



# OCTO Biz

Transaction

## Inhouse Transfer

Mobile

TUTORIALOCTOBIZ2025

KEJAR MIMPI

## Transaction

# Inhouse Transfer

**Transaction - Inhouse Transfer** adalah modul untuk melakukan mode pembayaran bagi nasabah untuk melakukan transfer ke rekening CIMB lainnya & OCTO Pay

**03**

Create  
Transaction

**16**

Approve  
Transaction

Inhouse Transfer

# Create Transaction

*Other CIMB Niaga Account*

*OCTO Pay*

Inhouse Transfer

# Create Transaction

*Other CIMB Niaga Account*

LANGKAH

# 01

MAKER



## Other CIMB Niaga Account | Inhouse Transfer

Menu: Transfer within CIMB

- 1 Klik **Password Login**
- 2 Masukan **Password**
- 3 Klik **Proceed**

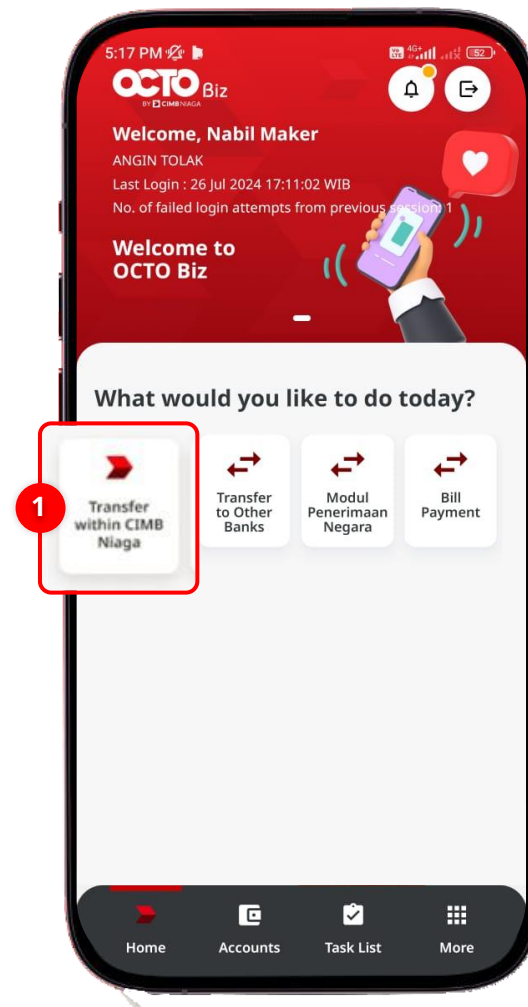
LANGKAH

02

MAKER

Other CIMB Niaga Account | Inhouse Transfer

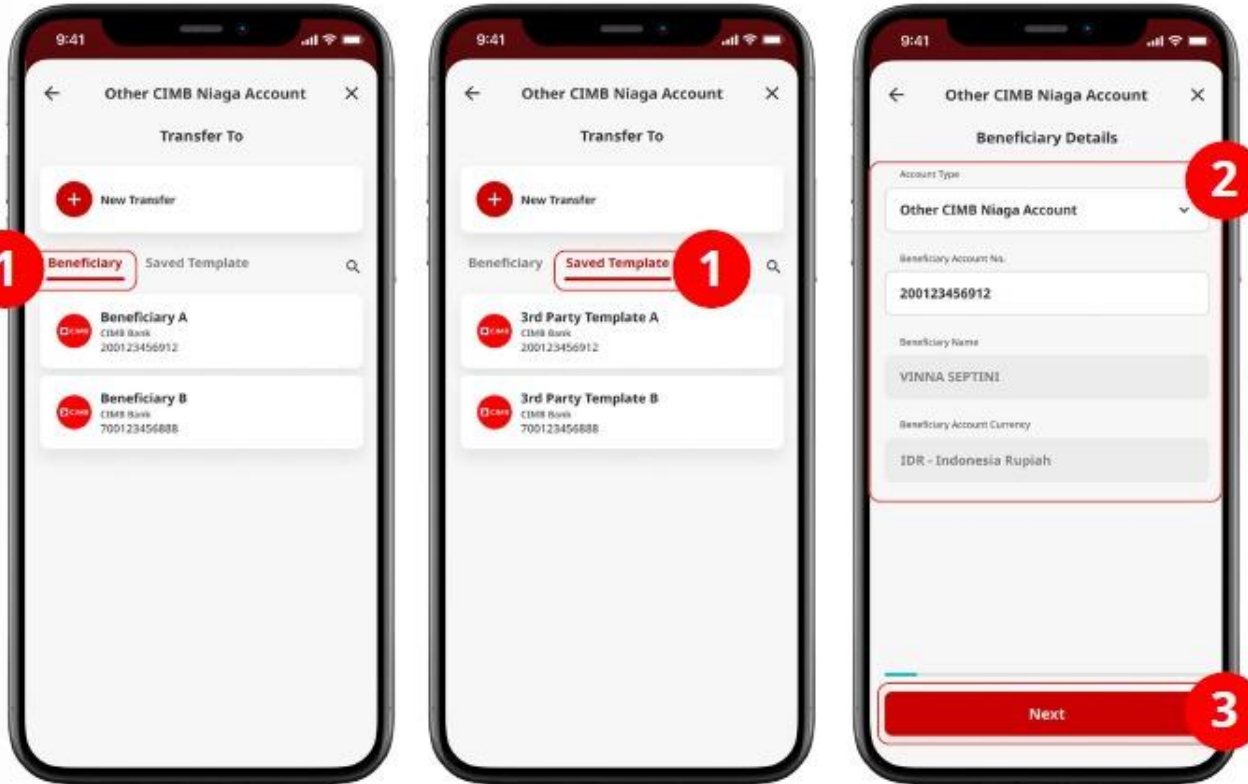
Menu: Transfer within CIMB



1 Klik *Transfer within CIMB*



- 1 Pilih **From Account** dan Pilih **Sumber Dana**
- 2 Pilih **Payment Mode - Other CIMB Niaga Account**
- 3 Klik Tombol **Next**



Pilih di antara

- 1 Pilih di antara **Beneficiary** atau **Saved Template**
- 2 Lengkapi **Details**
- 3 Klik **Next**

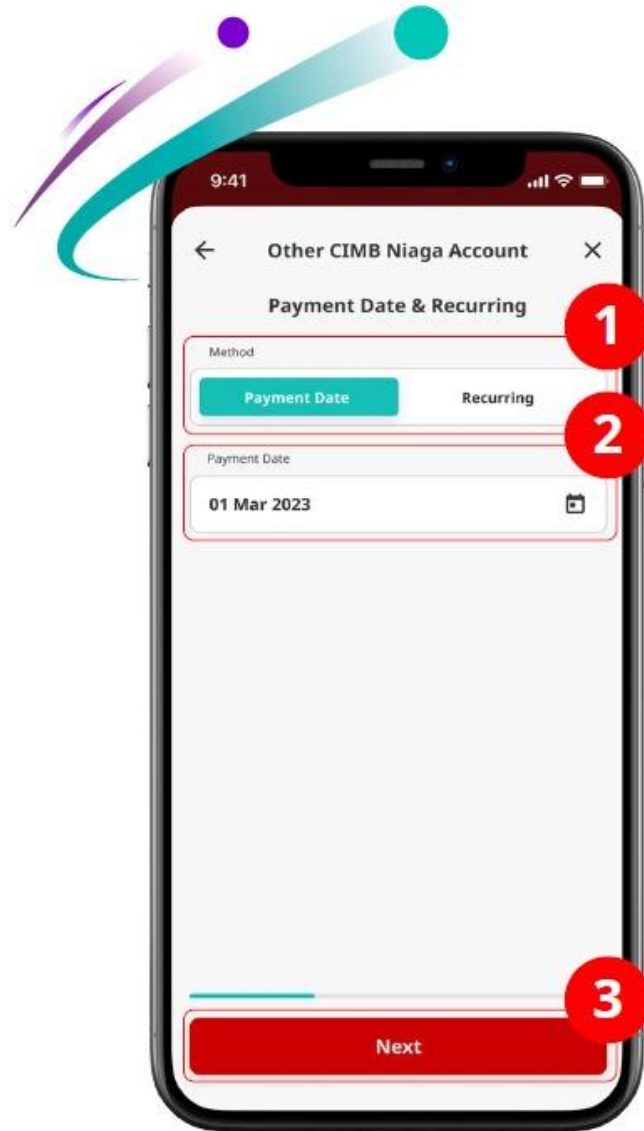
LANGKAH

05

MAKER

Other CIMB Niaga Account | Inhouse Transfer

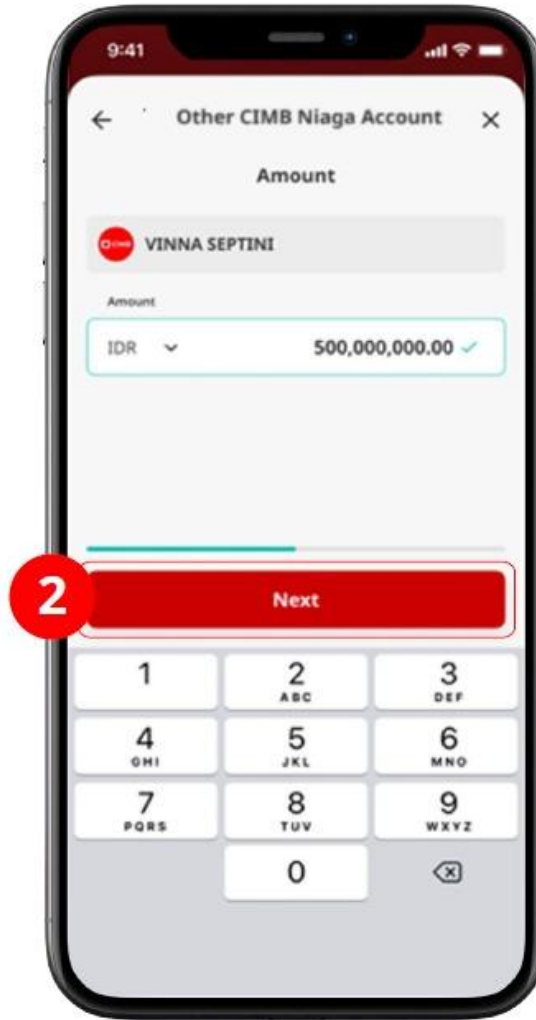
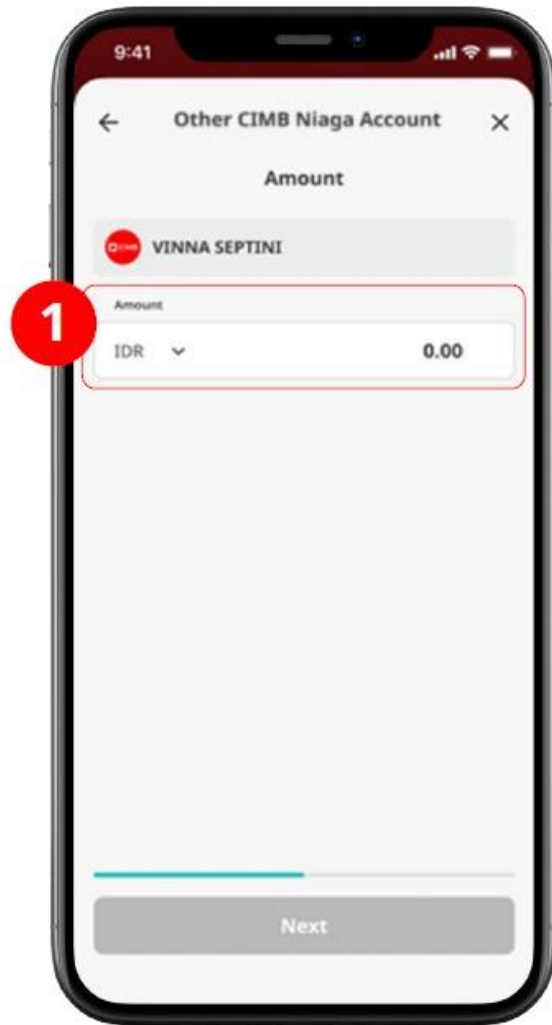
Menu: Transfer within CIMB



