

The OCTO Biz logo, with 'OCTO' in a large, bold, white sans-serif font and 'Biz' in a smaller, white sans-serif font.

Account & Dashboard

Portfolio Foreign Currency Account

Website

TUTORIALOCTOBIZ2025

KEJAR MIMPI

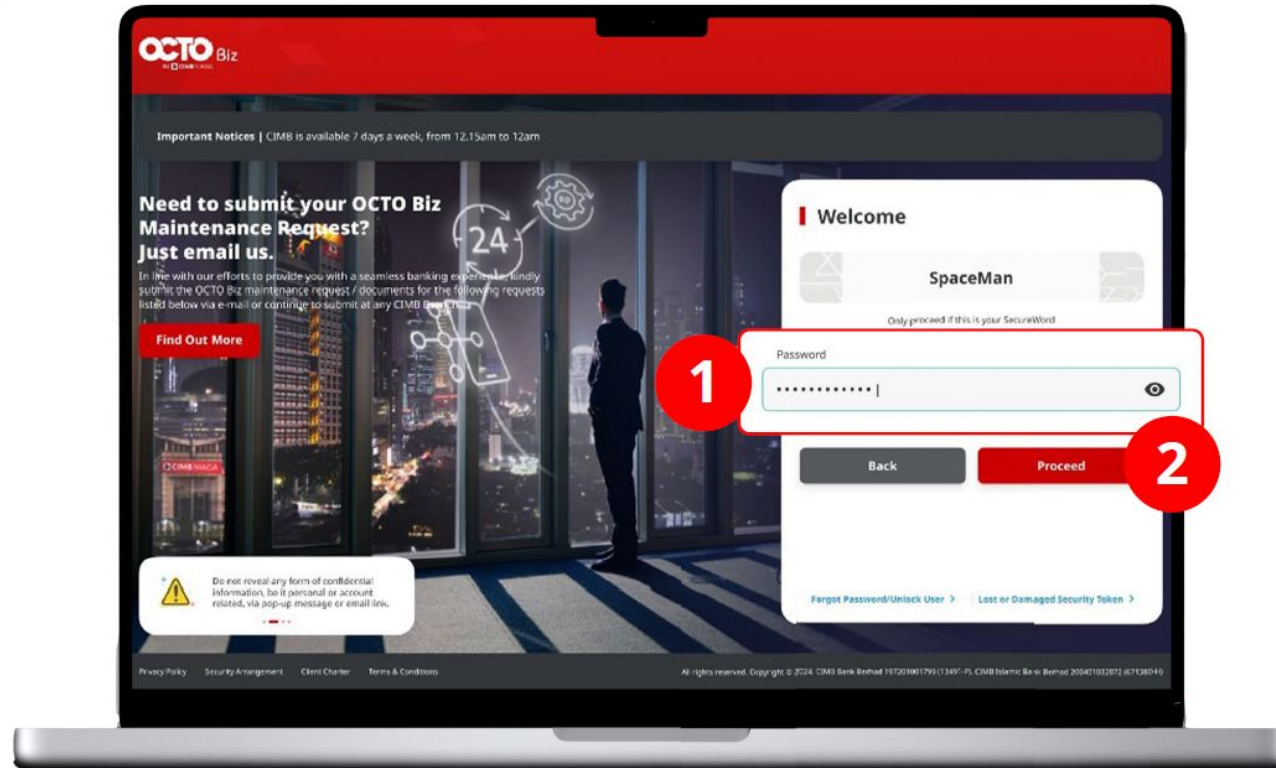
Account & Dashboard

Portfolio Foreign Currency Account

Account & Dashboard – Portfolio Foreign Currency Account berfungsi untuk memeriksa akun ***Foreign Currency*** pada Portfolio

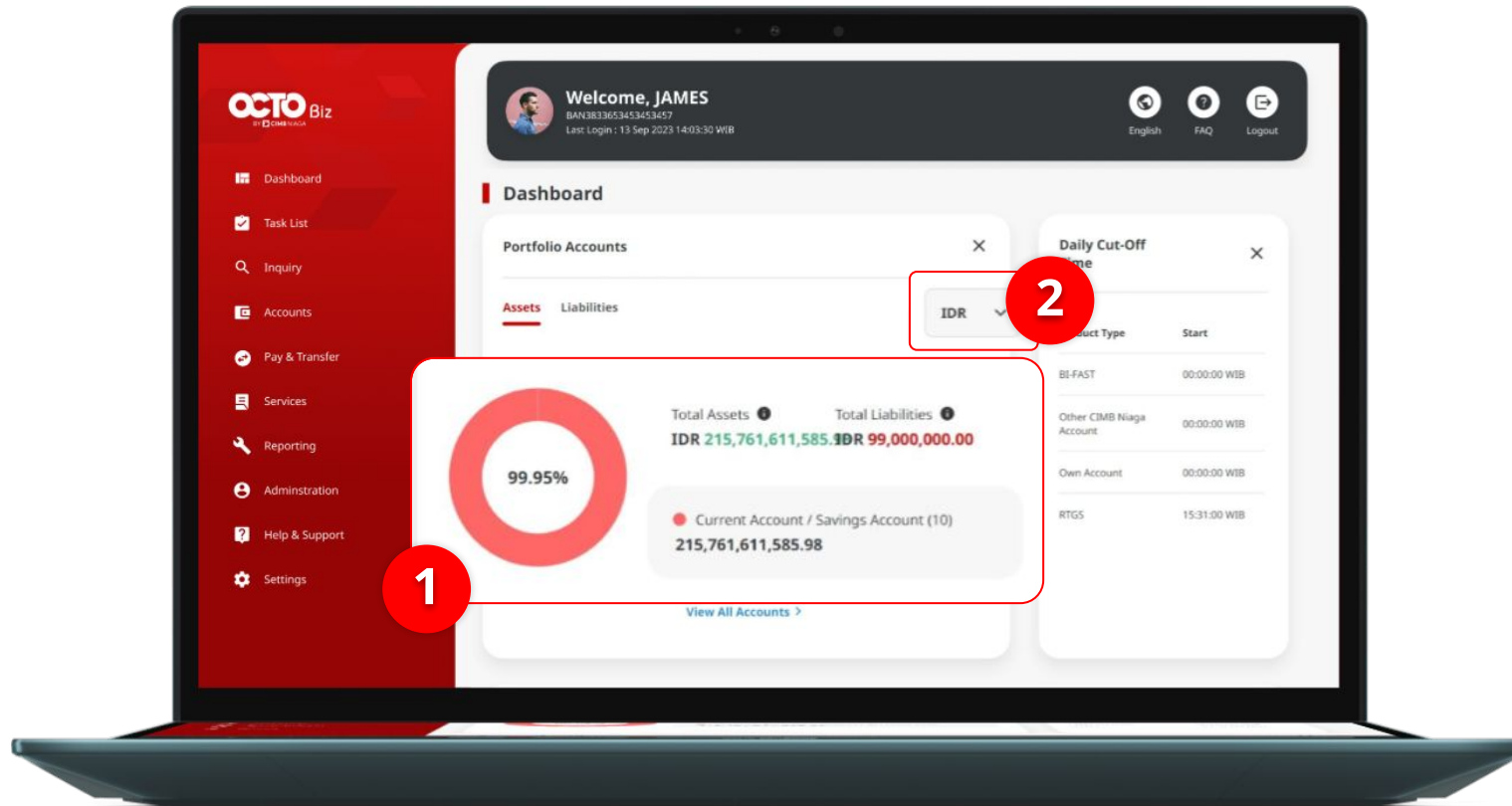


- 1 Kunjungi Website OCTO Biz di: **www.octobiz.co.id**
- 2 Masuk dengan menggunakan **User & Company ID**
- 3 Klik **Next**



1 Isi **Password**

2 Klik **Proceed**



Sistem akan menampilkan halaman **Dashboard**

- 1 Sistem akan menampilkan **Portfolio Overview** pada **Dashboard**
- 2 User dapat mengganti **Currency** sesuai dengan kebutuhan

Portfolio Overview

Konversi Currency

Assets Tab

Liabilities Tab

Portfolio Overview

Konversi Currency

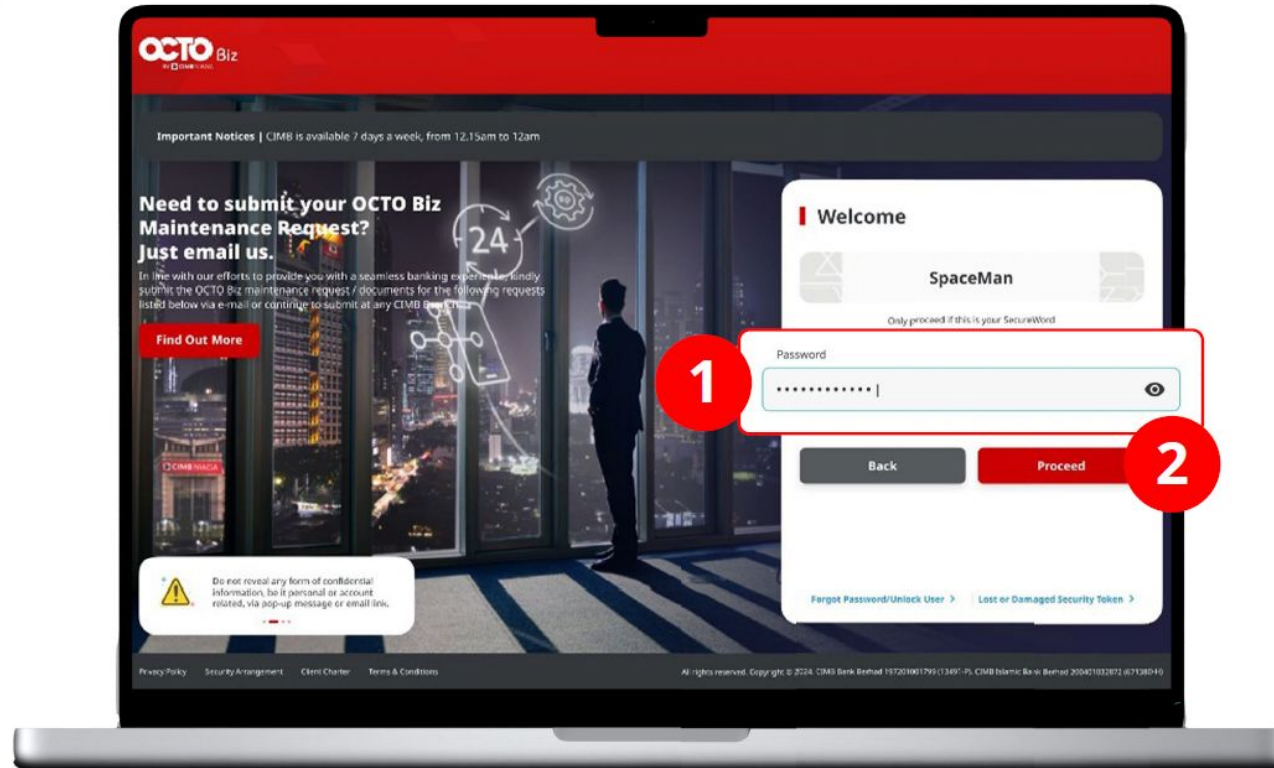
Assets Tab

Catatan:

Setelah pengguna mengubah **Currency** lalu berpindah-pindah tab di modul **Accounts**, maka mata uang akan tetap **sesuai perubahan**. Kecuali saat **mengubah menu** dan kembali ke halaman **dashboard**, maka mata uang akan **kembali ke IDR**

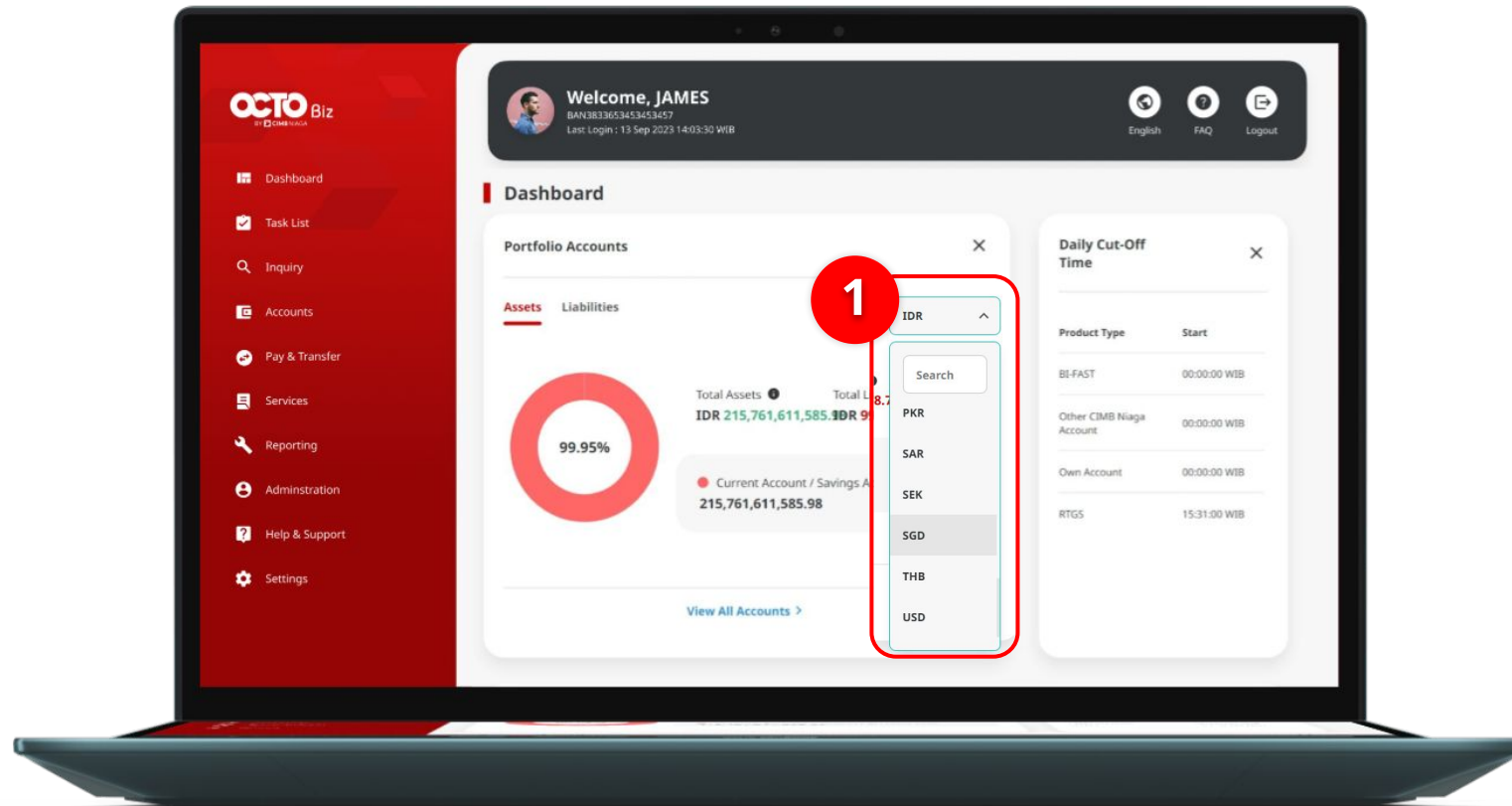


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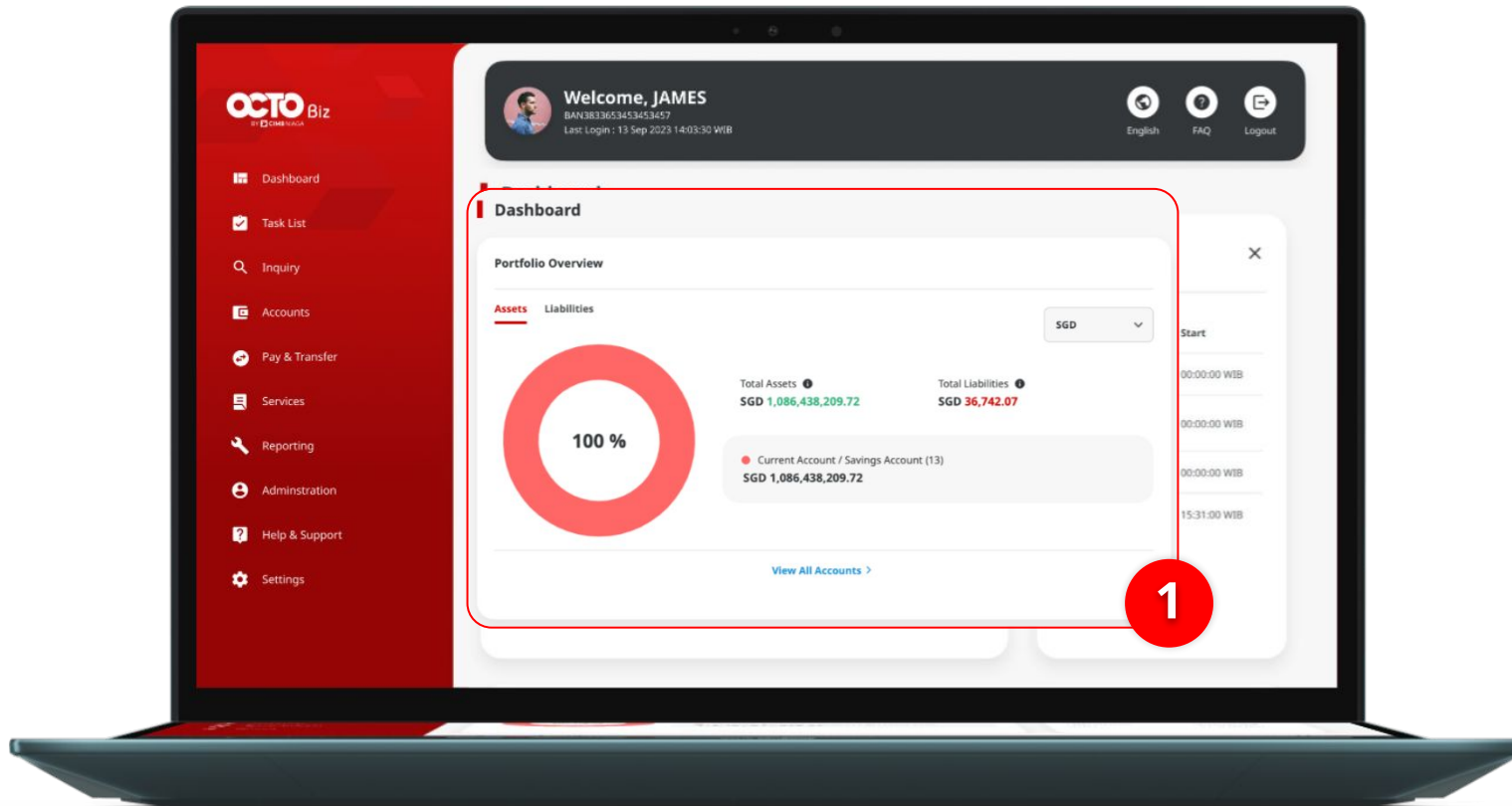
2 Klik **Proceed**



Sistem akan menampilkan halaman **Dashboard**

1 Pilih **Currency** pada **List Dropdown**

Catatan: Sampel untuk SGD



Sistem akan kembali
menampilkan halaman
Dashboard

1 Sistem akan melakukan
konversi pada **total
Value**

Catatan: Konversi *Currency* hanya
applicable untuk **Total Amount**
(**Total aset, total Liabilities,**
Current Account/Saving Account
dan **Financing**)

Portfolio Overview

Konversi Currency

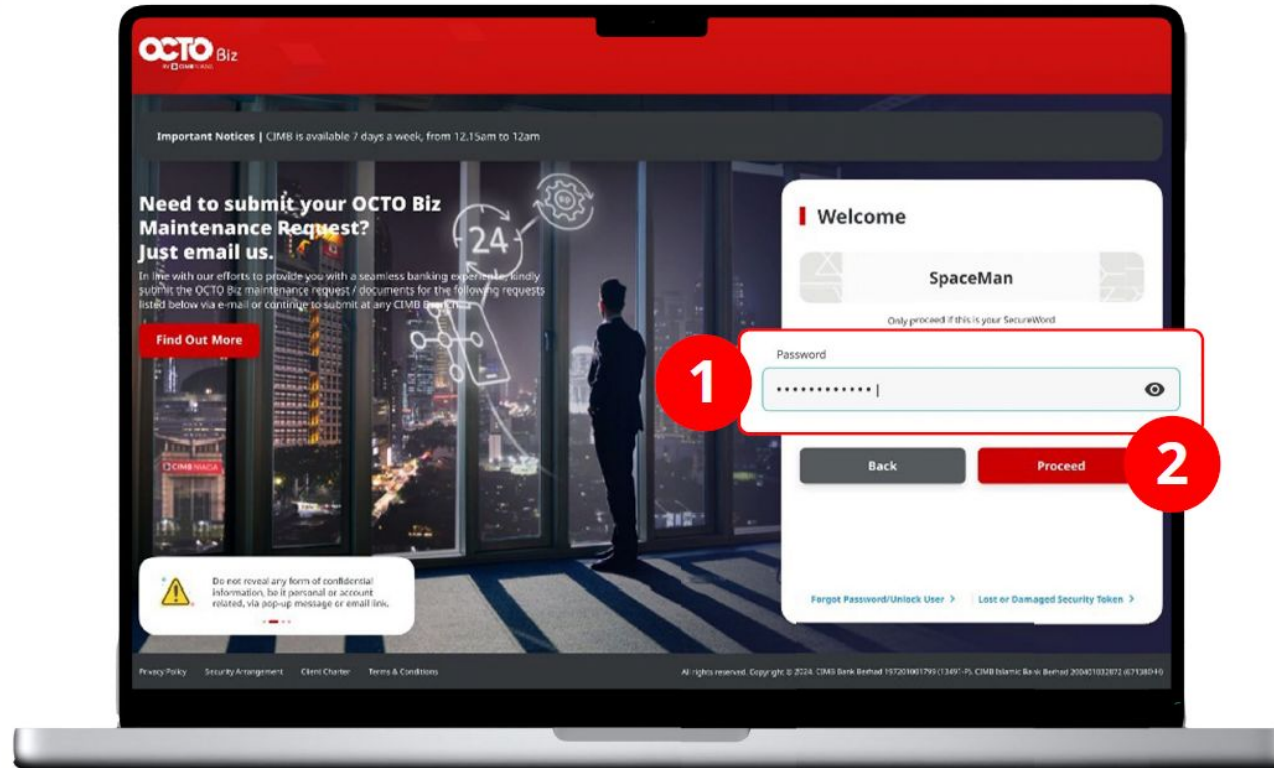
Liabilities Tab

Catatan:

