

The OCTO Biz logo, with 'OCTO' in a large, bold, white sans-serif font and 'Biz' in a smaller, white sans-serif font.

How to get Started

First-Time Login

Website

TUTORIALOCTOBIZ2025

KEJAR MIMPI

How to Get Started

First-Time Login (FTL)

How to Get Started – First-Time Login adalah proses dimana pengguna melakukan akses pertama kali ke sistem yang dikontrol dengan identifikasi pengguna menggunakan kredensial yang diberikan oleh pengguna.

How to Get Started – First-Time Login is the process where a user performs their first access to a controlled system using user identification with credentials provided by the user.

03

No Token

09

Mobile Token

17

Hard Token

How to Get Started

First-Time Login (FTL)

No Token

FTL-No Token ini digunakan untuk *User* yang **Tidak memiliki *Soft Token*** maupun ***Hard Token*** yang tertaut pada akun BizChannel@CIMB.

*FTL-No Token is used for Users who **don't have a Soft Token or Hard Token** linked to their BizChannel@CIMB account*



- 1 Kunjungi Website OCTO Biz di:
www.octobiz.co.id

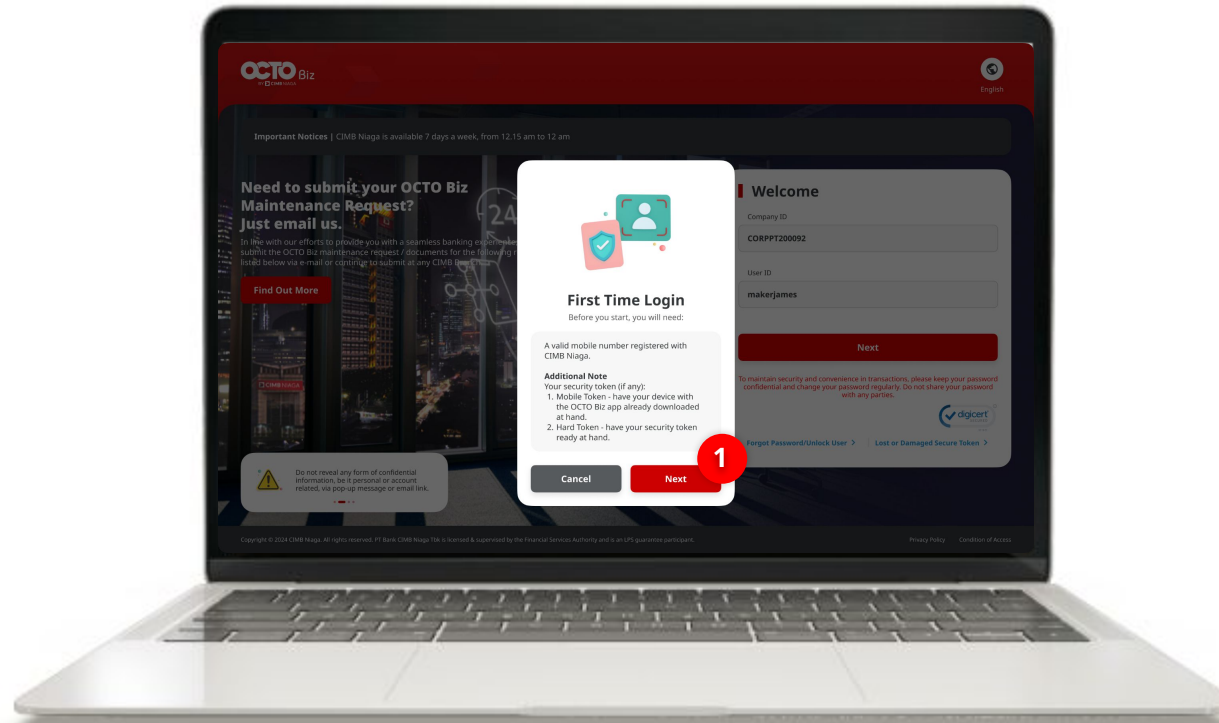
Visit OCTO Biz on:
www.octobiz.co.id

- 2 Masuk dengan menggunakan
User & Company ID

Login using **User & Company ID**

- 3 Klik **Next**

Click **Next**

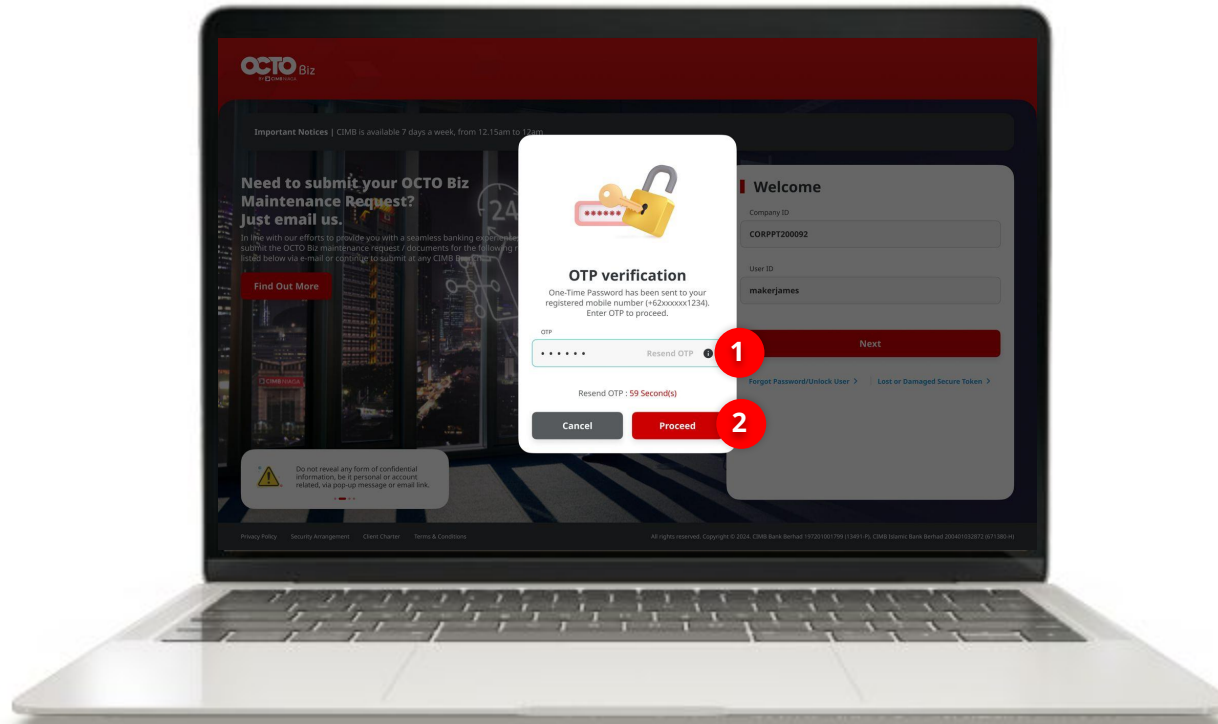


Sistem akan memunculkan **Pop Up Box First Time Login**

System will show the **First-Time Login pop up box**

1 Klik **Next**

Click **Next**



Sistem akan **mengirimkan OTP** ke Nomor Ponsel yang terdaftar

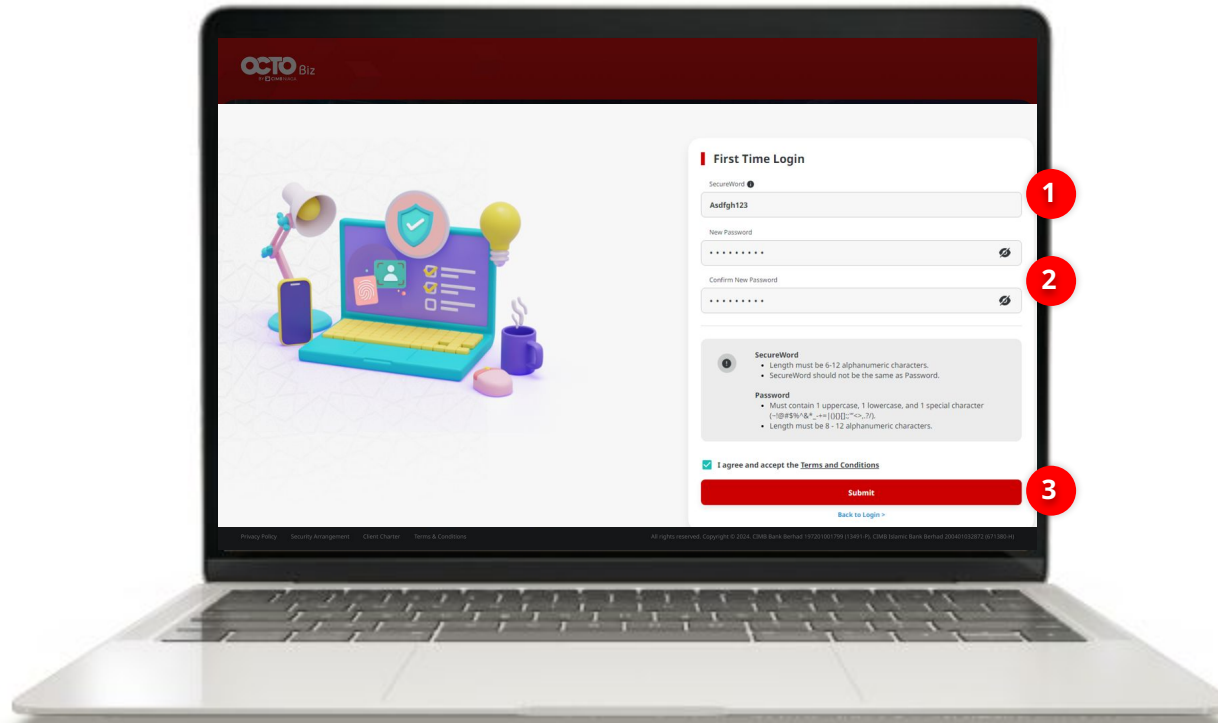
*System will **send OTP** to registered phone number*

