

The OCTO Biz logo, with 'OCTO' in a large, bold, white sans-serif font and 'Biz' in a smaller, white sans-serif font.

Transaction

Domestic Online

Mobile

TUTORIALOCTOBIZ2025

KEJAR MIMPI

Transaction

Domestic Online

Pay & Transfer - Domestic Online adalah modul untuk melakukan mode pembayaran *Domestic Online* ke Bank Lain

Pay & Transfer - Domestic Online is a module to do Domestic Online transaction to other banks.

03

Create
Transaction

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Approve
Transaction

Domestic Online

Create Transaction

Maker-Approver Flow

Single-Access User

Domestic Online

Create Transaction

Maker-Approver Flow

Transaksi menggunakan **Domestic Online** dengan skema transaksi ***maker*** dan ***approver***

Domestic Online Transaction using maker & approver flow



1 Klik **Password Login**

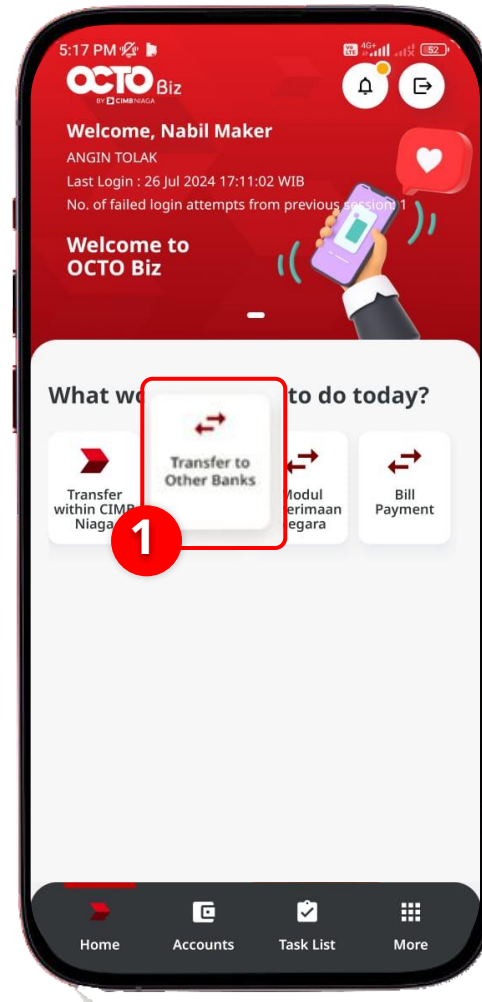
Click Password Login

2 Masukan **Password**

Input Password

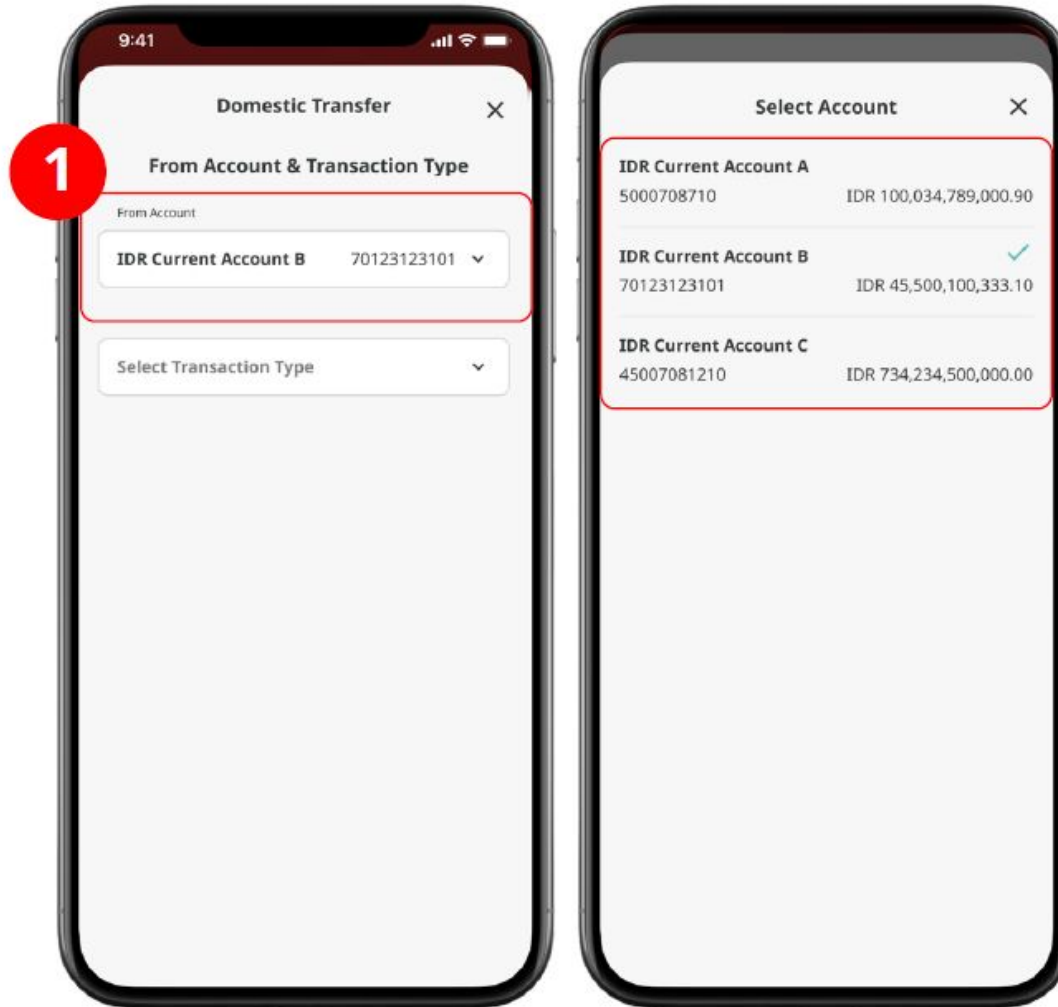
3 Klik **Proceed**

Click Proceed



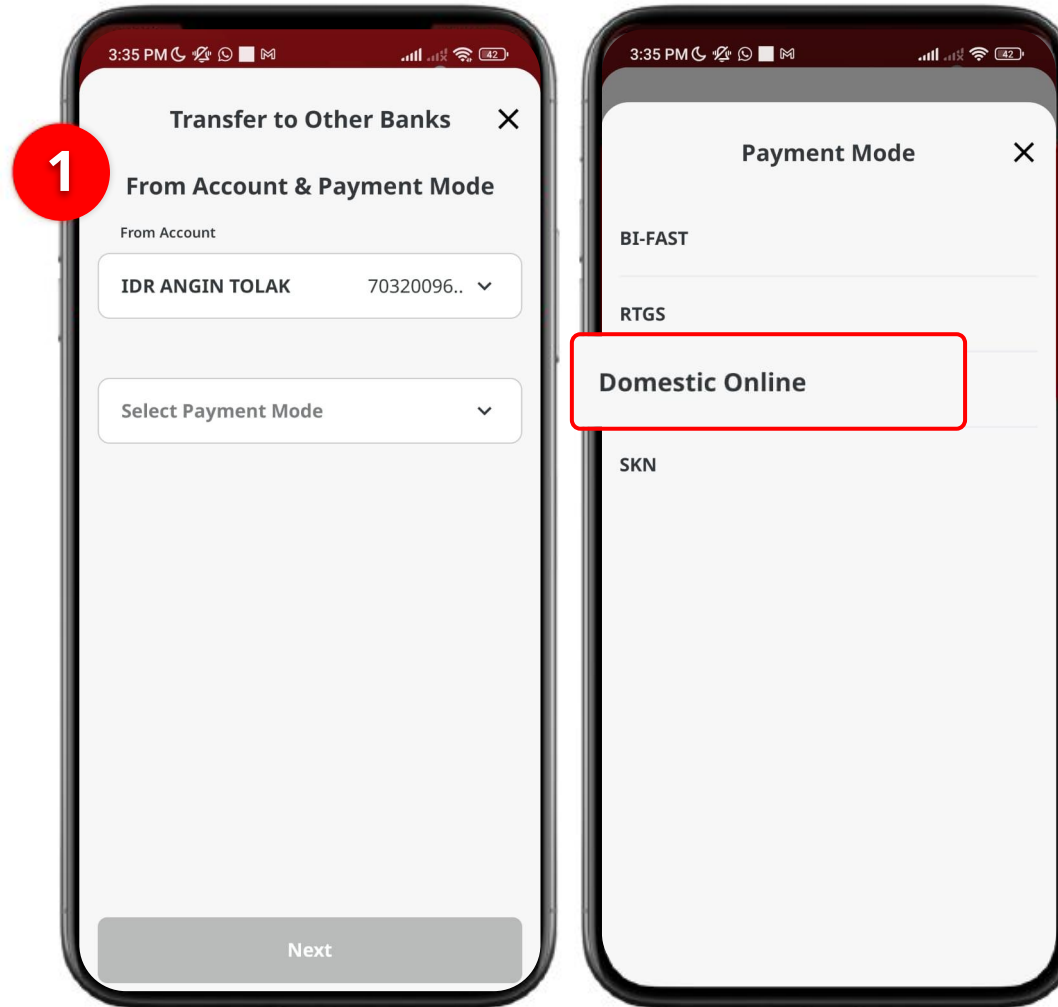
1 Klik ***Transfer to Other Banks***

Click Transfer to Other Banks



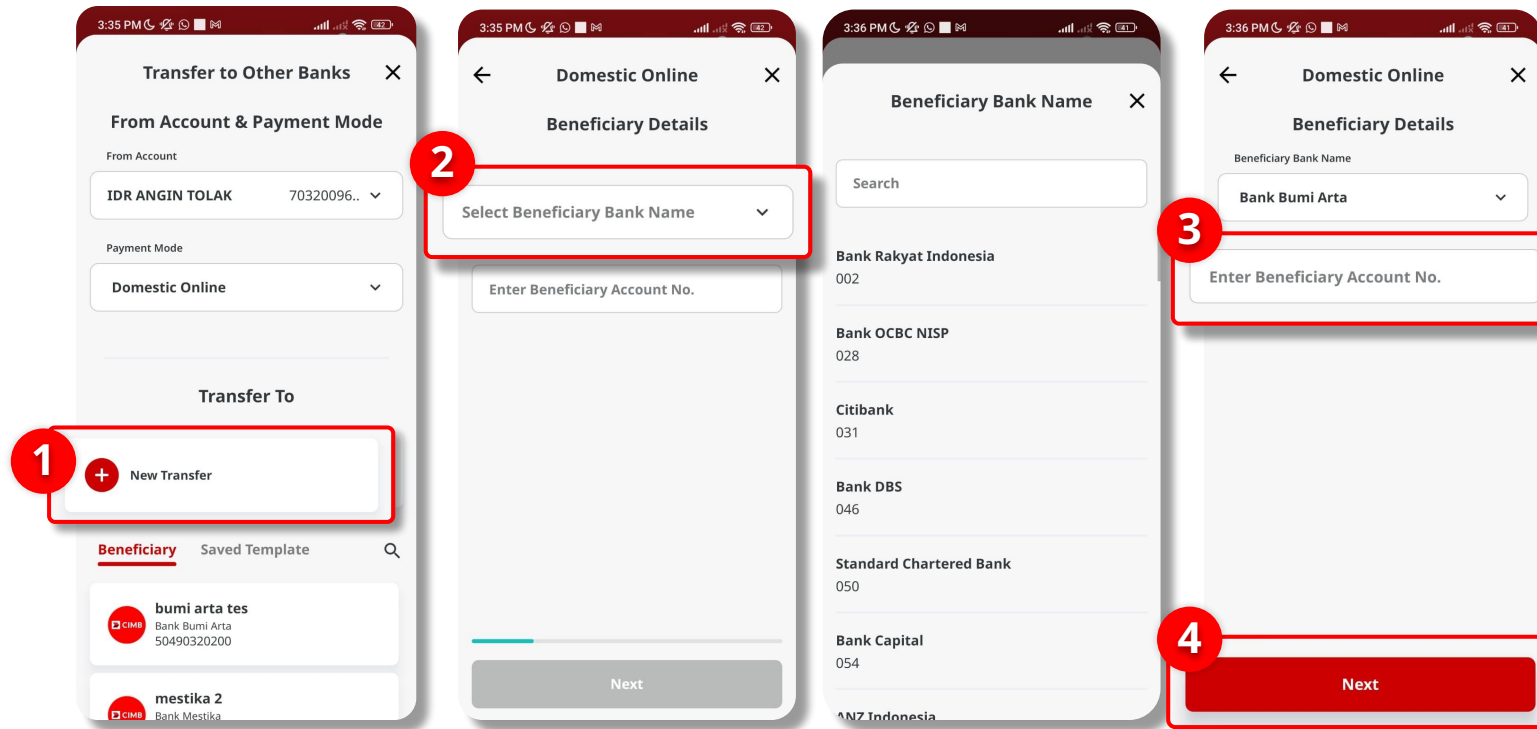
- 1 Pilih **From Account** dan Pilih **Sumber Dana**

Choose **From Account** and choose **Source of Funds**



1 Pilih **Domestic Online** sebagai **Transaction Type**

*Choose **Domestic Online** as Transaction Type*



1 Klik **New Transfer**

Click New Transfer