1 Pilih *Method*

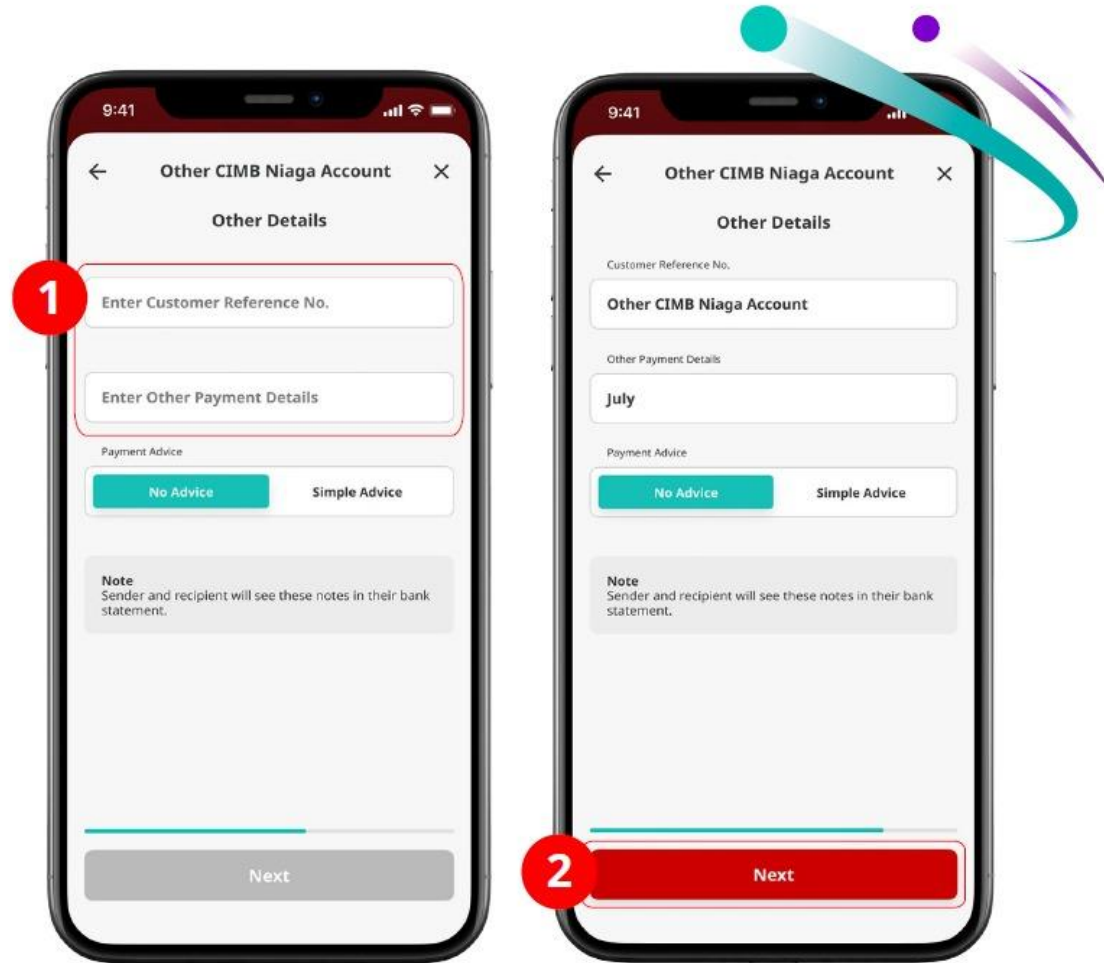
2 Pilih *Payment Date*

3 Klik *Next*



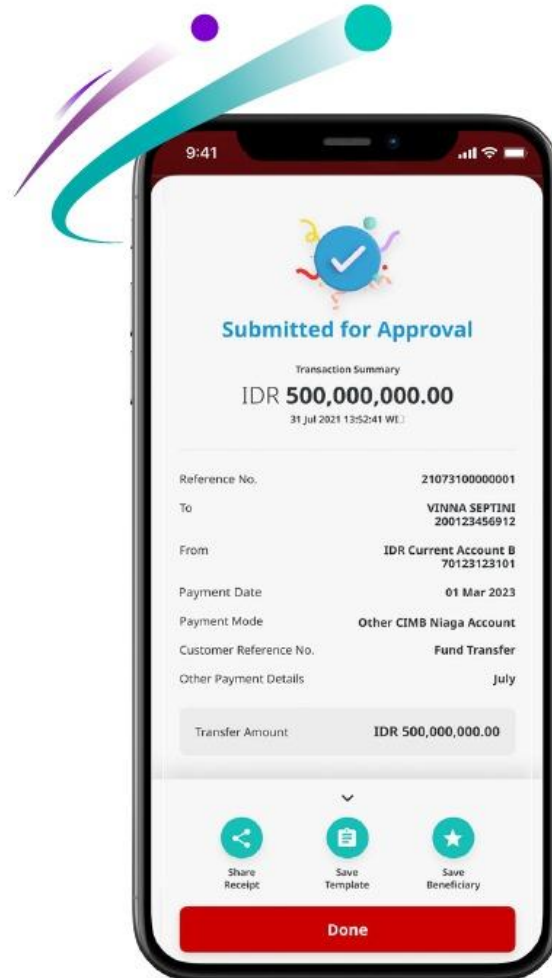
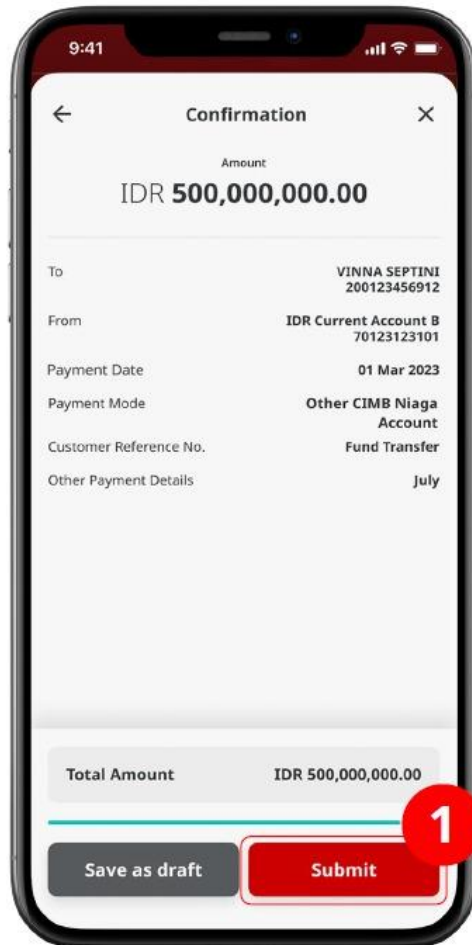
1 Pilih **Currency** dan masukan **Nominal Transfer**

