

OCTO Biz

Pay & Transfer
SKN
Website

TUTORIALOCTOBIZ2024

KEJAR MIMPI

*Aksi dan
Kolaborasi*





Pay & Transfer

SKN

Pay & Transfer – SKN payment mode for customers to perform SKN transfer to beneficiary from other Bank

PAGE

03 Create Transaction

PAGE

24 Approve Transaction



SKN Create Transaction

Maker-Approver Flow

Single-Access User



SKN

Create Transaction

Maker-Approver Flow

Single-Access User

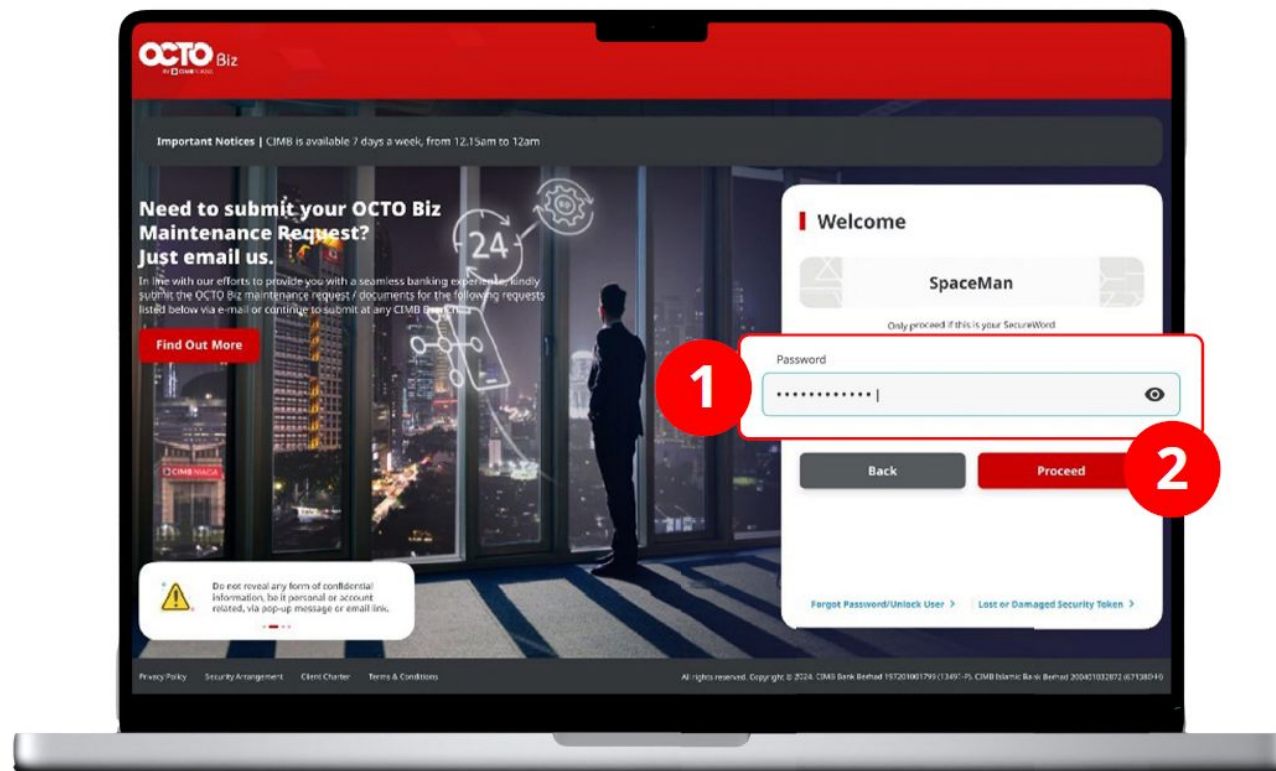
STEP

01

MAKER

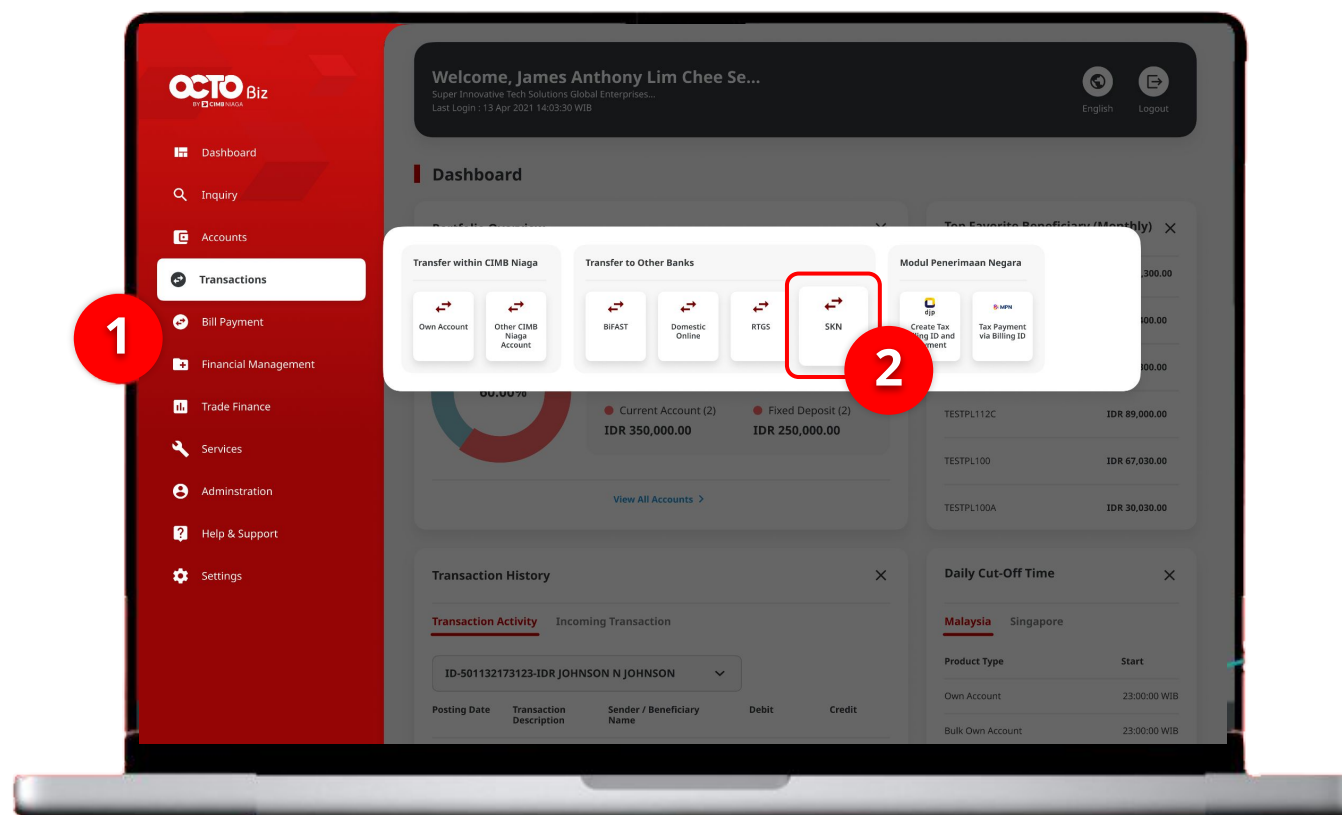


- 1 Maker Login using **User & Company ID**
- 2 Click **Next**



1 Fill the **Password**

2 Click **Proceed**



System will Navigate to
Dashboard Page

- 1 Navigate to side menu,
and Click **Transaction**
- 2 Click **SKN**

1

2

3

1 System will navigate to Data Payment Entry Page, Click **From Account**

2 Choose **Source of Fund**

3 Click **Next**

The screenshot shows the OCTO Biz interface for the SKN (Single Kelembagaan Nomor) transaction. The left sidebar contains navigation links: Dashboard, Task List, Inquiry, Account, Transactions (highlighted), Services, Reporting, Administration, Help & Support, and Settings. The main content area is titled 'SKN' and includes a 'Transaction Group' section with a dropdown menu set to 'Transfer to Other Banks'. Below this is the 'Sender Details' section, which contains a 'Payment Date' field with a calendar icon. A red circle with the number '1' is placed over the 'Payment Date' field, which is currently set to '10 Jan 2023'. The 'Beneficiary Details' section is also visible, with fields for Beneficiary Bank Name, Beneficiary Account No., Beneficiary Name, Beneficiary Citizenship (Indonesian/Foreign), Beneficiary Resident Status (Resident/Non Resident), and Beneficiary Type (Individual/Company/Government).

1 Choose **Payment Date**

Beneficiary Details Saved Beneficiary

Beneficiary Bank Name *
BANK RAKYAT INDONESIA (BRI) - BRINIDJA

Beneficiary Account No. *
123123123

Beneficiary Name *
Kris Haryadi

Beneficiary Citizenship *
Indonesian Foreign Citizenship

Beneficiary Resident Status *
Resident Non Resident

Beneficiary Type *
Individual Company Government

Transaction Details

Transaction Currency *
IDR - INDONESI...

Amount *
2,000,000.00

Minimum transfer amount is IDR 1,000.00 per transaction.

Other Details

Customer Reference No. ⓘ
Enter

Other Payment Details ⓘ
Enter

Payment Advice
No Advice Simple Advice

Add Another Transaction Save as Draft **Next**