2 Pilih **Beneficiary Bank Name**

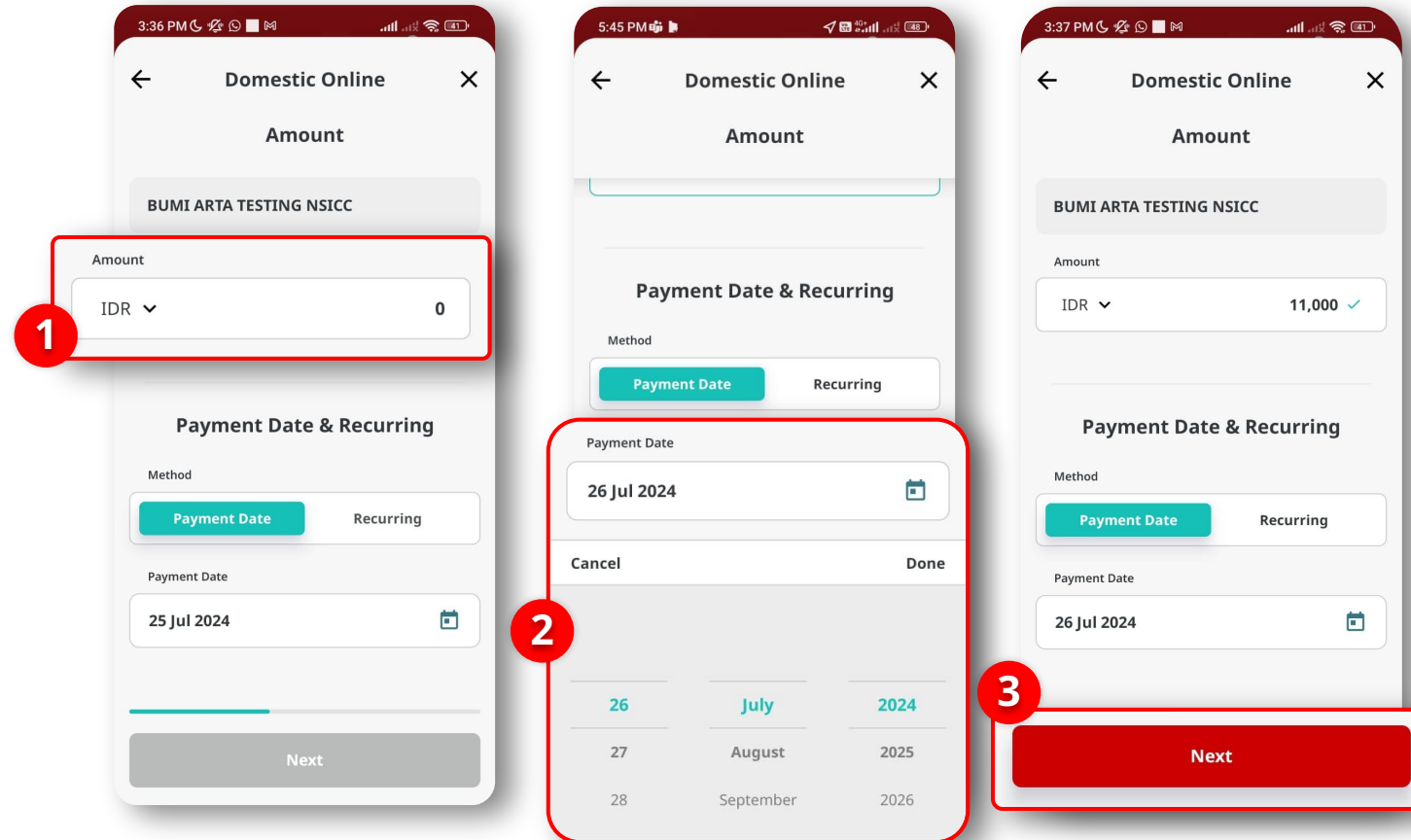
Choose Beneficiary Bank Name

3 Masukan **Beneficiary Account No**

Input Beneficiary Account No

4 Klik **Next**

Click Next



1 Masukan **Nominal Transfer**

*Input **Transfer Amount***

2 Pilih **Payment Date**

*Choose **Payment Date***

- Untuk melakukan transaksi yang **langsung dieksekusi**, pilih **Tanggal hari ini** sesuai **tanggal pembuatan transaksi**
*To perform a **transaction that will be executed immediately**, select **Today's Date** according to the **transaction creation date**.*

- Untuk melakukan **Future Transaction**, pilih tanggal yang diinginkan.
*To perform a **Future Transaction**, select the **desired date**.*

3 Klik **Next**

*Click **Next***

Jika ingin melakukan **Recurring Transaction**

*If want to do **Recurring Transaction***

- 1** Klik **Recurring Transaction**
*Click **Recurring Transaction***
- 2** Pilih **Payment Frequency**
*Choose **Payment Frequency***
- 3** Tentukan **Start & End Date**
*Choose **Start & End Date***
- 4** Masukkan **Number Of Time**
*Input **Number of Time***
- 5** Lengkapi **Recurring Description**
*Complete the **Recurring Description***
- 6** Klik **Next**
*Click **Next***

Domestic Online

Enter Customer Reference No. (Optional)

Enter Other Payment Details (Optional)

Payment Advice

No Advice Simple Advice

Note
Sender and recipient will see these notes in their bank statement.

