

*Aksi dan
Kolaborasi*

Pay & Transfer

Save as Draft

TUTORIALOCTOBIZ2024



Pay & Transfer – Save as Draft

Save as Draft is used to save payment prior to executing it

SAVE AS DRAFT

Website Version

TUTORIALOCTOBIZ2024

KEJAR MIMPI



LIVE
AN
EPICC
LIFE

Save As Draft

- 1. Save as draft with single Beneficiary**
2. Save as draft with multiple Beneficiaries
3. Action that can be done while saving transaction:
 - Submit
 - Edit
 - Delete

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 1. [1] [Maker] Login using **Company ID & User ID** > [2] Click **Next**

The screenshot shows the OCTO Biz login page. At the top left is the OCTO Biz logo. Below it, a banner reads "Important Notices | CIMB is available 7 days a week, from 12.15am to 12am". The main content area features a large image of a person in a suit looking out a window at a city at night. Overlaid on this image is a graphic with a gear, a 24-hour clock, and a document icon, with the text "Need to submit your OCTO Biz Maintenance Request? Just email us." and "In line with our efforts to provide you with a seamless banking experience, kindly submit the OCTO Biz maintenance request / documents for the following requests listed below via e-mail or continue to submit at any CIMB Branch." A red button labeled "Find Out More" is positioned below the text. On the right side of the page is a white login form titled "Welcome". The form contains two input fields: "Company ID" with the value "CORPPT200092" and "User ID" with the value "makerjames". Below these fields is a large red button labeled "Next". At the bottom of the form are two links: "Forgot Password/Unlock User >" and "Lost or Damaged Secure Token >". A red box highlights the input fields, and a red circle with the number "1" points to it, with the text "Fill in the Company ID & User ID". Another red box highlights the "Next" button, and a red circle with the number "2" points to it, with the text "Click Next". At the bottom left of the page is a warning icon and the text "Do not reveal any form of confidential information, be it personal or account related, via pop-up message or email link." At the bottom of the page are links for "Privacy Policy", "Security Arrangement", "Client Charter", and "Terms & Conditions", along with a copyright notice: "All rights reserved. Copyright © 2024, CIMB Bank Berhad 197201001799 (13491-P), CIMB Islamic Bank Berhad 200401032872 (671380-H)



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Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 2. [1] [Maker] Fill in the **Password** > [2] Click **Proceed**

The screenshot shows the OCTO Biz login screen. On the left, there is a promotional banner for maintenance requests. On the right, the login form is displayed. A red box highlights the password input field, with a callout '1' and the text 'Fill in the Password'. Another red box highlights the 'Proceed' button, with a callout '2' and the text 'Click Proceed'. The user name 'SpaceMan' is visible above the password field. Below the password field are 'Back' and 'Proceed' buttons. At the bottom of the login form, there are links for 'Forgot Password/Unlock User' and 'Lost or Damaged Security Token'. A warning message at the bottom left of the screen states: 'Do not reveal any form of confidential information, be it personal or account related, via pop-up message or email link.'

OCTO Biz
BY CIMB NIAGA

Important Notices | CIMB is available 7 days a week, from 12.15am to 12am

Need to submit your OCTO Biz Maintenance Request? Just email us.

In line with our efforts to provide you with a seamless banking experience, kindly submit the OCTO Biz maintenance request / documents for the following requests listed below via e-mail or continue to submit at any CIMB Branch.

[Find Out More](#)

Welcome

SpaceMan

Only proceed if this is your SecureWord

Password

Back Proceed

[Forgot Password/Unlock User](#) | [Lost or Damaged Security Token](#)

Do not reveal any form of confidential information, be it personal or account related, via pop-up message or email link.

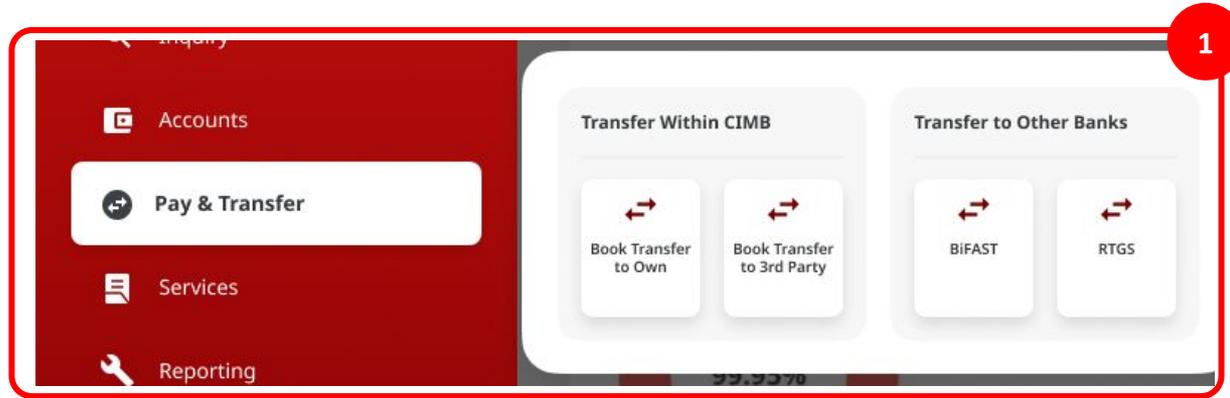
Privacy Policy | Security Arrangement | Client Charter | Terms & Conditions

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Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 3: [Maker] [1] Navigate to side menu, click **Pay & Transfer**> Click **Payment Mode**



Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 4: [Maker] [1] Click **'Your Account'** > [2] Choose source of funds > [3] Click **Next**

In House Transfer to Own Account

Product Group
Product Group *
InHouse Transfer

Sender Details
Your Account *
Select
Payment Mode *
Inhouse Transfer to Own Account

Beneficiary Details
To Account *
Select

Transaction Details
Transaction Currency *
IDR - INDONESIA RUP...
Amount *
Enter

Other Details
Customer Reference No.
Enter
Other Payment Details
Enter

Payment Advice
No Advice Simple Advice

Add Another Transaction Save As Draft Next

Your Account Listing

Search By
Account Name Account No. Account Name

Search

| Account Name | Account No. | Account Balance |
|--|----------------|--------------------------|
| <input type="radio"/> NIB ID SET FUNG LONG DESCRIPTION ACCOUNT | 12221312213465 | IDR 0.00 |
| <input type="radio"/> NULUPUNYI | 7000017400 | IDR 0.00 |
| <input type="radio"/> INTBM BAWU | 70302700100 | IDR 1.883.242.350.883.76 |
| <input type="radio"/> GL ACCT 0110 | 703089333800 | IDR 0.00 |
| <input type="radio"/> GL ACCT 2010 | 703189505500 | IDR 47.008.879.15 |
| <input type="radio"/> GL ACCT 204 | 703191286400 | IDR 34.016.388.60 |
| <input type="radio"/> GL ACCT 210 | 703191891000 | IDR 186.640.99 |
| <input type="radio"/> BANGUN PERUSAHA SEKALI | 703186374000 | IDR 10.677.644.48 |
| <input type="radio"/> DIR ACCT 01 | 702938153000 | IDR 12.333.189.05 |
| <input type="radio"/> BANGUN PERUSAHA SEKALI | 703017402000 | IDR 8.506.612.563.963.69 |
| <input type="radio"/> GL ACCT 0111 | 702940201100 | IDR 0.00 |
| <input type="radio"/> GL ACCT 0110 | 80000332001 | IDR 0.00 |
| <input type="radio"/> GL ACCT 200 | 80000332002 | IDR 0.00 |