1 Complete the **Beneficiary Details**

2 Click **Next**

OCTO
BY CIMB NIAGA Biz

Dashboard

Task List

Inquiry

Account

Transactions

Services

Reporting

Administration

Help & Support

Settings

Label

Welcome, Wan San Maker

ANGIN YOLAK
Last Login: 24 Jul 2024 14:00:21 WIB
No. of failed login attempts from previous session: 0

Notification

Helpdesk

English

FAQ

Logout

SKN > Review Details

Transaction Group

Transaction Group

Transfer to Other Banks

Sender Details

From Account

703200873600-IDR CICI

Payment Mode

SKN

Payment Date

25 Jul 2024

Beneficiary Details

Beneficiary Bank Name

BANK RAKYAT INDONESIA (BRI) - BRINIDJA

Beneficiary Account No.

123123123

Beneficiary Name

Kris Haryadi

Beneficiary Citizenship

Indonesian

Beneficiary Resident Status

Resident

Beneficiary Type

Individual

Transaction Details

Transaction Currency

IDR - INDONESIA RUPIAH

Amount

2,000,000.00

Bank Charges

IDR 2,900.00

Other Details

Customer Reference No.

-

Other Payment Details

-

Charges Borne by

-

Payment Advice

No Advice

Note

Please be aware that charges displayed are indicative and are subject to change by the Bank without prior notice. The charges displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed at Transaction History after the Bank has executed the transaction(s).

Back

Submit

1

Review the Transaction

1

 Click **Submit**

TUTORIALOCTOBIZ2024

OCTO
BY CIMB NIAGA Biz

SKN > Acknowledgement

Submitted for approval

Reference No. : 1SK240725000000001 Submitted On : 25 Jul 2024 08:57:51 WIB

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

Transaction Group

Transaction Group:
Transfer to Other Banks

Sender Details

From Account
703200873600-IDR CIKI

Payment Mode
SKN

Payment Date
25 Jul 2024

Beneficiary Details

Beneficiary Bank Name
BANK RAKYAT INDONESIA (BRI) - BRINIDJA

Beneficiary Account No.
123123123

Beneficiary Name
Kris Haryadi

Beneficiary Citizenship
Indonesian

Beneficiary Resident Status
Resident

Beneficiary Type
Individual

Transaction Details

Transaction Currency
IDR - INDONESIA RUPIAH

Amount
2,000,000.00

Bank Charges
IDR 2,900.00

Other Details

Customer Reference No.
-

Other Payment Details
-

Charges Borne by
-

Payment Advice
No Advice

Print

Save As Template

Save As Beneficiary

Make Another Transaction

After the **submission is success**, system will navigate to **Acknowledgement page**

to Approve Transaction, go to page:

25 Mobile Token

32 Hard Token



SKN Create Transaction

Maker-Approver Flow

Single-Access User

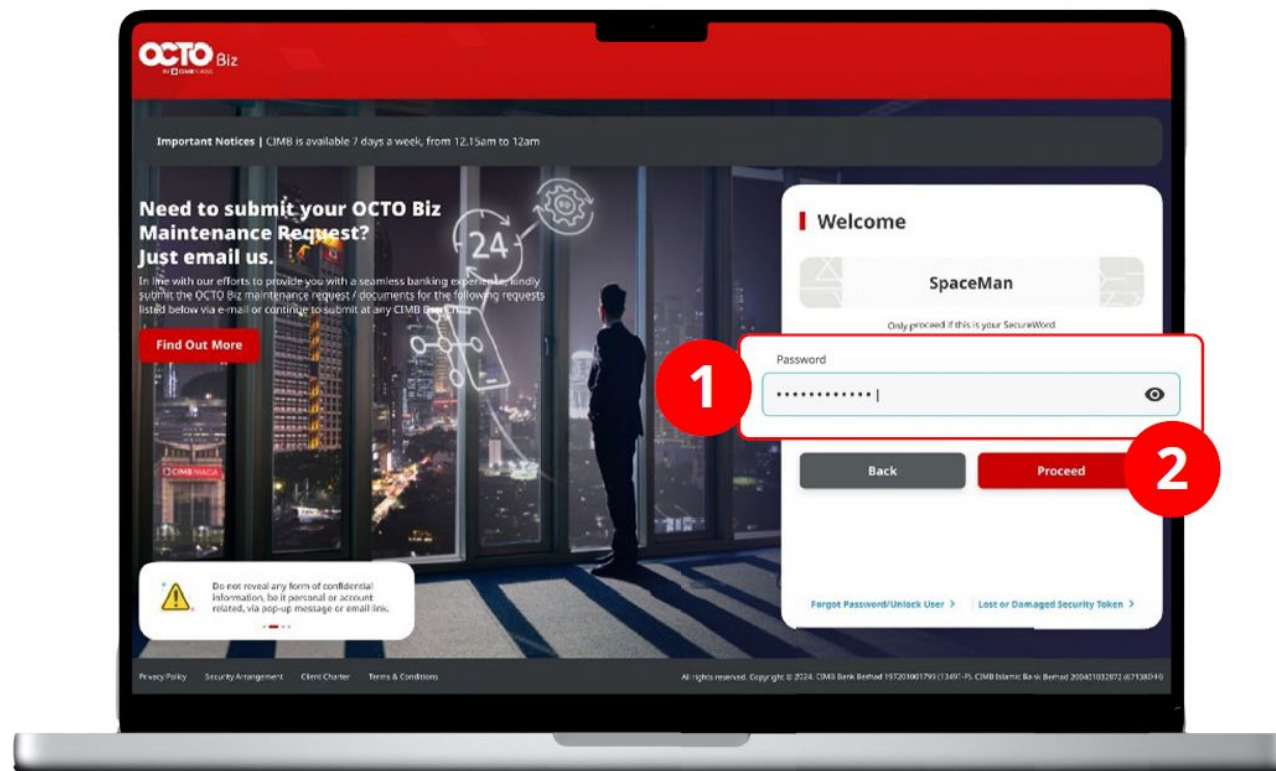


1

SAU User Login using User & Company ID

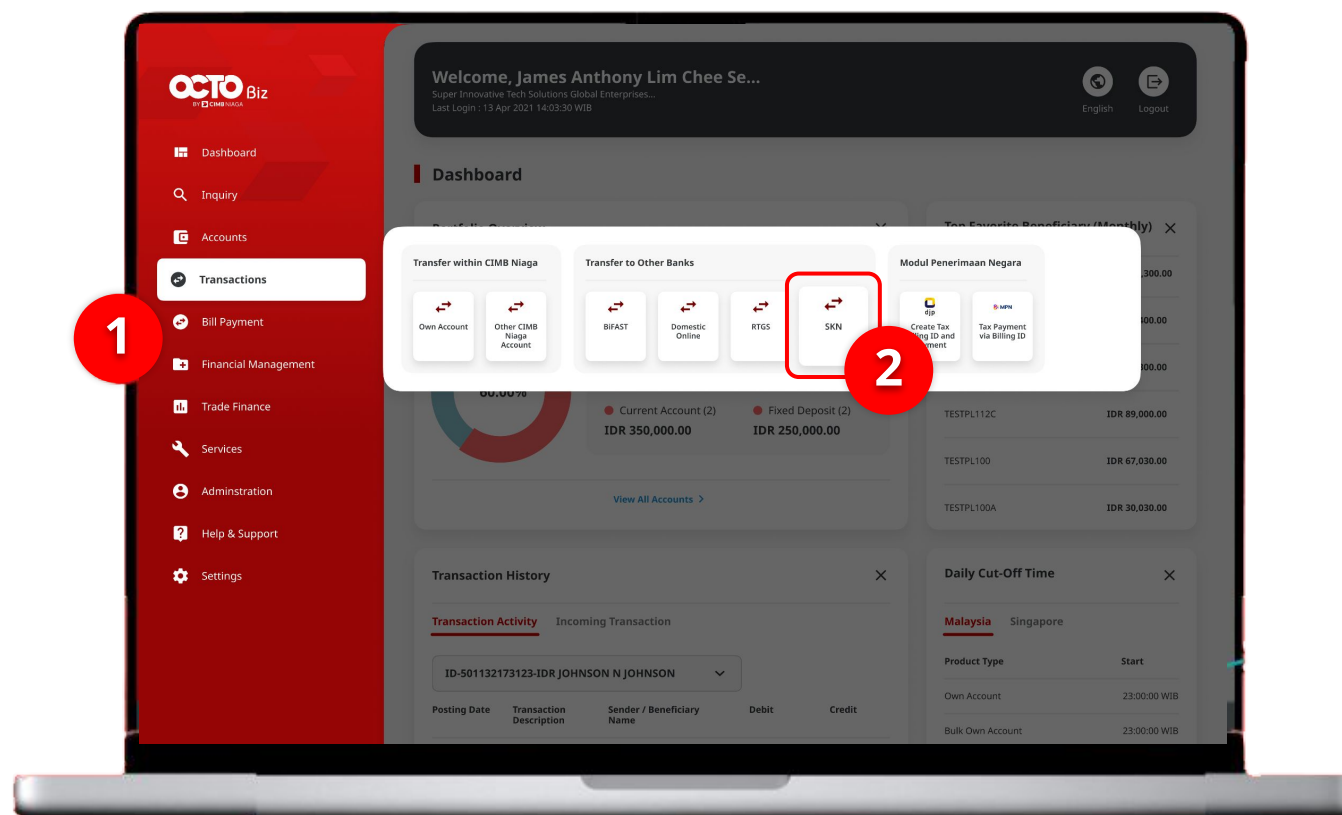
2

Click Next



1 Fill the **Password**

2 Click **Proceed**



System will navigate to
Dashboard Page

1 Navigate cursor to side menu, Click **Transaction**

2 Click **SKN**

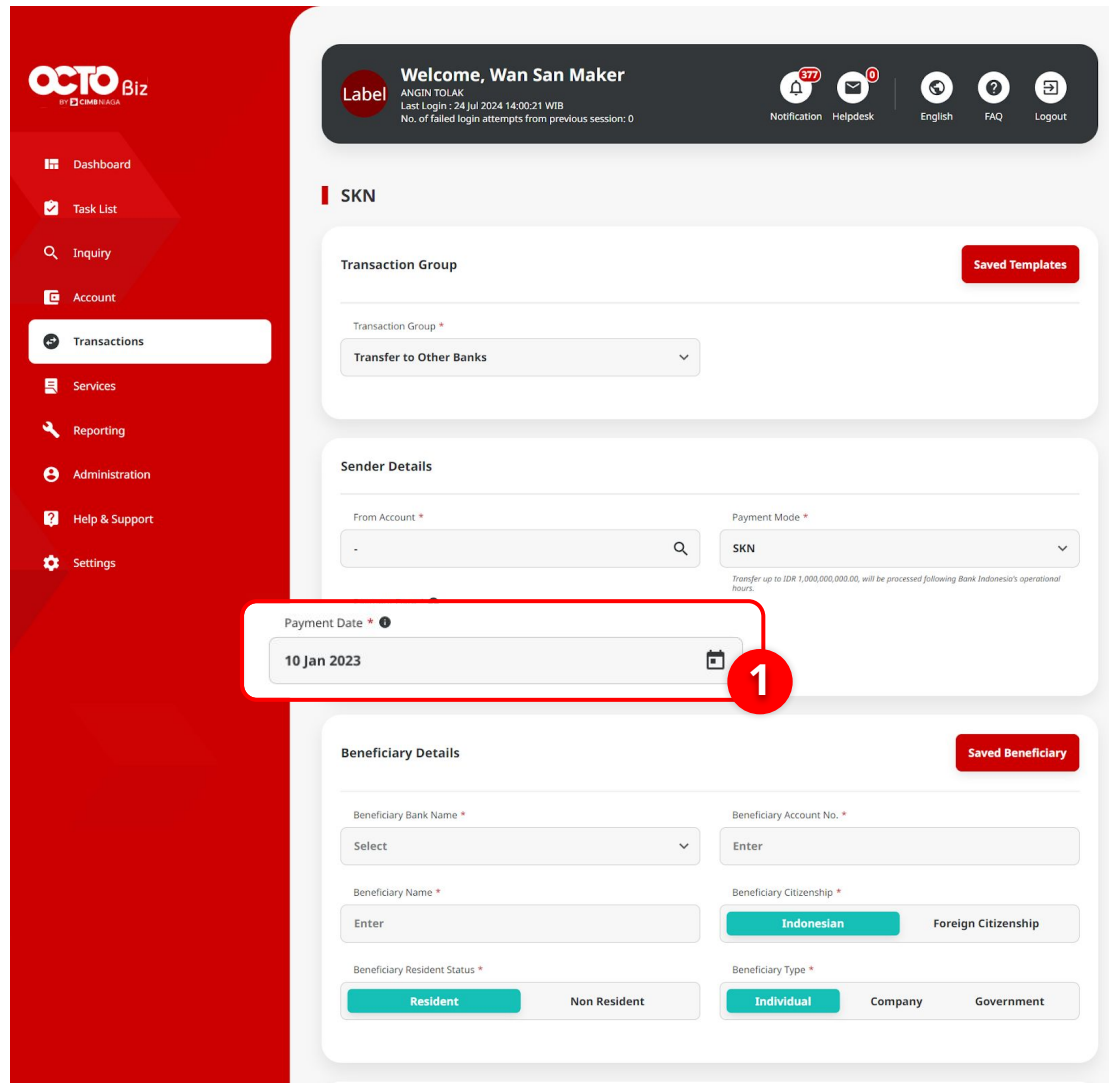
1 System will navigate to **Data Payment Entry Page**. Choose **From Account**

2 Choose **Source of Funds**

3 Click **Next**

The screenshot shows the OCTO Biz interface. The sidebar menu on the left includes: Dashboard, Task List, Inquiry, Account, Transactions (highlighted), Services, Reporting, Administration, Help & Support, and Settings. The top navigation bar shows the user's name (Wan San Maker), login details, and links to Notification, Helpdesk, English, FAQ, and Logout. The main content area is titled 'SKN' and contains a 'Transaction Group' section with a 'Transfer to Other Banks' option. Below this is the 'Sender Details' section, which includes a 'From Account' dropdown menu (highlighted with a red box and a red circle with the number 1). The 'Payment Mode' is set to 'SKN'. The 'Payment Date' is set to '25 Jul 2024'. A modal titled 'Your Account Listing' is open, showing a table of accounts. The first row is highlighted with a red box and a red circle with the number 2. The table has columns for 'Account Name', 'Account No.', and 'Account Balance'. The 'Next' button is highlighted with a red box and a red circle with the number 3.

Account Name	Account No.	Account Balance
INTBM WAHYU	703057606100	IDR 1,883,242,330,088.76
ANGIN TOLAK	800152518600	IDR 39,939,720,962.35
ANGIN TOLAK	800152538600	IDR 676,799,649.85
ANGIN TOLAK	800152541700	IDR 1,128,901,523.04
ANGIN TOLAK	800152553600	IDR 298,843,138.01



OCTO Biz
BY CIMB NIAGA

Welcome, Wan San Maker
ANGIN TOLAK
Last Login : 24 Jul 2024 14:00:21 WIB
