

# OCTO Biz

Service

## Manage Beneficiary

Website

TUTORIALOCTOBIZ2024

*Aksi dan  
Kolaborasi*





## Service

# Manage Beneficiary

This function is used to **manage (create, edit, delete) favorite beneficiary**

- Add on for SKN and Domestic Online

PAGE

**03** Create Transaction

PAGE

**45** Approve Transaction

# Create Transaction Manage Beneficiary



*Add*

*Modify*

*Delete*

*Payment - Saved Task List*

*Payment Save to Task List*

# Create Transaction Manage Beneficiary



*Add*

*Modify*

*Delete*

*Payment - Saved Task List*

*Payment Save to Task List*



# Create Transaction Manage Beneficiary

*Add*

- Other CIMB Niaga Account
- BI-FAST
- RTGS
- SKN
- Domestic Online

STEP

01

MAKER

Add | Manage Beneficiary

Menu: Service > Manage Beneficiary

6



1

Maker Login using  
User & Company ID

2

Click **Next**

STEP

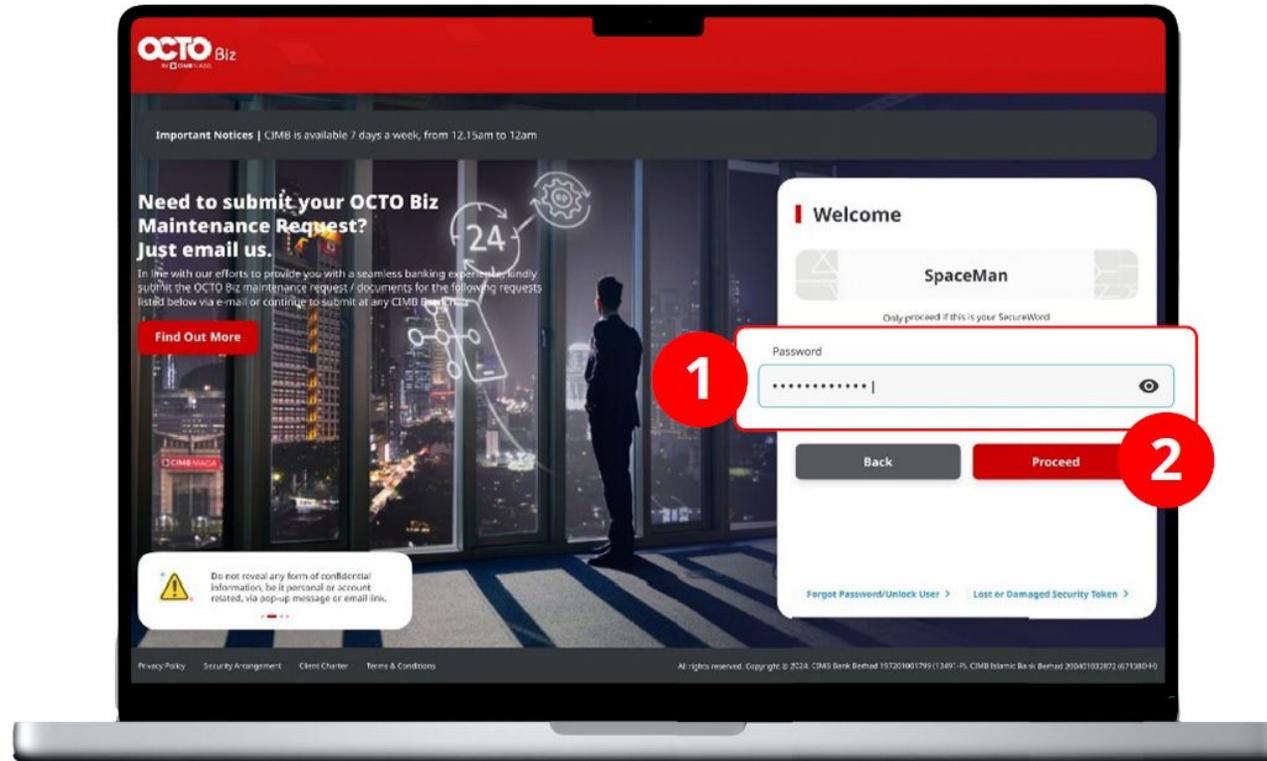
02

MAKER

Add | Manage Beneficiary

Menu: Service > Manage Beneficiary

7



1 Fill in the **Password**

2 Click **Proceed**

STEP

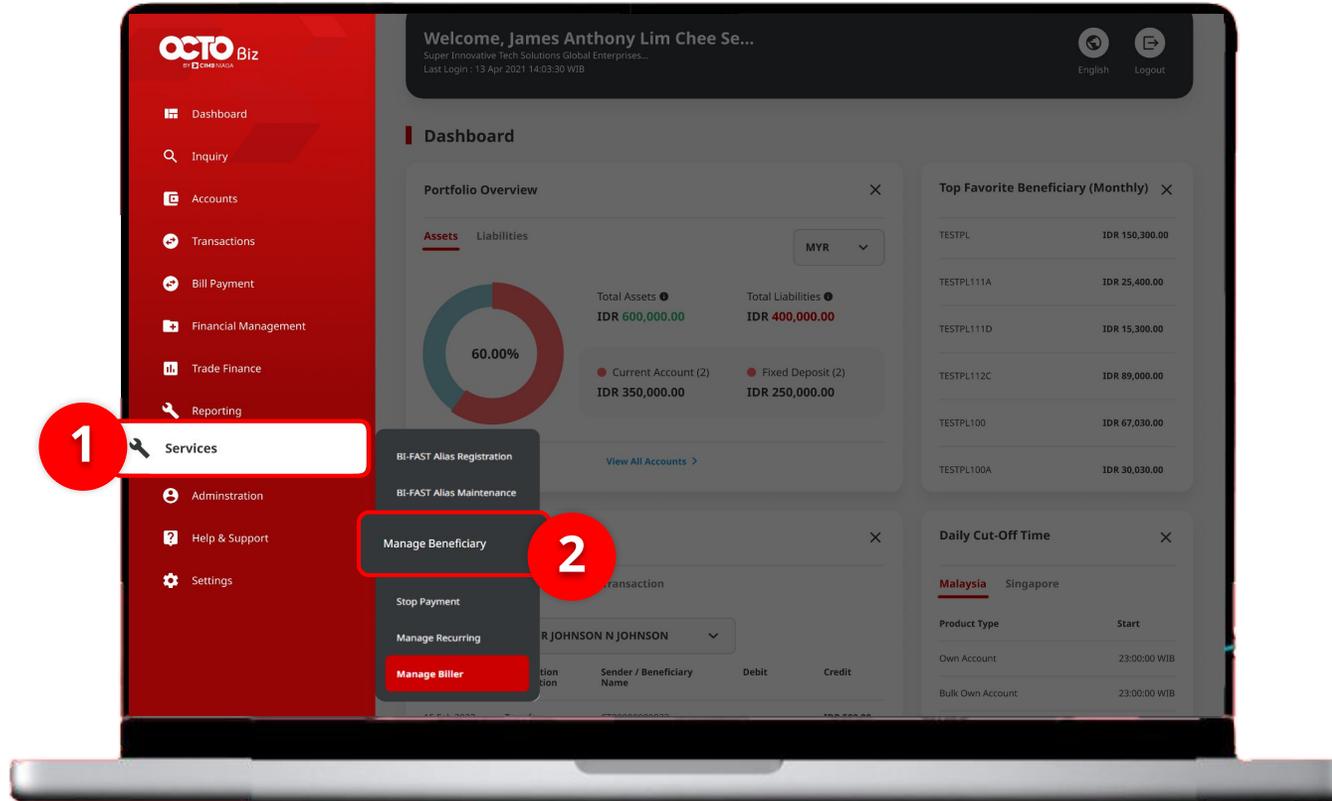
03

MAKER

Add | Manage Beneficiary

Menu: Service > Manage Beneficiary

8



System will show the  
**Dashboard Page**

- 1 Navigate to **side menu**, Click **Services**
- 2 Click **Manage Beneficiary**

Manage Beneficiary > Inquiry and Listing

Search

Beneficiary Nickname  
Enter

Beneficiary Name  
Enter

Transaction Group  
Select

Search

Listing

<input type="checkbox"/>	Beneficiary Nickname	Beneficiary Name	Transaction Group	Transaction Type
<input type="checkbox"/>	<a href="#">FEN_NAME</a>		Transfer to Other Banks Transfer within CIMB	BI-FAST RTGS Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Nekshx</a>	Njghx	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NewIHT3PTBENE1</a>	ZKCORPTSTHT3PTRLB1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NEWIHT3PTRBLBEN2</a>	ZKCORPTSTHBLNEWBEN2	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Testttkkk</a>	Dyfy	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">Testttueijs</a>	Along	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">TESTXNGRBL2</a>	TESTBIFASTXNGRPBL1	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">TESTXNGRBL3P1</a>	TESTHT3PTTRXNGRPBL1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">ZKCORPTSTMG BEN2</a>	ZKCORPTSTING2	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">ZKCORPTSTMG BEN5</a>	ZKCORPTSTING5	Transfer to Other Banks	BI-FAST

Add

System will navigate to  
**Manage Beneficiary >  
Inquiry & Listing Page**

1 Click **Add**

Manage Beneficiary > Add

Manage Beneficiary

Beneficiary Nickname \*      Email Address \*

sample nickname      sample@email.com

Status

Activate

Transaction Group \*

Select

Back

1 Complete the **Manage Beneficiary**

2 Click **Select**

STEP

06

MAKER

Transaction Group List

Beneficiary Nickname  
sample nickname

<input type="checkbox"/>	Transaction Group	Transaction Group Description
<input type="checkbox"/>	Transfer to Other Banks	Transfer to Other Banks
<input type="checkbox"/>	Transfer within CIMB Niaga	Transfer within CIMB Niaga

Select

System will show the **Transaction Group List Pop-Up**

- 1 Choose **Transaction Group**
- 2 Click **Select**

**Manage Beneficiary > Add**

**Manage Beneficiary**

Beneficiary Nickname \*  Email Address \*

Status

Transaction Group \*

Transaction Group	Transaction Group Description
Transfer within CIMB Niaga	Transfer within CIMB Niaga
Transfer to Other Banks	Transfer to Other Banks

Select Transaction Type \*  
 Other CIMB Niaga Account  BI-FAST  RTGS

**Beneficiary Information**

Other CIMB Niaga Account

Beneficiary Name \*  Beneficiary Account Type \*

System will show the **Transaction Group List Pop-Up**

- 1 Choose **Transaction Type Other CIMB Niaga Account**
- 2 Complete the **Mandatory Fields**
- 3 Click **Next**

**Manage Beneficiary** > Review Details

**Manage Beneficiary**

Beneficiary Nickname: **sample nickname**      Email Address: **sample@email.com**

Status: **Activate**

Transaction Group	Transaction Group Description
Transfer within CIMB Niaga	Transfer within CIMB Niaga
Transfer to Other Banks	Transfer to Other Banks

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS
Yes	No	No

**Beneficiary Information**

**Beneficiary Information**

Other CIMB Niaga Account

Beneficiary Name: **sample bene**      Beneficiary Account Type: **CIMB Niaga Account**

Beneficiary Account No.: **990022313231**

[Back](#)      **1** [Submit](#)

System will navigate to **Review Details, Review Transaction**

**1** Click **Submit**

**Manage Beneficiary > Acknowledgement**

This has been sent for approval

Reference No. : 0324030400000988    Submitted On : 04 Mar 2024 13:54:08 WIB

**Manage Beneficiary**

Beneficiary Nickname      Email Address  
sample nickname      sample@email.com

Status  
Activate

Transaction Group	Transaction Group Description
Transfer within CIMB Niaga	Transfer within CIMB Niaga

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS
Yes	No	No

**Beneficiary Information**

Other CIMB Niaga Account

Beneficiary Name      Beneficiary Account Type  
sample bene      CIMB Niaga Account

Beneficiary Account No.  
990022313231

**User Activities**

User	Activities	Date / Time	Remark
ZKXMAUUSER1	Submit	04 Mar 2024 13:54:08 WIB	-

Print    Done

System will navigate to **Acknowledgement page** after the **Submission is Success**



