

*Aksi dan
Kolaborasi*

Pay & Transfer

Save as Draft

TUTORIALOCTOBIZ2024

KEJAR MIMPI



Pay & Transfer – Save as Draft

Save as Draft adalah modul yang digunakan untuk menyimpan pembayaran sebelum dijalankan

Transfer to Own Account

Website Version

TUTORIALOCTOBIZ2024

KEJAR MIMPI

LIVE
AN
EPICC
LIFE



Save As Draft

1. **Menyimpan transaksi dengan satu *Beneficiary***
2. Menyimpan transaksi dengan banyak *Beneficiaries*
3. Langkah yang dapat dilakukan pada transaksi yang telah *di-Saved*
 - *Submit*
 - *Edit*
 - *Delete*

Save As Draft

Menu : Pay & Transfer | Deskripsi: Menu ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 1. [1] [Maker] Mengakses halaman Login, login sebagai **Maker** dengan mengisi **Company ID & User ID** > [2] Klik tombol **Next**

The screenshot shows the OCTO Biz login interface. On the left, there's a promotional banner for maintenance requests. On the right, a white login box contains input fields for Company ID and User ID, and a red 'Next' button. Red circles with numbers 1 and 2 point to the input fields and the 'Next' button respectively. A red box highlights the input fields. A red box highlights the 'Next' button.

OCTO Biz
BY CIMB NIAGA

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Need to submit your OCTO Biz Maintenance Request? Just email us.

In line with our efforts to provide you with a seamless banking experience, kindly submit the OCTO Biz maintenance request / documents for the following requests listed below via e-mail or continue to submit at any CIMB Branch.

[Find Out More](#)

Welcome

Company ID
CORPPT200092

User ID
makerjames

Next

[Forgot Password/Unlock User >](#) [Lost or Damaged Secure Token >](#)

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1 Isi **Company ID & User ID**

2 Klik tombol **Next**

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 2. [1] [Maker] Isi **Password** > [2] Klik tombol **Proceed**

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[Find Out More](#)

Welcome

SpaceMan

Only proceed if this is your SecureWord

Password
..... |

[Back](#) [Proceed](#)

[Forgot Password/Unlock User](#) [Lost or Damaged Security Token](#)

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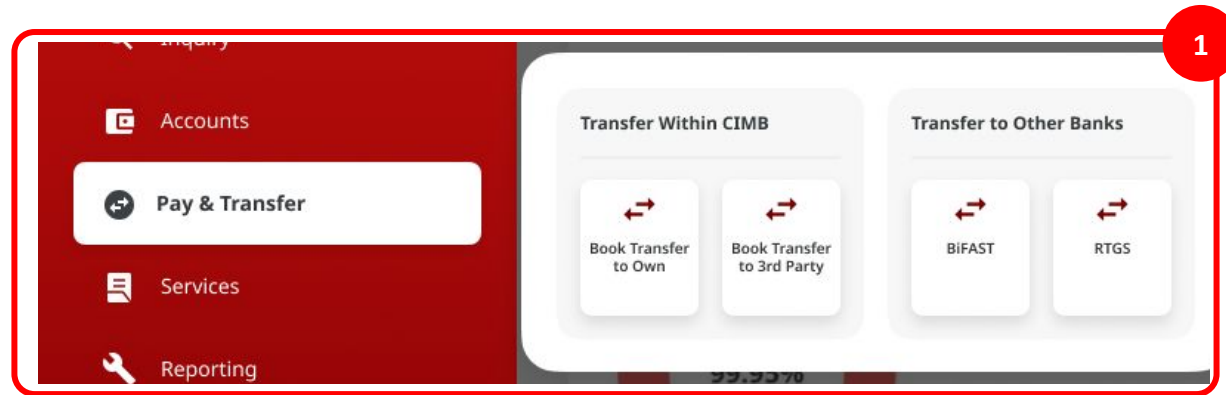
1 Isi **Password**

2 Klik tombol **Proceed**

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 3: [Maker] [1] Arahkan kursor pada *Pay & Transfer* > Klik *Payment Mode* yang diinginkan untuk mengarah pada halaman entri *Payment*



Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 4: [Maker] Pada Pay & Transfer bagian Data Entry, [1] Klik kolom **'Your Account'** > [2] Pilih sumber akun yang diinginkan > [3] Klik **Next**

In House Transfer to Own Account

Product Group
Product Group *
Inhouse Transfer

Sender Details
Your Account *
Select
Payment Mode *
Inhouse Transfer to Own Account
11 Sep 2023
Recurring transfer

Beneficiary Details
To Account *
Select

Transaction Details
Transaction Company *
IDN - INDONESIA RI...
Amount *
Enter

Other Details
Customer Reference No. *
Enter
Other Payment Detail *
Enter
Payment Advice
No Advice
Simple Advice

Add Another Transaction
Save As Draft
Next

Your Account Listing

Search By
Account Name
Account No.
Search

Account Name	Account No.	Account Balance
IGOR ID ST FINE LONG DESCRIPTION ACCOUNT	12321312213456	IDR 0.00
ALYUPLUP2001	70000177400	IDR 0.00
INTBM BAWU	70302700100	IDR 1.883.242.350.883.76
GL ACCT 0111D	703080333000	IDR 0.00
GL ACCT 201D	703080333000	IDR 47.008.879.15
GL ACCT 20A	70301086400	IDR 34.010.308.00
GL ACCT 20B	70301086400	IDR 186.642.00
BANGUN PERUSAHA SEKALI	703186574000	IDR 181.677.844.48
GL ACCT 01	70200413000	IDR 12.333.185.00
BANGUN PERUSAHA SEKALI	70301740200	IDR 8.506.812.562.863.69
GL ACCT 0111E	703040201100	IDR 0.00
GL ACCT 0111D	800003332001	IDR 0.00
GL ACCT 20D	800003332002	IDR 0.00

1 of 2
Cancel
Next

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 5: [Maker] [1] Pilih **value date**

In House Transfer to Own Account

Saved Templates

Product Group *

InHouse Transfer

Sender Details

Your Account *

1232313123213456-IDR NGB ID SIT FUNC LONG DESCRIPTION ACC

Payment Made *

Inhouse Transfer to Own Account

Bank Overlap: 201 0:00

Value Date *

11 Sep 2023

☐ Recurring transfer

Beneficiary Details

To Account *

Select

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No.

