
Halaman Acknowledgement

*System will show
Acknowledgement page*

1 Klik **Done**

Click Done

**Langkah melakukan Approve
Transaction Kunjungi Halaman:**

To Approve transaction, visit:

32 Mobile Token

37 Hard Token

Foreign Transfer

Approve Transaction

Mobile Token

Hard Token

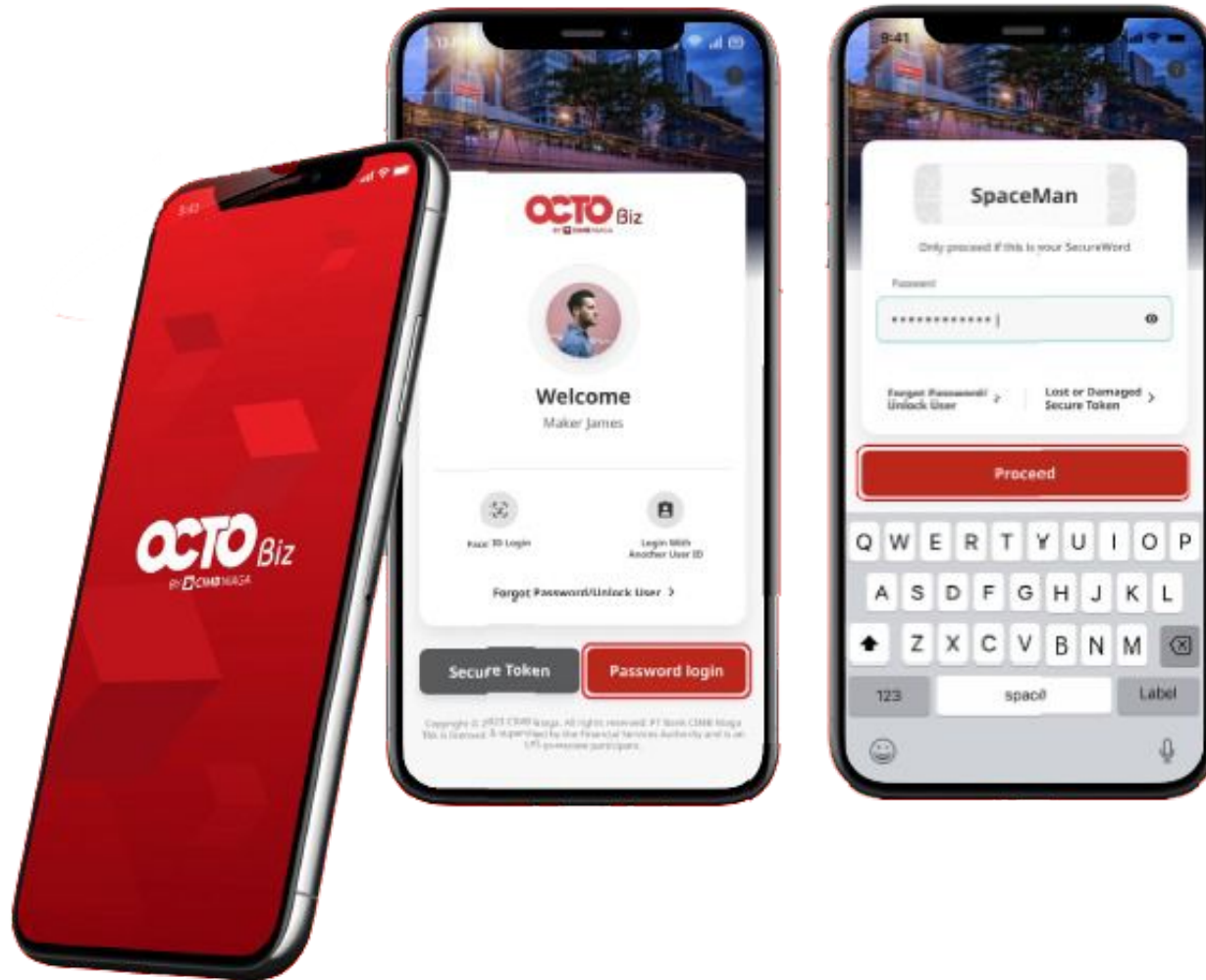
Foreign Transfer

Approve Transaction

Mobile Token

Proses **approval transaksi** untuk user yang memiliki atau menggunakan **Mobile Token**