1 Masukan kode **OTP** yang dikirim

*Input **OTP Code***

2 Klik **Proceed**

*Click **Proceed***



Sistem akan mengarahkan ke **halaman Login**

*System will navigate to **login page***

1 Buat **SecureWord**

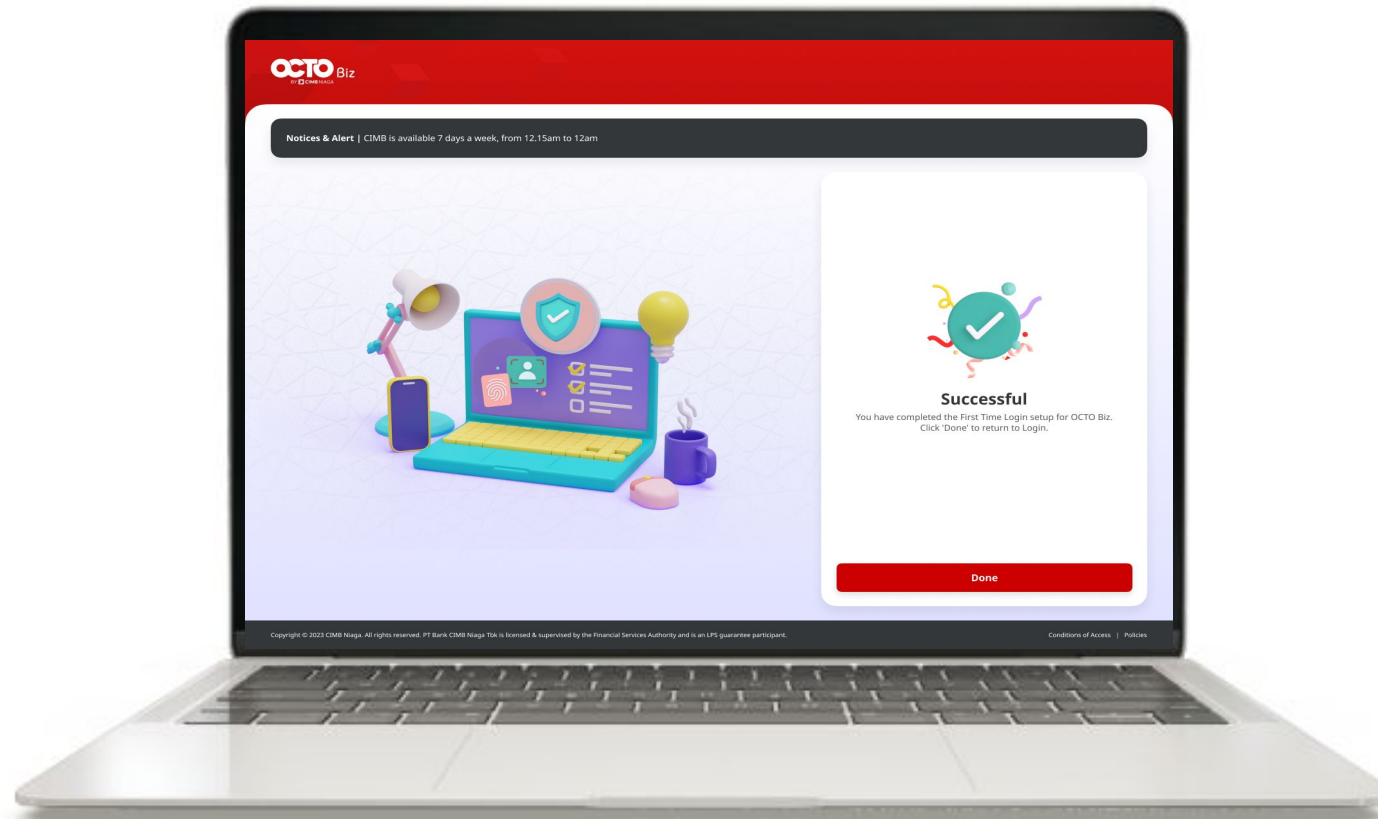
*Create **SecureWord***

2 Buat dan Konfirmasi **New Password**

*Create & confirm **New Password***

3 Klik **Submit**

*Click **Submit***



Setelah **berhasil diaktivasi**, nasabah dapat melakukan *login* dan aktivitas transaksi melalui **OCTO Biz Website** maupun **Mobile Apps**

*Once **activation is complete**, customers can log in and carry out transactions via OCTO Biz Website or Mobile App.*

How to Get Started

First-Time Login (FTL)

Mobile Token

FTL-Mobile Token ini digunakan untuk *User* yang **memiliki Soft Token** yang tertaut pada akun BizChannel@CIMB

FTL-Mobile Token is used for Users who **have a Soft Token linked** to their BizChannel@CIMB account