Enter

Other Payment Details

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

Save As Draft

Menu : Pay & Transfer | Deskripsi: Menu ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 6: [Maker] [1] Klik kolom **'To Account'** > [2] Pilih **Crediting Account** yang diinginkan > [3] Klik **Next**

In House Transfer to Own Account

Product Group
Product Group *
Inhouse Transfer

Sender Details
Your Account *
1232313123213456-IDR NGB ID SIT FUNC LONG DESCRIPTION ACC
Value Date *
11 Sep 2023
Payment Mode *
Inhouse Transfer to Own Account
Recurring transfer

Beneficiary Details
To Account *
Select

Transaction Details
Transaction Currency *
IDR - INDONESIA RU...
Amount *
Enter

Other Details
Customer Reference No.
Enter
Other Payment Details
Enter
Payment Advice
No Advice Simple Advice

Add Another Transaction Save as Draft Next

To Account Listing

Search By
Account Name Account No. Account Name
Search

Account Name	Account No.	Account Balance
DEALHUB CURRENT ACCT 14	13123123	IDR 0.00
MULYAPUSPEY	700001177600	IDR 0.00
INTBAY WAMTU	703057600100	IDR 1,883,242,335,088.78
GL ACCT 01110	703089328000	IDR 0.00
GL ACCT 2010	703185655000	IDR 47,830,875.15
GL ACCT 20A	703191586400	IDR 34,015,388.00
GL ACCT 20B	703191691600	IDR 506,462.00
BANGUN PERSADA SERALI	703196514000	IDR 101,677,644.48
WIDEN LUBMAN FEBRUANTO	703196755600	IDR 8,112,241.47
BANGUN PERSADA SERALI	703197754700	IDR 1,146,157.00
IDR ACCT 01	702056110000	IDR 72,332,185.05
BANGUN PERSADA SERALI	702957442500	IDR 8,526,812,563,065.49
GL ACCT 0111E	702940201100	IDR 0.00
INDUPRI ACCT 123	800000318700	IDR 43,279,877.36
GL ACCT 20D	800000312500	IDR 0.00

Cancel Next

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 7: [Maker] [1] Lengkapi kolom mandatory > [2] klik **Save as Draft**

In House Transfer to Own Account

Product Group Save Templates

Product Group *

Inhouse Transfer

Sender Details

Your Account *

703057606100-JDR INTBM WAHYU

Payment Mode *

Inhouse Transfer to Own Account

Bank Charges: 207.400.000.00

Value Date *

15 Sep 2023

☐ Recurring transfer

Beneficiary Details

To Account *

IDR GL ACCT 201D - 703185655500

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

450.000.00

Other Details

Customer Reference No. *

RR

Other Payment Details *

OPD

Payment Advice

No Advice Simple Advice

Add Another Transaction Save as Draft Next

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 8: [Maker] Sistem akan mengarahkan ke halaman *acknowledgement* ketika sudah berhasil disubmit

In House Transfer to Own Account

Draft saved

Reference No.: IIA230915000000075 Submitted On: 15 Sep 2023 18:27:51 WIB

Product Group

Product Group *

InHouse Transfer

Save Template

Sender Details

Your Account *

703057606100-IDR INTBM WAHYU

Payment Mode *

Inhouse Transfer to Own Account

Bank Charges: IDR 400.000.00

Valid Date *

15 Sep 2023

☐ Recurring transfer

Beneficiary Details

To Account *

IDR GL ACCT 2010 - 703185655500

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

450,000.00

Other Details

Customer Reference No. *

BR

Other Payment Details *

OPD

Payment Advice

Save as Draft

Next

Save As Draft

1. Menyimpan transaksi dengan satu *Beneficiary*
- 2. Menyimpan transaksi dengan banyak *Beneficiaries***
3. Langkah yang dapat dilakukan pada transaksi yang telah *di-Saved*
 - *Submit*
 - *Edit*
 - *Delete*

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 1: Login sebagai *Maker*, ke bagian data entry Pay & Transfer (Merujuk ke *Save as Draft* Langkah 1 – Langkah 3)

Langkah 2: [*Maker*] **[1]** Lengkapi seluruh kolom *mandatory* > **[2]** klik **Add Another Transaction**

The screenshot shows a web form titled "In House Transfer to Own Account". A red rectangle highlights the main form area, with a red circle containing the number "1" pointing to it. At the bottom of the form, a red circle containing the number "2" points to the "Add Another Transaction" button.

Product Group

Product Group *
Inhouse Transfer

Sender Details

Your Account *
703057600100-IDR INTBIM WAWIYU

Payment Mode *
Inhouse Transfer to Own Account

Value Date *
15 Sep 2023

☐ Recurring transfer

Beneficiary Details

To Account *
IDR GL ACCT 2010 - 70318565500

Transaction Details

Transaction Currency *
IDR - INDONESIA RIL...

Amount *
450,000.00

Other Details

Customer Reference No. *
RR

Other Payment Detail *
OPD

Payment Advice

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 3: *[Maker]* Jika sudah sukses, sistem akan menampilkan halaman entri **Online Batch** > **[1]** Lengkapi details pada **second beneficiary** > **[2]** Klik **Add Another Transaction**

In House Transfer to Own Account (Multiple)

Product Group Save Transaction

Product Group *

Endocrine Transfer

Sender Details

Your Account *

783027000100-000 INTERNAL MANDAT

Payment Mode *

Endocrine Transfer to Own Account

Bank Charges 00000

Value Date *

15 Sep 2022

☐ Recurring transfer

Transfer Date must be greater than or equal to the business date.

