

The OCTO Biz logo is prominently displayed in the center-right. 'OCTO' is in a large, bold, white sans-serif font, and 'Biz' is in a smaller, white sans-serif font.

How to get Started

First-Time Login

Mobile

TUTORIALOCTOBIZ2025

KEJAR MIMPI

How to Get Started

First-Time Login (FTL)

How to Get Started – First-Time Login adalah proses dimana pengguna melakukan akses pertama kali ke sistem yang dikontrol dengan identifikasi pengguna menggunakan kredensial yang diberikan oleh pengguna.

How to Get Started – First-Time Login is the process where a user performs their first access to a controlled system using user identification with credentials provided by the user.

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No Token

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Hard Token

How to Get Started

First-Time Login (FTL)

No Token

FTL-No Token ini digunakan untuk *User* yang **Tidak memiliki *Soft Token*** maupun ***Hard Token*** yang tertaut pada akun BizChannel@CIMB.

*FTL-No Token is used for Users who **don't have a Soft Token or Hard Token** linked to their BizChannel@CIMB account*

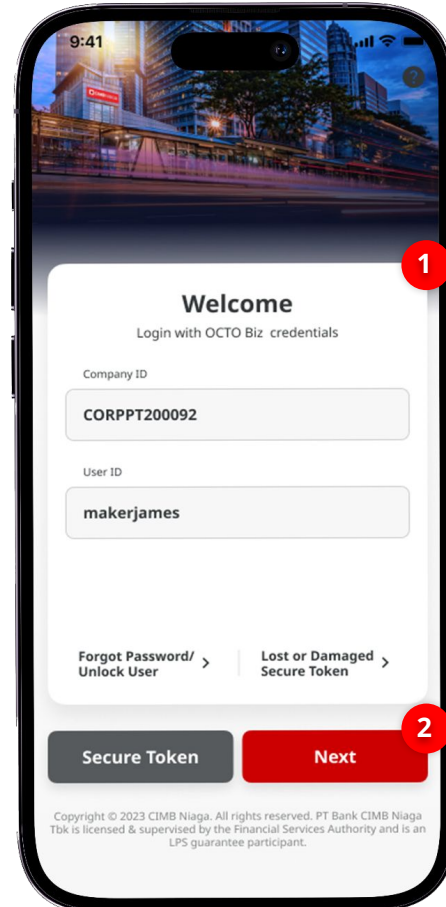


1 **Download OCTO Biz app** melalui
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2 Buka **App OCTO Biz** di Ponsel