- 1 Kunjungi Website OCTO Biz di:
www.octobiz.co.id

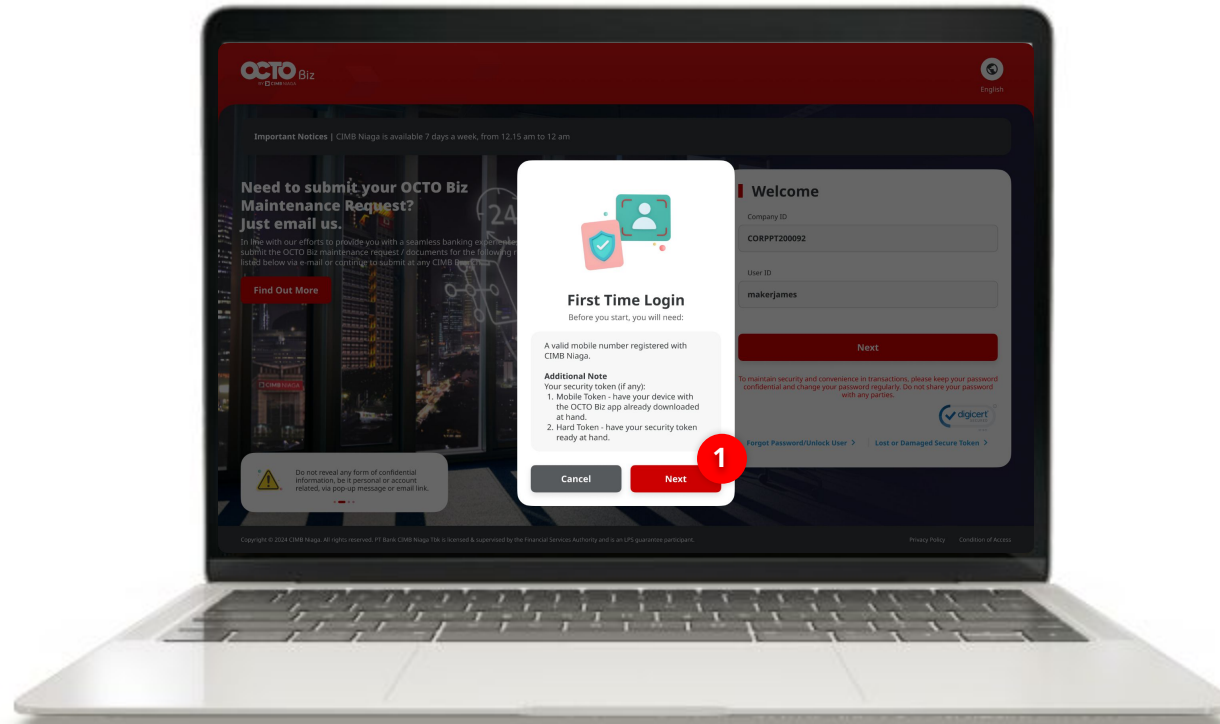
Visit OCTO Biz on:
www.octobiz.co.id

- 2 Masuk dengan menggunakan
User & Company ID

Login using **User & Company ID**

- 3 Klik **Next**

Click **Next**

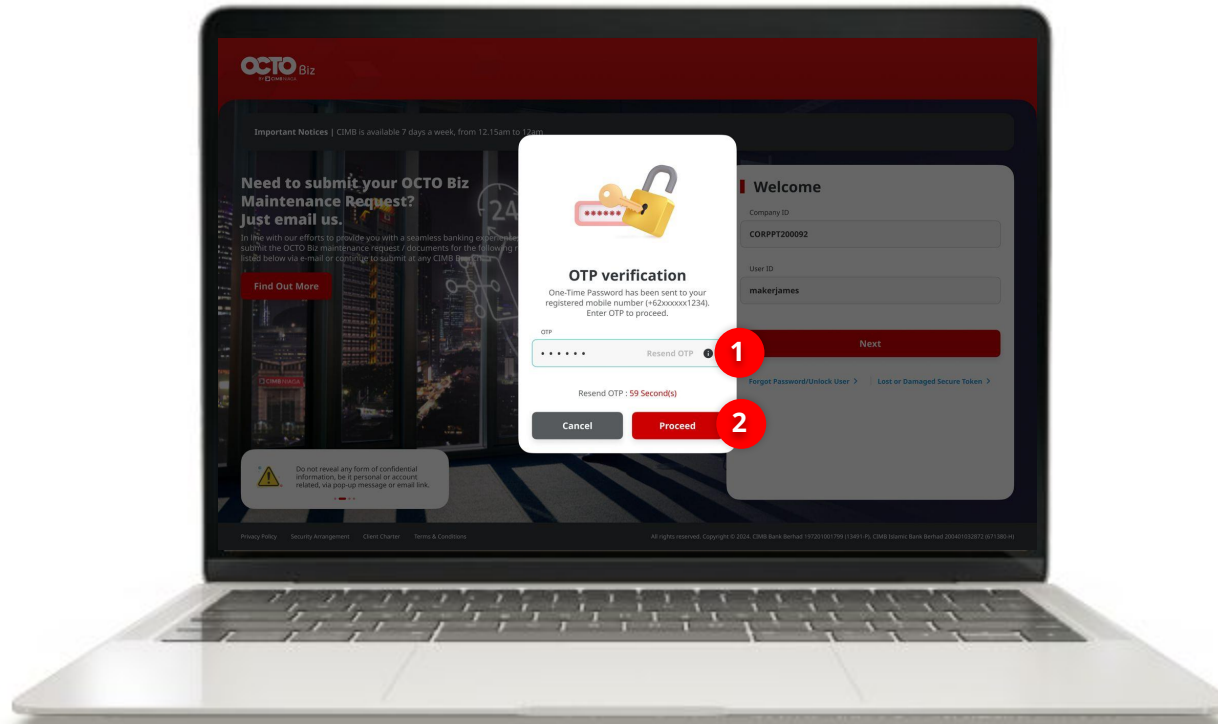


Sistem akan memunculkan **Pop Up Box First Time Login**

System will show the **First-Time Login pop up box**

1 Klik **Next**

Click **Next**



Sistem akan **mengirimkan OTP** ke Nomor Ponsel yang terdaftar

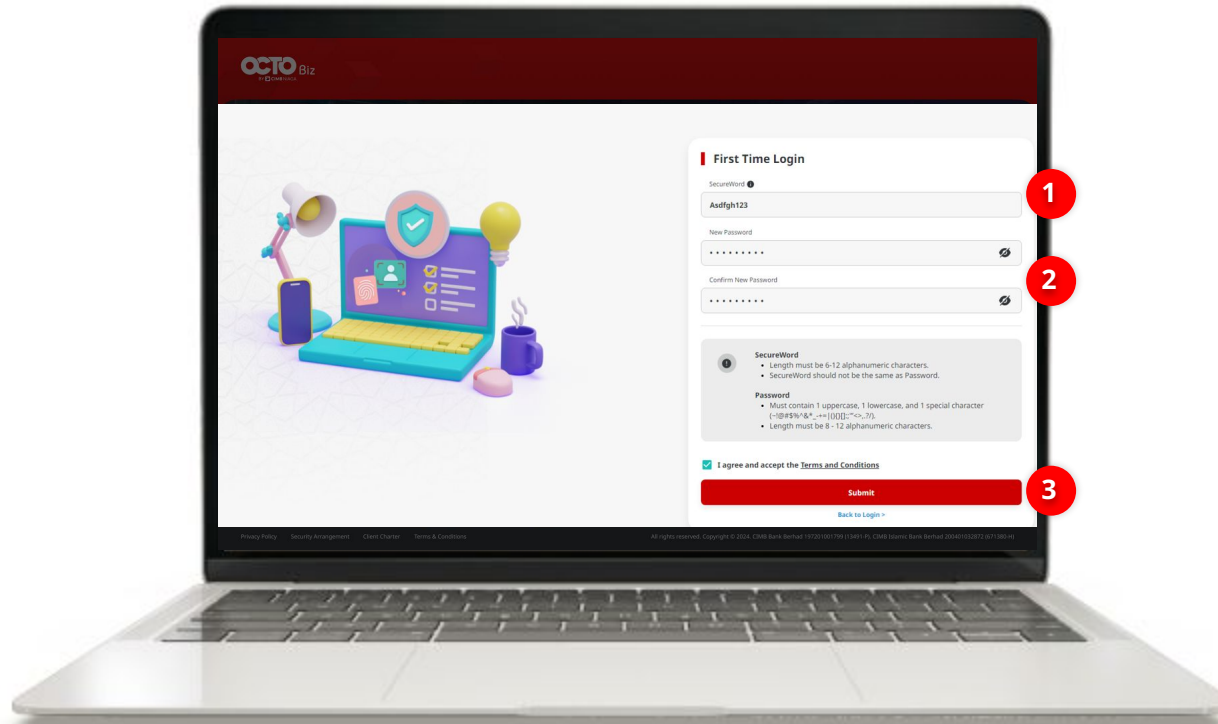
*System will **send OTP** to registered phone number*