## Create Transaction Manage Beneficiary

*Add*

- Other CIMB Niaga Account
- BI-FAST**
- RTGS
- SKN
- Domestic Online

STEP

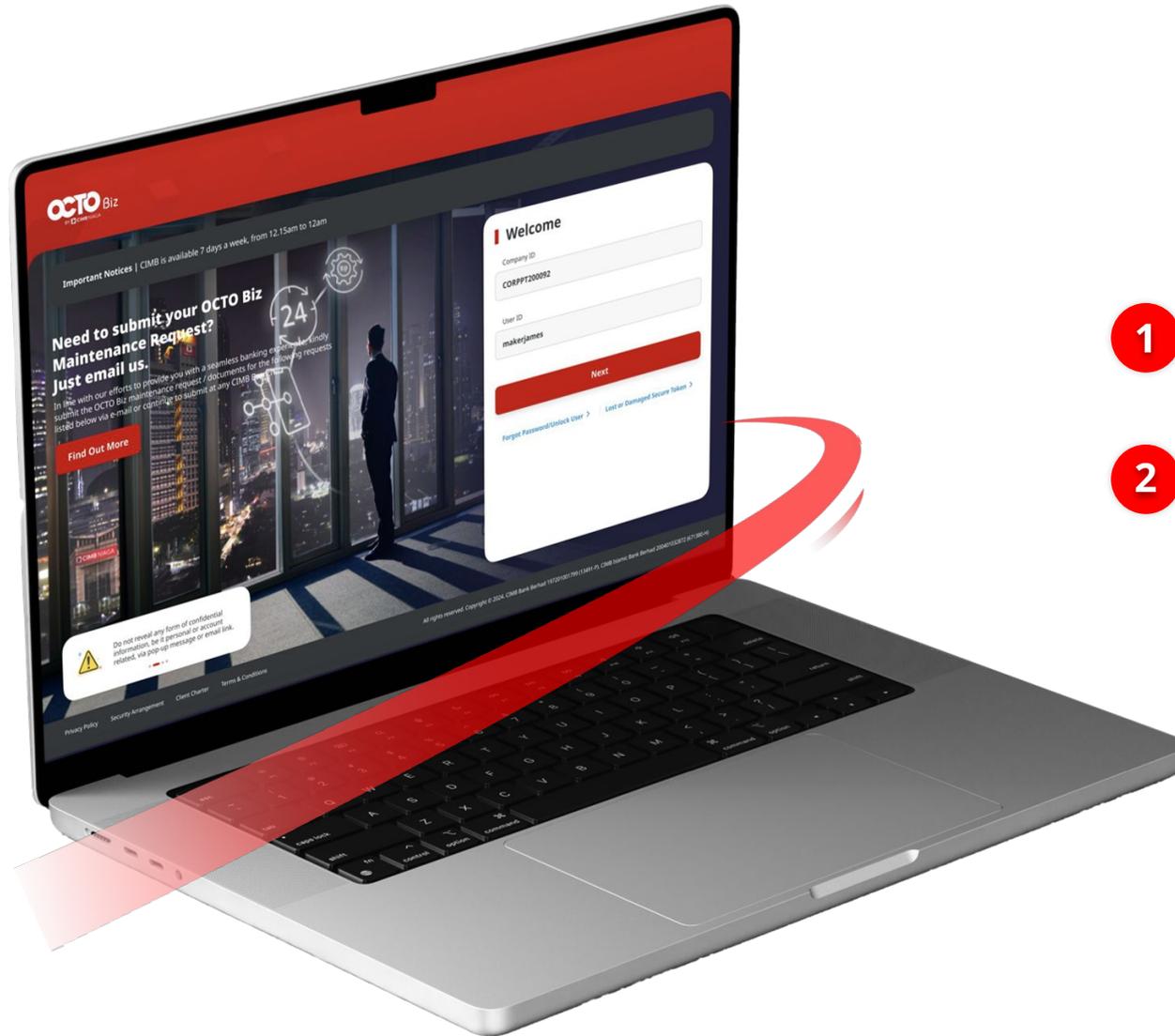
01

MAKER

Add | Manage Beneficiary

Menu: Service > Manage Beneficiary

16

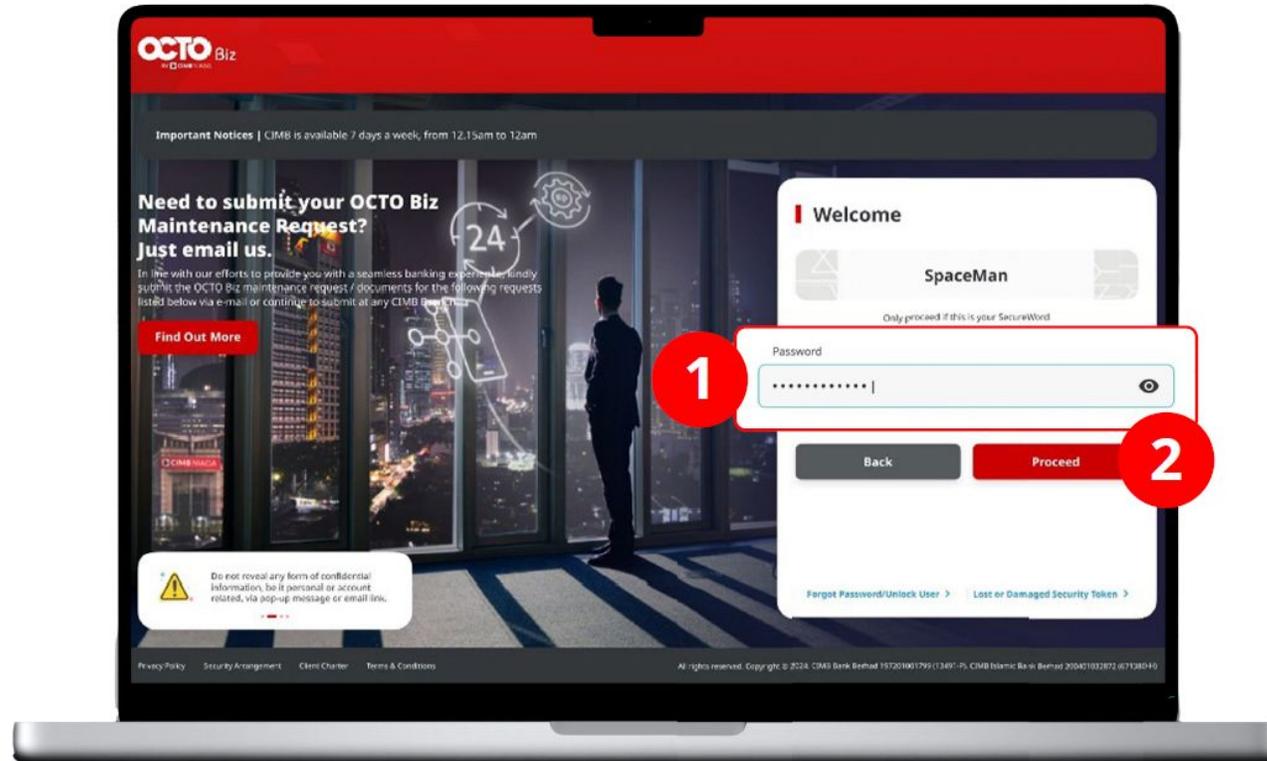


1

Maker Login using  
User & Company ID

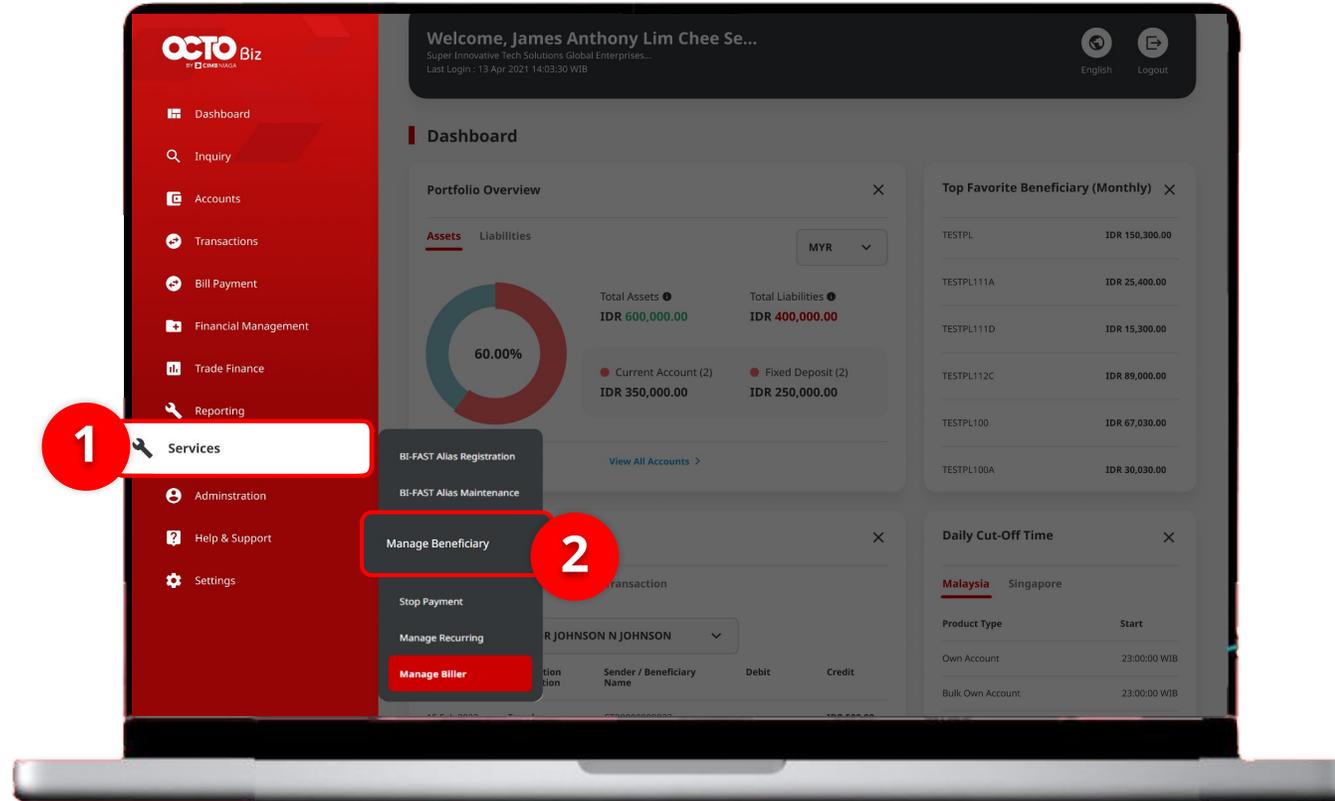
2

Click **Next**



1 Fill in the **Password**

2 Click **Proceed**



System will show the **Dashboard Page**

1 Navigate to side menu,  
Click **Services**

2 Click **Manage Beneficiary**

Manage Beneficiary > Inquiry and Listing

Search

Beneficiary Nickname

Beneficiary Name

Transaction Group

Listing

<input type="checkbox"/>	Beneficiary Nickname	Beneficiary Name	Transaction Group	Transaction Type
<input type="checkbox"/>	<a href="#">FEN_NAME</a>		Transfer to Other Banks Transfer within CIMB	BI-FAST RTGS Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Nekshx</a>	Njghx	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NewIHT3PTBENE1</a>	ZKCORPTSTHT3PTRLB1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NEWIHT3PTRBLBEN2</a>	ZKCORPTSTIRBLNEWBEN2	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Testttkkk</a>	Dyfy	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">Testtttueijs</a>	Along	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">TESTXNGRPBL2</a>	TESTBIFASTXNGRPBL1	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">TESTXNGRPBL1P1</a>	TESTIHT3PTTRXNGRPBL1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">ZKCORPTSTMGBEN2</a>	ZKCORPTSTING2	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">ZKCORPTSTMGBENS</a>	ZKCORPTSTINGS	Transfer to Other Banks	BI-FAST

System will navigate to  
**Manage Beneficiary >  
Inquiry & Listing Page**

1

Click Add

Manage Beneficiary > Add

Manage Beneficiary

Beneficiary Nickname \*  
sample nickname

Email Address \*  
sample@email.com

Status  
Activate

Transaction Group \*  
Select

Back

1 Complete the **Manage Beneficiary Details**

2 Click **Select**

STEP

06

MAKER

Transaction Group List

Beneficiary Nickname  
sample nickname

<input type="checkbox"/>	Transaction Group	Transaction Group Description
<input type="checkbox"/>	Transfer to Other Banks	Transfer to Other Banks
<input type="checkbox"/>	Transfer within CIMB Niaga	Transfer within CIMB Niaga

Select

System will show the **Transaction Group List Pop-up**

1 Choose **Transaction Group**

2 Click **Select**

**Manage Beneficiary > Add**

**Manage Beneficiary**

Beneficiary Nickname \*  Email Address \*

Status

Transaction Group \*

Transaction Group	Transaction Group Description
Transfer within CIMB Niaga	Transfer within CIMB Niaga
	Transfer to Other Banks

Select Transaction Type \*  BI-FAST

**Beneficiary Information**

BI-FAST

Beneficiary Name \*  Transfer Money Via \*

Beneficiary Bank Name \*  Beneficiary Account No. \*

ALLO BANK INDONESIA

System will show the  
**Transaction Group List Pop-up**

- 1 Choose **Transaction Type BI-FAST**
- 2 Complete the **Mandatory Fields**
- 3 Click **Next**

**Manage Beneficiary > Review Details**

**Manage Beneficiary**

Beneficiary Nickname: sample nickname2  
Email Address: sample@email.com

Status: Activate

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks
Transfer within CIMB Niaga	Transfer within CIMB Niaga

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS
No	Yes	No

**Beneficiary Information**

**Beneficiary Information**

BI-FAST

Beneficiary Name <b>Bene name</b>	Transfer Money Via <b>Bank Account</b>
Beneficiary Bank Name ALLO BANK INDONESIA - HRDAIDJ1	Beneficiary Account No. 121213243454

[Back](#) **1** [Submit](#)

System will navigate to **Review Details Page**, Review Transaction

**1** Click **Submit**

Manage Beneficiary > Acknowledgement

This has been sent for approval

Reference No. : 103240304000000989 Submitted On : 04 Mar 2024 13:56:52 WIB

Manage Beneficiary

Beneficiary Nickname: sample nickname2 Email Address: sample@email.com

Status: Activate

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks

Selected Transaction Type

Other CIMB Niaga Account	BI-FAST	RTGS
No	Yes	No

Beneficiary Information

Beneficiary Information

BI-FAST

Beneficiary Name	Transfer Money Via
Bene name	Bank Account

Beneficiary Bank Name	Beneficiary Account No.
ALLO BANK INDONESIA - HRDAIDJ1	121213243454

User Activities

User	Activities	Date / Time	Remark
ZKMAUSER1	Submit	04 Mar 2024 13:56:52 WIB	

Print Done

System will navigate to **Acknowledgement page** after the **Submission is Success**



## Create Transaction Manage Beneficiary

*Add*

- Other CIMB Niaga Account
- BI-FAST
- RTGS**
- SKN
- Domestic Online

STEP

01

MAKER

Add | Manage Beneficiary

Menu: Service > Manage Beneficiary

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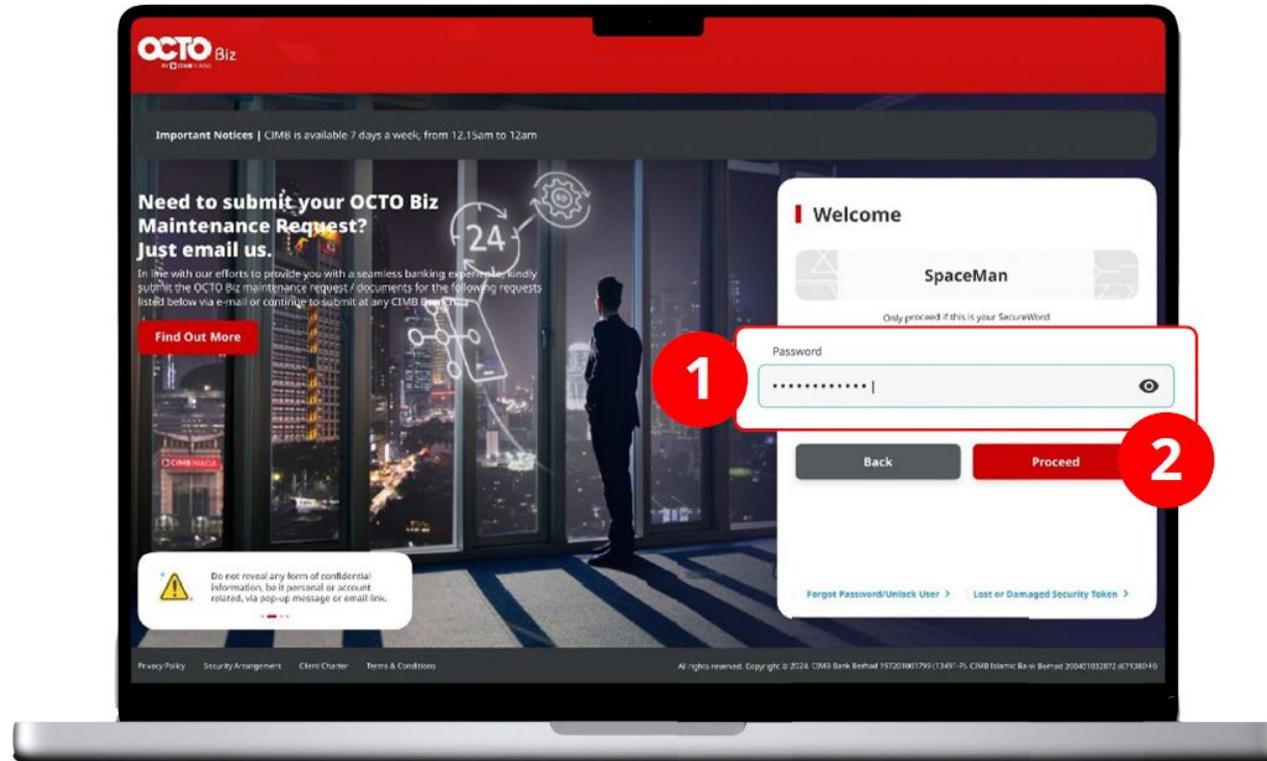


1

Maker Login using  
User & Company ID

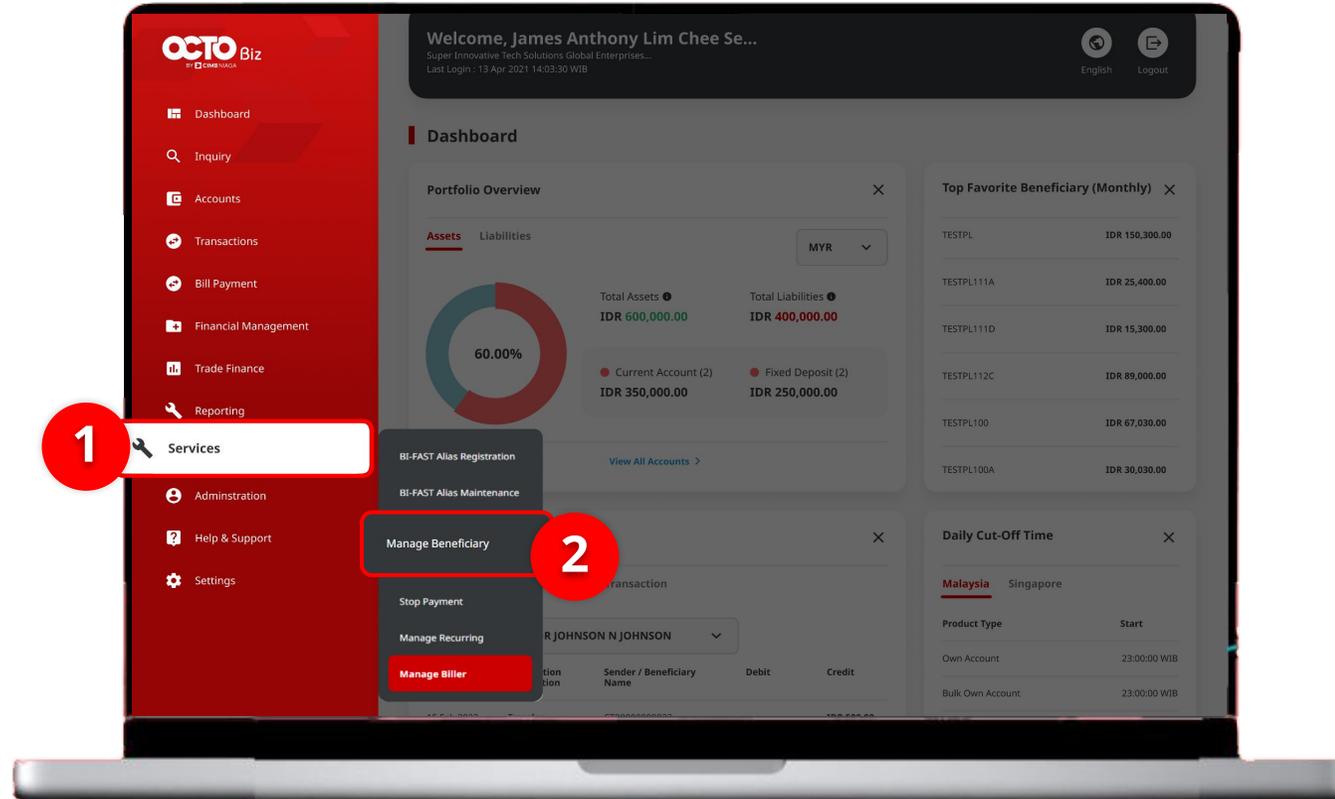
2

Click **Next**



1 Fill in the **Password**

2 Click **Proceed**



System will show the **Dashboard Page**

1 Navigate to side menu,  
Click **Services**

2 Click **Manage Beneficiary**

Manage Beneficiary > Inquiry and Listing

Search

Beneficiary Nickname

Beneficiary Name

Transaction Group

Listing

<input type="checkbox"/>	Beneficiary Nickname	Beneficiary Name	Transaction Group	Transaction Type
<input type="checkbox"/>	<a href="#">FEN_NAME</a>		Transfer to Other Banks Transfer within CIMB	BI-FAST RTGS Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Nekshx</a>	Njghx	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NewIHT3PTBENE1</a>	ZKCORPTSTHT3PTRLB1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NEWIHT3PTRBLBEN2</a>	ZKCORPTSTIRBLNEWBEN2	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Testttkkk</a>	Dyfy	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">Testttuajs</a>	Along	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">TESTXNGRBL2</a>	TESTBIFASTXNGRPRBL1	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">TESTXNGRBL3P1</a>	TESTHT3PTTRXNGRPRBL1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">ZKCORPTSTMG BEN2</a>	ZKCORPTSTING2	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">ZKCORPTSTMG BEN5</a>	ZKCORPTSTING5	Transfer to Other Banks	BI-FAST