1 of 2 >

Cancel Next



Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 5: [Maker] [1] Choose **value date**

In House Transfer to Own Account

Product Group Saved Templates

Product Group *
InHouse Transfer

Sender Details

Your Account *
1232313123213456-IDR NGB ID SIT FUNC LONG DESCRIPTION ACC

Payment Mode *
Inhouse Transfer to Own Account

Value Date *
11 Sep 2023

Bank Overlap: 20% 0:00

Recurring transfer

Beneficiary Details

To Account *
Select

Transaction Details

Transaction Currency *
IDR - INDONESIA RU...

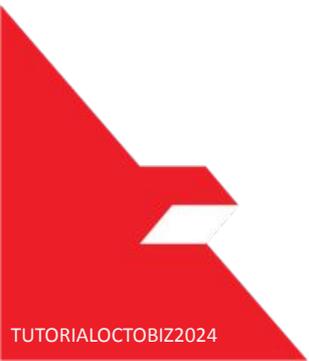
Amount *
Enter

Other Details

Customer Reference No. *
Enter

Other Payment Details *
Enter

Payment Advice



Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 6: [Maker] [1] Click **'To Account'** > [2] Choose **Crediting Account** that needed > [3] Click **Next**

In House Transfer to Own Account

Product Group Save Templates

Product Group *
Inhouse Transfer

Sender Details

Your Account *
1232313122213456-IDR NGB ID SIT FUNC LONG DESCRIPTION ACC

Payment Mode *
Inhouse Transfer to Own Account

Value Date *
11 Sep 2023

Recurring transfer

Beneficiary Details

To Account *
Select

Transaction Details

Transaction Currency *
IDR - INDONESIA RU...

Amount *
Enter

Other Details

Customer Reference No.
Enter

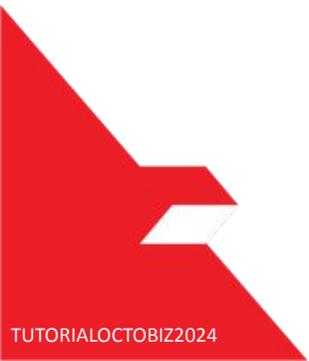
Other Payment Details
Enter

Payment Advice

To Account Listing

Search By
Account Name Account No. Account Name

| Account Name | Account No. | Account Balance |
|---|---------------|--------------------------|
| <input checked="" type="radio"/> DESA/HUB CURRENT ACCT 14 | 13123123 | IDR 0.00 |
| <input type="radio"/> NULPHURPGEF | 70000117600 | IDR 0.00 |
| <input type="radio"/> INTBW WAHYU | 700007600100 | IDR 1.883.242.330.088.78 |
| <input type="radio"/> GL ACCT 01110 | 700009023800 | IDR 0.00 |
| <input type="radio"/> GL ACCT 2010 | 700185600000 | IDR 47.890.875.15 |
| <input type="radio"/> GL ACCT 20A | 700191586400 | IDR 34.010.380.00 |
| <input type="radio"/> GL ACCT 20B | 700191691600 | IDR 500.842.00 |
| <input type="radio"/> BANGUN PERSADA SEKALI | 7003195014000 | IDR 101.677.444.48 |
| <input type="radio"/> WOREN LUKMAN FEBRIANITO | 7003160700000 | IDR 8.112.241.47 |
| <input type="radio"/> BANGUN PERSADA SEKALI | 700319704700 | IDR 1.146.197.00 |
| <input type="radio"/> IDR-ACCT 01 | 700000010000 | IDR 72.330.185.05 |
| <input type="radio"/> BANGUN PERSADA SEKALI | 700007442000 | IDR 8.536.872.963.086.69 |
| <input type="radio"/> GL ACCT 0111E | 702040201100 | IDR 0.00 |
| <input type="radio"/> INDAHRI ACCT 123 | 8000000318700 | IDR 43.279.877.36 |
| <input type="radio"/> GL ACCT 20D | 800000003200 | IDR 0.00 |



Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 7: [Maker] [1] Fill in the **mandatory fields** > [2] Click **Save as Draft**

In House Transfer to Own Account

Product Group Saved Templates

Product Group *

Inhouse Transfer

Sender Details

Your Account *

703037606100-IDR-INTBM WAHYU

Payment Mode *

Inhouse Transfer to Own Account

Value Date *

15 Sep 2023

Recurring transfer

Beneficiary Details

To Account *

IDR GL ACCT 201D - 70318565500

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

450,000.00

Other Details

Customer Reference No. *

RR

Other Payment Details *

OPD

Payment Advice

No Advice Simple Advice

Add Another Transaction Save as Draft **Next**

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 8: [Maker] System will navigate to *acknowledgement page* after the submission process are done

In House Transfer to Own Account

Draft saved

Reference No.: 11A230915000000075 Submitted On: 15 Sep 2023 18:27:51 WIB

Product Group Save Template

Product Group *

InHouse Transfer

Sender Details

Your Account *

703057606100-IDR-INTBM WAHYU

Payment Mode *

Inhouse Transfer to Own Account

Value Date *

15 Sep 2023

Recurring transfer

Beneficiary Details

To Account *

IDR GL ACCT 2010 - 70318565500

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

450,000.00

Other Details

Customer Reference No. *

RR

Other Payment Details *

OPD

Payment Advice

No Advice Simple Advice

Save as Draft Next

Save As Draft

1. Save as draft with single Beneficiary
- 2. Save as draft with multiple Beneficiaries**
3. Action that can be done while saving transaction:
 - Submit
 - Edit
 - Delete

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 1: Login as Maker, Go to data entry page for Pay & Transfer

Step 2: [Maker] **[1]** Fill in the mandatory fields > **[2]** Click **Add Another Transaction**

The screenshot shows a web form titled "In House Transfer to Own Account". The form is divided into several sections: "Product Group", "Sender Details", "Beneficiary Details", "Transaction Details", and "Other Details". A red box highlights the entire form, and a red circle with the number "1" is placed to the right of the form. At the bottom of the form, there are three buttons: "Add Another Transaction" (highlighted with a red box and a red circle with the number "2"), "Save as Draft", and "Next".