1 Masukan kode **OTP** yang dikirim

*Input **OTP Code***

2 Klik **Proceed**

*Click **Proceed***



Sistem akan mengarahkan ke **halaman Login**

*System will navigate to **login page***

1 Buat **SecureWord**

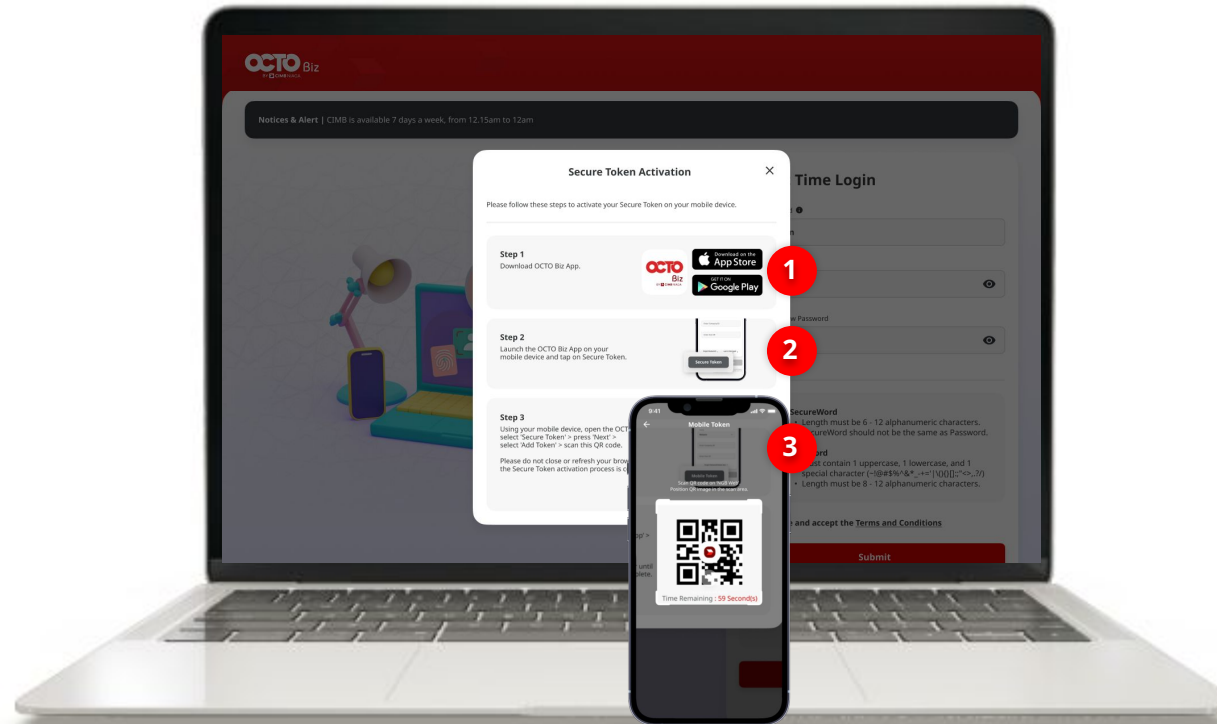
*Create **SecureWord***

2 Buat dan Konfirmasi **New Password**

*Create & confirm **New Password***

3 Klik **Submit**

*Click **Submit***



Setelah berhasil, sistem akan memunculkan **Secure Token Activation**

Once successful, system will show **Secure Token Activation pop-up**

1 **Download OCTO Biz app** melalui *Play Store/App Store*

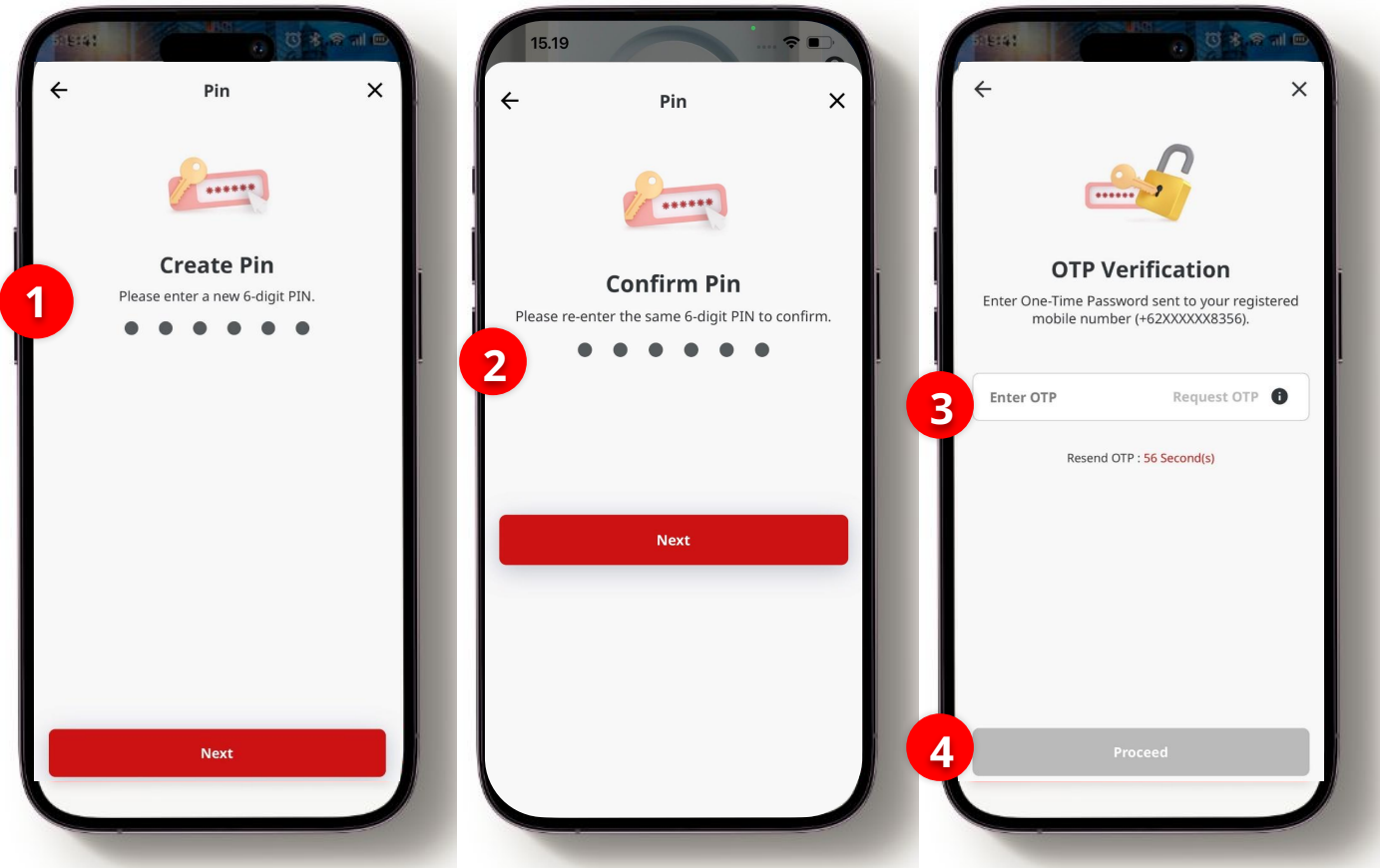
Download OCTO Biz app through Play Store/ App Store

2 Buka **OCTO Biz App** dan Klik Tombol **"Secure Token"** di Halaman *Login*

*Open OCTO Biz app and click **secure token** on login page*

3 **Scan QR Code** yang terdapat di halaman **"Secure Token Activation"** pada **OCTO Biz Website**

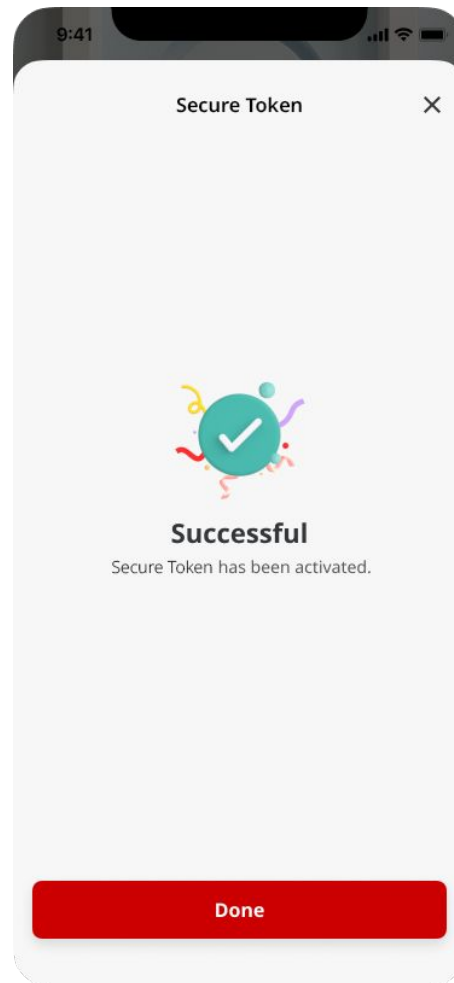
Scan QR code that shown on website



Setelah **Scan QR berhasil**,
Sistem akan menampilkan
halaman **Create Pin**

Once Successful, system will
show the **create pin page**

- 1 Buat **Pin**
Create Pin
- 2 Konfirmasi ulang **Pin**
Confirm Pin
- 3 Lakukan **Verifikasi OTP**
Do OTP Verification
- 4 Klik **Proceed**
Click Proceed



Setelah **berhasil diaktivasi**, nasabah dapat melakukan *login* dan aktivitas transaksi melalui **OCTO Biz Website** maupun **Mobile Apps**

*Once **activation is complete**, customers can log in and carry out transactions via **OCTO Biz Website or Mobile App.***

How to Get Started

First-Time Login (FTL)

Hard Token

FTL-Hard Token modul ini digunakan untuk User yang memiliki Hard-Token yang belum diaktivasi / unlock di akun BizChannel@CIMB*.