Next

Domestic Online

Other Details

Customer Reference No. (Optional)

123

Other Payment Details (Optional)

UGuide DOMOL Single

Payment Advice

No Advice Simple Advice

Note
Sender and recipient will see these notes in their bank statement.

Next

- 1 Lengkapi Seluruh **Mandatory Fields**

Complete the **Mandatory Fields**

- 2 Klik **Next**

Click **Next**

LANGKAH

08

MAKER

3:38 PM

Confirmation

Amount
IDR 11,000.00

To
BUMI ARTA TESTING NSICC
Bank Bumi Arta
50490320200

From
IDR ANGIN TOLAK
703200963800

Payment Mode
Domestic Online

Payment Date
26 Jul 2024

Customer Reference No.
123

Other Payment Details
UGuide DOMOL Single

Payment Advice
No Advice

Bank Charges
IDR 5,000.00

Total Amount
IDR 11,000.00

Save As Draft

Submit

5:52 PM

Submitted for approval

Transaction Summary
IDR 11,000.00
26 Jul 2024 17:52:55 WIB

Reference No.
IDO240726000006225

To
BUMI ARTA TESTING NSICC
Bank Bumi Arta
50490320200

From
IDR ANGIN TOLAK
703200963800

Payment Mode
Domestic Online

Save

Save

Done

Maker-Approver Flow | Domestic Online

Menu: Transfer to Other Banks

- 1 Sistem akan menampilkan **Halaman Confirmation**, Klik **Submit**

System will show the **Confirmation** page, click **Submit**

- 2 Sistem Lalu menampilkan **Halaman Acknowledgement**, Klik **Done**

System will show the **acknowledgement** page, click **Done**

Langkah melakukan **Approve Transaction**
Kunjungi Halaman:

To Approve Transaction, visit:

25 Mobile Token

31 Hard Token

Domestic Online

Create Transaction

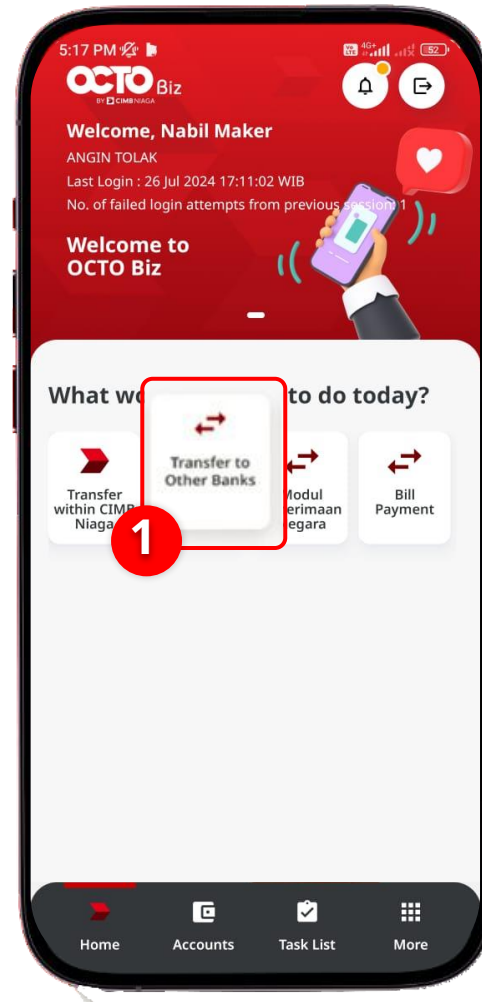
Single-Access User

Transaksi menggunakan **Domestic Online** dengan skema transaksi **Single access user**

*Domestic Online transaction using **Single-Access User** flow*

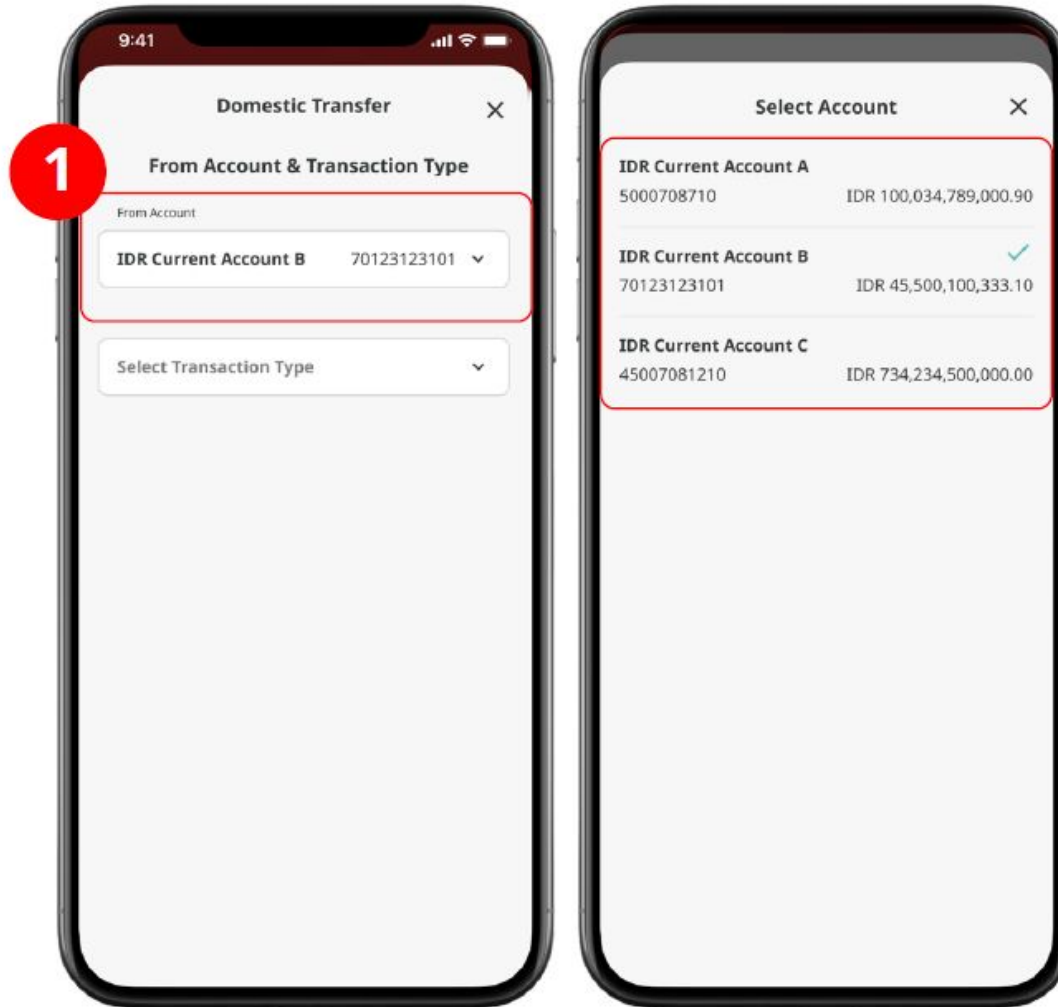


- 1 Klik **Password Login**
Click Password Login
- 2 Masukan **Password**
Input Password
- 3 Klik **Proceed**
Click Proceed



