

*Aksi dan
Kolaborasi*

Account & Dashboard

ACCOUNT SUMMARY

TUTORIALOCTOBIZ2024



Account Summary
Website Version

TUTORIALOCTOBIZ2024

**LIVE
AN
EPICC
LIFE**



Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Login as User CFO

Step 1. [1] [User] Login as **Maker** using **Company ID & User ID** > [2] Click **Next**

OCTO Biz
BY CIMB NIAGA

Important Notices | CIMB is available 7 days a week, from 12.15am to 12am

Need to submit your OCTO Biz Maintenance Request? Just email us.

In line with our efforts to provide you with a seamless banking experience, kindly submit the OCTO Biz maintenance request / documents for the following requests listed below via e-mail or continue to submit at any CIMB Branch.

[Find Out More](#)

Welcome

Company ID
CORPPT200092

User ID
makerjames

Next

[Forgot Password/Unlock User >](#) | [Lost or Damaged Secure Token >](#)

Do not reveal any form of confidential information, be it personal or account related, via pop-up message or email link.

Privacy Policy | Security Arrangement | Client Charter | Terms & Conditions

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Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

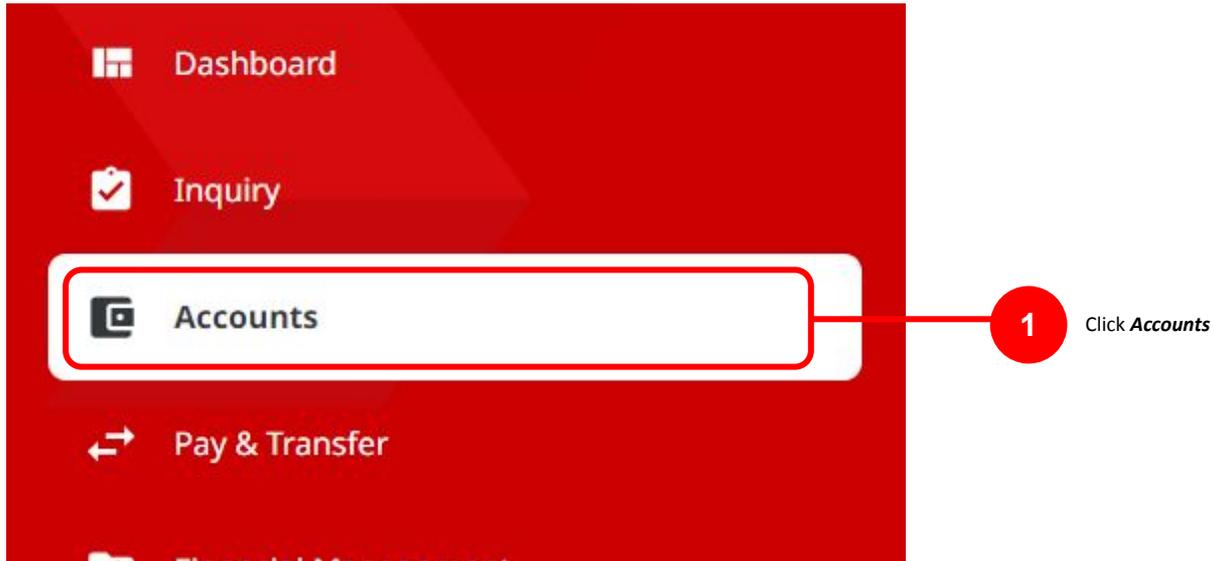
Step 2. [1] [User] Fill in the **Password** > [2] Click **Proceed**

The screenshot shows the OCTO Biz login interface. At the top left is the OCTO Biz logo. Below it, a banner reads "Need to submit your OCTO Biz Maintenance Request? Just email us." with a "Find Out More" button. The main login area is titled "Welcome SpaceMan" and includes a "Password" field (annotated with a red circle and the number 1) and a "Proceed" button (annotated with a red circle and the number 2). A "Back" button is also present. At the bottom, there are links for "Forgot Password/Unlock User" and "Lost or Damaged Security Token". A warning icon and text at the bottom left state: "Do not reveal any form of confidential information, be it personal or account related, via pop-up message or email link."

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 3. [User] System will navigate to Dashboard page > **[1]** Click **Accounts**



Account Summary Features

1. **Portfolio Summary**
 - View All Company
 - View Specific Company
2. Account Details
3. Loan Details
4. e-Statement

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 4. [User] System will navigate to **Overview Page**

The screenshot shows the 'Overview' page with a navigation bar at the top containing 'Summary', 'Current Account / Saving Account', 'Loans', and 'e-Statement'. Below the navigation bar, there are sections for 'Assets' and 'Liabilities'. The 'Assets' section shows a total ledger balance of IDR -2,352,312,751.04 and a total available balance of IDR -1,709,950,951.27. A table of assets follows, with the first row highlighted by a red box and a red arrow pointing to a note. The 'Loans / Financing' section shows a total loan limit of IDR 13,010,000,000.00 and a total outstanding balance of IDR 10,000,000.00. A table of loans follows, with the first row highlighted by a red box and a red arrow pointing to a note.

Current Account / Saving Account	Total Ledger Balance	Total Available Balance
792787427560 - IDR MWAROH QUMYH QUTJULES	IDR -6,107,445.61	IDR -337,123,645.84
800006332500 - IDR JLPTJTU JPKKUL2S TJQVQVSNZL TWQKSW	IDR -994,036,045.29	IDR -1,020,658,045.29
800000519340 - USD JLPTJTU JPKKUL2S TJQVQVSNZL TWQKSW	USD 337,661.47	USD 337,661.47
800147935200 - IDR RSANAZ	IDR -232,608,857.43	IDR -232,608,857.43
800151282500 - IDR DESI NANDA 1	IDR -1,119,898,064.18	IDR -119,898,064.18
800152115200 - IDR JLPTJTU JPKKUL2S TJQVQVSNZL TWQKSW	IDR 0.00	IDR 0.00

Loans / Financing	Total Loan Limit	Total Outstanding Balance
10112353220000000 JLPTJTU JPKKUL2S TJQ	IDR 1,000,000,000.00	IDR 0.00
1011235380000 JLPTJTU JPKKUL2S TJQ	IDR 6,000,000,000.00	IDR 0.00

1

Notes: [User] [1] Click Hyperlink for Current Account/Saving Account on tab Summary, System will show to tab Current Account/Saving Account.

The screenshot shows the 'Current Account / Saving Account' page. It features a navigation bar with 'Summary', 'Current Account / Saving Account', 'Loans / Financing', and 'e-Statement'. The main content area displays account details for '7911948700-IDR-MSJ'. It shows the ledger balance as IDR 362,551.48 and the available balance as IDR 362,551.48. There are also fields for 'Saving Amount' (IDR 0.00) and 'Withdrawal Amount' (IDR 0.00). A 'Print Details' button is visible at the bottom.

2

Notes: [2] Click Hyperlink for Loan Account on Summary Tab, System will navigate to Loan Account page.

The screenshot shows the 'Loans / Financing' page. It features a navigation bar with 'Summary', 'Current Account / Saving Account', 'Loans / Financing', and 'e-Statement'. The main content area displays account details for '100319460900-IDR-SOP5MP'. It shows the loan amount as IDR 121,612,500.00 and the loan unused amount as IDR 0.00. The outstanding balance is IDR 0.00. Below this, there are tabs for 'Account Details', 'Interest Details', and 'Payment Details'. The 'Account Details' tab is active, showing the loan term as '240 Monthly', the start date as '09 Oct 2007', and the end date as '05 Oct 2027'. There are 'Back' and 'Print' buttons at the bottom.

Account Summary Features

1. Portfolio Summary
 - **View All Company**
 - View Specific Company
2. Account Details
3. Loan Details
4. e-Statement

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 5. [User] [1] View All

1
Click View All

Overview Viewing **Portfolio Summary** **IDR**

Summary Current Account / Saving Account Financing e-Statement

Company

View All Assets **IDR 1,761,977,019,595.06** Liabilities **IDR 0.00**

Search

Last updated 13 Nov 2023 at 03:38:53 PM

View All Collapse All

	Total Ledger Balance	Total Available Balance
TB LIABILITY 2	IDR 1,761,977,019,595.06	IDR 1,732,639,119,035.06
JLUPJOLY JPPYJON UUJOJ YOSZOWLYJ	null 1,214,088,853,760.89	null 1,184,750,953,200.89
-		
703185655500 - null	null 1,382,599,857.28	null 1,382,599,857.28

Notes: If there is a data, system will show **Diagram**

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

[User] System will show the **List Account information** for all of the CIF/Company Account

The screenshot displays the 'Accounts' page with a navigation bar at the top. The main content is divided into two sections: 'Current Account / Saving Account' and 'Financing'. Each section has a table of account details with columns for account ID, name, and balances.