No. of failed login attempts from previous session: 0

Notification Helpdesk English FAQ Logout

SKN

Transaction Group Saved Templates

Transaction Group *
Transfer to Other Banks

Sender Details

From Account * Payment Mode *
SKN

Transfer up to IDR 1,000,000,000.00, will be processed following Bank Indonesia's operational hours.

Payment Date *
10 Jan 2023

Beneficiary Details Saved Beneficiary

Beneficiary Bank Name * Beneficiary Account No. *
Select Enter

Beneficiary Name * Beneficiary Citizenship *
Enter Indonesian Foreign Citizenship

Beneficiary Resident Status * Beneficiary Type *
Resident Non Resident Individual Company Government

1 Choose **Payment Date**

Beneficiary Details

Saved Beneficiary

Beneficiary Bank Name *

BANK RAKYAT INDONESIA (BRI) - BRINIDJA

Beneficiary Account No. *

123123123

Beneficiary Name *

Kris Haryadi

Beneficiary Citizenship *

Indonesian

Foreign Citizenship

Beneficiary Resident Status *

Resident

Non Resident

Beneficiary Type *

Individual

Company

Government

Transaction Details

Transaction Currency *

IDR - INDONESI...

Amount *

2,000,000.00

Minimum transfer amount is IDR 1,000.00 per transaction.

Other Details

Customer Reference No. ⓘ

Enter

Other Payment Details ⓘ

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1 Complete the **Beneficiary Details**

2 Click **Next**

OCTO
BY CIMB NIAGA Biz

Dashboard

Task List

Inquiry

Account

Transactions

Services

Reporting

Administration

Help & Support

Settings

Label

Welcome, Wan San Maker

ANGIN YOLAK
Last Login: 24 Jul 2024 14:00:21 WIB
No. of failed login attempts from previous session: 0

Notification

Helpdesk

English

FAQ

Logout

SKN > Review Details

Transaction Group

Transaction Group

Transfer to Other Banks

Sender Details

From Account

703200873600-IDR CICI

Payment Mode

SKN

Payment Date

25 Jul 2024

Beneficiary Details

Beneficiary Bank Name

BANK RAKYAT INDONESIA (BRI) - BRINIDJA

Beneficiary Account No.