Setelah pengguna mengubah **Currency** lalu berpindah-pindah tab di modul **Accounts**, maka mata uang akan tetap **sesuai perubahan**. Kecuali saat **mengubah menu** dan kembali ke halaman **dashboard**, maka mata uang akan **kembali ke IDR**

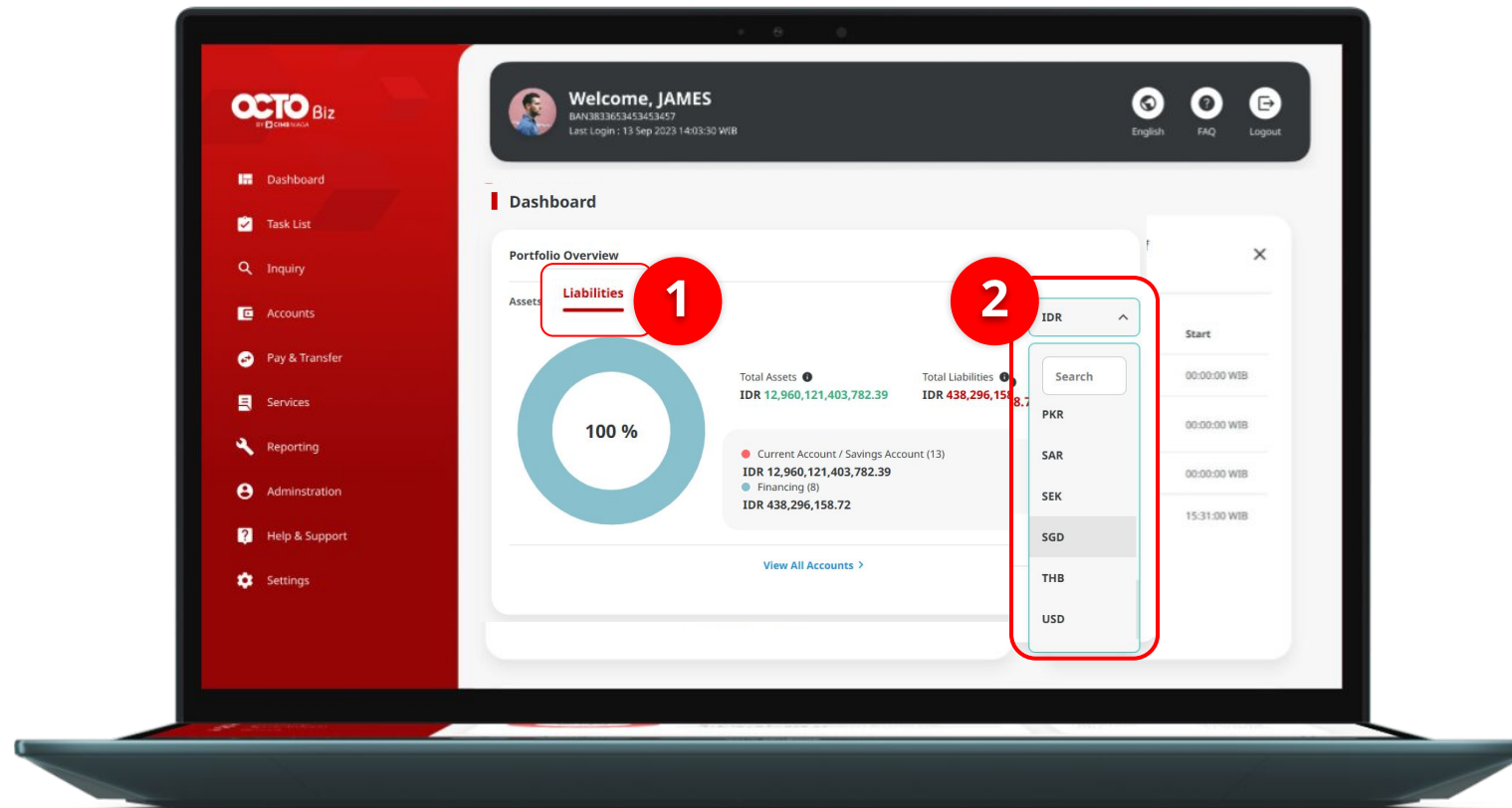


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1 Isi **Password**

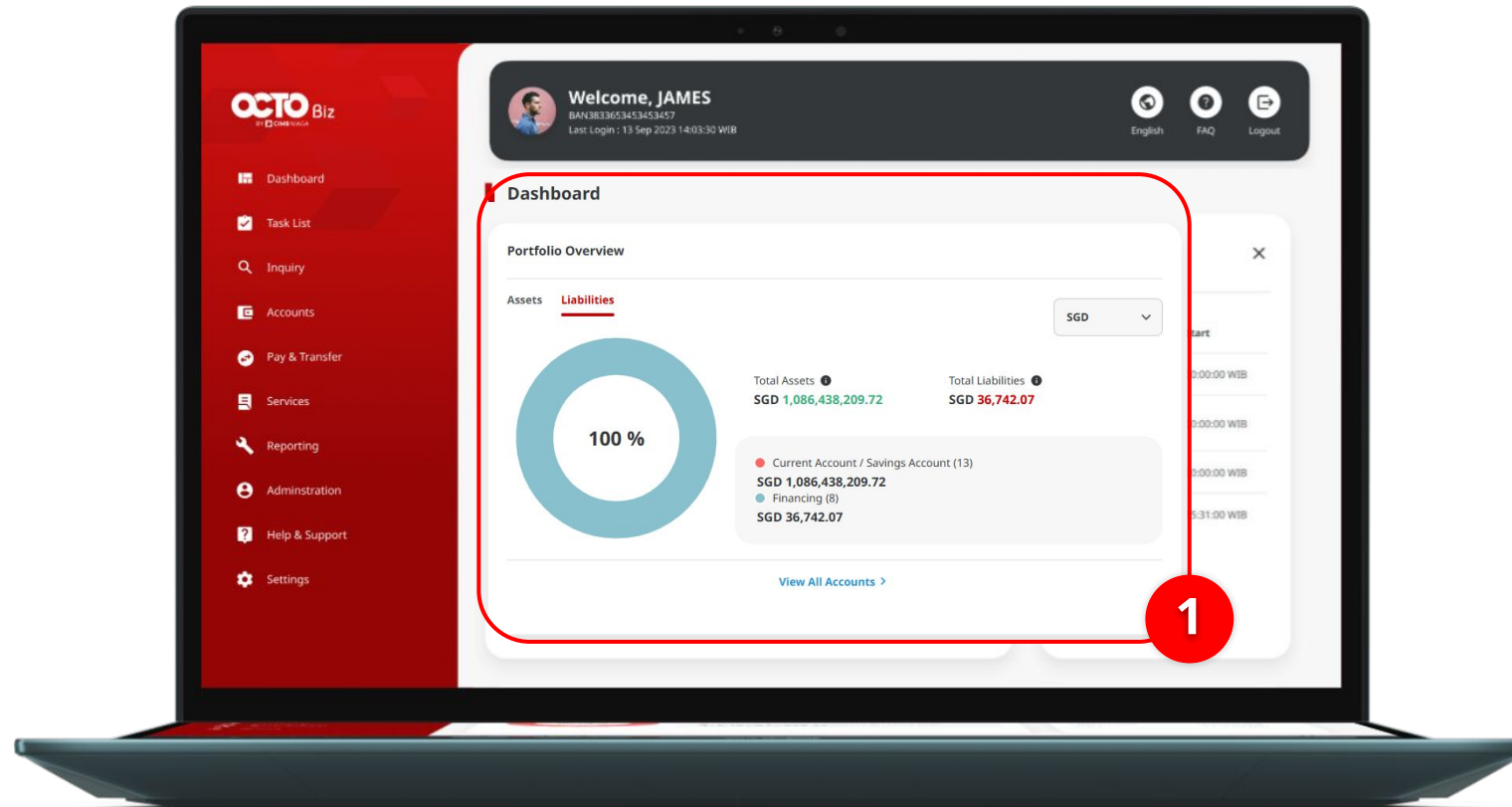
2 Klik **Proceed**



Sistem akan menampilkan halaman **Dashboard**

- 1 Klik **Liabilities** pada **Portfolio Overview**
- 2 Pilih **Currency** pada **List Dropdown**

Catatan: Sampel untuk SGD



Sistem akan kembali
menampilkan halaman
Dashboard

1 Sistem akan melakukan
konversi pada **total
Value**

Catatan: Konversi *Currency* hanya
applicable untuk **Total Amount**
(**Total aset, total Liabilities,**
Current Account/Saving Account
dan **Financing**)

