

The OCTO Biz logo, with 'OCTO' in a large, bold, white sans-serif font and 'Biz' in a smaller, white sans-serif font.

SysAdmin

Manage Company

Basic Package

TUTORIALOCTOBIZ2025

KEJAR MIMPI

SysAdmin

Manage Company

SysAdmin – Manage Company : CFO Administrator dapat **mengatur Company Details, Account, dan user** melalui modul ini.

contoh: *Tagging New Account, pembuatan User Group dan User baru*

SysAdmin - Manage Company: Administrator can **manage the Company Details, Account, and user**

E.g: Tagging New Account, create User Group, and New User

Role	Description
Maker	User yang bertugas sebagai pembuat Transaksi atau peng-Input data Transaksi <i>Users who are tasked with creating transactions or inputting transaction data</i>
Reviewer	User yang berfungsi sebagai Reviewer untuk melakukan validasi data transaksi yang telah di submit oleh Maker (Opsional) <i>Users who function as Reviewers to validate transaction data that has been submitted by Maker (Optional)</i>
Approver	User yang bertugas untuk memberikan keputusan (Menolak atau menyetujui Transaksi) terhadap transaksi yang telah dikirim oleh Maker (Dapat diatur secara Berjenjang) <i>The user is responsible for making decisions (rejecting or approving transactions) regarding transactions that have been sent by the Maker (can be arranged in stages)</i>
Releaser	User yang berfungsi untuk memberikan keputusan yang sudah disetujui oleh Approver (Opsional) <i>User whose function is to provide decisions that have been approved by the Approver (Optional)</i>
Viewer	User yang berfungsi untuk melihat Laporan Keuangan saja (Tidak dapat melakukan Transaksi) <i>Users whose function is to view Financial Reports only (Cannot make Transactions)</i>

Accounts	Account type	Segment	Remarks
Credit Card	Credit Card	Available for all customer segments	1. Applicable for services below: a. Retrieve Account by CIF No. 2. Not Applicable for Foreign Currency Account
Foreign Currency Account	• Current Accounts • Saving accounts • Loan Accounts	Available for OCTO Biz Inquiry and OCTO Biz Lite segments	1. Applicable for services below: a. Retrieve Account by CIF No. b. Add accounts
Time Deposit			2. Applicable for Foreign Currency Account

SysAdmin

Manage Company

Account Maintenance

Signature Type

Account Accessibility

User group

Contact info

User

Department

SysAdmin

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Signature Type

User group

User

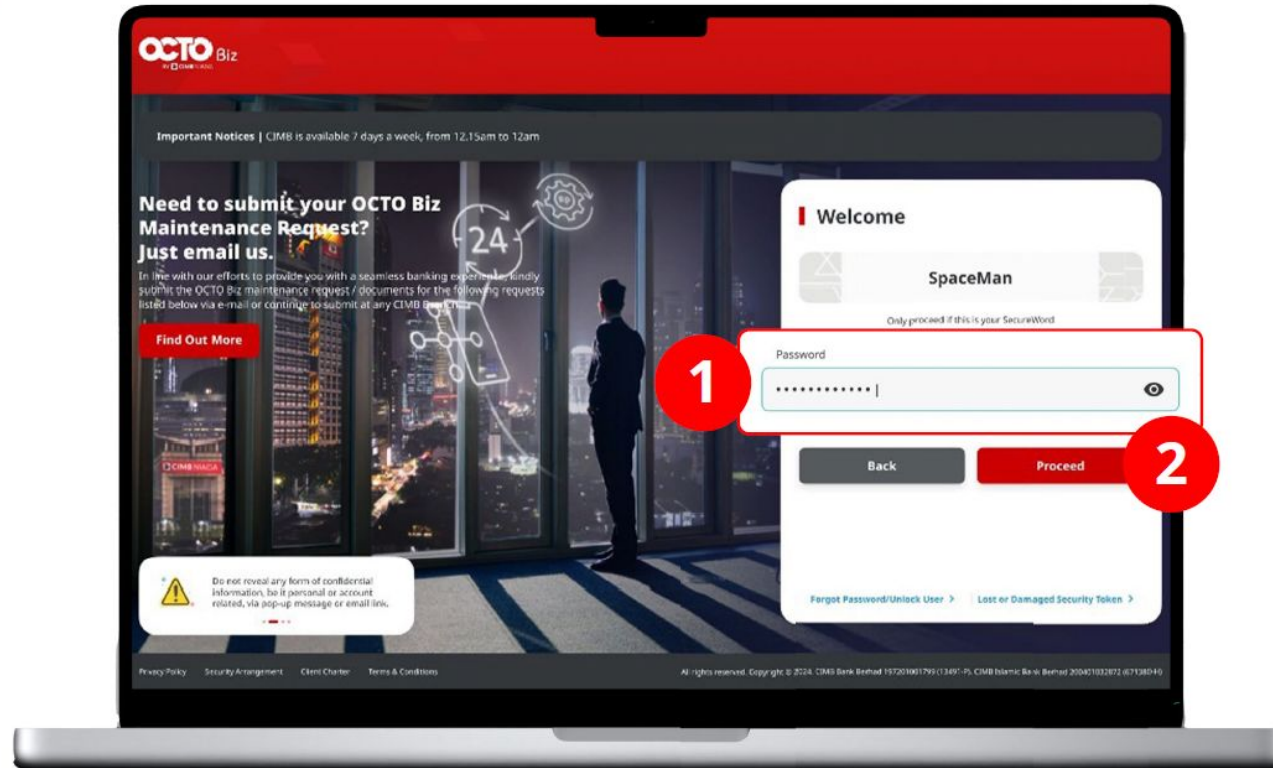


- 1 Masuk sebagai **SysAdmin** dengan menggunakan **User ID & Password**

*Login as **SysAdmin** using **User ID & Password***

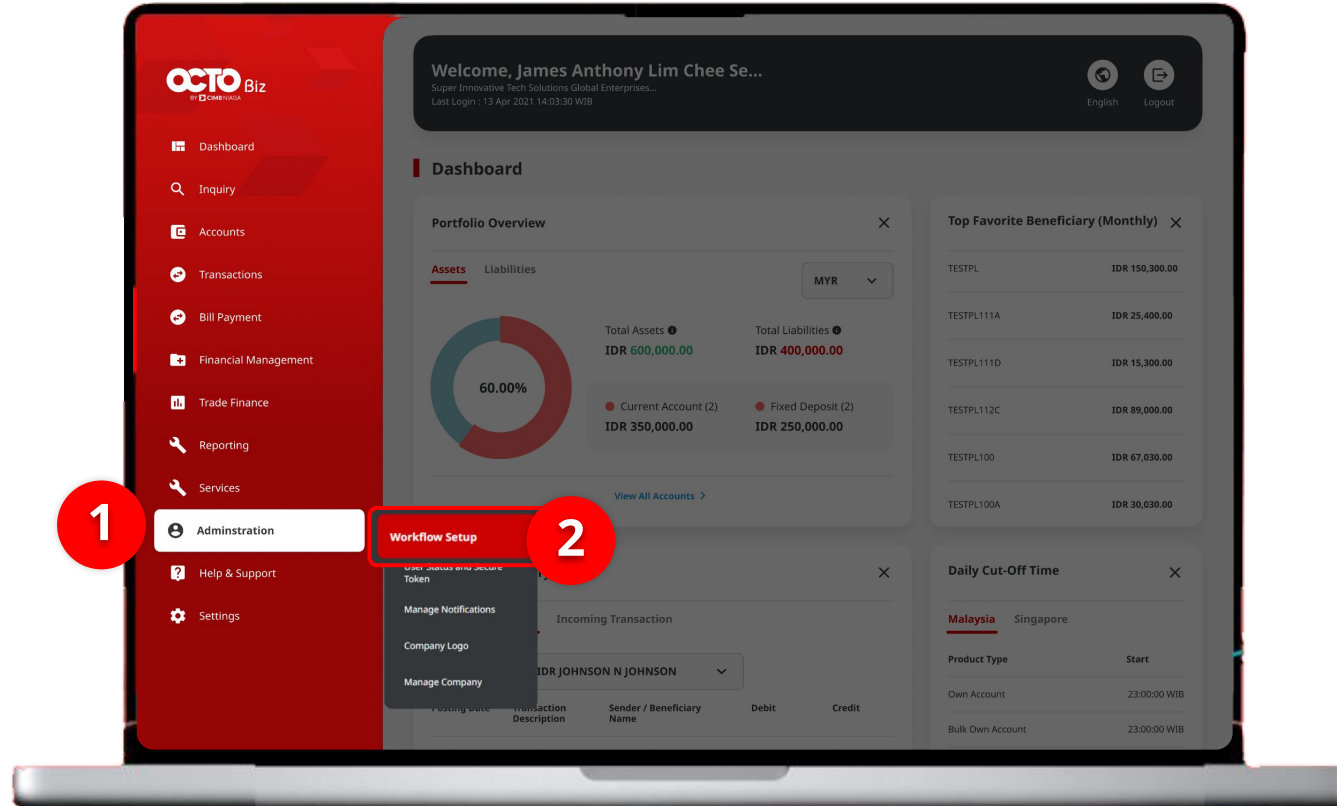
- 2 Klik **Next**

*Click **Next***



1 Isi **Password**
Input **Password**

2 Klik **Proceed**
Click **Proceed**



Sistem akan menampilkan halaman ***Dashboard***

*System will show the **Dashboard** page*

1 Arahkan **Kursor** ke ***Administration***

*Navigate to **Administration***

2 Klik ***Manage Company***

*Click **Manage Company***

1 **Account Maintenance**

Manage Company > Details

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Accessibility Contact Info Signature Type User Group User