Open OCTO Biz App

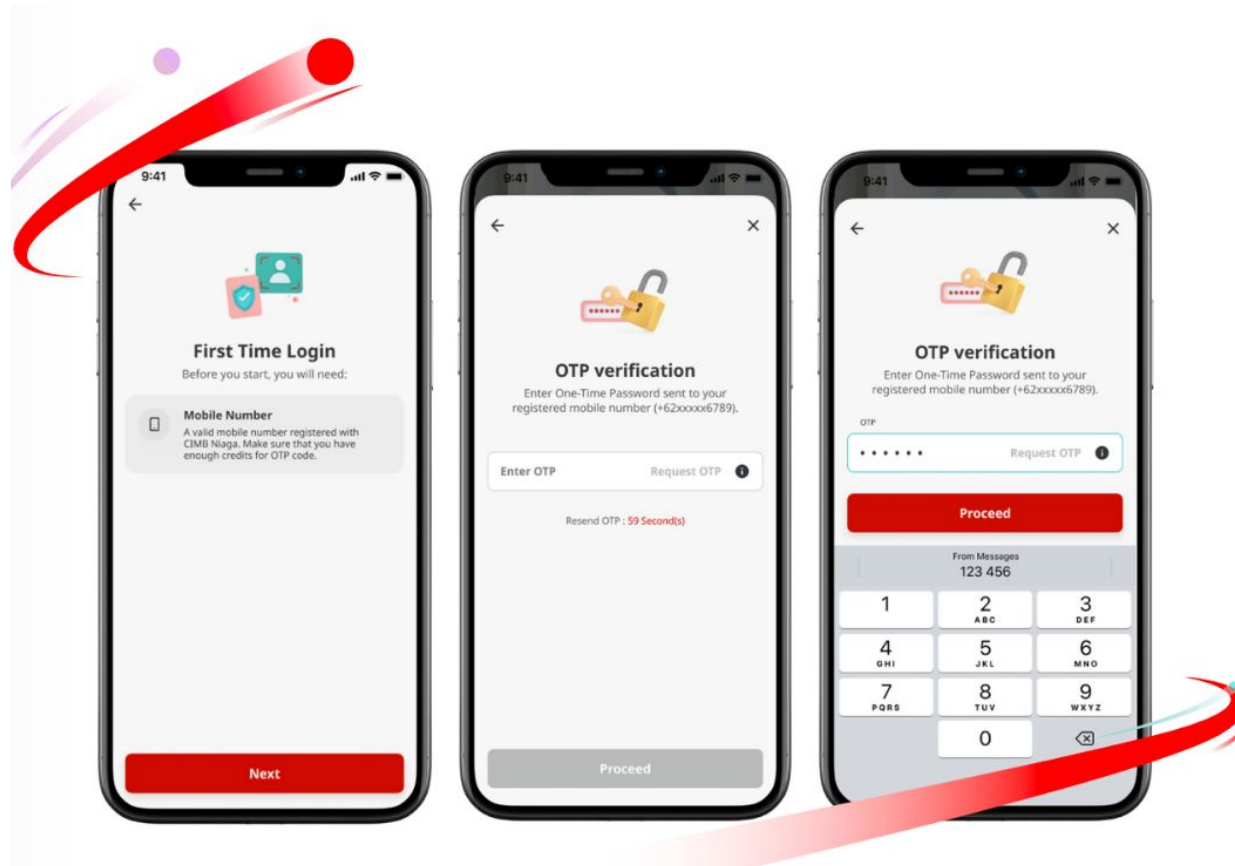


1 Masukan **Company & User ID**

Input Company & User ID

2 Klik tombol **Next**

Click Next



Setelah login, sistem akan **menampilkan halaman FTL**

*After login, system will show **FTL Page***

1 Klik tombol **Next**

*Click **Next***

2 Sistem akan **mengirimkan OTP** ke nomor ponsel yang terdaftar, lalu **masukkan kode OTP**

*System will **send OTP** to **registered phone number**. **Input OTP***

3 Klik Tombol **Proceed**

*Click **Proceed***

The image shows a smartphone screen with the 'First Time Login' form. The form is divided into three main sections, each highlighted with a red box and a red circle containing a number:

- 1** Enter SecureWord (with an information icon)
- 2** Enter New Password and Enter Confirm Password
- 3** Submit

Below the input fields, there are two sections of requirements:

Your SecureWord must contain:

- Length must be 6 - 12 alphanumeric characters
- SecureWord should not be the same as Password

Your Password must contain:

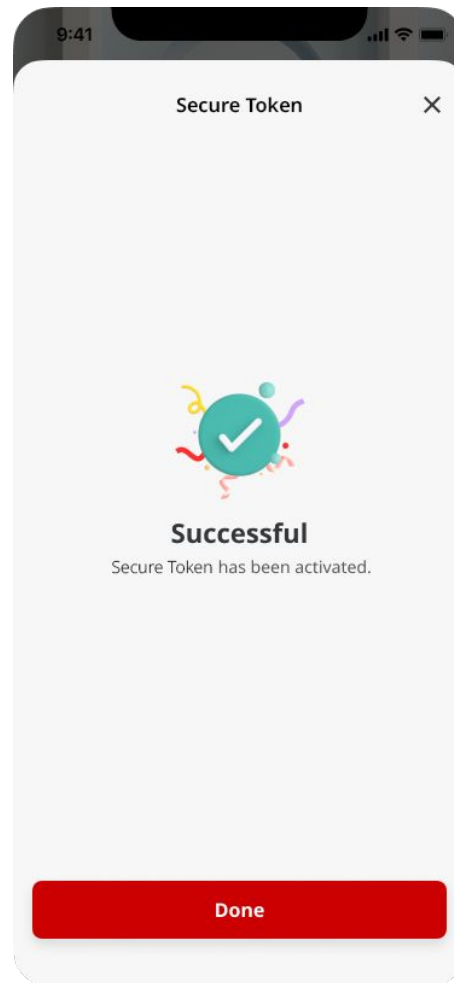
- Must contain 1 uppercase, 1 lowercase, and 1 special character (~!@#\$%^&*~+~'\|{}[];:"<>.,/?)
- Length must be 8 - 12 alphanumeric characters
- Must not resemble with User ID

Declaration
By submitting this, I confirm that I have read and understood, and I accept and agree to be bound by all the **Terms & Conditions** herein.