System will navigate to  
**Manage Beneficiary >  
Inquiry & Listing**

**1** Click **Add**

Manage Beneficiary > Add

Manage Beneficiary

Beneficiary Nickname \*      Email Address \*

sample nickname      sample@email.com

Status

Activate

Transaction Group \*

Select

Back

1 Complete the **Manage Beneficiary Details**

2 Click **Select**

STEP

06

MAKER

Transaction Group List

Beneficiary Nickname  
sample nickname

<input type="checkbox"/>	Transaction Group	Transaction Group Description
<input type="checkbox"/>	Transfer to Other Banks	Transfer to Other Banks
<input type="checkbox"/>	Transfer within CIMB Niaga	Transfer within CIMB Niaga

Select

System will show the  
**Transaction Group List  
Pop-Up**

1 Choose  
**Transaction Group**

2 Click **Select**

Select Transaction Type \*

Other CIMB Niaga Account  BI-FAST  RTGS

Beneficiary Information

Beneficiary Information

RTGS

Beneficiary Name \*  
Yip Wan San

Beneficiary Bank Name \*  
BANK DANAMON INDONESIA - BDINIDJA

Beneficiary Account No. \*  
112233445566

Beneficiary Citizenship \*  
Indonesian Foreign Citizenship

Beneficiary Resident Status \*  
Resident Non Resident

Beneficiary Type \*  
Individual Company Government

Beneficiary Address \*  
123

Beneficiary City / District \*  
0100 - JAWA BARAT

Back Save as Draft Next

System will show the  
**Transaction Group List  
Pop-Up**

- 1 Choose **RTGS** as **Transaction Type**
- 2 Complete the **Mandatory Fields**
- 3 Click **Next**

**Manage Beneficiary > Review Details**

**Manage Beneficiary**

Beneficiary Nickname: **sample nickname3**      Email Address: **sample@email.com**

Status: **Activate**

Transaction Group	Transaction Group Description
Transfer within CIMB Niaga	Transfer within CIMB Niaga
Transfer to Other Banks	Transfer to Other Banks

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS
No	No	Yes

**Beneficiary Information**

**Beneficiary Information**

RTGS

Beneficiary Name <b>Yip Wan San</b>	Beneficiary Bank Name <b>BANK DANAMON INDONESIA - BDINIDJA</b>
Beneficiary Account No. <b>112233445566</b>	Beneficiary Citizenship <b>Indonesian</b>
Beneficiary Resident Status <b>Resident</b>	Beneficiary Type <b>Individual</b>
Beneficiary Address <b>123</b>	Beneficiary City / District <b>0100 - JAWA BARAT</b>

[Back](#)      **1** [Submit](#)

System will navigate to **Review Details Page**, Review **Transaction**

**1** Click **Submit**

STEP

09

MAKER

**Manage Beneficiary > Acknowledgement**

This has been sent for approval 

Reference No.: 0324030400000990 Submitted On: 04 Mar 2024 14:00:02 WIB

**Manage Beneficiary**

Beneficiary Nickname: sample nickname3 Email Address: sample@email.com

Status: Activate

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks

**Selected Transaction Type**

Other CMB Niaga Account	BI-FAST	RTGS
No	No	Yes

**Beneficiary Information**

Beneficiary Information	
RTGS	
Beneficiary Name Yip Wan San	Beneficiary Bank Name BANK DANAMON INDONESIA - BDNIDIA
Beneficiary Account No. 11223445566	Beneficiary Citizenship Indonesian
Beneficiary Resident Status Resident	Beneficiary Type Individual
Beneficiary Address 123	Beneficiary City / District 0100 - JAWA BARAT

**User Activities**

User	Activities	Date / Time	Remark
ZHMAUSER1	Submit	04 Mar 2024 14:00:02 WIB	-

[Print](#) [Done](#)

System will navigate to **Acknowledgement page** after the **Submission is Success**



## Create Transaction Manage Beneficiary

*Add*

- Other CIMB Niaga Account
- BI-FAST
- RTGS
- SKN**
- Domestic Online

STEP

01

MAKER

Add | Manage Beneficiary

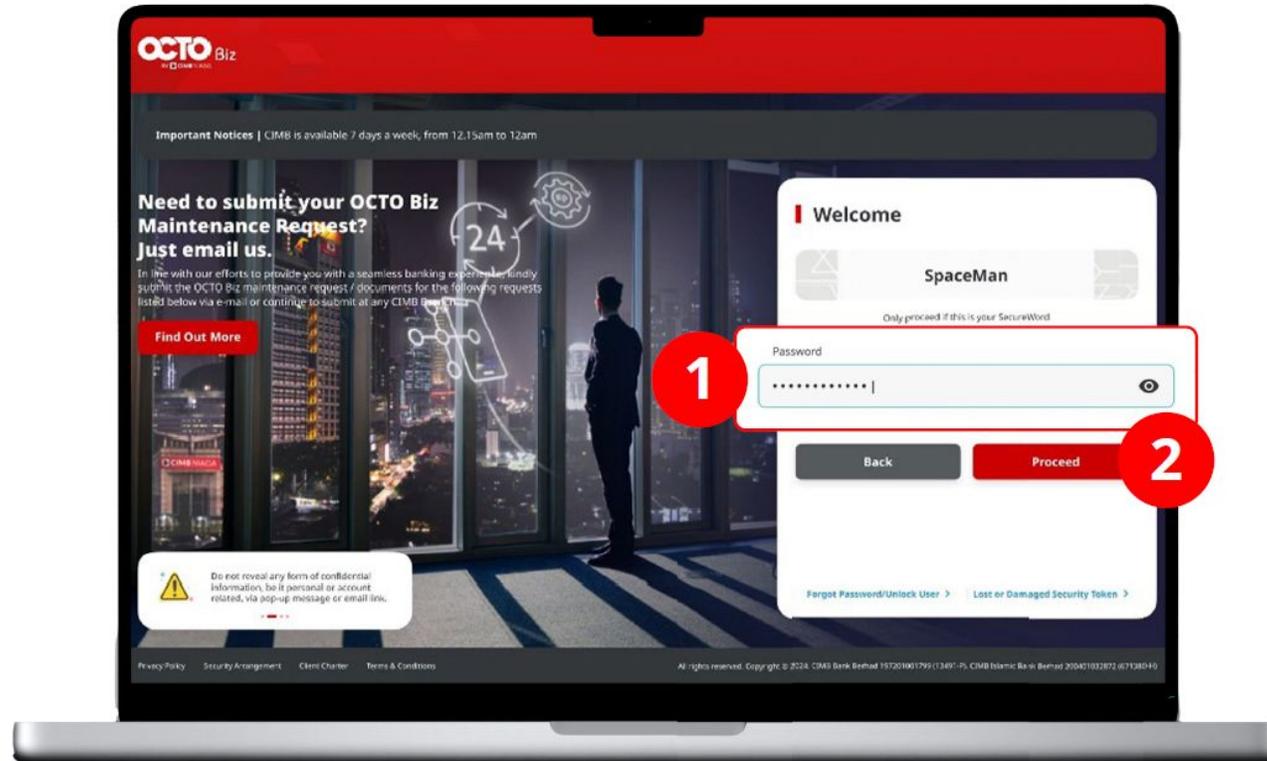
Menu: Service > Manage Beneficiary

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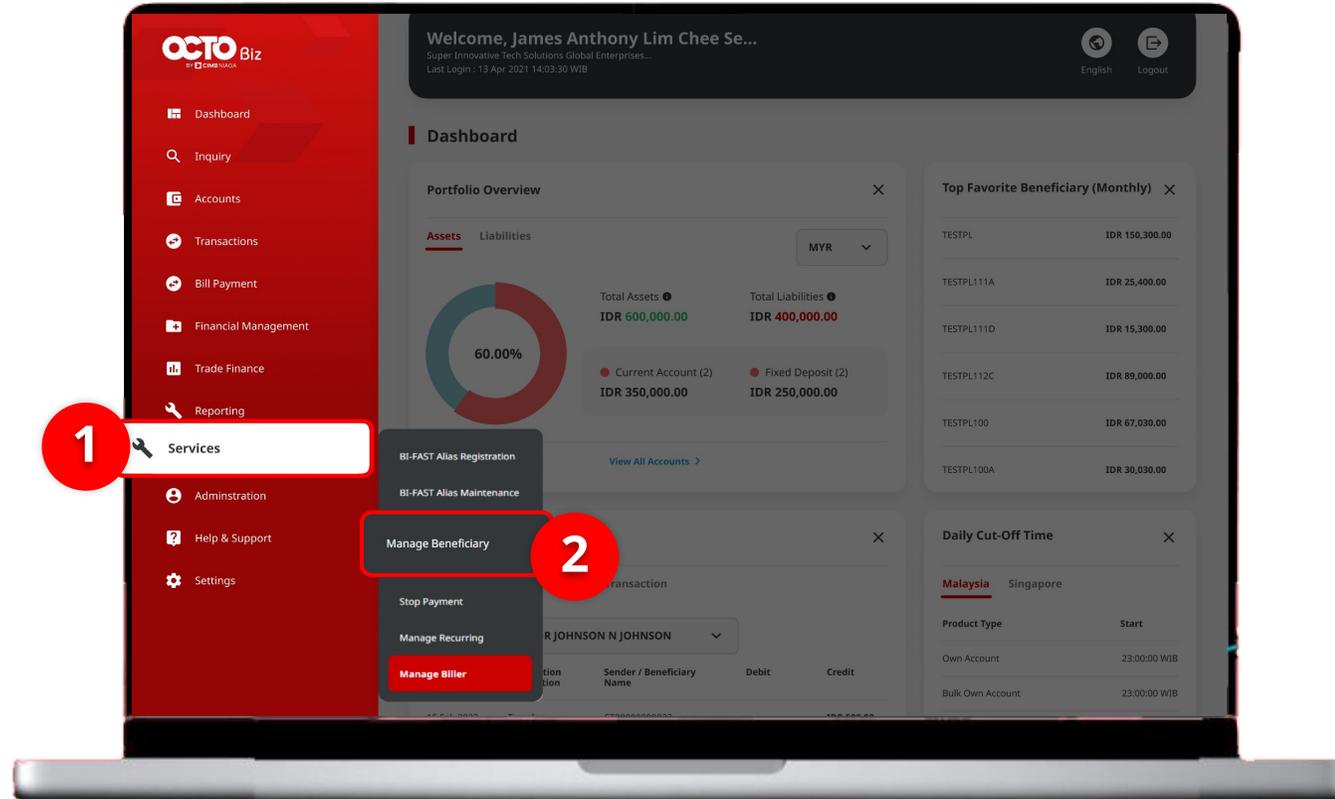
1 Maker Login using User & Company ID

2 Click Next



1 Fill in the **Password**

2 Click **Proceed**



System will show the **Dashboard Page**

1 Navigate to side menu,  
Click **Services**

2 Click **Manage Beneficiary**

Manage Beneficiary > Inquiry and Listing

Search

Beneficiary Nickname  
Enter

Beneficiary Name  
Enter

Transaction Group  
Select

Search

Listing

<input type="checkbox"/>	Beneficiary Nickname	Beneficiary Name	Transaction Group	Transaction Type
<input type="checkbox"/>	<a href="#">FEN_NAME</a>		Transfer to Other Banks Transfer within CIMB	BI-FAST RTGS Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Nekshx</a>	Njghx	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NewIHT3PTBENE1</a>	ZKCORPTSTHT3PTRLB1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NEWIHT3PTRBLBEN2</a>	ZKCORPTSTHRLNEWBEN2	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Testttkkk</a>	Dyfy	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">Testtttueijs</a>	Along	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">TESTXNGRPBL2</a>	TESTBIFASTXNGRPBL1	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">TESTXNGRPBL3P1</a>	TESTIHT3PTTRXNGRPBL1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">ZKCORPTSTMG BEN2</a>	ZKCORPTSTING2	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">ZKCORPTSTMG BEN5</a>	ZKCORPTSTING5	Transfer to Other Banks	BI-FAST

Add

System will navigate to  
**Manage Beneficiary >  
Inquiry & Listing Page**

1 Click **Add**

Manage Beneficiary > Add

Manage Beneficiary

Beneficiary Nickname \*      Email Address \*

sample nickname      sample@email.com

Status

Activate

Transaction Group \*

Select

Back

1 Complete the **Manage Beneficiary Details**

2 Click **Select**

STEP

06

MAKER

Transaction Group List

Beneficiary Nickname  
sample nickname

<input type="checkbox"/>	Transaction Group	Transaction Group Description
<input type="checkbox"/>	Transfer to Other Banks	Transfer to Other Banks
<input type="checkbox"/>	Transfer within CIMB Niaga	Transfer within CIMB Niaga

Select

System will show the  
**Transaction Group List  
Pop-Up**

- 1 Choose **Transaction Group**
- 2 Click **Select**

**Manage Beneficiary > Add**

**Manage Beneficiary**

Beneficiary Nickname \*      Email Address \*

SKN Fav Bene      sample@email.com

Status

Activate

Transaction Group \*

Select

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks

Select Transaction Type \*

BI-FAST       DO       RTGS

SKN

**Beneficiary Information**

**Beneficiary Information**

SKN

Beneficiary Name \*      Beneficiary Bank Name \*

Ricky Wijaya      BANK RAKYAT INDONESIA (BRI) - BRINIDJA

Beneficiary Account No. \*      Beneficiary Citizenship \*

1234567890      Indonesian      Foreign Citizenship

Beneficiary Resident Status \*      Beneficiary Type \*

Resident      Non Resident      Individual      Company      Government

Back      Save as \*      Next

System will show the  
**Transaction Group List Pop-Up**

- 1 Choose **SKN** as Transaction Type
- 2 Complete the **Mandatory Fields**
- 3 Click **Next**

**Manage Beneficiary** > Review Details

**Manage Beneficiary**

Beneficiary Nickname: SKN Fav Bene  
Email Address: sample@email.com

Status: Activate

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS	SKN
No	No	No	Yes
Domestic Online	No	No	Yes
No	No	No	Yes

**Beneficiary Information**

**Beneficiary Information**

SKN

Beneficiary Name Ricky Wijaya	Beneficiary Bank Name BANK RAKYAT INDONESIA (BRI) - BRINIDJA
Beneficiary Account No. 1234567890	Beneficiary Citizenship Indonesian
Beneficiary Resident Status Resident	Beneficiary Type Individual

[Back](#) **1** [Submit](#)

System will navigate to **Review Details Page, Review Transaction**

**1** Click **Submit**

STEP

09

MAKER

Manage Beneficiary > Acknowledgement

Submitted for approval 

Reference No. : 103240724000000796 Submitted On : 24 Jul 2024 10:13:43 WIB

**Manage Beneficiary**

Beneficiary Nickname: SKN Fav Bene Email Address: sample@email.com

Status: Activate

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks

**Selected Transaction Type**

Other CIMB Niaga Account	BE-FAST	RTGS	SKN
Domestic Online	No	No	Yes
No			

**Beneficiary Information**

**Beneficiary Information**

SKN

Beneficiary Name	Beneficiary Bank Name
Ricky Wijaya	BANK RAKYAT INDONESIA (BRI) - BRINIDJA
Beneficiary Account No.	Beneficiary Citizenship
1234567890	Indonesian
Beneficiary Resident Status	Beneficiary Type
Resident	Individual

**User Activities**

User	Activities	Date / Time	Remark
Wan San Maker	Submit	24 Jul 2024 10:13:43 WIB	-

System will navigate to **Acknowledgement page** after the **Submission is Success**