Beneficiary Details

To Account *

Select

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Detail *

Enter

Payment Advice

1

2 Add Another Transaction

1 Item(s)

☐	Beneficiary Account No.	Beneficiary Name	Amount	Bank Charges	Action
☐	783027000100	GL MCT 2010	IDR 100.000.00	IDR 0.00	Save Edit

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

In House Transfer to Own Account (Multiple)

Count Transactions

Product Group *

Schedule Transfer

Sender Details

Your Account *

Payment Mode *

Immediate Transfer to Own Account
 Auto Charges (DR-DB)

Value Date * ●

☒ Recurring transfer

15 Sep 2023
Value Date will be updated for all the transfers.

Beneficiary Details

To Account *

Select

Transaction Details

Transaction Currency *

Amount *

IDR - INDONESIA RU... ●

Other Details

Customer Reference No. ●

Other Payment Detail ●

Payment Advice

☒ No Advice
 ☐ Simple Advice

Add Another Transaction

2 Item(s)

☐	Beneficiary Account No. ●	Beneficiary Name ●	Amount ●	Bank Charges ●	Action
☐	7810614008	MUSKULIN PERSADA GEMILAI	IDR 600,000.00	IDR 0.00	Delete <input checked="" type="button" value="Edit"/>
☐	7810604008	GL ACCT 2010	IDR 180,000.00	IDR 0.00	Delete <input checked="" type="button" value="Edit"/>

Save as Draft

1

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 5: [Maker] Jika *save* berhasil, sistem akan menampilkan pesan *acknowledgement*

[illegible]

Save As Draft

1. Menyimpan transaksi dengan satu *Beneficiary*
2. Menyimpan transaksi dengan banyak *Beneficiaries*
3. **Langkah yang dapat dilakukan pada transaksi yang telah *di-Saved***
 - ***Submit***
 - *Edit*
 - *Delete*

Save As Draft

Menu : Pay & Transfer | Deskripsi: Menu ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 1. [1] [Maker] Mengakses halaman Login, login sebagai **Maker** dengan mengisi **Company ID & User ID** > [2] Klik tombol **Next**

The screenshot shows the OCTO Biz login interface. On the left, there is a promotional banner for maintenance requests. On the right, a white login box contains input fields for Company ID and User ID, and a red 'Next' button. Two red circles with numbers 1 and 2 are used as annotations. Circle 1 points to the input fields, and circle 2 points to the 'Next' button.

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[Find Out More](#)

Welcome

Company ID
CORPPT200092

User ID
makerjames

Next

[Forgot Password/Unlock User >](#) [Lost or Damaged Secure Token >](#)

1 Isi **Company ID & User ID**

2 Klik tombol **Next**

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Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 2. [1] [Maker] Isi **Password** > [2] Klik tombol **Proceed**

The screenshot shows the OCTO Biz login page. On the left, there is a promotional banner for 'Need to submit your OCTO Biz Maintenance Request? Just email us.' with a 'Find Out More' button. On the right, the 'Welcome' section for 'SpaceMan' is visible, with a note 'Only proceed if this is your SecureWord'. Below this is a 'Password' input field, which is highlighted with a red box and labeled '1' with the text 'Isi Password'. To the right of the input field is an eye icon. Below the input field are two buttons: 'Back' and 'Proceed'. The 'Proceed' button is highlighted with a red box and labeled '2' with the text 'Klik tombol Proceed'. At the bottom of the page, there is a footer with links for 'Privacy Policy', 'Security Arrangement', 'Client Charter', and 'Terms & Conditions', along with copyright information for CIMB Bank Berhad and CIMB Islamic Bank Berhad.

OCTO Biz

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[Find Out More](#)

Welcome

SpaceMan

Only proceed if this is your SecureWord

Password

Back Proceed

[Forgot Password/Unlock User >](#) [Lost or Damaged Security Token >](#)

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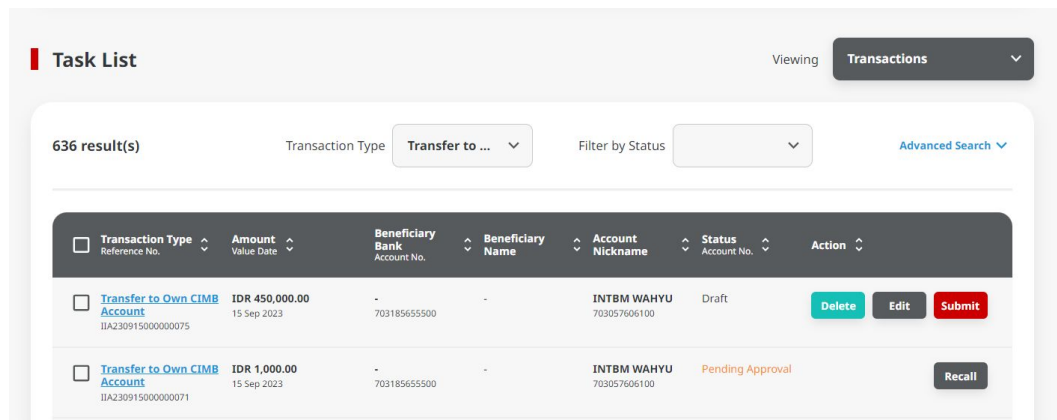
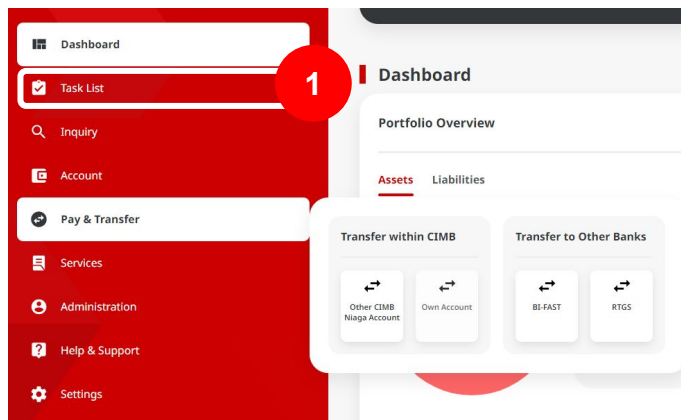
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Save As Draft