123123123

Beneficiary Name

Kris Haryadi

Beneficiary Citizenship

Indonesian

Beneficiary Resident Status

Resident

Beneficiary Type

Individual

Transaction Details

Transaction Currency

IDR - INDONESIA RUPIAH

Amount

2,000,000.00

Bank Charges

IDR 2,900.00

Other Details

Customer Reference No.

-

Other Payment Details

-

Charges Borne by

-

Payment Advice

No Advice

Note

Please be aware that charges displayed are indicative and are subject to change by the Bank without prior notice. The charges displayed may differ from the ones used to execute the transaction(s). Actual debited amount can be viewed at Transaction History after the Bank has executed the transaction(s).

Back

Submit

Review the **Transaction**

1 Click **Submit**

TUTORIALOCTOBIZ2024

OCTO Biz
BY CIMB NIAGA

SKN > Acknowledgement

Submitted for approval

Reference No. : 15K240725000000001

Submitted On : 25 Jul 2024 08:57:51 WIB

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

Transaction Group

Transaction Group:
Transfer to Other Banks

Sender Details

From Account:
703200873600-IDR CIKI

Payment Mode:
SKN

Payment Date:
25 Jul 2024

Beneficiary Details

Beneficiary Bank Name:
BANK RAKYAT INDONESIA (BRI) - BRINIDJA

Beneficiary Account No.:
123123123

Beneficiary Name:
Kris Haryadi

Beneficiary Citizenship:
Indonesian

Beneficiary Resident Status:
Resident

Beneficiary Type:
Individual

Transaction Details

Transaction Currency:
IDR - INDONESIA RUPIAH

Amount:
2,000,000.00

Bank Charges:
IDR 2,900.00

Other Details

Customer Reference No.:
-

Other Payment Details:
-

Charges Borne by:
-

Payment Advice:
No Advice

Print

Save As Template

Save As Beneficiary

Make Another Transaction

After the **submission is success**, system will navigate to **Acknowledgement page**

to Approve Transaction, go to page:

25 Mobile Token

32 Hard Token



SKN

Approve Transaction

Mobile Token

Hard Token

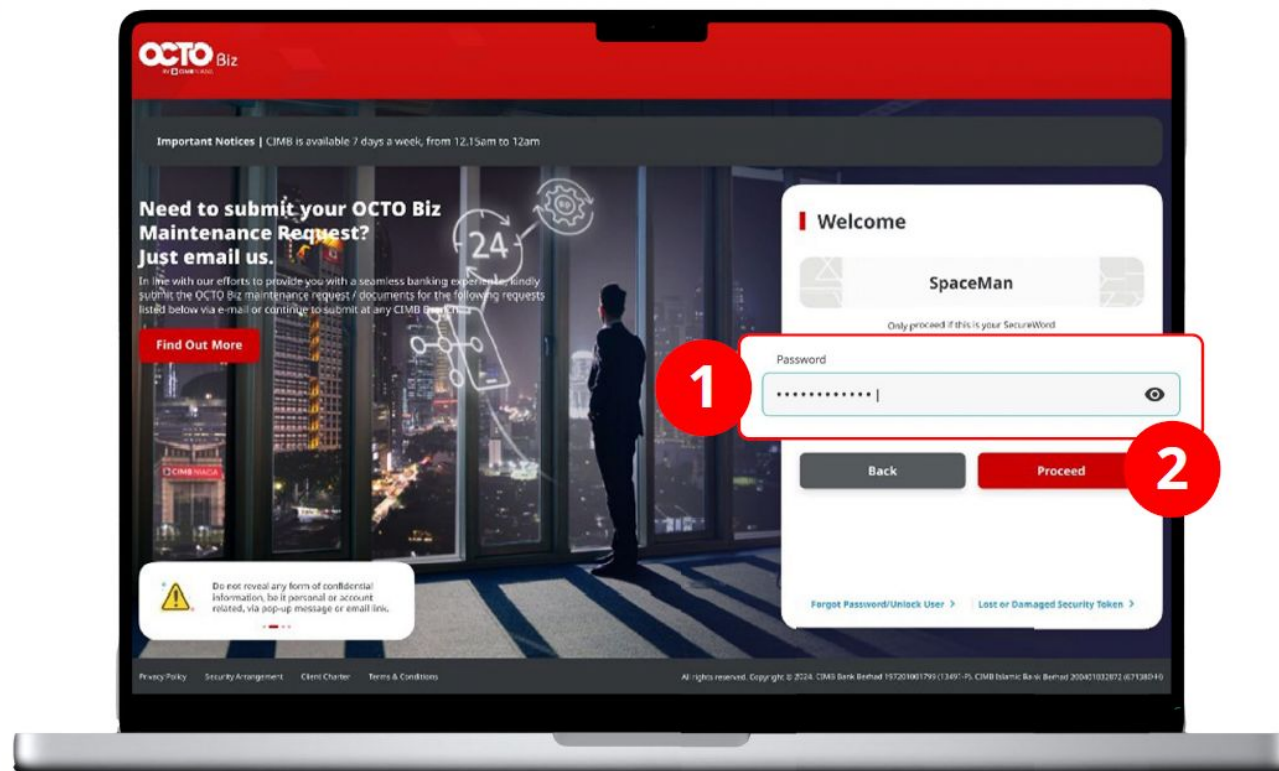


SKN

Approve Transaction

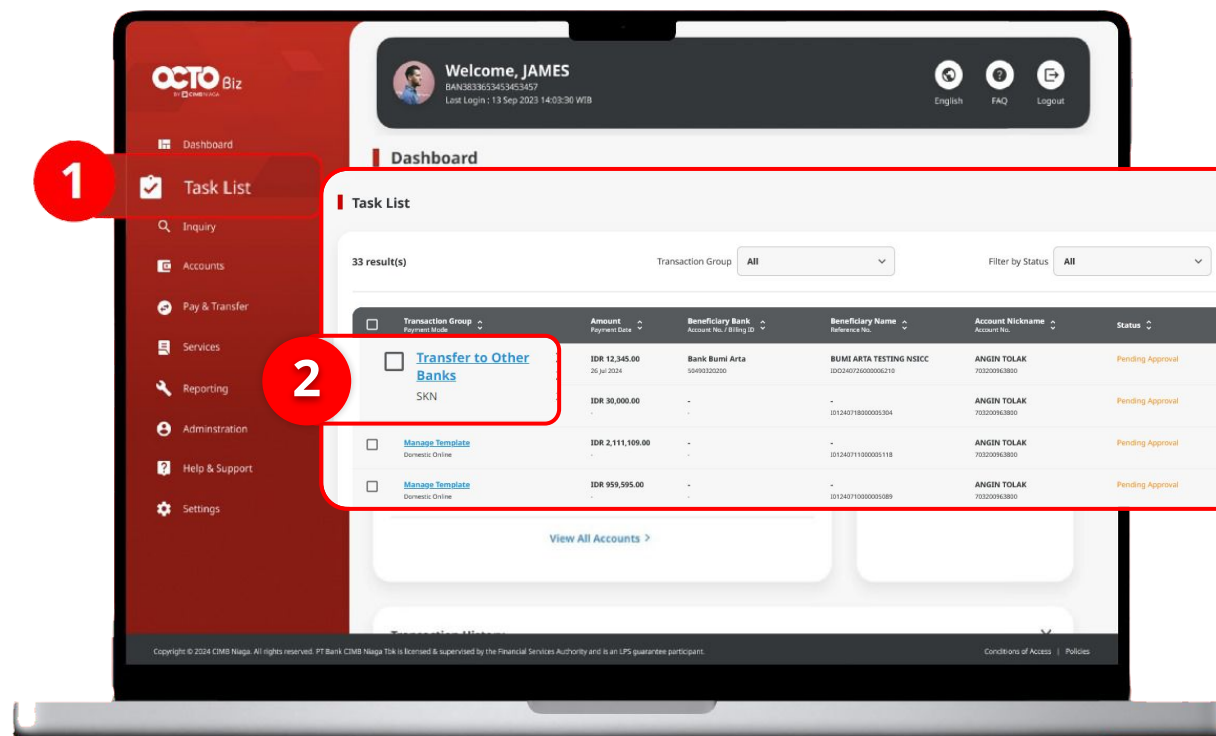
Mobile Token

Approval Process - Mobile Token is used
for users who have **Mobile Token**



Login as **Approver**

- 1 Fill the **Password**
- 2 Click **Proceed**



1 Navigate to side menu, Click **Task List**

2 Click Transaction Hyperlink that **needed to Approve**

Task List > Details

Transaction Status : Pending Approval

Creation Date:
25 Jul 2024 08:57:51 WIB

Reference No.
ISK240725000000001

Transaction Group

Transaction Group
Transfer to Other Banks

Sender Details

From Account
703200873600-IDR CICI

Payment Mode
SKN

Payment Date
25 Jul 2024

Beneficiary Details

Beneficiary Bank Name
BANK RAKYAT INDONESIA (BRI) - BRINIDJA

Beneficiary Account No.
123123123

Beneficiary Name
Kris Haryadi

Beneficiary Citizenship
Indonesian

Beneficiary Resident Status
Resident

Beneficiary Type
Individual

Transaction Details

Transaction Currency
IDR - INDONESIA
RUPIAH

Amount
2,000,000.00

Bank Charges
IDR 2,900.00

Other Details

Customer Reference No.
-

Other Payment Details
-

Charges Borne by
-

Payment Advice
No Advice

User Activities

User	Activities	Date / Time	Remark
WSMAKER - Wan San Maker	Submit	25 Jul 2024 08:57:51 WIB	-

Remark

Remarks
Enter
Maximum 100 characters

Back

Return

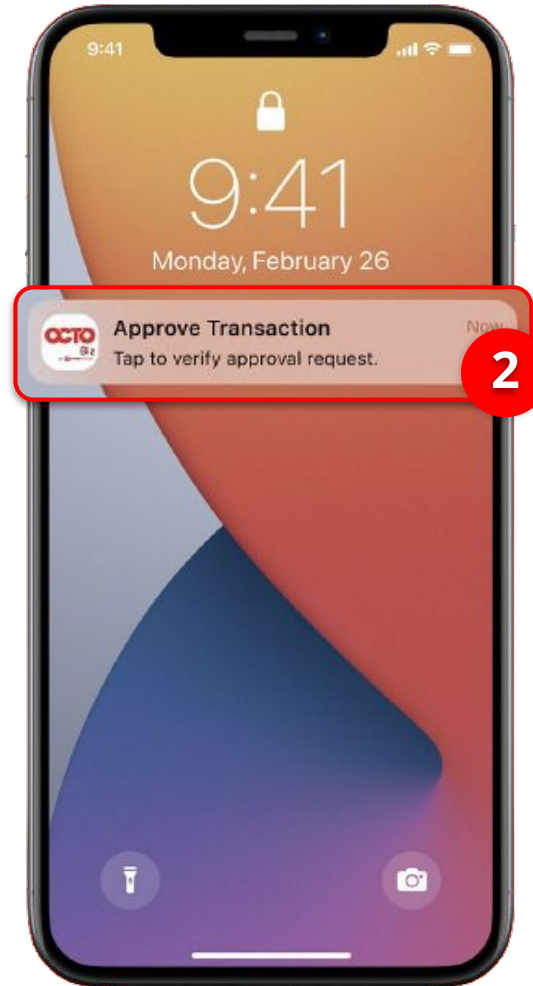
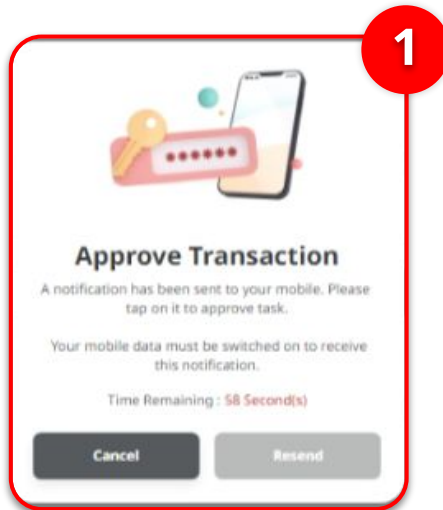
Reject

