

OCTO Biz

SysAdmin

Manage Company

Advanced & Custom Package

TUTORIALOCTOBIZ2024

*Aksi dan
Kolaborasi*





SysAdmin

Manage Company

SysAdmin – Manage Company : CFO Administrator can manage the Company Details, Account, and user Using this module

Ex: Tagging New Account, Create New User Group and New User

PAGE
03 Manage
Company

PAGE
13 Approval
Process

Role	Description
Maker	Users who act as transaction creators or transaction data inputters
Reviewer	User who functions as a Reviewer to validate transaction data that has been submitted by Maker (Optional)
Approver	User who is tasked with providing decisions (Rejecting or approving Transactions) on transactions that have been sent by Maker (Can be arranged in a Hierarchical manner)
Releaser	User who functions to provide decisions that have been approved by Approver (Optional)
Viewer	User who functions to view Financial Reports only (Cannot make Transactions)

Manage Company



Account Maintenance

Account Accessibility

Contact info

Signature Type

User group

User

Manage Company



Account Maintenance

Account Accessibility

Contact info

Signature Type

User group

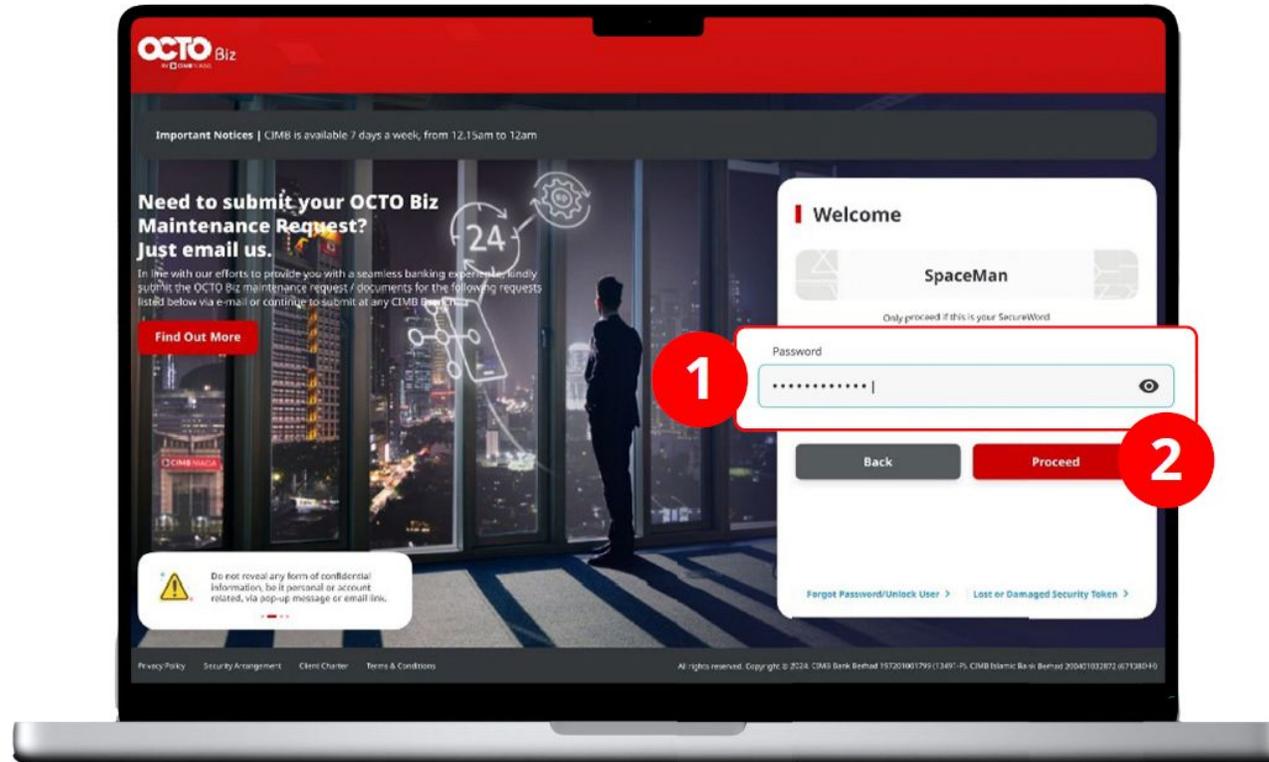
User

STEP 01



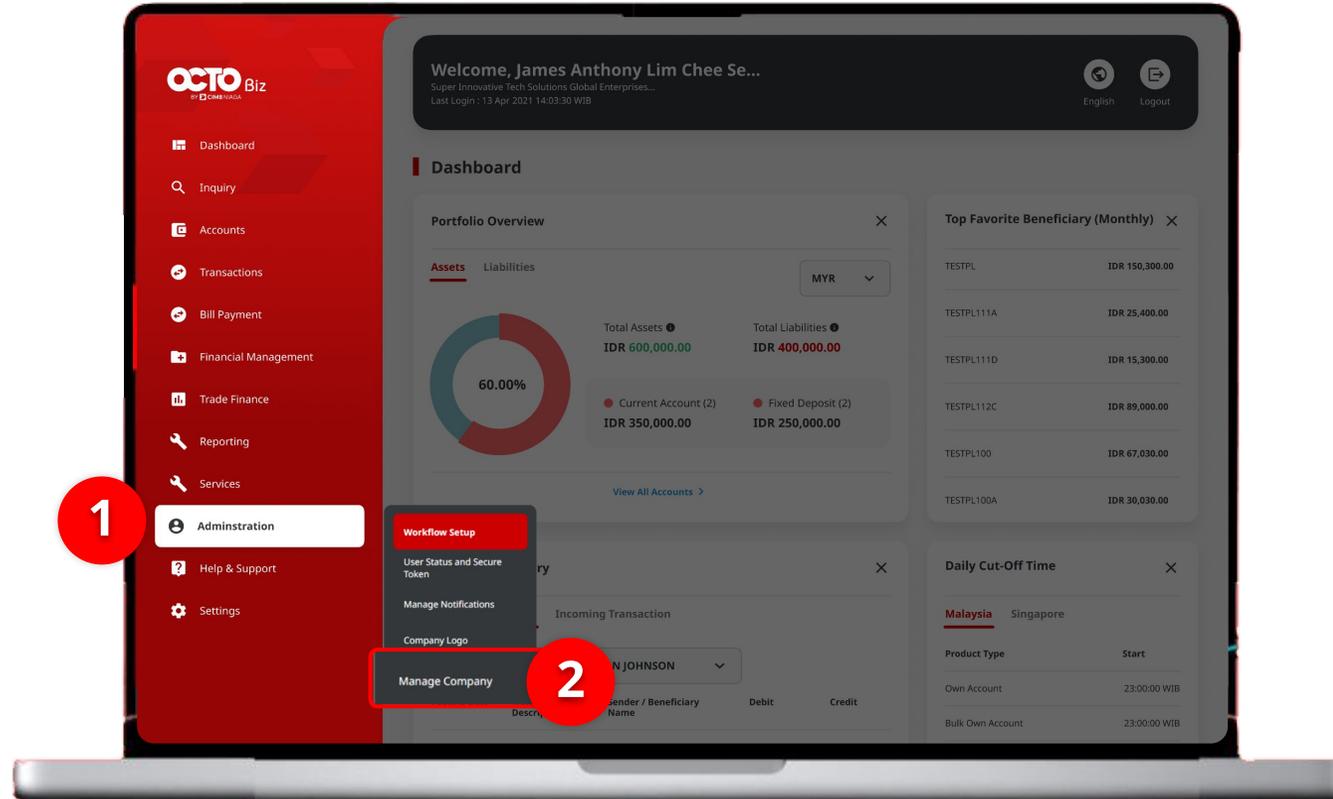
- 1 Login as **CFO Administrator**.
Login using **User & Company ID**
- 2 Click **Next**

STEP 02



- 1 Fill in the **Password**
- 2 Click **Proceed**

STEP 03



System will show the **Dashboard**

1 Navigate to **Administration**

2 Click **Manage Company**

Manage Company > Details

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

1 **Account Maintenance** Accessibility Contact Info Signature Type User Group User

22 account(s)

Account No.	Account Nickname	Currency	Account Type	Islamic	Allow Transaction
101075289100	ATIKAH EDIT 1	IDR	Financing Account	No	No
101089170400	ATIKAH EDIT	IDR	Financing Account	No	No
101089179200	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes
101089182300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes
160115427300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No
160121226600	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No
16012122780000001	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No
160122040300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No
703057606100	ATIKAH EDIT 2	IDR	Savings Account	No	Yes
703060923600	MUHAMMAD RAFIF ALRABANI MAHENDRA e	IDR	Savings Account	No	Yes

< 1 of 3 >

Primary Billing Account

Primary Billing Account	Corporate Daily Limit
101075289100-IDR MUHAMMAD RAFIF ALRABANI MAHENDRA	Unlimited

Edit **2**

System will show the
Manage Company > Edit

1 Choose **Account Maintenance** Tab

2 Click **Edit**

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | User Group | User

22 account(s)

Account No.	Account Nickname	Currency	Account Type	Islamic	Allow Transaction	Sub-Action	Transaction Status	Action
100108142000	ATIKAH EDIT 1	IDR	Financing Account	No	No	-	-	
101089179200	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes	-	-	Delete
101089182300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes	-	-	Delete
160115427300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
160121226600	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
160121227800000001	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
160122040300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
703057606100	ATIKAH EDIT 2	IDR	Savings Account	No	Yes	-	-	Delete
703060923600	MUHAMMAD RAFIF ALRABANI MAHENDRA e	IDR	Savings Account	No	Yes	-	-	Delete

< 1 of 3 >

Primary Billing Account

Primary Billing Account *
101075289100-IDR MUHAMMAD RAFIF ALRABANI MAHENDRA

Corporate Daily Limit *
IDR - Indonesia Rupiah Enter

Unlimited

Sub-Action List

No.	Sub-Action	Transaction Status
1	-	-

Save Submit

1 Click **Account Hyperlink**

2 If the **Account Use as Primary Billing Account**, so the **Delete button will not shown**

Account Details

Account Details

Account No. 100108142000	Account Type Financing Account	Currency IDR
Account Name YUUP J UOZWWOQ	Account Nickname YUUP J UOZWWOQ 	Receiving Bank -
Account with Bank -	Islamic No	Opening Branch 24045 - Cirebon - Siliwangi
Account Limit Per Transaction Unlimited 	Allow Transaction Yes 	

Close

Edit Account Nickname

Account Nickname

YUUP J UOZWWOQ

Maximum 100 characters

Cancel Save

System will show the **Pop-up Account Details**

- 1 Click **Pencil Icon** to change the **Account Nickname**
- 2 System will show the **Pop Up Edit Account Nickname**, change the **Nickname**
- 3 Click **Save**