Product Group

Product Group *
Inhouse Transfer

Sender Details

Your Account *
703057606100-EDR INTBSM WAWYU

Payment Mode *
Inhouse Transfer to Own Account

Value Date *
15 Sep 2023

Recurring transfer

Beneficiary Details

To Account *
IDR GL ACCT 2010 - 70318565500

Transaction Details

Transaction Currency *
IDR - INDONESIA RIA...

Amount *
450,000.00

Other Details

Customer Reference No. *
RR

Other Payment Detail *
OPD

Payment Advice
 No Advice Simple Advice

Buttons: Add Another Transaction, Save as Draft, Next

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 3: [Maker] If it succeed, system will show the **Online Batch** > [1] Complete details on **second beneficiary** part > [2] Click **Add Another Transaction**

In House Transfer to Own Account (Multiple)

Product Group Search here please

Product Group *
In-house Transfer

Sender Details

Your Account *
783397000100-DR-INTSEM-000010

Payment Made *
In-house Transfer to Own Account

Value Date *
15 Sep 2022

Recurring transfer

Beneficiary Details

To Account *
Select

Transaction Details

Transaction Currency *
IDR - INDONESIA RU...

Amount *
Enter

Other Details

Customer Reference No. *
Enter

Other Payment Detail *
Enter

Payment Advice

1 Item(s)

| Beneficiary Account No. | Beneficiary Name | Amount | Bank Charges | Action |
|-------------------------|------------------|----------------|--------------|---|
| 783397000100 | GL-ACCT 2010 | IDR 100.000,00 | 300,00 | <input type="button" value="Delete"/> <input type="button" value="Edit"/> |

Save As Draft

1. Save as draft with single Beneficiary
2. Save as draft with multiple Beneficiaries
3. Action that can be done while saving transaction:
 - **Submit**
 - Edit
 - Delete

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 1. [1] [Maker] Login using Company ID & User ID > [2] Click **Next**

The screenshot shows the OCTO Biz login page. At the top left is the OCTO Biz logo. Below it, a banner reads "Need to submit your OCTO Biz Maintenance Request? Just email us." with a "Find Out More" button. The main login area is titled "Welcome" and contains two input fields: "Company ID" with the value "CORPPT200092" and "User ID" with the value "makerjames". A red "Next" button is positioned below these fields. A red box highlights the input fields, with a red circle containing the number "1" and the text "Fill in the Company ID & User ID". Another red box highlights the "Next" button, with a red circle containing the number "2" and the text "Click Next". At the bottom of the page, there are links for "Forgot Password/Unlock User" and "Lost or Damaged Secure Token". A footer contains "Privacy Policy", "Security Arrangement", "Client Charter", "Terms & Conditions", and copyright information.

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 2. [1] [Maker] Fill in the **Password** > [2] Click **Proceed**

The screenshot shows the OCTO Biz login page. On the left, there is a promotional banner for OCTO Biz Maintenance Request with a 'Find Out More' button. On the right, the login form is displayed. The form includes a 'Welcome' message for 'SpaceMan', a 'Password' input field, and 'Back' and 'Proceed' buttons. A red box highlights the password field, and another red box highlights the 'Proceed' button. Red circles with numbers 1 and 2 are placed next to these elements, with lines pointing to them. A warning message is visible at the bottom left of the login area.

1 Fill in the **Password**

2 Click **Proceed**

Important Notices | CIMB is available 7 days a week, from 12.15am to 12am

OCTO Biz
by CIMB NIAGA

Need to submit your OCTO Biz Maintenance Request? Just email us.

In line with our efforts to provide you with a seamless banking experience, kindly submit the OCTO Biz maintenance request / documents for the following requests listed below via e-mail or continue to submit at any CIMB Branch.

[Find Out More](#)

Do not reveal any form of confidential information, be it personal or account related, via pop-up message or email link.

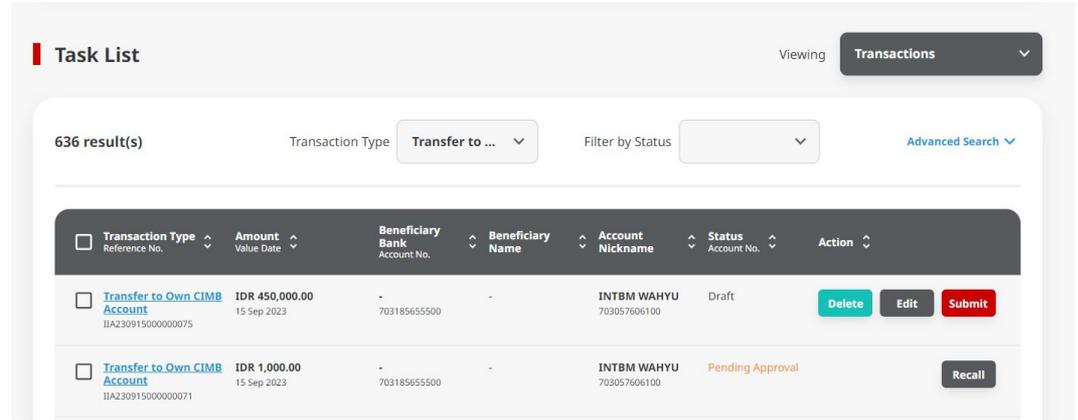
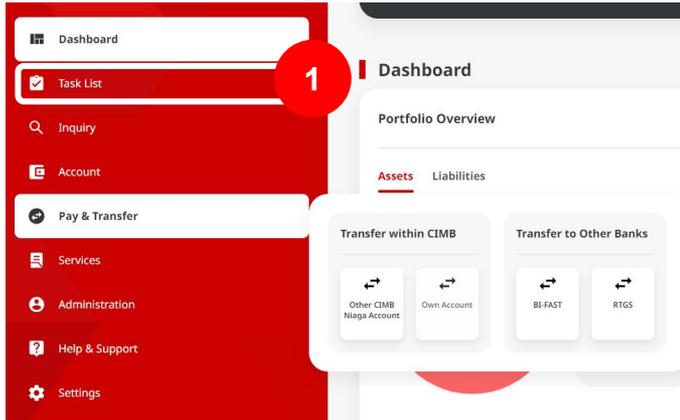
Privacy Policy | Security Arrangement | Client Charter | Terms & Conditions

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Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 3: [1] Navigate to side Menu > Click **Task List**



Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 4: [Maker] [1] Check **saved transaction** dan Click **task's hyperlink** to go to task list details

Task List Viewing Transactions

636 result(s) Transaction Type Transfer to ... Filter by Status Advanced Search

| Transaction Type Reference No. | Amount Value Date | Beneficiary Bank Reference No. Account No. | Beneficiary Name | Account Nickname | Status Account No. | Action |
|---|------------------------------|--|------------------|-----------------------------|-----------------------|--------------------|
| <input type="checkbox"/> Transfer to Own CIMB Account IIA230915000000075 | DR 450,000.00 15 Sep 2023 | - 703185655500 | - | INTBM WAHYU 703057606100 | Draft | Delete Edit Submit |
| <input type="checkbox"/> Transfer to Own CIMB Account IIA230915000000071 | DR 450,000.00 15 Sep 2023 | - 703185655500 | - | INTBM WAHYU 703057606100 | Pending Approval | Recall |