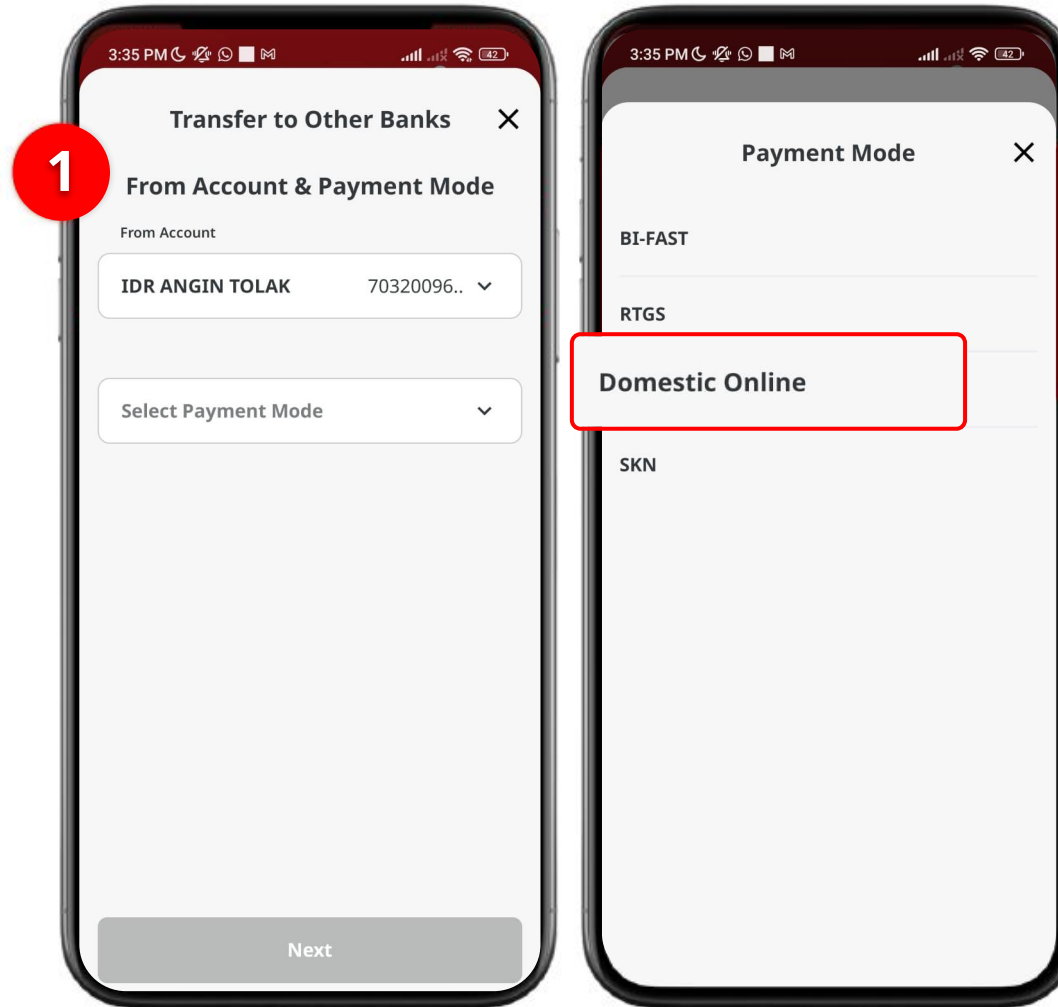
1 Klik ***Transfer to Other Banks***

*Click **Transfer to Other Banks***



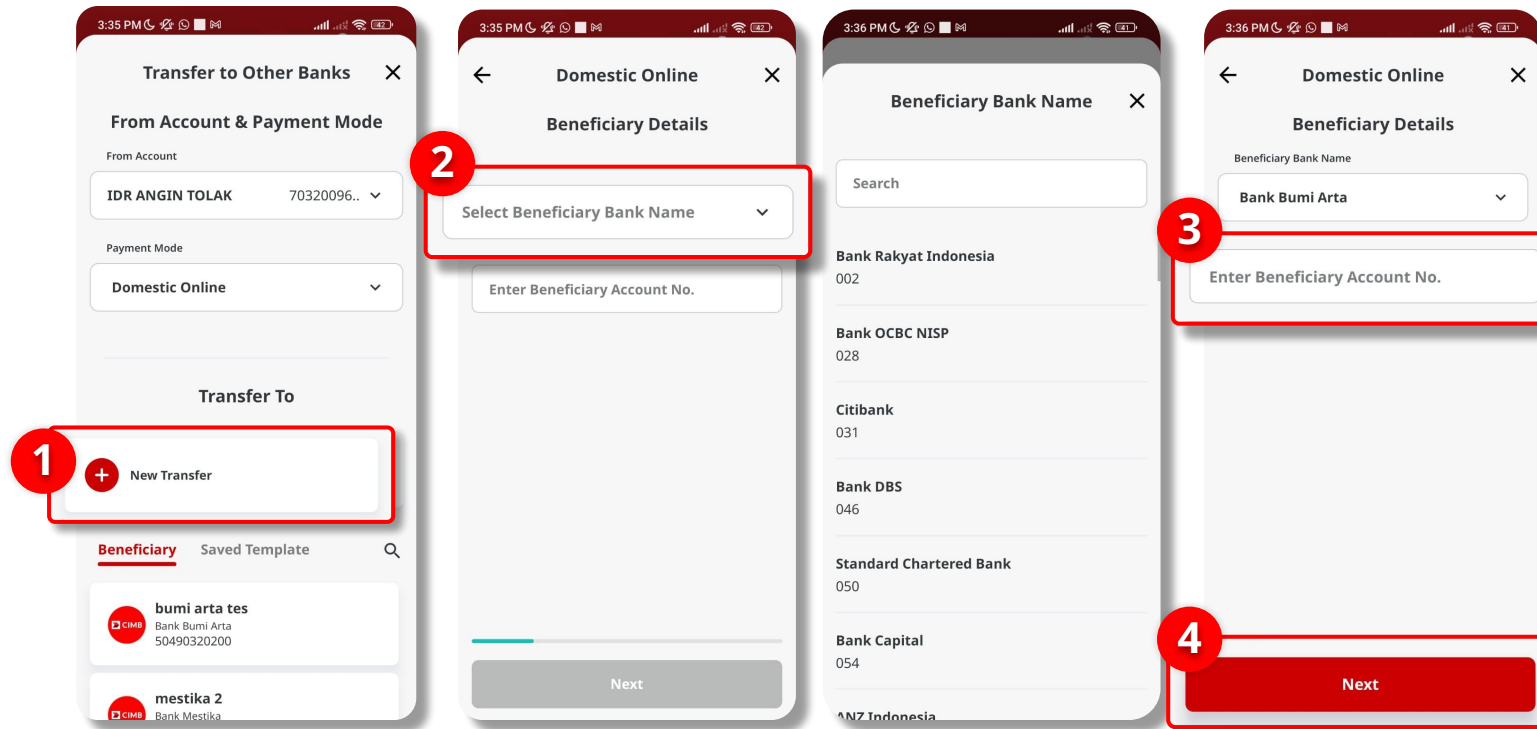
1 Pilih ***From Account*** dan Pilih **Sumber Dana**

*Choose **From Account** and choose **Source of Funds***



1 Pilih **Domestic Online** sebagai **Transaction Type**

Choose **Domestic Online** as **Transaction Type**



1 Klik **New Transfer**

Click New Transfer

2 Pilih **Beneficiary Bank Name**

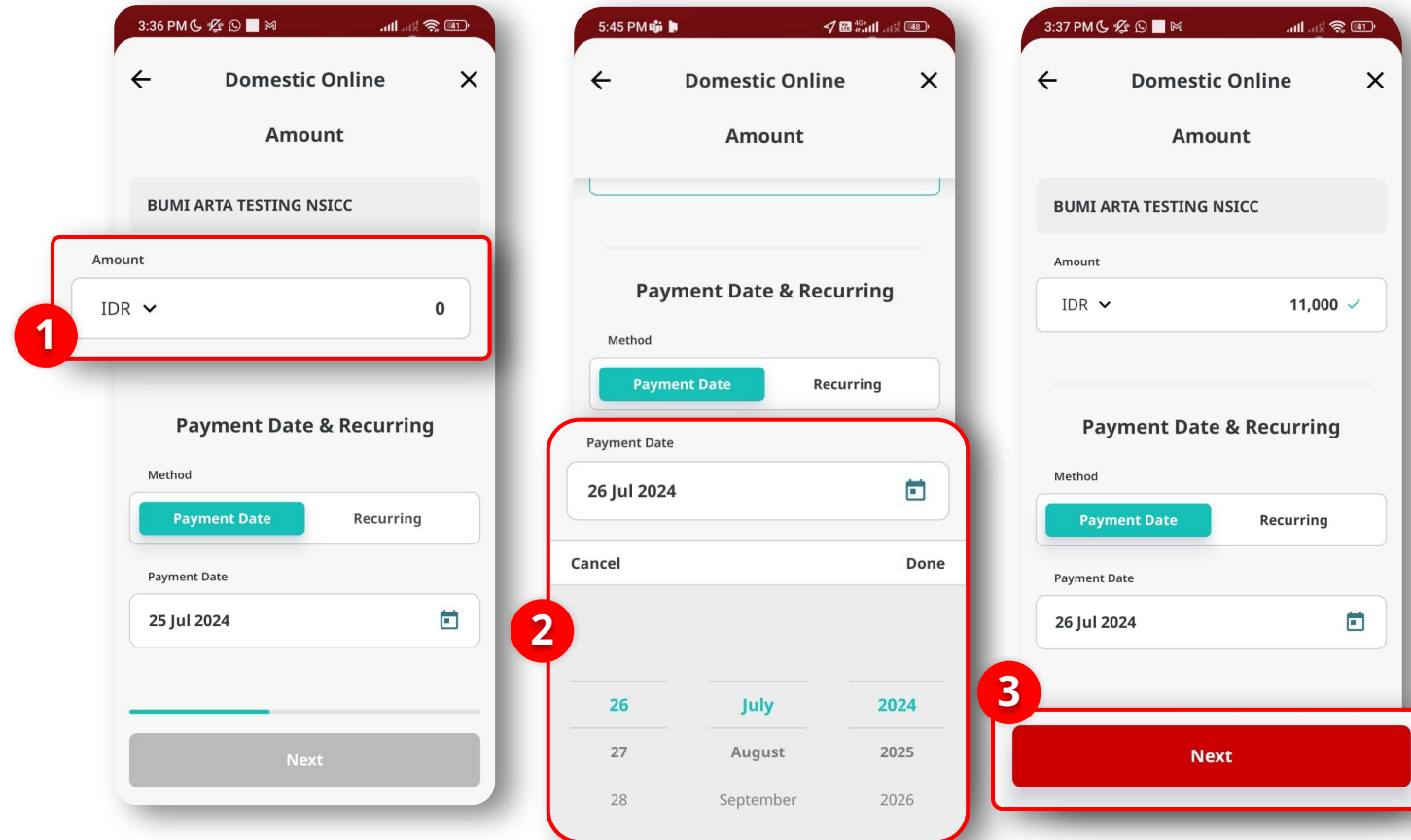
Choose Beneficiary Bank Name

3 Masukan **Beneficiary Account No**

Input Beneficiary Account No

4 Klik **Next**

Click Next



1 Masukan **Nominal Transfer**

Input Transfer Amount

2 Pilih **Payment Date**

Choose Payment Date

- Untuk melakukan transaksi yang **langsung dieksekusi**, pilih **Tanggal hari ini** sesuai **tanggal pembuatan transaksi**

*To perform a **transaction that will be executed immediately**, select **Today's Date** according to the **transaction creation date**.*

- Untuk melakukan **Future Transaction**, pilih tanggal yang diinginkan.