Menu : Pay & Transfer | Deskripsi: Menu ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 3: **[1]** Arahkan kursor pada Menu: Inquiry > Klik **Task List**



Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 4: [Maker] [1] Check ***saved transaction*** dan Klik *task's hyperlink* untuk menavigasi ke halaman *Task Detail*

Task List

Viewing Transactions

636 result(s) Transaction Type Transfer to ... Filter by Status Advanced Search

Transaction Type	Amount	Beneficiary Bank	Beneficiary Name	Account Nickname	Status	Action
Reference No.	Value Date	Account No.			Account No.	
☐ Transfer to Own CIMB Account	IDR 450,000.00	-	-	INTBM WAHYU	Draft	Delete Edit Submit
	15 Sep 2023	70318565500		703057606100		
☐ Transfer to Own CIMB Account	IDR 450,000.00	-	-	INTBM WAHYU	Pending Approval	Recall
	15 Sep 2023	70318565500		703057606100		

Task List > Details

Transaction Status : Draft

Creation Date 2023-09-15 18:27:51 WIB Reference No. IDA230915000000075

Product Group

Product Group InHouse Transfer

Sender Details

Your Account IDR INTBM WAHYU - 703057606100 Payment Mode Inhouse Transfer to Own Account Value Date 15 Sep 2023

Beneficiary Details

To Account IDR GL ACCT 2010-703185655000

Transaction Details

Transaction Currency IDR - INDONESIAN RUPIAH Amount 450,000.00 Bank Charges IDR 0.00

Other Details

Customer Reference No. RR Other Payment Details OPD

User Activities

User	Activities	Date / Time	Remark
MAKER7	Save	15 Sep 2023 18:27:51 WIB	

Back

Delete

Edit

Submit

Save As Draft

Menu : Pay & Transfer | Deskripsi: Menu ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 5: [Maker] [1] Klik **Submit** > [2] klik **Yes** pada *pop-up box*

Task List > Details

Transaction Status : Draft

Creation Date: 2023-09-15 18:27:51 WIB | Reference No: ITA23091500000075

Product Group: Inhouse Transfer

Sender Details

Your Account: IDR INTBM WAHYU - 703057006100 | Payment Mode: Inhouse Transfer to Own Account | Value Date: 15 Sep 2023

Beneficiary Details

To Account: IDR GL ACCT 2010-70318555500

Transaction Details

Transaction Currency	Amount	Bank Charges
IDR - INDONESIAN RUPIAH	450,000.00	IDR 0.00

Other Details

Customer Reference No: RR | Other Payment Details: OPD

User Activities

User	Activities	Date / Time	Remark
MAKER7	Save	15 Sep 2023 18:27:51 WIB	

1

Back Delete Edit **Submit**

IDR - INDONESIAN RUPIAH 450,000.00 IDR 0.00

Other Details

Customer Reference No: RR

User Activities

Submit

Are you sure you want to submit this item?

No **Yes** **2**

User: MAKER7 | Date / Time: 15 Sep 2023 18:27:51 WIB

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 6: *[Maker]* Pada submission yang , sistem akan mengarah pada halaman *acknowledgement*

Task List > Acknowledgement

Submitted for approval

Reference No. : 18A230915000000075 Submitted On : 15 Sep 2023 18:36:39 WIB

Product Group

Product Group
InHouse Transfer

Sender Details

Your Account
IDR INTBM WAHYU - 703057606100

Payment Mode
Inhouse Transfer to Own Account

Value Date
15 Sep 2023

Beneficiary Details

To Account
IDR GL ACCT 2010-703185655590

Transaction Details

Transaction Currency
IDR - INDONESIAN
RUPIAH

Amount
450,000.00

Bank Charges
IDR 0.00

Other Details

Customer Reference No.
RR

Other Payment Details
OPD

Print

Done

Catatan:Lihat Panduan Pengguna masing-masing Mode Pembayaran/Proses Persetujuan untuk detail lebih lanjut mengenai alur persetujuan.

Save As Draft

1. Menyimpan transaksi dengan satu *Beneficiary*
2. Menyimpan transaksi dengan banyak *Beneficiaries*
3. **Langkah yang dapat dilakukan pada transaksi yang telah *di-Saved***
 - *Submit*
 - ***Edit***
 - *Delete*

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 1: Login to CFO sebagai Maker, navigasi ke halaman **Task Details** bagian **Saved Transaction** (Merujuk ke *Save as Draft* Langkah 1 – Langkah 3)

Langkah 2: [Maker] [1] Pada halaman **Task Details**, Klik **Edit**

Task List > Details

Transaction Status : Draft

Creation Date
2023-09-15 18:27:51 WIB

Reference No.
IAA230915000000075

Product Group

Product Group
InHouse Transfer

Sender Details

Your Account
IDR INTBM WAHYU - 70305706100

Payment Mode
Inhouse Transfer to Own Account

Value Date
15 Sep 2023

Beneficiary Details

To Account
IDR GL ACCT 2010-70318565500

Transaction Details

Transaction Currency
IDR - INDONESIAN
RUPIAH

Amount
450,000.00

Bank Charges
IDR 0.00

Other Details

Customer Reference No.
RR

Other Payment Details
OPD

User Activities

User	Activities	Date / Time
MAKER7	Save	15 Sep 2023 18:27:51 WIB

Back

Delete

Edit

Submit

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 3: *[Maker]* Sistem akan menampilkan halaman Data Entry, seluruh kolom akan menyesuaikan sesuai halaman *Task List Details*, **[1] Edit** field jika dibutuhkan