Approve

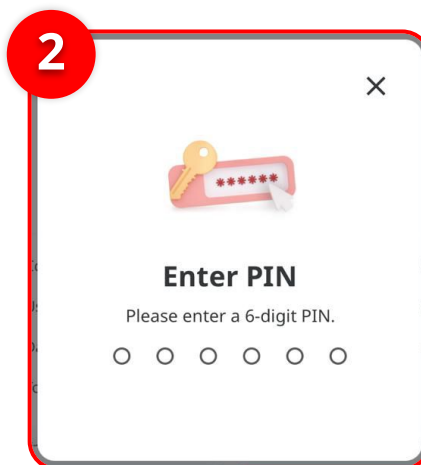
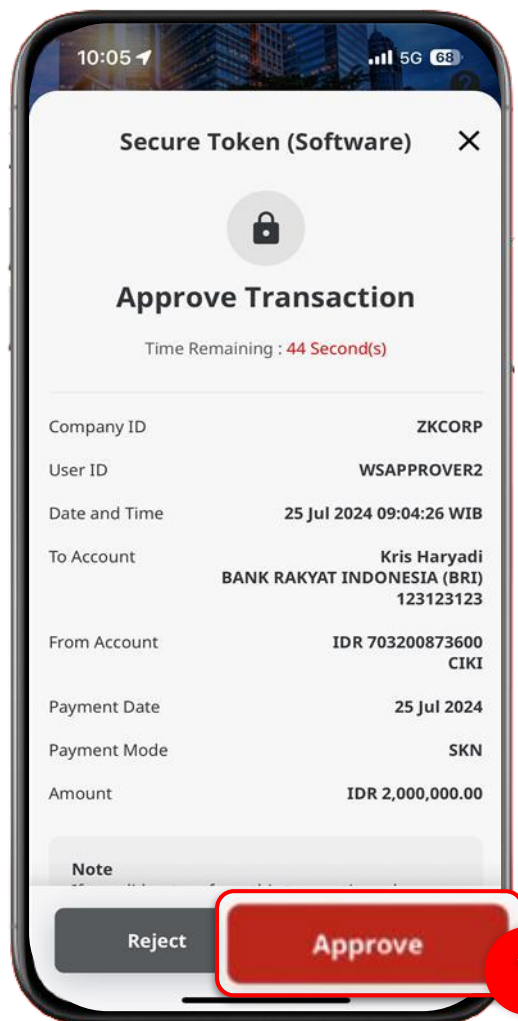


Review Transaction,

1 Click **Approve****2** Click **Yes**

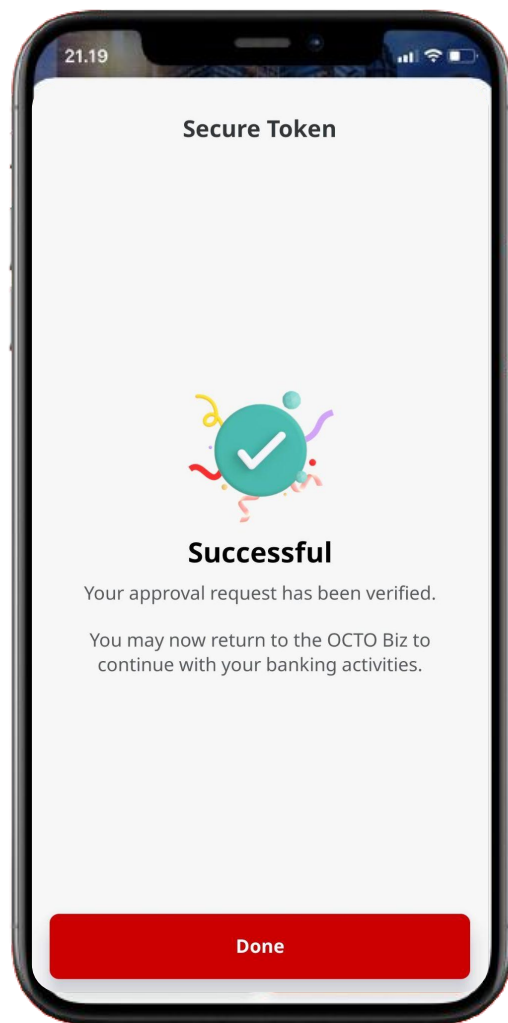


- 1 System will show **Approve Transaction Pop Up** on Website
- 2 System will **send mobile Notification**. Open the mobile device, and **click on Notification bar**



1 Click **Approve Button**

2 Input the **6-Digit Pin**



If the transaction is Successful, the system will display the **Acknowledgement page**.