*To perform a **Future Transaction**, select the **desired date**.*

3 Klik **Next**

Click Next

Domestic Online

Enter Customer Reference No. (Option...

Enter Other Payment Details (Optional)

Payment Advice

No Advice Simple Advice

Note
Sender and recipient will see these notes in their bank statement.

Next

Domestic Online

Other Details

Customer Reference No. (Optional)

123

Other Payment Details (Optional)

UGuide DOMOL Single

Payment Advice

No Advice Simple Advice

Note
Sender and recipient will see these notes in their bank statement.

Next

- 1 Lengkapi Seluruh **Mandatory Fields**

Complete the **Mandatory Fields**

- 2 Klik **Next**

Click **Next**

LANGKAH

08

USER SAU

Single-Access User | Domestic Online

Menu: Transfer to Other Banks

3:38 PM

Confirmation

Amount
IDR 11,000.00

To BUMI ARTA TESTING NSICC
Bank Bumi Arta
50490320200

From IDR ANGIN TOLAK
703200963800

Payment Mode Domestic Online

Payment Date 26 Jul 2024

Customer Reference No. 123

Other Payment Details UGuide DOMOL Single

Payment Advice No Advice

Bank Charges IDR 5,000.00

Total Amount IDR 11,000.00

Save As Draft Submit

4:33 PM

Secure Token (Software)

Approve Transaction

Time Remaining : 59 Second(s)

Transaction 1

Company ID TESTHOUSE

User ID NPAPP

Date and Time 25 Jul 2024 16:31:28 WIB

To Account BUMI ARTA TESTING NSICC
Bank Bumi Arta
50490320200

From Account IDR 703200963800
ANGIN TOLAK

Payment Date 25 Jul 2024

Payment Mode Domestic Online

Amount IDR 33.333.00

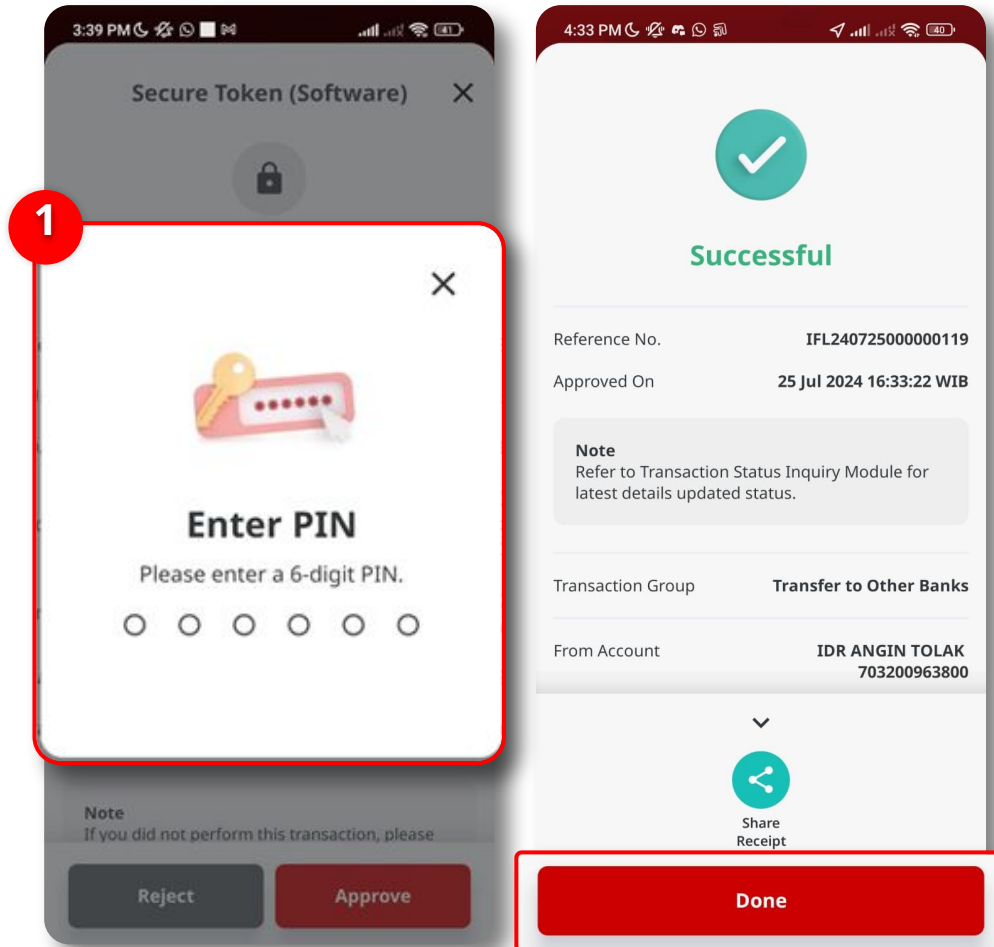
Reject Approve

- 1 Sistem akan menampilkan **Halaman Confirmation**, Klik **Submit**

System will show the Confirmation page, click Submit

- 2 Sistem Lalu menampilkan **Halaman Acknowledgement**, Klik **Done**

System will show the acknowledgement page, click Done



- 1 Sistem akan menampilkan **Halaman Approve Transaction**, masukkan **6-Digit Pin**

*System will show the **Approve transaction** page*

- 2 Sistem Lalu menampilkan **Halaman Acknowledgement**, Klik **Done**

*System will show the **Acknowledgement** page, click **Done***

Domestic Online

Approve Transaction

Mobile Token

Hard Token

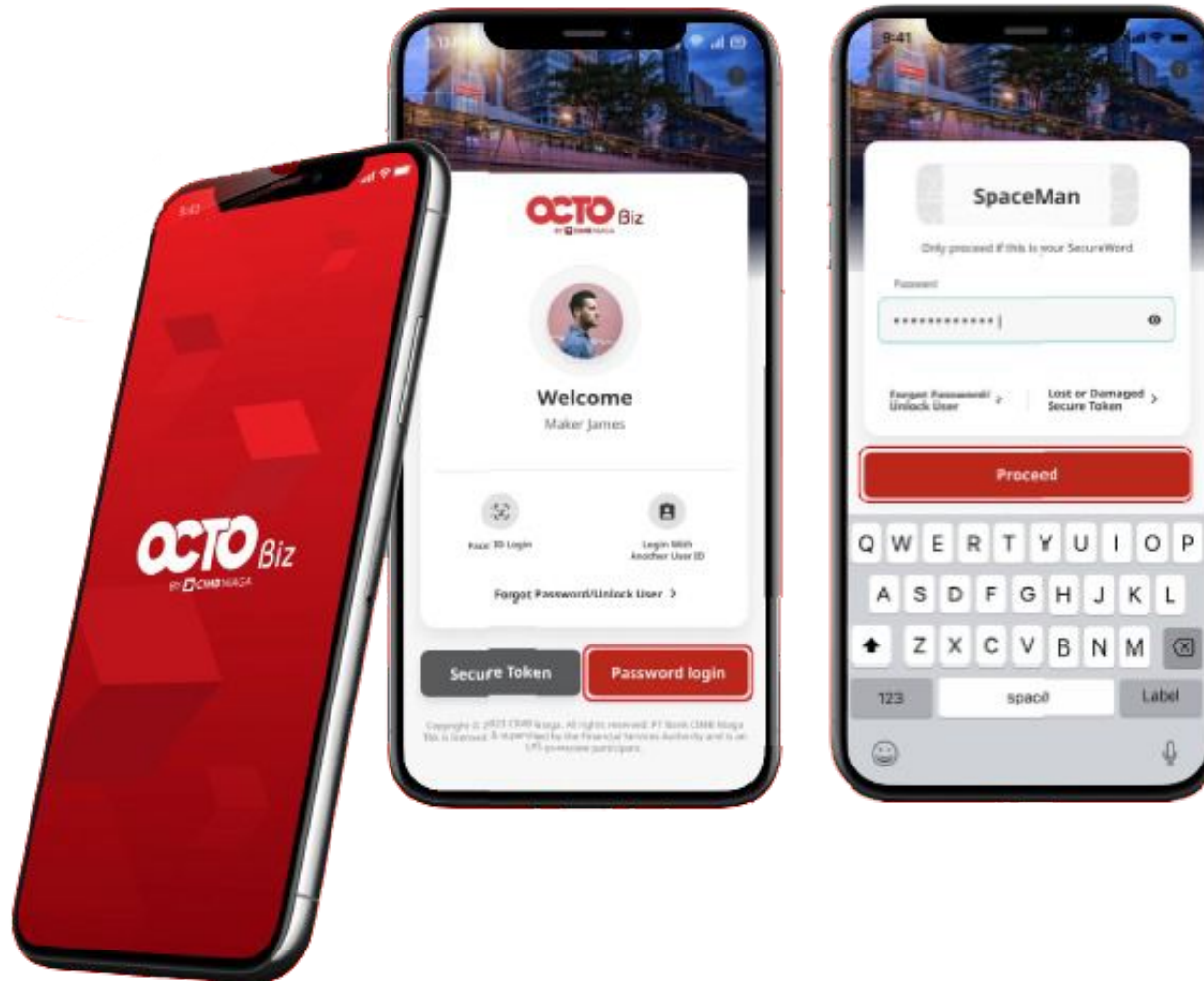
Domestic Online

Approve Transaction

Mobile Token

Proses **approval transaksi** untuk user yang memiliki atau menggunakan **Mobile Token**