Sistem akan mengarahkan ke halaman **Login**

System will show the login page

- 1** Buat **SecureWord**
Create SecureWord
- 2** Buat dan Konfirmasi **New Password**
Create & confirm New password
- 3** Klik **Submit**
Click Submit



Setelah **berhasil diaktivasi**, nasabah dapat melakukan *login* dan aktivitas transaksi melalui **OCTO Biz Website** maupun **Mobile Apps**

*Once **activation is complete**, customers can log in and carry out transactions via **OCTO Biz Website or Mobile App.***

How to Get Started

First-Time Login (FTL)

Mobile Token

FTL-Mobile Token ini digunakan untuk *User* yang **memiliki Soft Token** yang tertaut pada akun BizChannel@CIMB

FTL-Mobile Token is used for Users who **have a Soft Token linked** to their BizChannel@CIMB account

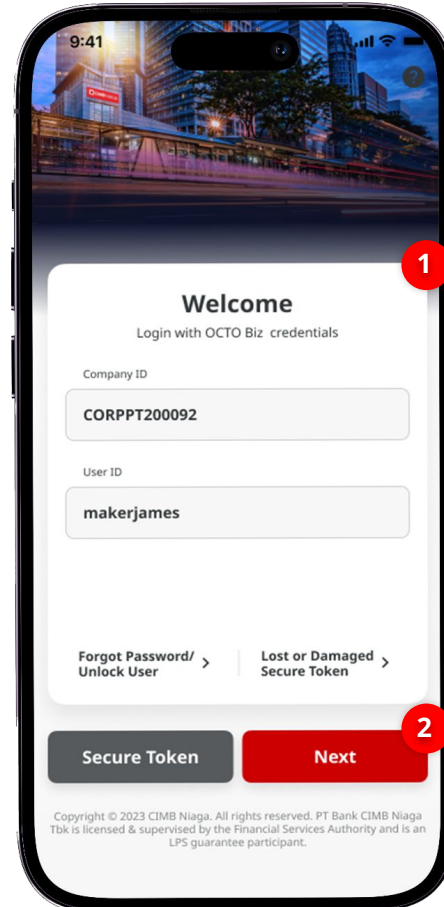


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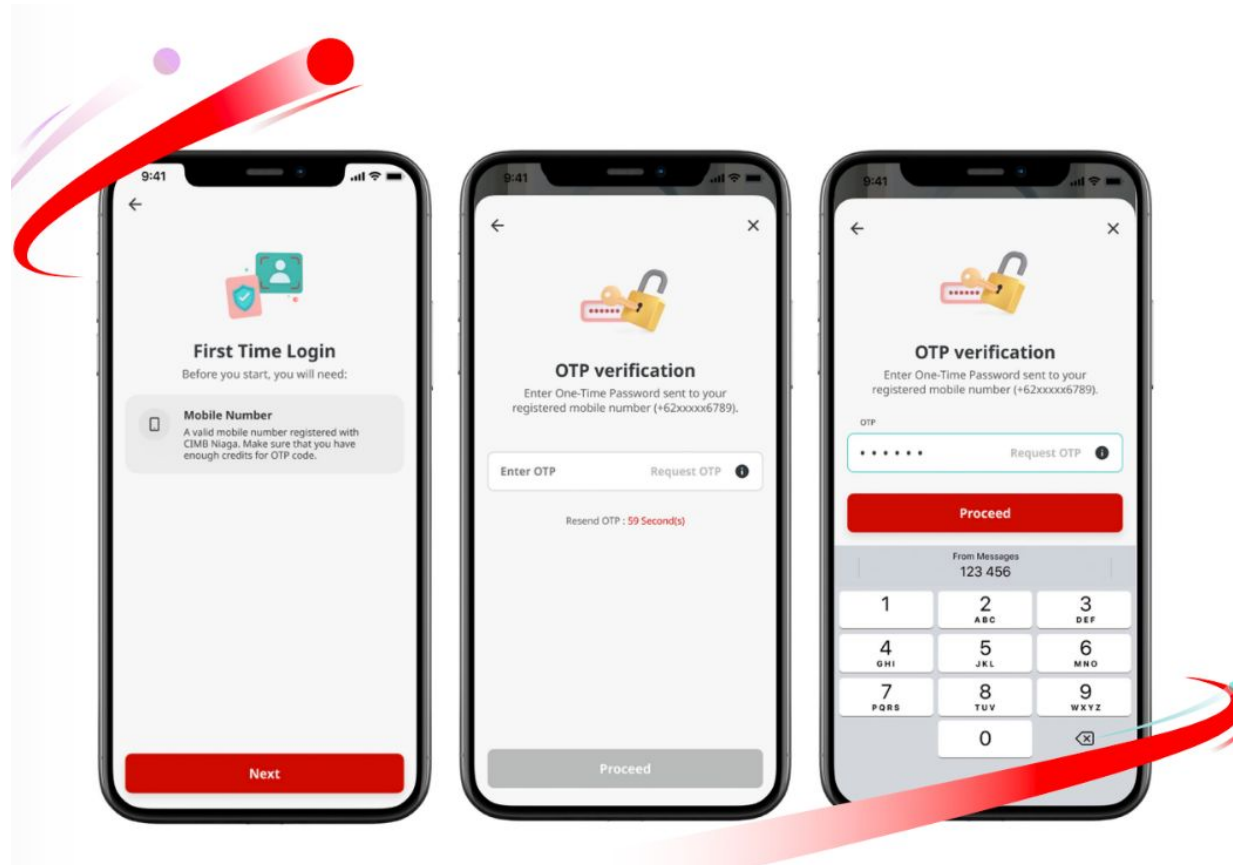