In House Transfer to Own Account

Product Group

Product Group *

Inhouse Transfer

Send Template

Sender Details

Your Account *

703057606100-IDR INTBIM WAHYU

Payment Mode *

Inhouse Transfer to Own Account

Bank Origin: IDR 40000.00

Value Date *

15 Sep 2023

☐ Recurring transfer

Beneficiary Details

To Account *

IDR GL ACCT 2010 - 703185655500

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

450,000.00

Other Details

Customer Reference No *

RR

Other Payment Details *

OPD

Payment Advice

No Advice

Simple Advice

Back

Save as Draft

Next

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 4a: [Maker] [1] Untuk menyimpan transaksi kembali, klik **Save as Draft**

In House Transfer to Own Account

Product Group

Product Group *

Inhouse Transfer

Saved Template

Sender Details

Your Account *

703057606100-IDR INTBM WAHYU

Payment Mode *

Inhouse Transfer to Own Account

Bank Charges: 100.45000000

Value Date *

15 Sep 2023

☐ Recurring transfer

Beneficiary Details

To Account *

IDR GL ACCT 2010 - 703185655500

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

450,000.00

Other Details

Customer Reference No. *

RR

Other Payment Detail *

OPD

Payment Advice

No Advice

Simple Advice

Back

Save as Draft

Next

27

TUTORIALOCTOBIZ2024

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 4b: [Maker] [1] Untuk menyimpan perubahan klik **Next** > [2] klik **Submit**

In House Transfer to Own Account

Product Group

Product Group *

InHouse Transfer

Save Template

Sender Details

Your Account *

703057606100-IDR INTBM WAHYU

Payments Made *

Inhouse Transfer to Own Account

Bank Charges: IDR 45000.00

Value Date *

15 Sep 2023

☐ Recurring transfer

Beneficiary Details

To Account *

IDR GL ACCT 201D - 70318565500

Transaction Details

Transaction Currency *

IDR - INDONESIA RUPIAH

Amount *

450,000.00

Other Details

Customer Reference No.

RR

Other Payment Details

OPD

Payment Advice

No AdviceSimple Advice

Back

Save as DraftNext

In House Transfer to Own Account > Review Details

Product Group

Product Group

InHouse Transfer

Sender Details

Your Account

IDR INTBM WAHYU - 703057606100

Payment Mode

Inhouse Transfer to Own Account

Value Date

15 Sep 2023

Beneficiary Details

To Account

IDR GL ACCT 201D-70318565500

Transaction Details

Transaction Currency

IDR - INDONESIAN RUPIAH

Amount

450,000.00

Bank Charges

IDR 0.00

Other Details

Customer Reference No.

RR

Other Payment Details

OPD

Back

Submit

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 4b (Lanjutan): *System* akan mengarah pada halaman *acknowledgement*

In House Transfer to Own Account > Acknowledgement

Submitted for approval

Reference No. : M03230922000000026

Submitted On : 22 Sep 2023 18:44:34 PM



Product Group

Product Group

InHouse Transfer

Sender Details

Your Account

IDR INTBM WAHYU - 703057606100

Payment Mode

Inhouse Transfer to Own Account

Value Date

11 Sep 2023

Beneficiary Details

To Account

IDR GL ACCT 201D-703185655500

Transaction Details

Transaction Currency

Amount

Bank Charges

IDR - INDONESIAN RUPIAH

450,000.00

IDR 0.00

Other Details

Customer Reference No.

Other Payment Details

RR

OPD

Print

Save As Template

Make Another Transaction

Save As Draft

1. Menyimpan transaksi dengan satu *Beneficiary*
2. Menyimpan transaksi dengan banyak *Beneficiaries*
3. **Langkah yang dapat dilakukan pada transaksi yang telah *di-Saved***
 - *Submit*
 - *Edit*
 - *Delete*

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 1: Login to CFO sebagai Maker, navigasi ke halaman **Task Details** bagian **Saved Transaction** (Merujuk ke *Save as Draft* Langkah 1 – Langkah 3)

Langkah 2: [Maker] **[1]** Pada halaman *Task Details*, Klik **Delete** > **[2]** klik **Yes** pada *pop-up box*

Task List > Details

Transaction Status : Draft

Creation Date

21 Nov 2023 12:16:41 WIB

Reference No.

ITAZ3112100000030

Product Group

Product Group

Transfer within CMB

Sender Details

Your Account

IDR ANJAR ASMORO HERYANTO - 703057606100

Your Date

21 Nov 2023

Payer's Mobile

In House Transfer to Own Account

Beneficiary Details

To Account

IDR JLUPJOLYJPPYJON UHJOY YOSZOWLJY-800035032200

Transaction Details

Transaction Currency

IDR - INDONESIA RUPIAH

Amount

100.000.00

Bank Charges

IDR 0.00

Other Details

Customer Reference No.

•

Other Payment Details

•

User Activities

User	Activities	Date / Time	Remark
EMRTHANRERZ	Save	21 Nov	

Back

Delete

Edit

Submit

The screenshot shows a mobile application interface with a modal dialog box in the center. The dialog box is white with rounded corners and contains a trash can icon at the top. Below the icon, the word "Delete" is written in bold. Underneath, the question "Are you sure you want to delete this item?" is displayed. At the bottom of the dialog, there are two buttons: "No" and "Yes". The "Yes" button is highlighted with a red circle and the number "2". The background of the app is dark gray and shows sections for "Sender Details", "Beneficiary Details", and "Transaction Details".

Save As Draft

Menu : Pay & Transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 3: *System* akan mengarah pada halaman *acknowledgement*

Task List > Acknowledgement

Transaction(s) deleted

Reference No. : IIA231121000000030

Deleted On : 21 Nov 2023 12:17:13 WIB

Product Group

Product Group

Transfer within CIMB

Sender Details

Your Account

IDR ANJAR ASMORO HERYANTO - 703957606100

Value Date

21 Nov 2023

Payment Mode

In House Transfer to Own Account

Beneficiary Details

To Account

IDR JLUPJOLYJPPYJON UUJOJ YOSZOWLYJ-800035032200

Transaction Details

Transaction Currency	Amount	Bank Charges
IDR - INDONESIA RUPIAH	100,000.00	IDR 0.00

Other Details

Customer Reference No.