Tab Pada

Portfolio Overview

Summary

Current Account/Saving Account

Financing

E-Statement

Tab Pada

Portfolio Overview

Summary

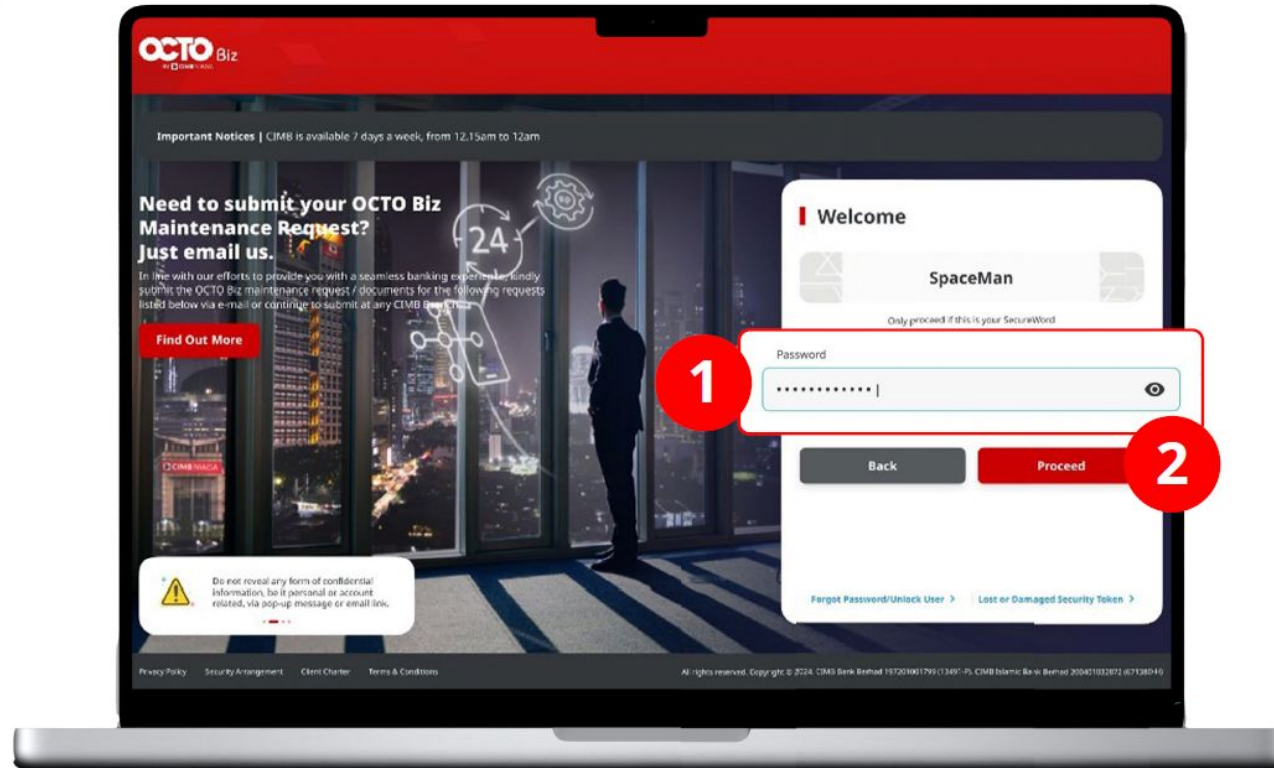
Current Account/Saving Account

Financing

E-Statement

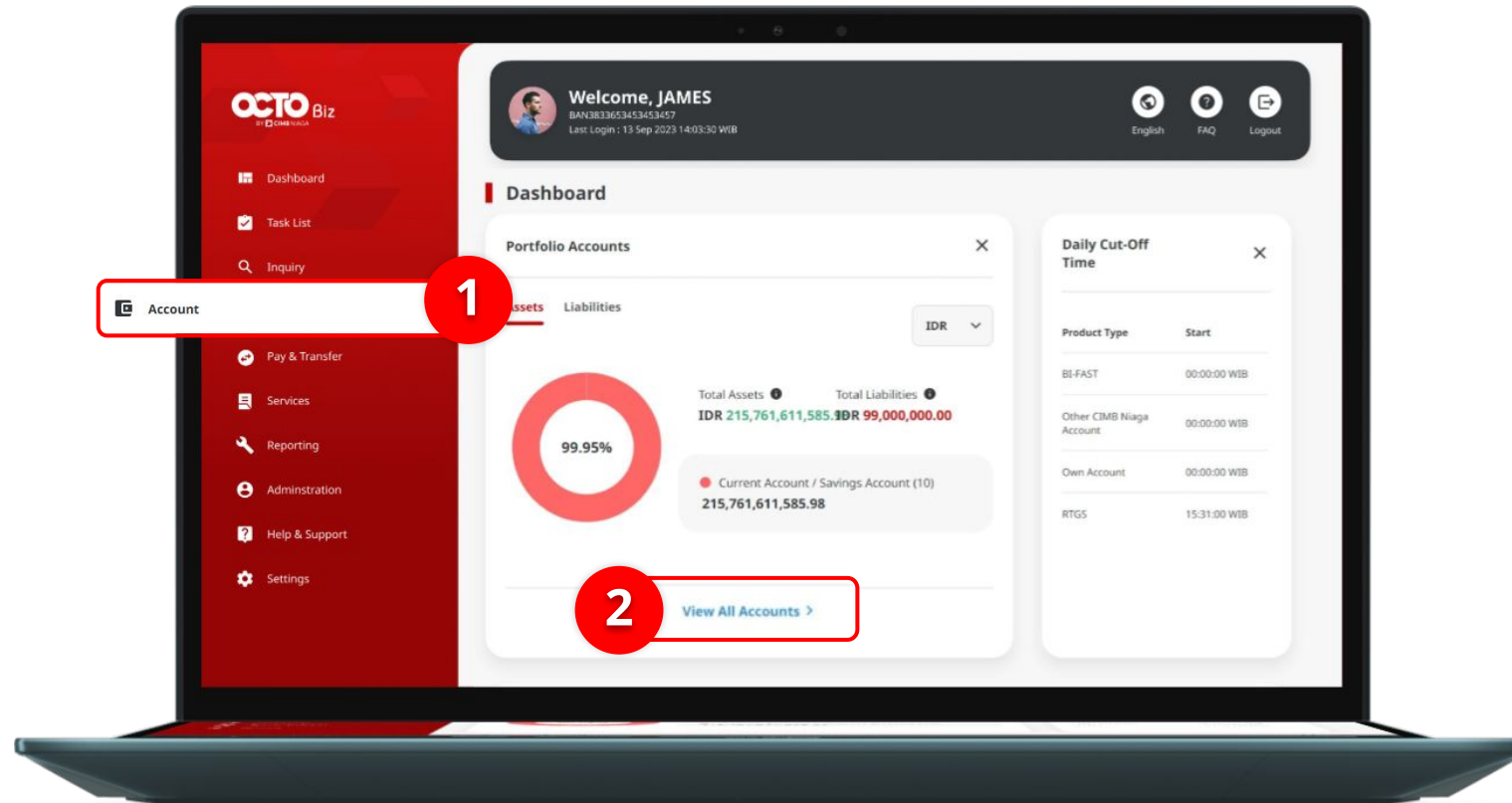


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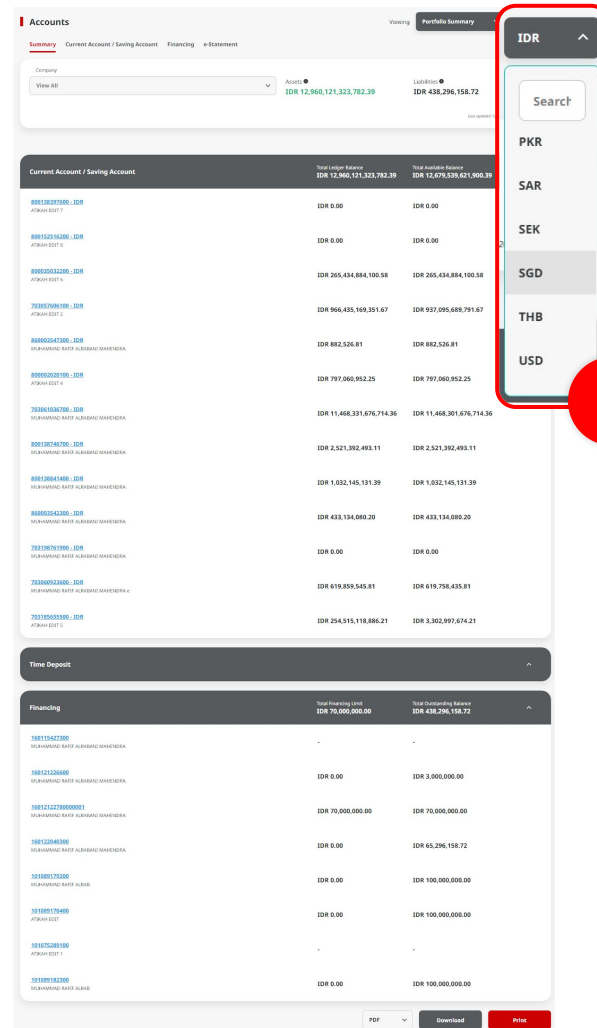
1 Isi **Password**

2 Klik **Proceed**



Sistem akan menampilkan halaman **Dashboard**

- 1 Klik **Account** pada *side menu*
- 2 Atau Klik **View All Account** pada *Portfolio Overview*



The screenshot displays the 'Accounts' section of the OctoBiz interface. The 'Portfolio Summary' tab is active, showing a table of accounts with columns for 'Company', 'Assets', and 'Liabilities'. A red box highlights the currency selection dropdown menu on the right, which is currently set to 'IDR'. A red circle with the number '1' is placed next to the dropdown, indicating the first step in the process.

Company	Assets	Liabilities
View All	IDR 12,960,121,323,782.39	IDR 438,296,158.72

Current Account / Saving Account	Total Unpaid Balance	Total Available Balance
806130257000_IDR ATBANK BUKIT	IDR 0.00	IDR 0.00
806132316200_IDR ATBANK BUKIT	IDR 0.00	IDR 0.00
806050122000_IDR ATBANK BUKIT	IDR 205,434,884,100.58	IDR 205,434,884,100.58
705057000100_IDR ATBANK BUKIT	IDR 966,435,169,351.67	IDR 937,095,689,791.67
806000470000_IDR KULANJANG KATOP ALUMINUM SINERGENIA	IDR 882,828.81	IDR 882,828.81
806000020100_IDR ATBANK BUKIT	IDR 797,060,952.25	IDR 797,060,952.25
705041036700_IDR KULANJANG KATOP ALUMINUM SINERGENIA	IDR 11,468,331,676,714.36	IDR 11,468,301,676,714.36
806130746700_IDR KULANJANG KATOP ALUMINUM SINERGENIA	IDR 2,521,382,483.11	IDR 2,521,382,483.11
806130841400_IDR KULANJANG KATOP ALUMINUM SINERGENIA	IDR 1,032,145,131.39	IDR 1,032,145,131.39
806000042000_IDR KULANJANG KATOP ALUMINUM SINERGENIA	IDR 433,134,080.20	IDR 433,134,080.20
705170701000_IDR KULANJANG KATOP ALUMINUM SINERGENIA	IDR 0.00	IDR 0.00
705000010000_IDR KULANJANG KATOP ALUMINUM SINERGENIA	IDR 619,858,545.81	IDR 619,758,435.81
705100005000_IDR ATBANK BUKIT	IDR 254,515,118,886.21	IDR 3,302,997,674.21

Time Deposit	Total Outstanding Balance	Total Outstanding Balance
306115457000 KULANJANG KATOP ALUMINUM SINERGENIA	-	-
306112120000 KULANJANG KATOP ALUMINUM SINERGENIA	IDR 0.00	IDR 3,000,000.00
3061122700000001 KULANJANG KATOP ALUMINUM SINERGENIA	IDR 70,000,000.00	IDR 70,000,000.00
306112040000 KULANJANG KATOP ALUMINUM SINERGENIA	IDR 0.00	IDR 65,296,158.72
305000170000 KULANJANG KATOP ALUMINUM	IDR 0.00	IDR 100,000,000.00
305000170000 ATBANK BUKIT	IDR 0.00	IDR 100,000,000.00
305070000100 ATBANK BUKIT	-	-
305001700000 KULANJANG KATOP ALUMINUM	IDR 0.00	IDR 100,000,000.00

Sistem akan menampilkan halaman **Account**

1 Pilih **Currency** untuk di konversi

Accounts Viewing: Portfolio Summary JPY

Summary Current Account / Saving Account Financing e-Statement

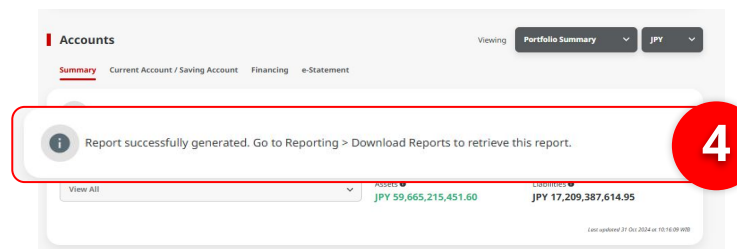
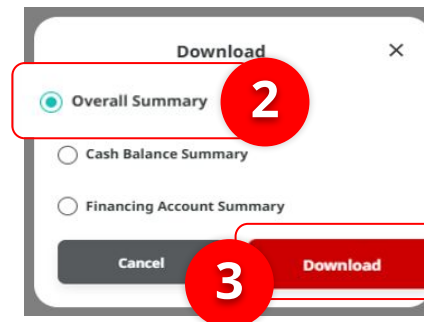
Company: View All Assets: JPY 59,665,215,451.60 Liabilities: JPY 17,209,387,614.95 (last updated 27 Oct 2024 at 10:16:09 WIB)