Account Details

Account Details

Account No. 100108142000	Account Type Financing Account	Currency IDR
Account Name YUUP J UOZWWOQ	Account Nickname YUUP J UOZWWOQ ✎	Receiving Bank -
Account with Bank -	Islamic No	Opening Branch 24045 - Cirebon - Siliwangi
Account Limit Per Transaction Unlimited ✎	Allow Transaction Yes ✎	

Close

1

Edit Account Limit Per Transaction

Account Limit Per Transaction

IDR - Indonesia R... 23,456.00

Unlimited

2

3

Cancel Save

System will go back to **Pop-up Account Details** page

- 1 Click **Pencil Icon** to change the **Account Limit per Transaction**
- 2 System will show the **Pop Up Edit Account Nickname, change Account Limit per Transaction**
- 3 Click **Save**

Notes: If the **Unlimited Box** is chosen, the Transaction Limit **Can't be change**

Account Details ×

Account Details ^

Account No. 100108142000	Account Type Financing Account	Currency IDR
Account Name YUUP J UOZWWOQ	Account Nickname YUUP J UOZWWOQ ✎	Receiving Bank -
Account with Bank -	Islamic No	Opening Branch 24045 - Cirebon - Siliwangi
Account Limit Per Transaction Unlimited ✎	Allow Transaction Yes ✎	

System will go back to
Pop-up Account Details

1 Click Done



Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group User

22 account(s)

Account No.	Account Nickname	Currency	Account Type	Islamic	Allow Transaction	Sub-Action	Transaction Status	Action
101075289100	ATIKAH EDIT 1	IDR	Financing Account	No	No	Edit	-	
101089170400	ATIKAH EDIT	IDR	Financing Account	No	No	-	-	Delete
101089170200	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	Yes	-	-	Delete
101089182300	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	Yes	-	-	Delete
100115427300	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	No	-	-	Delete
100121226600	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	No	-	-	Delete
10012122780000001	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	No	-	-	Delete
100122060300	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	No	-	-	Delete
703057006100	ATIKAH EDIT 2	IDR	Savings Account	No	Yes	-	-	Delete
703060923600	MUHAMMAD RAFF ALRABANI MAHENDRA	IDR	Savings Account	No	Yes	-	-	Delete

< 1 of 3 >

Primary Billing Account

Primary Billing Account *

Corporate Daily Limit *

101075289100-IDR MUHAMMAD RAFF ALRABANI MAHENDRA

IDR - Indonesia Rupiah

Enter

Unlimited

Sub-Action List

No.	Sub-Action	Transaction Status
1		

Save Submit

System will go back to **Edit** page after the **List is added**

Manage Company



Account Maintenance

Account Accessibility

Contact info

Signature Type

User group

User

STEP 10

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:01 WIB | Company ID: ATIKAHCORP

1 Account Accessibility | Contact Info | Signature Type | User Group | User

22 account(s)

Account No.	Currency	Account Nickname	Account Type	Islamic	Allow Transaction	Sub-Action	Transaction Status
101075289100	IDR	ATIKAH EDIT 1	Financing Account	No	No	-	-
101089170400	IDR	ATIKAH EDIT	Financing Account	No	No	-	-
101089179200	IDR	MUHAMMAD RAFIF ALRAB	Financing Account	No	Yes	-	-
101089182300	IDR	MUHAMMAD RAFIF ALRAB	Financing Account	No	Yes	-	-
160115427300	IDR	MUHAMMAD RAFIF ALRAB	Financing Account	No	No	-	-
160121226600	IDR	MUHAMMAD RAFIF ALRAB	Financing Account	No	No	-	-
1601212278000001	IDR	MUHAMMAD RAFIF ALRAB	Financing Account	No	No	-	-
160122040300	IDR	MUHAMMAD RAFIF ALRAB	Financing Account	No	No	-	-
703057606100	IDR	ATIKAH EDIT 2	Savings Account	No	Yes	-	-
703060923600	IDR	MUHAMMAD RAFIF ALRABANI MAHENDRA	Savings Account	No	Yes	-	-

1 of 3 >

Functions Listing

Modules / Products

- Administration
 - Company Logo
 - Manage Notifications
 - Workflow Setup
 - Manage Company
 - User Status and Secure Token
- Payment
 - Bill Payment
 - Transfer to Other Banks
 - TRY 03
 - Transfer within CIMB Niaga
- Portofolio
 - Account Details
 - Casa Balance Summary
 - Account Statement Summary
 - Financing Account Summary

1 Click on the **Account Accessibility Tab**

Notes:

- User can **Review only** on the **Detail**, and **CAN'T** do the **Edit**

Manage Company



Account Maintenance

Account Accessibility

Contact info

Signature Type

User group

User

STEP 11

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

1 [Contact Info](#)

Account Maintenance Account Signature Type User Group User

Primary Contact Info

Name	Phone No.	Mobile No.
AD	-	+6281326271078
Email		
AD@GMAIL.COM		

3

Contact Info Listing

No.	Name	Contact Purpose	Mobile No.	Email	Use Primary Contact	Display Contact Details	Sub-Action	Transaction Status
2 1	AD	Admin	+6281326271078	AD@GMAIL.COM	Yes	Yes	-	-

Add

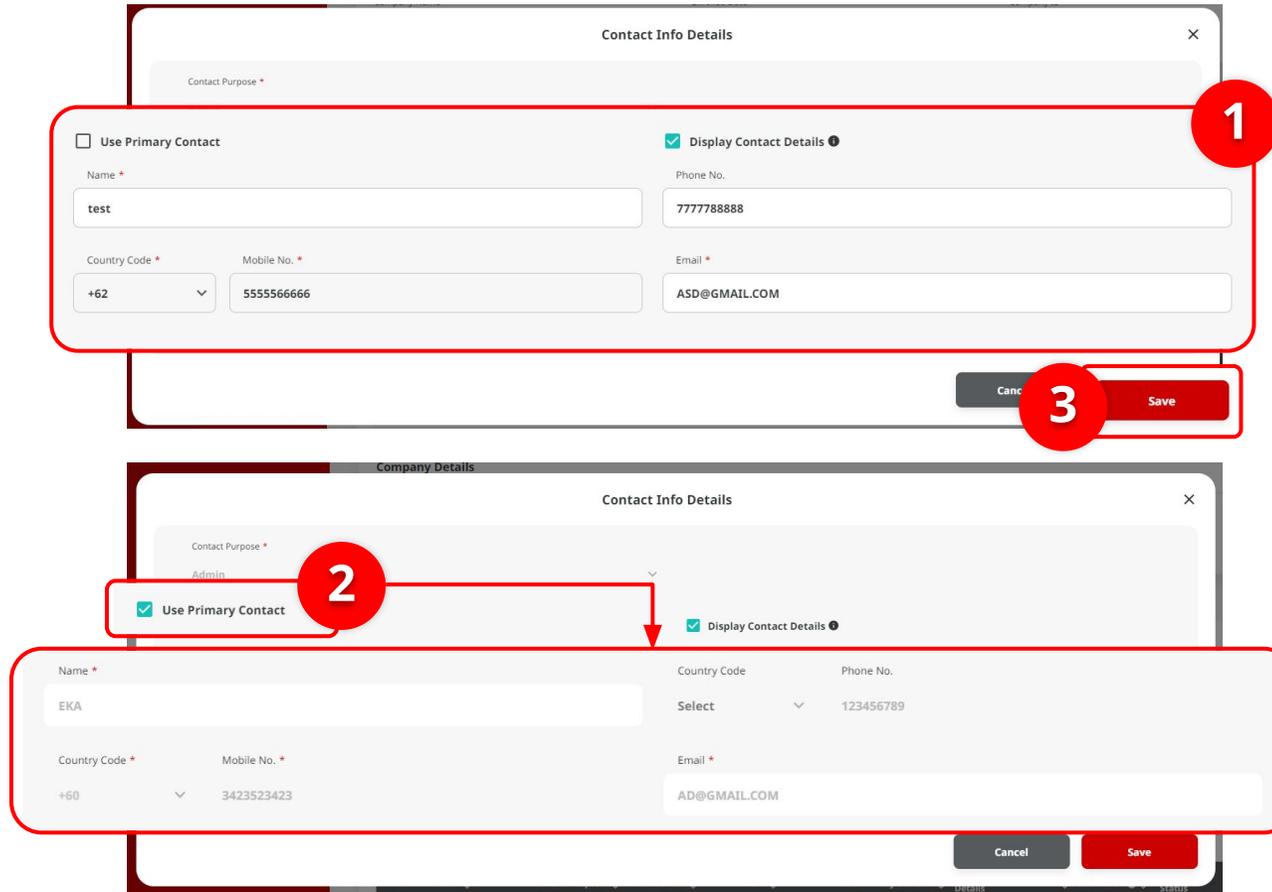
Save Submit

System will show the **Manage Company > Edit page**

- 1** Choose **Contact Info**
- 2** Click **Contact Info hyperlink** to **Edit the Contact info** that record on **Admin and Cash**
- 3** **Primary Contact Info** field, **can't be edited**

Contact Purpose (Applicable in Contact Info Listing)	Remarks
Admin	<ul style="list-style-type: none"> To Contact Purpose as “Admin”, will get the Welcome letter after the Company Onboarding are done Contact Purpose used on Layout Payment Advice
Cash	<ul style="list-style-type: none"> Pada Layout Payment Advice, will be prioritize using Contact Purpose with tag “Cash” If user Don’t have The Contact Purpose with tag “Cash”, it can use Contact Purpose dengan Tag “Admin” Every Corporate ID, can have just 1 contact info with Tag “Cash”

STEP 12



System will show the *Pop-up Contact Info Details*

- 1 **Edit** fields that needed
- 2 If the **Primary contact column is Chosen**, so the other details will automatically **disable by system** and **can't be edited**
- 3 If it's appropriate, **Click Save**

STEP
13

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility **Contact Info** Signature Type User Group User

Primary Contact Info

Name	Phone No.	Mobile No.
AD	-	+6281326271078
Email		
AD@GMAIL.COM		

Contact Info Listing

No.	Name	Contact Purpose	Mobile No.	Email	Use Primary Contact	Display Contact Details	Sub-Action	Transaction Status
1	AD	Admin	+6281326271078	AD@GMAIL.COM	Yes	Yes	-	-