Other Payment Details

Print

Done

Transfer to Own Account

Mobile Version

TUTORIALOCTOBIZ2024

KEJAR MIMPI

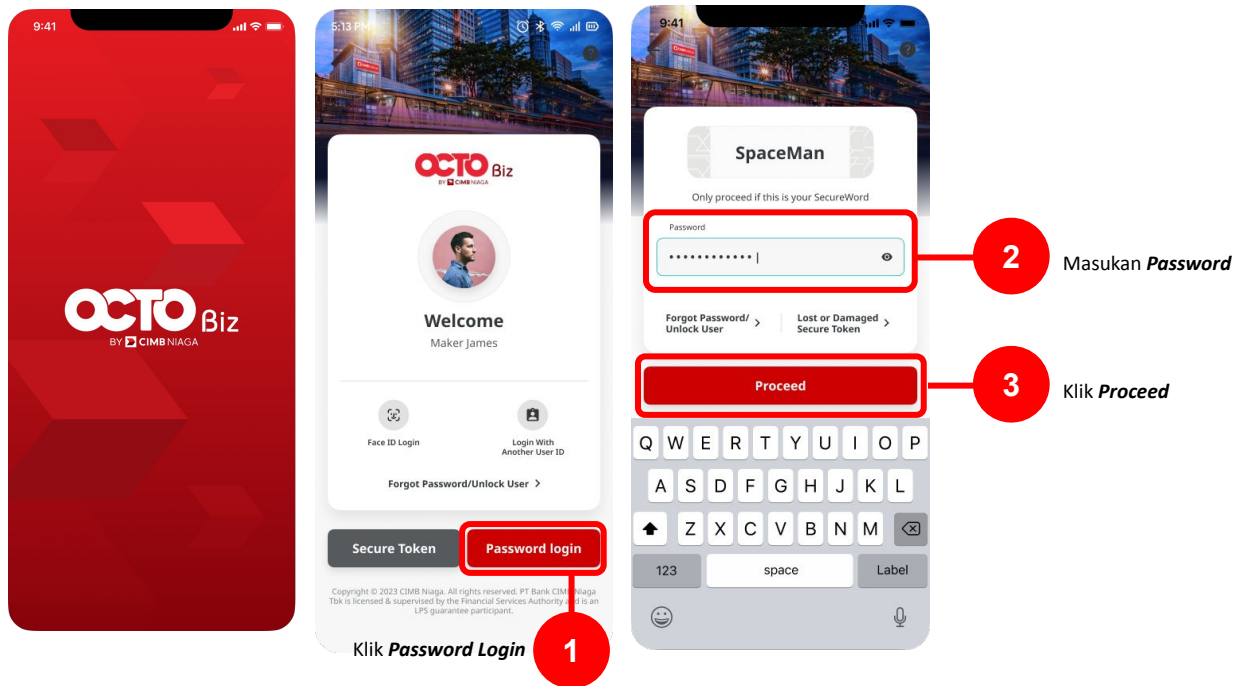
LIVE
AN
EPICC
LIFE



Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 1: **[1] Login** sebagai **Maker** > **[2] Klik Tombol Password Login** > **[3] Masukan Password** > **[4] Klik Tombol Proceed**



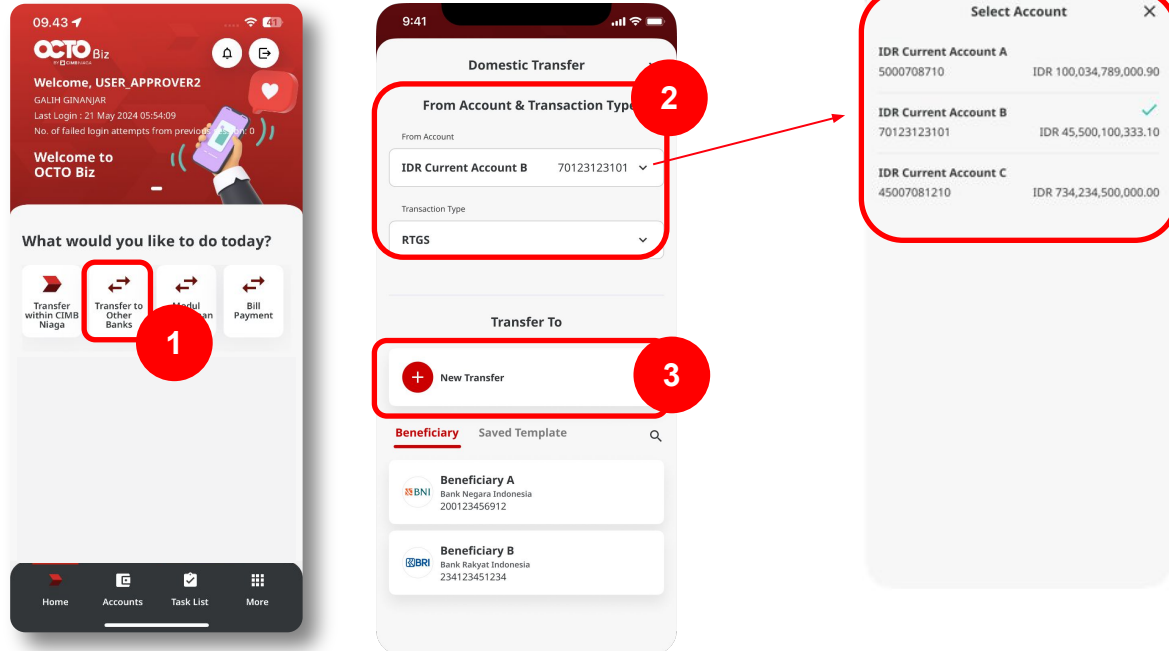
Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 2: [Maker] [1] Klik **Transfer to Other Banks**