## Create Transaction Manage Beneficiary

*Add*

- Other CIMB Niaga Account
- BI-FAST
- RTGS
- SKN
- Domestic Online**

STEP

01

MAKER

Add | Manage Beneficiary

Menu: Service > Manage Beneficiary

46

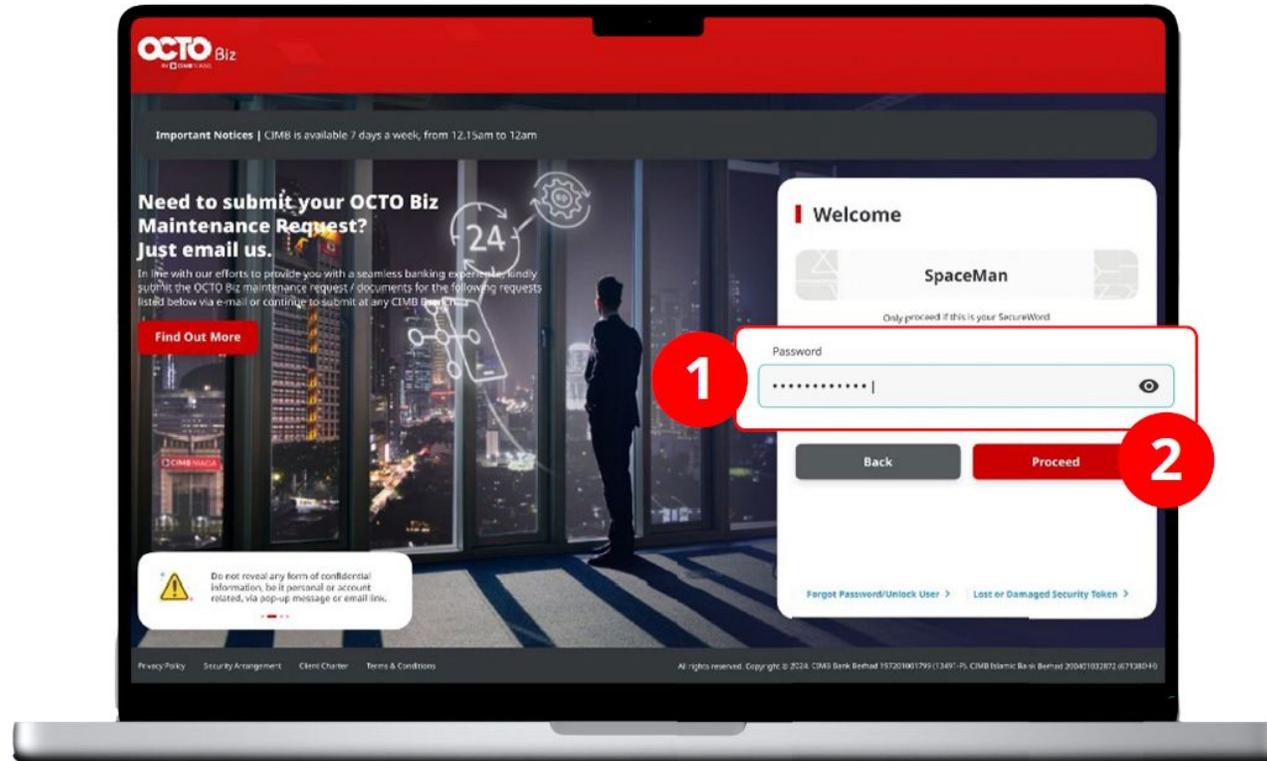


1

Maker Login using  
User & Company ID

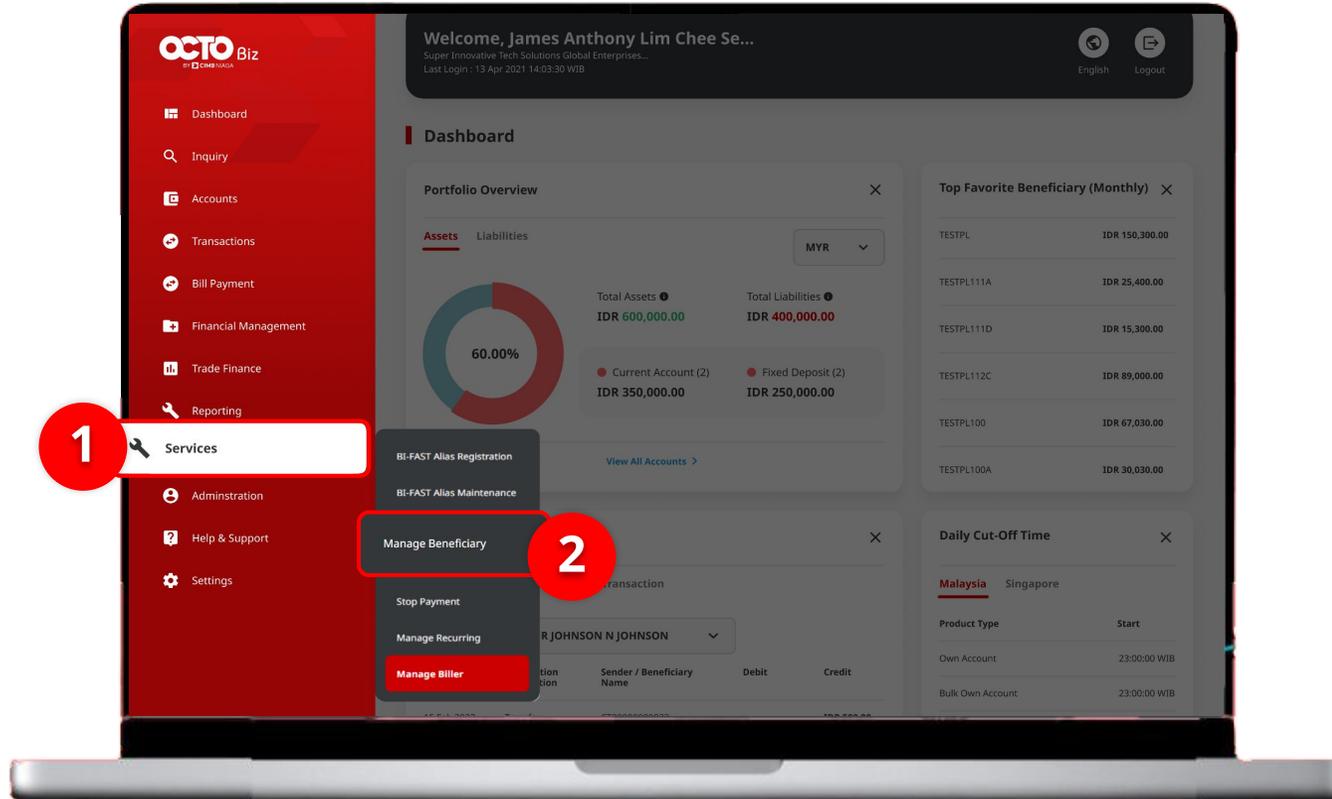
2

Click **Next**



1 Fill in the **Password**

2 Click **Proceed**



System will show the **Dashboard Page**

1 Navigate to side menu,  
Click **Services**

2 Click **Manage Beneficiary**

Manage Beneficiary > Inquiry and Listing

Search

Beneficiary Nickname  
Enter

Beneficiary Name  
Enter

Transaction Group  
Select

Search

Listing

<input type="checkbox"/>	Beneficiary Nickname	Beneficiary Name	Transaction Group	Transaction Type
<input type="checkbox"/>	<a href="#">FEN_NAME</a>		Transfer to Other Banks Transfer within CIMB	BI-FAST RTGS Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Nekshx</a>	Njghx	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NewIHT3PTBENE1</a>	ZKCORPTSTHT3PTRLB1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NEWIHT3PTRBLBEN2</a>	ZKCORPTSTHRLNEWBEN2	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Testttkkk</a>	Dyfy	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">Testttuajsjs</a>	Along	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">TESTXNGRPBL2</a>	TESTBIFASTXNGRPBL1	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">TESTXNGRPBL3P1</a>	TESTHT3PTTRXNGRPBL1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">ZKCORPTSTMGBEN2</a>	ZKCORPTSTMG2	Transfer to Other Banks	BI-FAST
<input type="checkbox"/>	<a href="#">ZKCORPTSTMGBENS</a>	ZKCORPTSTMG5	Transfer to Other Banks	BI-FAST

Add

System will navigate to  
**Manage Beneficiary >  
Inquiry & Listing Page**

1 Click **Add**

Manage Beneficiary > Add

Manage Beneficiary

Beneficiary Nickname \*      Email Address \*

sample nickname      sample@email.com

Status

Activate

Transaction Group \*

Select

Back

1 Complete the **Manage Beneficiary Details**

2 Click **Select**

STEP

06

MAKER

Transaction Group List

Beneficiary Nickname  
sample nickname

Transaction Group	Transaction Group Description
<input type="checkbox"/>	Transfer to Other Banks
<input type="checkbox"/>	Transfer within CIMB Niaga

Select

System will show the  
**Transaction Group List  
Pop-Up**

- 1 Choose  
**Transaction  
Group**
- 2 Click **Select**

**Manage Beneficiary > Add**

**Manage Beneficiary**

Beneficiary Nickname \*  Email Address

Status

Transaction Group \*

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks

Select Transaction Type \*

BI-FAST  **Domestic Online**  RTGS

**Beneficiary Information**

**Domestic Online**

Beneficiary Name \*  Beneficiary Bank Name \*

Beneficiary Account No. \*

System will show the **Transaction Group List Pop-Up**

- 1 Choose **Domestic Online** as **Transaction Type**
- 2 Complete the **Mandatory Fields**
- 3 Click **Next**

**Manage Beneficiary > Review Details**

**Manage Beneficiary**

Beneficiary Nickname: **DO Favourite**      Email Address: **DOFavourite@email.com**

Status: **Activate**

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS	SKN
No	No	No	No
Domestic Online			
Yes			

**Beneficiary Information**

**Beneficiary Information**

Domestic Online: **^**

Beneficiary Name: **Kris Haryadi**      Beneficiary Bank Name: **Bank KB Syariah Bukopin - 521**

Beneficiary Account No.: **12121212131**

**Back**      **1 Submit**

System will navigate to **Review Details Page**, Review Transaction

**1** Click **Submit**

STEP

09

MAKER

Manage Beneficiary > Acknowledgement

Submitted for approval 

Reference No. : 10324082200000970 Submitted On : 22 Aug 2024 14:40:27 WIB

**Manage Beneficiary**

Beneficiary Nickname: **DO Favourite** Email Address: **DOFavourite@email.com**

Status: **Activate**

**Transaction Group**

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS	SKN
No	No	No	No
Domestic Online			
Yes			

**Beneficiary Information**

**Beneficiary Information**

Domestic Online

Beneficiary Name: **Kris Haryadi** Beneficiary Bank Name: **Bank KB Syariah Bukopin - 521**

Beneficiary Account No.: **12121212131**

**User Activities**

User	Activities	Date / Time	Remark
WSMAKER - Wan San Maker	Submit	22 Aug 2024 14:40:27 WIB	-

System will navigate to **Acknowledgement page** after the **Submission is Success**

# Create Transaction Manage Beneficiary



*Add*

*Modify*

*Delete*

*Payment - Saved Task List*

*Payment Save to Task List*

STEP

01

MAKER

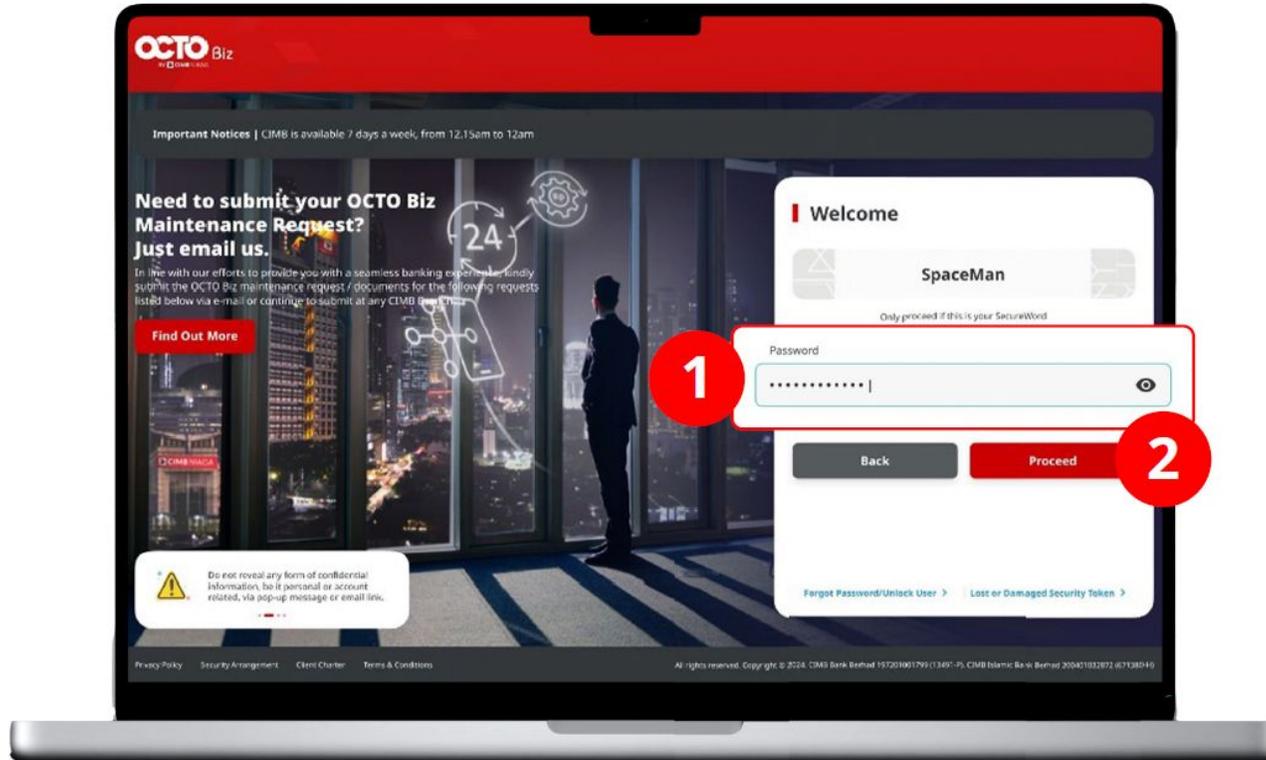


1

Maker Login using  
User & Company ID

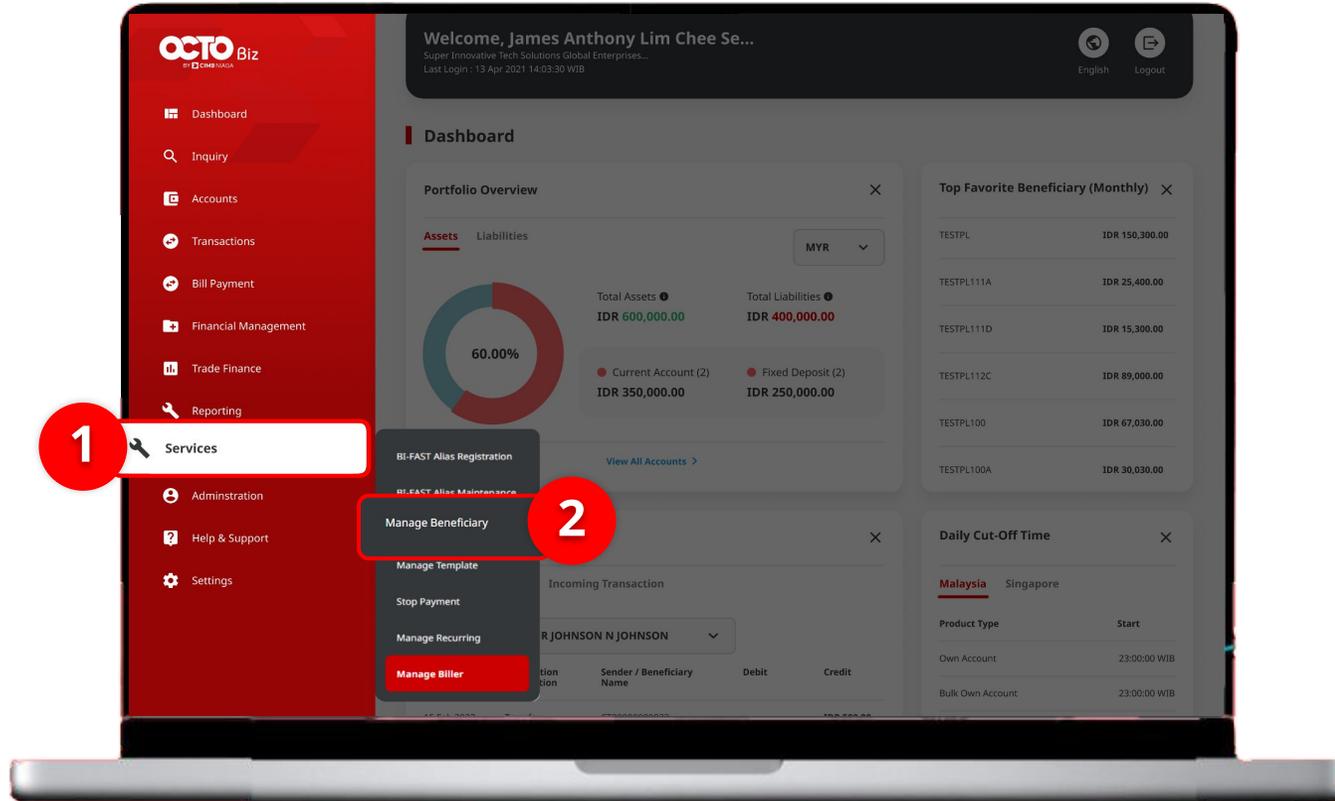
2

Click **Next**



1 Fill in the **Password**

2 Click **Proceed**



System will show the **Dashboard Page**

1 Navigate to side menu,  
Click **Services**

2 Click **Manage Beneficiary**

**Manage Beneficiary > Inquiry and Listing**

**Search**

Beneficiary Nickname:

Beneficiary Name:

Transaction Group:

**Search**

**Listing**

<input type="checkbox"/>	Beneficiary Nickname	Beneficiary Name	Transaction Group	Transaction Type
<b>1</b> <input type="checkbox"/>	<a href="#">FEN NAME</a>		Transfer to Other Banks Transfer within CIMB	BE-FAST RTGS Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Nekshx</a>	Nsjdix	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NewIHT3PTBENE1</a>	ZKCORPTESTHT3PTRLB1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NEWIHT3PTRBLBEN2</a>	ZKCORPTESTRBLNEWBEN2	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Testtttkkk</a>	Djfy	Transfer to Other Banks	BE-FAST
<input type="checkbox"/>	<a href="#">Testtttueijs</a>	Along	Transfer to Other Banks	BE-FAST
<input type="checkbox"/>	<a href="#">TESTTXNGPRBL2</a>	TESTBIFASTTXNGAPRBL1	Transfer to Other Banks	BE-FAST
<input type="checkbox"/>	<a href="#">TESTTXNGPRBL3P1</a>	TESTHT3PTTRXNGPRBL1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">ZKCORPTESTMGBEN2</a>	ZKCORPTESTING2	Transfer to Other Banks	BE-FAST
<input type="checkbox"/>	<a href="#">ZKCORPTESTMGBEN5</a>	ZKCORPTESTING5	Transfer to Other Banks	BE-FAST

**Delete** **Add**

System will navigate to **Manage Beneficiary > Inquiry & Listing Page**

**1** Click **Transaction Hyperlink** that needed to **Modify**

STEP

05

MAKER

**Manage Beneficiary > Details**

**Manage Beneficiary**

Beneficiary Nickname: NEWIHT3PTRBLBEN2  
Email Address: testing@gmail.com

Status: Activate

Transaction Group	Transaction Group Description
Transfer within CIMB	Transfer within CIMB

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS
Yes	No	No

**Beneficiary Information**

Other CIMB Niaga Account

Beneficiary Name: ZKCORPTSTRBLNEWBEN2  
Beneficiary Account Type: CIMB Niaga Account

Beneficiary Account No.: 760937442500

Buttons: Back, Print, Delete, **Edit** (highlighted with a red circle and '1')

System will navigate to  
**Details Page**

**1** Click **Edit**

**Manage Beneficiary > Edit**

**Manage Beneficiary**

Beneficiary Nickname  
NEWIHT3PTRBLBEN2

Email Address \*  
testing@gmail.com

Status  
Activate

Transaction Group \*  
Select

Transaction Group	Transaction Group Description
Transfer within CIMB	Transfer within CIMB

**Beneficiary Information**

Other CIMB Niaga Account

Beneficiary Name \*  
ZKCORPTESTRBLNEWBEN2

Beneficiary Account Type \*  
CIMB Niaga Account

Beneficiary Account No. \*  
760937442500

Only allow numbers (0-9) in Beneficiary Account

Back Save as Draft Next

1

1

**Edit Transaction Details**

2

**Click Next**

2

**Manage Beneficiary > Review Details**

**Manage Beneficiary**

Beneficiary Nickname: NEWIHT3PTRBLBENZ  
Email Address: testing@gmail.com

Status: **Activate**

Transaction Group	Transaction Group Description
Transfer within CIMB	Transfer within CIMB

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS
Yes	No	No

**Beneficiary Information**

Other CIMB Niaga Account

Beneficiary Name: ZKCORPTSTRBLNEWBEN3  
Beneficiary Account Type: CIMB Niaga Account

Beneficiary Account No.: 760937442500

[Back](#) [Submit](#)

### Review Transaction

- 1 Click **Submit**

Manage Beneficiary > Acknowledgement

This has been sent for approval

Reference No. : 133240350400000991 Submitted On : 04 Mar 2024 14:03:49 WIB

**Manage Beneficiary**

Beneficiary Nickname: NEWHT3PTRBLBENZ Email Address: testing@gmail.com

Status: Activate

Transaction Group	Transaction Group Description
Transfer within CMB	Transfer within CMB

**Selected Transaction Type**

Other CMB Niaga Account	BE FAST	RTGS
Yes	No	No

**Beneficiary Information**

**Other CMB Niaga Account**

Beneficiary Name: ZKORPTSTRBLNEWBEN3 Beneficiary Account Type: CMB Niaga Account

Beneficiary Account No.: 760937442500

**User Activities**

User	Activities	Date / Time	Remark
ZKMAUSER1	Submit	04 Mar 2024 14:03:48 WIB	-

Print Done

System will navigate to **Acknowledgement page** after the **Submission is Success**

## Create Transaction Manage Beneficiary



*Add*

*Modify*

*Delete*

*Payment - Saved Task List*

*Payment Save to Task List*

STEP

01

MAKER

Delete | Manage Beneficiary

Menu: Service > Manage Beneficiary

65

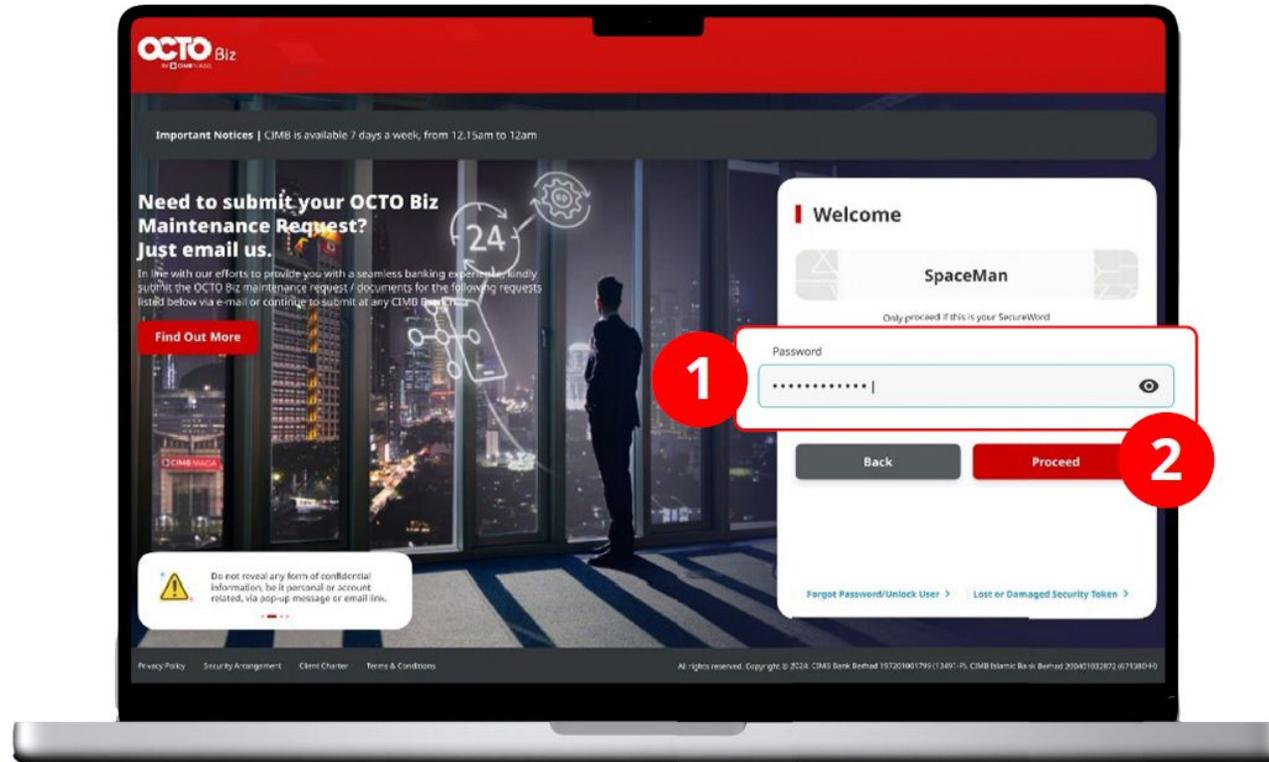


1

Maker Login using  
User & Company ID

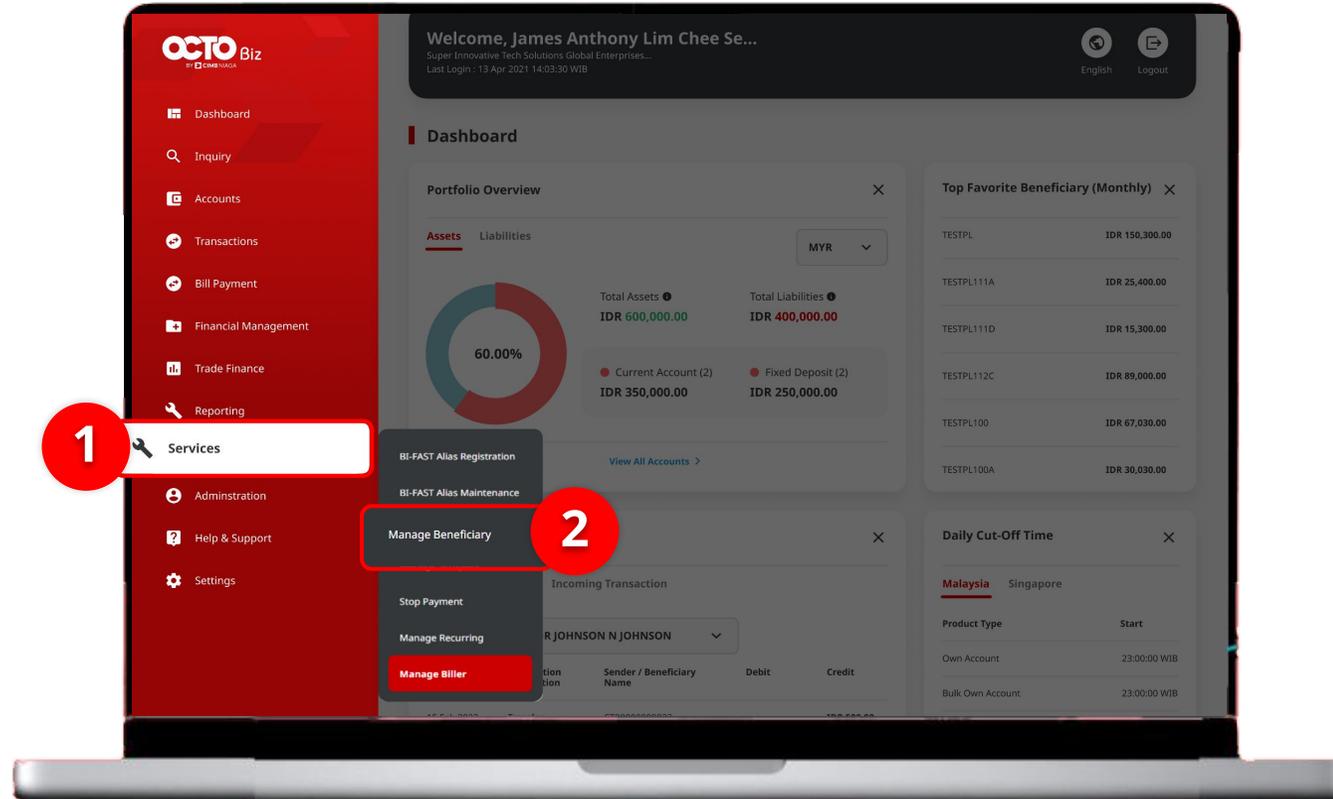
2

Click **Next**



1 Fill in the **Password**

2 Click **Proceed**



System will show the **Dashboard Page**

1 Navigate to side menu,  
Click **Services**

2 Click **Manage Beneficiary**

Manage Beneficiary > Inquiry and Listing

Search

Beneficiary Nickname  
Enter

Beneficiary Name  
Enter

Transaction Group  
Select

Search

Listing

<input type="checkbox"/>	Beneficiary Nickname	Beneficiary Name	Transaction Group	Transaction Type
<b>1</b> <input type="checkbox"/>	<a href="#">FEN NAME</a>		Transfer to Other Banks Transfer within CIMB	BE-FAST RTGS Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Nekshx</a>	Nsjdix	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NewIHT3PTBENE1</a>	ZKORPTESTHT3PTRLB1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">NEWIHT3PTRBLBEN2</a>	ZKORPTESTRBLNEWBEN2	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">Testtttkkk</a>	Djfy	Transfer to Other Banks	BE-FAST
<input type="checkbox"/>	<a href="#">Testtttueijs</a>	Along	Transfer to Other Banks	BE-FAST
<input type="checkbox"/>	<a href="#">TESTTXNGPRBL2</a>	TESTBIFASTTXNGAPRBL1	Transfer to Other Banks	BE-FAST
<input type="checkbox"/>	<a href="#">TESTTXNGPRBL3P1</a>	TESTHT3PTTRXNGPRBL1	Transfer within CIMB	Other CIMB Niaga Account
<input type="checkbox"/>	<a href="#">ZKORPTESTMGBEN2</a>	ZKORPTESTING2	Transfer to Other Banks	BE-FAST
<input type="checkbox"/>	<a href="#">ZKORPTESTMGBEN5</a>	ZKORPTESTING5	Transfer to Other Banks	BE-FAST

Delete Add

System will navigate to  
**Manage Beneficiary >  
Inquiry & Listing Page**

**1** Click **Transaction  
Hyperlink** that  
needed to **Modify**

Manage Beneficiary > Details

**Manage Beneficiary**

Beneficiary Nickname  
NEWIHT3PTRBLBENZ

Email Address  
testing@gmail.com

Status  
Activate

Transaction Group	Transaction Group Description
Transfer within CIMB	Transfer within CIMB

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS
Yes	No	No

**Beneficiary Information**

Beneficiary Information	
Other CIMB Niaga Account	
Beneficiary Name ZKCORPTESTRBLNEWBENZ	Beneficiary Account Type CIMB Niaga Account
Beneficiary Account No. 760937442500	

Back

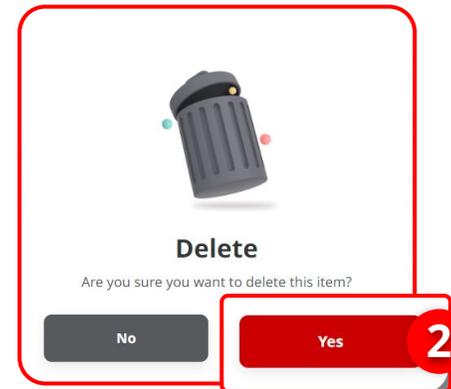
Delete

Edit

System will navigate to  
**Details Page**

1 Click **Delete**

2 Click **Yes**



Manage Beneficiary > Acknowledgement

This has been sent for approval 

Reference No. : 103240204000000992 Submitted On : 04 Mar 2024 14:23:37 WIB

**Manage Beneficiary**

Beneficiary Nickname: Testttkkk Email Address: \*

Status: Activate

Transaction Group	Transaction Group Description
Transfer to Other Banks	Transfer to Other Banks

**Selected Transaction Type**

Other CIMB Niaga Account	BEFAST	RTGS
No	Yes	No

**Beneficiary Information**

**Beneficiary Information**

Beneficiary Name	Transfer Money Via
Djvfy	No. Rekening Bank
Beneficiary Bank Name	Beneficiary Account No.
BANK CENTRAL ASIA SYARIAH - SYCAIDJ1	25286586568

**User Activities**

User	Activities	Date / Time	Remark
ZKMAUSER1	Submit	04 Mar 2024 14:23:36 WIB	-

Print Done

System will navigate to **Acknowledgement page** after the **Submission is Success**