*FTL-Hard Token this module is used for Users who have a Hard-Token that has not been activated / unlocked on the BizChannel@CIMB\ account.**

***Jika user telah melakukan aktivasi token sebelumnya pada akun BizChannelnya, abaikan tahap ini.**

**If the user has previously activated the token on their BizChannel account, ignore this step.*



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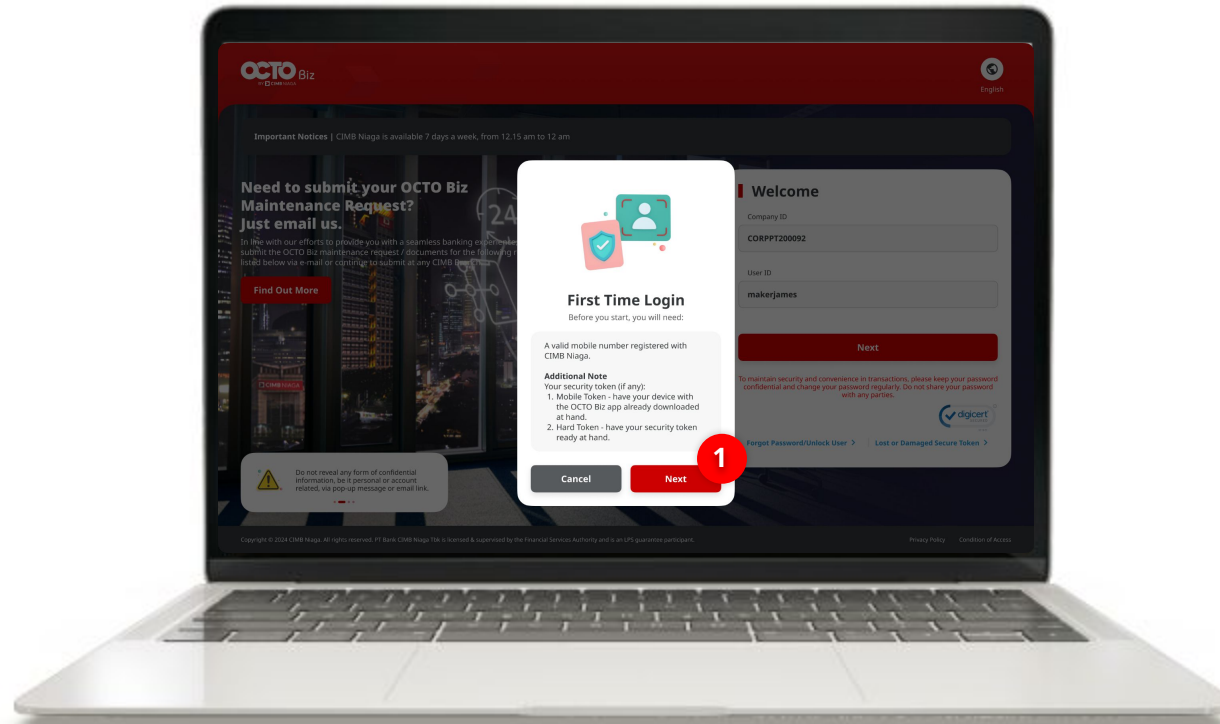
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- 2 Masuk dengan menggunakan
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*Login using **User & Company ID***