2 Klik **Next**



1 Lengkapi **Other Details**

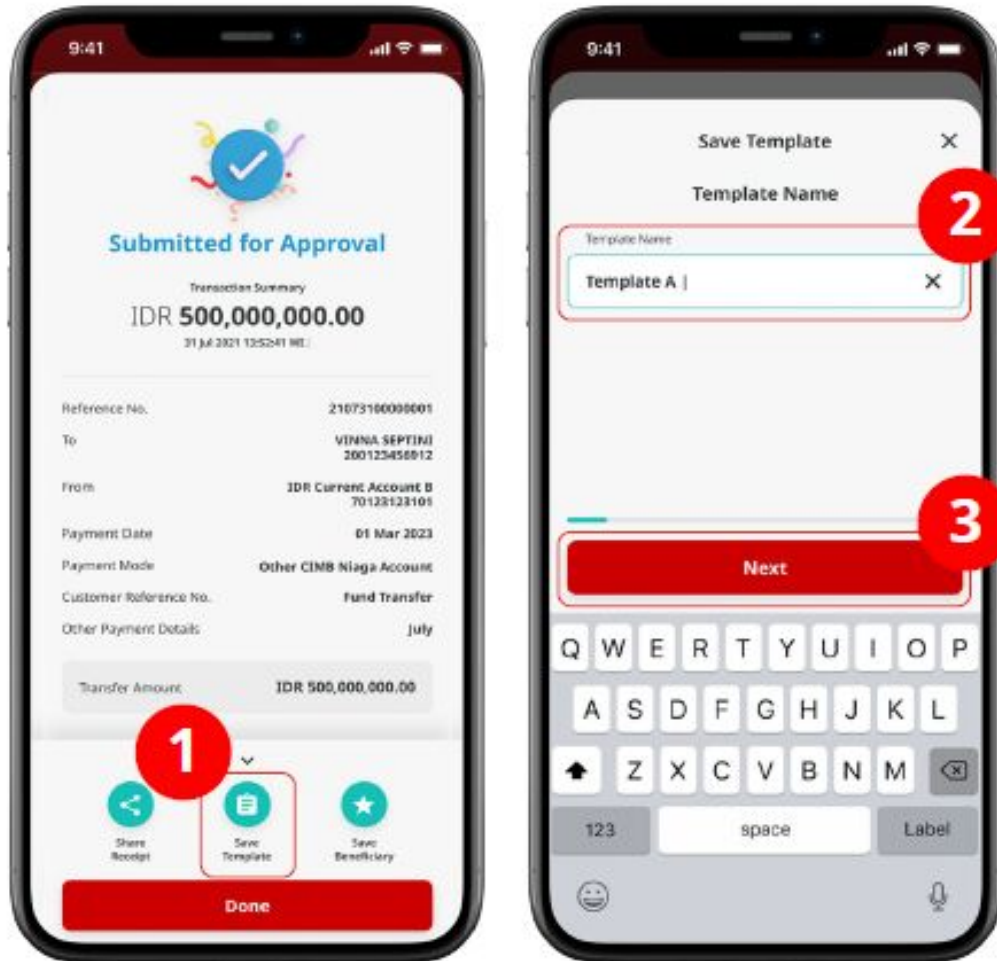
2 Klik **Next**



Tinjau ulang **Detail transaksi** pada halaman Konfirmasi

**1** Klik **Submit**

Selanjutnya sistem akan menampilkan Halaman **Acknowledgement**



1 Klik *Save as Template*

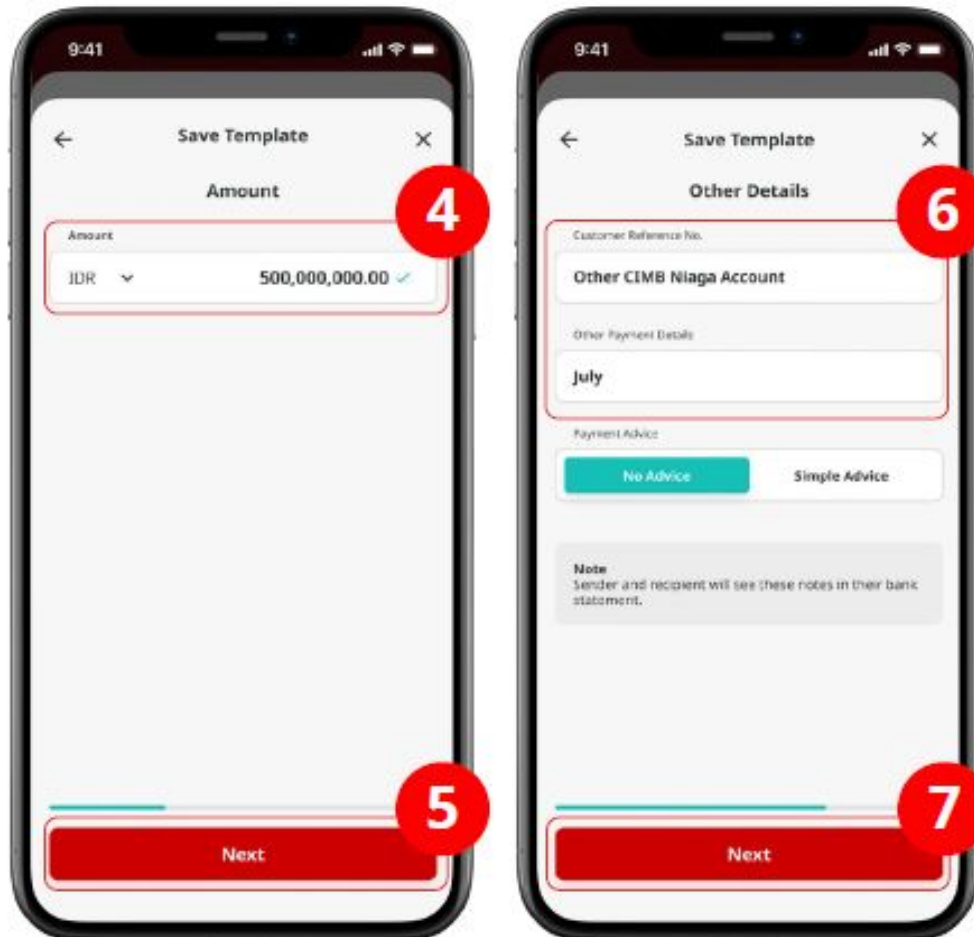
2 Masukan *Template Name*

3 Klik *Next*

LANGKAH

10

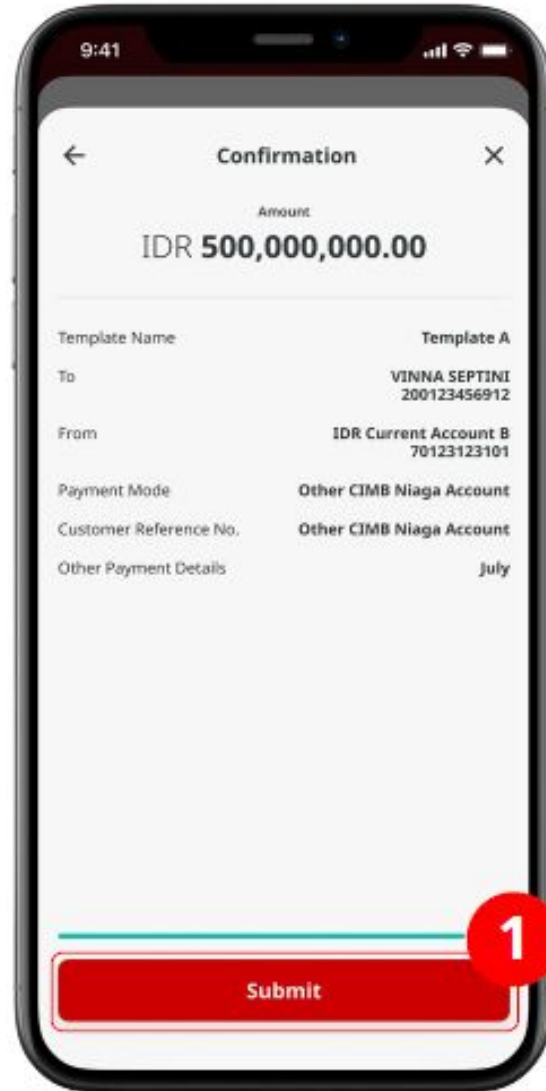
MAKER



Other CIMB Niaga Account | Inhouse Transfer

Menu: Transfer within CIMB

- 4 Masukan **Amount**
- 5 Klik **Next**
- 6 Lengkapi bagian **Other Details**
- 7 Klik **Next**



Verifikasi Detail pada Halaman **Confirmation**

**1** Klik **Submit**

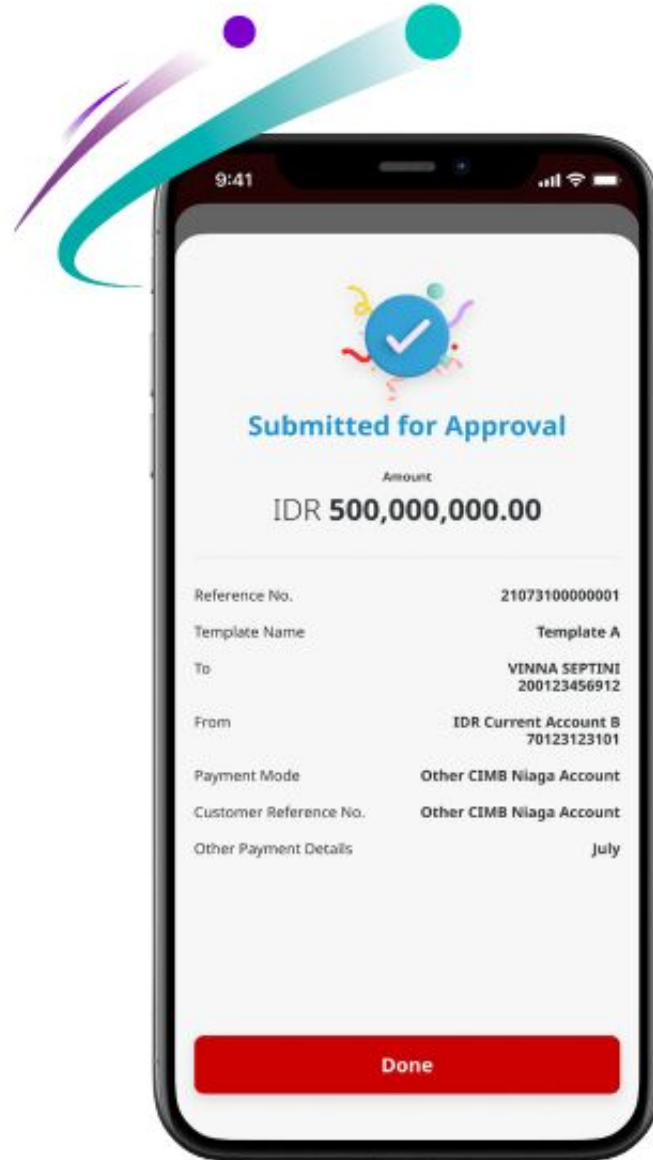
LANGKAH

12

MAKER

Other CIMB Niaga Account | Inhouse Transfer

Menu: Transfer within CIMB



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

Inhouse Transfer

# Create Transaction

*OCTO Pay*

LANGKAH

01

MAKER



1 Klik **Password Login**

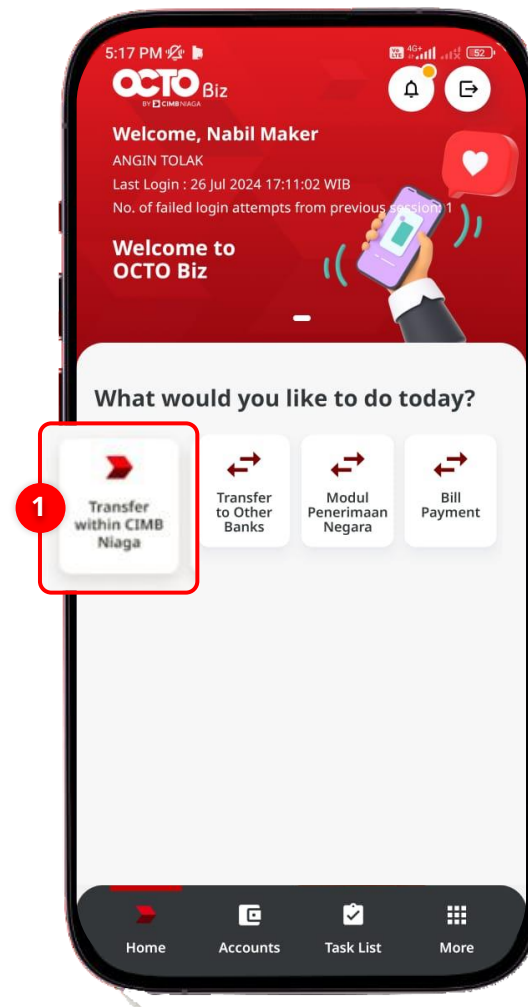
2 Masukan **Password**

3 Klik **Proceed**

LANGKAH

02

MAKER

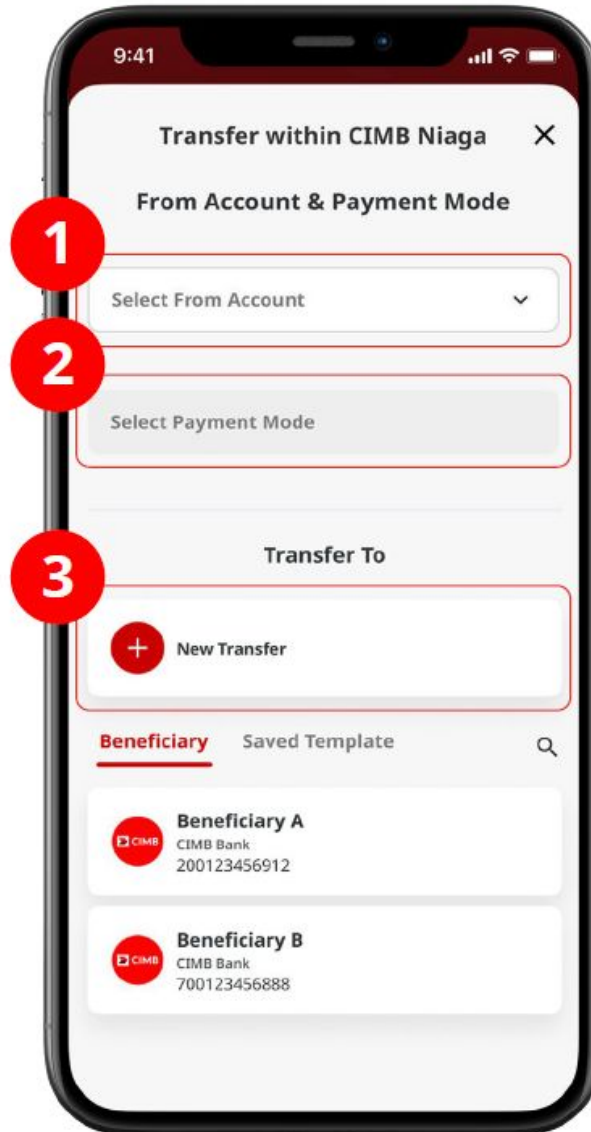


1 Klik *Transfer within CIMB*

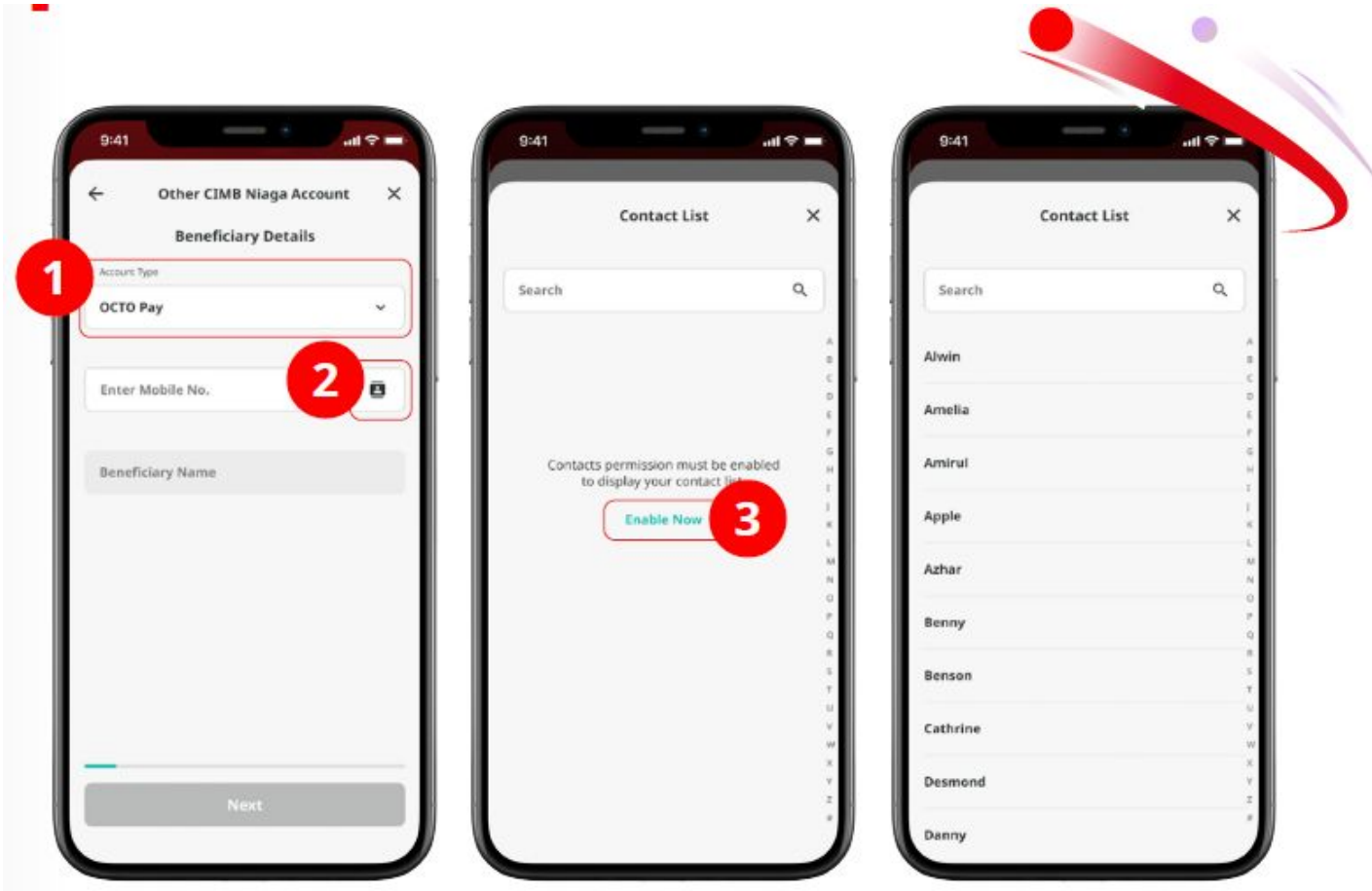
## LANGKAH

## 03

MAKER



- 1 Pilih **From Account** dan Pilih **Sumber Dana**
- 2 Pilih **Payment Mode - Other CIMB Niaga Account**
- 3 Klik **New Transfer**