1 Add

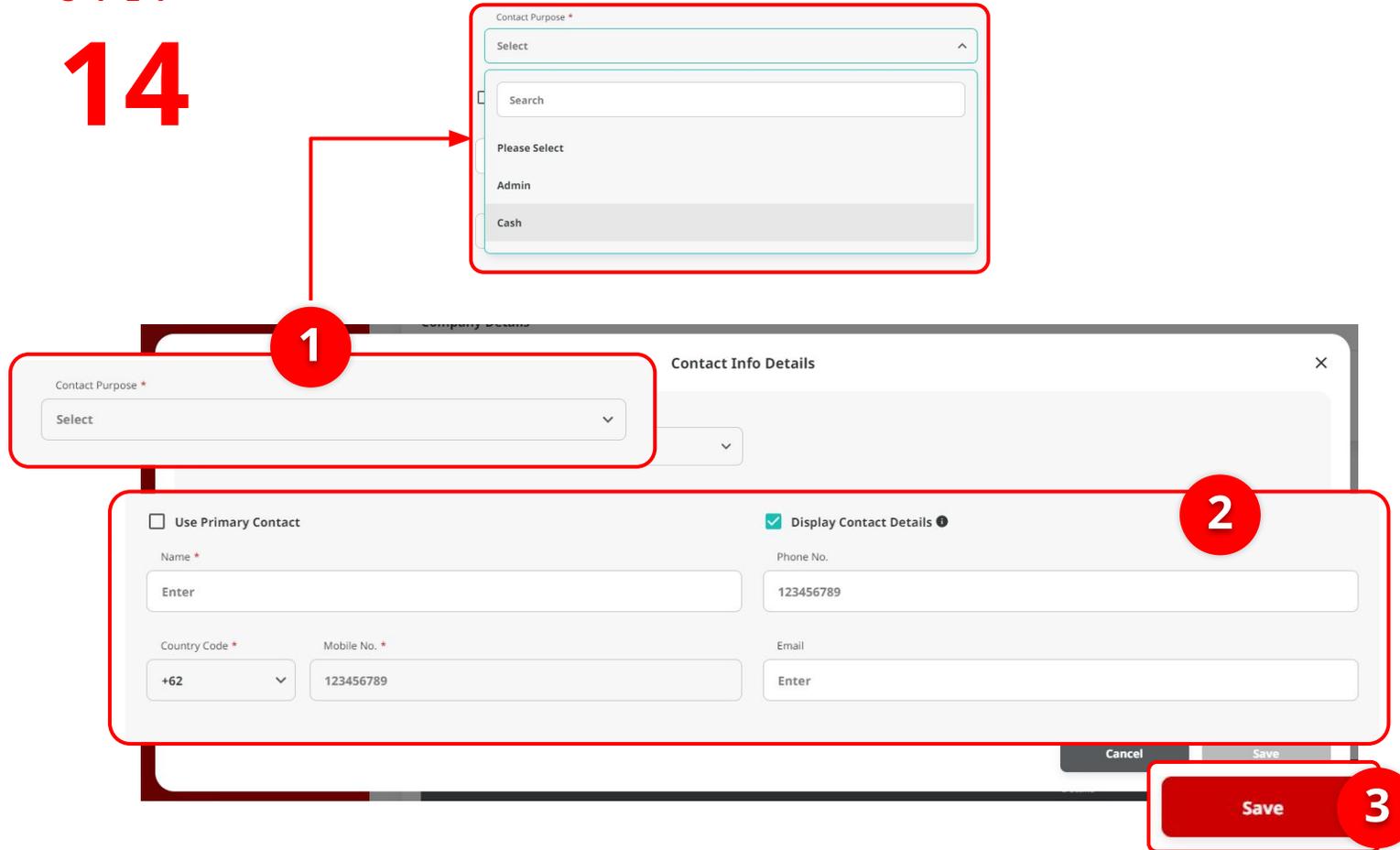
Save Submit

System will navigate back to **Edit page**

1 Click **Add**

STEP

14



System will show the **Pop-up Contact Info Details**

- 1 Choose the **Contact Purpose**
- 2 Fill in the **Mandatory fields**
- 3 Click **Save**

Notes: If the **Primary Contact box is chosen**, so the other details **Can't be edited**

Task List > Edit

Company Details

Company Name	Enrolled Date	Company ID
MAHES	20 Nov 2023 10:49:15 WIB	ATIKAHCORP

Account Maintenance Account Accessibility **Contact Info** Signature Type User Group User

Primary Contact Info

Name	Phone No.	Mobile No.
AD	-	+6231231231
Email		
AAD@GMAIL.COM		

Contact Info Listing

No.	Name	Contact Purpose	Mobile No.	Email	Use Primary Contact	Display Contact Details	Sub-Action	Transaction Status
1	AD	Admin	+628976543651	AAD@gmail.com	No	Yes	Edit	-

Add

Save **Submit**

System will go back to **Edit page**

Manage Company



Account Maintenance

Account Accessibility

Contact info

Signature Type

User group

User

STEP
16

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:01 WIB | Company ID: ATIKAHCORP

Account Maintenance | Account Accessibility | **Signature Type** | User Group | User

5 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub Action	Transaction Status	Action
1	APPROVER1	-	Yes	-	-	Delete
2	APPROVER2	-	Yes	-	-	Delete
3	APPROVER4	-	No	-	-	Delete
4	STA	-	Yes	-	-	Delete
5	STAB	-	Yes	-	-	Delete

Add

Save Submit

System will show the **Manage Company > Edit page**

1 Choose **Signature Type Tab**

2 Click **Hyperlink**

Signature Type Details

Signature Type *
APPROVER1

Description
Enter

Cancel Save

System will show the **Pop-up Signature Type Details**

- 1 Edit
- 2 Click **Save**

STEP 18

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info **Signature Type** User Group User

5 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub Action	Transaction Status	Action
1	APPROVER1	-	Yes	-	-	Delete
2	APPROVER2	-	Yes	-	-	Delete
3	APPROVER4	-	No	-	-	Delete
4	STA	-	Yes	-	-	Delete
5	STAB	-	Yes	-	-	Delete

Add

Save Submit

Welcome SYS ADMIN MAKER 7

User(s) Assigned to Signature Type

No.	Company ID	Company Name	User ID	User Full Name
1	ATIKAHCORP	MUHAMMAD RAFIF ALRABANI MAHENDRA	KKSITAUTH01	kksitauth01

Close

System will navigate back to **Edit Page**

- 1 Click **Hyperlink User Assigned**
- 2 System will show the **pop-up User(s) Assigned to Signature Type**
- 3 Click **Close**

STEP 19

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:01 WIB | Company ID: ATIKAHCORP

Account Maintenance | Account Accessibility | Contact Info | **Signature Type** | User Group | User

5 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub Action	Transaction Status	Action
1	APPROVER1	-	Yes	-	-	Delete
2	APPROVER2	-	Yes	-	-	Delete
3	APPROVER4	-	No	-	-	Delete
4	STA	-	Yes	-	-	Delete
5	STAB	-	Yes	-	-	Delete

1 Add

Save Submit

System will navigate back to **Edit page**

1 Click **Add**

2 System will show the **pop-up Signature Type, Edit part that needed to be edit**

3 Click **Save**

Signature Type Details

Signature Type * | Description

TEST | test

2

Cancel | 3 Save

STEP 20

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA
Enrolled Date: 24 Nov 2023 10:07:01 WIB
Company ID: ATIKAHCORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | User Group | User

6 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub Action	Transaction Status	Action
1	APPROVER1	-	Yes	-	-	Delete
2	APPROVER2	-	Yes	-	-	Delete
3	APPROVER4	-	No	-	-	Delete
4	STA	-	Yes	-	-	Delete
5	STAB	-	Yes	-	-	Delete
6	TEST	test	No	Create	-	Delete

1

2

Add

Save Submit

Warning icon

Delete

Do you want to delete this user?

No Yes

3

System will go back to **Edit page**

1 List will added

2 Click **Delete** To delete

3 Click **Yes**

STEP
21

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group User

5 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub Action	Transaction Status	Action
1	APPROVER1	-	Yes	-	-	Delete
2	APPROVER2	-	Yes	-	-	Delete
3	APPROVER4	-	No	-	-	Delete
4	STA	-	Yes	-	-	Delete
5	STAB	-	Yes	-	-	Delete

[Add](#)

[Save](#) [Submit](#)

System will go back to **Edit** page with list that **already deleted**

Manage Company



Account Maintenance

Account Accessibility

Contact info

Signature Type

User group

User



Manage Company User Group

Non-SysAdmin

SysAdmin

User Group

Non-SysAdmin

Can **Add**, **Edit**, and **Delete User**

Functions

Accounts

Action List

Assigned User



User Group

Non-SysAdmin

Functions

to give **Function** to *User*

Accounts

Action List

Assigned User



STEP 22

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:01 WIB | Company ID: ATIKAHCORP

Account Maintenance | Account Accessibility | Contact Info | **1 User Group**

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL_2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	Delete
4	ALL_SYS_ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR_ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTHO1	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	Delete

Replicate From Template | Add

Save | Submit

1 Choose **User Group**

2 Click **Hyperlink** that has **Non-SysAdmin tag**

STEP
23

User Group Details

Enter Details

Company ID: ATIKAHCORP | Company Name: MUHAMMAD RAUF ALRABANI MAHENDRA | System User Group: .

User Group: ALL_2ND | Description: Enter

Select User Role(s) from the list (You can select more than one option):

- Maker
- Reviewer
- Approver
- Viewer
- Releaser

Functions | Accounts | Action List | File Format | Assigned Users

Copy Functions From User Group

Modules / Products

- Service Package
- Administration
 - Company Logo
 - Manage Company
 - Manage Notifications
 - Transaction Status Inquiry - Maintenance
 - Transaction Status Inquiry - Transactions
- Transaction Reports
 - Charges Report
 - Corporate Login & Logout Activity Report
 - Transaction Details Report
- User Activity Log
 - Administration Audit Trail Report
 - Transaction Activity Log (BHFAS1)
 - Transaction Activity Log (In House Transfer to Own Account)
 - Transaction Activity Log (In House Transfer to Third Party)
 - Transaction Activity Log (RFGG)
- User Activity Audit Trail Report

2 Save

System will show the
**Pop-Up User Group
Details**

1 Edit fields

2 Click **Save**

User Group

Non-SysAdmin

Functions

Accounts

To **Add accounts**

Action List

Assigned User



1 Accounts Action List File Format Assigned Users

bfo.sbm.text.copyAccountList >

<input type="checkbox"/>	Account No. ↕	Currency ↕	Account Nickname ↕	Account Type ↕	Provider ↕	Allow Transaction ↕
<input checked="" type="checkbox"/>	100233908000	IDR	SMPLLR KLTWW RVXLVL	Financing Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	10106856380000001	IDR	MUHAMMAD RAFIF ALRAB	Financing Account	CIMB NIAGA	Yes
<input type="checkbox"/>	16012224450000002	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	No
<input checked="" type="checkbox"/>	160122244500000013	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	160122244500000014	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	160122244500000015	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	703057606100	IDR	ANJAR ASMORO HERVANTO	Savings Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	703185655500	IDR	TB LIABILITY 2	Savings Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	703200686300	IDR	MAHES	Savings Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	800035034600	IDR	ANJAR	Current Account	CIMB NIAGA	Yes