1 Masukan **Company & User ID**

Input Company & User ID

2 Klik tombol **Next**

Click Next



Setelah login, sistem akan **menampilkan halaman FTL**

*After login, system will show **FTL Page***

1 Klik tombol **Next**

*Click **Next***

2 Sistem akan **mengirimkan OTP** ke nomor ponsel yang terdaftar, lalu **masukkan kode OTP**

*System will **send OTP** to **registered phone number**. **Input OTP***

3 Klik Tombol **Proceed**

*Click **Proceed***

First Time Login

Enter SecureWord 1

Enter New Password 2

Enter Confirm Password

Your SecureWord must contain:

- Length must be 6 - 12 alphanumeric characters
- SecureWord should not be the same as Password

Your Password must contain:

- Must contain 1 uppercase, 1 lowercase, and 1 special character (~!@#\$%^&*~+~'\|{}[];":'<>.,/?)
- Length must be 8 - 12 alphanumeric characters
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Submit 3

Sistem akan mengarahkan ke halaman **Login**

*System will show the **login page***

1 Buat **SecureWord**

*Create **SecureWord***

2 Buat dan Konfirmasi **New Password**

*Create & confirm **New password***

3 Klik **Submit**

*Click **Submit***

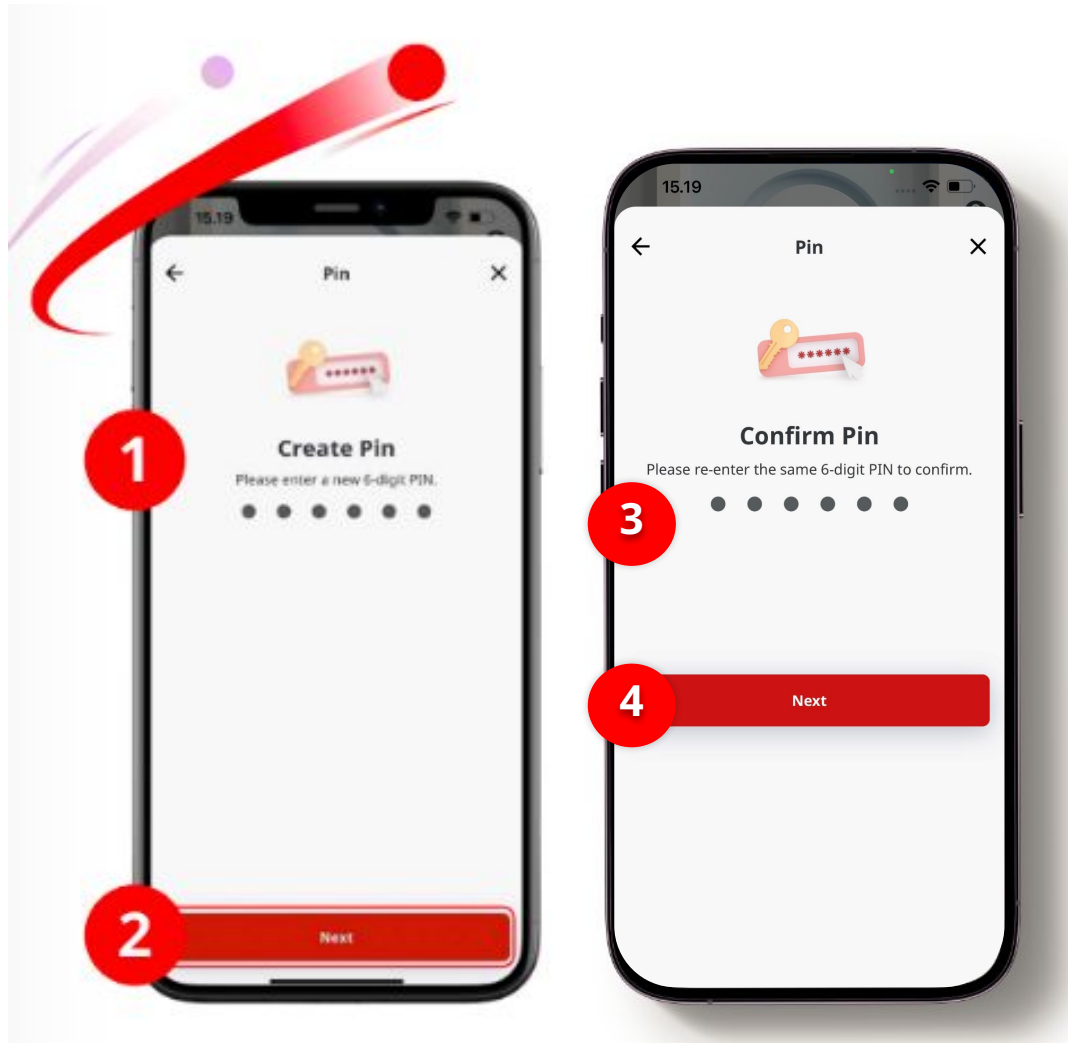


Setelah berhasil, untuk **Single Access User dan Approver**, sistem akan memunculkan halaman **Secure Token Activation**

*Once successful, the system will **display the Secure Token Activation** page for Single Access Users and Approvers.*

1 Klik Tombol **Next**

*Click **Next***



- 1** Sistem akan mengarahkan pada halaman **Create Pin**.
Buat **6-Digit Pin**

*System will show the **Create pin** page. **Create 6-Digit Pin***

- 2** Klik tombol **Next**

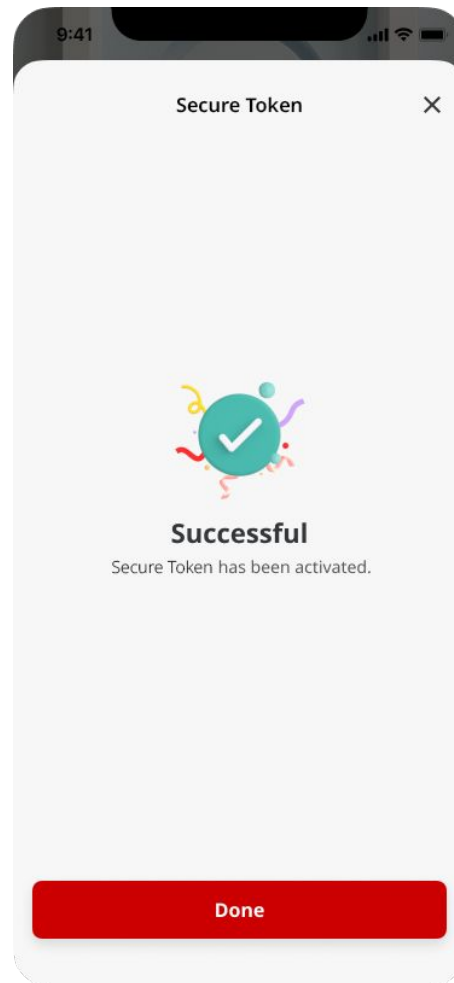
*Click **Next***

- 3** Konfirmasi ulang **Pin**

*Confirm **Pin***

- 4** Klik tombol **Next**

*Click **Next***



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How to Get Started

First-Time Login (FTL)

Hard Token

FTL-Hard Token modul ini digunakan untuk User yang memiliki Hard-Token yang belum diaktivasi / unlock di akun BizChannel@CIMB*.