22 account(s)

Account No.	Account Nickname	Currency	Account Type	Islamic	Allow Transaction
101075289100	ATIKAH EDIT 1	IDR	Financing Account	No	No
101089170400	ATIKAH EDIT	IDR	Financing Account	No	No
101089179200	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes
101089182300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes
160115427300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No
160121226600	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No
16012122780000001	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No
160122040300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No
703057606100	ATIKAH EDIT 2	IDR	Savings Account	No	Yes
703060923600	MUHAMMAD RAFIF ALRABANI MAHENDRA e	IDR	Savings Account	No	Yes

< 1 of 3 >

Primary Billing Account

Primary Billing Account	Corporate Daily Limit
101075289100-IDR MUHAMMAD RAFIF ALRABANI MAHENDRA	Unlimited

2 **Edit**

Sistem akan menampilkan halaman **Manage Company > Details**

System will show the **Manage Company > Details** page

1 Pilih tab **Account Maintenance**

Choose **Account Maintenance**

2 Klik **Edit** untuk melakukan **Edit**

Click **Edit**

Manage Company > Edit

Company Details

Company Name

MUHAMMAD RAFIF ALRABANI MAHENDRA

Enrolled Date

24 Nov 2023 10:07:01 WIB

Company ID

ATIKAHCORP

Account Maintenance

Account Accessibility

Contact Info

Signature Type

User Group

User

22 account(s)

Account No.	Account Nickname	Currency	Account Type	Islamic	Allow Transaction	Sub-Action	Transaction Status	Action
100108142000	ATIKAH EDIT 1	IDR	Financing Account	No	No	-	-	
101089179200	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes	-	-	Delete
101089182300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes	-	-	Delete
160115427300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
160121226600	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
16012122780000001	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
160122040300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
703057606100	ATIKAH EDIT 2	IDR	Savings Account	No	Yes	-	-	Delete
703060923600	MUHAMMAD RAFIF ALRABANI MAHENDRA e	IDR	Savings Account	No	Yes	-	-	Delete

Primary Billing Account

Primary Billing Account *

Corporate Daily Limit *

101075289100-IDR MUHAMMAD RAFIF ALRABANI MAHENDRA

IDR - Indonesia Rupiah

Enter

☒ Unlimited

Sub-Action List

No.	Sub-Action	Transaction Status
1		

Save

Submit

1 Klik **Account Hyperlink**

Click **Account Hyperlink**

2 Jika **Account** digunakan sebagai **Primary Billing Account**, maka tombol **Delete** tidak akan ditampilkan

*If the **Account** is used as a **Primary Billing Account**, the **Delete button** will not be displayed*

Account Details

Account No.
100108142000

Account Name
YUUP J UOZWWOQ

Account with Bank
-

Account Limit Per Transaction
Unlimited

Account Type
Financing Account

Account Nickname
YUUP J UOZWWOQ

Islamic
No

Allow Transaction
Yes

Currency
IDR

Receiving Bank
-

Opening Branch
24045 - Cirebon - Siliwangi

Edit Account Nickname

Account Nickname
YUUP J UOZWWOQ

Maximum 100 characters

Cancel Save

Sistem akan menampilkan halaman **Pop-up Account Details**

System will show the **Account Details** pop up

1 Klik **Pencil Icon** untuk mengubah **Account Nickname**

Click the **Pencil Icon** to change the **Account nickname**

2 Sistem akan menampilkan **Pop Up Edit Account Nickname, Ubah Nickname**

System will show the **Edit Account Nickname** pop up, change the **Nickname**

3 Klik **Save**

Click **Save**

Sistem akan kembali menampilkan halaman **Pop-up Account Details**

System will show the **Pop-up Account Details** page

- 1 Klik **Pencil Icon** untuk mengubah **Account Limit per Transaction**

Click **Pencil icon** to **change the Account Limit** for each transaction

- 2 Sistem akan menampilkan **Pop Up Edit Account Nickname, Ubah Limit rekening per Transaksi**

System will show the **Edit Account Nickname** pop up, **Change the account limit** for each Transaction

- 3 Klik **Save**

Click **Save**

Catatan: Jika **Box Unlimited** di pilih, maka Limit Transaksi tidak dapat di ubah

NOTES: If the **Unlimited** box is ticked, the **Transaction limit** Can't be edited

Account Details

Account No. 100108142000	Account Type Financing Account	Currency IDR
Account Name YUUP J UOZWWOQ	Account Nickname YUUP J UOZWWOQ ✎	Receiving Bank -
Account with Bank -	Islamic No	Opening Branch 24045 - Cirebon - Siliwangi
Account Limit Per Transaction Unlimited ✎	Allow Transaction Yes ✎	

Edit Account Limit Per Transaction

Account Limit Per Transaction

IDR - Indonesia R... 23,456.00

☐ Unlimited

Cancel Save

Account Details

Account Details

Account No. 100108142000	Account Type Financing Account	Currency IDR
Account Name YUUP J UOZWWOQ	Account Nickname YUUP J UOZWWOQ	Receiving Bank -
Account with Bank -	Islamic No	Opening Branch 24045 - Cirebon - Siliwangi
Account Limit Per Transaction Unlimited	Allow Transaction Yes	

1

Close

Sistem akan kembali menampilkan halaman **Pop-up Account Details**

*System will show the **Account Details** pop up*

1 Jika sudah sesuai, **Klik Done**

*Once OK, Click **Done***

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA
Enrolled Date: 24 Nov 2023 10:07:01 WIB
Company ID: ATIKAHCORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | User Group | User

22 account(s)

Account No.	Account Nickname	Currency	Account Type	Islamic	Allow Transaction	Sub-Action	Transaction Status	Action
101075289100	ATIKAH EDIT 1	IDR	Financing Account	No	No	Edit	-	
101089170400	ATIKAH EDIT	IDR	Financing Account	No	No	-	-	Delete
101089179200	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes	-	-	Delete
101089182300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	Yes	-	-	Delete
100115427300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
100121428600	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
100121428600	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
100121428600	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
100122040300	MUHAMMAD RAFIF ALRAB	IDR	Financing Account	No	No	-	-	Delete
703057006100	ATIKAH EDIT 2	IDR	Savings Account	No	Yes	-	-	Delete
703060923600	MUHAMMAD RAFIF ALRABANI MAHENDRA e	IDR	Savings Account	No	Yes	-	-	Delete

1 of 3

Primary Billing Account

Primary Billing Account *
101075289100-IDR MUHAMMAD RAFIF ALRABANI MAHENDRA

Corporate Daily Limit *
IDR - Indonesia Rupiah Enter

☒ Unlimited

Sub-Action List

No.	Sub-Action	Transaction Status
1		-

1 Save Submit

Sistem akan kembali menampilkan Halaman **Edit** setelah **List** ditambahkan

System will *show the Edit page* after list added

1 Jika sudah sesuai, klik **Save**

Once ok, click **Save**

SysAdmin

Manage Company

Account Maintenance

Account Accessibility

Contact info

Department

Signature Type

User group

User

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFF ALRABANI MAHENDRA
Enrolled Date: 24 Nov 2023 10:07:01 WIB
Company ID: ATIKAHCORP

1 Account Accessibility

Contact Info Signature Type User Group User

22 account(s)

Account No.	Currency	Account Nickname	Account Type	Islamic	Allow Transaction	Sub-Action	Transaction Status
101075289100	IDR	ATIKAH EDIT 1	Financing Account	No	No	-	-
101089170400	IDR	ATIKAH EDIT	Financing Account	No	No	-	-
101089179200	IDR	MUHAMMAD RAFF ALRAB	Financing Account	No	Yes	-	-
101089182300	IDR	MUHAMMAD RAFF ALRAB	Financing Account	No	Yes	-	-
160115427300	IDR	MUHAMMAD RAFF ALRAB	Financing Account	No	No	-	-
160121226600	IDR	MUHAMMAD RAFF ALRAB	Financing Account	No	No	-	-
1601212780000001	IDR	MUHAMMAD RAFF ALRAB	Financing Account	No	No	-	-
160122040300	IDR	MUHAMMAD RAFF ALRAB	Financing Account	No	No	-	-
703057606100	IDR	ATIKAH EDIT 2	Savings Account	No	Yes	-	-
703060923600	IDR	MUHAMMAD RAFF ALRABANI MAHENDRA	Savings Account	No	Yes	-	-

1 of 3

Functions Listing

Modules / Products

☒ Administration

☒ Company Logo ☒ Manage Company

☒ Manage Notifications ☒ User Status and Secure Token

☒ Workflow Setup

☐ Payment

☐ Bill Payment ☐ TRY 03

☐ Transfer to Other Banks ☐ Transfer within CIMB Niaga

☒ Portfolio

☒ Account Details ☒ Account Statement Summary

☒ Casa Balance Summary ☒ Financing Account Summary

1 Klik pada **Tab Account Accessibility**

Click **Account Accessibility Tab**

CATATAN:

NOTES:

- User hanya dapat melakukan **Review** pada **Detail**, dan **TIDAK DAPAT** melakukan **Edit**
User only can Review on Detail and CAN'T Edit the Detail

SysAdmin

Manage Company

Account Maintenance

Signature Type

Account Accessibility

User group

Contact info

User

Department

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

1 **Contact Info**

Account Maintenance Account **1** **Contact Info** Signature Type User Group User

Primary Contact Info

3

Name	Phone No.	Mobile No.
AD	-	+6281326271078
Email		
AD@GMAIL.COM		

Contact Info Listing

No.	Name	Contact Purpose	Mobile No.	Email	Use Primary Contact	Display Contact Details	Sub-Action	Transaction Status
2 1	AD	Admin	+6281326271078	AD@GMAIL.COM	Yes	Yes	-	-

Add

Save **Submit**

Sistem akan menampilkan halaman **Manage Company > Edit**

System will show the **Manage Company > Edit**

1 Pilih tab **Contact Info**

Choose **Contact Info** tab

2 Klik **Hyperlink Contact Info** untuk melakukan **Edit Contact info** yang tercatat di dalam **Admin and Cash**

Click **Contact Info Hyperlink** to **edit** the **Contact Info** that recorded on **Admin and Cash**

3 Bagian **Primary Contact Info**, tidak dapat diubah

On **Primary Contact info**, can't be change

Contact Purpose (Applicable in Contact Info Listing)	Remarks
Admin	• untuk <i>Contact Purpose</i> sebagai "Admin", akan mendapat Welcome letter setelah proses <i>Company Onboarding</i> Selesai <i>To contact purpose as "Admin", will get the Welcome Letter after Company Onboarding Process succeed</i> • <i>Contact Purpose</i> digunakan di dalam Layout Payment Advice <i>Contact Purpose is used on Payment Advice Layout</i> • Pada <i>Layout Payment Advice</i>, akan diprioritaskan menggunakan <i>Contact Purpose</i> dengan tag "Cash" <i>In the Payment Advice layout, the system will prioritize using the Contact Purpose tagged as "Cash."</i>
Cash	• Jika tidak memiliki <i>Contact Purpose</i> dengan tag "Cash", maka dapat menggunakan <i>Contact Purpose</i> dengan Tag "Admin" <i>If there is no Contact Purpose tagged "Cash," then the Contact Purpose tagged "Admin" can be used</i> • Setiap Corporate ID, hanya dapat memiliki 1 contact info dengan Tag "Cash" <i>Each Corporate ID can have only one contact information entry tagged as "Cash."</i>

The image displays two screenshots of the 'Contact Info Details' form. The top screenshot shows the form with fields for Name, Phone No., Country Code, Mobile No., and Email. A red box labeled '1' highlights the 'Display Contact Details' checkbox and the input fields. The bottom screenshot shows the same form with the 'Use Primary Contact' checkbox checked. A red box labeled '2' highlights the 'Use Primary Contact' checkbox, and a red box labeled '3' highlights the 'Save' button.

Sistem akan menampilkan *Pop-up Contact Info Details*

System will show the *Contact Info Details pop up*

- 1 Edit** Bagian yang dibutuhkan
Edit part
- 2** Jika Kolom **Primary contact** di pilih, maka bagian lain akan di **disable** oleh sistem dan tidak dapat di **Edit**
*If the **Primary Contact** ticked, other parts will be **disabled** by system and **can't be edited***

- 3** Jika sudah sesuai, **Klik Save**
*Once OK, click **Save***

Manage Company > Edit

Company Details

Company Name

Enrolled Date

Company ID

MUHAMMAD RAFIF ALRABANI MAHENDRA

24 Nov 2023 10:07:01 WIB

ATIKAHCORP

Account Maintenance

Account Accessibility

Contact Info

Signature Type

User Group

User

Primary Contact Info

Name

Phone No.

Mobile No.

AD

-

+6281326271078

Email

AD@GMAIL.COM

Contact Info Listing

No.	Name	Contact Purpose	Mobile No.	Email	Use Primary Contact	Display Contact Details	Sub-Action	Transaction Status
1	AD	Admin	+6281326271078	AD@GMAIL.COM	Yes	Yes	-	-

1

Add

Save

Submit

Sistem akan mengarahkan kembali ke **Halaman Edit**

System will show the **Edit** page

1 Klik **Add**

Click **Add**

LANGKAH

14

The screenshot shows the 'Contact Info Details' form. Step 1 points to the 'Contact Purpose' dropdown menu, which is open, showing options: 'Select', 'Search', 'Please Select', 'Admin', and 'Cash'. Step 2 points to the form fields: 'Name' (with 'Enter' placeholder), 'Phone No.' (with '123456789'), 'Country Code' (with '+62'), 'Mobile No.' (with '123456789'), and 'Email' (with 'Enter'). Step 3 points to the 'Save' button at the bottom right of the form. The form also includes a 'Use Primary Contact' checkbox and a 'Display Contact Details' checkbox (which is checked).

Contact Info | Manage Company

Menu: Administration > Manage Company

Sistem akan menampilkan
Pop-up Contact Info Details

System will show **Contact Info Details** pop up

1 Pilih **Contact Purpose** yang sesuai

Choose **Contact Purpose**

2 Lengkapi seluruh bagian **Mandatory**

Complete the **Mandatory** part

3 Klik **Save**

Click **Save**

Catatan: Jika **Box Primary Contact** dipilih, maka bagian yang lain tidak dapat di edit

Note: If **Primary Contact Box** ticked, other parts can't be edited

Task List > Edit

Company Details

Company Name

Enrolled Date

Company ID

MAHES

20 Nov 2023 10:49:15 WIB

ATIKAHCORP

Account Maintenance
Account Accessibility
Contact Info
Signature Type
User Group
User

Primary Contact Info

Name

Phone No.

Mobile No.

AD

-

+6231231231

Email

AAD@GMAIL.COM

Contact Info Listing

No.	Name	Contact Purpose	Mobile No.	Email	Use Primary Contact	Display Contact Details	Sub-Action	Transaction Status
1	AD	Admin	+628976543651	AAD@gmail.com	No	Yes	Edit	-

Add

Save Submit

Sistem akan kembali menampilkan **Halaman Edit**

*System will show the **Edit** page*

SysAdmin

Manage Company

Account Maintenance

Signature Type

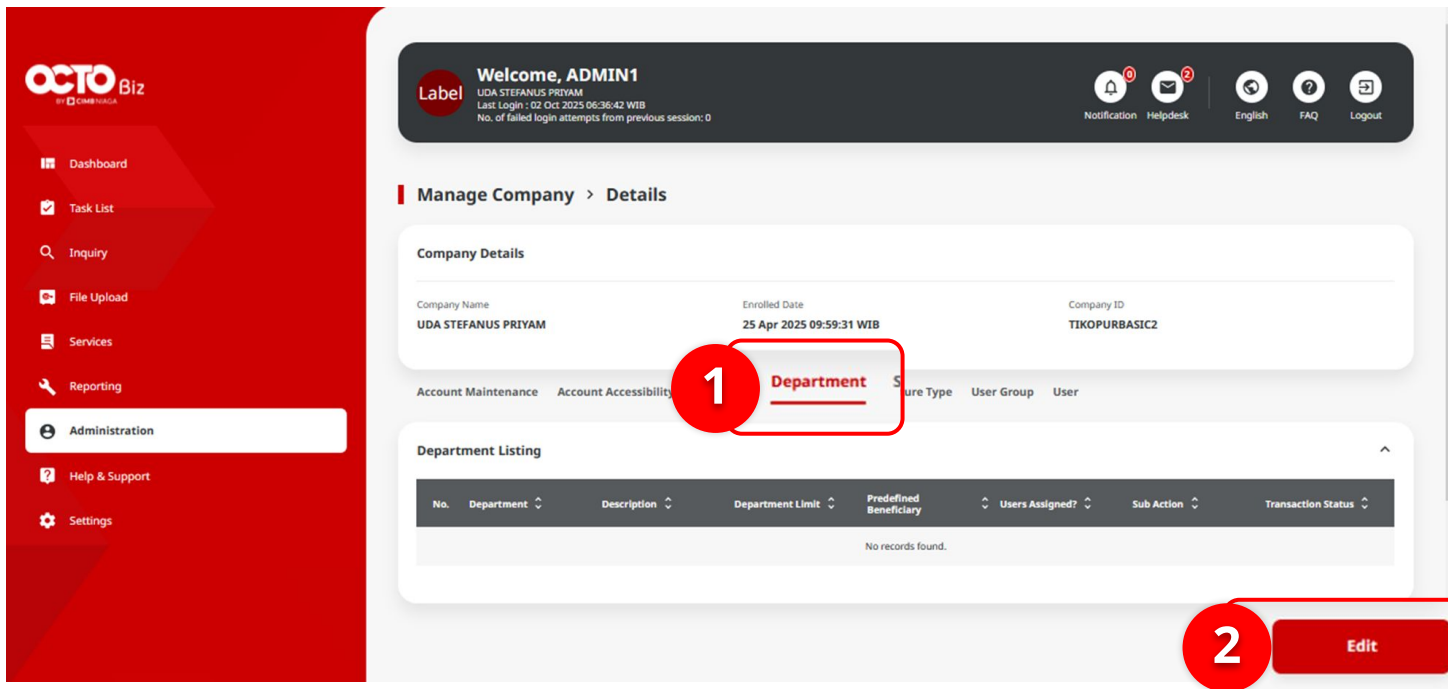
Account Accessibility

User group

Contact info

User

Department



Sistem akan menampilkan halaman **Manage Company > Edit**

System will show the **Manage Company > Edit** page

1 Pilih tab **Department**

Choose **Department Tab**

2 Klik **Edit**

Click **Edit**

Sistem akan menampilkan Pop up **Department Details**
System will show the **Department Details**