Current Account / Saving Account		Total Ledger Balance	Total Available Balance
		IDR 1,695,480,974,667.35	IDR 1,668,530,952,895.35
79357505106 - IDR	ANBAR ASADORO HERMANO	IDR 970,033,895,036.71	IDR 940,695,994,476.71
793185403300 - IDR	TR LUBELITTA	IDR 1,300,995,895.52	IDR 88,874,683.52
75120686300 - IDR	MARIES	IDR 5,179,490.49	IDR 5,179,490.49
80003053290 - IDR	RIKA	IDR 514,373,544,811.03	IDR 514,373,544,811.03
80003034680 - IDR	ANQA	IDR 0.00	IDR 0.00
80018020700 - IDR	ANITA TULAK	IDR 213,737,723,798.03	IDR 213,737,723,798.03
80015210420 - IDR	ANITA TULAK	IDR 29,635,635.57	IDR 29,635,635.57

Financing		Total Loan Limit	Total Outstanding Balance
		IDR 0.00	IDR 6,870,661,102.00
38022200000	SAPRILA ALYAN PRATIKA	IDR 0.00	IDR 6,726,661,102.00
38106526380000001	MUHAMMAD KAFF ALYAN	IDR 0.00	IDR 45,000,000.00
3801224450000013	TR JOY	IDR 0.00	IDR 32,000,000.00
3801224450000014	TR JOY	IDR 0.00	IDR 33,000,000.00
3801224450000013	TR JOY	IDR 0.00	IDR 34,000,000.00



Account Summary Features

1. Portfolio Summary
 - View All Company
 - **View Specific Company**
2. Account Details
3. Loan Details
4. e-Statement

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 5. [User] [1] Choose Specific Company Name

1
Choose Specific Company Name

The screenshot shows the 'Overview' section of an account summary. It includes a 'Company' dropdown menu with a search bar and a list of options. The option 'TB LIABILITY 2' is highlighted with a red box. To the right, there are sections for 'Assets' (IDR 1,761,977,019,595.06) and 'Liabilities' (IDR 0.00). Below these, there are 'Total Ledger Balance' and 'Total Available Balance' sections. At the bottom, there is a link for '703185655500 - null'.

Overview Viewing **Portfolio Summary** **IDR**

Summary Current Account / Saving Account Loans / Financing e-Statement

Company

View All

Assets **IDR 1,761,977,019,595.06**

Liabilities **IDR 0.00**

Last updated 13 Nov 2023 at 03:38:53 PM

Search

View All

TB LIABILITY 2

JLUPJOLY JPPYJON UUJOJ YOSZOWLYJ

-

[703185655500 - null](#)

Total Ledger Balance **IDR 1,761,977,019,595.06**

Total Available Balance **IDR 1,732,639,119,035.06**

null 1,214,088,853,760.89 null 1,184,750,953,200.89

null 1,382,599,857.28 null 1,382,599,857.28

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

[User] System will show the Specific list from **account CIF/Company name** that already choose.

Overview

Viewing **Portfolio Summary** **IDR**

Summary Current Account / Saving Account Financing e-Statement

Company
TB LIABILITY 2

Assets **IDR 1,382,599,857.28**

Liabilities **IDR 0.00**

Last updated 13 Nov 2023 at 03:44:26 PM

[Collapse All](#)

Current Account / Saving Account	
Total Ledger Balance IDR 1,382,599,857.28	Total Available Balance IDR 1,382,599,857.28
703185655500 - null TB LIABILITY 2	null 1,382,599,857.28

Financing	
Total Loan Limit	Total Outstanding Balance

PDF Download Print

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 6. [User] [1] Choose **Document Format** that needed [2] Click **Download**

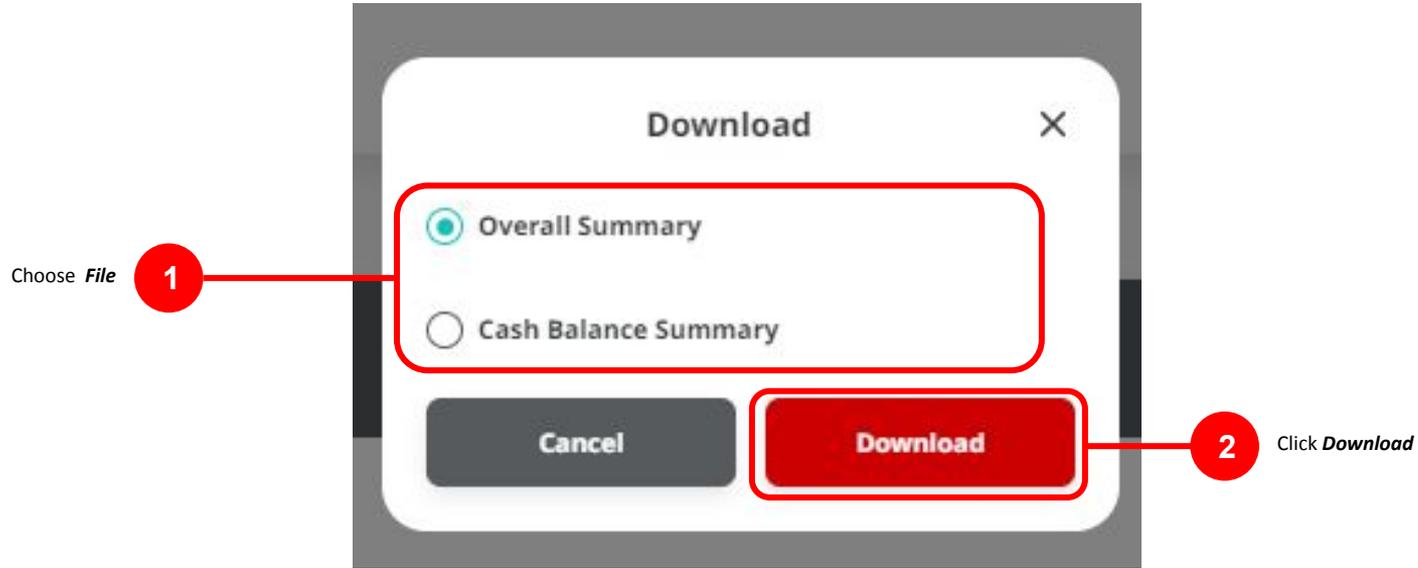
A screenshot of a dropdown menu for selecting document formats. The menu is titled "Select Format" and contains the following options: PDF, CSV, XLS, and TXT. Below these options, there is a "PDF" option with an upward-pointing arrow and the text "Choose Document Format" below it. A red circle with the number "1" is positioned to the right of the menu.

A screenshot of the "Overview" page in a financial application. The page shows a summary of account information for "TB LIABILITY 2". The assets are listed as IDR 1,382,599,857.28 and liabilities as IDR 0.00. Below this, there are sections for "Current Account / Saving Account" and "Loans / Financing". The "Current Account / Saving Account" section shows a total ledger balance of IDR 1,382,599,857.28 and a total available balance of IDR 1,382,599,857.28. The "Loans / Financing" section shows a total loan limit and a total outstanding balance. At the bottom right of the page, there is a "PDF" dropdown menu and a "Download" button, both highlighted with red boxes. A red circle with the number "2" is positioned to the right of the "Download" button. A red line connects the "1" circle to the "2" circle.

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 7. [User] [1] Choose file > [2] Click Download



Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 8. [User] [1] System will show the **Report Pop-up**

Pop-up Report

1

The screenshot displays the 'Overview' section of the Account Summary page. A red box highlights a notification message: 'Report successfully generated. Go to Tools > Download Reports to retrieve this report.' To the left of the box is a red circle with the number '1' and a red line pointing to the notification. Below the notification, there are tabs for 'Summary', 'Current Account / Saving Account', 'Loans / Financing', and 'e-Statement'. The 'Summary' tab is active. It shows a 'Company' dropdown menu with 'View All' and two columns: 'Assets' with a value of IDR 87,542,574,400.26 and 'Liabilities' with a value of IDR 1,447,315,485.89. A timestamp 'Last updated 23 Aug 2023 at 05:05:41 PM' is visible. Below this is a 'Collapse All' link. The 'Current Account / Saving Account' section is expanded, showing a table with columns for account details, 'Total Ledger Balance', and 'Total Available Balance'.