Approval Transaction process using mobile token



Login sebagai **Approver**

Login as **Approver**

1 Isi **Password**

Input **Password**

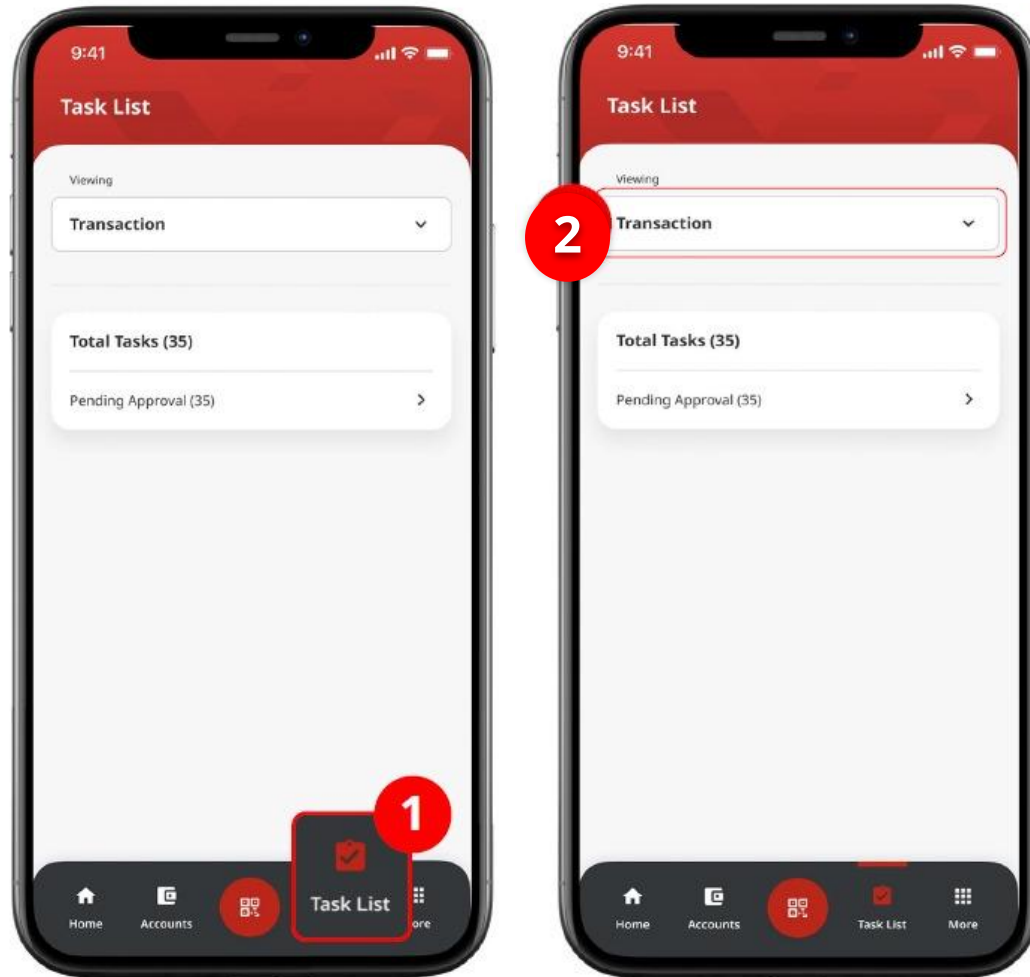
2 Klik **Proceed**

Click **Proceed**

LANGKAH

02

APPROVER



Approve Transaction | Foreign Transfer

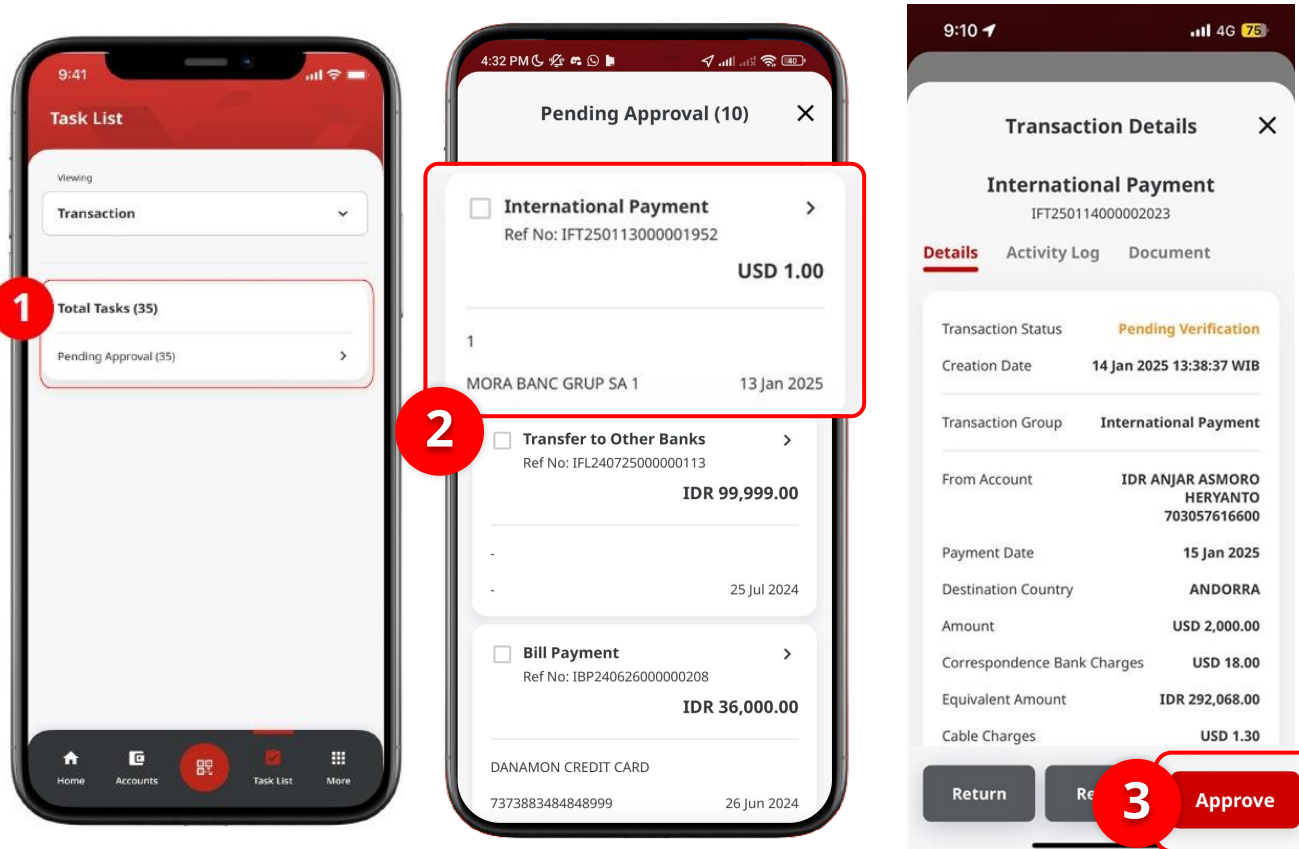