The screenshot shows a 'Department Details' pop-up window with the following fields and steps:

- 1** Department * (Text input field)
- 2** Description (Text input field)
- 3** Department Limit * (Dropdown menu showing 'IDR - Indonesia Rupia...' and an 'Enter' field)
- 4** Predefined Beneficiary (Radio buttons for 'Company Scope' and 'Department Scope', with 'Department Scope' selected)
- 5** Bulk Account Verification (Section with a table header: 'Acct Number', 'Acct Number + Name', 'Acct Number + Predefined Bene')
- 6** Save (Button at the bottom right)

1 Masukkan **Nama Department**

Input **Department Name**

2 Masukan **Deskripsi**

Input **Description**

3 Masukan **nominal Limit**, jika ingin menerapkan **limit unlimited**, pilih **kotak Unlimited** pada bagian **limit**

Enter the **limit amount**, if you want to **apply an unlimited limit**, select the **Unlimited box** in the **limit section**.

4 Pilih **predefined beneficiary**

Choose **Predefined Beneficiary**

5 Pilih **Bulk Account Verification**

Choose **Bulk Account Verification**

6 Jika sudah, Klik **Save**

Click **Save**

Manage Company > Edit

Successful task saved
Submitted On : 08 Oct 2024 09:42:01 WIB

Company Details

Company Name	Enrolled Date	Company ID
TERLALU MANIS	21 Mar 2024 14:26:25 WIB	TMDMVP2

Account Maintenance Account Accessibility Contact Info **Department** Signature Type User Group User

Department Listing

No.	Department	Description	Department Limit	Predefined Beneficiary	Users Assigned?	Sub-Action	Transaction Status	Action
1	Department@1	Deskripsi	Unlimited	Department Scope	No	Create	-	Delete
3	Department@3	Testing	Unlimited	Department Scope	No	Create	-	Delete

Add

Save Submit

Sistem akan menampilkan Halaman
Company Details

System will show the **Company Details** page

- 1 Jika **penambahan berhasil**, sistem akan **menampilkan list** di bagian **department**

*If the **addition is successful**, the system will display a list in the **department** section.*

SysAdmin

Manage Company

Account Maintenance

Account Accessibility

Contact info

Department

Signature Type

User group

User

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA Enrolled Date: 24 Nov 2023 10:07:01 WIB Company ID: ATIKAHCORP

Account Maintenance Account Accessibility **1 Signature Type** User Group User

5 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub Action	Transaction Status	Action
1	2 APPROVER1	-	Yes	-	-	Delete
2	APPROVER2	-	Yes	-	-	Delete
3	APPROVER4	-	No	-	-	Delete
4	STA	-	Yes	-	-	Delete
5	STAB	-	Yes	-	-	Delete

Add

Save Submit

Sistem akan menampilkan halaman **Manage Company > Edit**

System will show the **Manage Company > Edit**

1 Pilih tab **Signature Type**

Choose **Signature Type** tab

2 Klik **Hyperlink**

Click **Hyperlink**

Signature Type Details

Signature Type *
APPROVER1

Description
Enter

Cancel Save

Sistem akan menampilkan
Pop-up Signature Type Details

System will show the **Signature Type Details** page

1 **Edit** bagian yang dibutuhkan

Edit Part

2 Klik **Save**

Click Save

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info **Signature Type** User Group User

5 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub Action	Transaction Status	Action
1	APPROVER1	-	Yes	-	-	Delete
2	APPROVER2	-	Yes	-	-	Delete
3	APPROVER4	-	No	-	-	Delete
4	STA	-	Yes	-	-	Delete
5	STAB	-	Yes	-	-	Delete

Add

Save Submit

Welcome SYS ADMIN MAKER 7

User(s) Assigned to Signature Type

No.	Company ID	Company Name	User ID	User Full Name
1	ATIKAHCORP	MUHAMMAD RAFIF ALRABANI MAHENDRA	KKSITAUTH01	kksitauth01

Close

Sistem kembali mengarahkan ke **Halaman Edit**

System will show the **Edit page**

1 Klik **Hyperlink User Assigned**

Click **User Assigned hyperlink**

2 Sistem akan menampilkan **pop-up User(s) Assigned to Signature Type**

System will show the **User(s) Assigned to Signature Type**

3 Klik **Close**

Click **Close**

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info **Signature Type** User Group User

5 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub Action	Transaction Status	Action
1	APPROVER1	-	Yes	-	-	Delete
2	APPROVER2	-	Yes	-	-	Delete
3	APPROVER4	-	No	-	-	Delete
4	STA	-	Yes	-	-	Delete
5	STAB	-	Yes	-	-	Delete

1 Add

Save Submit

Signature Type Details

Signature Type * Description

TEST test

2

Cancel **3** Save

Sistem kembali mengarahkan ke **Halaman Edit**

System will show the **Edit** page

1 Klik **Add**

Click **Add**

2 Sistem akan menampilkan **pop-up Signature Type, Edit** bagian yang dibutuhkan

System will show the Signature Type pop up, **Edit parts**

3 Klik **Save**

Click **Save**

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA
Enrolled Date: 24 Nov 2023 10:07:01 WIB
Company ID: ATIKAHCORP

Account Maintenance Account Accessibility Contact Info **Signature Type** User Group User

6 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub Action	Transaction Status	Action
1	APPROVER1	-	Yes	-	-	Delete
2	APPROVER2	-	Yes	-	-	Delete
3	APPROVER4	-	No	-	-	Delete
4	STA	-	Yes	-	-	Delete
5	STAB	-	Yes	-	-	Delete
6	TEST	test	No	Create	-	Delete

Add

Save Submit

Warning icon

Delete

Do you want to delete this user?

No Yes

Sistem kembali mengarahkan ke **Halaman Edit**

System will show the **Edit** page

1 Akan ada **penambahan item** pada **List**

There will be **additional items added to the list.**

2 Klik **Delete**

Click **Delete**

3 Klik **Yes**

Click **Yes**

Manage Company > Edit

Company Details

Company Name

MUHAMMAD RAFIF ALRABANI MAHENDRA

Enrolled Date

24 Nov 2023 10:07:01 WIB

Company ID

ATIKAHCORP

Account Maintenance

Account Accessibility

Contact Info

Signature Type

User Group

User

5 signature type(s)

No.	Signature Type	Description	Users Assigned?	Sub Action	Transaction Status	Action
1	APPROVER1	-	Yes	-	-	Delete
2	APPROVER2	-	Yes	-	-	Delete
3	APPROVER4	-	No	-	-	Delete
4	STA	-	Yes	-	-	Delete
5	STAB	-	Yes	-	-	Delete

Add

Save

Submit

Sistem akan kembali menampilkan halaman **Edit** dengan **List Item** yang telah **di hapus**

*System will show the **Edit page** with the **updated Item on the List***

SysAdmin

Manage Company

Account Maintenance

Signature Type

Account Accessibility

User group

Contact info

User

Department

Manage Company

User Group

Non-SysAdmin

SysAdmin

User Group

Non-SysAdmin

Dapat Melakukan **Add**, **Edit**, dan **Menghapus User**

Can Add, Edit, and Delete User

Functions

Accounts

Action List

Assigned User

User Group

Non-SysAdmin

Functions

Untuk **memberikan Fungsi** Hak kepada **User**

To Give Function to User

Accounts

Action List

Assigned User

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info **1 User Group**

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL 2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	Delete
4	ALL SYS ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTHO1	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	Delete

Replicate From Template Add

Save Submit

Sistem akan menampilkan halaman **Manage Company > Edit**

System will show the **Manage Company > Edit** page

1 Pilih tab **User Group**

Choose **User Group** Tab

2 Klik **Hyperlink** yang memiliki Tag **Non-SysAdmin**

Click **Hyperlink** that has **Non-SysAdmin** tag

User Group Details

Enter Details

Company ID: ATKAHCORP

Company Name: MUHAMMAD RAUF ALRABANI MAHENDRA

System User Group

User Group: ALL_2ND

Description: Enter

Select User Roles from the list (You can select more than one option):

- ☐ Maker
- ☒ Reviewer
- ☒ Approver
- ☒ Viewer
- ☒ Releaser

Functions Accounts Action List File Format Assigned Users

Copy Functions From User Group

Modules / Products

- ☐ Service Package
- ☐ Administration
 - ☐ Company Logo
 - ☐ Manage Company
 - ☒ Manage Notifications
 - ☒ Transaction Status Inquiry - Maintenance
 - ☒ Transaction Status Inquiry - Transactions
- ☒ Transactional Reports
 - ☒ Charges Report
 - ☒ Corporate Login & Logout Activity Report
 - ☒ Transaction Details Report
- ☒ User Activity Log
 - ☒ Administration Audit Trail Report
 - ☒ Transaction Activity Log (B4K3T)
 - ☒ Transaction Activity Log (In House Transfer to Own Account)
 - ☒ Transaction Activity Log (In House Transfer to Third Party)
 - ☒ Transaction Activity Log (RTGS)
 - ☒ User Activity Audit Trail Report

2 Save

Sistem akan menampilkan
Pop-Up User Group Details

System will show the **User Group Details** pop up

1 **Edit** bagian yang dibutuhkan

Edit part

2 Klik **Save**

Click Save

User Group

Non-SysAdmin

Functions

Accounts

Untuk Menambahkan Akun

To Add Accounts

Action List

Assigned User

The screenshot shows the 'Accounts' management interface. A red box labeled '1' highlights the 'Accounts' tab in the top navigation bar. A red box labeled '2' highlights the left sidebar containing a list of checkboxes for selecting accounts. A red box labeled '3' highlights the 'Save' button at the bottom right of the interface.

