

*Aksi dan
Kolaborasi*

Profile

User Basic Information

TUTORIALOCTOBIZ2024

KEJAR MIMPI



Profile – User Basic Information

User Basic Information - This module is used to change secured word and profile picture.

USER BASIC INFORMATION

Website Version

TUTORIALOCTOBIZ2024

LIVE
AN
EPICC
LIFE



User Basic Information

Menu : Settings > User Basic Information | Description: This module is used to change secured word and profile picture.

Step 1: [1] [User] Login using **Company ID & User ID** > [2] Click **Next**

The screenshot shows the OCTO Biz login page. At the top left is the OCTO Biz logo. Below it, a banner reads "Important Notices | CIMB is available 7 days a week, from 12.15am to 12am". The main content area features a large image of a person in a suit looking out a window at a city at night. Overlaid on this image is a graphic with a gear, a clock showing "24", and a network diagram. Text on the left says "Need to submit your OCTO Biz Maintenance Request? Just email us." followed by a paragraph and a "Find Out More" button. On the right, a white login box is highlighted with a red border. It has a "Welcome" header, a "Company ID" field with the value "CORPPT200092" (annotated with a red circle and "1"), a "User ID" field with the value "makerjames", and a red "Next" button (annotated with a red circle and "2"). Below the button are links for "Forgot Password/Unlock User" and "Lost or Damaged Secure Token". At the bottom left of the login box is a warning icon and text: "Do not reveal any form of confidential information, be it personal or account related, via pop-up message or email link." The footer contains "Privacy Policy", "Security Arrangement", "Client Charter", "Terms & Conditions", and "All rights reserved. Copyright © 2024, CIMB Bank Berhad 197201001799 (13491-P), CIMB Islamic Bank Berhad 200401032872 (671380-H)".

User Basic Information

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Step 2: [1] [User] Input Password > [2] Click **Proceed**

OCTO Biz
BY CIMB NIAGA

Important Notices | CIMB is available 7 days a week, from 12.15am to 12am

Need to submit your OCTO Biz Maintenance Request? Just email us.

In line with our efforts to provide you with a seamless banking experience, kindly submit the OCTO Biz maintenance request / documents for the following requests listed below via e-mail or continue to submit at any CIMB Branch.

[Find Out More](#)

Do not reveal any form of confidential information, be it personal or account related, via pop-up message or email link.

Welcome

SpaceMan

Only proceed if this is your SecureWord

1

Password

..... |

2

[Back](#) [Proceed](#)

[Forgot Password/Unlock User >](#) [Lost or Damaged Security Token >](#)

Privacy Policy | Security Arrangement | Client Charter | Terms & Conditions

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User Basic Information

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Step 3: [User] [1] Navigate to side menu, Click **Settings** > [2] Click **User Basic Details**



User Basic Information

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Step 4: [User] System will navigate to *Basic Information* page> [1] Click **Edit**

Basic Information

Details

User ID	User Role	Company ID
TESTERCF01	Maker Authoriser Viewer	SATURN
Security Device Type		
Mobile Security Device		

Profile Photo

Image

octosavers-account-i-meta.png



SecureWord

Current SecureWord

CIMBniaga

1 Edit

User Basic Information

Menu : Settings > User Basic Information | Description: This module is used to change secured word and profile picture.

Step 5: [User] System will navigate to *Edit* > [1] Choose Photo > [2] Click **Upload** > [3] Fill in the *Secure Word* > [4] Click **Next**

The screenshot shows the 'Basic Information > Edit' page. It is divided into three main sections: 'Details', 'Profile Photo', and 'SecureWord'. The 'Details' section contains fields for 'User ID' (TESTERCFO1), 'User Role' (Maker, Authoriser, Viewer), 'Company ID' (SATURN), and 'Security Device Type' (Mobile Security Device). The 'Profile Photo' section has an 'Image *' field with 'octo.png' and an 'Upload' button. Below this is a preview of the image. The 'SecureWord' section has a 'SecureWord *' field with 'CIMBniaga'. At the bottom, there are 'Back' and 'Next' buttons. Red callouts with numbers 1 through 4 point to the 'Image *' field, the 'Upload' button, the 'SecureWord *' field, and the 'Next' button respectively.

User Basic Information

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Step 6: [User] System will navigate to *Reviews Details* > **[1]** Click **Update**

Basic Information > **Review Details**

Details

User ID	TESTERCFO1	User Role	Maker Authoriser Viewer
Company ID	SATURN	Security Device Type	Mobile Security Device

Profile Photo

Image

octo.png



SecureWord

SecureWord

CIMBniaga

Back

Update

1

User Basic Information

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Step 7: [User] System will navigate to *Acknowledgment* > **[1]** Click **Done**

Basic Information > Acknowledgement

Profile Successfully Updated

Reference No. : M11231104000000017 Updated On : 04 Nov 2023 08:24:04 WIB

Details

User ID	User Role
TESTERCFO1	Maker Authoriser Viewer
Company ID	Security Device Type
SATURN	Mobile Security Device

Profile Photo

Image

octo.png



SecureWord

SecureWord

CIMBniaga

Done **1**

User Basic Information

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Step 8: [*User*] Profile photo is changed [1] [2]

Before



After