Task List > Details

Transaction Status : Draft

Creation Date: 2023-09-15 18:27:51 WIB Reference No.: IIA230915000000075

Product Group
Product Group: InHouse Transfer

Sender Details
Your Account: IDR INTBM WAHYU - 703057606100 Payment Mode: Inhouse Transfer to Own Account Value Date: 15 Sep 2023

Beneficiary Details
To Account: IDR GL ACCT 2010-703185655500

Transaction Details
Transaction Currency: IDR - INDONESIAN RUPIAH Amount: 450,000.00 Bank Charges: IDR 0.00

Other Details
Customer Reference No.: RR Other Payment Details: OPD

User Activities

| User | Activities | Date / Time | Remark |
|--------|------------|--------------------------|--------|
| MAKER7 | Save | 15 Sep 2023 18:27:51 WIB | |

Back Delete Edit Submit

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 5: [Maker] [1] Click **Submit** > [2] Click **Yes** on the *pop-up box*

Task List > Details

Transaction Status : Draft

Creation Date: 2023-09-15 18:27:51 WIB | Reference No: IIA230915000000075

Product Group: Inhouse Transfer

Sender Details: Your Account: IDR INTBM WAHYU - 703057066100 | Payment Mode: Inhouse Transfer to Own Account | Value Date: 15 Sep 2023

Beneficiary Details: To Account: IDR GL ACCT 2010-70318565500

Transaction Details: Transaction Currency: IDR - INDONESIAN RUPIAH | Amount: 450,000.00 | Bank Charges: IDR 0.00

Other Details: Customer Reference No: RR | Other Payment Details: OPD

User Activities: User: MAKER7 | Activities: Save | Date / Time: 15 Sep 2023 18:27:51 WIB | Remark:

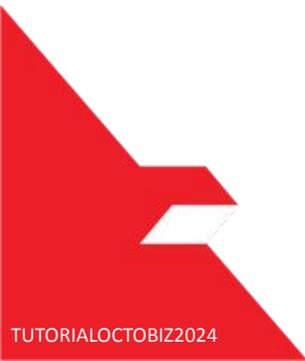
Buttons: Back, Delete, Edit, **Submit** (1)

IDR - INDONESIAN RUPIAH 450,000.00 IDR 0.00

Other Details: Customer Reference No: RR

User Activities: User: MAKER7 | Activities: Save | Date / Time: 15 Sep 2023 18:27:51 WIB

Submit Pop-up: Are you sure you want to submit this item? Buttons: No, **Yes** (2)



Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 6: [Maker] If the submission process are succeed, system will navigate to acknowledgement page

Task List > Acknowledgement

Submitted for approval

Reference No. : 1A230915000000075 Submitted On : 15 Sep 2023 18:36:39 WIB

Product Group

Product Group
InHouse Transfer

Sender Details

| | | |
|--------------------------------|---------------------------------|-------------|
| Your Account: | Payment Mode: | Value Date: |
| IDR INTBM WAHYU - 703057606100 | Inhouse Transfer to Own Account | 15 Sep 2023 |

Beneficiary Details

To Account:
IDR GL ACCT 2010-703185655500

Transaction Details

| | | |
|--------------------------|------------|---------------|
| Transaction Currency: | Amount: | Bank Charges: |
| IDR - INDOONESIAN RUPIAH | 450,000.00 | IDR 0.00 |

Other Details

| | |
|-------------------------|------------------------|
| Customer Reference No.: | Other Payment Details: |
| RR | OPD |

Print Done

Save As Draft

1. Save as draft with single Beneficiary
2. Save as draft with multiple Beneficiaries
3. Action that can be done while saving transaction:
 - Submit
 - **Edit**
 - Delete

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 1: Login to CFO as Maker, go to **Task Details** page part **Saved Transaction**

Step 2: [Maker] [1] On Task List details page, Click **Edit**

Task List > Details

Transaction Status : Draft

Creation Date: 2023-09-15 18:27:51 WIB Reference No.: IA23091500000075

Product Group: InHouse Transfer

Sender Details

Your Account: IDR INTBM WAHYU - 703057806100 Payment Mode: Inhouse Transfer to Own Account Value Date: 15 Sep 2023

Beneficiary Details

To Account: IDR GL ACCT 2010-70318565500

Transaction Details

| Transaction Currency | Amount | Bank Charges |
|------------------------|------------|--------------|
| IDR - INDONESIA RUPIAH | 450.000.00 | IDR 0.00 |

Other Details

Customer Reference No.: RR Other Payment Details: OPD

User Activities

| User | Activities | Date / Time |
|--------|------------|--------------------------|
| MAKER7 | Save | 15 Sep 2023 18:27:51 WIB |

Back Delete Edit Submit

1

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 3: [Maker] System will show the Data Entry page, [1] **Edit** field if needed

The screenshot shows a web form titled "In House Transfer to Own Account". The form is divided into several sections: "Product Group", "Sender Details", "Beneficiary Details", "Transaction Details", and "Other Details". A red rectangular box highlights the "Sender Details" and "Beneficiary Details" sections. A red circle with the number "1" is positioned to the right of the "Beneficiary Details" section. At the bottom of the form, there are buttons for "Back", "Save as Draft", and "Next".

In House Transfer to Own Account

Product Group Save Template

Product Group *
Inhouse Transfer

Sender Details

Your Account * 703057606100-IDR ENTRM WAHYU Payment Mode * Inhouse Transfer to Own Account
Bank Origin: IDR 4000.00

Value Date * 15 Sep 2023 Recurring transfer

Beneficiary Details

To Account *
IDR GL ACCT 2010 - 703185655900

Transaction Details

Transaction Currency * IDR - INDONESIA RU... Amount * 450,000.00

Other Details

Customer Reference No. * RR Other Payment Details * OPD

Payment Advice

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 4a: [Maker] [1] To save the transaction, Click **Save as Draft**

In House Transfer to Own Account

Product Group Save Template

Product Group *
Inhouse Transfer

Sender Details

Your Account *
703057606100-IDR INTBM WAHYU

Payment Mode *
Inhouse Transfer to Own Account
Bank Charge: 107.45000000

Value Date *
15 Sep 2023

Recurring transfer

Beneficiary Details

To Account *
IDR GL ACCT 2010 - 703185655500

Transaction Details

Transaction Currency *
IDR - INDONESIA RU...