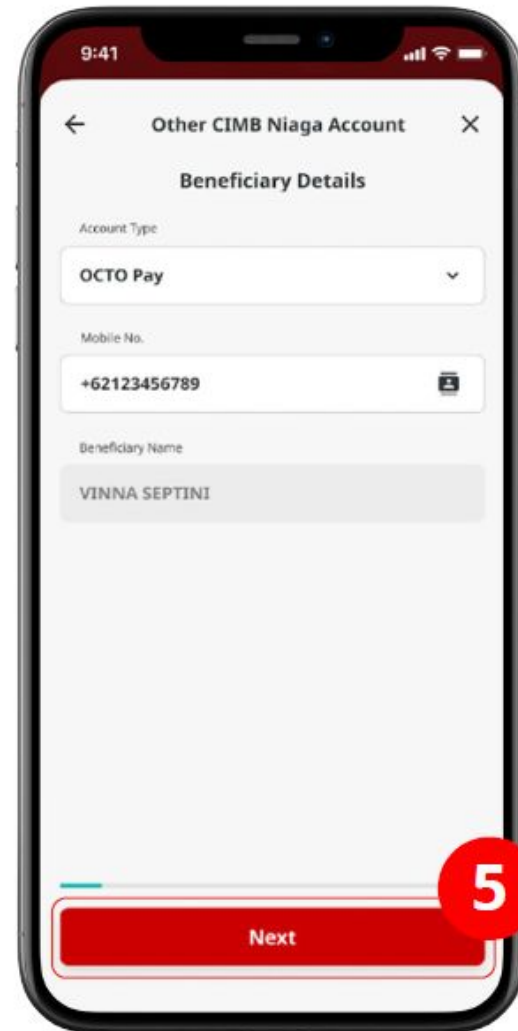
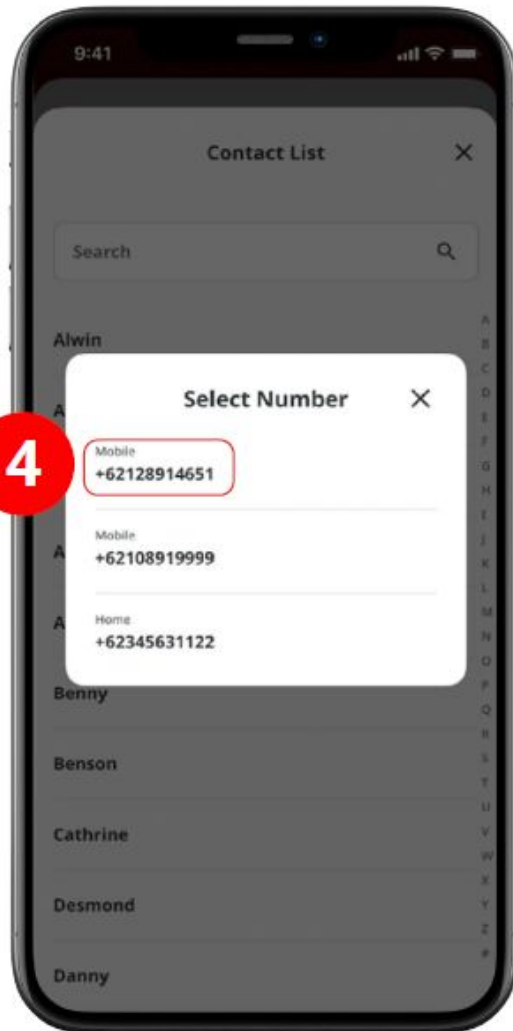


- 1 Pilih **Account Type - OCTO Pay**
- 2 Klik Ikon **Contact List**
- 3 Klik **Enable Now**