Current Account / Saving Account		Total Ledger Balance	Total Available Balance
		IDR 87,542,574,400.26	IDR 87,756,711,973.31
702797427500 - IDR MWR0K QJMV QUTJULS	IDR -6,107,445.61	IDR -351,308,723.26	
703073174700 - IDR ALAN BUDI KUSUM	IDR 425,229,127.97	IDR 275,229,127.97	
703089163920 - JPY CVHUK MNZJLU	JPY 8,266,992,570.00	JPY 8,266,992,570.00	
703161677500 - IDR ANDHINI RACHMAWATI	IDR 0.00	IDR 0.00	

Notes: After the report is successfully generated, the user can go to the **Reporting > Download Report** page to download the report.

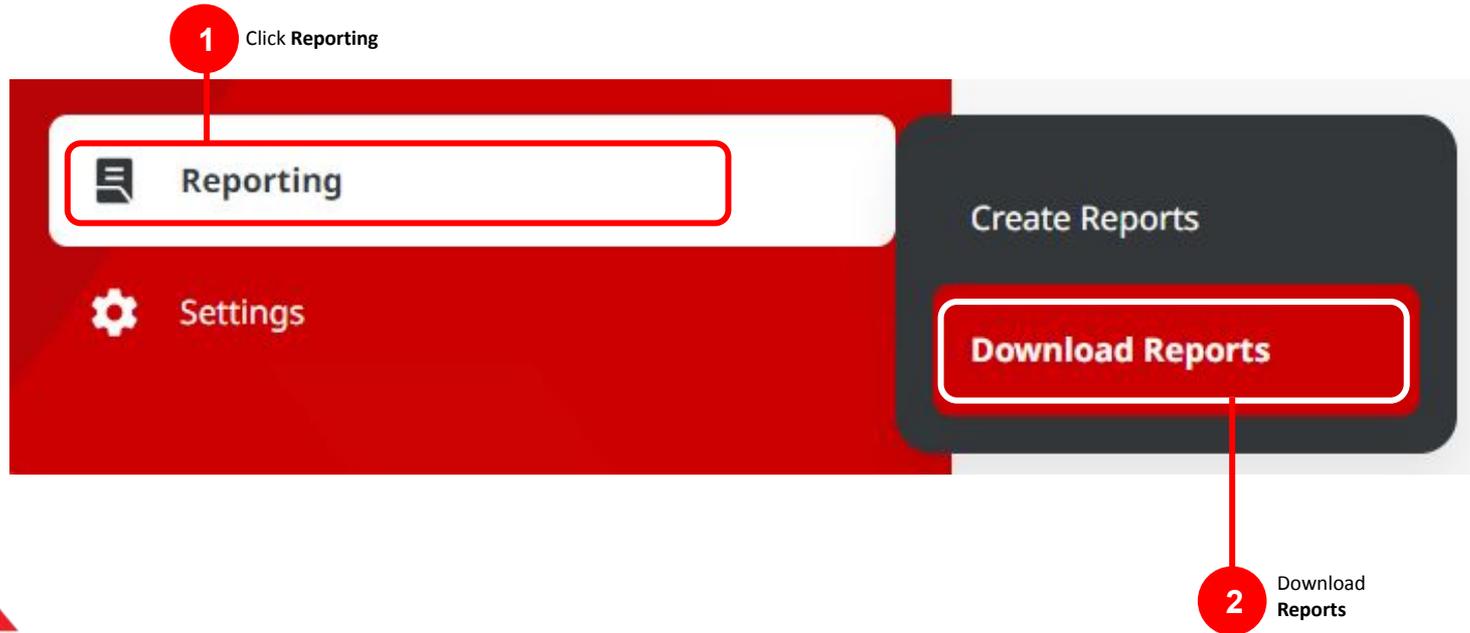
Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step to Download the Report

Entry Point: Reporting > Download Report

Step 9. [User] [1] Navigate to side menu, Click **Reporting** > [2] Click **Download Reports**.



Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 10. System will navigate **Download Reports Inquiry & Listing** page > [User] **[1]** Choose **Portfolio Summary** report on the **Report Name Box** > **[2]** Click **Search**

Download Reports > Inquiry & Listing

Search

Company ID
SATURN

Report Type *
Portfolio

Report Name
Portfolio Summary Report

File Type
Select

Account Number
Select

Report Date *
03 Oct 2023 To 04 Oct 2023

Created By
Select

Search

2 Click **Search**

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Continue from Step 10. System will show the Report Listing > [User] [1] Choose **report** > [2] Click **Download**.

Listing

<input type="checkbox"/>	Report Type	Report Name	File Type	Account no.	Report Date / Timestamp	File Size	Created By
<input checked="" type="checkbox"/>	Portfolio	Portfolio Summary	PDF	-	03 Oct 2023 16:59:36 MYT	2873 KB	TESTERSATURNI

Download

1

Choose **Report**

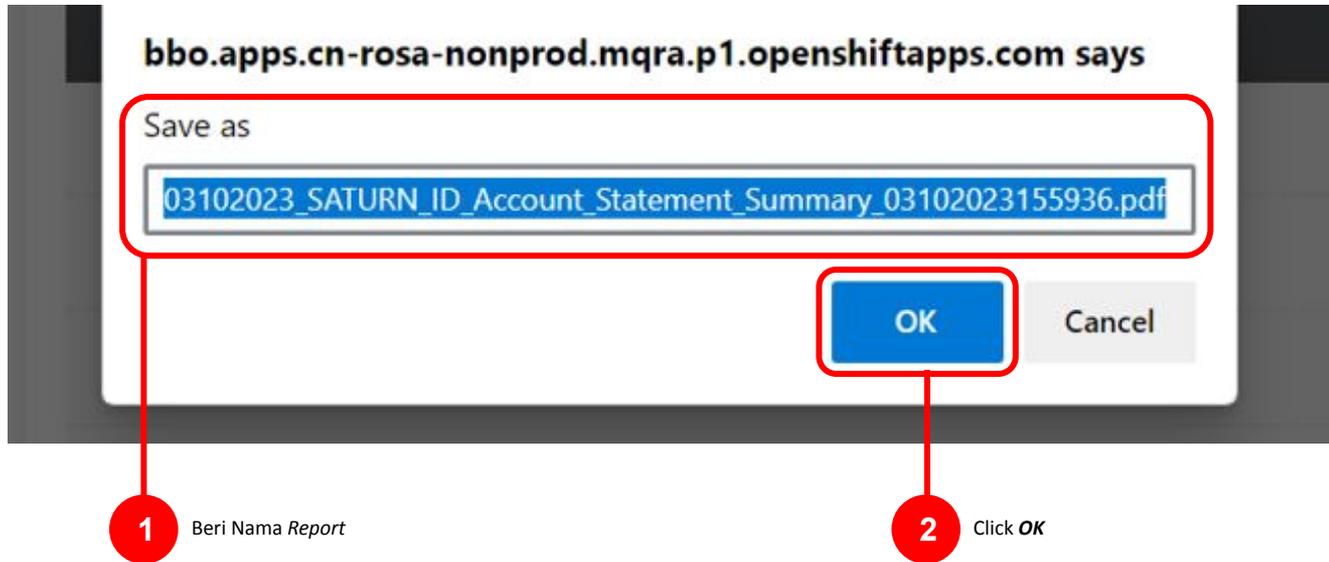
2

Click **Download**

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 11. System will show the **Pop-up “Save As”** for **Report Name** > [User] **[1]** Rename the document > **[2]** Click **OK**.



4 File Type

1. PDF
2. CSV
3. XLS
4. TXT

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

PDF File

Search Criteria			
Company ID	DUMMY_ORG		
Company Name	MAKER1		
User ID	MAKER1		
Portfolio Overall Summary Report			
Company	DUMMY_ORG	Assets	Liabilities
Viewing	IDR	-1006453693.81	10000000.00
Current Account			
800000332500-IDR	Total Ledger Balance	Total Available Balance	
JLPTJTU JPYKULZS	-1006453693.81	-1033075693.81	
TJOYQYSYZL TWONJSW			
Total	-1006453693.81	-1033075693.81	
Loan / Financing			
	Limit	Outstanding Amount	
1011255322000000	1000000000.00	0.00	
JLPTJTU JPYKULZS TJO			
101125536000	6000000000.00	0.00	
JLPTJTU JPYKULZS TJO			
10112554030000001	10000000.00	0.00	
JLPTJTU JPYKULZS TJO			
10112554030000002	0.00	10000000.00	
JLPTJTU JPYKULZS TJO			
101125541500	6000000000.00	0.00	
JLPTJTU JPYKULZS TJO			
Total	13010000000.00	10000000.00	
Generated By MAKER1 Page 1 of 1			
Generated On 23 Aug 2023 16:30:12			