## Create Transaction Manage Beneficiary



*Add*

*Modify*

*Delete*

*Payment - Saved Task List*

*Payment Save to Task List*

STEP

01

MAKER

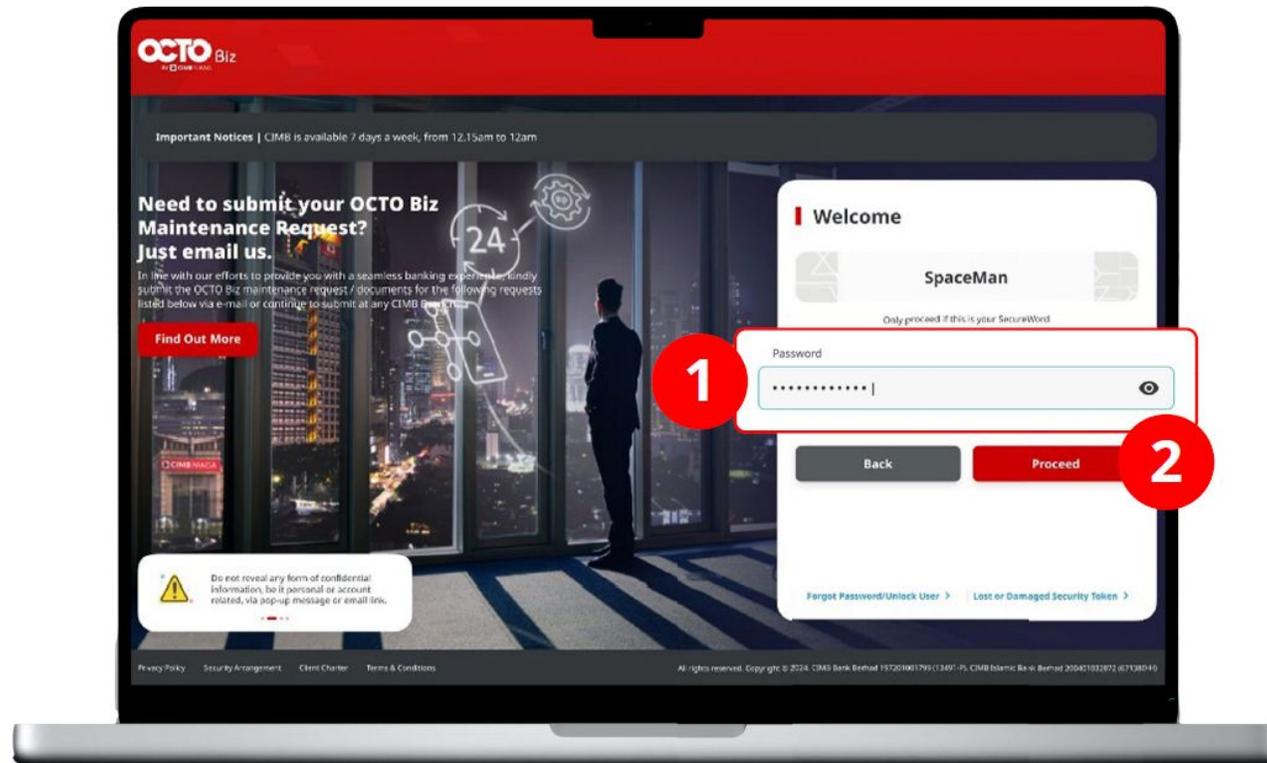


1

Maker Login using  
User & Company ID

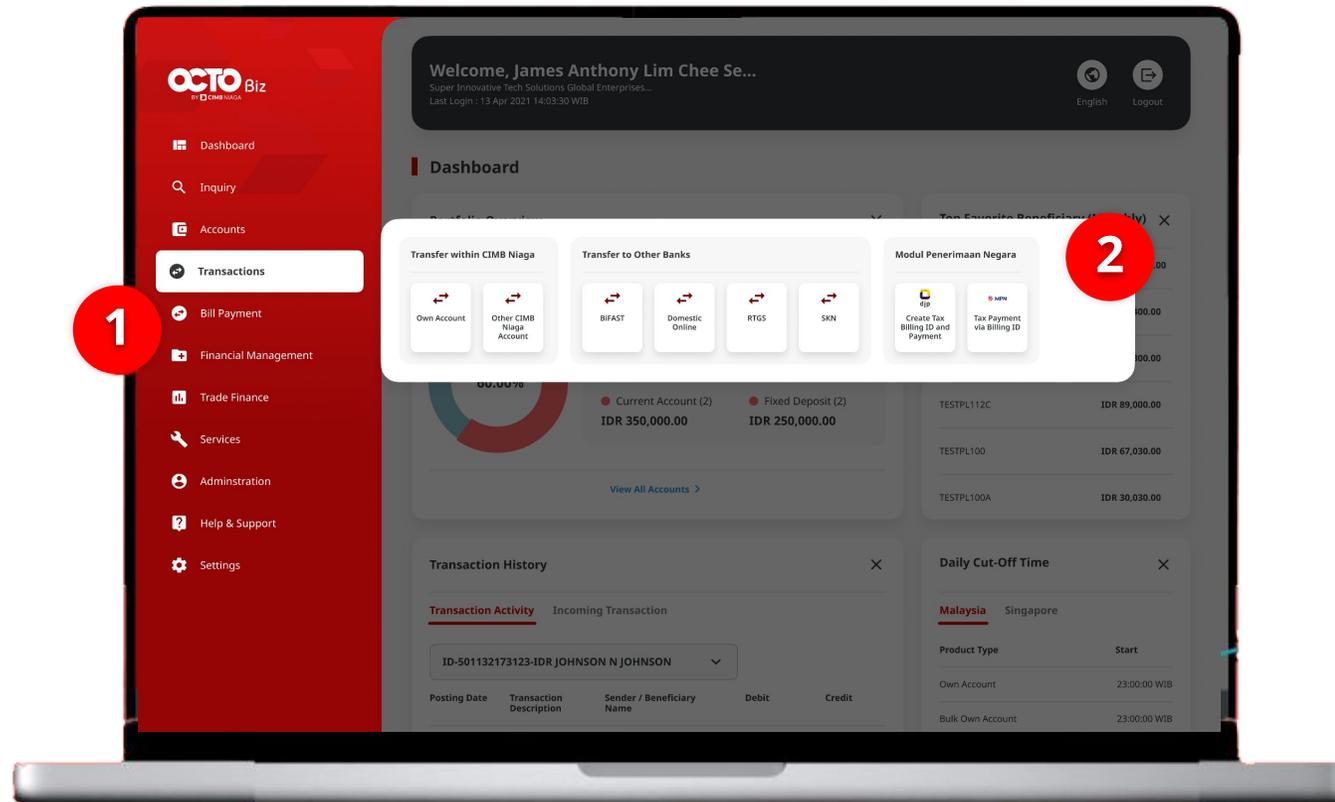
2

Click **Next**



1 Fill in the **Password**

2 Click **Proceed**



System will show the **Dashboard Page**

1 Navigate to side menu,  
Click **Transaction**

2 Choose **Transaction**

**Other CIMB Niaga Account**

Transaction Group Saved Templates

Transaction Group \*

Transfer within CIMB Niaga

Sender Details

From Account \*

703196574000-IDR BANGUN PERSADA SEKALI

Payment Mode \*

Other CIMB Niaga Account

Payment Date \*

04 Mar 2024

Recurring transfer

Beneficiary Details Saved Beneficiary 1

Account Type \*

CIMB Niaga Account

Beneficiary Account No. \*

Transaction Details

Transaction Currency \*

IDR - INDONESIA RUPIAH

Amount \*

Enter

Other Details

Customer Reference No. \*

Enter

Other Payment Details \*

Enter

Payment Advice

1

Click **Saved Beneficiary** on **Create Transaction** fields

Beneficiary Name Listing

Search By

Beneficiary Nickname  Name  Beneficiary Nickname

Beneficiary Listing

Beneficiary Nickname	Beneficiary Name	Beneficiary Bank Name	Beneficiary Account No.
<input type="radio"/> Nekshx	Nsgdtx	CIMB Niaga	3131248764
<input type="radio"/> NewWHT3PTBENE1	ZXCORPTESTIHT3PTRLB1	CIMB Niaga	703196574000
<input type="radio"/> NEWIHT3PTRBLBEN2	ZXCORPTESTRBLNEWBEN2	CIMB Niaga	760937442500
<input type="radio"/> TESTXNGPRBL13P1	TESTIHT3PTTRXNGPRBL1	CIMB Niaga	703196574000

Beneficiary Name Listing

Search By

Beneficiary Nickname  Name  Beneficiary Nickname

Beneficiary Listing

Beneficiary Nickname	Beneficiary Name	Beneficiary Bank Name	Beneficiary Account No.
<input type="radio"/> DENNY_1	DENNY	CIMB Niaga	12223334445
<input type="radio"/> DENNY_5	DENNY SUVANTO	CIMB Niaga	345678901234

After Transaction is Successfully Load, All of the Transaction Details will Automatically Fill

- 1 Click **Beneficiary** that needed
- 2 Click **Load**
- 3 Input **Beneficiary Nickname**
- 4 Click **Search**

Beneficiary Name Listing

Search By

Beneficiary Nickname **Name**

Name

faldo

Search

Beneficiary Listing

Beneficiary Nickname	Beneficiary Name	Beneficiary Bank Name	Beneficiary Account No.
<input type="radio"/> Faldo Test	faldo	CIMB Niaga	1515184848121

Cancel Load

1 Click **Name** as **Search By**

2 Input **Name**

3 Click **Search**

### Beneficiary Details Saved Beneficiary

Account Type *	Beneficiary Account No. *
CIMB Niaga Account	800000332500
Beneficiary Name	Beneficiary Account Currency
ANJAR ASMORO HERYANTO	IDR - INDONESIAN RUPIAH

### Transaction Details

Transaction Currency *	Amount *
IDR - INDONESIA RU...	Enter

### Other Details

Customer Reference No. ⓘ	Other Payment Details ⓘ
Enter	Enter

Add Another Transaction Save as Draft Next

System will **automatically** show the **Beneficiary Details**

# Create Transaction Manage Beneficiary



*Add*

*Modify*

*Delete*

*Payment - Saved Task List*

*Payment Save to Task List*

STEP

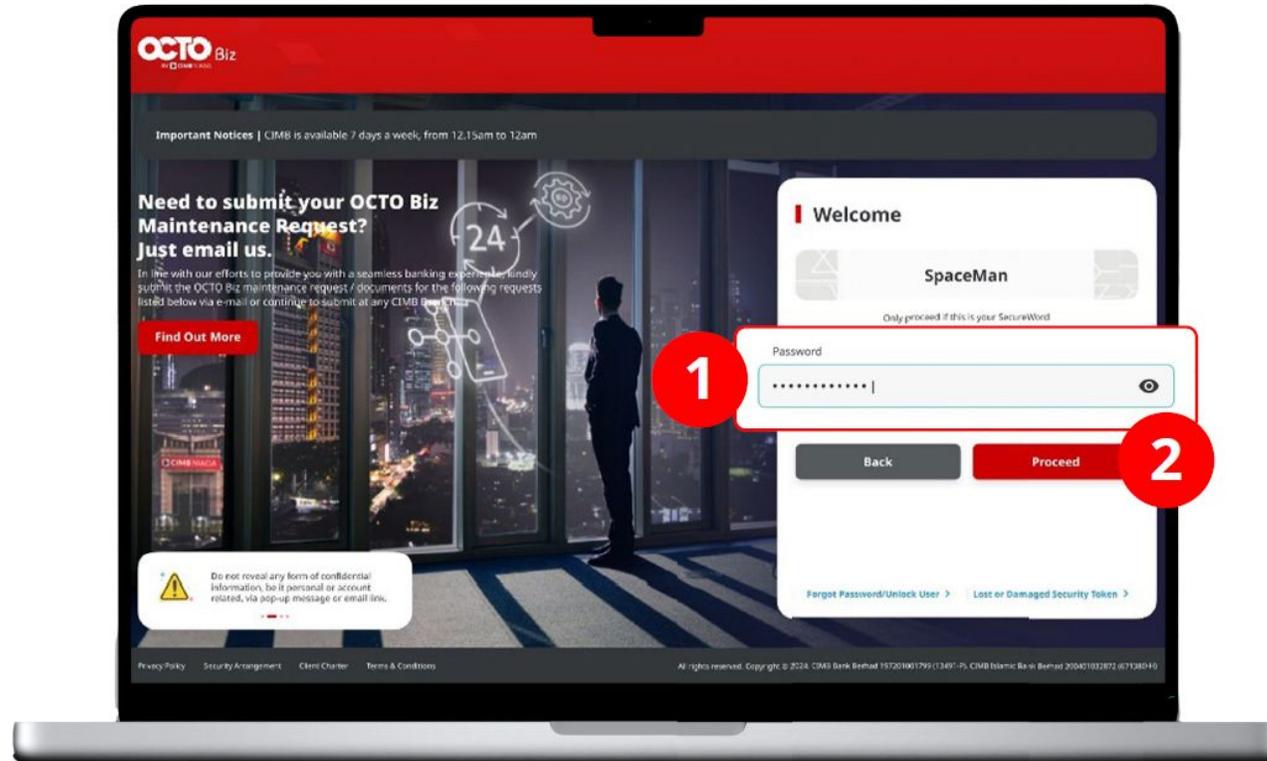
01

MAKER



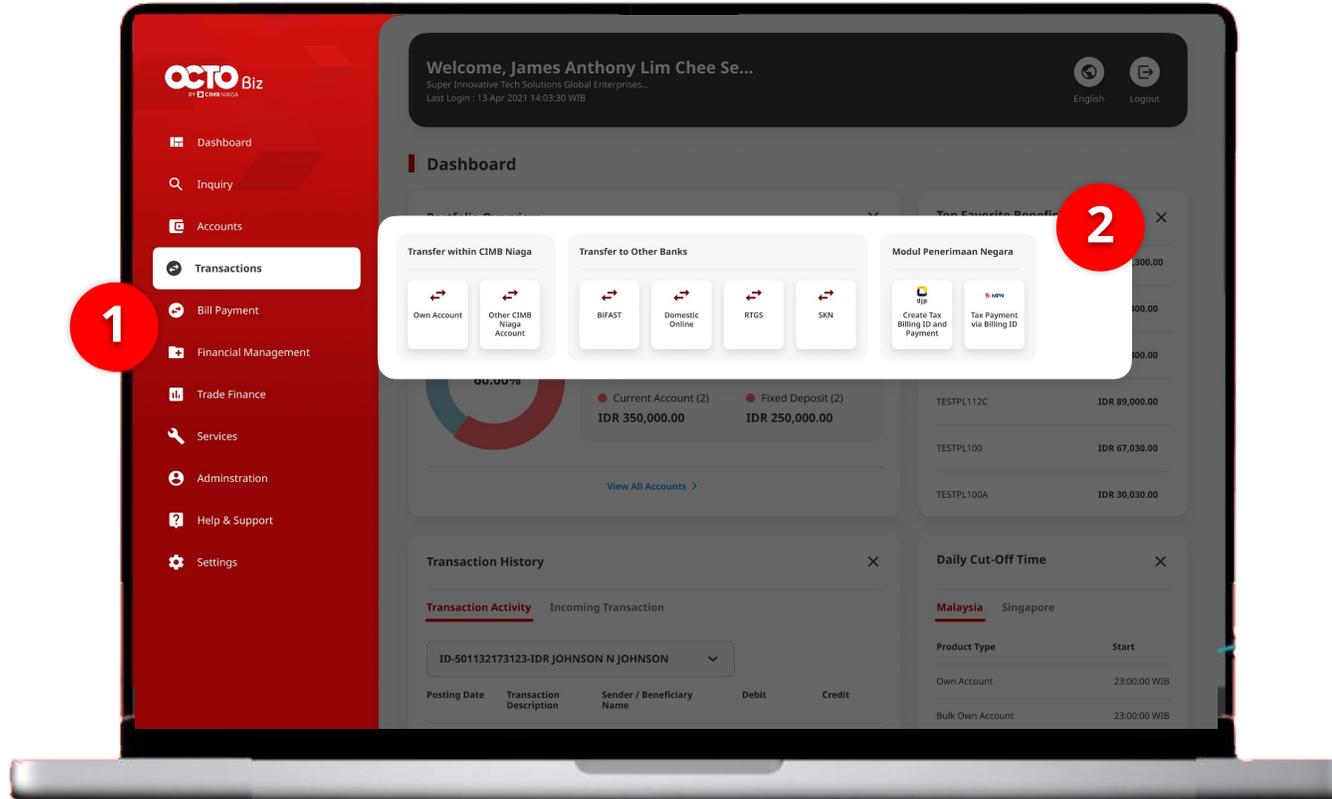
1 **Maker Login using User & Company ID**

2 **Click Next**



1 Fill in the **Password**

2 Click **Proceed**



System will show the **Dashboard Page**

- 1 Navigate to side menu, Click **Transaction**
- 2 Choose **Transaction that Needed**

**Other CIMB Niaga Account**

Transaction Group Saved Templates

Transaction Group \*

Transfer within CIMB Niaga

**Sender Details**

From Account \* Payment Mode \*

703196574000-IDR BANGUN PERSADA SEKALI Other CIMB Niaga Account

Payment Date \*  Recurring transfer

04 Mar 2024

**Beneficiary Details** Saved Beneficiary

Account Type \* Beneficiary Account No. \*

CIMB Niaga Account 760937442500

Beneficiary Name Beneficiary Account Currency

TWUWVMX RTTRRLMZXT UTPLLMUWU IDR - INDONESIA RUPIAH

**Transaction Details**

Transaction Currency \* Amount \*

IDR - INDONESIA RUPIAH 210,000.00

**Other Details**

Customer Reference No. Other Payment Details

Enter Enter

Payment Advice

No Advice  Simple Advice

Add Another Transaction Save as D Next

1

1

Fill in the  
Transaction Details

2

Click **Next**

2

## Other CIMB Niaga Account &gt; Review Details

## Transaction Group

Transaction Group  
Transfer within CIMB Niaga

## Sender Details

From Account  
IDR BANGUN PERSADA SEKALI - 703196574000

Payment Mode  
Other CIMB Niaga Account

Payment Date  
04 Mar 2024

## Beneficiary Details

Account Type  
CIMB Niaga Account

Beneficiary Account No.  
IDR 760937442500

Beneficiary Name  
TWUWVMX RTTRRLMZXT UTPLLMUWU

Beneficiary Account Currency  
IDR - INDONESIA RUPIAH

## Transaction Details

Transaction Currency  
IDR - INDONESIA RUPIAH

Amount  
210,000.00

Bank Charges  
IDR 0.00

## Other Details

Customer Reference No.  
-

Other Payment Details  
-

[Back](#)[Submit](#)