Account No.	Currency	Account Nickname	Account Type	Provider	Allow Transaction
100233908000	IDR	SMPLR KLTWW RVXLVL	Financing Account	CIMB NIAGA	Yes
10106856380000001	IDR	MUHAMMAD RAFIF ALRAB	Financing Account	CIMB NIAGA	Yes
16012224450000002	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	No
160122244500000013	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
160122244500000014	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
160122244500000015	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
703057606100	IDR	ANJAR ASMORO HERYANTO	Savings Account	CIMB NIAGA	Yes
703185655500	IDR	TB LIABILITY 2	Savings Account	CIMB NIAGA	Yes
703200686300	IDR	MAHES	Savings Account	CIMB NIAGA	Yes
800035034600	IDR	ANJAR	Current Account	CIMB NIAGA	Yes

1 Pilih tab **Accounts**

*Choose **Account** Tab*

2 Pilih bagan yang dibutuhkan

Choose part that needed

3 Klik **Save**

*Click **Save***

User Group

Non-SysAdmin

Functions

Accounts

Action List

Untuk memberikan **Role Action** kepada **User**

To give Action Role to User

Assigned User

1 Action List

Action	Maker	Reviewer	Approver	Releaser	Viewer
Manage templates only	Yes	No	No	No	No
Use Cash templates only	Yes	No	No	No	No
User Linking	Yes	No	No	No	No
View Sensitive	No	Yes	Yes	Yes	No
Add	No	No	No	No	No
Add/Clone	Yes	No	No	No	No
Approve (Approver/Releaser)	No	No	Yes	Yes	No
Approve (Reviewer)	No	Yes	No	No	No
Auth Return	No	No	Yes	No	No
Cancel	Yes	No	No	No	No

2

3 Save

1 Pilih tab **Action List**

Choose **Action List** tab

2 Pilih bagian yang dibutuhkan

Choose part

3 Klik **Save**

Click **Save**

User Group

Non-SysAdmin

Functions

Accounts

Action List

Assigned User

Untuk Melihat **User Group** mana yang di **Assigned** ke **User**

To see *which user group is assigned to a user*

User dapat **melihat** seluruh User yang di **Assigned** dalam **User Group**

User can see all **User that Assigned** on **User group**

1 Klik **Save**

Click **Save**

Manage Company > Edit

Company Details

Company Name: MUHAMMAD RAFIF ALRABANI MAHENDRA
Enrolled Date: 24 Nov 2023 10:07:01 WIB
Company ID: ATIKAHCORP

Account Maintenance | Account Accessibility | Contact Info | Signature Type | **User Group** | User

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL 2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	Delete
4	ALL SYS ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTH01	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	Delete

Replicate From Template | Add

Save | Submit

Sistem akan kembali mengarahkan ke **Halaman Edit**

System will see the Edit Page

Jika ingin menghapus **List**,

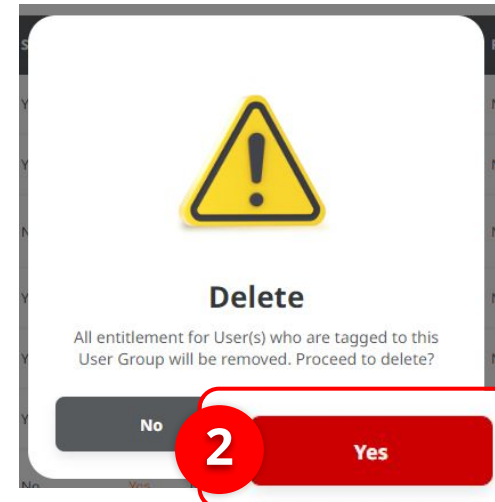
If want to Delete List

1 Klik **Delete**

Click Delete

2 Klik **Yes**

Click Yes



Manage Company > Edit

Company Details

Company Name

MUHAMMAD RAFIF ALRABANI MAHENDRA

Enrolled Date

24 Nov 2023 10:07:01 WIB

Company ID

ATIKAHCORP

Account Maintenance

Account Accessibility

Contact Info

Signature Type

User Group

User

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL 2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	<button>Delete</button>
4	ALL SYS ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTHO1	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	<button>Delete</button>

Replicate From Template

Add

Save

Submit

Sistem akan kembali menampilkan halaman **Edit** dengan **List Item** yang telah **di Update**

*System will show the **Edit page** with the **updated Item on the List***

User Group

SysAdmin

Hanya Dapat **melihat *User Group*** dan **tidak dapat merubah Data**

*Can only view **User Groups** and cannot change Data*

Functions

Accounts

Action List

Assigned User

User Group

SysAdmin

Functions

Untuk **melihat Fungsi** Hak kepada **User**

*To view **Function** to **User***

Accounts

Action List

Assigned User

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info **1 User Group**

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL 2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	Delete
4	ALL SYS ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTHO1	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	Delete

Replicate From Template Add

Save Submit

Sistem akan menampilkan halaman **Manage Company > Edit**

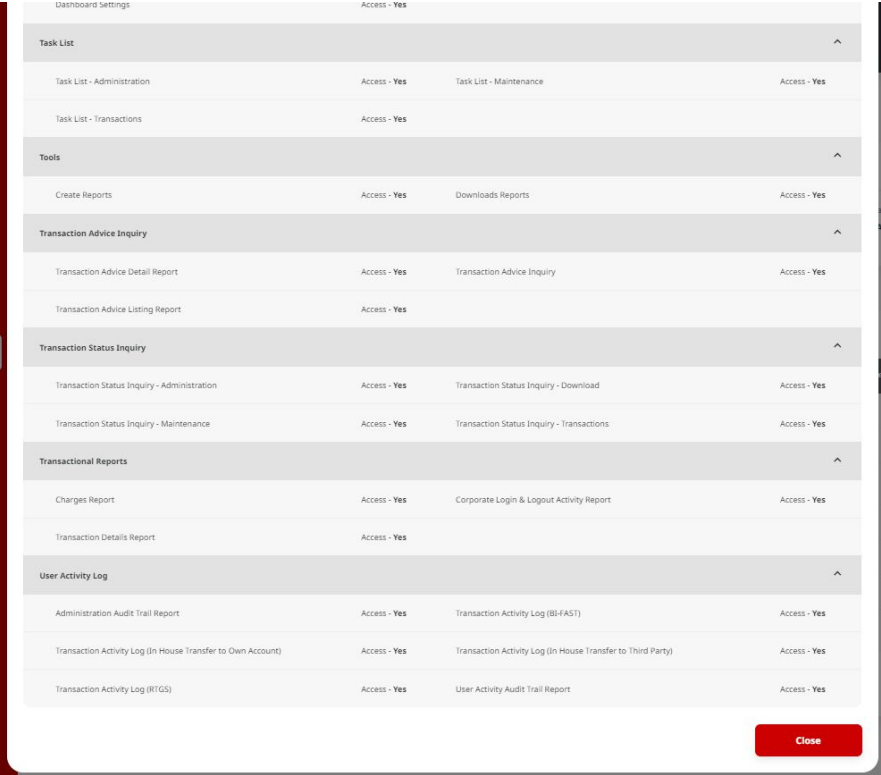
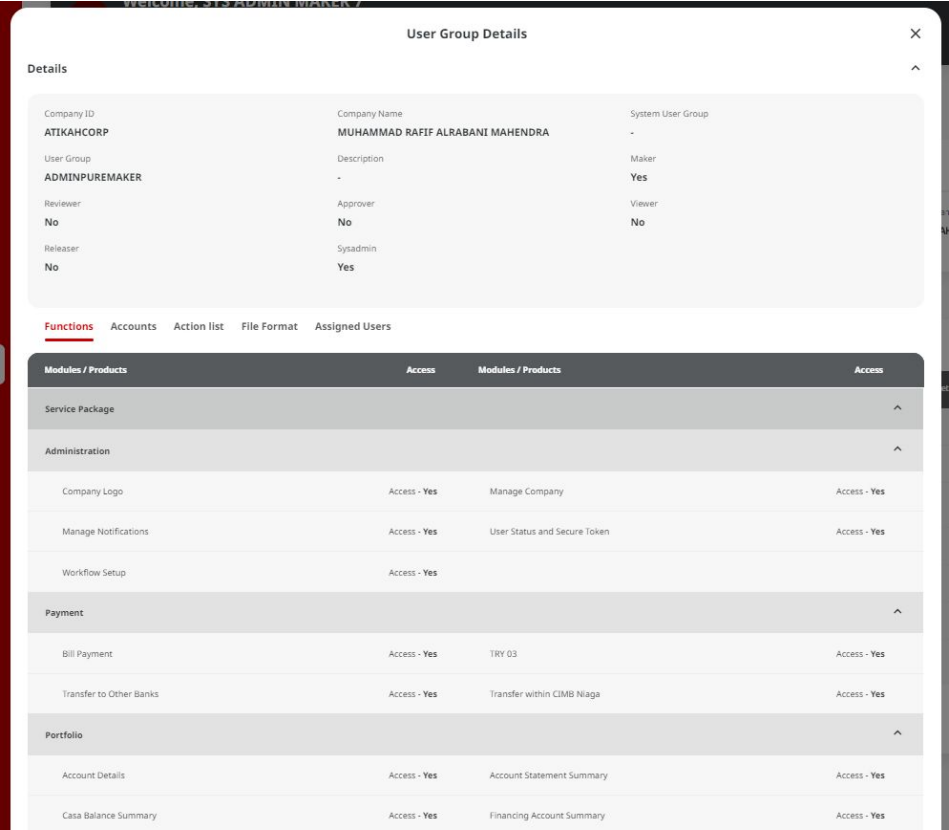
System will show the **Manage Company > Edit** page