*FTL-Hard Token this module is used for Users who have a Hard-Token that has not been activated / unlocked on the BizChannel@CIMB\ account.**

***Jika user telah melakukan aktivasi token sebelumnya pada akun BizChannelnya, abaikan tahap ini.**

**If the user has previously activated the token on their BizChannel account, ignore this step.*

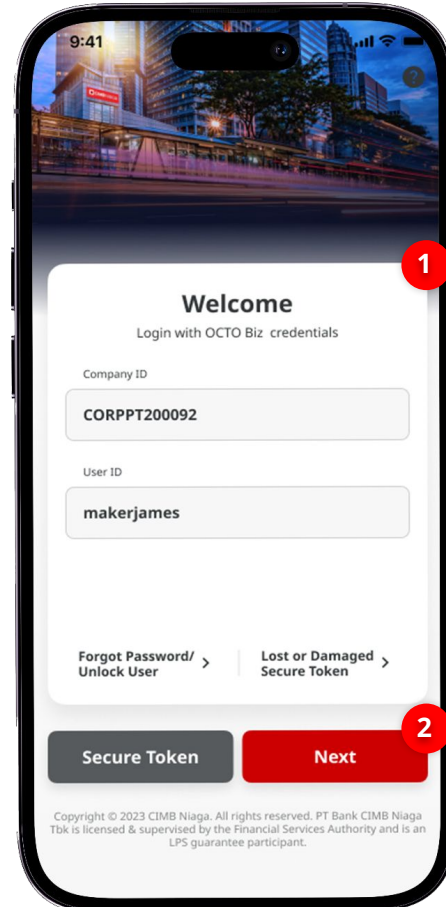


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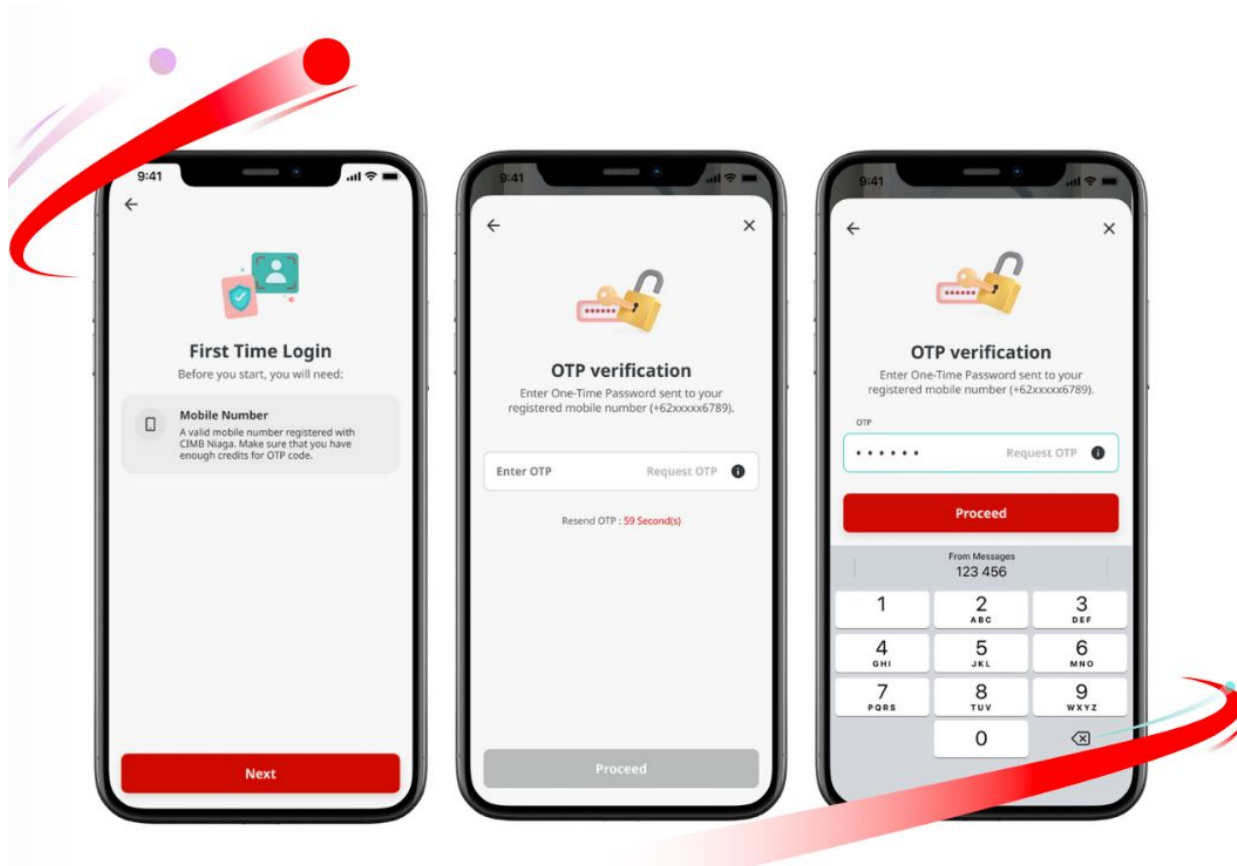