< 1 of 2 >

3 Save

1 Choose **Accounts**

2 Choose Fields

3 Click **Save**

User Group

Non-SysAdmin

Functions

Accounts

Action List

To give the **Role Action** to **User**

Assigned User



Functions **1** Action List Format Assigned Users

Action	Maker	Reviewer	Approver	Releaser	Viewer
<input checked="" type="checkbox"/> Manage templates only	Yes	No	No	No	No
<input checked="" type="checkbox"/> Use Cash templates only	Yes	No	No	No	No
<input type="checkbox"/> User Linking	Yes	No	No	No	No
<input checked="" type="checkbox"/> View Sensitive	No	Yes	Yes	Yes	No
<input checked="" type="checkbox"/> Add	No	No	No	No	No
<input checked="" type="checkbox"/> Add/Clone	Yes	No	No	No	No
<input checked="" type="checkbox"/> Approve (Approver/Releaser)	No	No	Yes	Yes	No
<input checked="" type="checkbox"/> Approve (Reviewer)	No	Yes	No	No	No
<input checked="" type="checkbox"/> Auth Return	No	No	Yes	No	No
<input checked="" type="checkbox"/> Cancel	Yes	No	No	No	No

< 1 of 4 >

3 Save

1 Choose **Action List**

2 Choose fields

3 Click **Save**

User Group

Non-SysAdmin

Functions

Accounts

Action List

Assigned User

to see which **User Group** that
Assigned to User



Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type **User Group** User

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL_2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	Delete
4	ALL_SYS_ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR_ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTH01	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	Delete

Replicate From Template Add

Save Submit



Delete

All entitlement for User(s) who are tagged to this User Group will be removed. Proceed to delete?

No Yes

System will navigate back to **Edit page**.

If admin want to **Delete the List**,

- 1 Click **Delete**
- 2 Click **Yes**

STEP 27

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group User

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL_2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	Delete
4	ALL_SYS_ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR_ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTHO1	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	Delete

[Replicate From Template](#) [Add](#)

[Save](#) [Submit](#)

System will navigate back to Edit page with new **List**

User Group SysAdmin

Can see the User Group **ONLY** and **Can't** edit the data

Functions

Accounts

Action List

Assigned User



User Group SysAdmin

Functions

to give the **Function** to **User**

Accounts

Action List

Assigned User



STEP 22

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:01 WIB | Company ID: ATIKAHCORP

Account Maintenance | Account Accessibility | Contact Info | **1 User Group**

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL_2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	Delete
4	ALL_SYS_ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR_ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTHO1	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	Delete

Replicate From Template | Add

Save | Submit

1 Choose **User Group**

2 Click **Hyperlink** that has **SysAdmin** tag

STEP
23

User Group Details

Details

Company ID	Company Name	System User Group
ATIKAHCORP	MUHAMMAD RAFIF ALRABANI MAHENDRA	-
User Group	Description	Maker
ADMINPUREMAKER	-	Yes
Reviewer	Approver	Viewer
No	No	No
Releaser	Sysadmin	
No	Yes	

Functions Accounts Action list File Format Assigned Users

Modules / Products	Access	Modules / Products	Access
Service Package			
Administration			
Company Logo	Access - Yes	Manage Company	Access - Yes
Manage Notifications	Access - Yes	User Status and Secure Token	Access - Yes
Workflow Setup	Access - Yes		
Payment			
Bill Payment	Access - Yes	TRY 03	Access - Yes
Transfer to Other Banks	Access - Yes	Transfer within CIMB Niaga	Access - Yes
Portfolio			
Account Details	Access - Yes	Account Statement Summary	Access - Yes
Costa Balance Summary	Access - Yes	Financing Account Summary	Access - Yes

Dashboard Settings	Access - Yes		
Task List			
Task List - Administration	Access - Yes	Task List - Maintenance	Access - Yes
Task List - Transactions	Access - Yes		
Tools			
Create Reports	Access - Yes	Downloads Reports	Access - Yes
Transaction Advice Inquiry			
Transaction Advice Detail Report	Access - Yes	Transaction Advice Inquiry	Access - Yes
Transaction Advice Listing Report	Access - Yes		
Transaction Status Inquiry			
Transaction Status Inquiry - Administration	Access - Yes	Transaction Status Inquiry - Download	Access - Yes
Transaction Status Inquiry - Maintenance	Access - Yes	Transaction Status Inquiry - Transactions	Access - Yes
Transactional Reports			
Charges Report	Access - Yes	Corporate Login & Logout Activity Report	Access - Yes
Transaction Details Report	Access - Yes		
User Activity Log			
Administration Audit Trail Report	Access - Yes	Transaction Activity Log (BI-FAS1)	Access - Yes
Transaction Activity Log (In House Transfer to Own Account)	Access - Yes	Transaction Activity Log (In House Transfer to Third Party)	Access - Yes
Transaction Activity Log (RTGS)	Access - Yes	User Activity Audit Trail Report	Access - Yes

Close

System will show the **Pop-Up User Group Details**

User Group

SysAdmin

Functions

Accounts

to **Add Accounts**

Action List

Assigned User



1 Accounts Action List File Format Assigned Users

[bfo.sbm.text.copyAccountList >](#)

<input type="checkbox"/>	Account No. ↕	Currency ↕	Account Nickname ↕	Account Type ↕	Provider ↕	Allow Transaction ↕
<input checked="" type="checkbox"/>	100233908000	IDR	SMPLR KLTWW RVXLVL	Financing Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	10106856380000001	IDR	MUHAMMAD RAFIF ALRAB	Financing Account	CIMB NIAGA	Yes
<input type="checkbox"/>	16012224450000002	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	No
<input checked="" type="checkbox"/>	160122244500000013	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	160122244500000014	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	160122244500000015	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	703057606100	IDR	ANJAR ASMORO HERYANTO	Savings Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	703185655500	IDR	TB LIABILITY 2	Savings Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	703200686300	IDR	MAHES	Savings Account	CIMB NIAGA	Yes
<input checked="" type="checkbox"/>	800035034600	IDR	ANJAR	Current Account	CIMB NIAGA	Yes

< 1 of 2 >

Save

1 Choose
Accounts

System will show the
List Account Number

User Group

SysAdmin

Functions

Accounts

Action List

To give the **Role Action** to **User**

Assigned User



Functions **1** Action List Format Assigned Users

<input type="checkbox"/>	Action	Maker	Reviewer	Approver	Releaser	Viewer
<input type="checkbox"/>	Manage templates only	Yes	No	No	No	No
<input type="checkbox"/>	Use Cash templates only	Yes	No	No	No	No
<input type="checkbox"/>	User Linking	Yes	No	No	No	No
<input type="checkbox"/>	View Sensitive	No	Yes	Yes	Yes	No
<input type="checkbox"/>	Add	No	No	No	No	No
<input checked="" type="checkbox"/>	Add/Clone	Yes	No	No	No	No
<input checked="" type="checkbox"/>	Approve (Approver/Releaser)	No	No	Yes	Yes	No
<input checked="" type="checkbox"/>	Approve (Reviewer)	No	Yes	No	No	No
<input checked="" type="checkbox"/>	Auth Return	No	No	Yes	No	No
<input checked="" type="checkbox"/>	Cancel	Yes	No	No	No	No

< 1 of 4 >

Save

1 Choose **Action List**

System will show the **Account List**

User Group SysAdmin

Functions

Accounts

Action List

Assigned User

to see the **User Group** which
Assigned to User



No.	Company ID	Company Name	User ID	User Full Name
1	ATIKAHCORP	MUHAMMAD RAFIF ALRABANI MAHENDRA	USER1	user1

1 Click **Tab Assigned User**, User can **See** all of users that **Assigned** to **User Group**

2 Click **Save**

STEP 27

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA
Enrolled Date: 24 Nov 2023 10:07:01 WIB
Company ID: ATIKAHCORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | **User Group** | User

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL 2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	Delete
4	ALL SYS ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTHO1	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	Delete

1 Replicate From Template

Add

Save Submit

System will navigate back to **Edit page**

1 Click **Replicate From template**

Notes:
Replicate From Template is function to **duplicate the User Group** based on **default template from system**. **Replicate from Template** can replicate the **SysAdmin and Non-SysAdmin Group**

STEP 28

Replicate From Template

System User Groups Listing

No.	System User Group	Description	Maker	Reviewer	Approver	Viewer	Releaser
1	ALDY_UG_SYS	ALDY UG SYS	Yes	No	Yes	Yes	Yes
2	TESTUSERGROUP3	TEST USER GROUP FEL3	Yes	No	No	Yes	No
3	UG_CASH_APPROVER	UG_CASH_APPROVER	No	No	Yes	Yes	No
4	UG_CASH_MAKER	UG_CASH_MAKER	Yes	No	No	Yes	No
5	UG_CASH_RELEASER	UG_CASH_RELEASER	No	No	No	Yes	Yes
6	UG_CASH_REVIEWER	UG_CASH_REVIEWER	No	Yes	No	Yes	No
7	UG_INQUIRY	UG_INQUIRY	No	No	No	Yes	No
8	EXAMPLE1	TEST1	Yes	Yes	No	No	Yes
9	EXAMPLE2	TEST2	Yes	No	Yes	No	Yes
10	EXAMPLE3	TEST3	No	Yes	Yes	No	Yes

1

2

Replicate

System will show the **Pop-Up Replicate From Template**

1 Choose which **User Group** that needed to **Replicate**

2 Click **Replicate**

STEP 29

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type **User Group** User

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL_2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	Delete
4	ALL_SYS_ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR_ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTHO1	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	Delete

[Replicate From Template](#) [Add](#)

[Save](#) [Submit](#)

System will navigate back to **User Group** tab

Manage Company



Account Maintenance

Account Accessibility

Contact info

Signature Type

User group

User



Manage Company User Tab

User Tag to Non-SysAdmin

User Tag to SysAdmin



Manage Company User Tab

User Tag to Non-SysAdmin

can **Edit and Delete**

STEP 30

The screenshot shows the 'Manage Company > Edit' interface. At the top, there are 'Company Details' including Company Name (MUHAMMAD RAFFIF ALRABANI MAHENDRA), Enrolled Date (24 Nov 2023 10:07:01 WIB), and Company ID (ATIKAHCORP). Below this, there are tabs for 'Account Maintenance', 'Account Accessibility', 'Contact Info', and 'Signature T'. A red circle with the number '1' highlights the 'User' tab. Underneath, there is a 'Search' section with a 'Search By' dropdown set to 'User ID', a 'User Name' input field, and a 'Search' button. Below the search section, it indicates '71 user(s)'. A table lists users with columns for No., User ID, User Full Name, Mobile No., Email, Single Access User, Secure Token Type, Sub-Action, and Transaction Status. A red circle with the number '2' highlights the 'ADMINLITE' user in the first row. At the bottom right of the table area, there is an 'Add' button. At the very bottom of the page, there are 'Save' and 'Submit' buttons.