Amount *
450,000.00

Other Details

Customer Reference No. *
RR

Other Payment Detail *
OPD

Payment Advice

1

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 4b: [Maker] [1] to save changes Click **Next** > [2] Click **Submit**

In House Transfer to Own Account Save Templates

Product Group

Product Group *
InHouse Transfer

Sender Details

Your Account *
703057606100-IDR INTBM WAHYU

Payment Mode *
Inhouse Transfer to Own Account
Bare Charge (IDR 48000.00)

Value Date **
15 Sep 2023

Recurring transfer

Beneficiary Details

To Account *
IDR GL ACCT 201D - 703185655500

Transaction Details

Transaction Currency *
IDR - INDONESIA RUPIAH

Amount *
450,000.00

Other Details

Customer Reference No. ●
RR

Other Payment Details ●
OPD

Payment Advice

In House Transfer to Own Account > Review Details

Product Group

Product Group
InHouse Transfer

Sender Details

Your Account
IDR INTBM WAHYU - 703057606100

Payment Mode
Inhouse Transfer to Own Account

Value Date
11 Sep 2023

Beneficiary Details

To Account
IDR GL ACCT 201D-703185655500

Transaction Details

Transaction Currency
IDR - INDONESIAN RUPIAH

Amount
450,000.00

Bank Charges
IDR 0.00

Other Details

Customer Reference No.
RR

Other Payment Details
OPD

1

2

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 4b (following step): System will navigate to *acknowledgement* page

In House Transfer to Own Account > Acknowledgement

Submitted for approval

Reference No. : M032309322000000026 Submitted On : 22 Sep 2023 18:44:34 PM

Product Group

Product Group
InHouse Transfer

Sender Details

| | |
|--|---|
| Your Account IDR INTBM WAHYU - 703057606100 | Payment Mode Inhouse Transfer to Own Account |
| Value Date 11 Sep 2023 | |

Beneficiary Details

To Account
IDR GL ACCT 201D-70318565500

Transaction Details

| | | |
|--|----------------------|--------------------------|
| Transaction Currency IDR - INDONESIA RUPIAH | Amount 450,000.00 | Bank Charges IDR 0.00 |
|--|----------------------|--------------------------|

Other Details

| | |
|------------------------------|------------------------------|
| Customer Reference No. RR | Other Payment Details OPD |
|------------------------------|------------------------------|

Print Save As Template Make Another Transaction

Save As Draft

1. Save as draft with single Beneficiary
2. Save as draft with multiple Beneficiaries
3. Action that can be done while saving transaction:
 - Submit
 - Edit
 - **Delete**

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 1: Login to CFO as Maker, navigate to **Task Details** page part **Saved Transaction**

Step 2: [Maker] [1] on Task Details Page, Click **Delete** > [2] Click **Yes** on pop-up box

Task List > Details

Transaction Status : Draft

Creation Date: 21 Nov 2023 12:16:41 WIB | Reference No: IDA231121000000030

Product Group: Transfer within CIMB

Sender Details: Your Account: IDR ANJAR ASMORO HERVANTO - 703057606100 | Payment Mode: In House Transfer to Own Account | Value Date: 21 Nov 2023

Beneficiary Details: To Account: IDR JLUPJOLY JPPYON UUUJY YOSZOWLJY-800035032200

| Transaction Currency | Amount | Bank Charges |
|------------------------|------------|--------------|
| IDR - INDONESIA RUPIAH | 100,000.00 | IDR 0.00 |

Other Details: Customer Reference No. | Other Payment Details

User Activities

| User | Activities | Date / Time | Remark |
|--------------|------------|-------------|--------|
| DAFTARMAKER2 | Save | 21 Nov | |

Buttons: Back, Delete (1), Edit, Submit

Sender Details: Your Account: IDR ANJAR ASMORO HERVANTO - 703057606100 | Payment Mode: In House Transfer to Own Account | Value Date: 21 Nov 2023

Beneficiary Details: To Account: IDR JLUPJOLY JPPYON UUUJY YOSZOWLJY-800035032200

Transaction Details: Transaction Currency: IDR - INDONESIA | Amount: 100,000.00 | Bank Charges: IDR 0.00

Delete

Are you sure you want to delete this item?

No Yes (2)

Save As Draft

Menu : Pay & Transfer | Deskripsi: is used to save payment prior to executing it

Step 3: System will navigate to acknowledgement page

Task List > Acknowledgement

Transaction(s) deleted

🕒 Reference No. : 11A231121000000030 🕒 Deleted On : 21 Nov 2023 12:17:13 WIB

Product Group

Product Group
Transfer within CIMB

Sender Details

Your Account
IDR ANJAR ASMORO HERYANTO - 703957606100

Payment Mode
In House Transfer to Own Account

Value Date
21 Nov 2023

Beneficiary Details

To Account
IDR JLUPJOLYJPPYJON UUIJOJ YOSZOWLYJ-800035032200

Transaction Details

| Transaction Currency | Amount | Bank Charges |
|---------------------------|------------|--------------|
| IDR - INDONESIA RUPIAH | 100,000.00 | IDR 0.00 |

Other Details

Customer Reference No.
-

Other Payment Details
-

Print **Done**

Transfer to Own Account
Mobile Version

TUTORIALOCTOBIZ2024

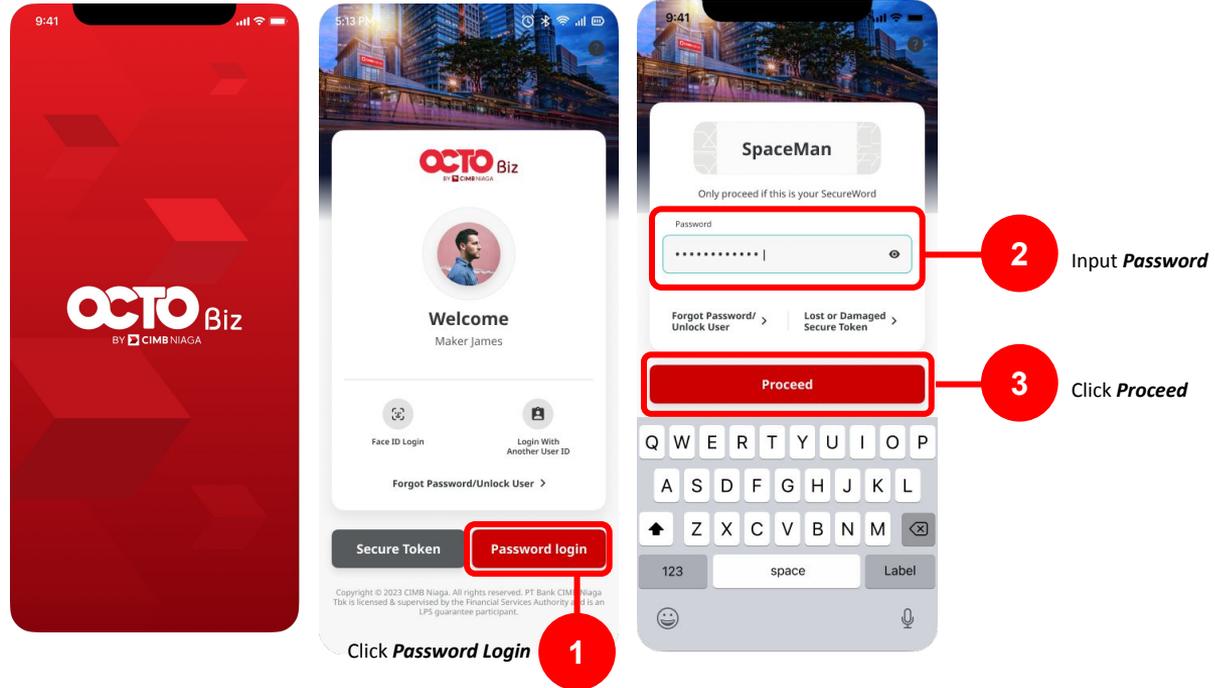
**LIVE
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Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: is used to save payment prior to executing it