1 Masukan **Company & User ID**

*Input **Company & User ID***

2 Klik tombol **Next**

*Click **Next***



Setelah login, sistem akan
menampilkan halaman FTL

*After login, system will show **FTL Page***

- 1 Klik tombol **Next**
*Click **Next***
- 2 Sistem akan **mengirimkan OTP** ke nomor ponsel yang terdaftar, lalu **masukkan kode OTP**

*System will **send OTP** to **registered phone number**.
Input OTP*

- 3 Klik Tombol **Proceed**
*Click **Proceed***

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- Must not resemble with User ID

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Sistem akan mengarahkan ke halaman **Login**

*System will show the **login page***

1 Buat **SecureWord**

*Create **SecureWord***

2 Buat dan Konfirmasi **New Password**

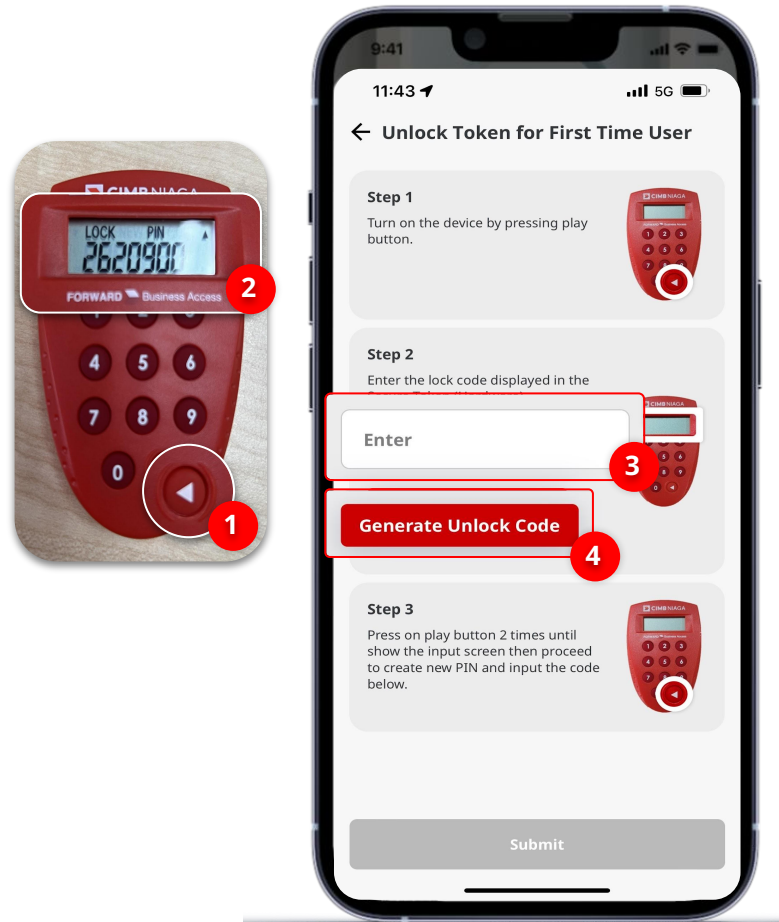
*Create & confirm **New password***

3 Klik **Submit**

*Click **Submit***

LANGKAH

05



Setelah berhasil, sistem akan memunculkan **Unlock Token for First Time User***

*Once successful, the system will display the **Unlock Token for First-Time User** page.*

- 1 Klik tombol **Play** pada perangkat **Hard-Token**

*Click **Play** button on device*

- 2 Perangkat Hard-Token akan memunculkan **Lock Pin Code**

*Hard token device will show **lock pin code***

- 3 **Masukan kode** yang muncul pada perangkat ke halaman **Unlock Token for First Time User**