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	ADMINLITE		+621323244124	editcharyei@gmail.com	No	Secure Token (Software)	-	Delete
			+6281326271078	AD1@GMAIL.COM	No	-	-	-
3	ADAUTH02	AUTHO SOFT	+6281326271078	AD@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTH03	AUTHO SOFT TOKEN	+6281326271078	NG85@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTH04	AUTHO SOFT TOKEN 4	+6281326271078	NG81@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER2	MAKER2	+6281326271078	AD@GMAIL.COM	No	-	-	-
8	ADMAKER3	MAKER NO TOKEN	+6281326271078	NG85@mylab.local	No	-	-	-
9	ADMAKER4	MAKER NO TOKEN 4	+6281326271078	NG81@mylab.local	No	-	-	-
10	ADSAU001	SAU1	+6281326271078	AD@GMAIL.COM	Yes	-	-	-

System will show the **Manage Company > Edit page**

- 1 Choose **User**
- 2 Click **User hyperlink**

STEP 31

1

3 Single Access User

User Full Name *
credit

KTP / Passport
Select

Secure Token Type
Secure Token (Software)

Email *
editchanyiq@gmail.com

Country Code *
+62

Mobile *
1323244124

Country Code
+62

Office No.
123456789

Dashboard *
Default_PortalGroup

belongs to User Group

No.	User Group	Signaler	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No
3	ALL_ZND	No	Yes	Yes	Yes	Yes	Yes	No	No
4	ALL_SYS_ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
5	FOR ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
6	PURAUTH01	Yes	No	No	Yes	No	No	No	Yes
<input checked="" type="checkbox"/>	PURE MAKER	No	Yes	No	No	No	No	No	No

as this Signature Type

No.	Signature Type	Description
1	APPROVER1	-
2	APPROVER2	-
3	APPROVER4	-
4	STA	-
5	STAB	-

2 Save

System will show the
Pop-up User Details

- 1** Edit the **fields**
- 2** Click **Save**
- 3** If Choose **SAU**, all of the fields will be disable



Manage Company User Tab

User Tag to SysAdmin

Can View **ONLY**, Not Editable

STEP 32

The screenshot shows the 'Manage Company > Edit' interface. At the top, there are 'Company Details' including Company Name (MUHAMMAD RAFFIF ALRABANI MAHENDRA), Enrolled Date (24 Nov 2023 10:07:01 WIB), and Company ID (ATIKAHCORP). Below this, there are tabs for 'Account Maintenance', 'Account Accessibility', 'Contact Info', and 'Signature T'. A red circle with the number '1' highlights the 'User' tab. Underneath, there is a 'Search' section with a 'Search By' dropdown set to 'User ID', a 'User Name' input field, and an 'Enter' button. A red 'Search' button is also present. Below the search section, it indicates '71 user(s)'. A table lists users with columns: No., User ID, User Full Name, Mobile No., Email, Single Access User, Secure Token Type, Sub-Action, and Transaction Status. A red circle with the number '2' highlights the 'ADMINLITE' user in the first row. At the bottom right of the table area, there is a red 'Add' button. At the very bottom of the page, there are 'Save' and 'Submit' buttons.

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	ADMINLITE		+621323244124	editcharyei@gmail.com	No	Secure Token (Software)	-	Delete
			+6281326271078	AD1@GMAIL.COM	No	-	-	-
3	ADAUTH02	AUTHO SOFT	+6281326271078	AD@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTH03	AUTHO SOFT TOKEN	+6281326271078	NG85@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTH04	AUTHO SOFT TOKEN 4	+6281326271078	NG81@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER2	MAKER2	+6281326271078	AD@GMAIL.COM	No	-	-	-
8	ADMAKER3	MAKER NO TOKEN	+6281326271078	NG85@mylab.local	No	-	-	-
9	ADMAKER4	MAKER NO TOKEN 4	+6281326271078	NG81@mylab.local	No	-	-	-
10	ADSAU001	SAU1	+6281326271078	AD@GMAIL.COM	Yes	-	-	-

System will show the **Manage Company > Edit page**

- 1 Choose **User**
- 2 Click **User hyperlink**

STEP 33

User Details

Details

User ID ADAUTH01	User Full Name AUTH01	KTP / Passport -
Mobile No. +6281326271078	Office No. -	Email AD1@GMAIL.COM
Single Access User No	Request New Secure Token No	Secure Token Type -
Dashboard Default_PortalGroup	Last Updated Date 15 Oct 2024	Updated By EKASYMAKER7

Belongs to User Group

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action
1	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	Edit

Has this Signature Type

No.	Company ID	Company Name	Signature Type	Description
No records found.				

1 **Close**

System will show the **User Details Box**

1 Click Close

STEP 34

To Delete the user

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group **User**

Search

Search By

User ID User Name Enter

Search

71 user(s)

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	543534	eredit	+621323244124	editchanyeto@gmail.com	No	Secure Token (Software)	-	Delete
2	ADAUTH01	AUTH01	+6281326271078	AD1@GMAIL.COM	No	-	-	-
3	ADAUTH02	AUTH0 SOFT	+6281326271078	AD8@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTH03	AUTH0 SOFT TOKEN	+6281326271078	NGB5@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTH04	AUTH0 SOFT TOKEN 4	+6281326271078	NG81@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER2	MAKER2	+6281326271078	AD8@GMAIL.COM	No	-	-	-
8	ADMAKER3	MAKER NO TOKEN	+6281326271078	NGB5@mylab.local	No	-	-	-
9	ADMAKER4	MAKER NO TOKEN 4	+6281326271078	NG81@mylab.local	No	-	-	-
10	ADSAU001	SAU1	+6281326271078	AD8@GMAIL.COM	Yes	-	-	-

1 of 8

Submit



Delete

All entitlement for User(s) who are tagged to this User Group will be removed. Proceed to delete?

No Yes

- 1 Click **Submit**
- 2 Click **Yes**

STEP
35

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA
Enrolled Date: 24 Nov 2023 10:07:01 WIB
Company ID: ATIKAHCORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | User Group | **User**

Search

Search By: **User ID** | User Name | Enter

Search

71 user(s)

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	543534	eredit	+621323244124	editchanyei@gmail.com	No	Secure Token (Software)	Delete	Undo
2	ADAUTHO1	AUTHO1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
3	ADAUTHO2	AUTHO SOFT	+6281326271078	AD@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTHO3	AUTHO SOFT TOKEN	+6281326271078	NGB5@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTHO4	AUTHO SOFT TOKEN 4	+6281326271078	NGB1@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER2	MAKER2	+6281326271078	AD@GMAIL.COM	No	-	-	-
8	ADMAKER3	MAKER NO TOKEN	+6281326271078	NGB5@mylab.local	No	-	-	-
9	ADMAKER4	MAKER NO TOKEN 4	+6281326271078	NGB1@mylab.local	No	-	-	-
10	ADSAU001	SAU1	+6281326271078	AD@GMAIL.COM	Yes	-	-	-

< 1 of 8 >

Add

Save Submit

System will go back to **Edit User Tab**, with List already **Deleted**.

to **Canceling the delete action**, Click **undo** to **recover the list item**

1 Click **Undo**

STEP 36

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group **User**

Search

Search By

User ID User Name Enter

Search

71 user(s)

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	543534	eredit	+621323244124	editthanyeiq@gmail.com	No	Secure Token (Software)	-	- Delete
2	ADAUTH01	AUTH01	+6281326271078	AD1@GMAIL.COM	No	-	-	-
3	ADAUTH02	AUTH0 SOFT	+6281326271078	AD@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTH03	AUTH0 SOFT TOKEN	+6281326271078	NG85@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTH04	AUTH0 SOFT TOKEN 4	+6281326271078	NG81@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER2	MAKER2	+6281326271078	AD@GMAIL.COM	No	-	-	-
8	ADMAKER3	MAKER NO TOKEN	+6281326271078	NG85@mylab.local	No	-	-	-
9	ADMAKER4	MAKER NO TOKEN 4	+6281326271078	NG81@mylab.local	No	-	-	-
10	ADSAU001	SAU1	+6281326271078	AD@GMAIL.COM	Yes	-	-	-

1 of 8

Add

1 Submit

System will show the **Manage Company > Edit** with the newest List Action

1 Click **Submit**

STEP 37

Manage Company > Acknowledgement

Submitted for approval
Reference No.: 116241015000001227 Submitted On: 15 Oct 2024 10:56:33 WIB

Company Details
Company Name: MUHAMMAD RAFF ALRABANI MAHENDRA Enrolled Date: 24 Nov 2023 10:07:01 WIB Company ID: ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group User

22 account(s)

Account No.	Account Nickname	Currency	Account Type	Islamic	Allow Transaction	Sub-Action	Transaction Status
101075289100	ATIKAH EDIT 1	IDR	Financing Account	No	No	-	-
101089170400	ATIKAH EDIT	IDR	Financing Account	No	No	-	-
101089179200	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	Yes	-	-
101089182300	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	Yes	-	-
10115427300	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	No	-	-
101121226600	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	No	-	-
10112122780000001	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	No	-	-
1011212266300	MUHAMMAD RAFF ALRAB	IDR	Financing Account	No	No	-	-
703057606100	ATIKAH EDIT 2	IDR	Savings Account	No	Yes	-	-
70306923600	MUHAMMAD RAFF ALRABANI MAHENDRA e	IDR	Savings Account	No	Yes	-	-

1 of 3

Primary Billing Account
Primary Billing Account: 101075289100-IDR MUHAMMAD RAFF ALRABANI MAHENDRA Corporate Daily Limit: Unlimited

Done

Manage Company > Acknowledgement

Submitted for approval
Reference No.: 116241015000001227 Submitted On: 15 Oct 2024 10:56:33 WIB

Company Details
Company Name: MUHAMMAD RAFF ALRABANI MAHENDRA Enrolled Date: 24 Nov 2023 10:07:01 WIB Company ID: ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group User

22 account(s)