- 3 Klik ***Next***

*Click **Next***

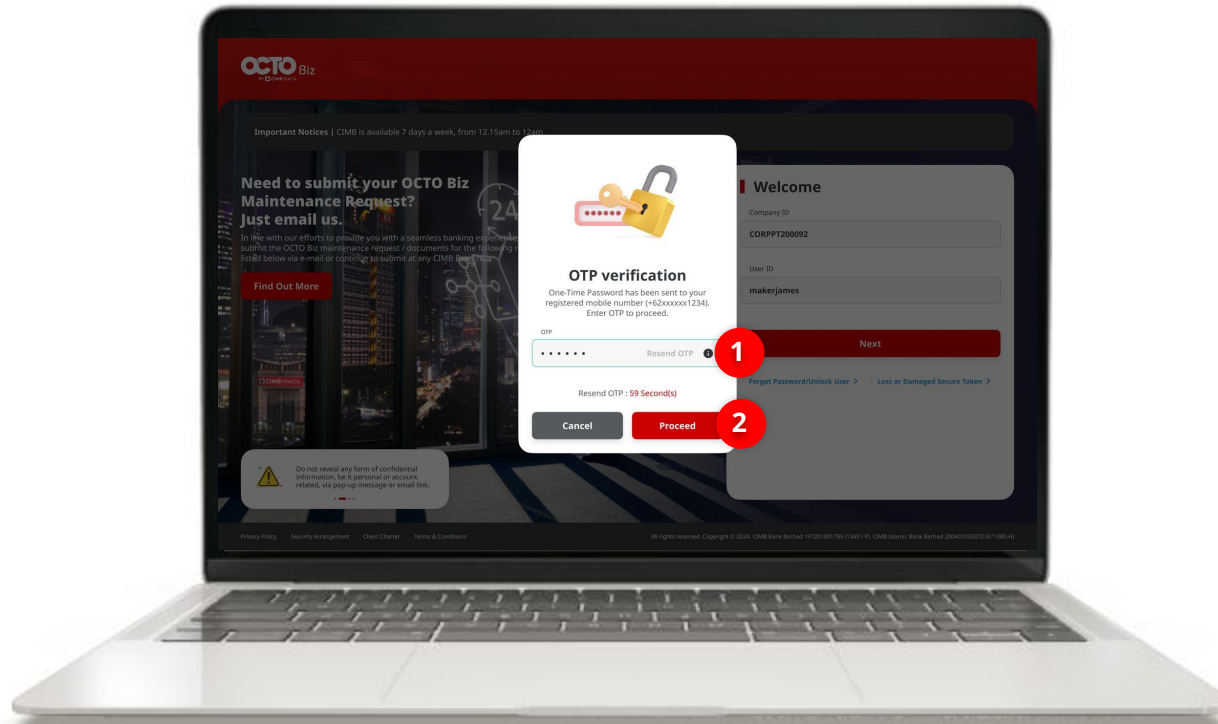


Sistem akan memunculkan **Pop Up Box First Time Login**

System will show the **First-Time Login pop up box**

1 Klik **Next**

Click **Next**



Sistem akan **mengirimkan OTP** ke Nomor Ponsel yang terdaftar

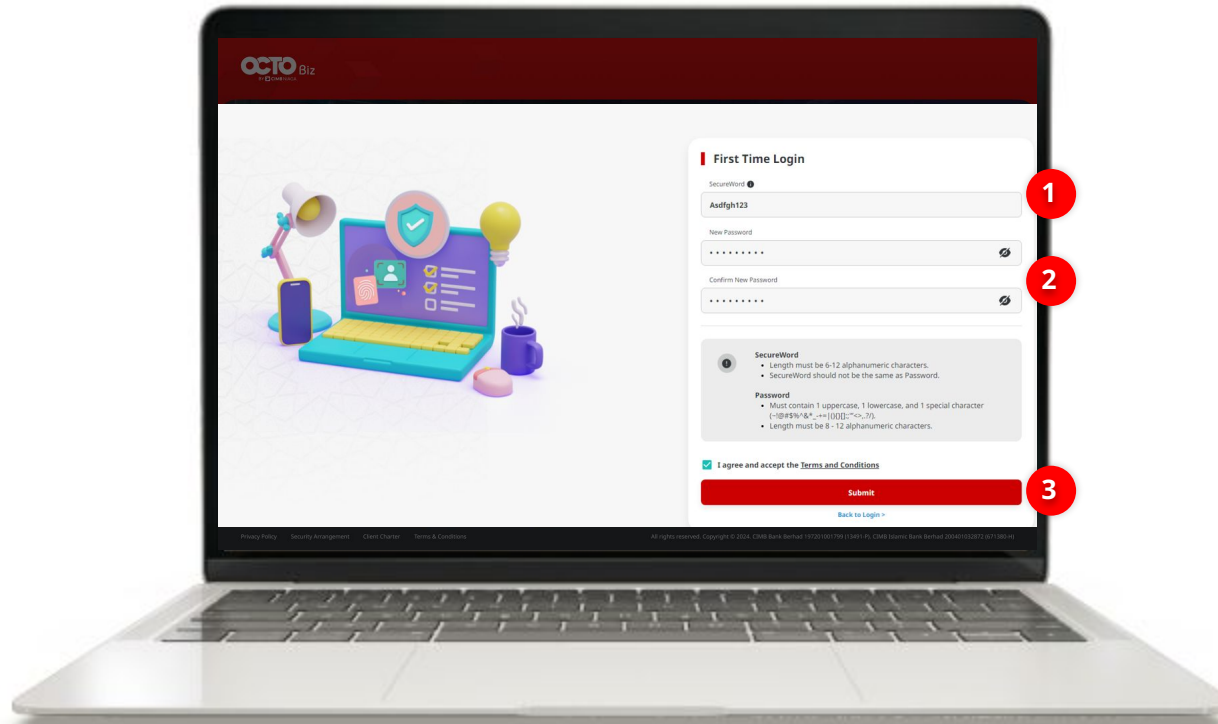
*System will **send OTP** to registered phone number*

1 Masukan kode **OTP** yang dikirim

*Input **OTP Code***

2 Klik **Proceed**

*Click **Proceed***



Sistem akan mengarahkan ke **halaman Login**

*System will navigate to **login page***

1 Buat **SecureWord**

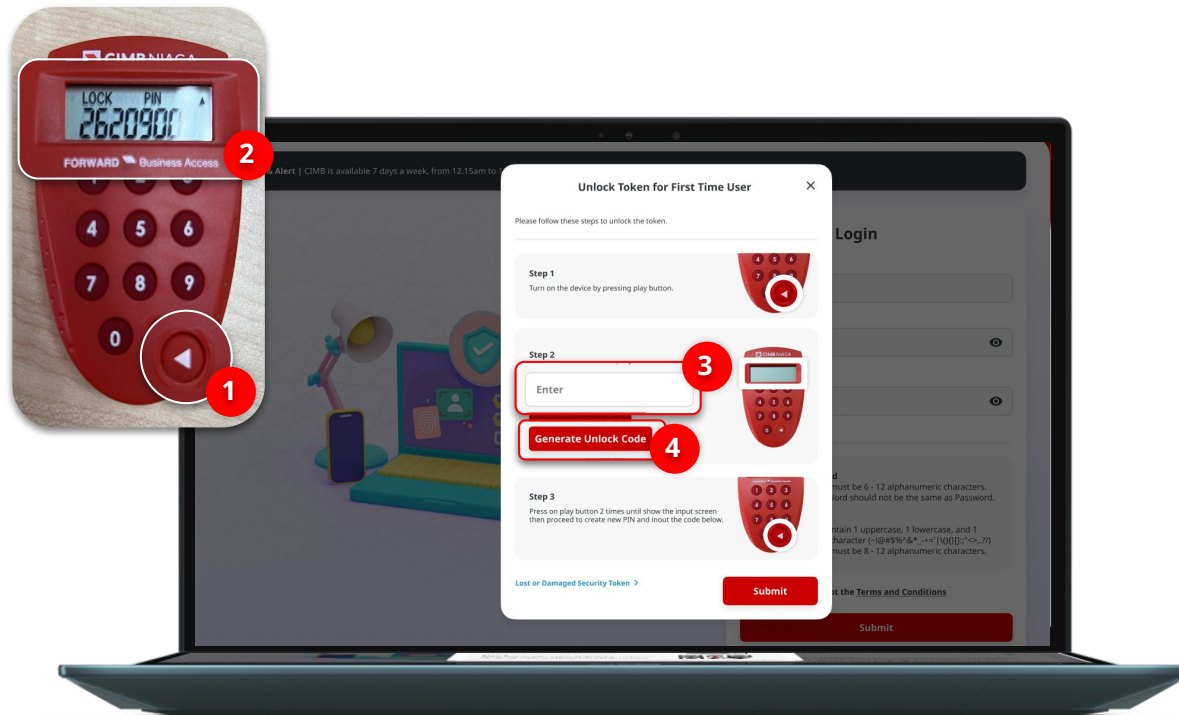
*Create **SecureWord***

2 Buat dan Konfirmasi **New Password**

*Create & confirm **New Password***

3 Klik **Submit**

*Click **Submit***



Setelah berhasil, sistem akan memunculkan **Unlock Token for First Time User***

*Once successful, the system will display the **Unlock Token for First-Time User** page.*