Collapses All

Current Account / Saving Account		Total Unpaid Balance	Total Available Balance
		JPY 59,665,215,451.60	JPY 17,209,387,614.95
78320050400 - IDR AAAA MANAP	IDR 0.00	IDR 0.00	
800132462200 - IDR AAAA MANAP	IDR -1,623,169,434.54	IDR -1,623,169,434.54	
783200504200 - IDR AAAA MANAP	IDR 0.00	IDR 0.00	
800054810800 - IDR AAAA MANAP	IDR 860,503,316.74	IDR 859,845,316.74	
783166615440 - USD AAAA MANAP	USD 307,682,623.17	USD 307,682,623.17	
783167638502 - SGD TERALU MANIS	SGD 217,157,214.95	SGD 217,157,214.95	
783070729502 - SGD TEST GANTI NAMA CLICKS	SGD 10,946,679.46	SGD 10,946,112.23	

Financing		Total Financing Limit	Total Outstanding Balance
		JPY 17,535,007.04	JPY 17,209,387,614.95
101120980400 AAAA MANAP	IDR 0.00	IDR 46,292,016.83	
1011287664000001 AAAA MANAP	USD 133,333.28	USD 366,666.72	
1011287664000003 AAAA MANAP	USD 0.00	USD 200,000.00	
10112938492000001 BANANA NASCOPAL	JPY 0.00	JPY 10,000,000.00	
101130724100 TERALU MANIS	IDR 16,666,666.00	IDR 83,333,334.00	
101130727202 TERALU MANIS	SGD 0.00	SGD 100,000,000.00	
101130728902 TERALU MANIS	SGD 0.00	SGD 100,000,000.00	

1 Download Print



1 Pilih **Currency** untuk di konversi

2 Pilih **Jenis Summary**

3 Klik tombol **Download**

4 Sistem akan menampilkan **Notifikasi Acknowledgement**

LANGKAH

06

Download Report pada menu *Reporting*

PORTFOLIO_SUMMARY_REPORT (3).PDF

1 / 3 89%

OCTO Biz

Search Criteria
Company ID FAICORP_BASIC
Company Name AAAAA MANTAP
User ID MAKER_E

Portfolio Overall Summary Report

Company	FAICORP_BASIC	Assets	Liabilities
Viewing	JPY	59531103300.82	17171290569.14

Current Account	Total Ledger Balance	Total Available Balance
703200050400-IDR	0.00	0.00
AAAAA MANTAP		
800152462200-IDR	-1623169434.54	-1623169434.54
AAAAA MANTAP		
703200054200-IDR	0.00	0.00
AAAAA MANTAP		
860004810800-IDR	860003316.74	859845316.74
AAAAA MANTAP		

Generated By MAKER_E
Generated On 31 Oct 2024 10:17:47 Page 1 of 3

Overall Summary Report

PORTFOLIO_SUMMARY_REPORT (4).PDF

1 / 2 89%

OCTO Biz

Search Criteria
Company ID FAICORP_BASIC
Company Name AAAAA MANTAP
User ID MAKER_E

Cash Balance Summary Report

Company	FAICORP_BASIC	Assets
Viewing	JPY	59531103300.82

Current Account	Total Ledger Balance	Total Available Balance
703200050400-IDR	0.00	0.00
AAAAA MANTAP		
800152462200-IDR	-1623169434.54	-1623169434.54
AAAAA MANTAP		
703200054200-IDR	0.00	0.00
AAAAA MANTAP		
860004810800-IDR	860003316.74	859845316.74
AAAAA MANTAP		

Generated By MAKER_E
Generated On 31 Oct 2024 10:18:08 Page 1 of 2

Cash Balance Summary Report

PORTFOLIO_SUMMARY_REPORT (5).PDF

1 / 2 89%

OCTO Biz

Search Criteria
Company ID FAICORP_BASIC
Company Name AAAAA MANTAP
User ID MAKER_E

Financing Account Summary Report

Company	FAICORP_BASIC	Liabilities
Viewing	JPY	17171290569.14

Financing	Limit	Outstanding Amount
101120898400	0.00	4625016.83
AAAAA MANTAP		
10112876684000001	133333.28	366666.72
AAAAA MANTAP		
10112876684000003	0.00	200000.00
AAAAA MANTAP		
10112838462000001	0.00	10000000.00
BANANA NASIONAL		

Generated By MAKER_E
Generated On 31 Oct 2024 10:18:18 Page 1 of 2

Financing Account Summary Report

Tab Pada

Portfolio Overview

Summary

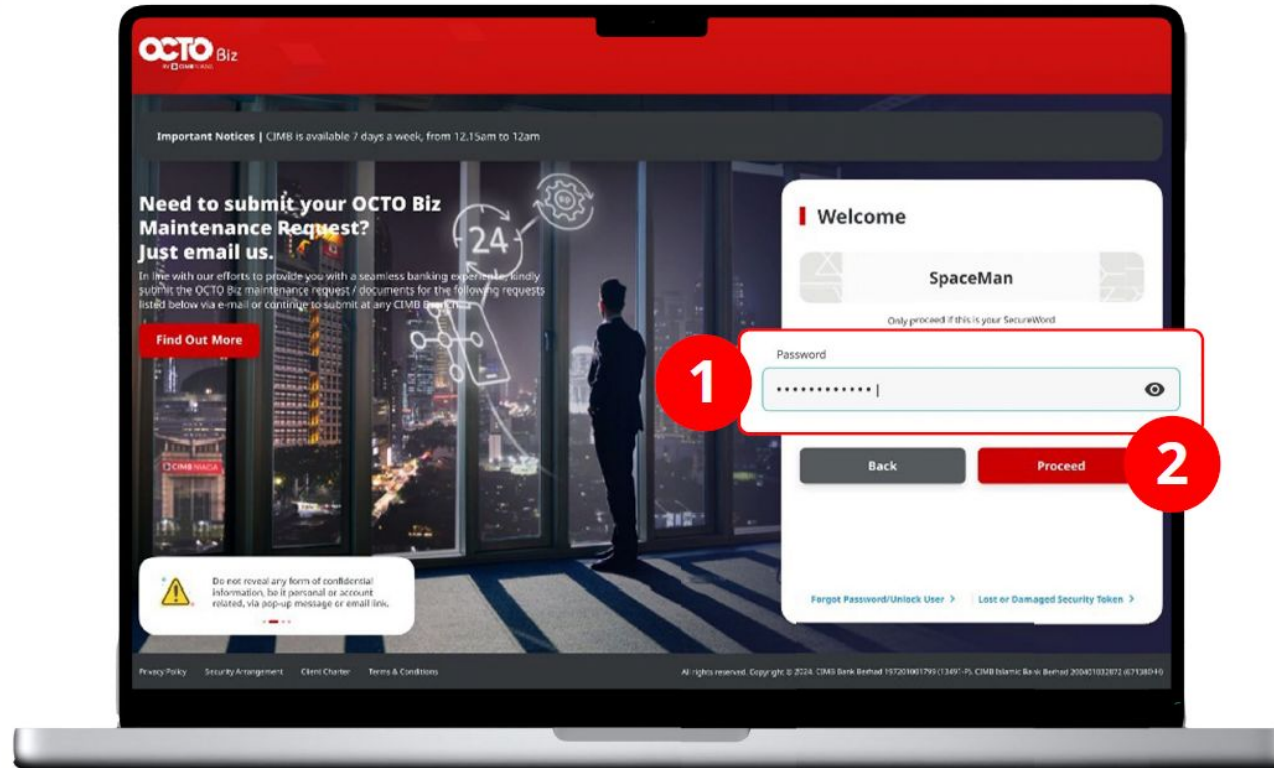
Current Account/Saving Account

Financing

E-Statement

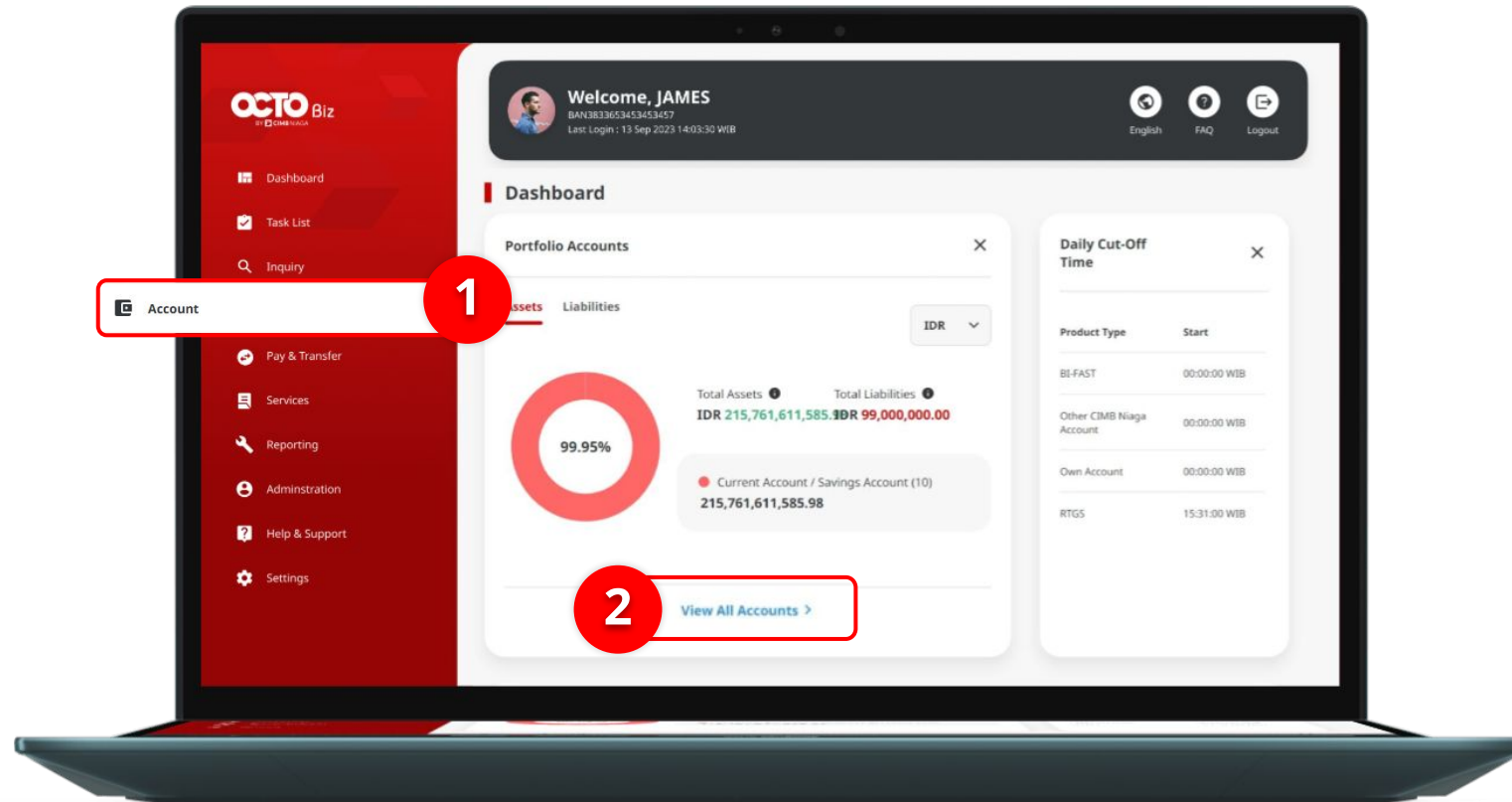


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- 3 Klik **Next**



1 Isi **Password**

2 Klik **Proceed**



Sistem akan menampilkan halaman **Dashboard**

- 1 Klik **Account** pada *side menu*
- 2 Atau Klik **View All Account** pada *Portfolio Overview*

The screenshot displays the OCTO Biz interface for account management. The top navigation bar shows 'Accounts > Current Account / Saving Account'. A red box labeled '1' highlights this path. Below the navigation bar, the 'Account Details & Transaction History' section is visible. A red box labeled '2' highlights the 'Currency' dropdown menu, which is currently set to 'IDR'. A red box labeled '3' highlights the account balance details, including Ledger Balance, Available Balance, Yesterday Balance, Hold Amount, and Collection Amount. The transaction history section is also visible at the bottom.