1

## Review Transaction

1

Click **Submit**

Other CIMB Niaga Account > Acknowledgement

**Submitted for approval** ✓

Reference No. : ITT240304000000003 Submitted On : 04 Mar 2024 14:27:43 WIB

**Transaction Group**

Transaction Group  
Transfer within CIMB Niaga

**Sender Details**

From Account  
IDR BANGUN PERSADA SEKALI - 703196574000

Payment Mode  
Other CIMB Niaga Account

Payment Date  
04 Mar 2024

**Beneficiary Details**

Account Type  
CIMB Niaga Account

Beneficiary Account No.  
IDR 760937442500

Beneficiary Name  
TWUWVMX RTTRRLMZXU UTPLLMUWU

Beneficiary Account Currency  
IDR - INDONESIA RUPIAH

**Transaction Details**

Transaction Currency	Amount	Bank Charges
IDR - INDONESIA RUPIAH	210,000.00	IDR 0.00

**Other Details**

Customer Reference No.  
-

Other Payment Details  
-

Print Save **1** Save As Beneficiary Make Another Transaction

System will navigate to **Acknowledgement page** after the **Submission is Success**

**1** Click **Save as Beneficiary**

Save As Beneficiary

Beneficiary Name \*

TWUWVMX RTTRRTLMZXT UTPLLMUWU

Beneficiary Nickname \*

sab sample

1

2

Cancel Submit

System will navigate to **Save as Beneficiary pop-up**

- 1 Complete **Beneficiary Nickname**
- 2 Click **Submit**

Save As Beneficiary ×

**Submitted for approval** 

✔ Reference No. : 103240304000000993    ⌚ Submitted On : 04 Mar 2024 14:28:25 WIB

**Beneficiary Details**

Beneficiary Name TWUWVMX RTTRRLMZXT UTPLLMUWU	Beneficiary Nickname sab sample
--	------------------------------------

**Done**

System will navigate to **Acknowledgement page** after the **Submission is Success**



## Approval Process

# Manage Beneficiary

Non-Transactional

Transactional



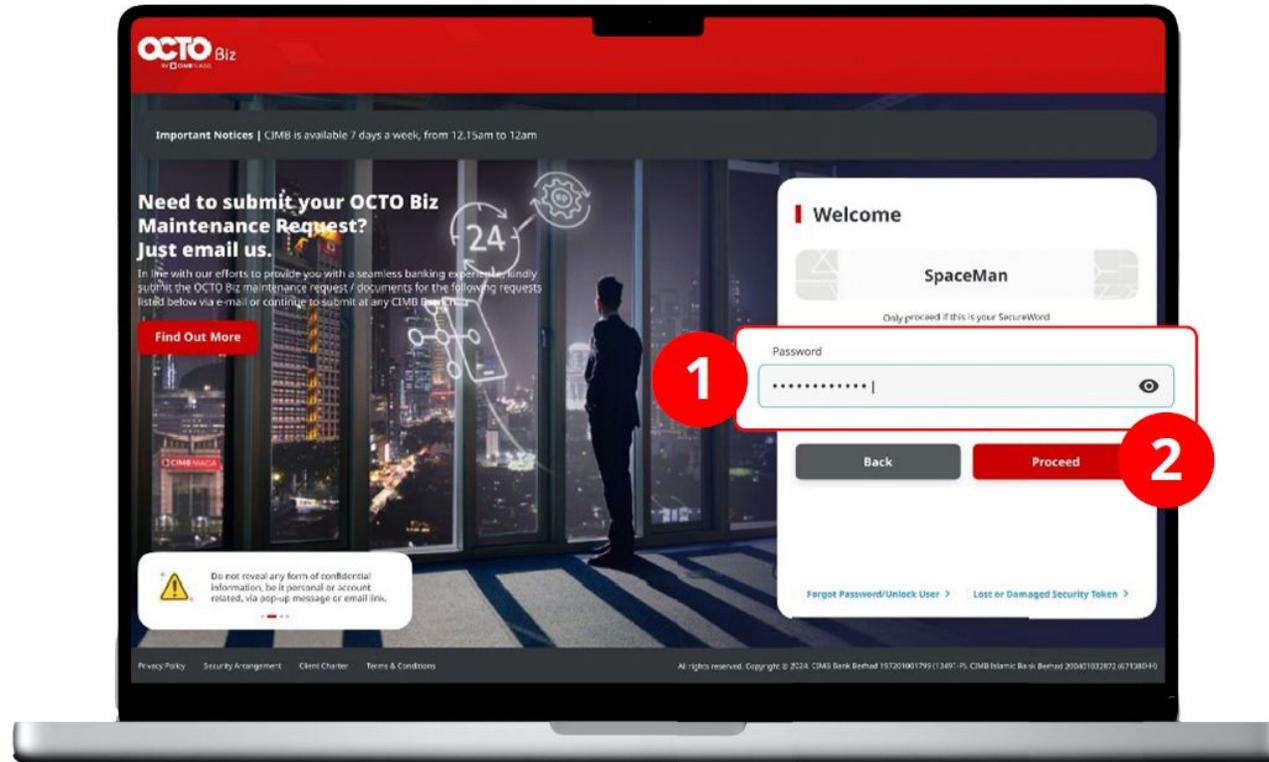
# Approval Process Non- Transaction

*Approval Process* pada kegiatan **Non-Transaksional** seperti **Add, Edit, dan Delete**

STEP

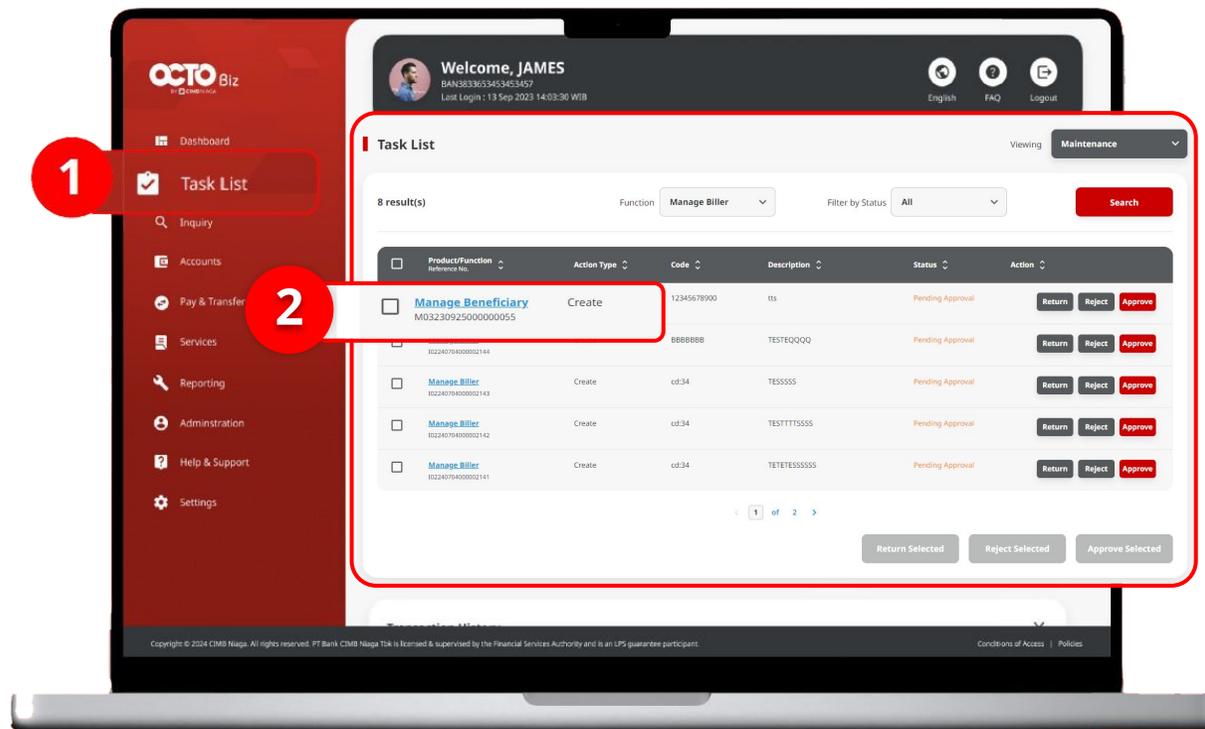
01

APPROVER



Login as **Approver**

- 1 Fill in the **Password**
- 2 Click **Proceed**



1 Navigate to Side Menu,  
Click Task List

2 Click Transaction  
Hyperlink

STEP

03

APPROVER

**Task List > Details**

Transaction Status : Pending Approval

Creation Date: 04 Mar 2024 14:28:25 WIB Activity Log

**Manage Beneficiary**

Beneficiary Nickname: sab sample Email Address: -

Status: Activate

Transaction Group	Transaction Group Description
Transfer within CMB Niaga	Transfer within CMB Niaga

**Selected Transaction Type**

Other CMB Niaga Account	BLFAST	RTGS
Yes	No	No

**Beneficiary Information**

**Beneficiary Information**

Other CMB Niaga Account

Beneficiary Name: TWUJWVXK RTTRRLMZXKT UFLLMUVU Beneficiary Account Type: CMB Niaga Account

Beneficiary Account No: 769937442500

**User Activities**

User	Activities	Date / Time	Remark
ZKMAILUSER1	Submit	04 Mar 2024 14:28:25 WIB	-

**Remarks**

Remarks: Enter

Maximum 500 characters

Back Return Reject Approve



### Review Transaction

- 1 Click Approve
- 2 Click Yes

STEP

07

APPROVER

Task List > Acknowledgement

**Change(s) approved**

Reference No. : 10324030400000993 Approved On : 04 Mar 2024 14:34:56 WIB

**Manage Beneficiary**

Beneficiary Nickname: sab sample Email Address: -

Status: Activate

Transaction Group	Transaction Group Description
Transfer within CIMB Niaga	Transfer within CIMB Niaga

**Selected Transaction Type**

Other CIMB Niaga Account	BI-FAST	RTGS
Yes	No	No

**Beneficiary Information**

**Beneficiary Information**

Other CIMB Niaga Account

Beneficiary Name: TWUWVMX RTRRMLZXT UTPLLMUWU Beneficiary Account Type: CIMB Niaga Account

Beneficiary Account No.: 760937442500

**User Activities**

User	Activities	Date / Time	Remark
ZKMAUUSER1	Submit	04 Mar 2024 14:28:25 WIB	-
ZKAPPROVERUSER1	Approve	04 Mar 2024 14:34:56 WIB	-

Print Done

If Transaction is Success,  
System will navigate to  
**Acknowledgement**



## Approval Process Transaction

Mobile Token

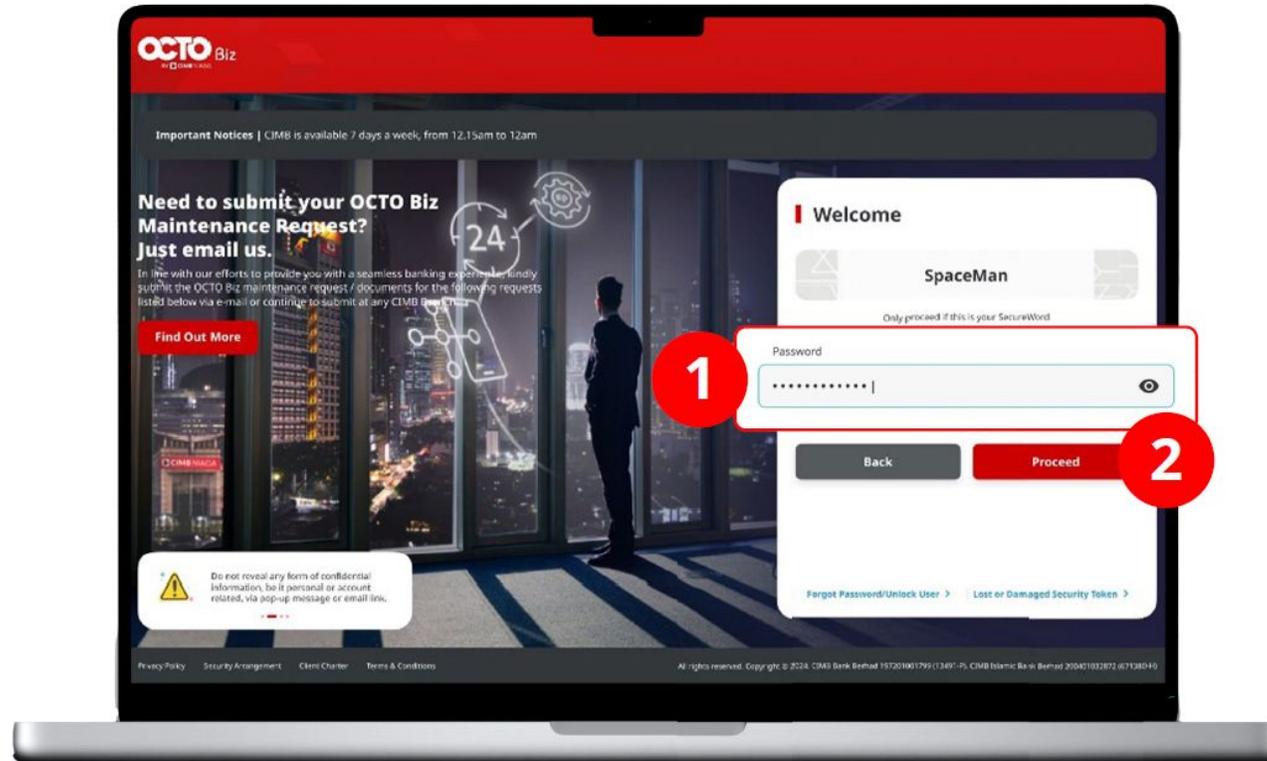
Hard Token



# Approval Process Transaction

## Mobile Token

Approval Process - Mobile Token is used  
for users who have **Mobile Token**



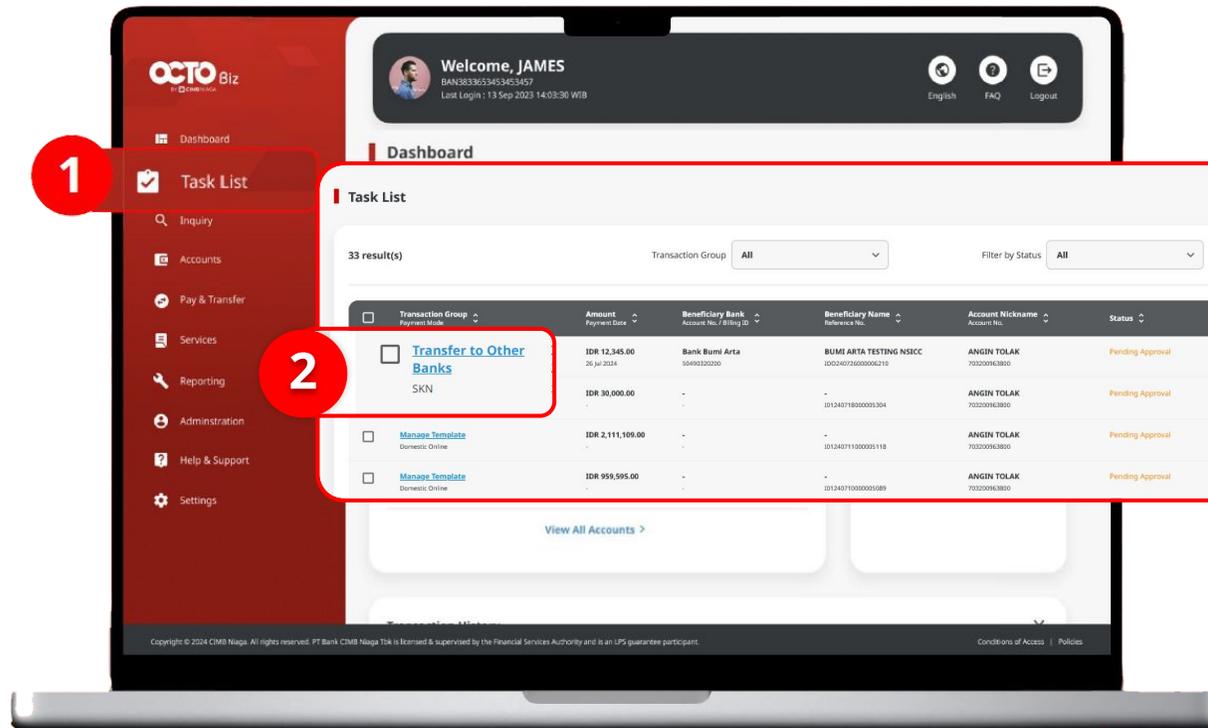
Login as **Approver**

- 1 Fill in the **Password**
- 2 Click **Proceed**

STEP

02

APPROVER



- 1 Navigate to Side Menu, **Click Task List**
- 2 Click **Transaction Hyperlink**