Step 1: [1] **Login** as **Maker** > [2] Click **Password Login** > [3] Input **Password** > [4] Click **Proceed**



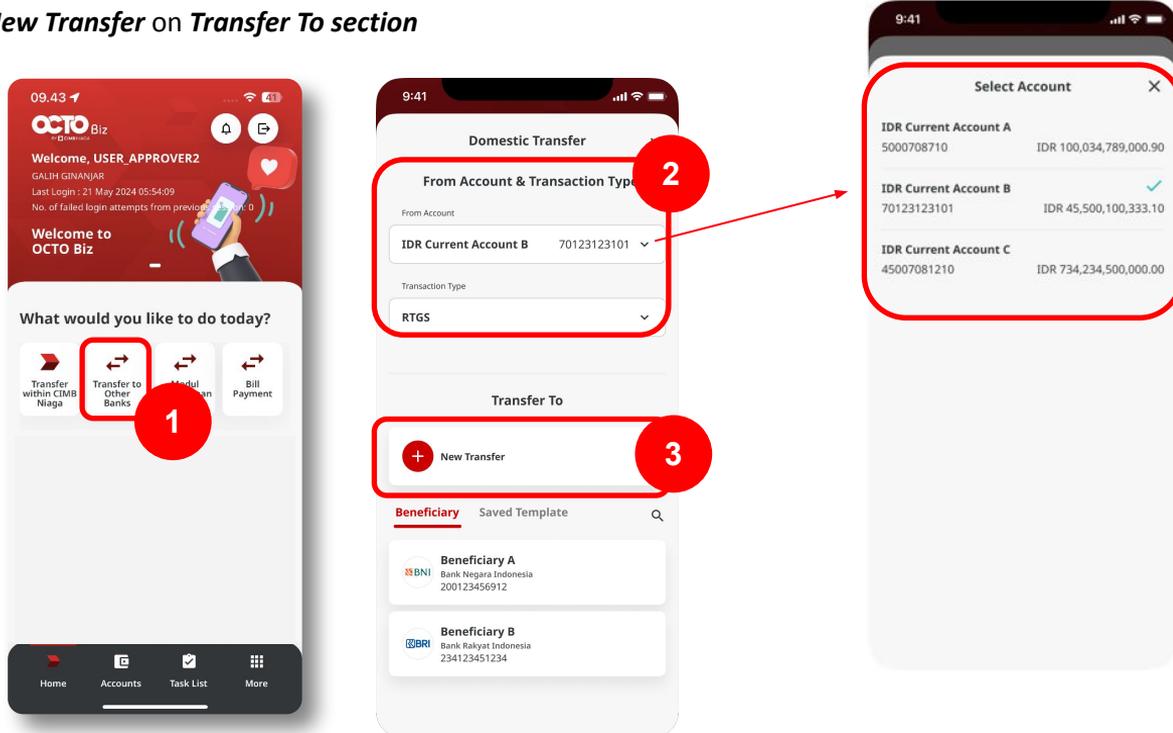
Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: is used to save payment prior to executing it

Step 2: [Maker] [1] Click **Transfer to Other Banks**

Step 3: [Maker] [2] Fill in the **From Account** and **Transaction Type**

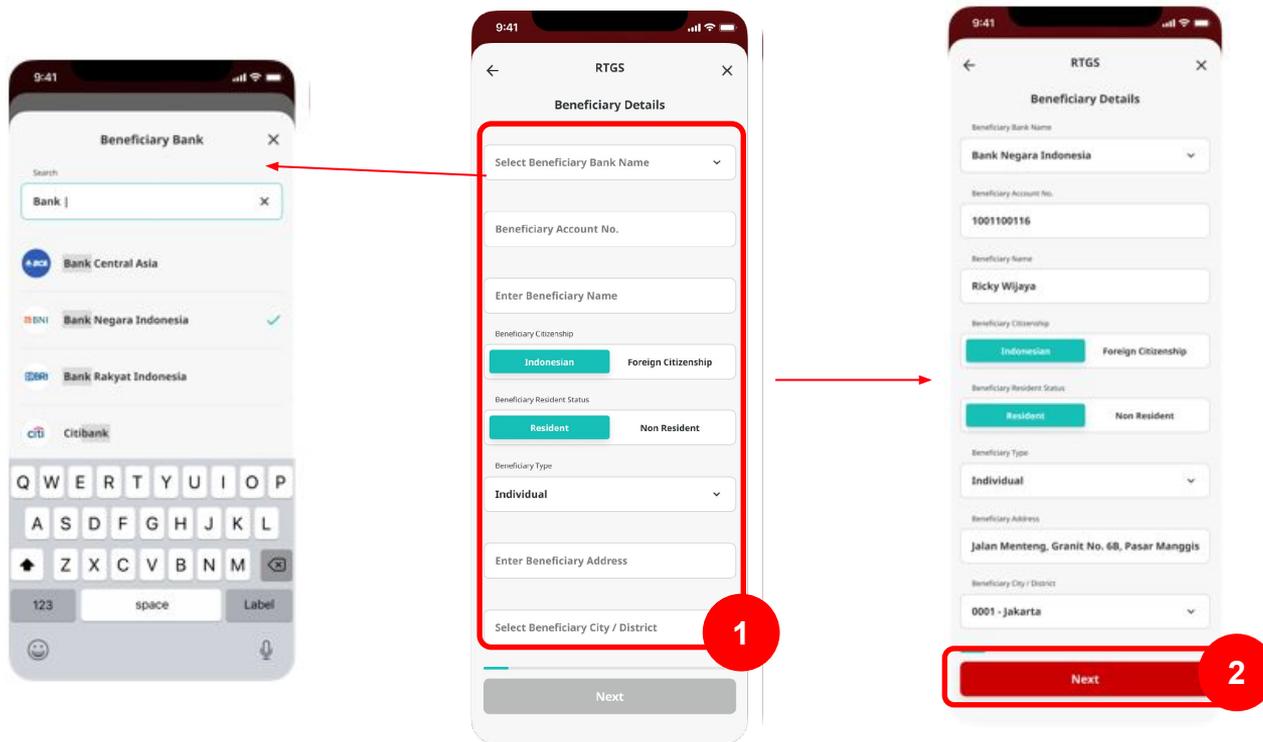
Step 4: [Maker][3] Choose **New Transfer** on **Transfer To** section



Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: is used to save payment prior to executing it

Step 5: [Maker] [1] Fill in the **Beneficiary details** [this page will shown while user Click the **New Transfer part**] > [2] Click **Next**

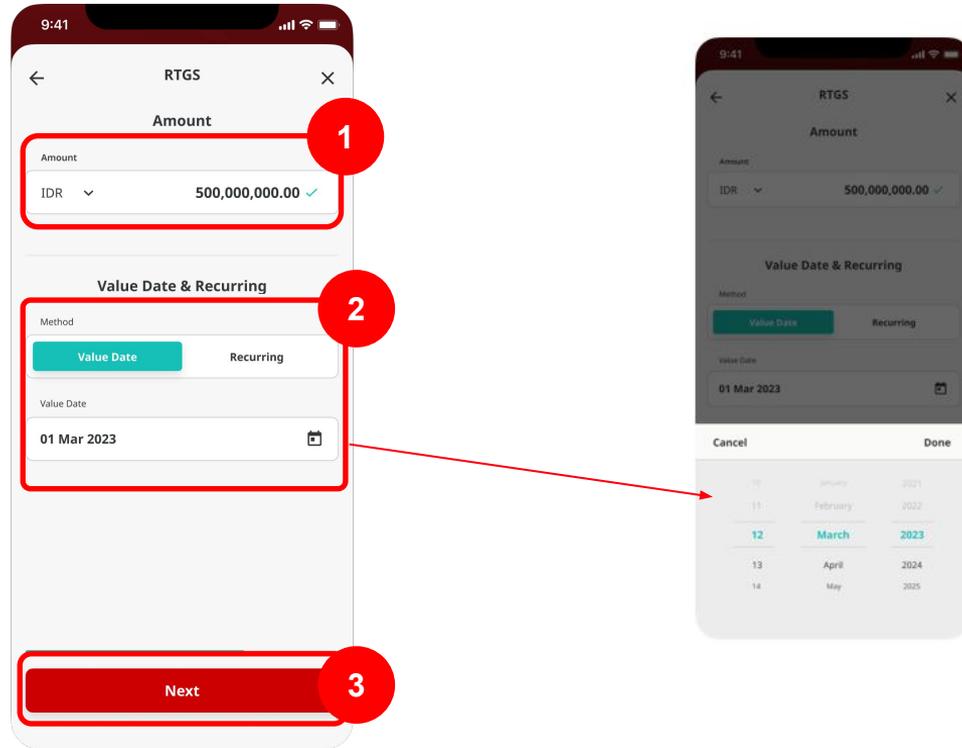


Remark: Click "Saved Beneficiary" will navigate to page with data that automatically filled by system. if we click "new transfer", need to input that data manually

Save as Draft

Menu : Homepage > In-House transfer| Deskripsi: is used to save payment prior to executing it

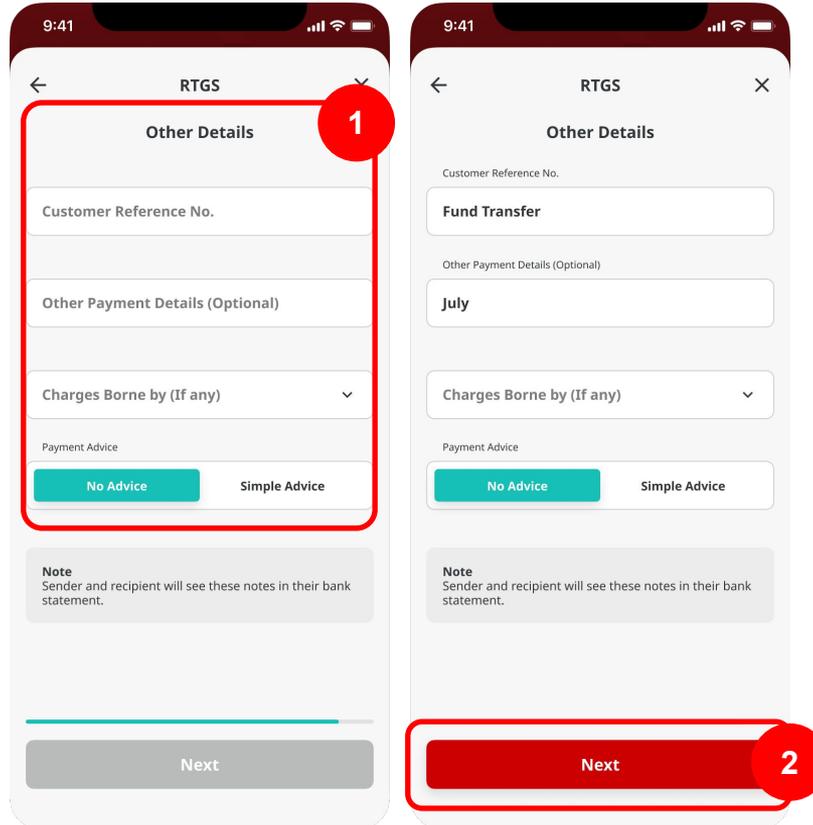
Step 6: [Maker] [1] Fill in the **Amount details** > [2] Fill in the **Value Date** > [3] Click **Next**



Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: is used to save payment prior to executing it

Step 7: [Maker] [1] Fill in the **Other Details** part > [2] Click **Next**



Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: is used to save payment prior to executing it

Step 8: [Maker] Verify the details on **Confirmation** page > [1] Click **Save as Draft**

9:41

Confirmation

Amount
IDR 500,000.00

| | |
|-----------------------------|--|
| To | Ricky Wijaya Bank Negara Indonesia 1001100116 |
| From | IDR Current Account B 70123123101 |
| Payment Mode | RTGS |
| Beneficiary Citizenship | Indonesian |
| Beneficiary Resident Status | Resident |
| Beneficiary Type | Individual |
| Beneficiary Address | Jalan Menteng Granit No. 16B, RT 003 RW 009, Pasar Manggis, Setiabudi, Jakarta Selatan |
| Beneficiary City / District | 0001 - Jakarta |
| Value Date | 01 Mar 2023 |
| Customer Reference No. | Fund Transfer |
| Other Payment Details | July |
| Bank Charges | IDR 0.00 |

Total Amount IDR 500,000.00

1 Save as draft Submit

Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: is used to save payment prior to executing it