LANGKAH

05

MAKER



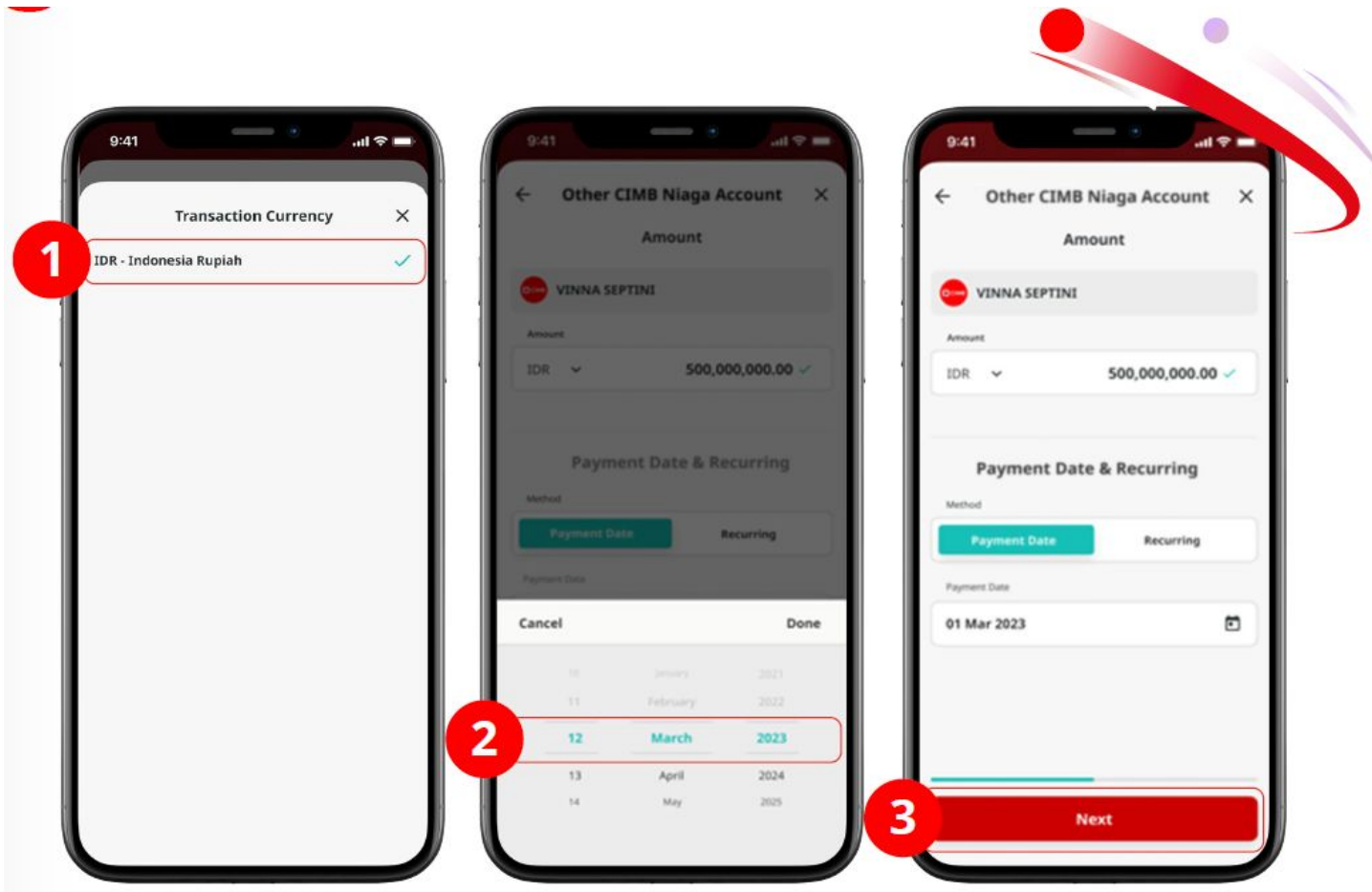
4 Pilih *Nomor*

5 Klik *Next*

LANGKAH

06

MAKER



1 Pilih **Currency** dan masukan **Nominal Transfer**

2 Pilih **Tanggal Pengiriman**

3 Klik **Next**

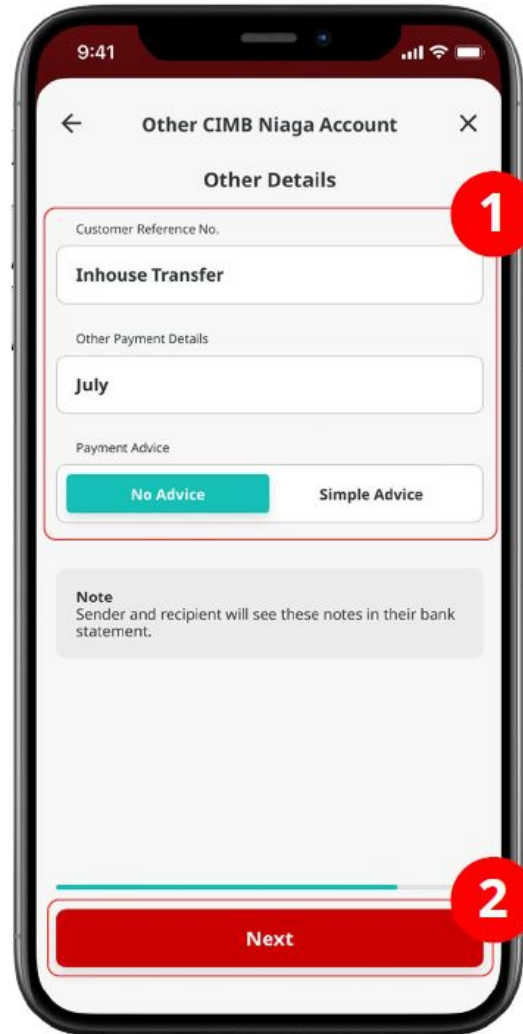
LANGKAH

07

MAKER

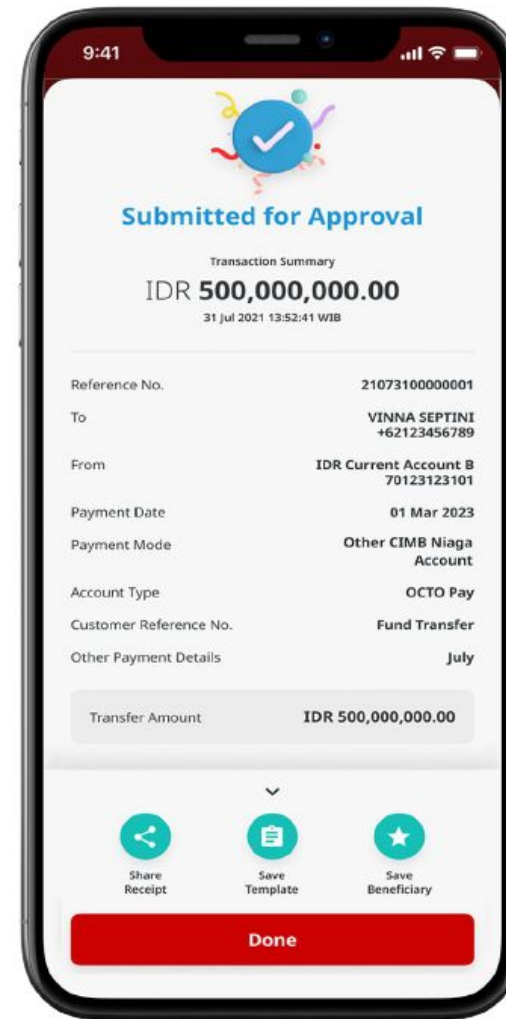
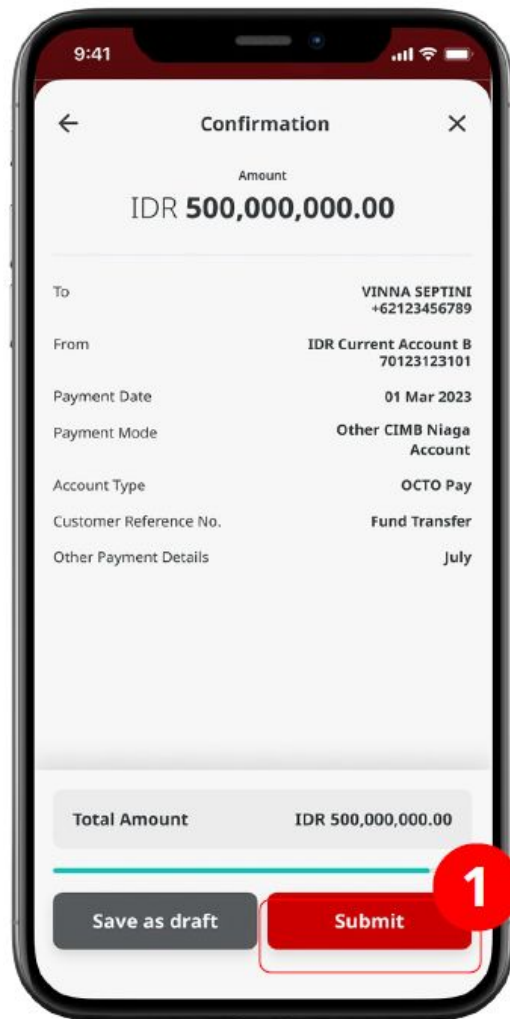
OCTO Pay | Inhouse Transfer

Menu: Transfer within CIMB



1 Lengkapi **Other Details**

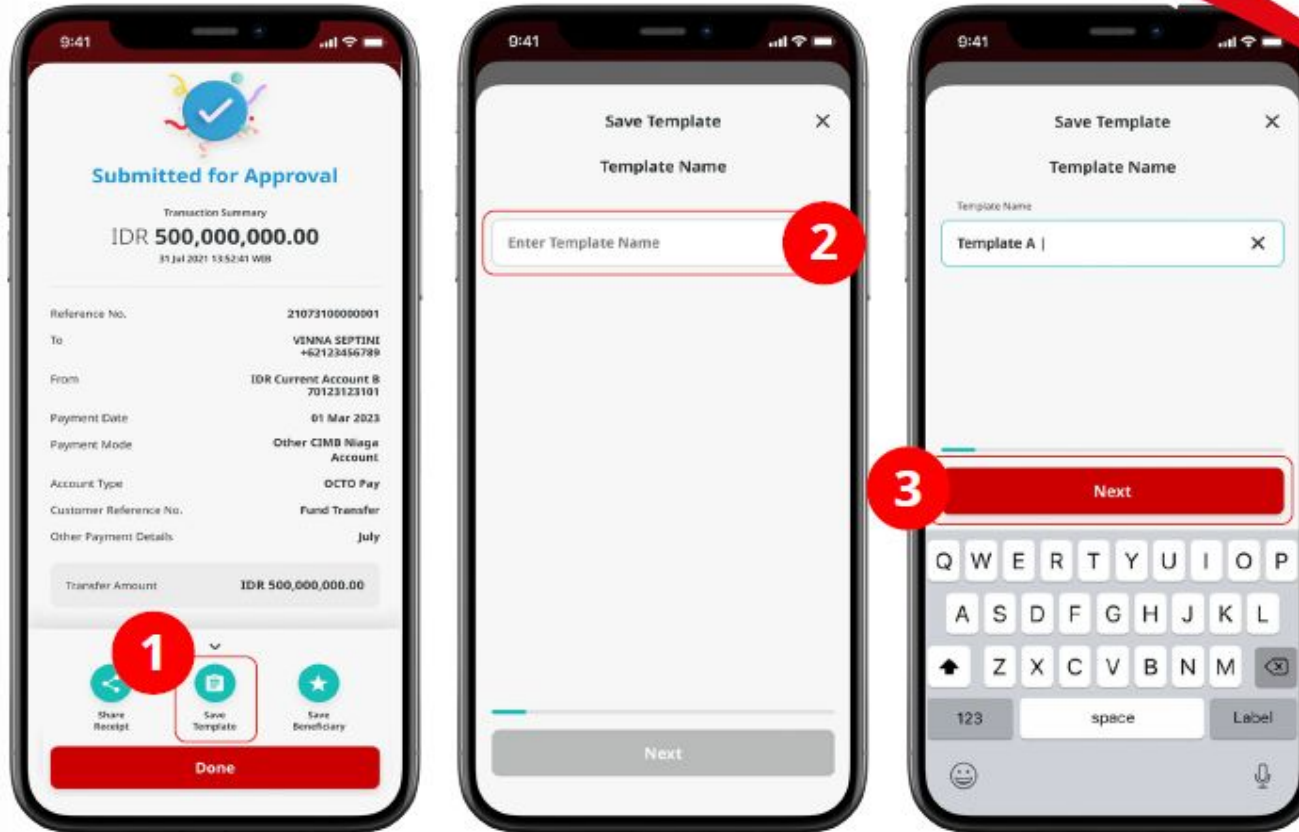
2 Klik **Next**



Tinjau ulang **Detail transaksi** pada halaman Konfirmasi

**1** Klik **Submit**

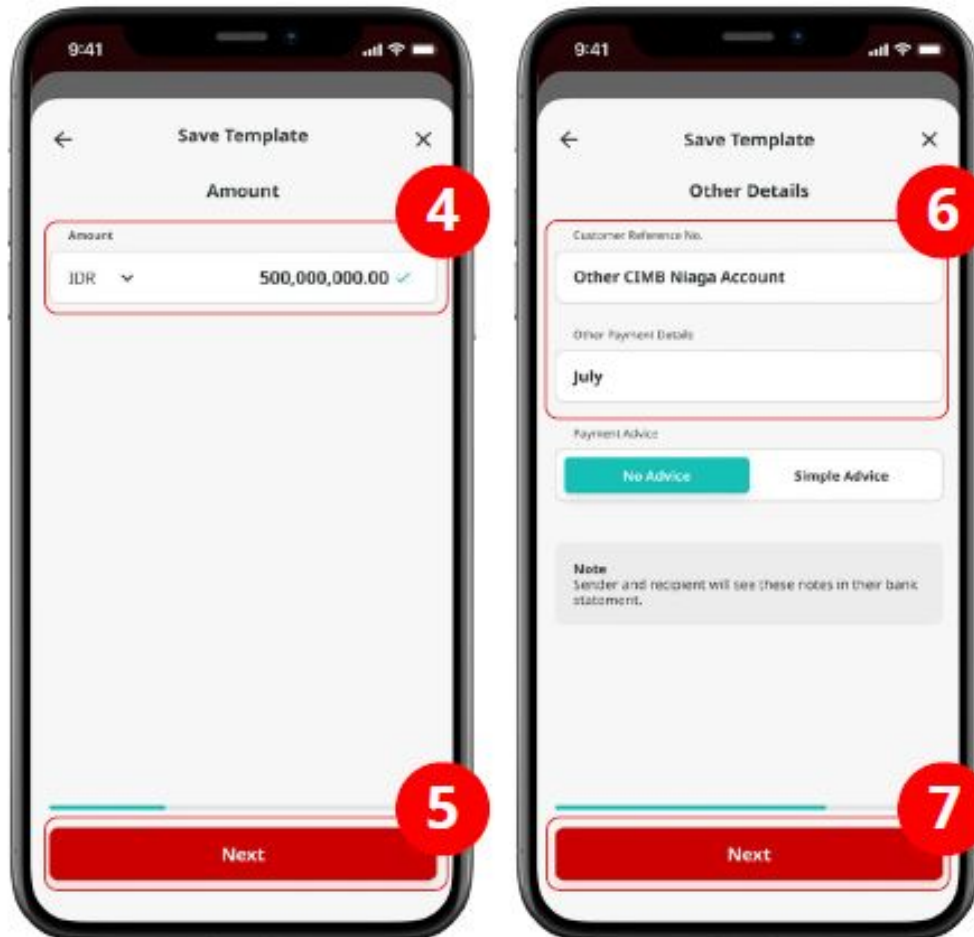
Selanjutnya sistem akan menampilkan Halaman **Acknowledgement**



1 Klik *Save as Template*

2 Masukan *Template Name*

3 Klik *Next*

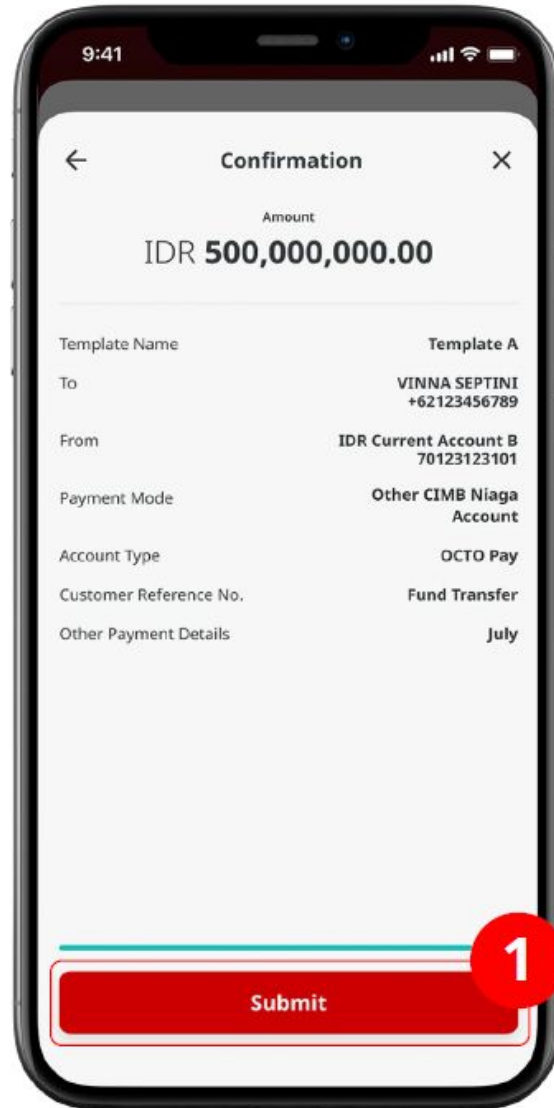


4 Masukan **Amount**

5 Klik **Next**

6 Lengkapi bagian **Other Details**

7 Klik **Next**



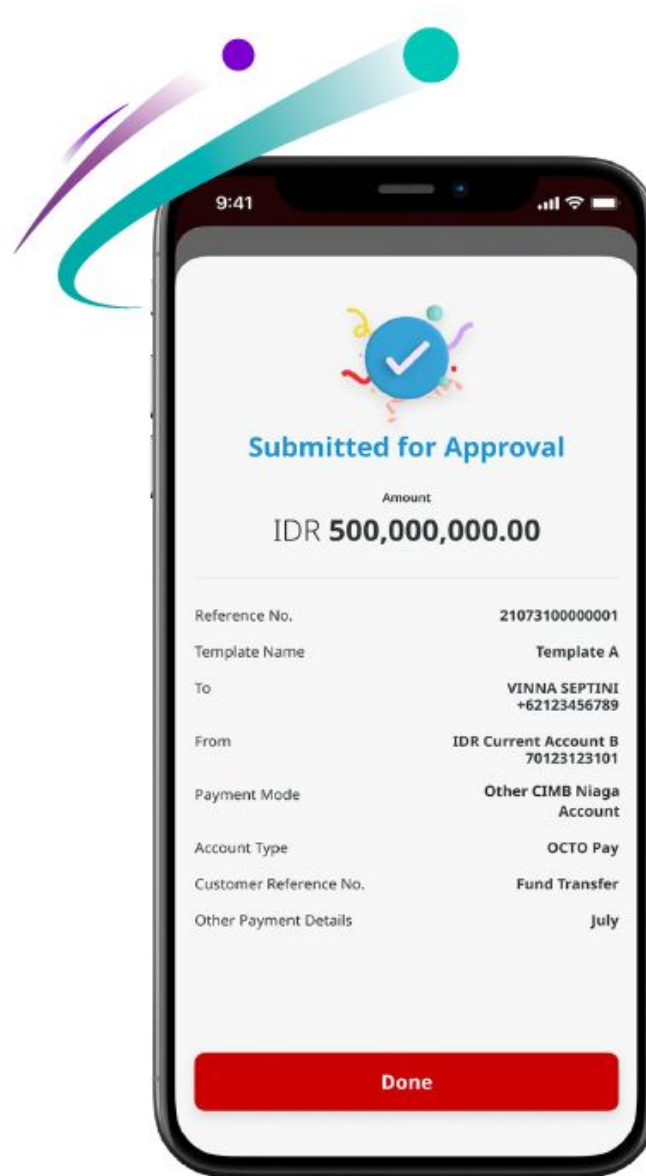
Verifikasi Detail pada Halaman **Confirmation**