Account No.	Currency	Account Nickname	Account Type	Allow Transaction	Sub-Action	Transaction Status
101075289100	IDR	ATIKAH EDIT 1	Financing Account	No	-	-
101089170400	IDR	ATIKAH EDIT	Financing Account	No	-	-
101089179200	IDR	MUHAMMAD RAFF ALRAB	Financing Account	Yes	-	-
101089182300	IDR	MUHAMMAD RAFF ALRAB	Financing Account	Yes	-	-
160115427300	IDR	MUHAMMAD RAFF ALRAB	Financing Account	No	-	-
160121226600	IDR	MUHAMMAD RAFF ALRAB	Financing Account	No	-	-
16012122780000001	IDR	MUHAMMAD RAFF ALRAB	Financing Account	No	-	-
1601212266300	IDR	MUHAMMAD RAFF ALRAB	Financing Account	No	-	-
703057606100	IDR	ATIKAH EDIT 2	Savings Account	Yes	-	-
70306923600	IDR	MUHAMMAD RAFF ALRABANI MAHENDRA e	Savings Account	Yes	-	-

Done

Manage Company > Acknowledgement

Submitted for approval
Reference No.: 116241015000001227 Submitted On: 15 Oct 2024 10:56:33 WIB

Company Details
Company Name: MUHAMMAD RAFF ALRABANI MAHENDRA Enrolled Date: 24 Nov 2023 10:07:01 WIB Company ID: ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group User

Primary Contact Info

Name: AD Email: AD@GMAIL.COM Mobile No.: +6281326271078
Phone No.: -

Contact Info Listing

No.	Name	Contact Purpose	Mobile No.	Email	Use Primary Contact	Display Contact Details	Sub-Action	Transaction Status
1	AD	Admin	+6281326271078	AD@GMAIL.COM	Yes	Yes	-	-

Done

System will show the **Submitted for Approval** page. user can see the **submission detail**

STEP 38

Manage Company > Acknowledgement

Submitted for approval
Reference No.: 116241015000001227 Submitted On: 15 Oct 2024 10:56:33 WIB

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA
Enrolled Date: 24 Nov 2023 10:07:01 WIB
Company ID: ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group User

5 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub-Action	Transaction Status
1	APPROVER1	-	Yes	-	-
2	APPROVER2	-	Yes	-	-
3	APPROVER4	-	No	-	-
4	STA	-	Yes	-	-
5	STAB	-	Yes	-	-

Done

Manage Company > Acknowledgement

Submitted for approval
Reference No.: 116241015000001227 Submitted On: 15 Oct 2024 10:56:33 WIB

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA
Enrolled Date: 24 Nov 2023 10:07:01 WIB
Company ID: ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group User

7 user group(s)

No.	User Group	SynAdmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-
3	ALL 2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-
4	ALL SYS ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-
5	FOR ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-
6	PUREAUTH01	Yes	No	No	Yes	No	No	No	Yes	-	-
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-

Done

Manage Company > Acknowledgement

Submitted for approval
Reference No.: 116241015000001227 Submitted On: 15 Oct 2024 10:56:33 WIB

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA
Enrolled Date: 24 Nov 2023 10:07:01 WIB
Company ID: ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group User

User Listing - Total 71 item(s) in the batch

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	SAESB	erekl	+621323244124	edichargen@gmail.com	No	Secure Token (Software)	-	-
2	ADAUTH01	AUTH01	+6281326271078	AD1@GMAIL.COM	No	-	-	-
3	ADAUTH01	AUTH0 SOFT	+6281326271078	AD1@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTH01	AUTH0 SOFT TOKEN	+6281326271078	NG85@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTH01	AUTH0 SOFT TOKEN 4	+6281326271078	NG81@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER1	MAKER2	+6281326271078	AD1@GMAIL.COM	No	-	-	-
8	ADMAKER1	MAKER NO TOKEN	+6281326271078	NG85@mylab.local	No	-	-	-
9	ADMAKER1	MAKER NO TOKEN 4	+6281326271078	NG81@mylab.local	No	-	-	-
10	ADSAUK1	SAU1	+6281326271078	AD1@GMAIL.COM	Yes	-	-	-

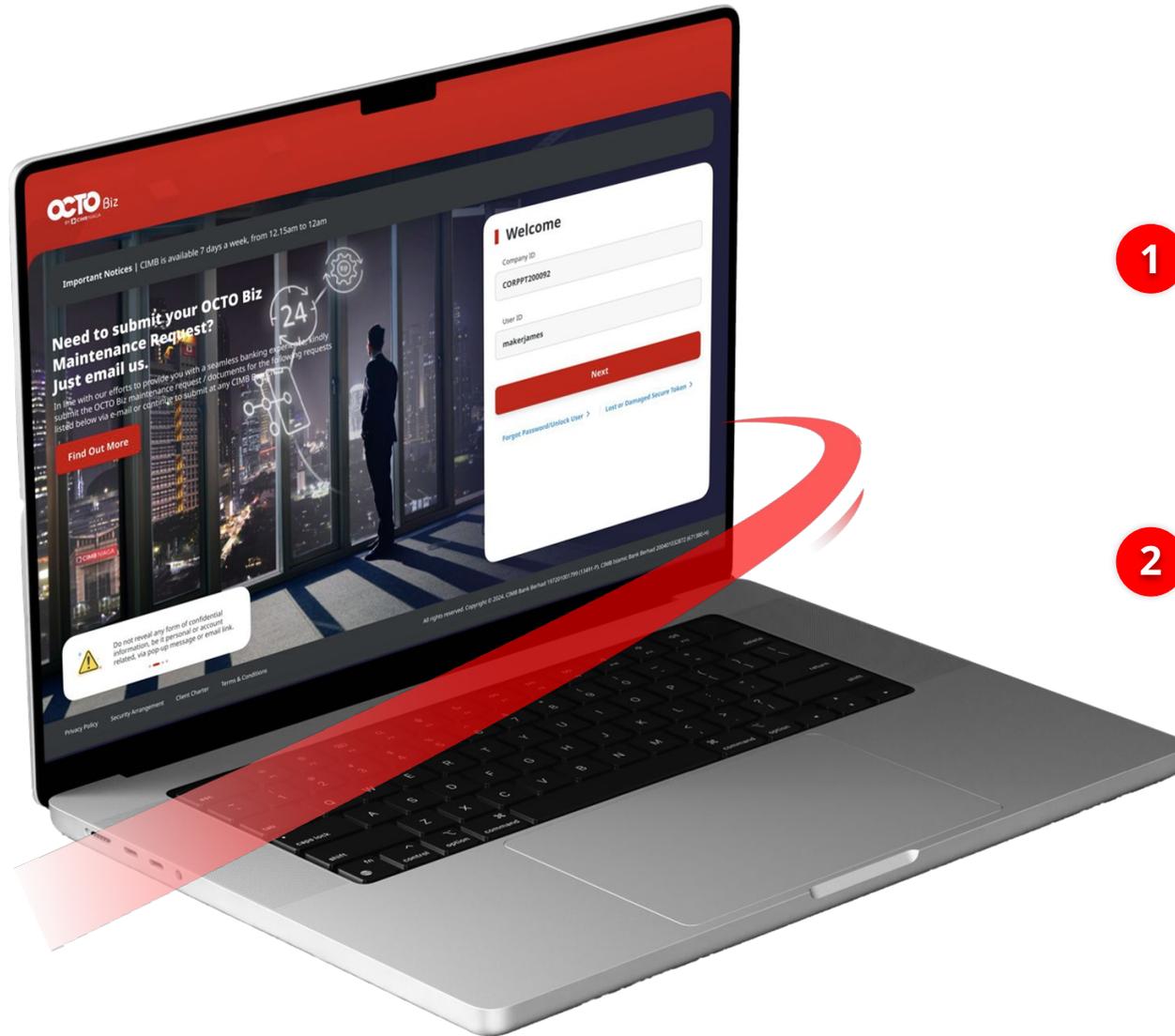
1 of 8

Done

System will show the **Submitted for Approval** page. user can see the **submission detail**