Sistem akan menampilkan halaman **Account**

- 1 Pilih **Current Account/Saving Account Tab**
- 2 Pilih **Currency** untuk di konversi
- 3 Konversi **Currency** hanya applicable untuk **amount total** (Ledger Balance, Available Balance, Yesterday Balance, Hold Amount, dan Collection Amount)

Accounts > Current Account / Saving Account > Account Details & Transaction History

Summary Current Account / Saving Account Financing e-Statement

Account: 703057606100-IDR-ATIKAH EDIT 2

Ledger Balance: SGD 81,016,570.27
Available Balance: SGD 78,557,061.55
Yesterday Balance: SGD 2,459,508.72
Hold Amount: SGD 2,459,508.72
Collection Amount: SGD 0.00

Float Details

1 Day Float: 0.00
2 Day Float: 0.00

Transaction History

View By: Date Range
Month: February 2025

Total Debit: 0
Total Credit: 0
Total Debit Amount: IDR 0.00
Total Credit Amount: IDR 0.00

Post Date Payment Date Payment Type Other Reference Bank Reference Debit Amount Credit Amount Balance

Account Number Search

Search By: Account No. Account Name Account No.

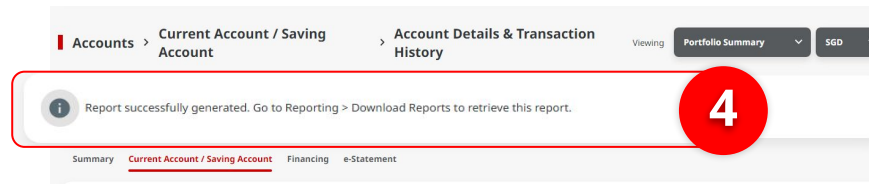
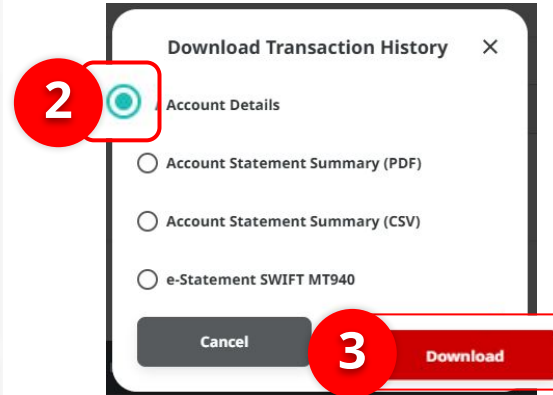
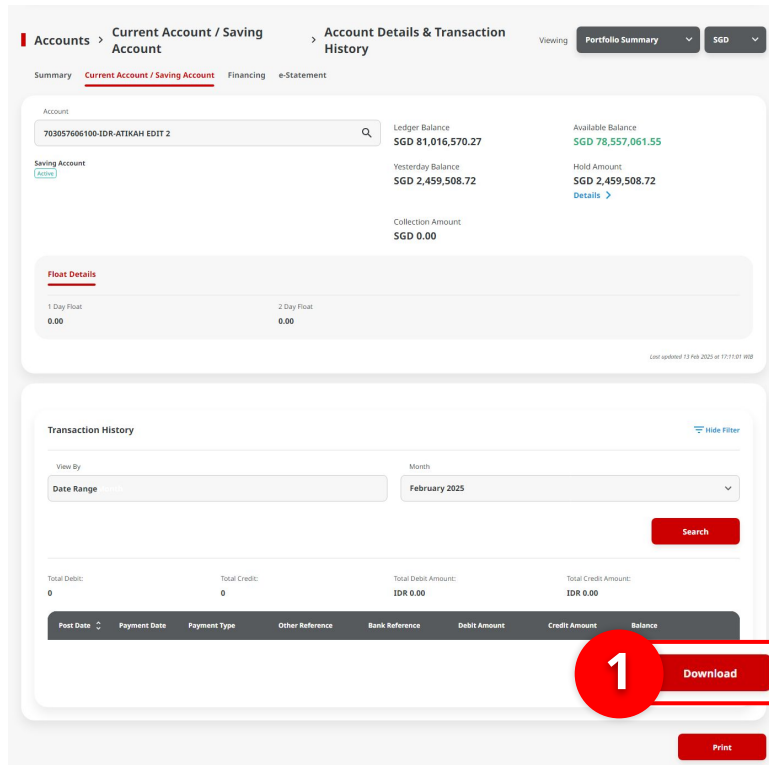
Search

Account Number Listing

Account No.	Currency	Account Name
703057606100	IDR	HOKI2472
703165421000	IDR	RIANAZ
703167200000	IDR	TESUH TEST 1
703163026700	IDR	ADY PRASETYO
800054060700	IDR	YODHUS PRINNY UNWYWTW
800000030100	IDR	OTMSEKZP HZZZPWSPUP LAUZWKZP
800104132000	IDR	NOKITI KXW PRINNY KXNUN
800104034000	IDR	YOLA A
800104014000	USD	NOVYANTO DWA CPKI
800104014000	USD	NOVYANTO DWA CPKI

Sistem akan menampilkan halaman **Account**

- 1 Jika akun yang dipilih memiliki *Foreign Currency Account*, maka sistem akan menampilkan **Foreign Currency Account** didalam *list*
- 2 *List Account* berdasarkan **account tagging** dari **Onboarding /Company Maintenance /Manage Company Module**



1 Pilih **Currency** untuk di **konversi**

2 Pilih **Jenis Summary**

3 Klik tombol **Download**

4 Sistem akan menampilkan **Notifikasi Acknowledgement**

Download Report pada menu **Reporting**

			
Portfolio - Account Details			
Company ID	ATRAKPC00P	Leases Balance	USD 31,814,311.00
Company Name	MORGANSTANLEY BDP	Available Balance	USD 16,301,363.00
Account No.	ALLIANCE INVESTMENTS	Unsettled Balance	USD 2,464,033.00
Account Name	7000 NEW YORK	Total Amount	USD 49,579,507.00
	ALLIAN ALLIANCE	Credit Amount	\$0.00
	MERCANTO		

Account Details	0.00	Overdraft Drawing Limit	0.00
Overdraft	0.00	Overdraft Limit Expiry Date	31 Dec 9999
Overdraft Leases			

Float Details			
1 Day Float	0.00	Total Float	0.00
2 Days Float	0.00		

Generated By	CHANMAKER	Page 1 of
Generated On	13 Feb 2025 16:09:37	



Daily Statement of Account - Summary

From 01 Feb 2025 To 28 Feb 2025

Company ID	ATKACORP	 Ledger Balance	SGD 10,115.15
Company Name	MC HONGMAY SIA/ASUDAN MURDHENA	 Available Balance	SGD 178,727.00
Account No.	73022700101-026	 Yesterday Balance	SGD 2,454.55
Account Name	ANGKASAMANDIO PERVANTO	 Net Amount	SGD 2,454.55
		 Collection Amount	SGD 0.00

Foot Date	Payment Date	Payment Type	Other Reference
Bank Reference	Debit Amount	Credit Amount	Balance
Description	Cheque Number		

Generated By CHANMANER
Page 1 of 1

Generated On 13 Feb 2025 16:11:32

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Account Statement Summary PDF