1 Pilih tab **User Group**

Choose **User Group** Tab

2 Klik **Hyperlink** yang memiliki Tag **SysAdmin**

Click **Hyperlink** that has **SysAdmin** tag



Sistem akan menampilkan **Pop-Up User Group Details**
System will show the **User Group Details** page

User Group

SysAdmin

Functions

Accounts

Untuk **melihat list Akun**

To view Accounts list

Action List

Assigned User

1

Accounts

Action List

File Format

Assigned Users

[bfo.sbm.text.copyAccountList >](#)

☐	Account No. ↕	Currency ↕	Account Nickname ↕	Account Type ↕	Provider ↕	Allow Transaction ↕
☒	100233908000	IDR	SMPLR KLTWW RVXLVL	Financing Account	CIMB NIAGA	Yes
☒	10106856380000001	IDR	MUHAMMAD RAFIF ALRAB	Financing Account	CIMB NIAGA	Yes
☐	16012224450000002	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	No
☒	160122244500000013	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
☒	160122244500000014	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
☒	160122244500000015	IDR	JTJR JJQOW	Financing Account	CIMB NIAGA	Yes
☒	703057606100	IDR	ANJAR ASMORO HERYANTO	Savings Account	CIMB NIAGA	Yes
☒	703185655500	IDR	TB LIABILITY 2	Savings Account	CIMB NIAGA	Yes
☒	703200686300	IDR	MAHES	Savings Account	CIMB NIAGA	Yes
☒	800035034600	IDR	ANJAR	Current Account	CIMB NIAGA	Yes

<
1
of
2
>

Save

1 Pilih tab **Accounts**

Choose **Account** Tab

Sistem akan menampilkan
List Account Number

System will show the
Account Number list

User Group

SysAdmin

Functions

Accounts

Action List

Untuk melihat **Role Action** untuk tiap **User**

*To view **Action Role** for each **User***

Assigned User

1

Action List

Functions

Assigned Users

☐	Action	Maker	Reviewer	Approver	Releaser	Viewer
☐	Manage templates only	Yes	No	No	No	No
☐	Use Cash templates only	Yes	No	No	No	No
☐	User Linking	Yes	No	No	No	No
☐	View Sensitive	No	Yes	Yes	Yes	No
☐	Add	No	No	No	No	No
☒	Add/Clone	Yes	No	No	No	No
☒	Approve (Approver/Releaser)	No	No	Yes	Yes	No
☒	Approve (Reviewer)	No	Yes	No	No	No
☒	Auth Return	No	No	Yes	No	No
☒	Cancel	Yes	No	No	No	No

1

of

4

Save

1 Pilih tab **Action List**

Choose **Action List** tab

Sistem akan menampilkan **Account List**

System will show the **Account List**

User Group

SysAdmin

Functions

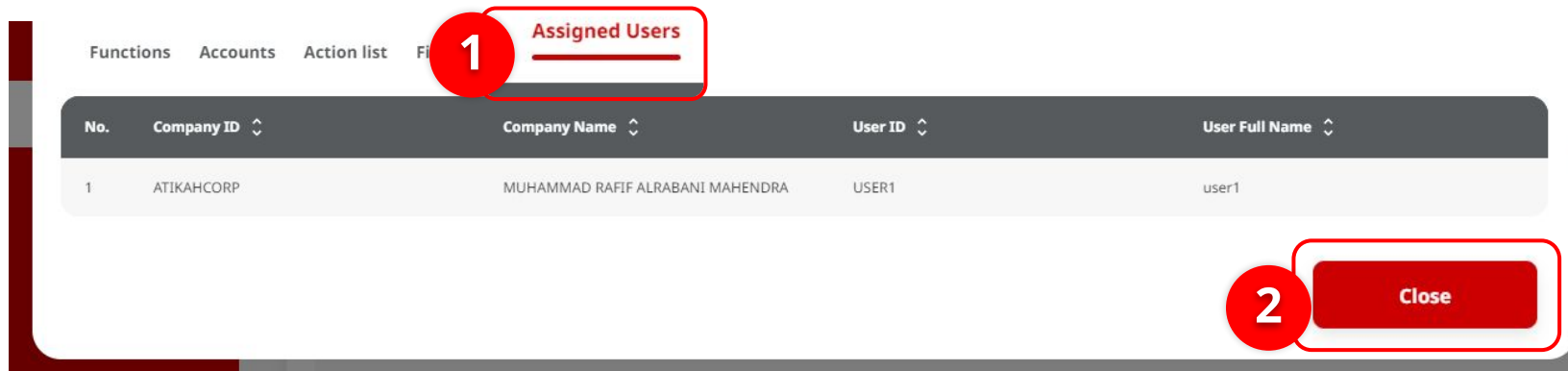
Accounts

Action List

Assigned User

Untuk Melihat **User Group** mana yang di **Assigned** ke **User**

To see *which user group is assigned to a user*



No.	Company ID	Company Name	User ID	User Full Name
1	ATIKAHCORP	MUHAMMAD RAFIF ALRABANI MAHENDRA	USER1	user1

User dapat **melihat** seluruh User yang di **Assigned** dalam **User Group**

User can see all **User** that **Assigned** on **User group**

1 Klik **Save**

Click **Save**

Replicate From Template

System User Groups Listing

No.	System User Group	Description	Maker	Reviewer	Approver	Viewer	Releaser
1	ALDY_UG_SYS	ALDY UG SYS	Yes	No	Yes	Yes	Yes
2	TESTUSERGROUP3	TEST USER GROUP FELI3	Yes	No	No	Yes	No
3	UG_CASH_APPROVER	UG_CASH_APPROVER	No	No	Yes	Yes	No
4	UG_CASH_MAKER	UG_CASH_MAKER	Yes	No	No	Yes	No
5	UG_CASH_RELEASER	UG_CASH_RELEASER	No	No	No	Yes	Yes
6	UG_CASH_REVIEWER	UG_CASH_REVIEWER	No	Yes	No	Yes	No
7	UG_INQUIRY	UG_INQUIRY	No	No	No	Yes	No
8	EXAMPLE1	TEST1	Yes	Yes	No	No	Yes
9	EXAMPLE2	TEST2	Yes	No	Yes	No	Yes
10	EXAMPLE3	TEST3	No	Yes	Yes	No	Yes

1 of 2

Create Reports

No

Downloads Reports

No

Transaction Advice Inquiry

Transaction Advice Detail Report

No

Transaction Advice Inquiry

No

Transaction Advice Listing Report

No

Transaction Status Inquiry

Transaction Status Inquiry - Administration

No

Transaction Status Inquiry - Download

No

Transaction Status Inquiry - Maintenance

No

Transaction Status Inquiry - Transactions

No

Transactional Reports

User Activity Log

Administration Audit Trail Report

No

Transaction Activity Log (BKA-AST)

No

Transaction Activity Log (In House Transfer to Own Account)

No

Transaction Activity Log (In House Transfer to Third Party)

No

Transaction Activity Log (RTGS)

No

User Activity Audit Trail Report

No

2

Replicate

Sistem akan menampilkan **Replicate From Template pop-up**

System will show the **Replicate From Template Pop up**

1 Pilih **User Group** mana yang akan di **Replicate**

Choose **User Group** to **Replicate**

2 Klik **Replicate**

Click **Replicate**

Manage Company > Edit

Company Details

Company Name

MUHAMMAD RAFIF ALRABANI MAHENDRA

Enrolled Date

24 Nov 2023 10:07:01 WIB

Company ID

ATIKAHCORP

Account Maintenance

Account Accessibility

Contact Info

Signature Type

User Group

User

7 user groups(s)