Overall Summary Report

Search Criteria			
Company ID	DUMMY_ORG		
Company Name	MAKER1		
User ID	MAKER1		
Cash Balance Summary Report			
Company	DUMMY_ORG	Assets	
Viewing	IDR	-1006453693.81	
Current Account			
800000332500-IDR	Total Ledger Balance	Total Available Balance	
JLPTJTU JPYKULZS	-1006453693.81	-1033075693.81	
TJOYQYSYZL TWONJSW			
Total	-1006453693.81	-1033075693.81	
Generated By MAKER1 Page 1 of 1			
Generated On 23 Aug 2023 16:30:53			

Cash Balance Summary Report

Search Criteria			
Company ID	DUMMY_ORG		
Company Name	MAKER1		
User ID	MAKER1		
Loan Account Summary Report			
Company	DUMMY_ORG	Assets	Liabilities
Viewing	IDR	-1006453693.81	10000000.00
Loan / Financing			
	Limit	Outstanding Amount	
1011255322000000	1000000000.00	0.00	
JLPTJTU JPYKULZS TJO			
101125536000	6000000000.00	0.00	
JLPTJTU JPYKULZS TJO			
10112554030000001	10000000.00	0.00	
JLPTJTU JPYKULZS TJO			
10112554030000002	0.00	10000000.00	
JLPTJTU JPYKULZS TJO			
101125541500	6000000000.00	0.00	
JLPTJTU JPYKULZS TJO			
Total	13010000000.00	10000000.00	
Generated By MAKER1 Page 1 of 1			
Generated On 23 Aug 2023 16:33:27			

Loan Account Summary Report

4 File Type

1. PDF
2. CSV
3. XLS
4. TXT

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

CSV File

A	B	C	D	E	F	G	H	I	J
1	Search Criteria								
2	Company ID,DUMMY_ORG								
3	Company Name,								
4	User ID,MAKER1								
5									
6	Portfolio Overall Summary Report								
7	Generated On,23/08/2023 17:34								
8	Viewing,IDR								
9	Company,DUMMY_ORG								
10									
11	Current Account,Currency,Ledger Balance,Available Balance								
12	800000332500 / JLPTJTU JPYKULZS TJO,QYQYSYL TWONJSW,IDR,-1006453693.81,-1033075693.81								
13	Total,IDR,-1006453693.81,-1033075693.81								
14									
15	Loans / Financing,Currency,Limit,Outstanding Balance								
16	10112553220000000 / JLPTJTU JPYKULZS TJO,IDR,1000000000.00,0.00								
17	101125536000 / JLPTJTU JPYKULZS TJO,IDR,6000000000.00,0.00								
18	10112554030000001 / JLPTJTU JPYKULZS TJO,IDR,10000000.00,0.00								
19	10112554030000002 / JLPTJTU JPYKULZS TJO,IDR,0.00,10000000.00								
20	101125541500 / JLPTJTUA JPYKULZSÄ TJO,IDR,6000000000.00,0.00								
21	Total,IDR,13010000000.00,10000000.00								
22									
23	Total Assets,-1006453693.81								
24	Total Liabilities,10000000.00								
25									
26									
27									
28									

Overall Summary Report

A	B	C	D	E	F	G	H	I	J
1	Search Criteria								
2	Company ID,DUMMY_ORG								
3	Company Name,								
4	User ID,MAKER1								
5									
6	Cash Balance Summary Report								
7	Generated On,23/08/2023 17:34								
8	Viewing,IDR								
9	Company,DUMMY_ORG								
10									
11	Current Account,Currency,Ledger Balance,Available Balance								
12	800000332500 / JLPTJTU JPYKULZS TJO,QYQYSYL TWONJSW,IDR,-1006453693.81,-1033075693.81								
13	Total,IDR,-1006453693.81,-1033075693.81								
14									
15	Total Assets,-1006453693.81								
16									
17									
18									
19									
20									
21									
22									

Cash Balance Summary Report

A	B	C	D	E	F	G	H
1	Search Criteria						
2	Company ID,DUMMY_ORG						
3	Company Name,						
4	User ID,MAKER1						
5							
6	Loan Account Summary Report						
7	Generated On,23/08/2023 17:35						
8	Viewing,IDR						
9	Company,DUMMY_ORG						
10							
11	Loans / Financing,Currency,Limit,Outstanding Balance						
12	10112553220000000 / JLPTJTU JPYKULZS TJO,IDR,1000000000.00,0.00						
13	101125536000 / JLPTJTU JPYKULZS TJO,IDR,6000000000.00,0.00						
14	10112554030000001 / JLPTJTU JPYKULZS TJO,IDR,10000000.00,0.00						
15	10112554030000002 / JLPTJTU JPYKULZS TJO,IDR,0.00,10000000.00						
16	101125541500 / JLPTJTUA JPYKULZSÄ TJO,IDR,6000000000.00,0.00						
17	Total,IDR,13010000000.00,10000000.00						
18							
19	Total Liabilities,10000000.00						
20							
21							
22							

Loan Account Summary Report

4 File Type

1. PDF
2. CSV
3. XLS
4. TXT

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

XLS File

A	B	C	D
Search Criteria			
Company ID	DUMMY_ORG		
Company Name			
User ID	MAKER1		
Portfolio Overall Summary Report			
Generated On	23 August 2023 05:35:46 PM		
Viewing	IDR		
Company	DUMMY_ORG		
Current Account	Currency	Ledger Balance	Available Balance
800000332500 / JLPTJTU JPYKULZS TJONISW	IDR	-1006453693.81	-1033075693.81
Total	IDR	-1006453693.81	-1033075693.81
Loans / Financing	Currency	Limit	Outstanding Balance
1011255322000000 / JLPTJTU JPYKULZS TJJO	IDR	1000000000.00	0.00
101125536000 / JLPTJTU JPYKULZS TJJO	IDR	6000000000.00	0.00
10112554030000001 / JLPTJTU JPYKULZS TJJO	IDR	10000000.00	0.00
10112554030000002 / JLPTJTU JPYKULZS TJJO	IDR	0.00	100000000.00
101125541500 / JLPTJTU JPYKULZS TJJO	IDR	6000000000.00	0.00
Total	IDR	13010000000.00	100000000.00
Total Assets	-1006453693.81		
Total Liabilities	10000000.00		

Overall Summary Report

A	B	C	D
Search Criteria			
Company ID	DUMMY_ORG		
Company Name			
User ID	MAKER1		
Cash Balance Summary Report			
Generated On	23 August 2023 05:36:23 PM		
Viewing	IDR		
Company	DUMMY_ORG		
Current Account	Currency	Ledger Balance	Available Balance
800000332500 / JLPTJTU JPYKULZS TJONISW	IDR	-1006453693.81	-1033075693.81
Total	IDR	-1006453693.81	-1033075693.81
Total Assets	-1006453693.81		

Cash Balance Summary Report

A	B	C	D	E
Search Criteria				
Company ID	DUMMY_ORG			
Company Name				
User ID	MAKER1			
Loan Account Summary Report				
Generated On	23 August 2023 05:37:03 PM			
Viewing	IDR			
Company	DUMMY_ORG			
Loans / Financing	Currency	Limit	Outstanding Balance	
1011255322000000 / JLPTJTU JPYKULZS TJJO	IDR	1000000000.00	0.00	
101125536000 / JLPTJTU JPYKULZS TJJO	IDR	6000000000.00	0.00	
10112554030000001 / JLPTJTU JPYKULZS TJJO	IDR	10000000.00	0.00	
10112554030000002 / JLPTJTU JPYKULZS TJJO	IDR	0.00	100000000.00	
101125541500 / JLPTJTU JPYKULZS TJJO	IDR	6000000000.00	0.00	
Total	IDR	13010000000.00	100000000.00	
Total Liabilities	10000000.00			

Loan Account Summary Report

4 File Type

1. PDF
2. CSV
3. XLS
4. **TXT**

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

TXT File

Overall Summary Report

```
Search Criteria
Company ID          DUMMY_ORG
Company Name       MAKER1
User ID            MAKER1

Portfolio Overall Summary Report
Generated On       23 August 2023 05:37:48 PM
Viewing           IDR
Company           DUMMY_ORG

Current Account
Balance    Available Balance
800000332500 / JLPJTJU JPYKULZS TJQYQYSYZL TWONJSM
IDR        -1006453693.81      -1033075693.81
Total
IDR        -1006453693.81      -1033075693.81

Loans / Financing
Outstanding Balance
1011255322000000 / JLPJTJU JPYKULZS TJO
1000000000.00      0.00
101125536000 / JLPJTJU JPYKULZS TJO
600000000.00      0.00
1011255403000001 / JLPJTJU JPYKULZS TJO
10000000.00      0.00
1011255403000002 / JLPJTJU JPYKULZS TJO
10000000.00
101125541500 / JLPJTJU JPYKULZS TJO
6000000000.00      0.00
Total
13010000000.00      10000000.00

Total Assets          -1006453693.81
Total Liabilities     10000000.00
```