**1** Klik **Submit**

LANGKAH

12

MAKER



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

**Inhouse Transfer**

# **Approve Transaction**

*Mobile Token*

*Hard Token*

Inhouse Transfer

# Approve Transaction

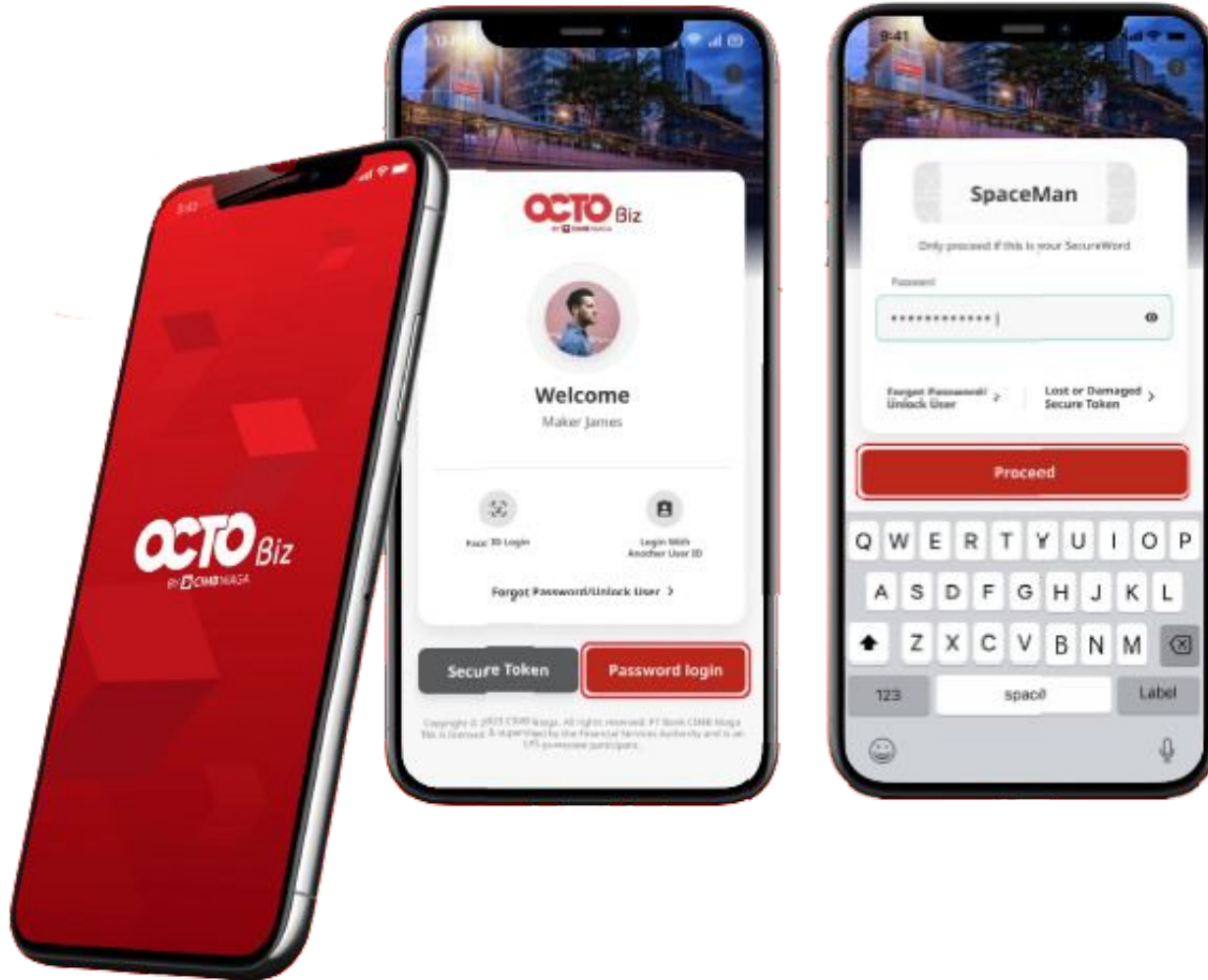
*Mobile Token*

Proses **approval transaksi** untuk user yang memiliki atau menggunakan **Mobile Token**

LANGKAH

# 01

APPROVER



## Approve Transaction | Inhouse Transfer

Menu: Task List > Approve

Login sebagai **Approver**

- 1 Isi **Password**
- 2 Klik **Proceed**

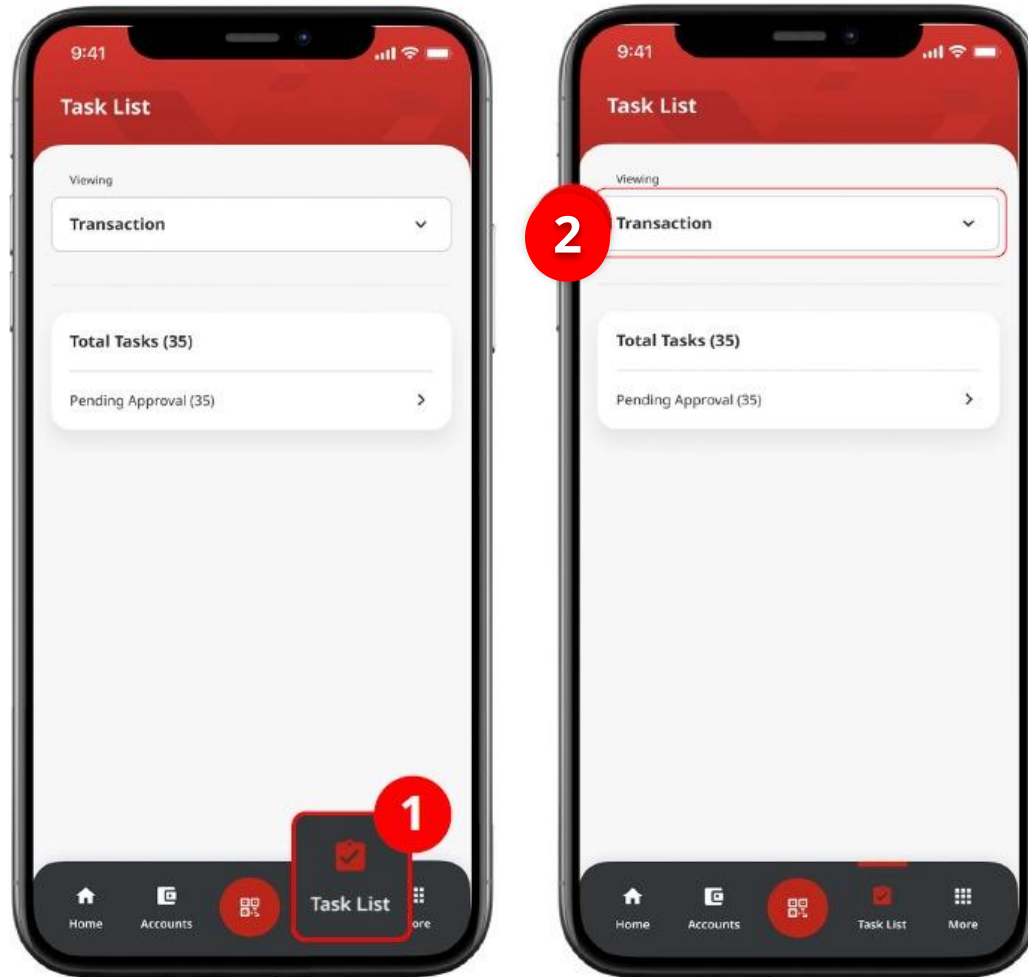
LANGKAH

01

APPROVER

Approve Transaction | Inhouse Transfer

Menu: Task List > Approve



- 1 Arahkan pada menu dibawah, **klik *Task List***
- 2 Pilih ***Transaction*** sebagai *Viewing*

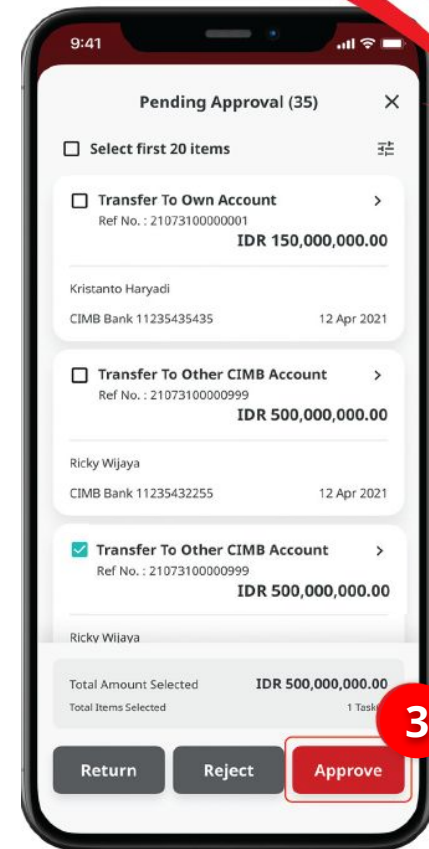
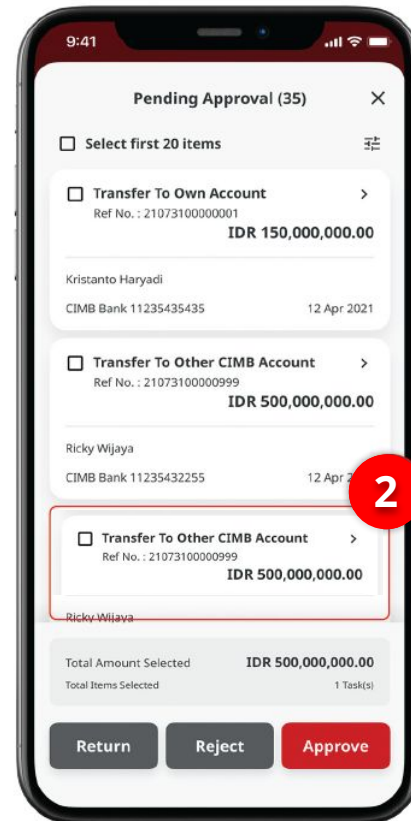
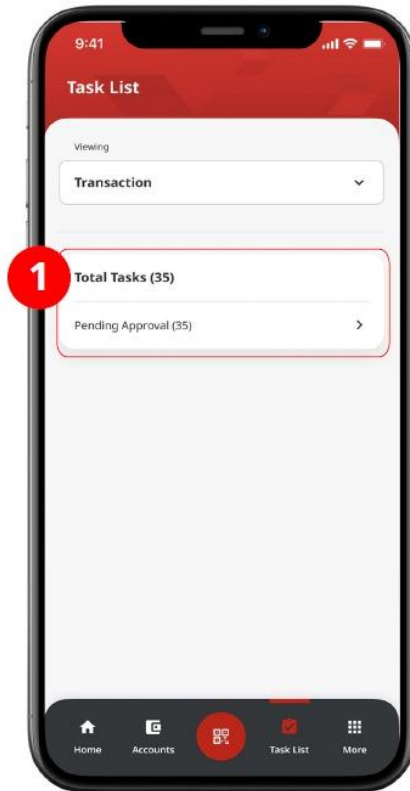
LANGKAH