Menu: Task List > Approve

- 1 Arahkan pada menu dibawah, klik **Task List**

*Navigate to bottom menu, click **Task List***

- 2 Pilih **Transaction** sebagai **Viewing**

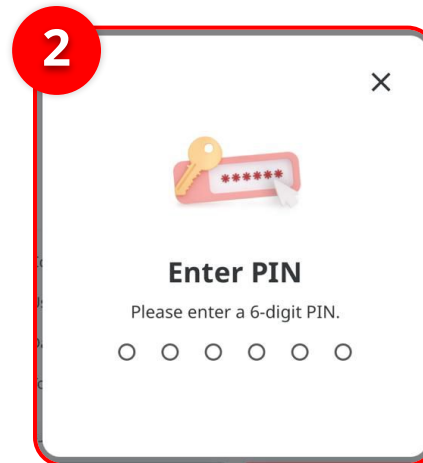
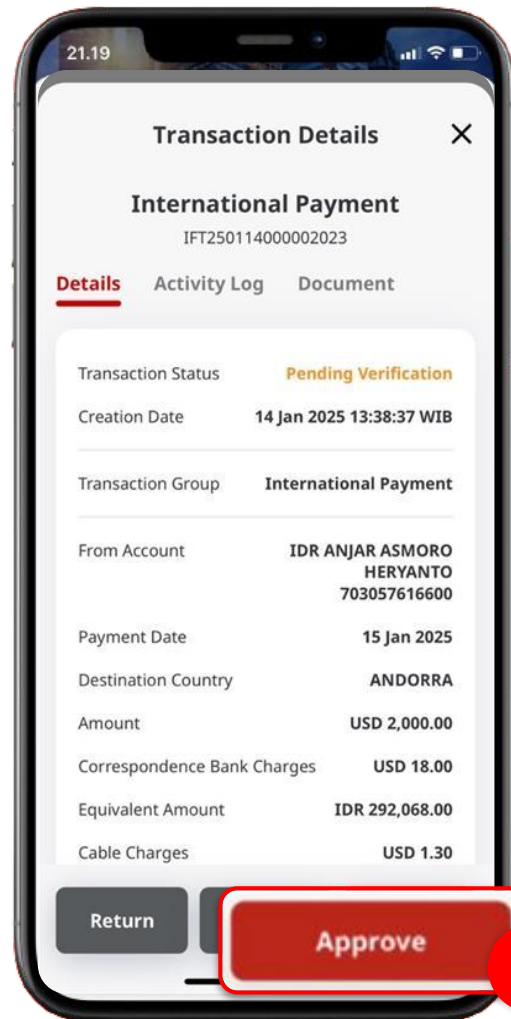
*Choose **Transaction** as **Viewing***