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action	Transaction Status	Action
1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No	No	-	-	
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	-	-	
3	ALL 2ND	No	No	Yes	Yes	Yes	Yes	No	No	-	-	<button>Delete</button>
4	ALL SYS ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
5	FOR ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	-	-	
6	PUREAUTH01	Yes	No	No	Yes	No	No	No	Yes	-	-	
7	PURE MAKER	No	Yes	No	No	No	No	No	No	-	-	<button>Delete</button>

Replicate From Template

Add

Save

Submit

Sistem akan kembali menampilkan halaman **Edit** dengan **List Item** yang telah **di Update**

*System will show the **Edit page** with the **updated Item on the List***

SysAdmin

Manage Company

Account Maintenance

Signature Type

Account Accessibility

User group

Contact info

User

Department

Manage Company **User Tab**

User Tag to Non-SysAdmin

User Tag to SysAdmin

Manage Company **User Tab**

User Tag to Non-SysAdmin

Dapat melakukan ***Edit dan Delete***

Can Edit & Delete

User Tag to SysAdmin

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature T

1 **User**

Search

Search By

User ID User Name Enter

Search

71 user(s)

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	ADMINLITE		+621323244124	editchanyei@gmail.com	No	Secure Token (Software)		Delete
			+6281326271078	AD1@GMAIL.COM	No	-	-	-
3	ADAUTH02	AUTH0 SOFT	+6281326271078	AD@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTH03	AUTH0 SOFT TOKEN	+6281326271078	NGB5@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTH04	AUTH0 SOFT TOKEN 4	+6281326271078	NGB1@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER2	MAKER2	+6281326271078	AD@GMAIL.COM	No	-	-	-
8	ADMAKER3	MAKER NO TOKEN	+6281326271078	NGB5@mylab.local	No	-	-	-
9	ADMAKER4	MAKER NO TOKEN 4	+6281326271078	NGB1@mylab.local	No	-	-	-
10	ADSAU001	SAU1	+6281326271078	AD@GMAIL.COM	Yes	-	-	-

1 of 8

Add

Save Submit

Sistem akan menampilkan halaman **Manage Company > Edit**

System will show the **Manage Company > Edit** page

1 Pilih tab **User**

Choose **User** tab

2 Klik **User hyperlink**

Click **User hyperlink**

1

3 ☐ Single Access User

User Full Name *

edit

KTP / Passport

Select

Secure Token Type

Secure Token (Software)

Email *

editchanyiq@gmail.com

Country Code *

+62

Mobile *

1323244124

Country Code

+62

Office No.

123456789

Dashboard *

Default_PortalGroup

belongs to User Group

No.	User Group	System	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details
☐	1	ADMINPUREMAKER	Yes	Yes	No	No	No	No	No
☐	2	ALL	Yes	Yes	Yes	Yes	Yes	No	No
☐	3	ALL 2ND	No	Yes	Yes	Yes	Yes	No	No
☐	4	ALL SYS ADMIN	Yes	Yes	Yes	Yes	Yes	No	Yes
☐	5	FOR ALL	Yes	Yes	Yes	Yes	Yes	No	Yes
☐	6	PURBAUTH01	Yes	No	No	Yes	No	No	Yes
☒	7	PURE MAKER	No	Yes	No	No	No	No	No

as this Signature Type

No.	Signature Type	Description
☐	1	APPROVER1
☐	2	APPROVER2
☐	3	APPROVER4
☐	4	STA
☐	5	STAB

2 Save

Sistem akan menampilkan **Pop-up User Details**

System will show the **User Details Pop up**

1 **Edit** seluruh bagian yang dibutuhkan

Edit part

2 Klik **Save**

Click Save

3 Pilihan **SAU** akan di **disable**

Choose SAU to Disable

Manage Company **User Tab**

User Tag to Non-SysAdmin

User Tag to SysAdmin

Hanya Dapat melakukan ***View dan Tidak Editable***

Can Only View & Not Editable

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature T

1 **User**

Search

Search By

User ID User Name Enter

Search

71 user(s)

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	ADMINLITE		+621323244124	editchanyei@gmail.com	No	Secure Token (Software)	-	-
			+6281326271078	AD1@GMAIL.COM	No	-	-	-
3	ADAUTH02	AUTH0 SOFT	+6281326271078	AD@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTH03	AUTH0 SOFT TOKEN	+6281326271078	NGB5@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTH04	AUTH0 SOFT TOKEN 4	+6281326271078	NGB1@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER2	MAKER2	+6281326271078	AD@GMAIL.COM	No	-	-	-
8	ADMAKER3	MAKER NO TOKEN	+6281326271078	NGB5@mylab.local	No	-	-	-
9	ADMAKER4	MAKER NO TOKEN 4	+6281326271078	NGB1@mylab.local	No	-	-	-
10	ADSAU001	SAU1	+6281326271078	AD@GMAIL.COM	Yes	-	-	-

1 of 8

Add

Save Submit

Sistem akan menampilkan halaman **Manage Company > Edit**

System will show the **Manage Company > Edit** page

1 Pilih tab **User**

Choose **User** tab

2 Klik **User hyperlink**

Click **User hyperlink**

User Details

Details

User ID
ADAUTH01

Mobile No.
+6281326271078

Single Access User
No

Dashboard
Default_PortalGroup

User Full Name
AUTH01

Office No.
-

Request New Secure Token
No

Last Updated Date
15 Oct 2024

KTP / Passport
-

Email
AD1@GMAIL.COM

Secure Token Type
-

Updated By
EKASYMAKER7

Belongs to User Group

No.	User Group	Sysadmin	Maker	Reviewer	Approver	Viewer	Releaser	Restricted Template Maker	View Sensitive Details	Sub-Action
1	ALL	Yes	Yes	Yes	Yes	Yes	Yes	No	No	Edit

Has this Signature Type

No.	Company ID	Company Name	Signature Type	Description
No records found.				

1

Close

Sistem akan menampilkan **User Details Box**

1 Klik **Close**

Click **Close**

Manage Company > Edit

Company Details

Company Name	Enrolled Date	Company ID
MUHAMMAD RAFIF ALRABANI MAHENDRA	24 Nov 2023 10:07:01 WIB	ATIKAHCORP

Account Maintenance Account Accessibility Contact Info Signature Type User Group **User**

Search

Search By

User ID User Name Enter

Search

71 user(s)

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	543534	credit	+621323244124	edichanyeig@gmail.com	No	Secure Token (Software)	-	-
2	ADAUTH01	AUTH01	+6281326271078	AD1@GMAIL.COM	No	-	-	-
3	ADAUTH02	AUTH0 SOFT	+6281326271078	AD1@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTH03	AUTH0 SOFT TOKEN	+6281326271078	NGB5@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTH04	AUTH0 SOFT TOKEN 4	+6281326271078	NGB1@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER2	MAKER2	+6281326271078	AD1@GMAIL.COM	No	-	-	-
8	ADMAKER3	MAKER NO TOKEN	+6281326271078	NGB5@mylab.local	No	-	-	-
9	ADMAKER4	MAKER NO TOKEN 4	+6281326271078	NGB1@mylab.local	No	-	-	-
10	ADSALU001	SALU1	+6281326271078	AD1@GMAIL.COM	Yes	-	-	-

1 of 8

Submit

Sistem akan kembali mengarahkan ke **Halaman Edit**

System will see the **Edit Page**

Jika ingin **menghapus List**,

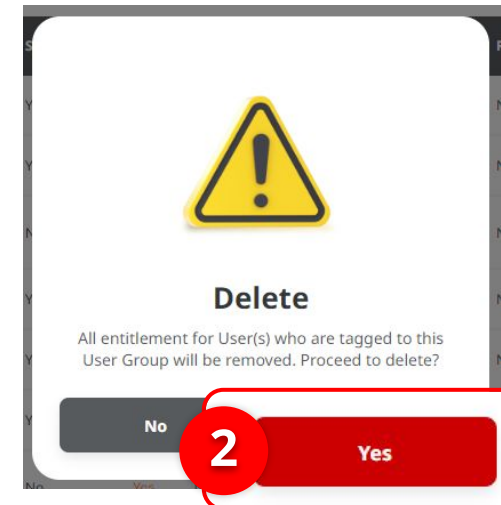
If want to **Delete List**

1 Klik **Delete**

Click **Delete**

2 Klik **Yes**

Click **Yes**



Manage Company > Edit

Company Details

Company Name

MUHAMMAD RAFIF ALRABANI MAHENDRA

Enrolled Date

24 Nov 2023 10:07:01 WIB

Company ID

ATIKAHCORP

Account Maintenance

Account Accessibility

Contact Info

Signature Type

User Group

User

Search

Search By

User ID

User Name

Enter

Search

71 user(s)