Cash Balance Summary Report

```
File Edit View

Search Criteria
Company ID          DUMMY_ORG
Company Name       MAKER1
User ID            MAKER1

Cash Balance Summary Report
Generated On       23 August 2023 05:38:52 PM
Viewing           IDR
Company           DUMMY_ORG

Current Account
Balance    Available Balance
800000332500 / JLPJTJU JPYKULZS TJQYQYSYZL TWONJSM
IDR        -1006453693.81      -1033075693.81
Total
IDR        -1006453693.81      -1033075693.81

Total Assets          -1006453693.81
```

Loan Account Summary Report

```
Search Criteria
Company ID          DUMMY_ORG
Company Name       MAKER1
User ID            MAKER1

Loan Account Summary Report
Generated On       23 August 2023 05:40:16 PM
Viewing           IDR
Company           DUMMY_ORG

Loans / Financing
Outstanding Balance
1011255322000000 / JLPJTJU JPYKULZS TJO
1000000000.00      0.00
101125536000 / JLPJTJU JPYKULZS TJO
6000000000.00      0.00
1011255403000001 / JLPJTJU JPYKULZS TJO
10000000.00      0.00
1011255403000002 / JLPJTJU JPYKULZS TJO
10000000.00
101125541500 / JLPJTJU JPYKULZS TJO
6000000000.00      0.00
Total
13010000000.00      10000000.00

Total Liabilities     10000000.00
```

Account Summary Features

1. Portfolio Summary
 - View All Company
 - View Specific Company
2. **Account Details**
3. Loan Details
4. e-Statement

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Account Details

Step 5. [User] [1] Click **Current Account/Saving Account**

Click **Current Account/Saving Account**

Overview > Current Account / Saving Account > Account Details & Transaction History

Viewing Portfolio Summary IDR

1 Current Account / Saving Account Loans / Financing e-Statement

Account

703181949700-IDR-MDJ

Ledger Balance IDR 362,551.48

Available Balance IDR 362,551.48

Saving Account

Active

Yesterday Balance IDR 0.00

Hold Amount IDR 0.00

Collection Amount IDR 0.00

Details >

Float Details

1 Day Float	2 Day Float
0.00	0.00

Last updated 03 Oct 2023 at 10:18:06 AM

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 5. [User] Scroll down, > [1] Click **Download**

The screenshot displays the 'Transaction History' section of an account summary. At the top right, there is a 'Hide Filter' link. Below this, there are two filter sections: 'View By' with 'Date Range' and 'Month' buttons, and a 'Month' dropdown menu currently set to 'October 2023'. A red 'Search' button is located to the right of the filters. Below the filters, there is a summary table with four columns: 'Total Debit', 'Total Credit', 'Total Debit Amount', and 'Total Credit Amount'. The values are: Total Debit: 2, Total Credit: 2, Total Debit Amount: IDR 6,000.00, and Total Credit Amount: IDR 0.00. Below this summary is a table of transactions with columns: 'Post Date', 'Value Date', 'Payment Type', 'Other Reference', 'Bank Reference', 'Debit Amount', 'Credit Amount', and 'Balance'. Two transactions are listed, both dated 02 Oct 2023 and 01 Oct 2023, with a payment type of 'STAMP DUTY STATEMENT' and a debit amount of IDR 3,000.00. At the bottom right, there is a red 'Print' button. A red circle with the number '1' is placed over the text 'Click Download', and a red line connects it to a red-bordered 'Download' button.

Transaction History Hide Filter

View By: Date Range Month Month: October 2023 Search

Total Debit	Total Credit	Total Debit Amount	Total Credit Amount
2	2	IDR 6,000.00	IDR 0.00

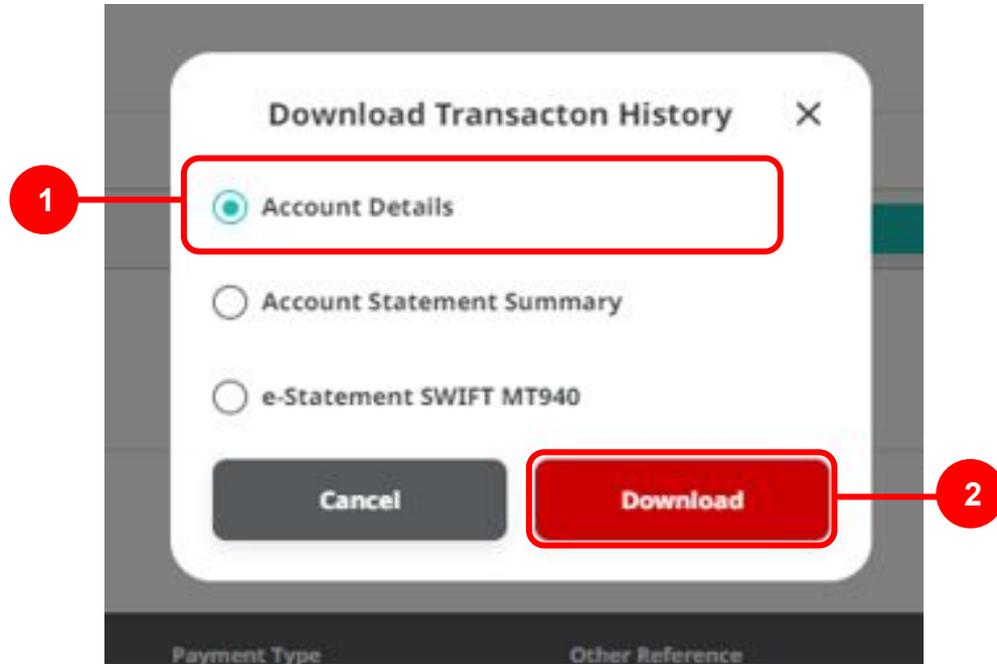
Post Date	Value Date	Payment Type	Other Reference	Bank Reference	Debit Amount	Credit Amount	Balance
02 Oct 2023	02 Oct 2023	STAMP DUTY STATEMENT	DD4400095000013		IDR 3,000.00	IDR 0.00	IDR 362,551.48
01 Oct 2023	01 Oct 2023	STAMP DUTY STATEMENT	DD4400095000014		IDR 3,000.00	IDR 0.00	IDR 365,551.48

Click **Download** 1 Download Print

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 6. System will show the Pop-up box for **Transaction history** > [User] **[1]** Choose **Report Type** > **[2]** Click **Download**.



Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 7. [User] [1] System will show the Report Pop-up

Pop-up Report

1

The screenshot displays the 'Account Details & Transaction History' page. A red box highlights a pop-up message: 'Report successfully generated. Go to Tools > Download Reports to retrieve this report.' The page content includes account details for '702797427500-IDR-MWROX QJMJV QUTJULS' and financial metrics such as Ledger Balance (IDR -6,107,445.61), Available Balance (IDR -358,517,533.10), and Yesterday Balance (IDR 352,410,087.49). A 'Float Details' table shows 1 Day Float and 2 Day Float both at 0.00. The page is last updated on 03 Oct 2023 at 10:19:08 AM.

Overview > Current Account / Saving Account > Account Details & Transaction History

Viewing Portfolio Summary IDR

Report successfully generated. Go to Tools > Download Reports to retrieve this report.

Summary Current Account / Saving Account Loans / Financing e-Statement

Account: 702797427500-IDR-MWROX QJMJV QUTJULS

Ledger Balance: IDR -6,107,445.61

Available Balance: IDR -358,517,533.10

Yesterday Balance: IDR 352,410,087.49

Hold Amount: IDR 352,410,087.49

Collection Amount: IDR 0.00

Float Details

1 Day Float	2 Day Float
0.00	0.00

Last updated 03 Oct 2023 at 10:19:08 AM

Notes: After report successfully generated, user can go to Reporting > download Report page to Download the report