1 Pilih **Pending Approval**
Choose Pending Approval

2 Pilih Transaksi yang ingin di **Approve**
Choose transaction

3 Tinjau Transaksi, Klik **Approve**
Review transaction, click approve

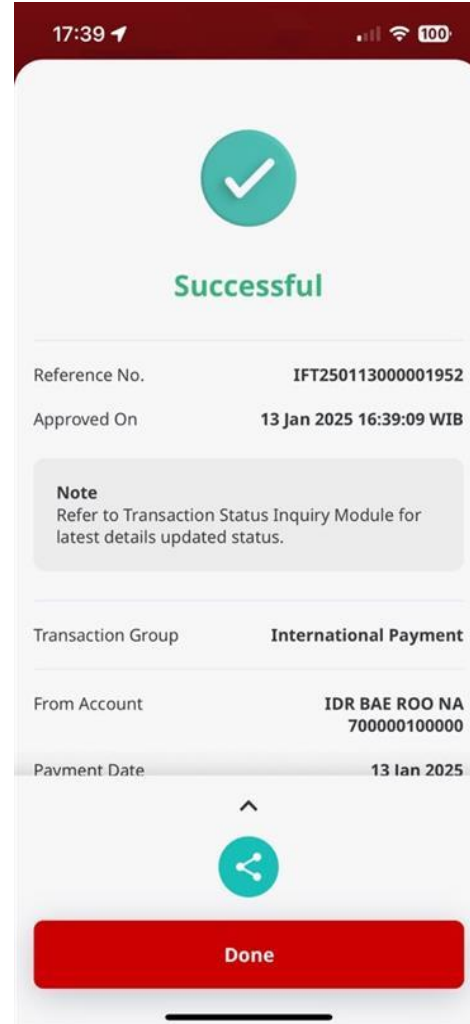


1 Klik **Approve**

*Click **Approve***

2 Input **6-Digit Pin**

*Input **6-Digit Pin***



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

Once Succeed, system will show the Acknowledgement page

CATATAN: Untuk New Underlying Documents, setelah melakukan proses Approve, status transaksi menjadi "Pending Bank Process". Sistem akan memberikan **notifikasi lanjutan mengenai verifikasi dari Bank**

NOTES: For New Underlying Documents, after the Approval process, the transaction status will change to "Pending Bank Process". The system will provide further **notification regarding verification from the Bank.**

Your Underlying Document I19250901000000206 is Successful



noreply-octobiz@cimbniaga.co.id

Yesterday, 3:34 PM

renita carolina ✕

📧 Reply all | ▼

Dear Mr./Ms. RENITAADMIN,

Thank you for using OCTO Biz.

Your Underlying Document below has been Successful with below details:

Company ID: RENITACAR
 Date/Time: 01 Sep 2025 15:34:39 WIB
 CIMB Niaga Reference No.: I19250901000000206
 Document ID: 25IA000011
 Transaction Purpose: LF107 - Advance payment/pembayaran di muka asuransi
 Document Type: DOTY028 - sales agreement / sales contract
 Physical Document No.: SALESMOBILE0109
 Description: Desc0109
 Purchaser Name: -
 Amount of Document: USD 100,200.00
 Document Date: 2025-09-01
 Expired Date: 2025-09-03
 Beneficiary / Destination Name: Obiz0109
 Beneficiary / Destination Country: US - UNITED STATES
 Reject Reason:

If you have any questions, please contact us at octobiz.support@cimbniaga.co.id

We look forward to serving you again.