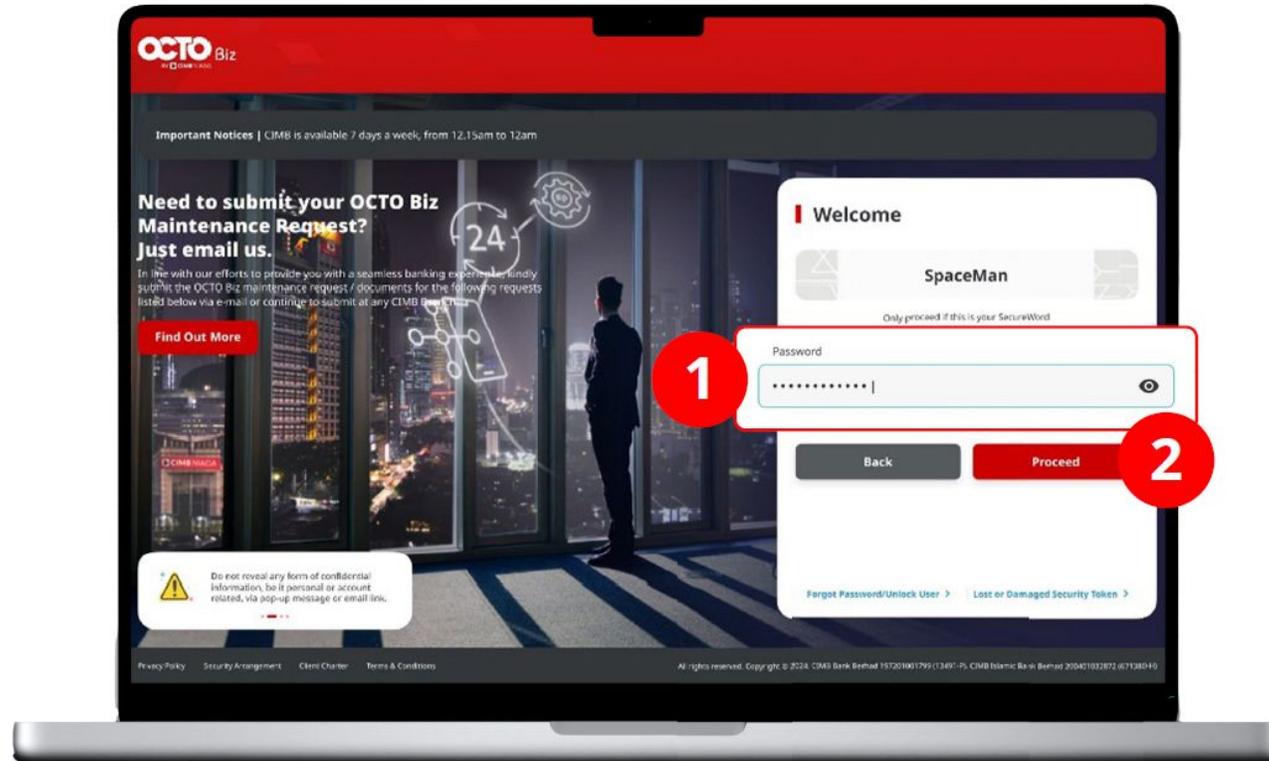


Approval Process Manage Company

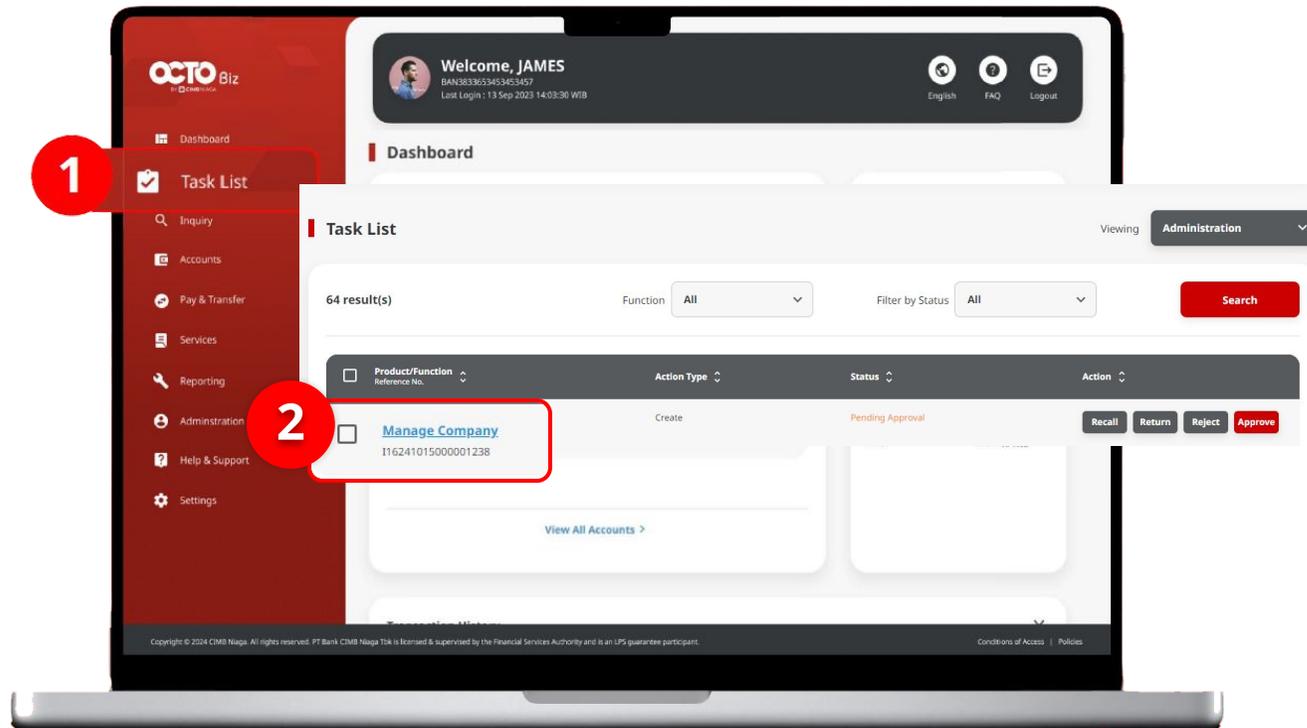


1 Login as CFO Administrator.
Login using **User & Company ID**

2 Click **Next**



- 1 Fill in the **Password**
- 2 Click **Proceed**



1 Navigate to side menu,
Click Task List

2 Click Transaction
Hyperlink

STEP

03

APPROVER

Task List > Details

Transaction Status: Pending Approval

Creation Date: 15 Oct 2024 10:25:38 WIB | Workflow Type: Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:01 WIB | Company ID: ATKAHCORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | User Group | User

Account No.	Account Nickname	Currency	Account Type	Islamic	Allow Transaction	Sub-Action	Transaction Status
101075289100	ATKAH EDIT 1	IDR	Financing Account	No	No	-	-
101089170400	ATKAH EDIT	IDR	Financing Account	No	No	-	-
101089179200	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes	-	-
101089182200	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes	-	-
160115427300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-
160121226600	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-
16012122730000001	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-
160122040300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-
703057606100	ATKAH EDIT 2	IDR	Savings Account	No	Yes	-	-
703060923600	MUHAMMAD RAFIF ALRABANI MAHENDRIA e	IDR	Savings Account	No	Yes	-	-

Primary Billing Account

Primary Billing Account: 101075289100-IDR MUHAMMAD RAFIF ALRABANI MAHENDRIA | Corporate Daily Limit: Unlimited

Sub-Action List

No.	Sub-Action	Transaction Status
1	-	-

User Activities

User	Activities	Date/Time	Remark
ERADYSMAKER7 - SYS ADMIN MAKER 7	Save	15 Oct 2024 10:25:38 WIB	
ERADYSMAKER7 - SYS ADMIN MAKER 7	Submit	15 Oct 2024 10:56:32 WIB	

Remark

Remarks:

Maximum 100 Characters

Buttons: Back | Recall | Return | **Approve** (1)



Approve

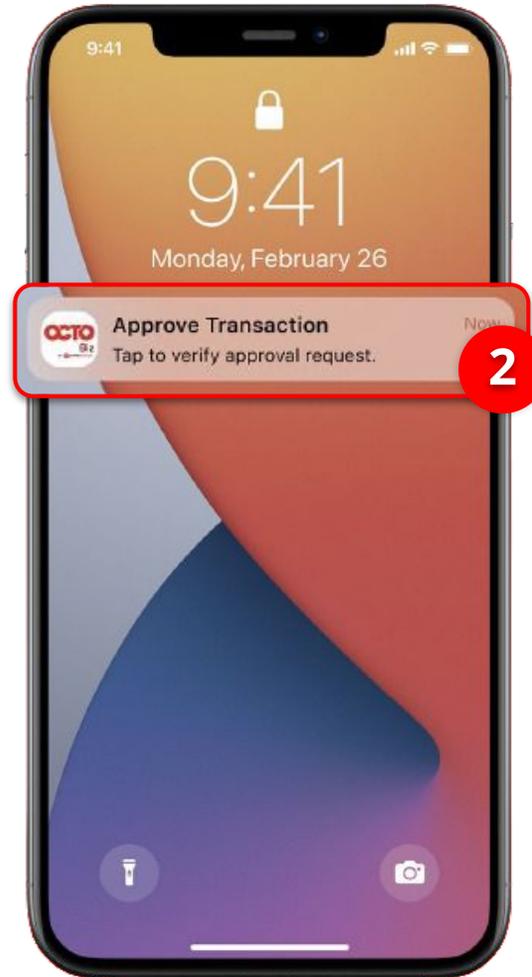
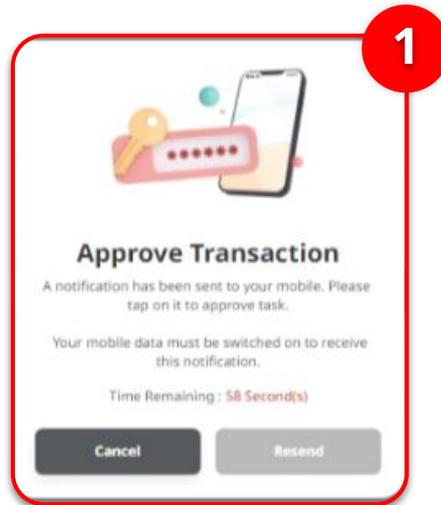
Are you sure you want to approve this item?

Buttons: No | **Yes** (2)

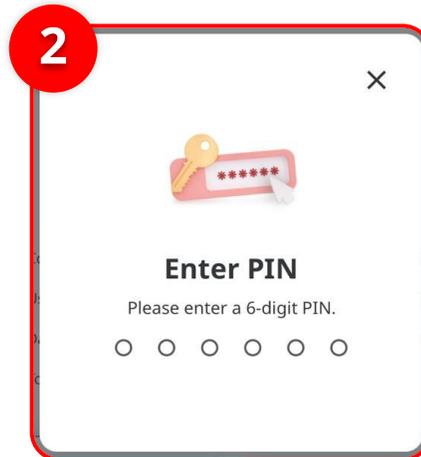
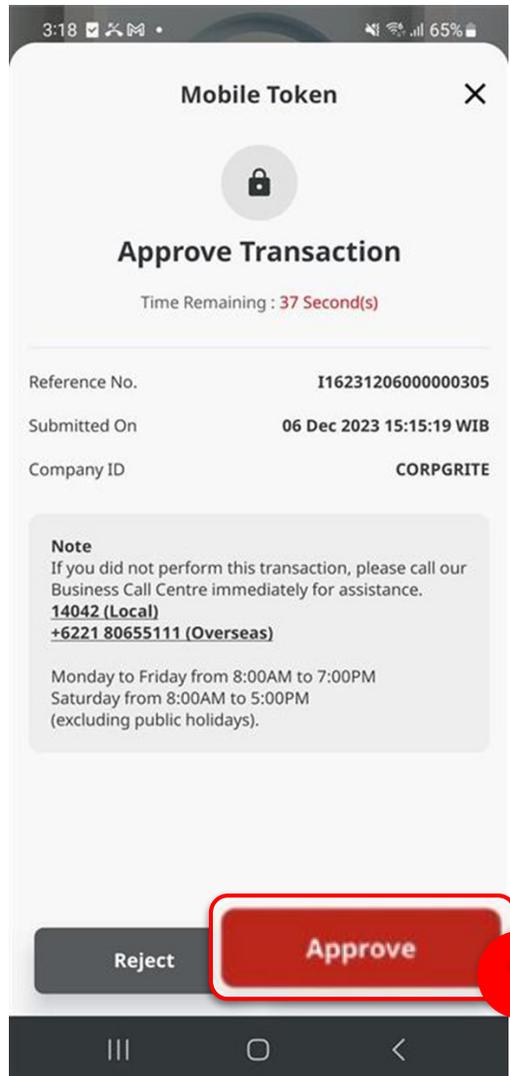
Review the transaction,

1 Click *Approve*

2 Click *Yes*



- 1 System will show the **Pop-Up Approver on the Website**
- 2 System will **Sent a notification** in mobile. Open device, and **Click Notification bar**