STEP

03

APPROVER

**Task List > Details**

Transaction Status : Pending Approval

Creation Date: 25 Jul 2024 08:57:51 WIB      Reference No.: 15K24072500000001

---

**Transaction Group**

Transaction Group: Transfer to Other Banks

---

**Sender Details**

From Account: 703200873600-IDR CICI      Payment Mode: SKN      Payment Date: 25 Jul 2024

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**Beneficiary Details**

Beneficiary Bank Name	Beneficiary Account No.	Beneficiary Name
BANK RAKYAT INDONESIA (BRI) - BRINIDJA	123123123	Kris Haryadi
Beneficiary Citizenship	Beneficiary Resident Status	Beneficiary Type
Indonesian	Resident	Individual

---

**Transaction Details**

Transaction Currency	Amount	Bank Charges
IDR - INDONESIA RUPIAH	2,000,000.00	IDR 2,900.00

---

**Other Details**

Customer Reference No.	Other Payment Details	Charges Borne by
-	-	-

Payment Advice: No Advice

---

**User Activities**

User	Activities	Date/Time	Remark
WISMAKER - Wan San Maker	Submit	25 Jul 2024 08:57:51 WIB	-

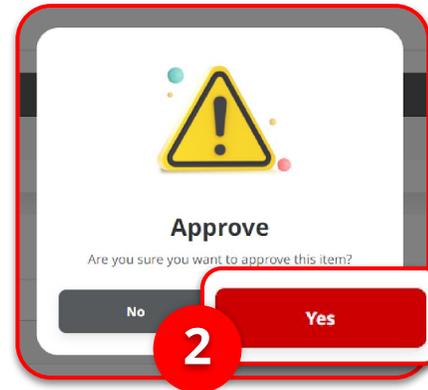
---

**Remark**

Remarks: Enter

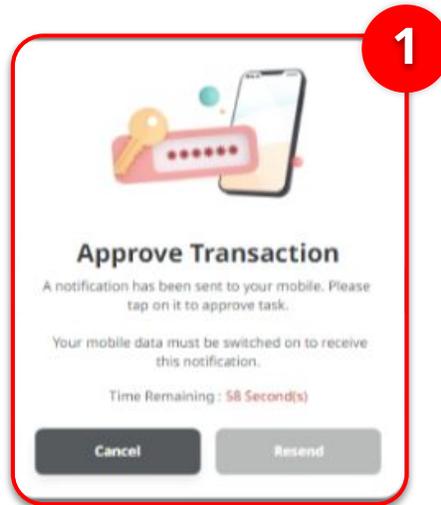
Maximun 100 characters

Buttons: Back, Return, Reject, **Approve** (1)

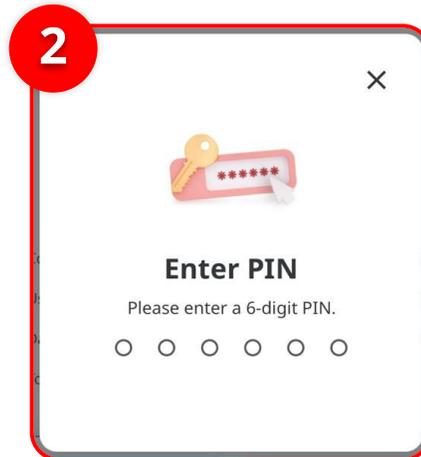
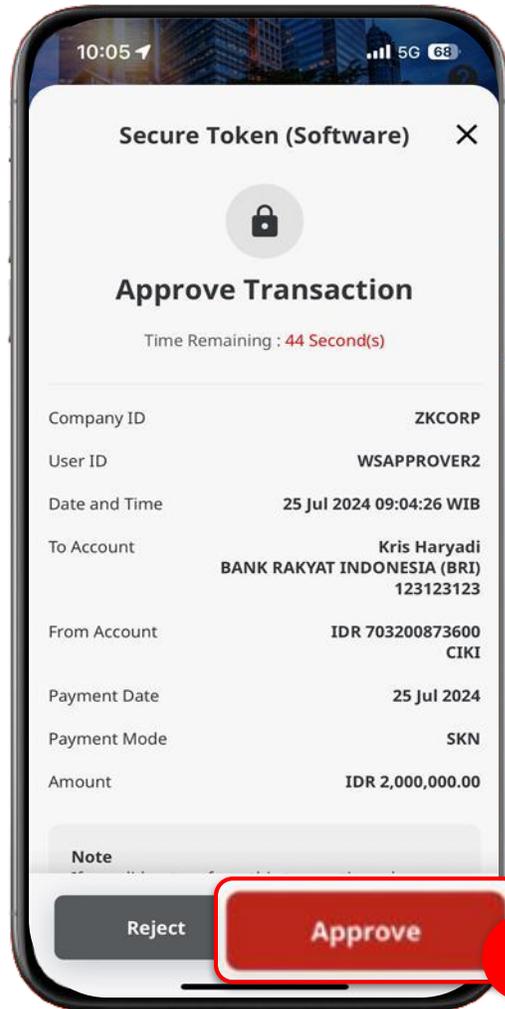


Review Transaction,

- 1 Click Approve
- 2 Click Yes

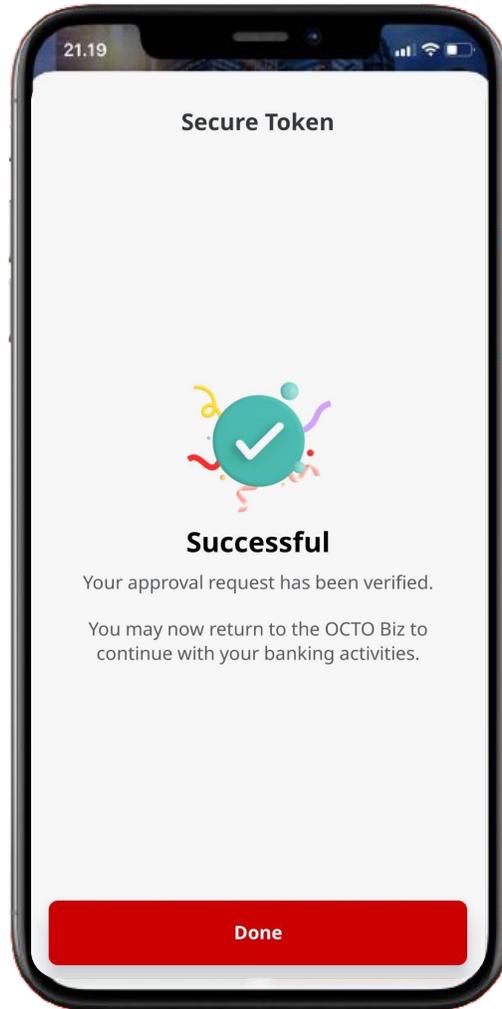


- 1 System will show **Approve Transaction pop up on Web**
- 2 System also will send Mobile Notification. Open the device, **Click Notification Bar.**



1 Click **Approve Button**

2 Input the **6-Digit Pin**



If Transaction is Success,,  
System will navigate to  
**Acknowledgement Page**

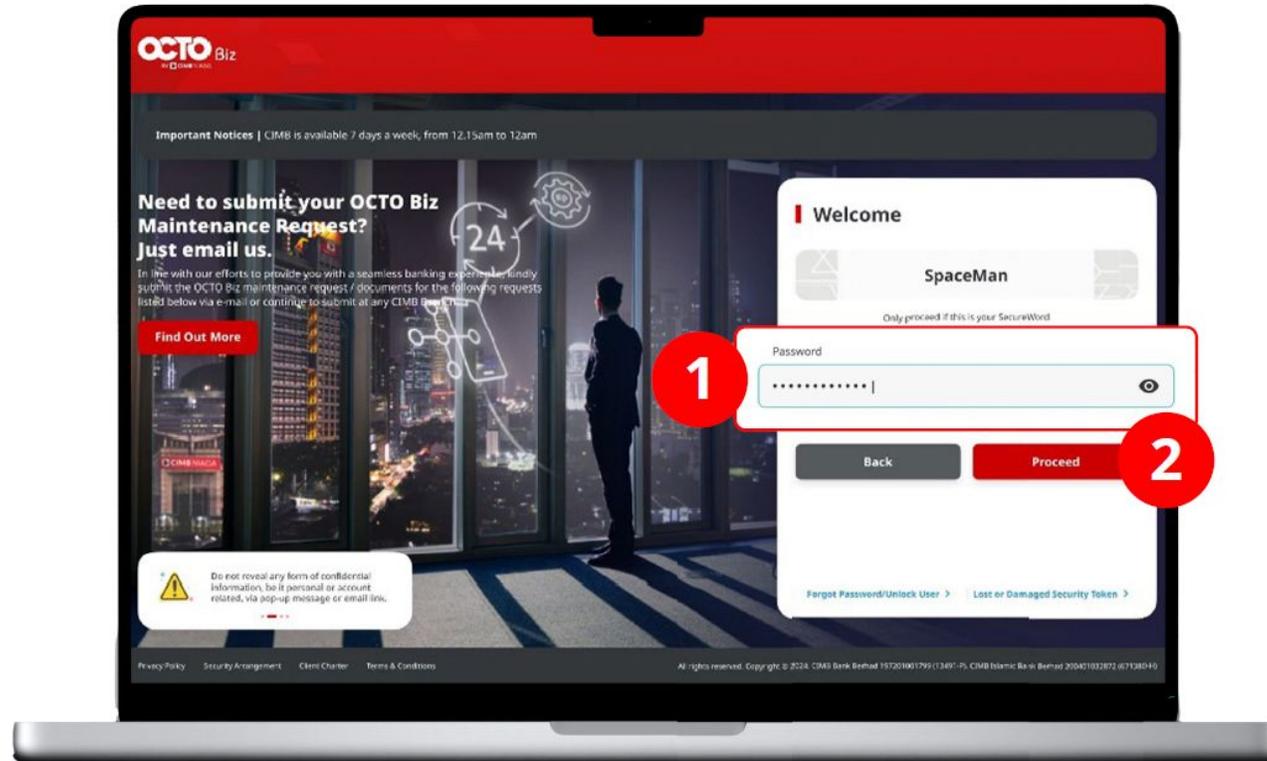


# SKN

## Approve Transaction

Hard Token

**Approval Process - Hard Token** is used for users who have Hard-Token

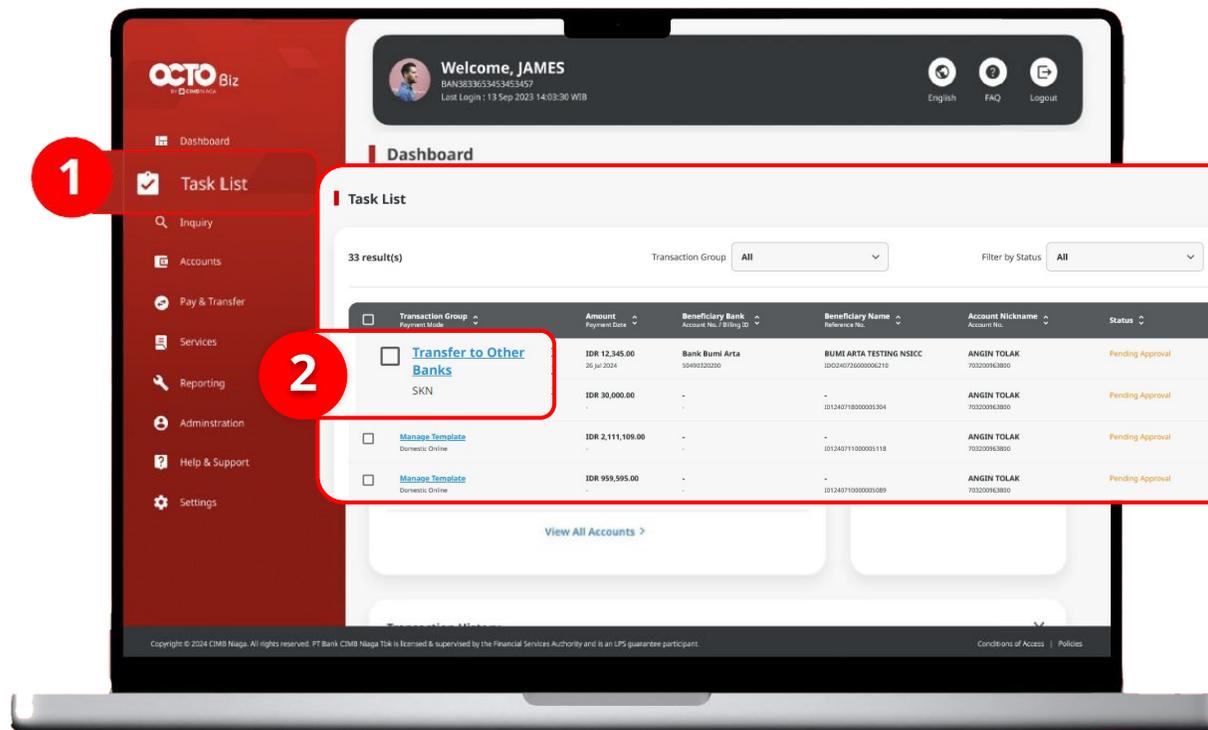
Login as **Approver**

- 1 Fill the **Password**
- 2 Click **Proceed Button**

STEP

02

APPROVER



1

Navigate to side menu, Click **Task List**

2

Click **Transaction Hyperlink**

STEP

03

APPROVER

**Task List > Details**

Transaction Status : Pending Approval

Creation Date: 25 Jul 2024 08:57:51 WIB | Reference No.: 15K24072500000001

**Transaction Group**

Transaction Group: Transfer to Other Banks

**Sender Details**

From Account: 703200873600-IDR CICI | Payment Mode: SKN | Payment Date: 25 Jul 2024

**Beneficiary Details**

Beneficiary Bank Name	Beneficiary Account No.	Beneficiary Name
BANK RAKYAT INDONESIA (BRI) - BRENDIJA	123123123	Kris Haryadi
Beneficiary Citizenship	Beneficiary Resident Status	Beneficiary Type
Indonesian	Resident	Individual

**Transaction Details**

Transaction Currency	Amount	Bank Charges
IDR - INDONESIA RUPIAH	2,900,000.00	IDR 2,900.00

**Other Details**

Customer Reference No.: - | Other Payment Details: - | Charges Borne by: -

Payment Advice: No Advice

**User Activities**

User	Activities	Date / Time	Remark
WISMAKER - Wan San Maker	Submit	25 Jul 2024 08:57:51 WIB	-

**Remark**

Remarks: Enter (Maximum 100 characters)

Buttons: Back, Return, **Approve** (1)

**Approve Transaction** [X]

**Step 1**  
Turn on the device and press number 2.



**Step 2**  
Enter the following number into your device.  
**35710833**



**Step 3**  
Enter the 8-digit code here.

Enter 8-digit code

Submit

2

Review the **Transaction**,

1 Click **Approve**

2 System will show the **Approve Transaction Pop Up**

STEP

04

APPROVER



- 1 Turn on the Hard Token device by **Clicking Play button**
- 2 Enter the **Secure pin number**
- 3 if the pin is correct, system will show **"APPLI"** on device Screen.
- 4 Click **"2"** button to go to **Transaction Signing Feature**.

STEP

05

APPROVER

Step 2  
Enter the following number into your device.  
**35710833**



- 1 Input the code that show on the Pop-up Box website
- 2 Click Play Button



### Approve Transaction

**Step 1**  
Turn on the device and press number 2.



**Step 2**  
Enter the following number into your device.  
**82365544**



**Step 3**  
Enter the 8-digit code here.

**2**

**3** **Submit**

- 1** Hard-Token device will show the **8-digit Code**
- 2** **Input the code to Approve Transaction Pop up**
- 3** Click **Submit button**

STEP

07

APPROVER

Task List > Acknowledgement

**Successful** 

Reference No. : 15K240725000000001 Approved On : 25 Jul 2024 09:09:16 WIB

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

**Transaction Group**

Transaction Group  
Transfer to Other Banks

**Sender Details**

From Account	Payment Mode	Payment Date
703200873600-IDR CIKI	SKN	25 Jul 2024

**Beneficiary Details**

Beneficiary Bank Name	Beneficiary Account No.	Beneficiary Name
BANK RAKYAT INDONESIA (BRI) - BRINIDJA	123123123	Kris Haryadi
Beneficiary Citizenship	Beneficiary Resident Status	Beneficiary Type
Indonesian	Resident	Individual

**Transaction Details**

Transaction Currency	Amount	Bank Charges
IDR - INDONESIA RUPIAH	2,000,000.00	IDR 2,900.00

**Other Details**

Customer Reference No.	Other Payment Details	Charges Borne by
-	-	-
Payment Advice		
No Advice		

**User Activities**

User	Activities	Date / Time	Remark
WSMAKER - Wan San Maker	Submit	25 Jul 2024 08:57:51 WIB	-
WSAPPROVER2 - Wan San Approver User 2	Approve	25 Jul 2024 09:08:59 WIB	-

If Transaction is Success, System will navigate to **Acknowledgement**



**OCTO** Biz  
BY  **CIMB NIAGA**