Sincerely,

OCTO Biz Team

Please do not reply, this is a system generated email.

Notifikasi dari Bank melalui **Inbox Email**

Bank Notification via Email

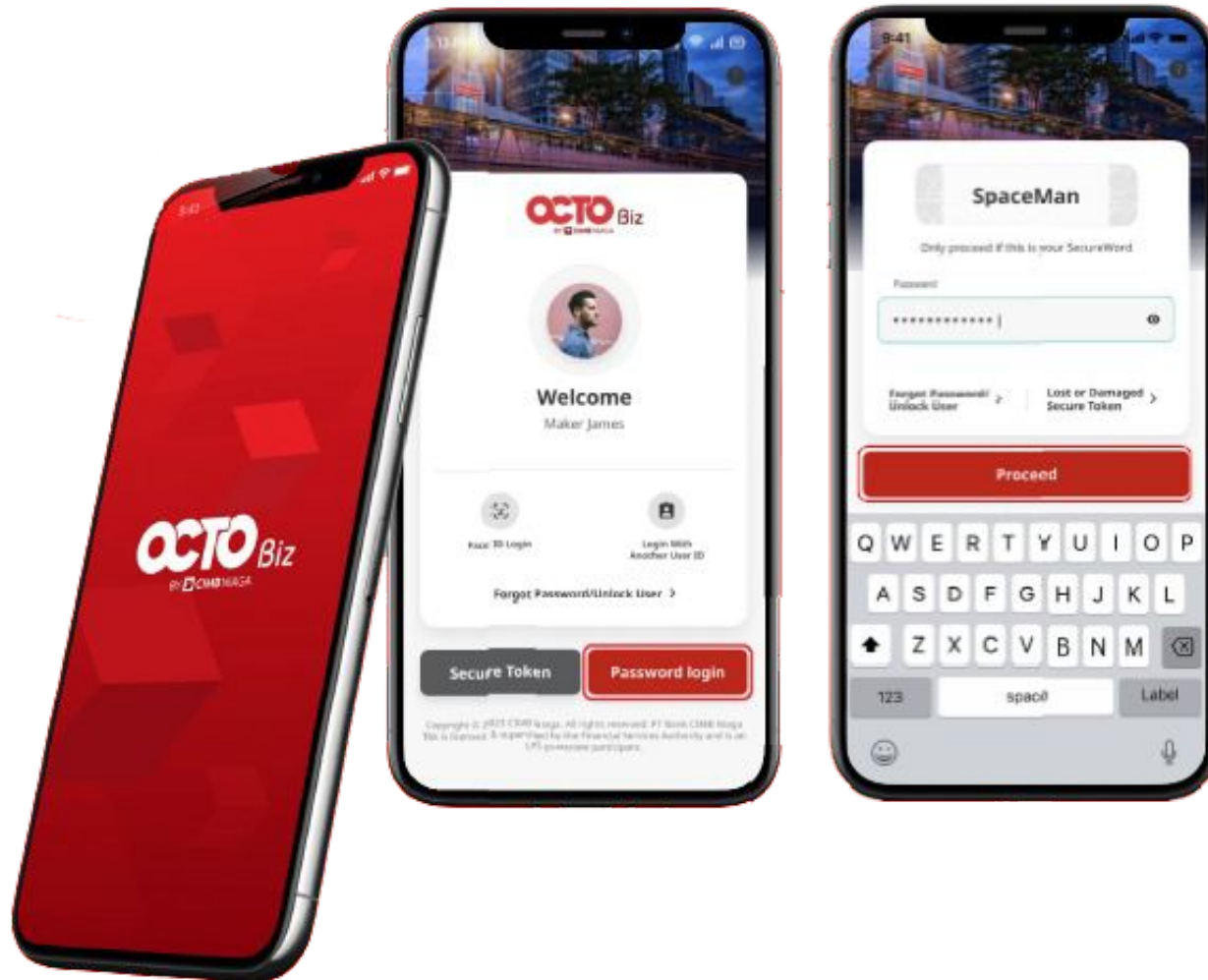
Foreign Transfer

Approve Transaction

Hard Token

Proses **approval transaksi** untuk user yang memiliki atau menggunakan **Hard Token**