Langkah 3: [Maker] [2] Lengkapi **From Account** dan **Transaction Type**

Langkah 4: [Maker] [3] Pilih **New Transfer** pada **Transfer To section**



Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 5: [Maker] [1] Lengkapi **Beneficiary details** [halaman ini akan tampil ketika user Klik **New Transfer**] > [2] klik **Next**

The image displays three sequential screenshots of a mobile application interface for adding a beneficiary. The first screenshot shows a 'Beneficiary Bank' selection screen with a search bar and a list of banks including Bank Central Asia, Bank Negara Indonesia (which is checked), Bank Rakyat Indonesia, and Citibank. The second screenshot shows the 'Beneficiary Details' form, which includes fields for 'Select Beneficiary Bank Name', 'Beneficiary Account No.', 'Enter Beneficiary Name', 'Beneficiary Citizenship' (with 'Indonesian' selected), 'Beneficiary Resident Status' (with 'Resident' selected), 'Beneficiary Type' (with 'Individual' selected), and 'Enter Beneficiary Address'. A red box highlights the 'Select Beneficiary Bank Name' dropdown, and a red circle with the number '1' is placed next to the 'Next' button at the bottom. The third screenshot shows the same 'Beneficiary Details' form, but with the 'Next' button at the bottom highlighted by a red box and a red circle with the number '2' next to it. Red arrows indicate the flow from the first screenshot to the second, and from the second to the third.

Remark: Klik "Saved Beneficiary" akan mengarahkan pada halaman di atas dengan data yang sudah diisi. Jika klik "New Transfer", perlu menginput data data di atas secara manual

Save as Draft

Menu : Homepage > In-House transfer| Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 6: [Maker] [1] Lengkapi **Amount details** > [2] Lengkapi **Value Date** > [3] klik **Next**

The image displays two screenshots of the RTGS mobile application interface, illustrating the steps for saving a draft transaction.

Left Screenshot (Main Form):

- Section 1 (Amount):** A red box highlights the 'Amount' field, showing 'IDR' and '500,000,000.00' with a checkmark.
- Section 2 (Value Date & Recurring):** A red box highlights the 'Value Date' field, showing '01 Mar 2023' with a calendar icon.
- Section 3 (Next Button):** A red box highlights the 'Next' button at the bottom.

Right Screenshot (Date Selection):

This screenshot shows the date selection calendar. The date '01 Mar 2023' is selected, and the 'Next' button is visible at the bottom.

Day	Month	Year
10	January	2023
11	February	2023
12	March	2023
13	April	2024
14	May	2025

Save as Draft

Menu : Homepage > In-House transfer| Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 7: [Maker] [1] Lengkapi **Other Details** > [2] Klik **Next**

The image displays two mobile application screens for the 'RTGS' (Real Time Gross Settlement) transaction process. Both screens show the 'Other Details' section of the form.

Left Screenshot (Step 1): A red box highlights the input fields for 'Customer Reference No.', 'Other Payment Details (Optional)', and 'Charges Borne by (If any)'. A red circle with the number '1' is positioned next to the box. The 'Payment Advice' section shows 'No Advice' selected. The 'Next' button is visible at the bottom.

Right Screenshot (Step 2): The same form is shown, but with a red box highlighting the 'Next' button at the bottom. A red circle with the number '2' is positioned next to the button. The 'Customer Reference No.' field is filled with 'Fund Transfer', and the 'Other Payment Details (Optional)' field is filled with 'July'.

Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 8: *[Maker]* Verifikasi detail pada halaman **Confirmation**> **[1]** klik **Save as Draft**

9:41

Confirmation

Amount

IDR 500,000.00

To Ricky Wijaya
Bank Negara Indonesia
1001100116

From IDR Current Account B
70123123101

Payment Mode RTGS

Beneficiary Citizenship Indonesian

Beneficiary Resident Status Resident

Beneficiary Type Individual

Beneficiary Address Jalan Menteng Granit No. 16B,
RT 003 RW 009, Pasar Manggis,
Setiabudi, Jakarta Selatan

Beneficiary City / District 0001 - Jakarta

Value Date 01 Mar 2023

Customer Reference No. Fund Transfer

Other Payment Details July

Bank Charges IDR 0.00

Total Amount IDR 500,000.00

1 Save as draft Submit

Save as Draft

Menu : Homepage > In-House transfer| Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Lanjutan' Langkah 8: Halaman Acknowledgement Page akan muncul



Save as Draft

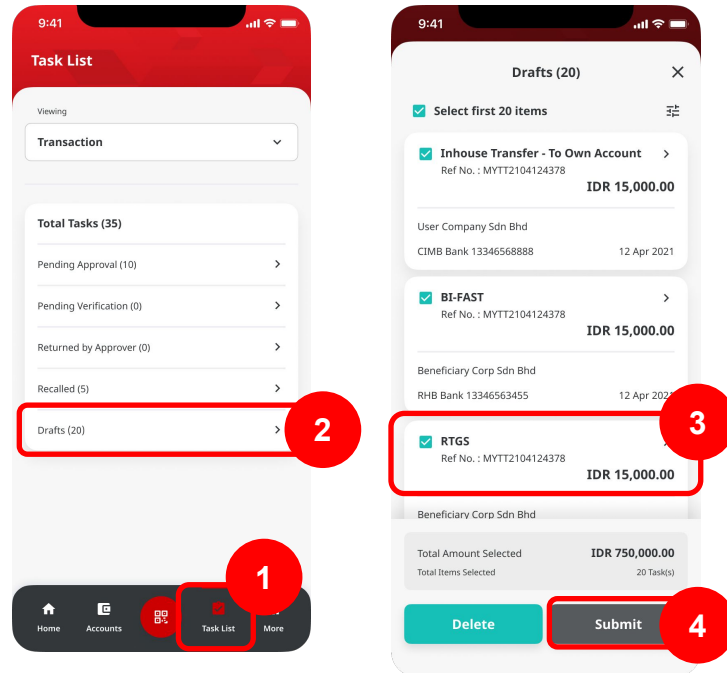
Menu : Homepage > In-House transfer| Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 9: [Maker] [1] Navigasi ke Task List dari meni