03

APPROVER

Approve Transaction | Inhouse Transfer

Menu: Task List > Approve

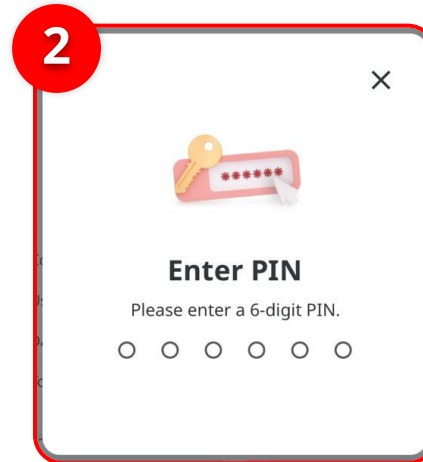
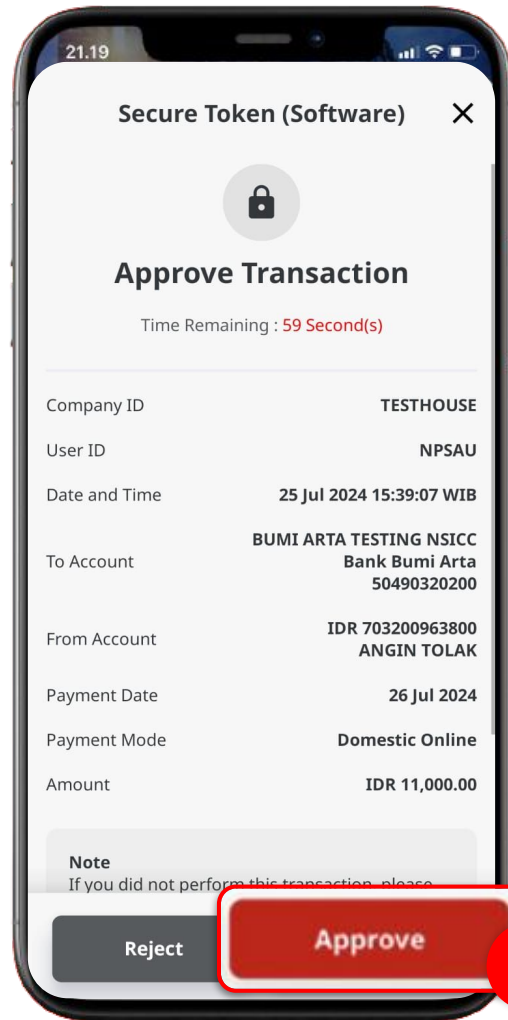


- 1 Pilih **Pending Approval**
- 2 Pilih Transaksi yang ingin di **Approve**
- 3 Tinjau Transaksi, Klik **Approve**

LANGKAH

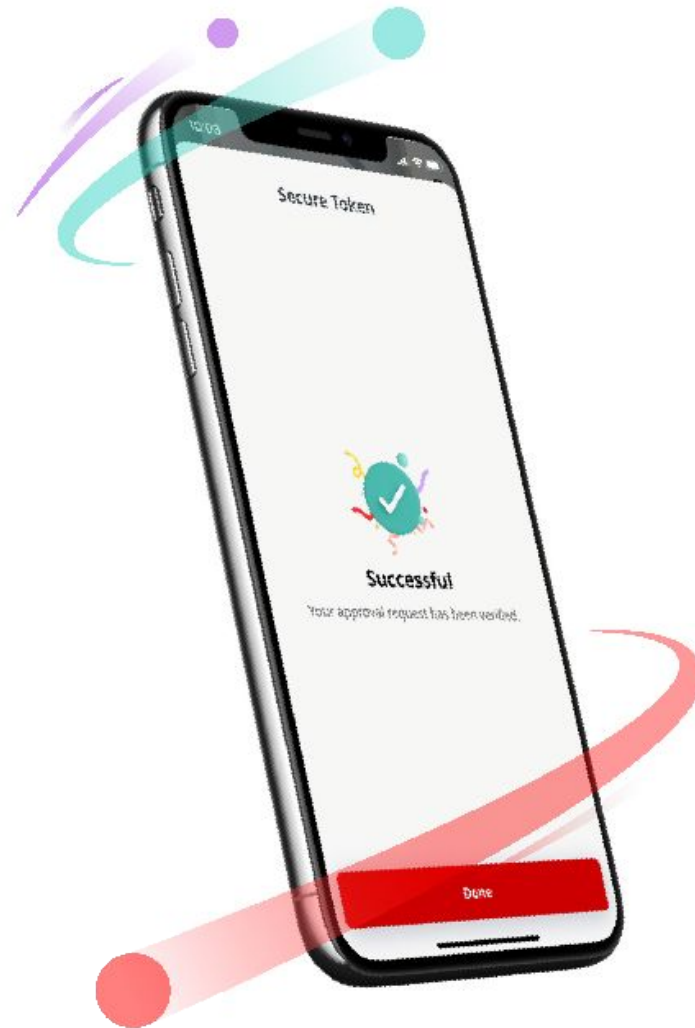
04

APPROVER



1 Klik Tombol *Approve*

2 Isi **6-Digit Pin**



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

Inhouse Transfer

# Approve Transaction

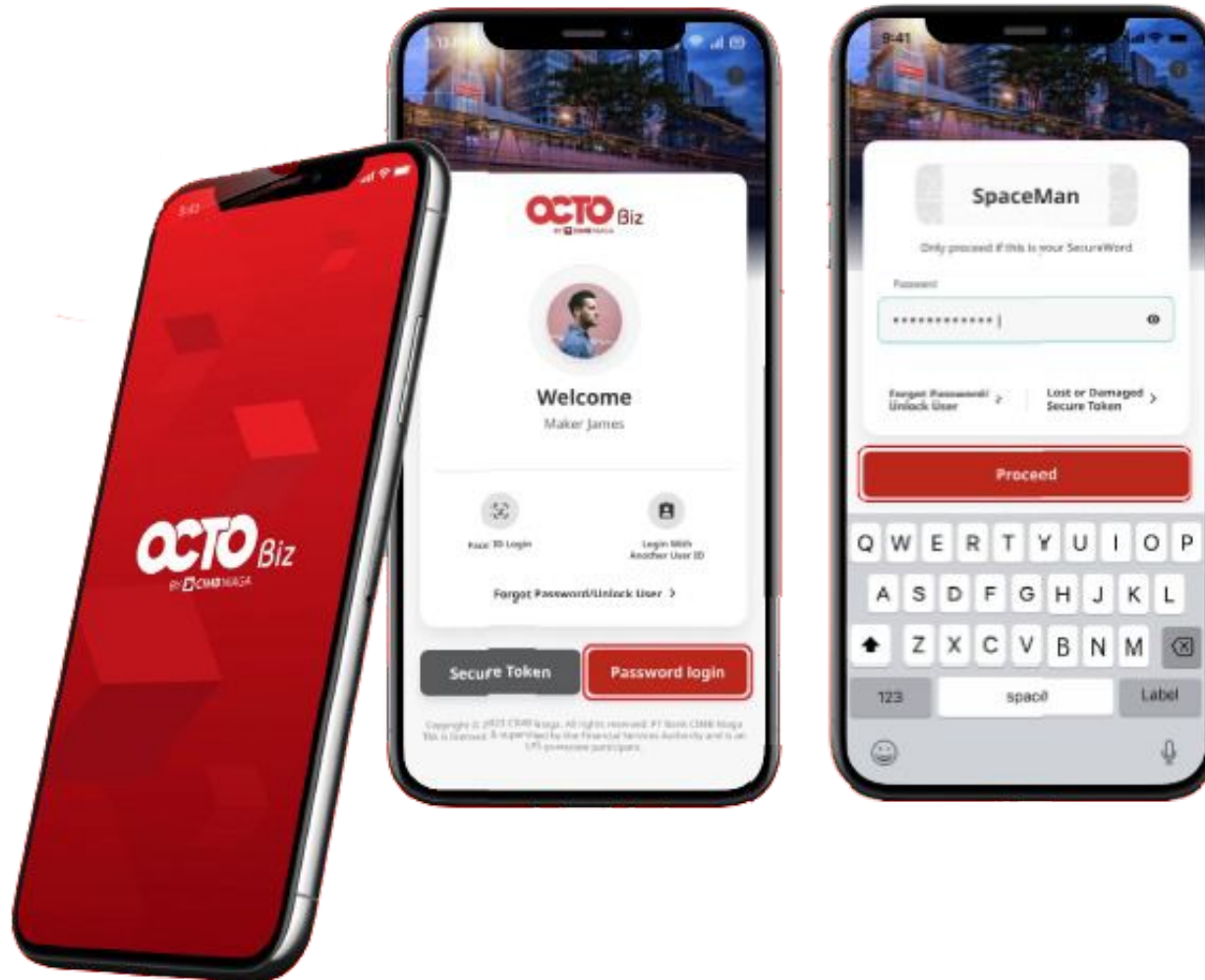
*Hard Token*

Proses **approval transaksi** untuk user yang memiliki atau menggunakan **Hard Token**

## LANGKAH

# 01

### APPROVER



## Approve Transaction | Inhouse Transfer

Menu: Task List > Approve

Login sebagai **Approver**

- 1 Isi **Password**
- 2 Klik **Proceed**

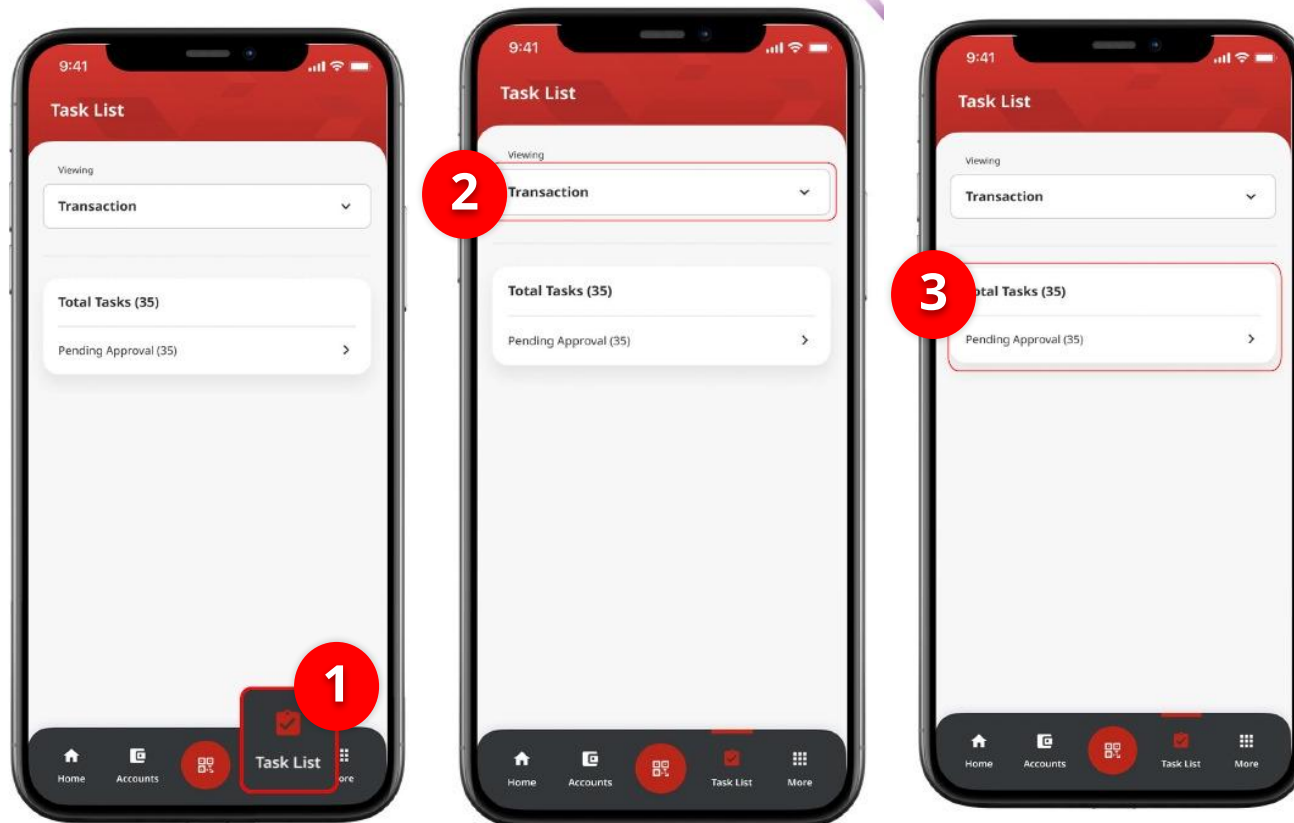
LANGKAH

# 01

APPROVER

## Approve Transaction | Inhouse Transfer

Menu: Task List > Approve



- 1 Arahkan pada menu dibawah, **klik *Task List***
- 2 Pilih ***Transaction*** sebagai *Viewing*
- 3 Pilih ***Pending Approval***