- 1 Klik tombol **Play** pada perangkat **Hard-Token**

*Click **Play** button on device*

- 2 Perangkat Hard-Token akan memunculkan **Lock Pin Code**

*Hard token device will show **lock pin** code*

- 3 **Masukan kode** yang muncul pada perangkat ke halaman **Unlock Token for First Time User**

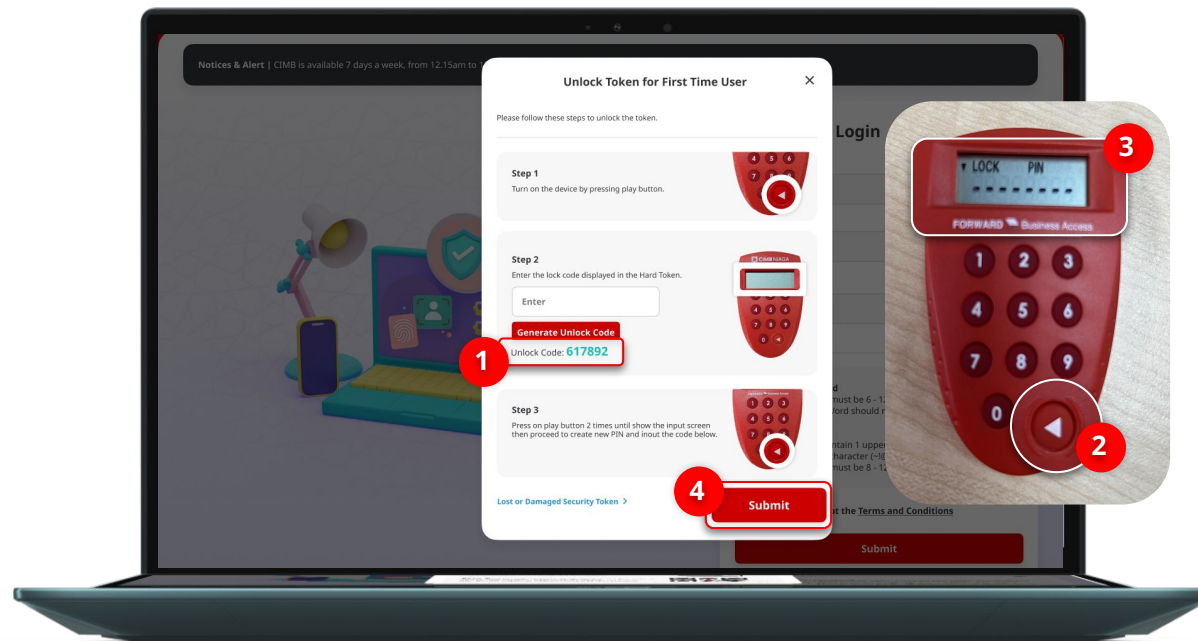
Input code to unlock token for first time user page

- 4 Klik **Generate Unlock Code**

*Click **Generate Unlock Code***

***Bagi User yang belum mengaktivasi/unlock Hard-Token pada BizChannel@CIMB**

**For users who have not activated or unlocked their Hard Token on BizChannel@CIMB.*



Setelah klik **Generate Unlock Code**,

After click the **Generate Unlock Code**

- 1 Sistem akan memunculkan **Unlock Code**
*System will show the **Unlock Code***
- 2 Klik **Tombol Play** pada **Perangkat Hard-Token**
*Click **Play** button on hard token device*
- 3 **Masukan **Unlock Code**** yang muncul pada **Pop-Up Unlock Token for First Time User** ke Perangkat **Hard-Token**
***Input unlock code** that shown on **Unlock token for first time user** page to hard token device*
- 4 Klik **Submit**
*Click **Submit***



Buka kembali **perangkat *Hard-Token***,

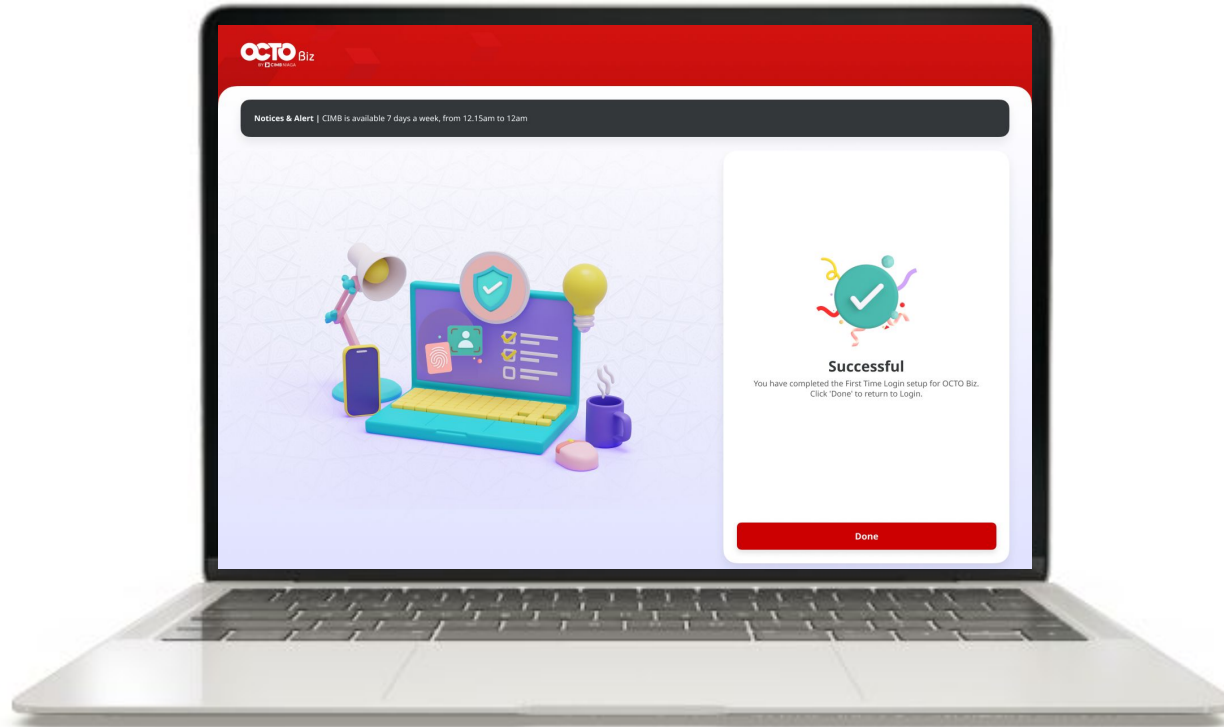
Open the hard token device

1 Buat Pin Baru

Create New Pin

2 Konfirmasi ulang Pin Baru

*Confirm **New Pin***



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OCTO Biz
BY  **CIMB NIAGA**