Langkah 10: [Maker] [2] Klik **Drafts tab**

Langkah 11: [Maker] [3] Temukan **saved transaction** pada halaman listing

Langkah 12: [Maker] [4] Pilih **saved record** > klik **Submit**

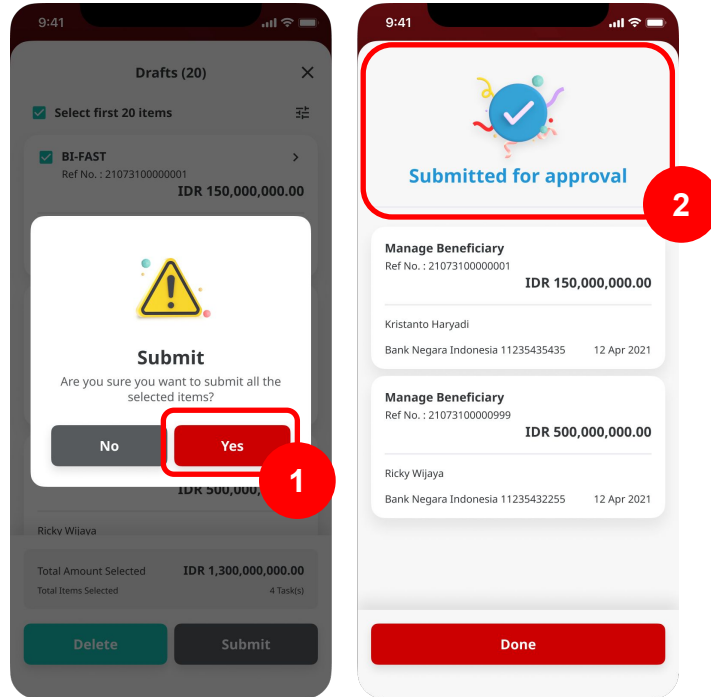


Save as Draft

Menu : Homepage > In-House transfer| Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 13: [Maker] [1] klik **Yes** pada *pop up box*

Langkah 14: [Maker] [2] Halaman *acknowledgement* akan muncul

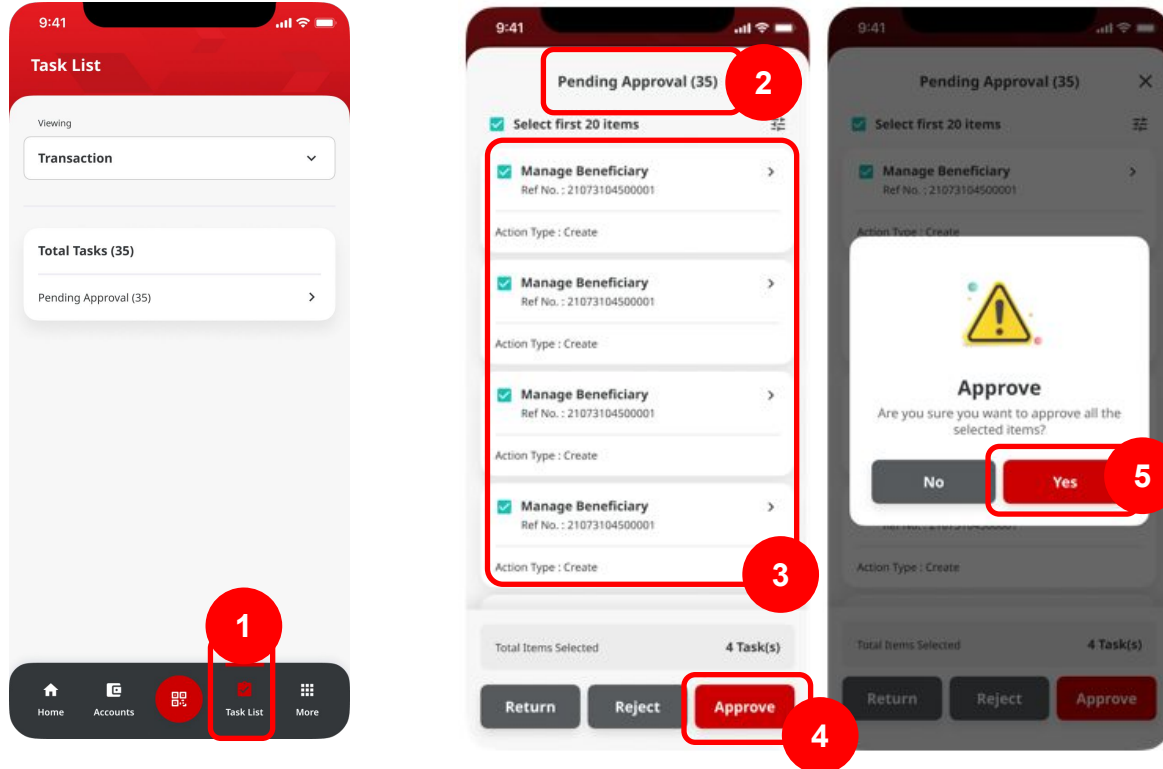


Save as Draft

Menu : Homepage > In-House transfer| Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 15: Login sebagai CFO Approve > [1] mengarah ke halaman *Task List*

Langkah 16: [CFO Approve] [2] Mengarah pada halaman *Pending Approval* > [3] Pilih on a task > [4] klik *Approve* > [5] klik Yes on *Confirmation Page*



Save as Draft

Menu : Homepage > In-House transfer| Deskripsi: Fungsi ini adalah untuk menyimpan data transaksi sebelum dilakukan *submission*

Langkah 16: [Approver] Sistem akan menampilkan Halaman *Acknowledgement*