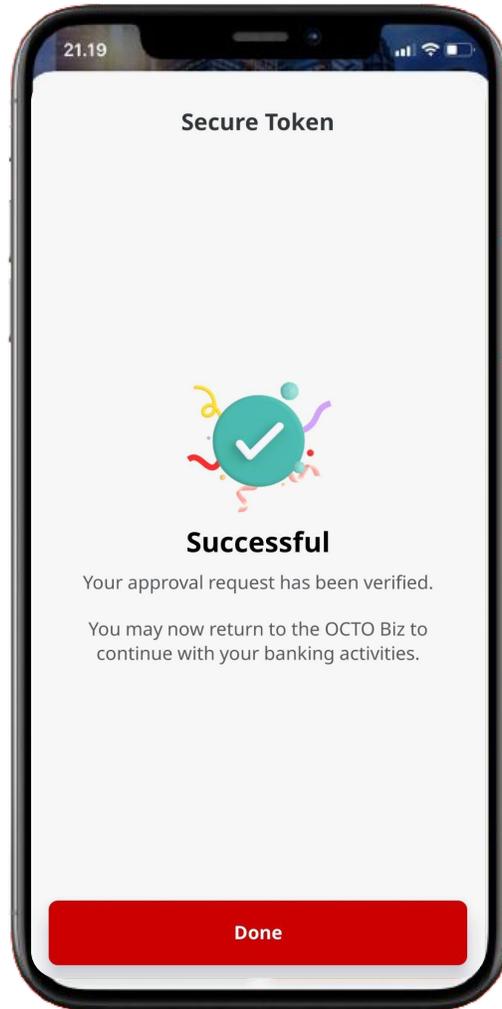
1 Click **Approve**

2 Fill in the **6-Digit Pin**

STEP

06

APPROVER



If it succeed, System will show the **Acknowledgement page**

Account Maintenance

Tasklist > Acknowledgement

Change(s) approved ✓

Reference No.: 11624101500001227 | Approved On: 15 Oct 2024 14:26:07 WIB

Company Details

Company Name: MUHAMMAD RAFFI ALBARANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:01 WIB | Company ID: ATKHAICORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | User Group | User

22 account(s)

Account No.	Account Nickname	Company	Account Type	Blank	Allow Transaction	Sub-Action	Transaction Status
1010702000	ATKHA-ESDT.1	IDR	Financing Account	No	Yes	-	-
1010817000	ATKHA-ESDT	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-
1010817000	MUHAMMAD RAFFI ALBARANI MAHENDRA	IDR	Financing Account	No	Yes	-	-

Primary Billing Account

Company Billing Account: 1010702000 | Company Billing Status: Updated

User Activities

User	Activities	Date/Time	Remark
BAKUSMAH07 - SYS ADMIN MAHENDRA	Save	15 Oct 2024 14:26:07 WIB	
BAKUSMAH07 - SYS ADMIN MAHENDRA	Submit	15 Oct 2024 14:26:07 WIB	
BAKUSMAH06 - SYS ADMIN MAHENDRA	Recall	15 Oct 2024 14:13:17 WIB	
BAKUSMAH06 - SYS ADMIN MAHENDRA	Save	15 Oct 2024 14:13:17 WIB	
BAKUSMAH06 - SYS ADMIN MAHENDRA	Submit	15 Oct 2024 14:13:17 WIB	
BAKUSMAH07 - SYS ADMIN MAHENDRA	Approve	15 Oct 2024 14:26:07 WIB	

Print Done

Account Accessibility

Tasklist > Acknowledgement

Change(s) approved ✓

Reference No.: 11624101500001227 | Approved On: 15 Oct 2024 14:26:07 WIB

Company Details

Company Name: MUHAMMAD RAFFI ALBARANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:01 WIB | Company ID: ATKHAICORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | User Group | User

22 account(s)

Account No.	Company	Account Nickname	Account Type	Allow Transaction	Sub-Action	Transaction Status
1010702000	IDR	ATKHA-ESDT.1	Financing Account	No	-	-
1010817000	IDR	ATKHA-ESDT	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-
1010817000	IDR	MUHAMMAD RAFFI ALBARANI MAHENDRA	Financing Account	No	-	-

User Activities

User	Activities	Date/Time	Remark
BAKUSMAH07 - SYS ADMIN MAHENDRA	Save	15 Oct 2024 14:26:07 WIB	
BAKUSMAH07 - SYS ADMIN MAHENDRA	Submit	15 Oct 2024 14:26:07 WIB	
BAKUSMAH07 - SYS ADMIN MAHENDRA	Recall	15 Oct 2024 14:13:17 WIB	
BAKUSMAH06 - SYS ADMIN MAHENDRA	Save	15 Oct 2024 14:13:17 WIB	
BAKUSMAH07 - SYS ADMIN MAHENDRA	Submit	15 Oct 2024 14:26:07 WIB	
BAKUSMAH07 - SYS ADMIN MAHENDRA	Approve	15 Oct 2024 14:26:07 WIB	

Print Done

Contact Info

Tasklist > Acknowledgement

Change(s) approved ✓

Reference No.: 11624101500001227 | Approved On: 15 Oct 2024 14:26:07 WIB

Company Details

Company Name: MUHAMMAD RAFFI ALBARANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:01 WIB | Company ID: ATKHAICORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | User Group | User

Primary Contact Info

Name: ADI | Email: ADI@ATKHAICORP.COM | Mobile No.: +6281346274708

Phone No.: -

Contact Info Listing

No.	Name	Contact Purpose	Mobile No.	Email	User Primary Contact	Display Contact Details	Sub-Action	Transaction Status
1	ADI	Admin	+6281346274708	ADI@ATKHAICORP.COM	Yes	No	-	-

User Activities

User	Activities	Date/Time	Remark
BAKUSMAH07 - SYS ADMIN MAHENDRA	Save	15 Oct 2024 14:26:07 WIB	
BAKUSMAH07 - SYS ADMIN MAHENDRA	Submit	15 Oct 2024 14:26:07 WIB	
BAKUSMAH06 - SYS ADMIN MAHENDRA	Recall	15 Oct 2024 14:13:17 WIB	
BAKUSMAH06 - SYS ADMIN MAHENDRA	Save	15 Oct 2024 14:13:17 WIB	
BAKUSMAH07 - SYS ADMIN MAHENDRA	Submit	15 Oct 2024 14:26:07 WIB	
BAKUSMAH07 - SYS ADMIN MAHENDRA	Approve	15 Oct 2024 14:26:07 WIB	

Print Done

If it succeed, System will show the Acknowledgement

Signature Type

User Group

user

Tasklist > Acknowledgement

Change(s) approved Reference No.: 11628101000001227 Approved On: 15 Oct 2024 14:26:07 WIB

Company Details

Company Name: MUHAMMAD RAFF ALBARANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:51 WIB | Company ID: JTKAHICORP

Account Maintenance | Account Accessibility | Contact Info | **Signature Type** | User Group | User

5 signature types(s)

No.	Signature Type	Description	Users Assigned	Sub-Action	Transaction Status
1	APPROVER1		30s		
2	APPROVER2		30s		
3	APPROVER3		No		
4	30s		30s		
5	30s		30s		

User Activities

User	Activities	Date/Time	Remark
ENK01MARB07 - SYS ADMIN WARB07	Save	15 Oct 2024 13:25:38 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Submit	15 Oct 2024 13:30:32 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Recall	15 Oct 2024 14:10:17 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Recall	15 Oct 2024 14:10:38 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Submit	15 Oct 2024 14:22:21 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Approve	15 Oct 2024 14:26:07 WIB	

Print Done

Tasklist > Acknowledgement

Change(s) approved Reference No.: 11628101000001227 Approved On: 15 Oct 2024 14:26:07 WIB

Company Details

Company Name: MUHAMMAD RAFF ALBARANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:51 WIB | Company ID: JTKAHICORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | **User Group** | User

7 user groups(s)

No.	User Group	Signable	Revoke	Revoke/Approve	Viewable	Revoke/Cancel	Revoke/Cancel/Transfer Model	Year Specific Detail	Sub-Action	Transaction Status
1	ADMIN/PEMERBAHAS	Yes	Yes	Yes	Yes	Yes	Yes	No		
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No		
3	ALL_2ND	No	No	Yes	Yes	Yes	No	No		
4	ALL SYS ADMIN	Yes	Yes	Yes	Yes	Yes	No	No		
5	FOR ALL	Yes	Yes	Yes	Yes	Yes	No	Yes		
6	PURBAUTHOR1	Yes	No	No	Yes	No	No	Yes		
7	PURBA MAKER	No	Yes	No	No	No	No	No		

User Activities

User	Activities	Date/Time	Remark
ENK01MARB07 - SYS ADMIN WARB07	Save	15 Oct 2024 14:20:39 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Submit	15 Oct 2024 14:24:32 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Recall	15 Oct 2024 14:14:17 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Recall	15 Oct 2024 14:14:34 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Submit	15 Oct 2024 14:22:21 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Approve	15 Oct 2024 14:26:07 WIB	

Print Done

Tasklist > Acknowledgement

Change(s) approved Reference No.: 11628101000001227 Approved On: 15 Oct 2024 14:26:07 WIB

Company Details

Company Name: MUHAMMAD RAFF ALBARANI MAHENDRA | Enrolled Date: 24 Nov 2023 10:07:51 WIB | Company ID: JTKAHICORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | User Group | **User**

User Listing - Total 73 items(s) in the batch

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	ENK01MARB07	ENK01	8152384124	Muhammadraff@gmail.com	No		Recall	
2	ENK01MARB07	ENK01MARB07	+6281262727378	AK@KORPRI.COM	No			
3	ENK01MARB07	ENK01MARB07	+6281262727378	AK@KORPRI.COM	No		Secure Token Software	
4	ENK01MARB07	ENK01MARB07	+6281262727378	AK@KORPRI.COM	No		Secure Token Software	
5	ENK01MARB07	ENK01MARB07	+6281262727378	AK@KORPRI.COM	No		Secure Token Software	
6	ENK01MARB07	ENK01MARB07	+6281262727378	AK@KORPRI.COM	No			
7	ENK01MARB07	ENK01MARB07	+6281262727378	AK@KORPRI.COM	No			
8	ENK01MARB07	ENK01MARB07	+6281262727378	AK@KORPRI.COM	No			
9	ENK01MARB07	ENK01MARB07	+6281262727378	AK@KORPRI.COM	No			
10	ENK01MARB07	ENK01MARB07	+6281262727378	AK@KORPRI.COM	No			

User Activities

User	Activities	Date/Time	Remark
ENK01MARB07 - SYS ADMIN WARB07	Save	15 Oct 2024 14:20:39 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Submit	15 Oct 2024 14:24:32 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Recall	15 Oct 2024 14:14:17 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Recall	15 Oct 2024 14:14:34 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Submit	15 Oct 2024 14:22:21 WIB	
ENK01MARB07 - SYS ADMIN WARB07	Approve	15 Oct 2024 14:26:07 WIB	

Print Done

If th transaksi Berhasil, System will show the Acknowledgement



OCTO Biz
BY  **CIMB NIAGA**