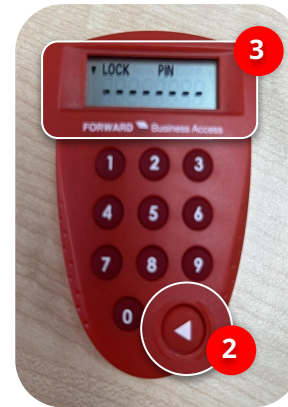
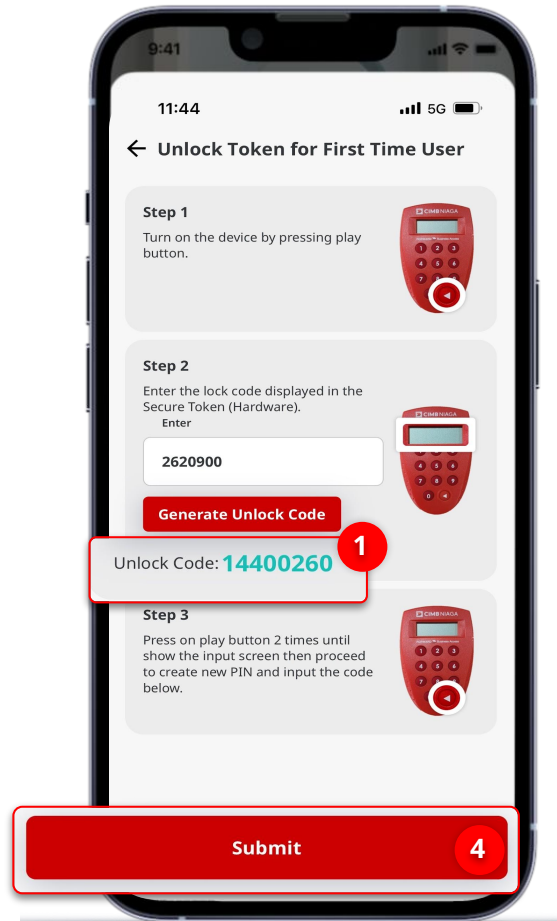
*Input code to **unlock token for first time user** page*

- 4 Klik **Generate Unlock Code**

*Click **Generate Unlock Code***

***Bagi User yang belum mengaktivasi/unlock Hard-Token pada BizChannel@CIMB**

**For users who have not activated or unlocked their Hard Token on BizChannel@CIMB.*



Setelah klik **Generate Unlock Code**,

After click the **Generate Unlock Code**

- 1 Sistem akan memunculkan **Unlock Code**
*System will show the **Unlock Code***
- 2 Klik **Tombol Play** pada **Perangkat Hard-Token**
*Click **Play** button on hard token device*
- 3 **Masukan **Unlock Code**** yang muncul pada **Pop-Up Unlock Token for First Time User** ke Perangkat **Hard-Token**
***Input unlock code** that shown on **Unlock token for first time user** page to hard token device*
- 4 Klik **Submit**
*Click **Submit***



Buka kembali **perangkat *Hard-Token***,

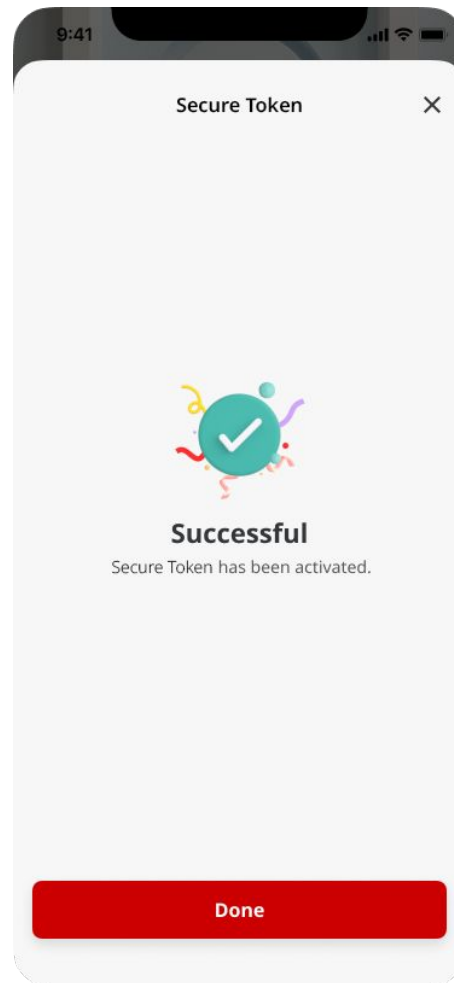
Open the hard token device

1 **Buat Pin Baru**

Create New Pin

2 **Konfirmasi ulang Pin Baru**

*Confirm **New Pin***



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