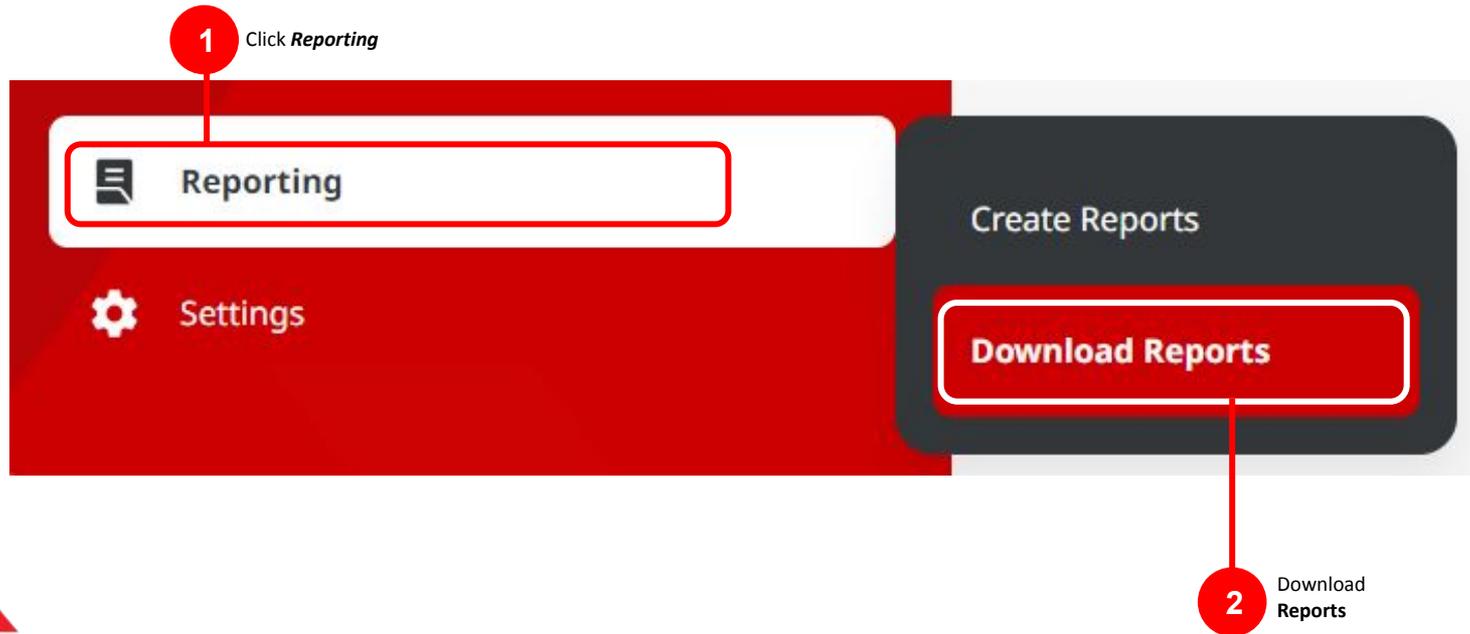
Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step to Download the Report

Entry Point: Reporting > Download Report

Step 8. [User] [1] Navigate to side menu, click **Reporting** > [2] Click **Download Reports**.



Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 9. System will navigate to **Download Reports Inquiry & listing** page > [User] **[1]** Choose **Report Name** on the **tab current / saving account** > **[2]** Click **Search** > **[3]** Choose **task** > **[4]** Click **Download**.

Download Reports > Inquiry & Listing

Search

Company ID * Report Type *

Report Name File Type

Account Number Report Date * To

Created By

Choose **Report Name**

1

Search

2

Click Search

Listing

<input type="checkbox"/>	Report Type	Report Name	File Type	Account no.	Report Date / Timestamp	File Size	Created By
<input type="checkbox"/>	Portfolio	Account Detail	PDF	-	03 Oct 2023 10:19:07 MYT	2540 KB	TESTERSATURN4

3

Choose **Task**

Download

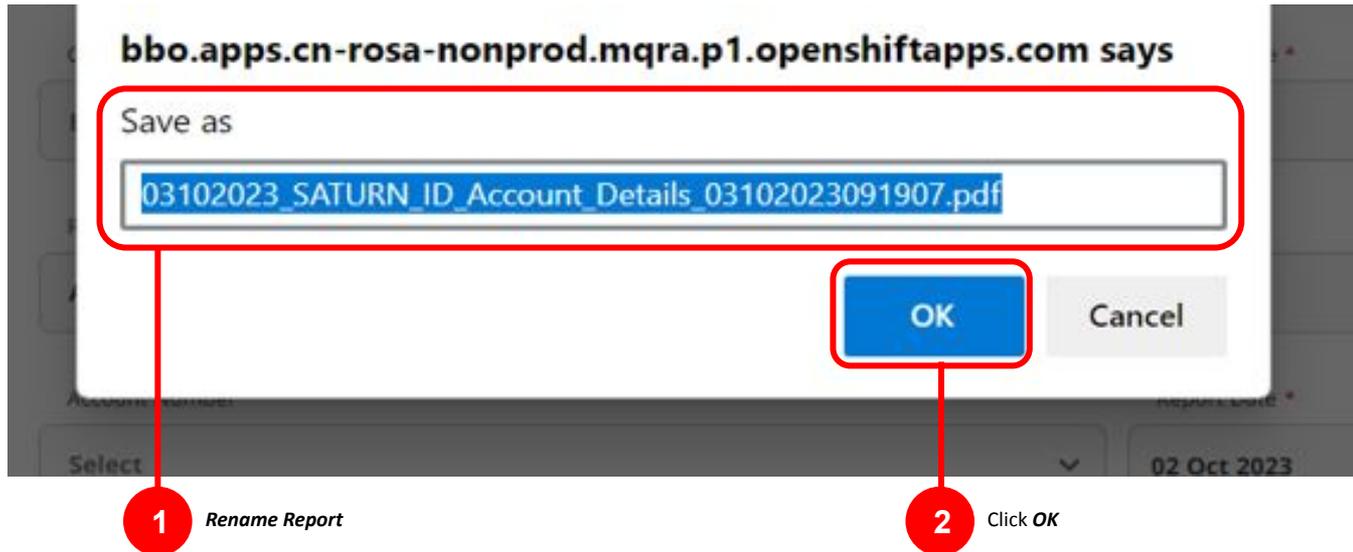
4

Click **Download**

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 10. System will show **Pop-up “Save As”** for **Report Name** > [User] **[1] Rename Report** as needed > **[2] Click OK**.



Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 11. Document Example for Account Details Report

Portfolio - Account Details			
Company ID	SATURN	Ledger Balance	362,551.48
Company Name	TESTERS4	Available Balance	362,551.48
Account No.	703181949700	Yesterday	0.00
Account Name	MDJ	Hold Amount	0.00
		Collection	0.00
Account Details			
Overdraft	0.00	Overdraft Drawing Limit	0.00
Overdraft Ledger	0.00	Overdraft Loan Expiry Date	31 Dec 9999
Float Details			
1 Day Float	0.00	Total Float	0.00
2 Days Float	0.00		
Generated By TESTERS4		Page 1 of 1	
Generated On 3 Oct 2023 09:19:07			

Account Summary Features

1. Portfolio Summary
 - View All Company
 - View Specific Company
2. Account Details
3. **Loan Details**
4. e-Statement

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Account Details

Step 5. [User] [1] Click **Loan/Financing** > [2] Click Account Details to see the **loan account detail information**.

Overview > Loans > Account Details Viewing **Portfolio Summary** **IDR**

Click **Loan/Financing** **1** Summary Current Account / Saving Account **Loans / Financing** e-Statement

Account: 1601222445000011-IDR-ANGIN TOLAK

Financing Amount: **IDR 29,000,000.00**

Financing Unused Amount: **IDR 0.00**

Outstanding Balance: **IDR 29,000,000.00**

Click **Account Details** **2** **Account Details** Revenue Sharing/Ujrah/Margin Rate Payment Details

Financing Term: **12 Monthly**

Start Date: **03 Jan 2023 07:00:00 WIB**

End Date: **03 Jan 2025 07:00:00 WIB**

Last updated 16 Nov 2023 at 14:46:08 WIB

Back **Print**

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Interest Details

Step 6. [User] [1] Click **Revenue sharing/Ujrah/Margin Rate** to see the **interest detail information**.

Overview > Loans > Account Details Viewing **Portfolio Summary** **IDR**

Summary **Current Account / Saving Account** Loans / Financing e-Statement

Account: 1601224450000011-IDR-ANGIN TOLAK

Financing Amount: **IDR 29,000,000.00**

Financing Unused Amount: **IDR 0.00**

Outstanding Balance: **IDR 29,000,000.00**

1 **Account Details** **Revenue Sharing/Ujrah/Margin Rate** **Payment Details**

Revenue Sharing/Ujrah/Margin Rate: **11.000000%**

Last updated 16 Nov 2023 at 14:46:08 WIB

Back **Print**

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Payment Details

Step 7. [User] [1] Click **Payment Details** to see the **Payment details Information**

The screenshot displays the 'Account Details' page for a loan account. The breadcrumb navigation is 'Overview > Loans > Account Details'. The 'Viewing' section shows 'Portfolio Summary' and 'IDR'. The account type is 'Loans / Financing'. The account number is '1601222445000011-IDR-ANGIN TOLAK'. The financing amount is 'IDR 29,000,000.00' and the financing unused amount is 'IDR 0.00'. The outstanding balance is 'IDR 29,000,000.00'. The 'Payment Details' tab is highlighted with a red box and a red circle containing the number 1. The next payment due is '03 Jan 2024 07:00:00 WIB', the note number is 'FNIFQD2001 - INVENTORY FINANCING IDR', and the penalty is 'IDR 0.00'. The page was last updated on '16 Nov 2023 at 14:46:08 WIB'. There are 'Back' and 'Print' buttons at the bottom.