Approval Transaction process using mobile token



Login sebagai **Approver**

Login as **Approver**

1 Isi **Password**

Input **Password**

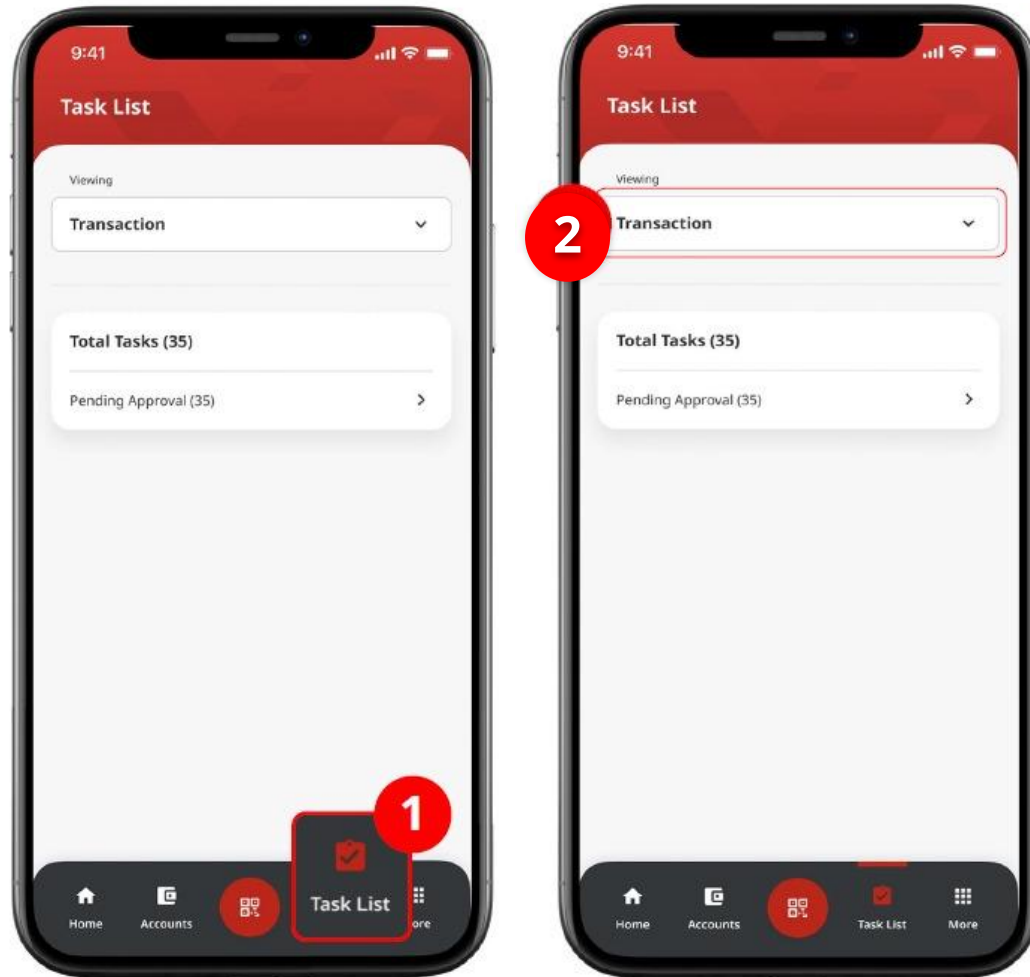
2 Klik **Proceed**

Click **Proceed**

LANGKAH

02

APPROVER



Approve Transaction | Domestic Online

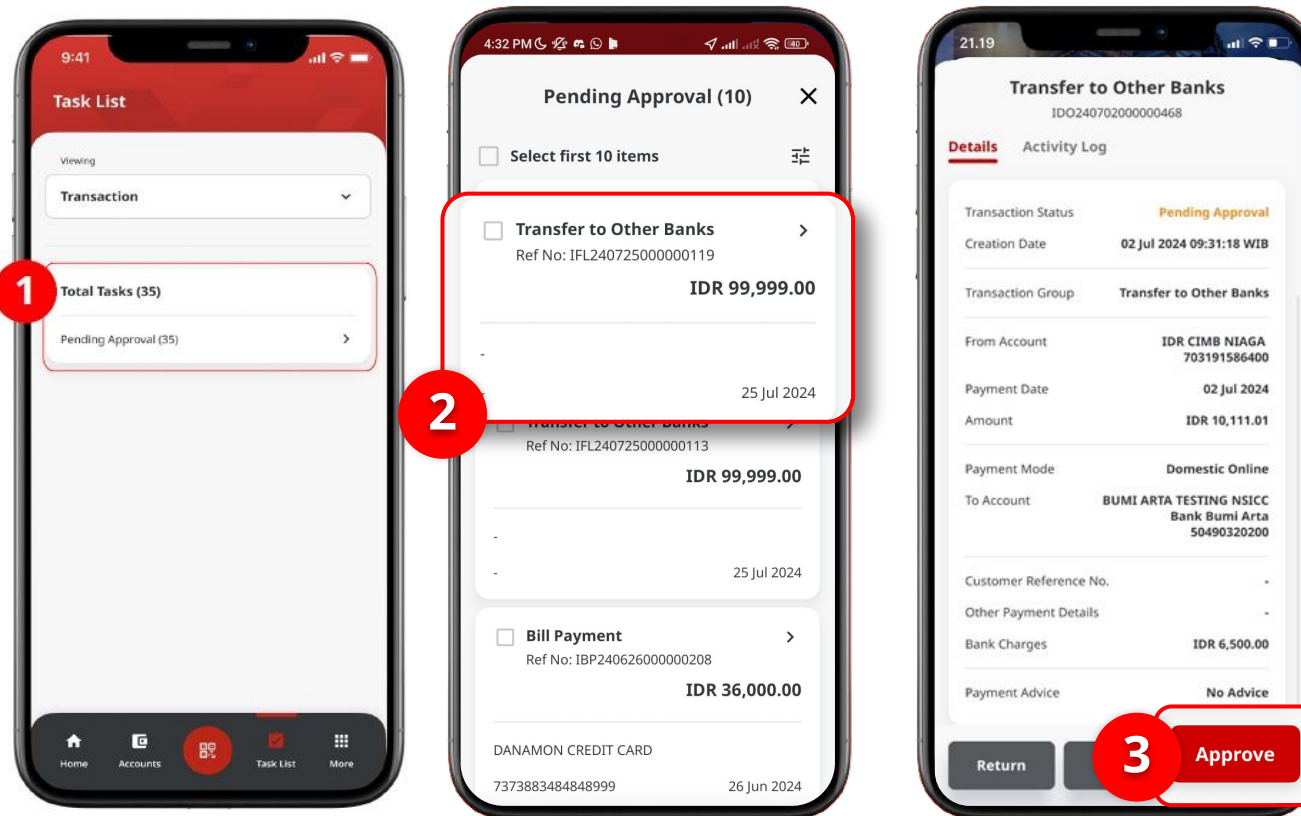
Menu: Task List > Approve

- 1 Arahkan pada menu dibawah, klik **Task List**

*Navigate to bottom menu, click **Task List***

- 2 Pilih **Transaction** sebagai **Viewing**

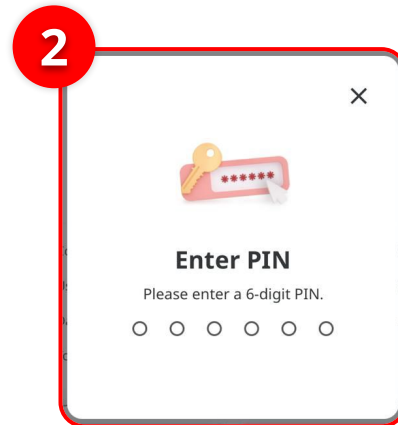
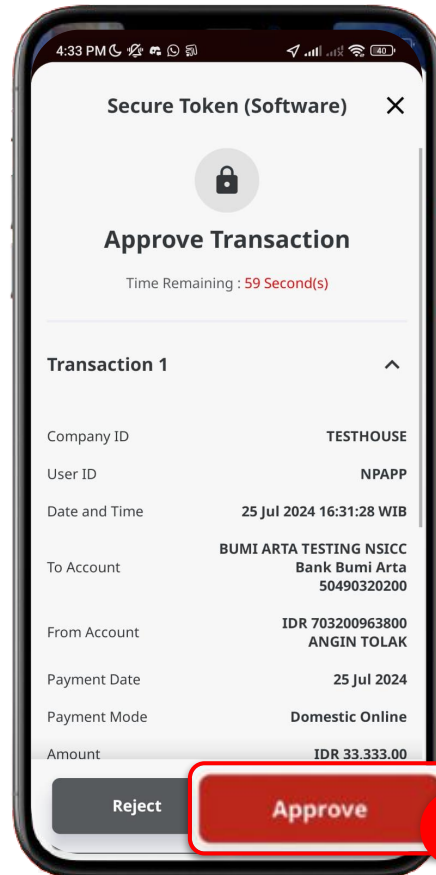
*Choose **Transaction** as **Viewing***