Approval Transaction process using hard token



Login sebagai **Approver**

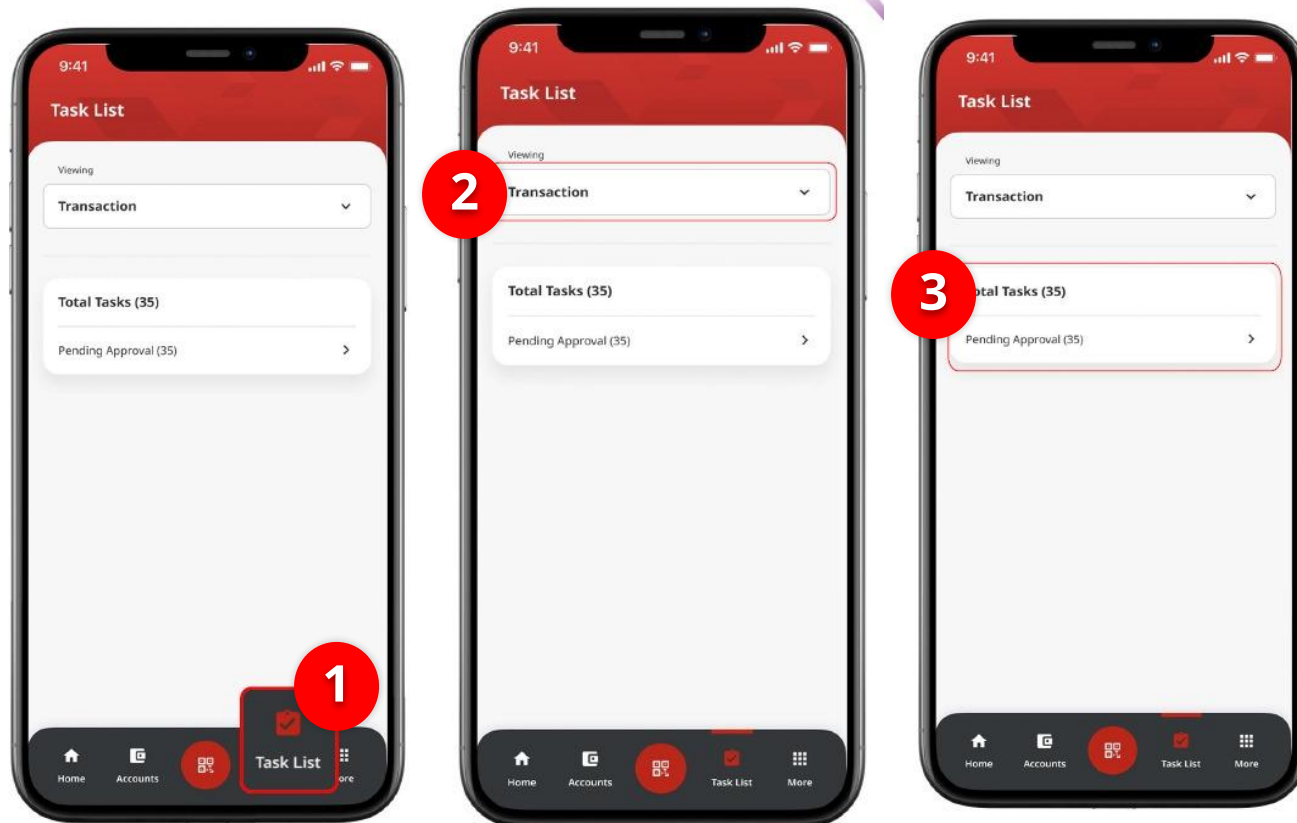
Login as **Approver**

1 Isi **Password**

Input **Password**

2 Klik **Proceed**

Click **Proceed**



- 1 Arahkan pada menu dibawah, klik **Task List**

Navigate to bottom menu, click Task List

- 2 Pilih **Transaction** sebagai Viewing

Choose Transaction as Viewing

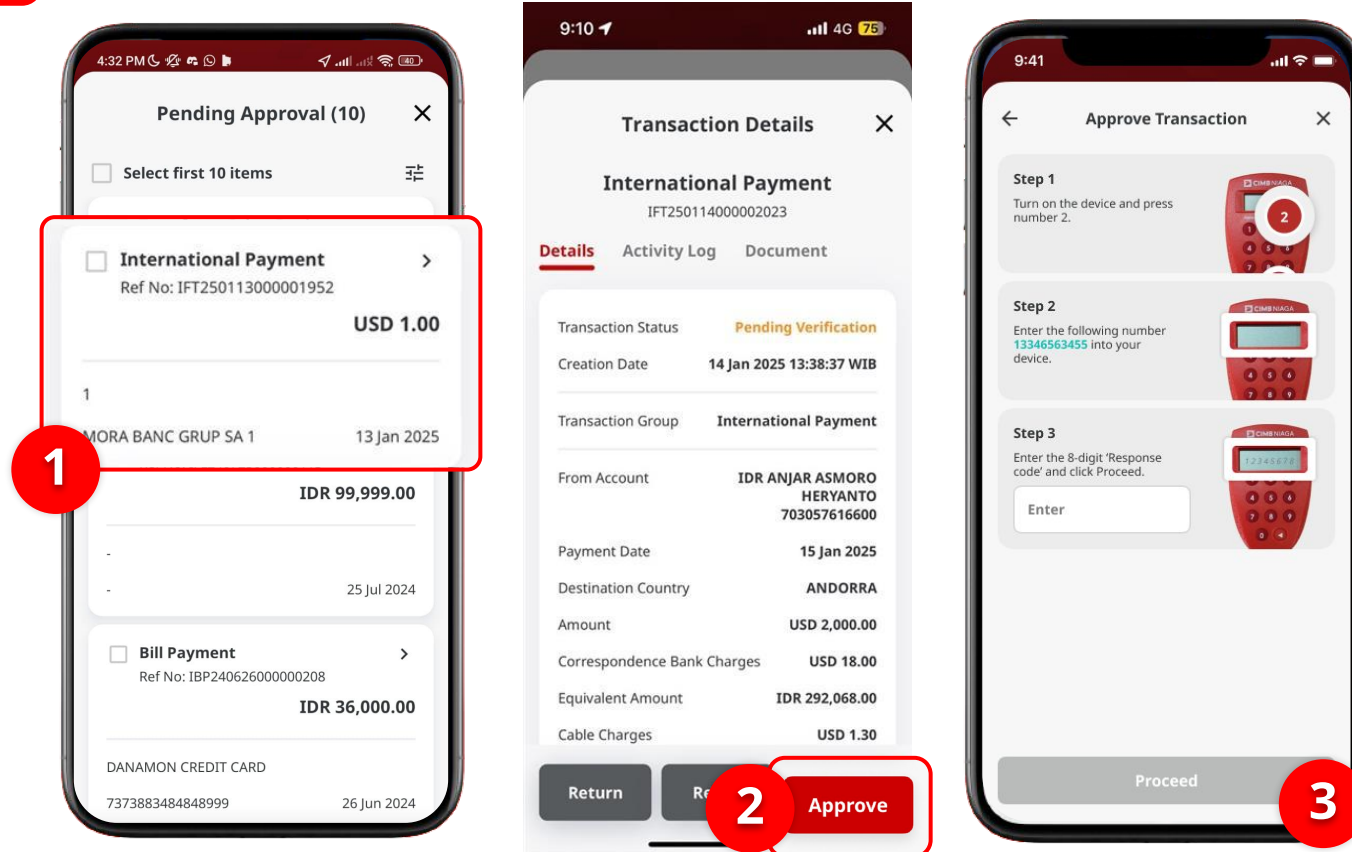
- 3 Pilih **Pending Approval**

Choose Pending Approval

LANGKAH

03

APPROVER



Approve Transaction | Foreign Transfer

Menu: Task List > Approve

- 1** Pilih Transaksi yang ingin di **Approve**
*Choose **Transaction***
- 2** Tinjau Transaksi, Klik **Approve**
*Review **Transaction**, click **approve***
- 3** Akan muncul **Halaman Approve Transaction**
*System will show the **approve transaction page***



- 1 Hidupkan Perangkat dengan Klik tombol **Play** pada perangkat **Hard-Token**

Turn on Hard-Token device, click Play button

- 2 Masukan **Secure Pin Number**

Input Secure Pin Number

- 3 Jika **Pin Benar**, sistem akan menampilkan **"APPLI"** pada layar perangkat.

System will show the "APPLI" on device's screen

- 4 Klik **Tombol 2** untuk masuk ke fitur **Transaction Signing**

Click 2 to turn on the transaction signing mode

Step 2

Enter the following number into your device.