Overview > Loans > Account Details Viewing **Portfolio Summary** **IDR**

Summary **Current Account / Saving Account** Loans / Financing e-Statement

Account
1601222445000011-IDR-ANGIN TOLAK

Financing Amount
IDR 29,000,000.00

Financing Unused Amount
IDR 0.00

Outstanding Balance
IDR 29,000,000.00

1 Account Details Revenue Sharing/Ujrah/Margin Rate **Payment Details**

Next Payment Due
03 Jan 2024 07:00:00 WIB

Note Number
FNIFQD2001 - INVENTORY FINANCING IDR

Penalty
IDR 0.00

Last updated 16 Nov 2023 at 14:46:08 WIB

Back **Print**

Account Summary Features

1. Portfolio Summary
 - View All Company
 - View Specific Company
2. Account Details
3. Loan Details
4. **e-Statement**

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

E-Statement

Step 5. [User] [1] Click **e-Statement** > [2] Fill in the **mandatory fields** > [3] Click **Download**.

The screenshot shows a web interface for generating an e-statement. At the top, there is a breadcrumb trail: "Overview > e-Statement". To the right, there are two dropdown menus labeled "Viewing", one set to "Portfolio Summary" and the other to "IDR". Below this, a horizontal menu contains several options: "Summary", "Current Account / Saving Account", "Loans / Financing", and "e-Statement". A red circle with the number "1" is positioned over the "e-Statement" option, which is also highlighted with a red box. Below the menu is a section titled "Search e-Statement" containing four dropdown menus: "Account No *" with the value "100319460900-IDR-SOPSM", "Account Type *" with the value "Loan Account", "Year *" with the value "2023", and "Month *" with the value "September". A red circle with the number "2" is positioned over the "Account No" dropdown. At the bottom right of the search area is a red "Download" button, with a red circle and the number "3" positioned over it. A large red arrow on the left side of the page points towards the "Download" button.

Account Summary

Menu : Accounts | Description: This function allows users to view and download Account Summary (including Portfolio Summary, Account Details, Loan Details & E-Statement).

Step 6. [User] [1] File will automatically downloaded on the **Browser**

The screenshot displays a web interface for generating an e-statement. At the top, there is a navigation bar with 'Overview > e-Statement'. Below this, there are tabs for 'Summary', 'Current Account / Saving Account', and 'Loans / FI'. A teal success banner reads 'Success! e-Statement report has been generated successfully' with a checkmark icon. Below the banner is a 'Search e-Statement' section with four dropdown menus: 'Account No *' (set to 'Select'), 'Account Type *' (set to 'Select'), 'Year *' (set to '2023'), and 'Month *' (set to 'February'). A download notification box is open in the top right corner, showing two PDF files: 'E-Statement Report-3.pdf' (36.0 KB) and 'E-Statement Report-2.pdf' (19.3 KB). A red circle with the number '1' and a red arrow points to the notification box.

Mobile E-statement Mobile Version

TUTORIALOCTOBIZ2024

KEJAR MIMPI

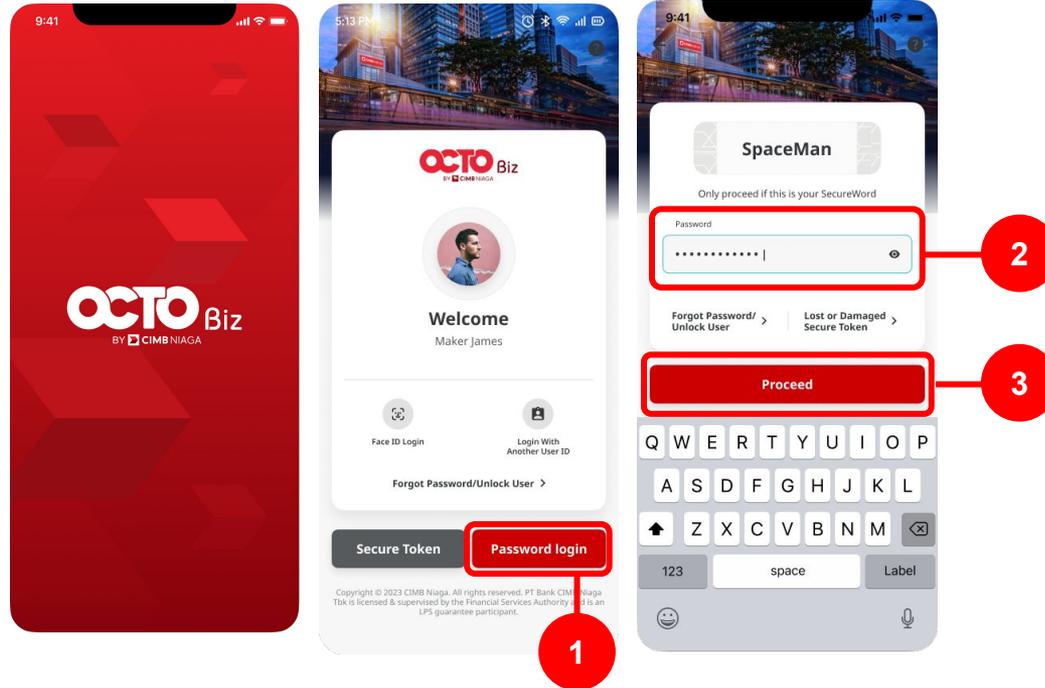


LIVE
AN
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E-Statement

Menu : More > e-Statement | Deskripsi: Memiliki Fungsi untuk generate Account Statement, Transactional / Non-transactional Report, untuk ditampilkan as List

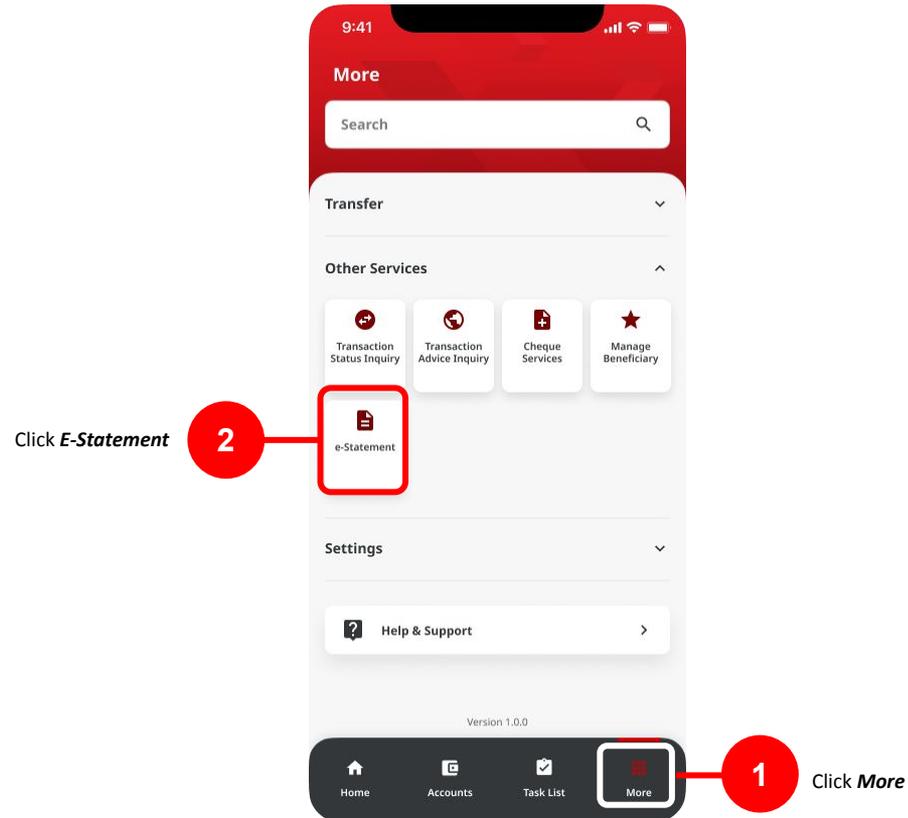
Step 1: [1] Login as User Maker/ Verifier/Authoriser > [2] Click Password Login > [3] Input the Password > [4] Click Proceed



E-Statement

Menu : More > e-Statement | Deskripsi: Memiliki Fungsi untuk generate Account Statement, Transactional / Non-transactional Report, untuk ditampilkan as List