1 Pilih **Pending Approval**
Choose **Pending Approval**

2 Pilih Transaksi yang ingin di **Approve**
Choose **transaction**

3 Tinjau Transaksi, Klik **Approve**
Review transaction, click **approve**

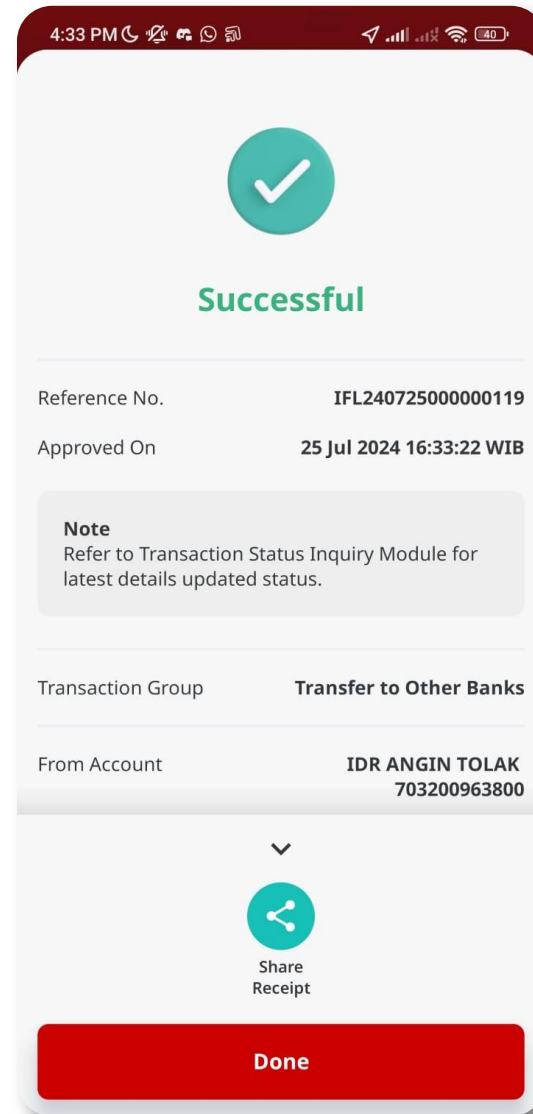


1 Klik **Approve**

*Click **Approve***

2 Input **6-Digit Pin**

*Input **6-Digit Pin***



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

Once Succeed, system will show the Acknowledgement page

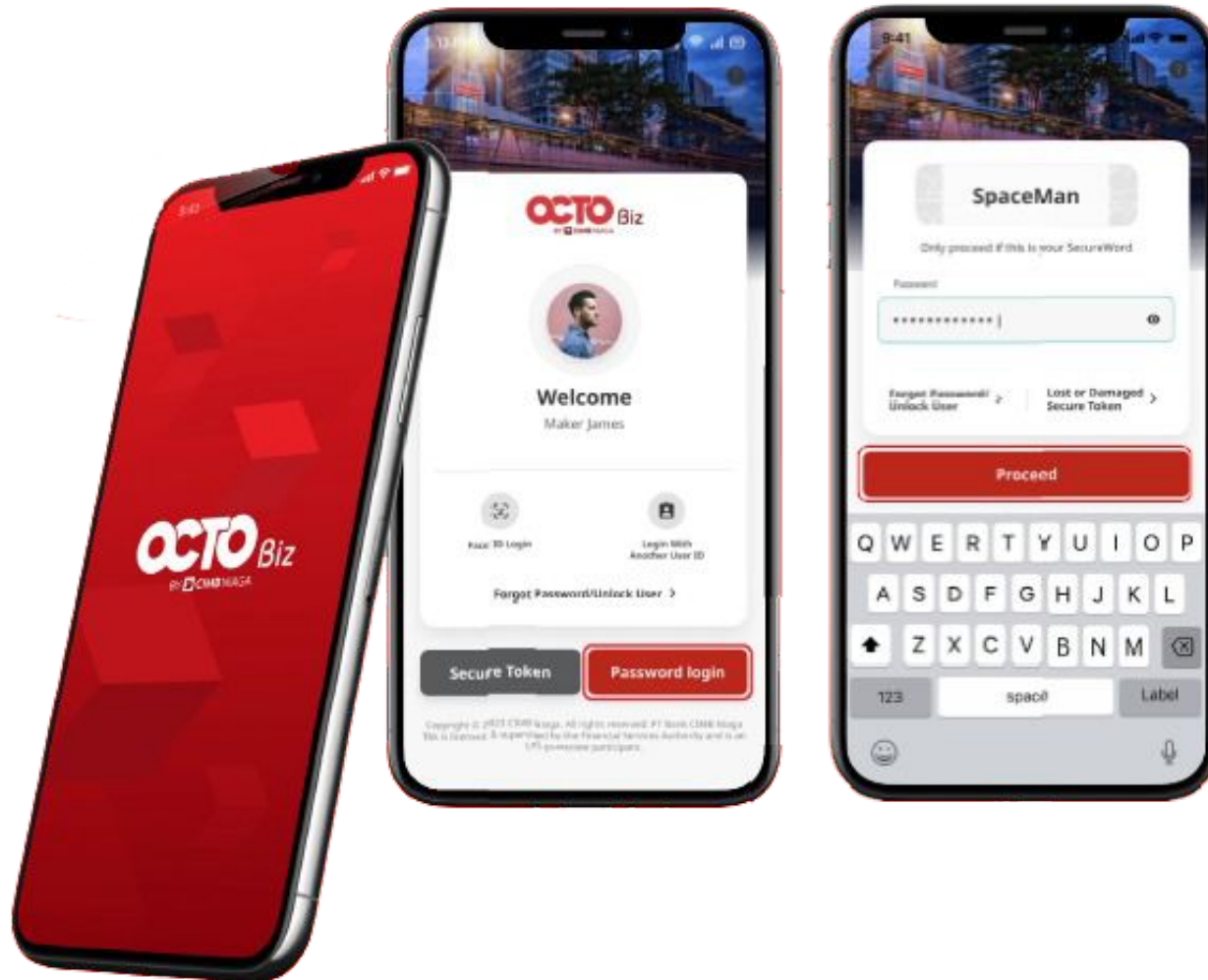
Domestic Online

Approve Transaction

Hard Token

Proses **approval transaksi** untuk user yang memiliki atau menggunakan **Hard Token**