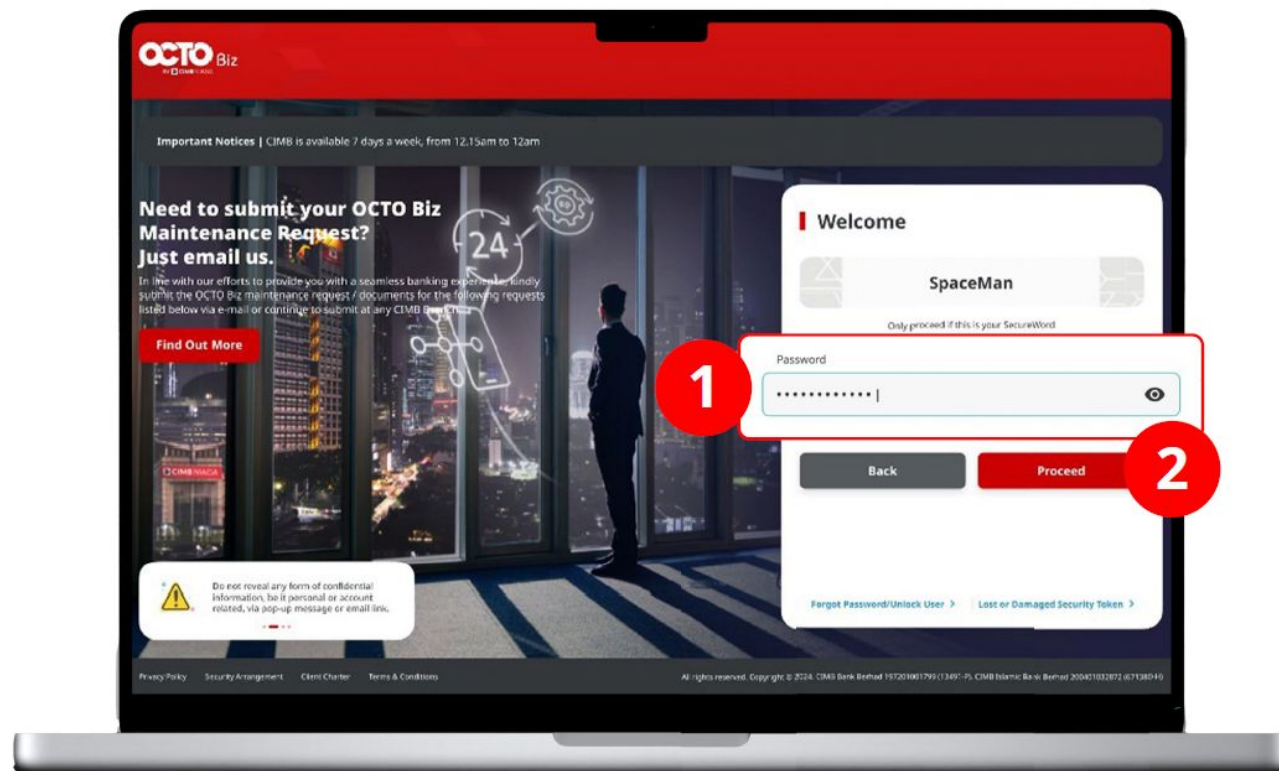


SKN

Approve Transaction

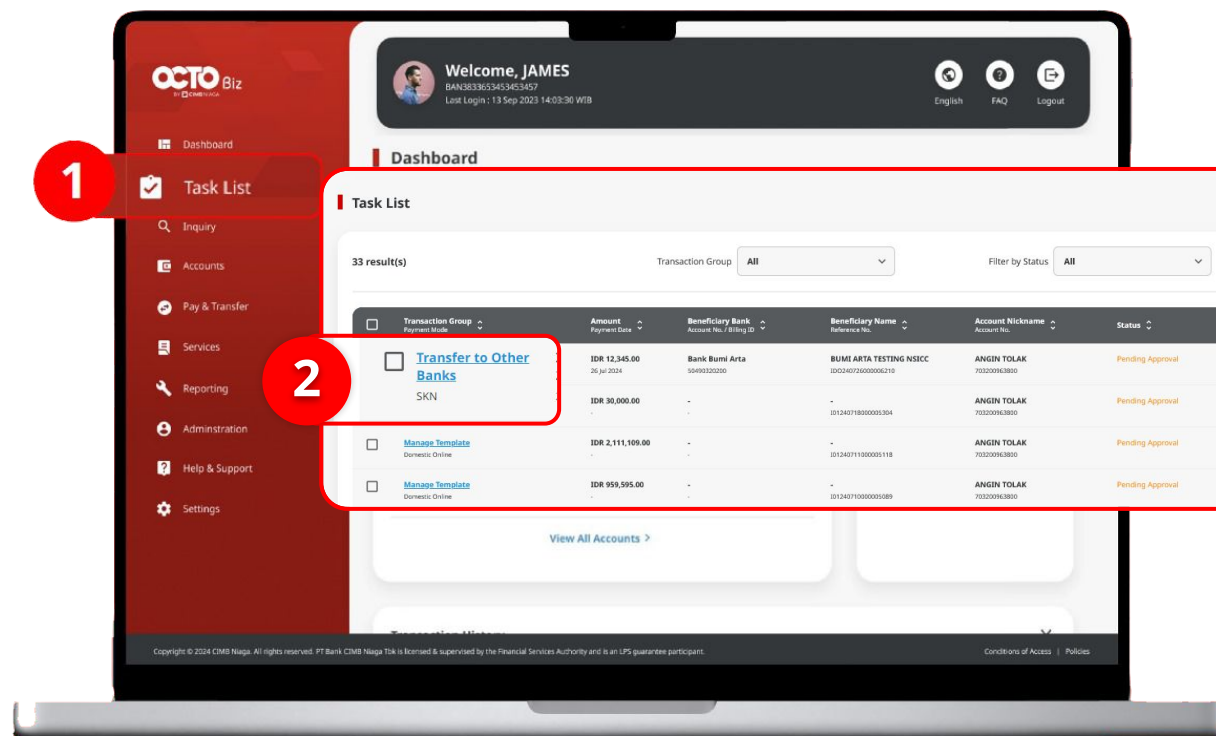
Hard Token

Approval Process - Hard Token is used for users who have Hard-Token



Login as Approver

- 1 Fill the **Password**
- 2 Click **Proceed**



1

Navigate to side menu, Click **Task List**

2

Click **Transaction Hyperlink** that needed to Approve

Task List > Details

Transaction Status : Pending Approval

Creation Date: 25 Jul 2024 08:57:51 WIB | Reference No: 15K24072500000001

Transaction Group

Transaction Group: Transfer to Other Banks

Sender Details

From Account: 703200873600-IDR CICI | Payment Mode: SKN | Payment Date: 25 Jul 2024

Beneficiary Details

Beneficiary Bank Name	Beneficiary Account No.	Beneficiary Name
BANK RAKYAT INDONESIA (BRI) - BRENDJA	123123123	Kris Haryadi
Beneficiary Citizenship	Beneficiary Resident Status	Beneficiary Type
Indonesian	Resident	Individual

Transaction Details

Transaction Currency	Amount	Bank Charges
IDR - INDONESIA RUPIAH	2,000,000.00	IDR 2,900.00

Other Details

Customer Reference No.	Other Payment Details	Charges Borne by
-	-	-

Payment Advice: No Advice

User Activities

User	Activities	Date / Time	Remark
WISMAKER - Wan San Maker	Submit	25 Jul 2024 08:57:51 WIB	-

Remark

Remarks: Enter (Maximum 100 characters)

Back Return **Approve**

Approve Transaction X

Step 1
Turn on the device and press number 2.

Step 2
Enter the following number into your device.
35710833

Step 3
Enter the 8-digit code here.
Enter 8-digit code

Submit

Review **Transaction Details**,**1** Click **Approve****2** System will show the **Approve Transaction Box**



- 1 Turn on the Hard Token device by **Clicking Play button**
- 2 Enter the **Secure pin number**
- 3 if the pin is correct, system will show **"APPLI"** on device Screen.
- 4 Click **"2" button** to go to **Transaction Signing Feature**.

Step 2

Enter the following number into your device.

35710833



1 Input the code that show on the **Pop-up Box website**

2 Click **Play Button**



Approve Transaction ✕

Step 1
Turn on the device and press number 2.

Step 2
Enter the following number into your device.
82365544

Step 3
Enter the 8-digit code here.

83356232

Submit

- 1 Hard-Token device will show the **8-digit Code**
- 2 **Input the code to Approve Transaction Pop up**
- 3 Click **Submit button**

STEP

07


APPROVER

Approve Transaction | SKN

Menu : Transaction > SKN

37

Task List > Acknowledgement

Successful 

Reference No. : 15K240725000000001 Approved On : 25 Jul 2024 09:09:16 WIB

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

Transaction Group

Transaction Group:
Transfer to Other Banks

Sender Details

From Account	Payment Mode	Payment Date
703200873600-IDR CICI	SKN	25 Jul 2024

Beneficiary Details

Beneficiary Bank Name	Beneficiary Account No.	Beneficiary Name
BANK RAKYAT INDONESIA (BRI) - BRINIDJA	123123123	Kris Haryadi
Beneficiary Citizenship	Beneficiary Resident Status	Beneficiary Type
Indonesian	Resident	Individual

Transaction Details

Transaction Currency	Amount	Bank Charges
IDR - INDONESIA RUPIAH	2,000,000.00	IDR 2,900.00

Other Details

Customer Reference No.	Other Payment Details	Charges Borne by
*	*	*
Payment Advice		
No Advice		

User Activities

User	Activities	Date / Time	Remark
WSMAKER - Wan San Maker	Submit	25 Jul 2024 08:57:51 WIB	-
WSAPPROVER2 - Wan San Approver User 2	Approve	25 Jul 2024 09:08:59 WIB	-

[Print](#) [Done](#)

If the **Transaction is Successful**, the system will display the **Acknowledgement** page



OCTO Biz
BY  **CIMB NIAGA**