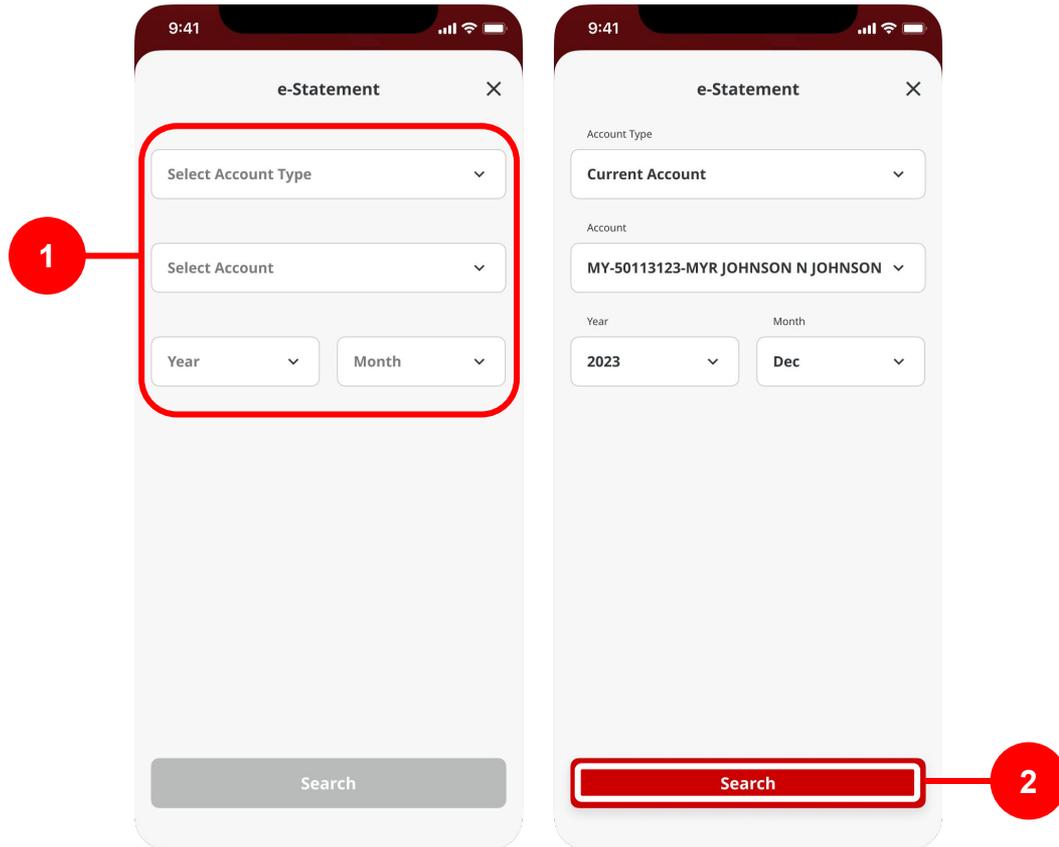
Step 2: [1] Click **More** > [2] Choose e-Statement on the **group Other Services**



E-Statement

Menu : More > e-Statement | Deskripsi: Memiliki Fungsi untuk generate Account Statement, Transactional / Non-transactional Report, untuk ditampilkan as List

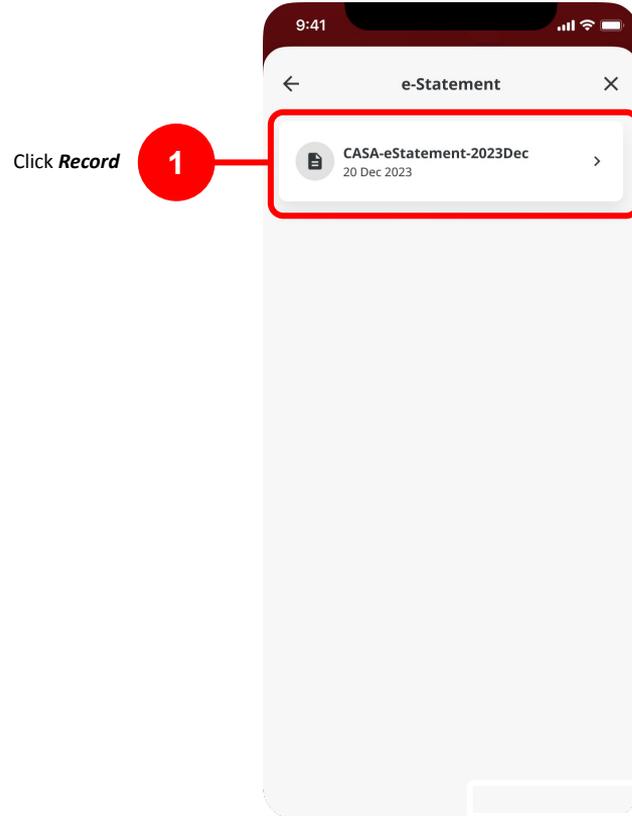
Step 3: **[1]** Fill in the **search detail page** > **[2]** Click **Search**



E-Statement

Menu : More > e-Statement | Deskripsi: Memiliki Fungsi untuk generate Account Statement, Transactional / Non-transactional Report, untuk ditampilkan as List

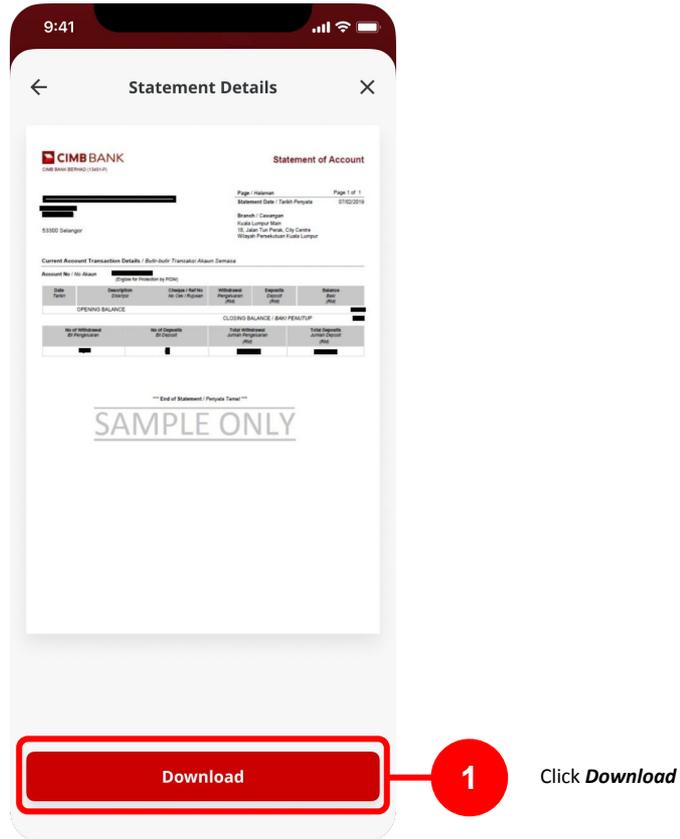
Step 4: [1] System will show the **e-Statement record** > [1] Click **record**



E-Statement

Menu : More > e-Statement | Deskripsi: Memiliki Fungsi untuk generate Account Statement, Transactional / Non-transactional Report, untuk ditampilkan as List

Step 5: [1] System will show the **Statement Detail page** > [1] Click **Download**



9:41

← Statement Details ×

CIMB BANK 008 888 888 000 000 000 **Statement of Account**

Page: Home Page 1 of 1
Statement Date: Sabtu, 10/10/2024

Branch: Cawangan
11, Jalan Tun Pehin, City Centre
10000 Penang, Pulau Pinang

6500 Selangor

Current Account Transaction Details / Bilik-bilik Transaksi/ Akaun Semasa

Account No / No Akaun: [REDACTED] (Registered by FIC)

Date / Tarikh	Description / Keterangan	Order Ref / No. Ref. Order	Withdrawal / Pengeluaran (RM)	Deposit / Masukan (RM)	Balance / Saldo (RM)
OPENING BALANCE					
CLOSING BALANCE - BAKI PENUTUP					
No of Withdrawal / Bilangan Pengeluaran	No of Deposits / Bilangan Masukan	Total Withdrawal / Jumlah Pengeluaran (RM)	Total Deposits / Jumlah Masukan (RM)		

*** End of Statement / Peringkat Tutup ***

SAMPLE ONLY

Download

1 Click **Download**



E-Statement

Menu : More > e-Statement | Deskripsi: Memiliki Fungsi untuk generate Account Statement, Transactional / Non-transactional Report, untuk ditampilkan as List

Step 6: [1] User can share and Download E-Statement