Approval Transaction process using hard token



Login sebagai **Approver**

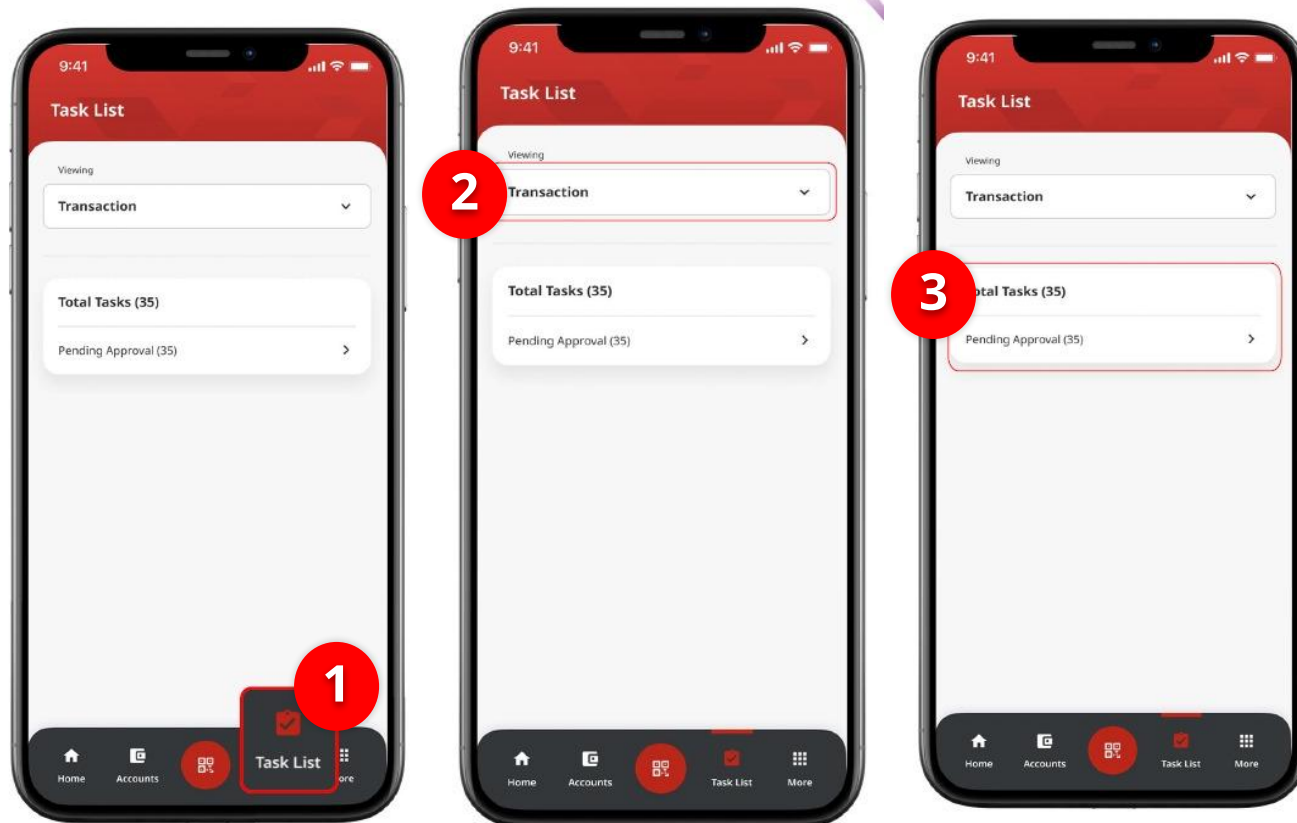
Login as **Approver**

1 Isi **Password**

Input **Password**

2 Klik **Proceed**

Click **Proceed**



- 1 Arahkan pada menu dibawah, klik **Task List**

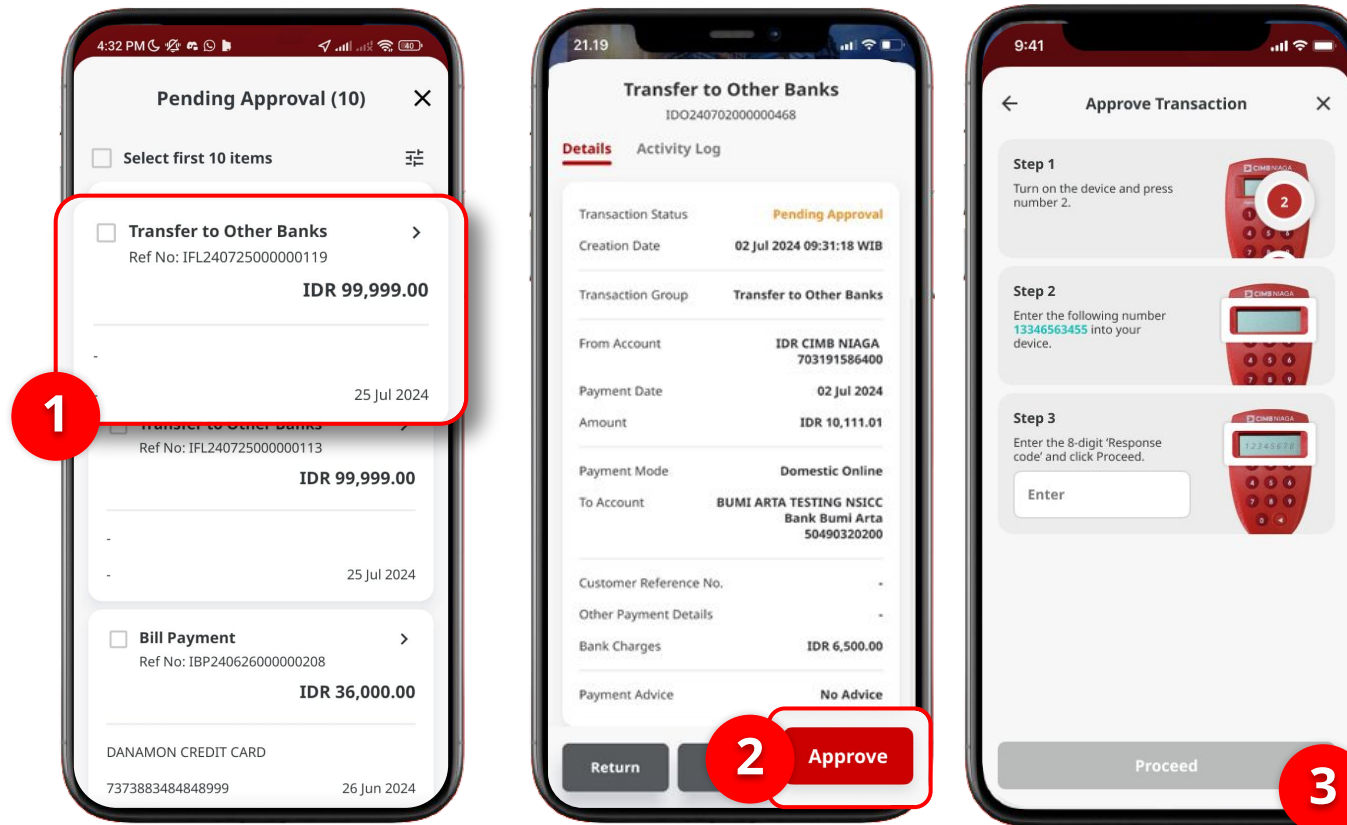
*Navigate to bottom menu, click **Task List***

- 2 Pilih **Transaction** sebagai **Viewing**

*Choose **Transaction** as **Viewing***

- 3 Pilih **Pending Approval**

*Choose **Pending Approval***



1 Pilih Transaksi yang ingin di **Approve**

*Choose **Transaction***

2 Tinjau Transaksi, Klik **Approve**

*Review **Transaction**, click **approve***

3 Akan muncul **Halaman Approve Transaction**

*System will show the **approve transaction page***



- 1 Hidupkan Perangkat dengan Klik tombol **Play** pada perangkat **Hard-Token**

Turn on Hard-Token device, click Play button

- 2 Masukan **Secure Pin Number**

Input Secure Pin Number

- 3 Jika **Pin Benar**, sistem akan menampilkan **"APPLI"** pada layar perangkat.

System will show the "APPLI" on device's screen

- 4 Klik **Tombol 2** untuk masuk ke fitur **Transaction Signing**

Click 2 to turn on the transaction signing mode

Step 2

Enter the following number into your device.

35710833

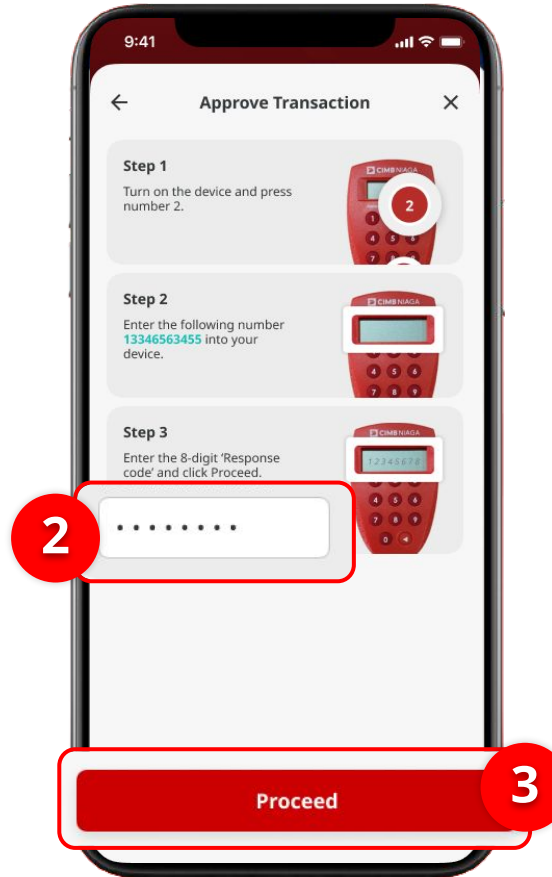


- 1 Masukan **Kode** yang muncul di **Mobile App**

*Input **code** that shown on **Mobile App***

- 2 Klik Tombol **Play**

*Click **Play***



- 1 Perangkat **Hard Token** akan menampilkan **8-Digit Kode**

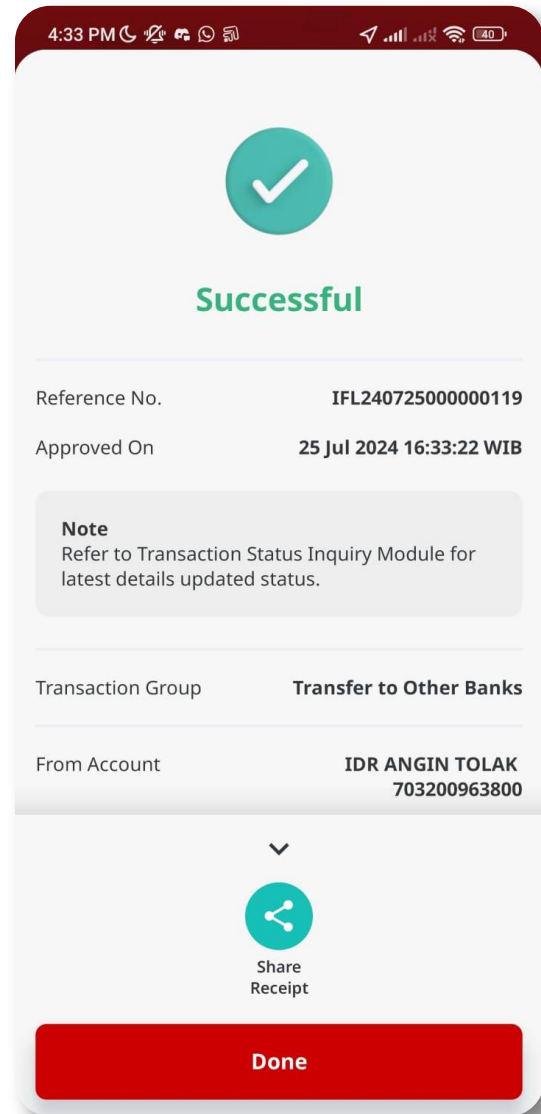
Hard Token device will show the 8-Digit code

- 2 Masukkan **Kode** ke **Box Approve Transaction**

Input code to Approve transaction box

- 3 Klik **Proceed**

Click Proceed



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

Once Succeed, system will show the Acknowledgement page



OCTO Biz
BY  **CIMB NIAGA**