Account Details Report

e-Statement SWIFT MT940

Account Statement Summary CSV

Tab Pada

Portfolio Overview

Summary

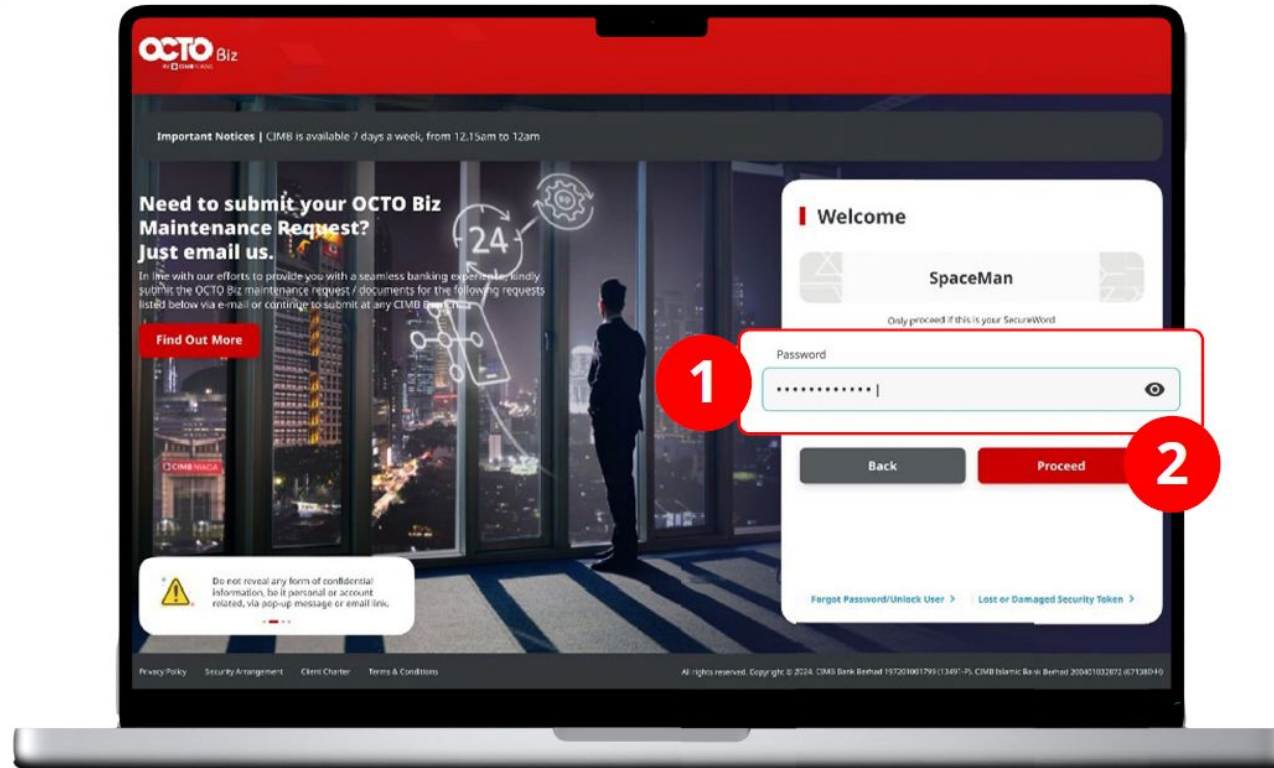
Current Account/Saving Account

Financing

E-Statement

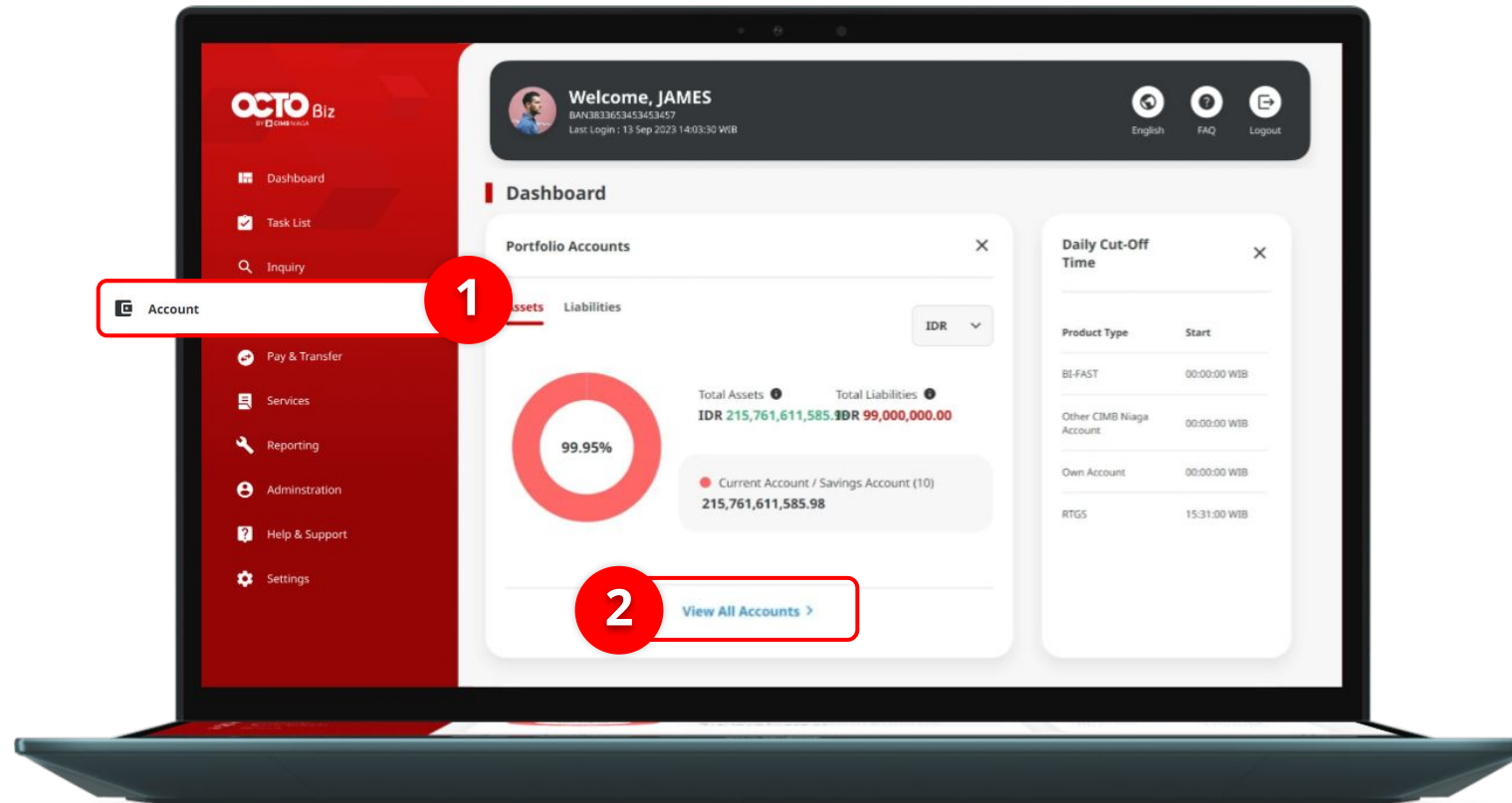


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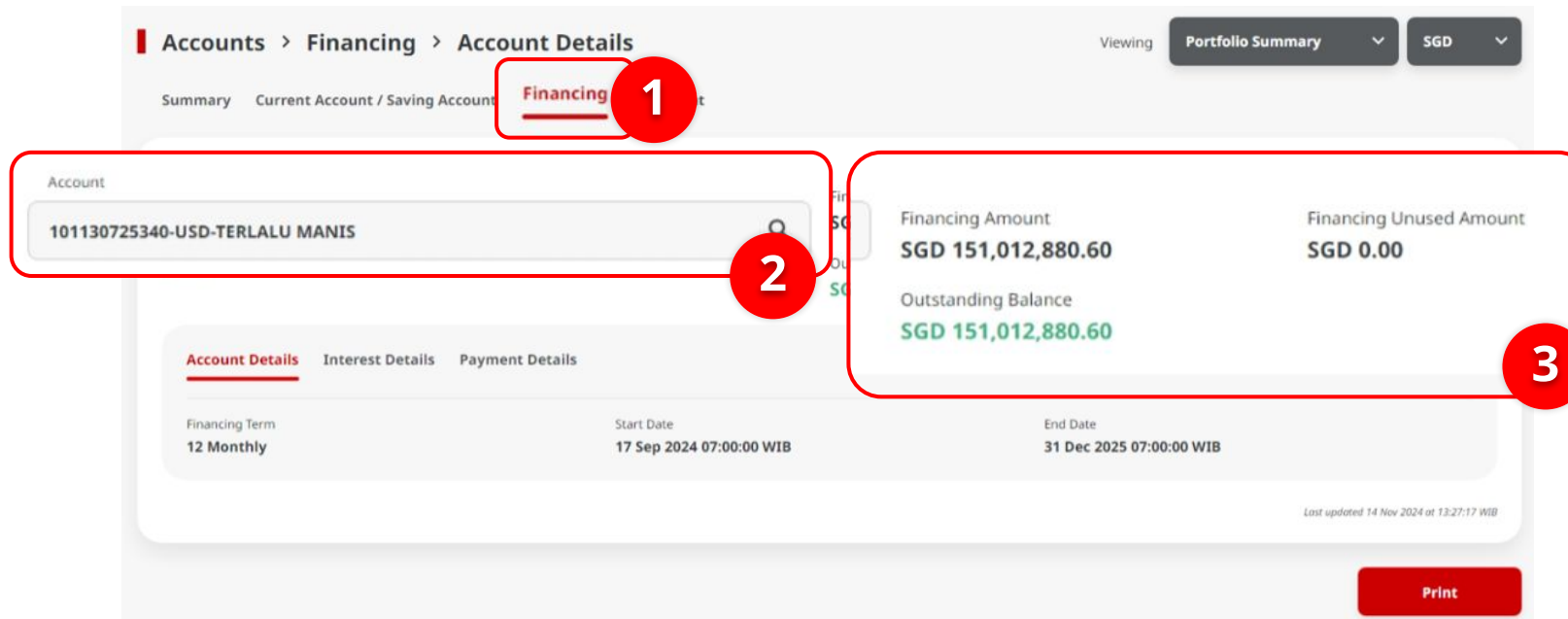
1 Isi **Password**

2 Klik **Proceed**



Sistem akan menampilkan halaman **Dashboard**

- 1 Klik **Account** pada *side menu*
- 2 Atau Klik **View All Account** pada *Portfolio Overview*



Sistem akan menampilkan halaman **Account**

- 1 Klik **Financing Tab**
- 2 Konversi **Currency** hanya berlaku untuk **Total Amount** (**Financing Account, Financing Unused Amount, and Outstanding Balance**)
- 3 **Account** yang dipilih akan menampilkan **Foreign Account** dalam list