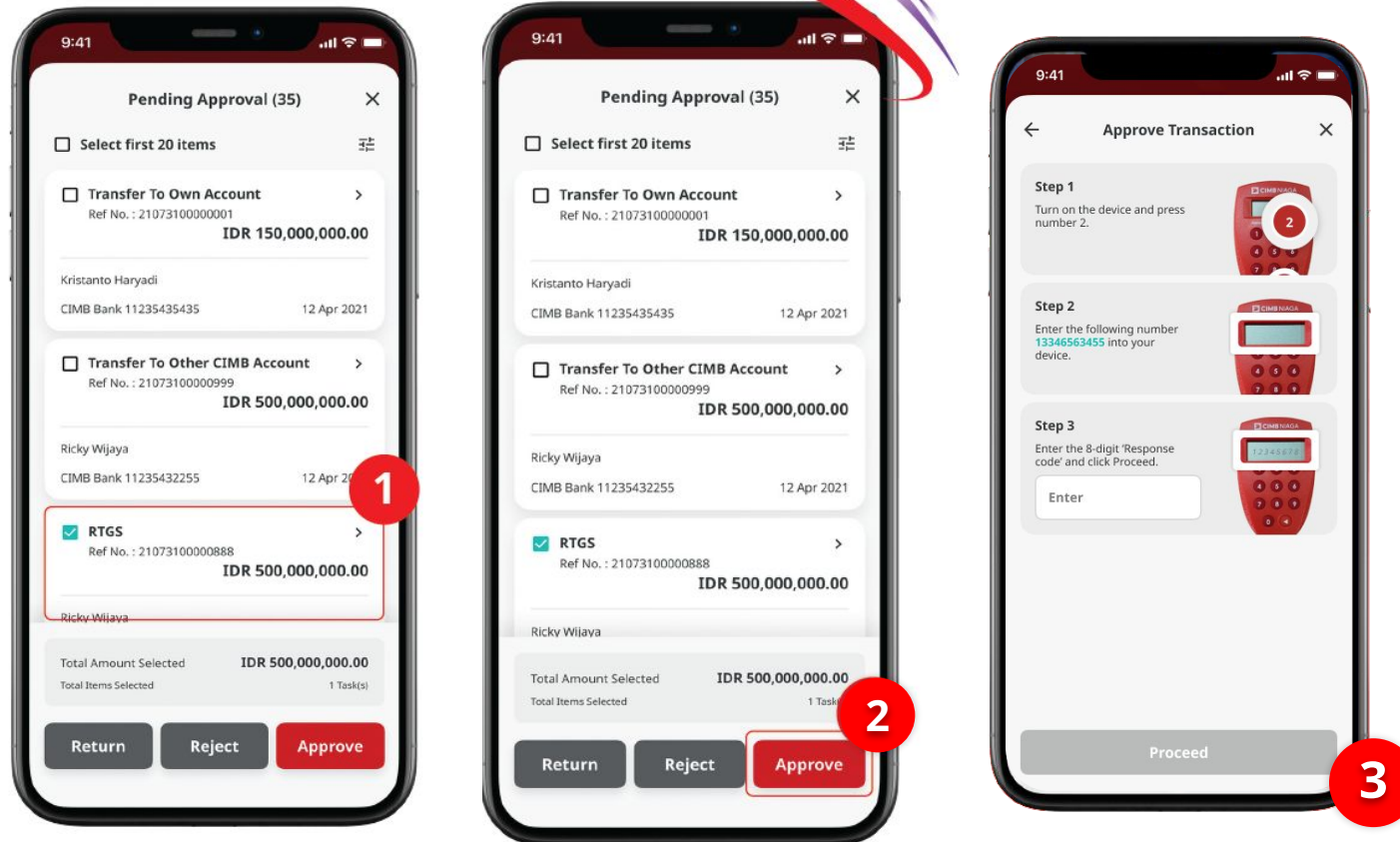
## LANGKAH

# 03

### APPROVER

## Approve Transaction | Inhouse Transfer

Menu: Task List > Approve



- 1 Pilih Transaksi yang ingin di **Approve**
- 2 Tinjau Transaksi, Klik **Approve**
- 3 Akan muncul **Halaman Approve Transaction**

## LANGKAH

# 04

### APPROVER



## Approve Transaction | Inhouse Transfer

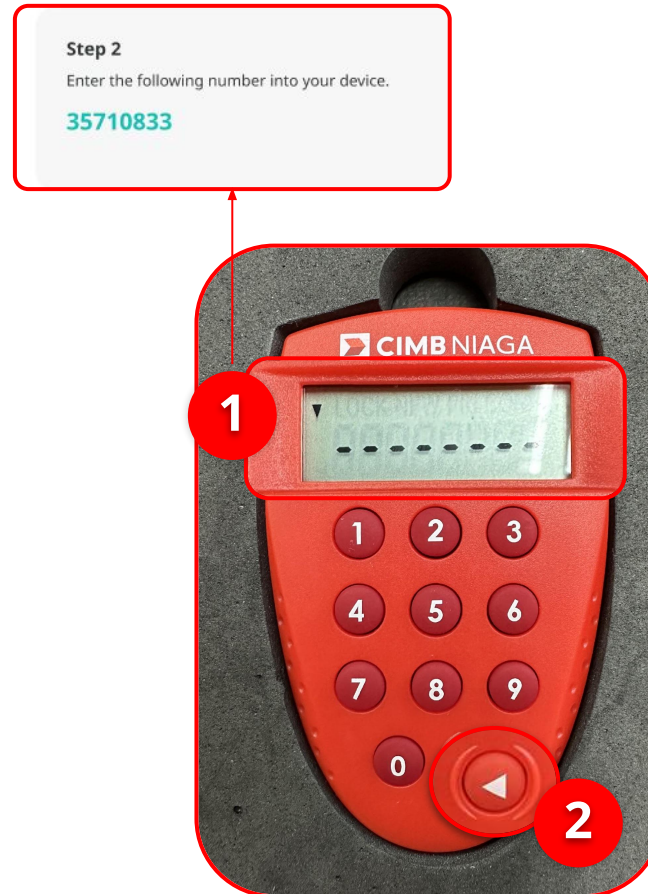
Menu: Task List > Approve

- 1** Hidupkan Perangkat dengan Klik tombol **Play** pada perangkat **Hard-Token**
- 2** Masukan **Secure Pin Number**
- 3** Jika **Pin Benar**, sistem akan menampilkan **"APLLI"** pada layar perangkat.
- 4** Klik **Tombol 2** untuk masuk ke fitur **Transaction Signing**

LANGKAH

05

APPROVER

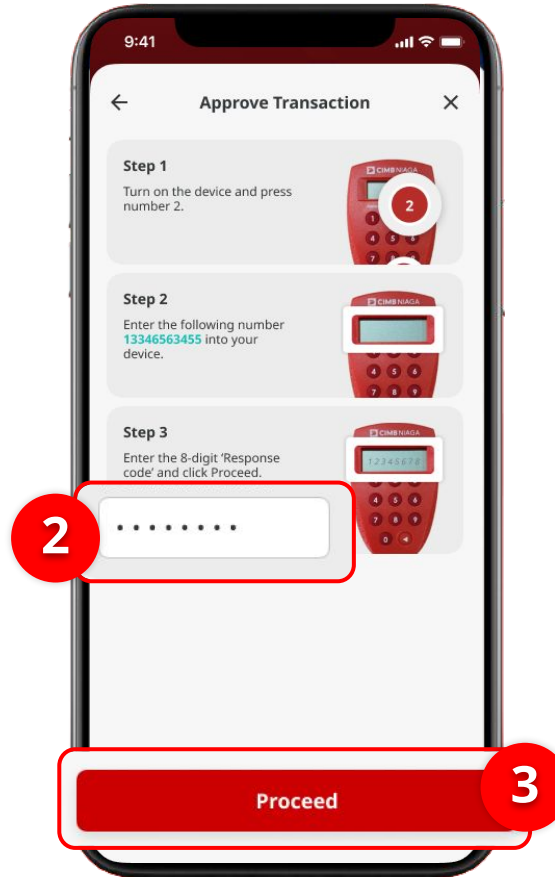


- 1 Masukan **Kode** yang muncul di **Pop-Up Box Mobile**
- 2 Klik **Tombol Play**

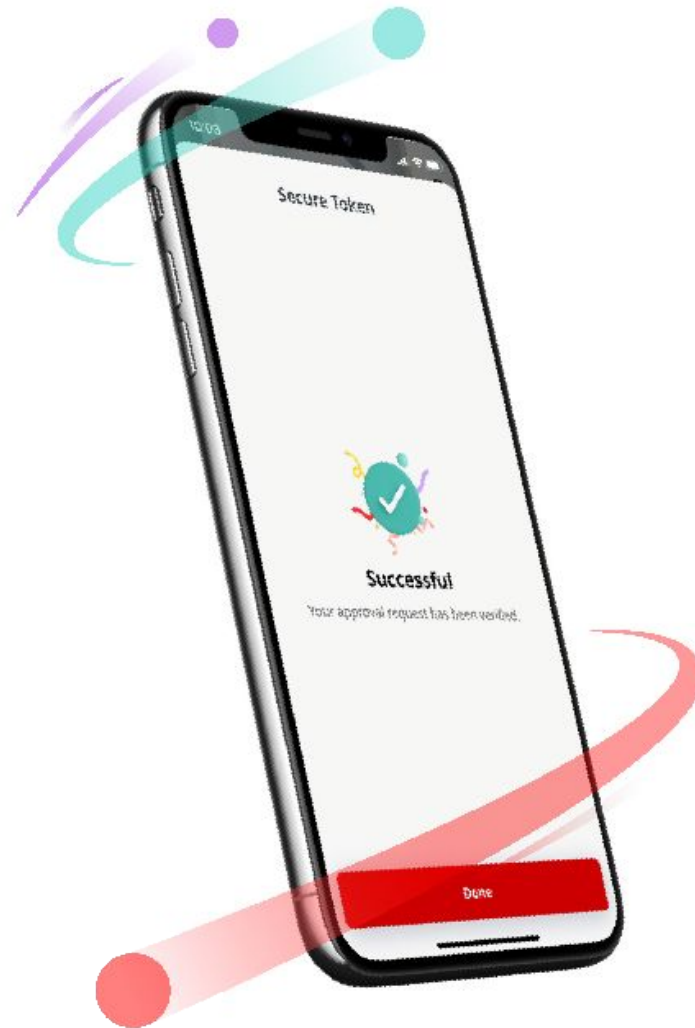
LANGKAH

06

APPROVER



- 1 Perangkat **Hard Token** akan menampilkan **8-Digit Kode**
- 2 Masukkan **Kode** ke **Box Approve Transaction**
- 3 Klik **Proceed**



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**



**OCTO** Biz  
BY  **CIMB NIAGA**