Continue from' Step 8: system will show the acknowledgement page



Save as Draft

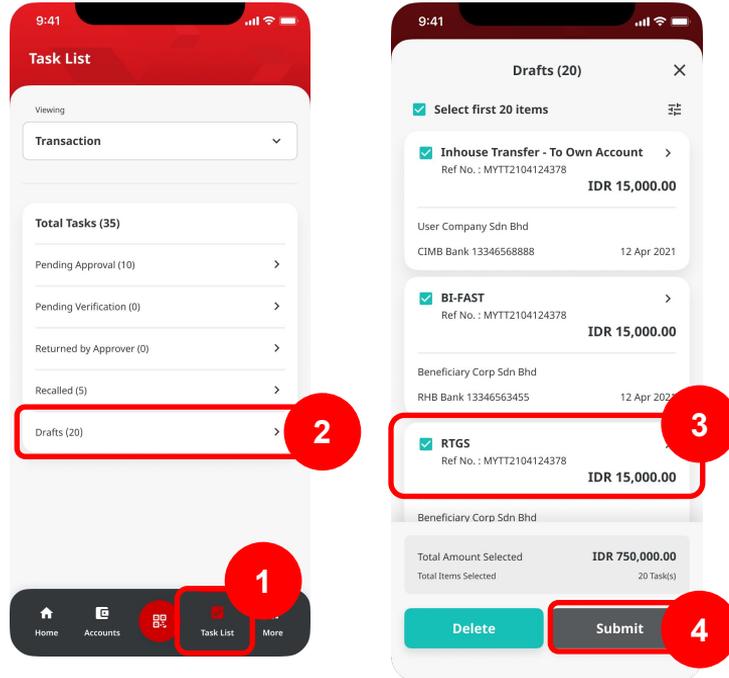
Menu : Homepage > In-House transfer| Deskripsi: is used to save payment prior to executing it

Step 9: [Maker] [1] Navigate to task list mnu

Step 10: [Maker] [2] Click **Drafts tab**

Step 11: [Maker] [3] Find the **saved transaction** on listing page

Step 12: [Maker] [4] Choose **saved record** > Click **Submit**

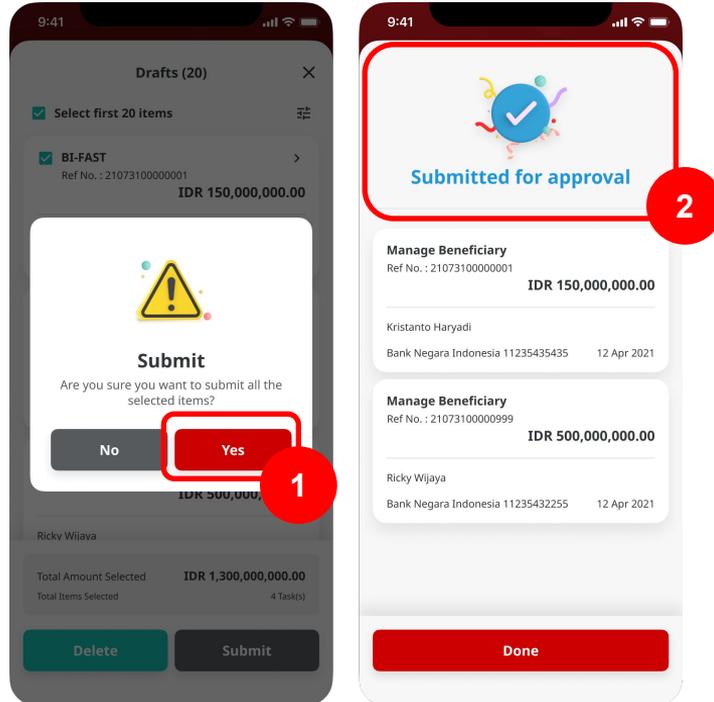


Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: is used to save payment prior to executing it

Step 13: [Maker] [1] Click **Yes** on the *pop up box*

Step 14: [Maker] [2] System will show the *acknowledgement page*

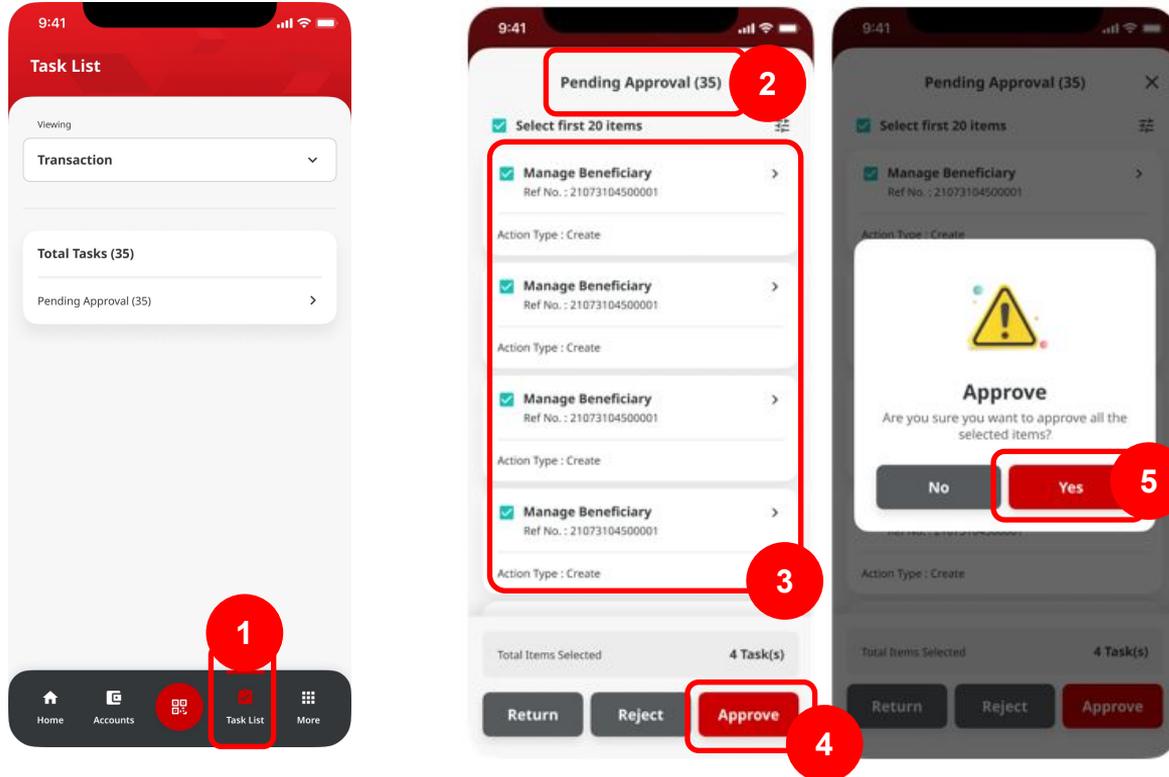


Save as Draft

Menu : Homepage > In-House transfer| Deskripsi: is used to save payment prior to executing it

Step 15: Login as Approver > [1] Go to *Task List* page

Step 16: [CFO Approve] [2] Click *Pending Approval* tab > [3] Choose on a task > [4] Click *Approve* > [5] Click *Yes* on *Confirmation Page*



Save as Draft

Menu : Homepage > In-House transfer | Deskripsi: is used to save payment prior to executing it

Step 16: [Approver] System will show the *Acknowledgement page*