35710833



- 1 Masukan **Kode** yang muncul di **Mobile App**

*Input **code** that shown on **Mobile App***

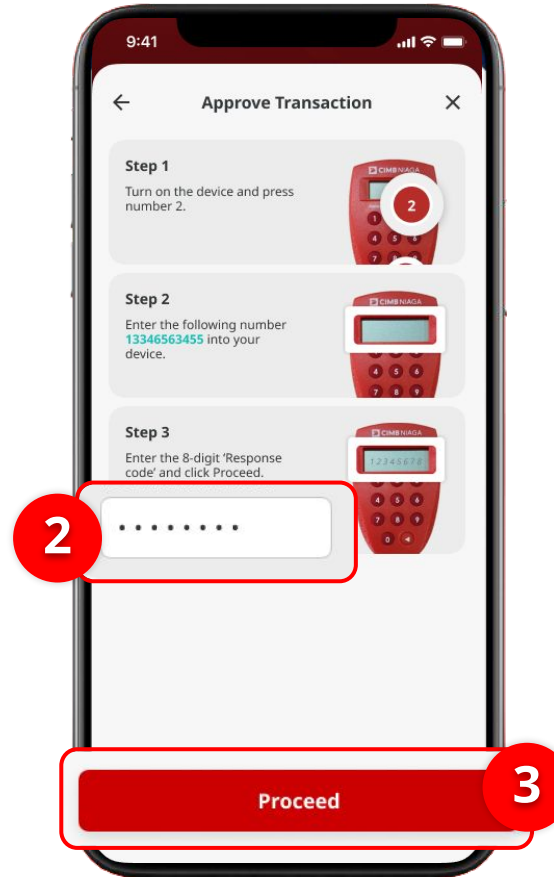
- 2 Klik **Tombol Play**

*Click **Play***

LANGKAH

06

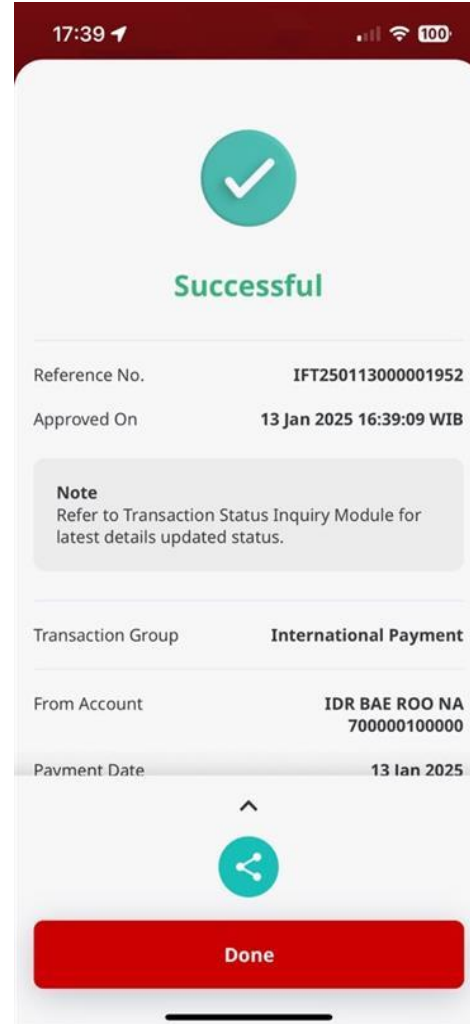
APPROVER



Approve Transaction | Foreign Transfer

Menu: Task List > Approve

- 1** Perangkat **Hard Token** akan menampilkan **8-Digit Kode**
Hard Token device will show the 8-Digit code
- 2** Masukkan **Kode** ke **Box Approve Transaction**
Input code to Approve transaction box
- 3** Klik **Proceed**
Click Proceed



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noreply-octobiz@cimbniaga.co.id

Yesterday, 3:34 PM
renita carolina ✕

📧 Reply all | ▾

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Purchaser Name: -
Amount of Document: USD 100,200.00
Document Date: 2025-09-01
Expired Date: 2025-09-03
Beneficiary / Destination Name: Obiz0109
Beneficiary / Destination Country: US - UNITED STATES
Reject Reason:

If you have any questions, please contact us at octobiz.support@cimbniaga.co.id

We look forward to serving you again.

Sincerely,

OCTO Biz Team

Please do not reply, this is a system generated email.

Notifikasi dari Bank melalui **Inbox Email**

Bank Notification via Email



OCTO Biz
BY  **CIMB NIAGA**