Tab Pada

Portfolio Overview

Summary

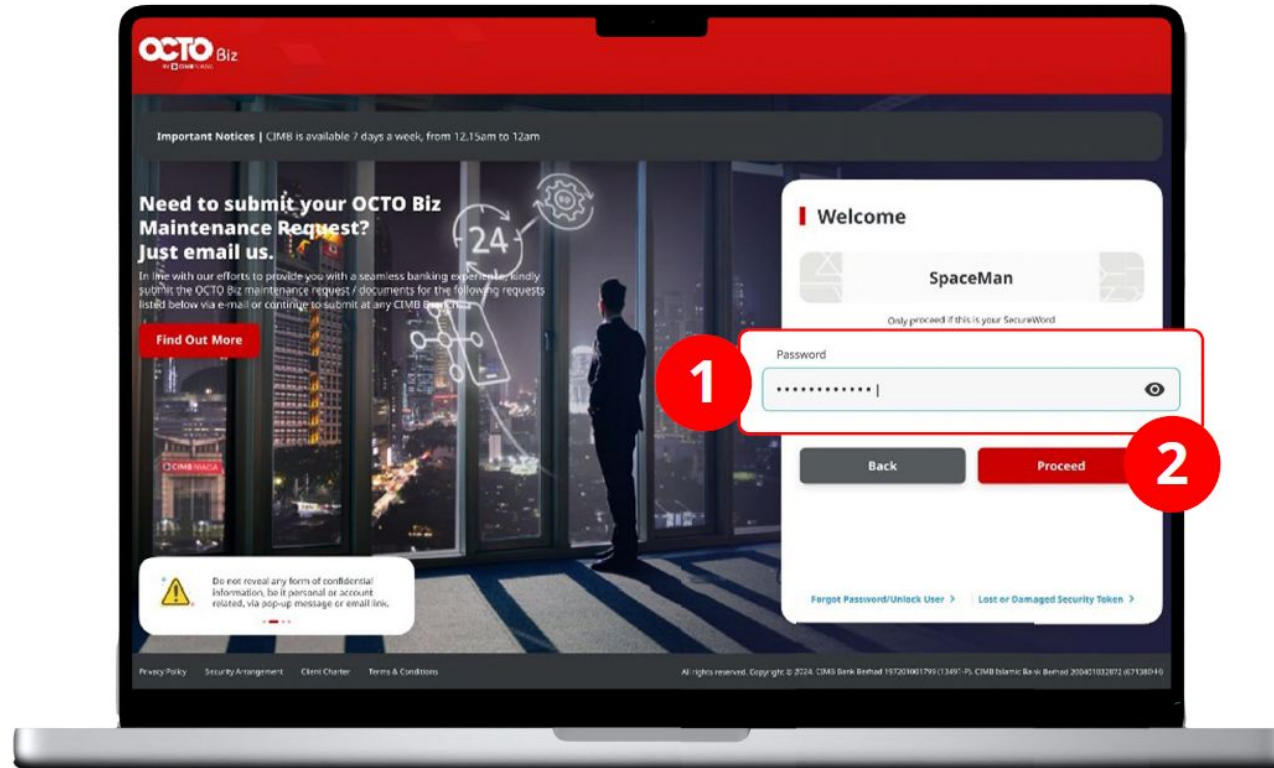
Current Account/Saving Account

Financing

E-Statement

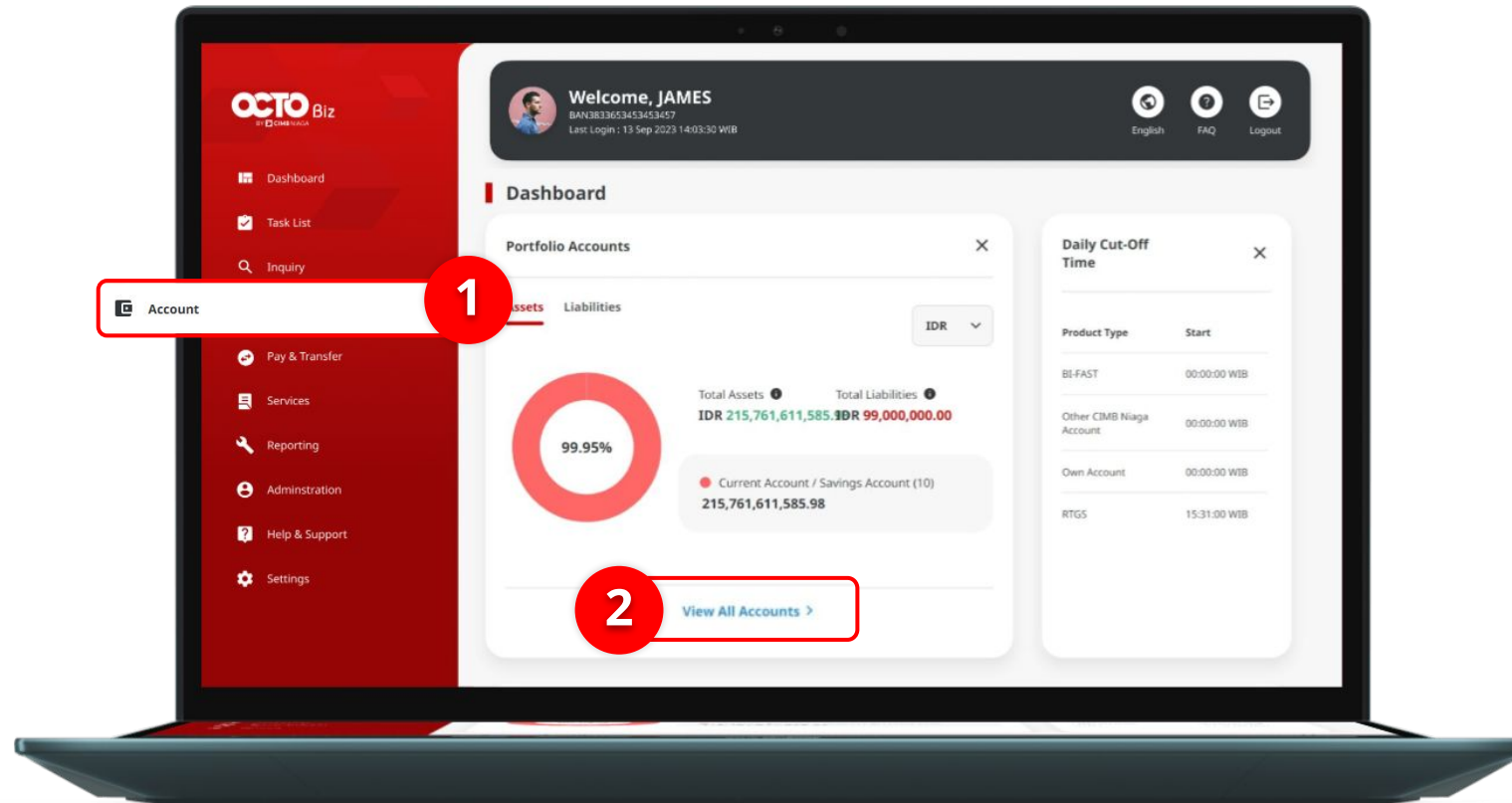


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Sistem akan menampilkan halaman **Dashboard**

- 1 Klik **Account** pada *side menu*
- 2 Atau Klik **View All Account** pada *Portfolio Overview*

The screenshot shows the OCTO Biz e-Statement interface. The top navigation bar includes 'Accounts > e-Statement' and a 'Viewing' dropdown set to 'Portfolio Summary'. Below this, there are tabs for 'Summary', 'Current Account / Saving Account', 'Financing', and 'e-Statement' (highlighted with a red circle and the number 1). A search bar labeled 'Search e-Statement' contains an 'Account No' field (highlighted with a red circle and the number 2) and an 'Account Type' dropdown menu set to 'Current Account / Saving Account'. Below the search bar, there are dropdowns for the year '2024' and the month 'April', and a red 'Download' button. A red arrow points from the 'Account No' field to a modal window titled 'Account Number Search'. This modal has a search bar with 'Search By' and 'Account No.' labels, and a 'Search' button (highlighted with a red circle and the number 3). Below the search bar, there is a table titled 'Account Number Listing' with columns 'Account No.', 'Currency', and 'Account Name'. The table contains one row with the account number '800004449340' (highlighted with a red circle and the number 4), currency 'USD', and account name 'WEILA MUMU'.

Sistem akan menampilkan halaman **Account**

- 1 Klik **Financing Tab**
- 2 Konversi **Currency** hanya berlaku untuk **Total Amount (Financing Account, Financing Unused Amount, and Outstanding Balance)**
- 3 **Account** yang dipilih akan menampilkan **Foreign Account** dalam list

Accounts > e-Statement

Summary Current Account / Saving Account Financing **e-Statement**

Viewing Portfolio Summary

Search e-Statement

Account No * 800004449340-USD-WEILA MUMU

Account Type * Current Account / Saving Account

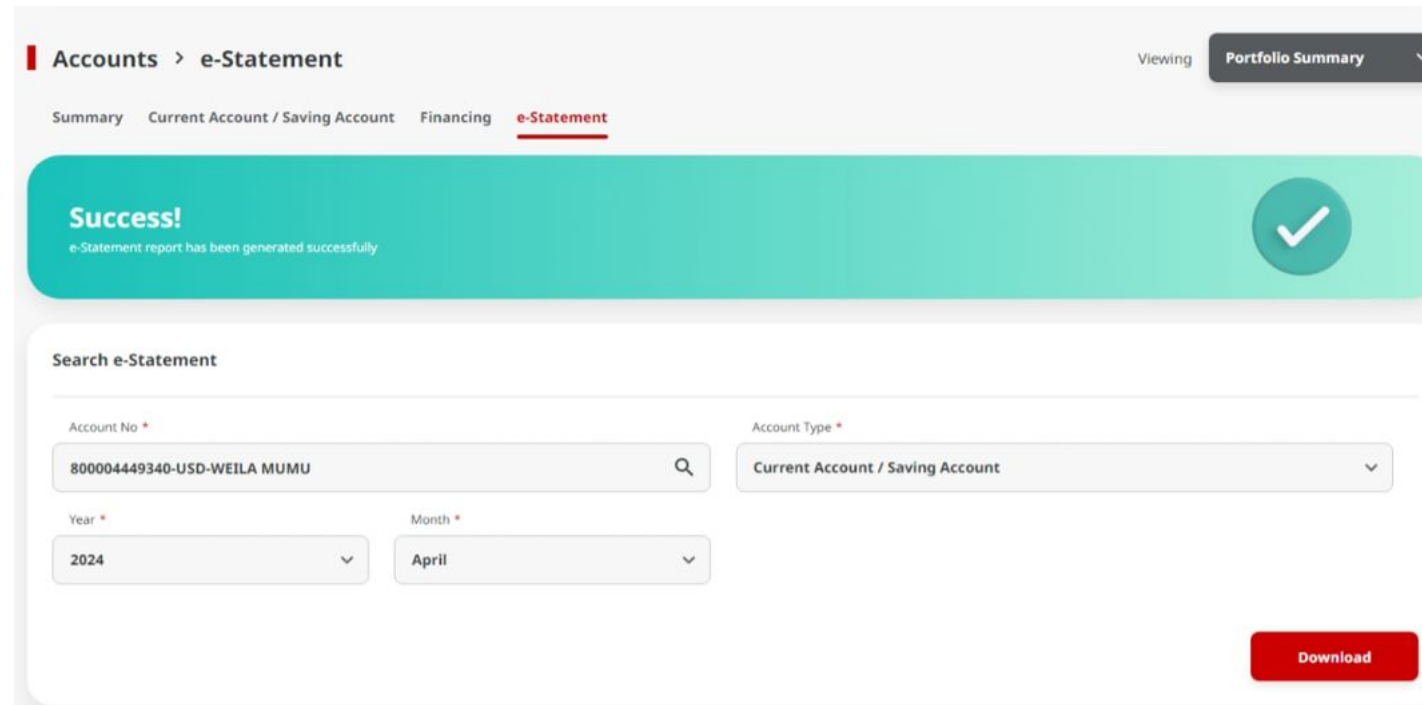
Year * 2024

Month * April

Download

- 1 Masukan **Account No**
- 2 Klik tombol **Download**

Sistem akan menampilkan ***banner Success***



The screenshot shows a web interface for generating an e-Statement. At the top, there's a breadcrumb trail: "Accounts > e-Statement". To the right, there's a "Viewing" dropdown menu currently set to "Portfolio Summary". Below the breadcrumb, there are tabs: "Summary", "Current Account / Saving Account", "Financing", and "e-Statement" (which is highlighted with a red underline). A large teal banner with a white checkmark icon and the text "Success! e-Statement report has been generated successfully" is displayed. Below the banner is a "Search e-Statement" section with the following fields:

- Account No ***: A text input field containing "800004449340-USD-WEILA MUMU" and a search icon.
- Account Type ***: A dropdown menu showing "Current Account / Saving Account".
- Year ***: A dropdown menu showing "2024".
- Month ***: A dropdown menu showing "April".

 A red "Download" button is located at the bottom right of the search section.

Contoh *E-Statement Report*

CIMB NIAGA

Kepada / To

TN/BPK/SDR WEILA MUMU

JL IKAN LOHAN

002 001 10160

PETOJO SELATAN

GAMBIR

0391 WIL KOTA JAKARTA PUS

No. Rekening / Account Number

: 800004449340

Nama Produk / Product Name

: Giro Perusahaan Commercial

Mata Uang / Currency

: USD

Nomor CIF / CIF Number

: 11330000188025

Laporan Transaksi

Account Statement

Tanggal Laporan

: 30 APR 2024

Statement Date

Tgl. Pembukaan

: 20 DEC 1990

Opening Date

Periode

: 01 APR 2024 - 30 APR 2024

Period

Tgl. Txn Txn. Date	Tgl. Valuta Val. Date	Uraian Transaksi Description	No. Cek/BG Cheque No.	Debet Debit	Kredit Credit	Saldo Balance
		SALDO AWAL				1,551,072,839.54
01/04	01/04	PAYMENT TO FACILITY TO:10112907294000001 FR:800004449340		941.92		1,551,071,897.62

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