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	S43534	eredit	+621323244124	editcharneyiq@gmail.com	No	Secure Token (Software)	Delete	Undo
2	ADAUTH01	AUTH01	+6281326271078	AD1@GMAIL.COM	No	-	-	-
3	ADAUTH02	AUTH0 SOFT	+6281326271078	AD@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTH03	AUTH0 SOFT TOKEN	+6281326271078	NGB5@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTH04	AUTH0 SOFT TOKEN 4	+6281326271078	NGB1@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER2	MAKER2	+6281326271078	AD@GMAIL.COM	No	-	-	-
8	ADMAKER3	MAKER NO TOKEN	+6281326271078	NGB5@mylab.local	No	-	-	-
9	ADMAKER4	MAKER NO TOKEN 4	+6281326271078	NGB1@mylab.local	No	-	-	-
10	ADSAU001	SAU1	+6281326271078	AD@GMAIL.COM	Yes	-	-	-

Add

Save

Submit

Sistem akan Kembali menampilkan halaman **Edit User Tab**, dengan *List* yang telah di **Delete**

System will show the **Edit User Tab** page with **deleted list**

Untuk **membatalkan action delete**, user dapat menekan **tombol undo** untuk **mengembalikan list item** yang sebelumnya,

To **cancel the Delete action**, user can click **undo** to **get the item list back**

1 Klik **Undo**

Click **Undo**

Manage Company > Edit

Company Details

Company Name

MUHAMMAD RAFIF ALRABANI MAHENDRA

Enrolled Date

24 Nov 2023 10:07:01 WIB

Company ID

ATIKAHCORP

Account Maintenance

Account Accessibility

Contact Info

Signature Type

User Group

User

Search

Search By

User ID

User Name

Enter

Search

71 user(s)

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	543534	enedit	+621323244134	editchanyei@gmail.com	No	Secure Token (Software)	+	-
2	ADAUTH01	AUTH01	+6281326271078	AD1@GMAIL.COM	No	-	+	-
3	ADAUTH02	AUTH0 SOFT	+6281326271078	AD@GMAIL.COM	No	Secure Token (Software)	-	-
4	ADAUTH03	AUTH0 SOFT TOKEN	+6281326271078	NG85@mylab.local	No	Secure Token (Software)	-	-
5	ADAUTH04	AUTH0 SOFT TOKEN 4	+6281326271078	NG81@mylab.local	No	Secure Token (Software)	-	-
6	ADMAKER1	MAKER1	+6281326271078	AD1@GMAIL.COM	No	-	-	-
7	ADMAKER2	MAKER2	+6281326271078	AD@GMAIL.COM	No	-	-	-
8	ADMAKER3	MAKER NO TOKEN	+6281326271078	NG85@mylab.local	No	-	-	-
9	ADMAKER4	MAKER NO TOKEN 4	+6281326271078	NG81@mylab.local	No	-	-	-
10	ADSAU001	SAU1	+6281326271078	AD@GMAIL.COM	Yes	-	-	-

1

of 8

Add

1

Submit

Sistem akan menampilkan halaman **Manage Company > Edit** dengan *List Action* terbaru

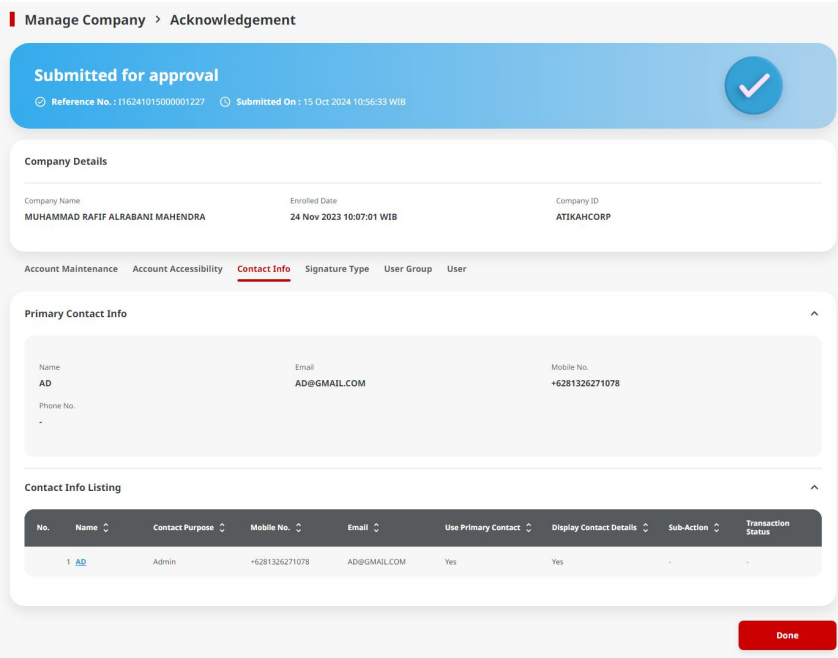
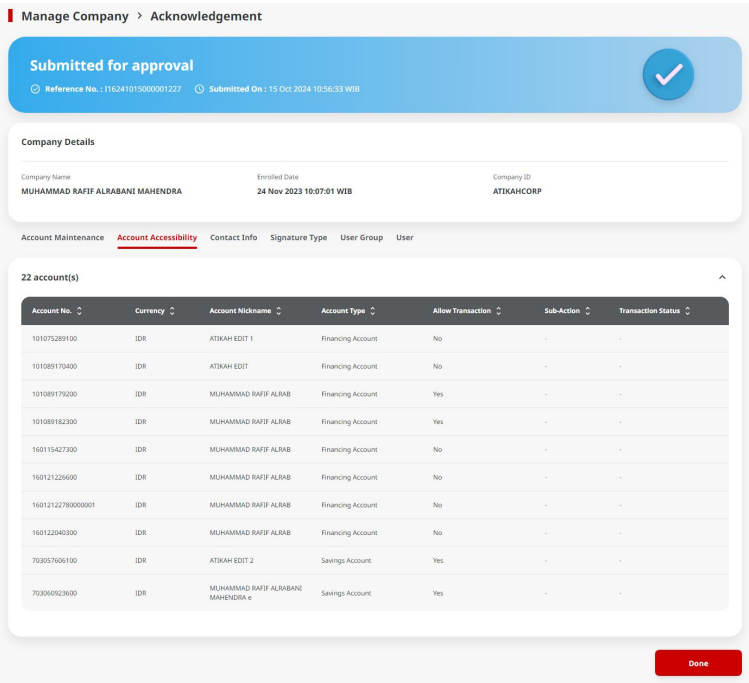
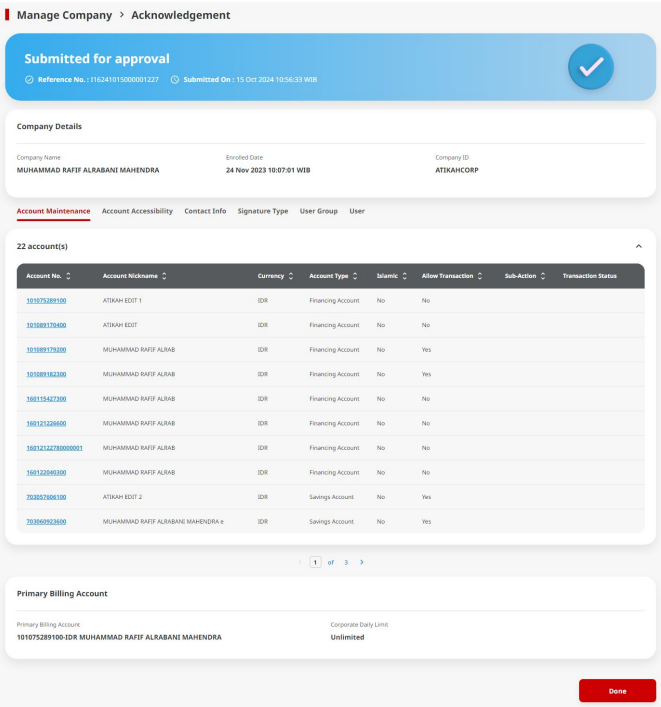
System will show the **Manage Company > Edit** page with the updated *list action*

1 Klik **Submit**

Click **Submit**

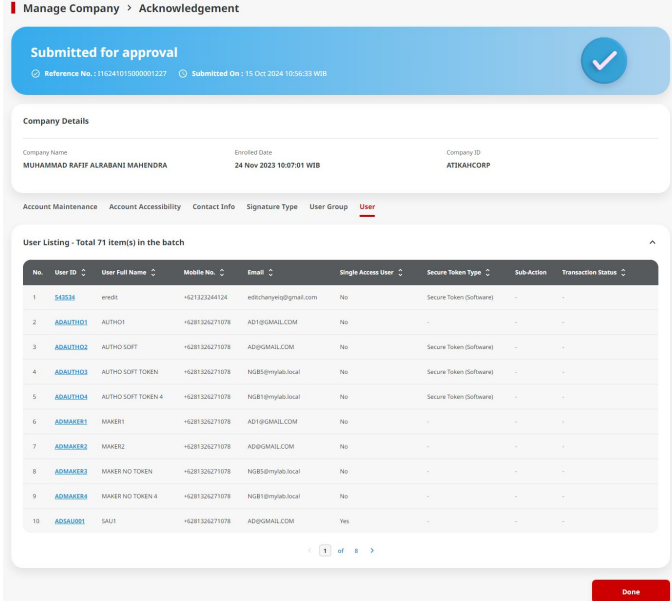
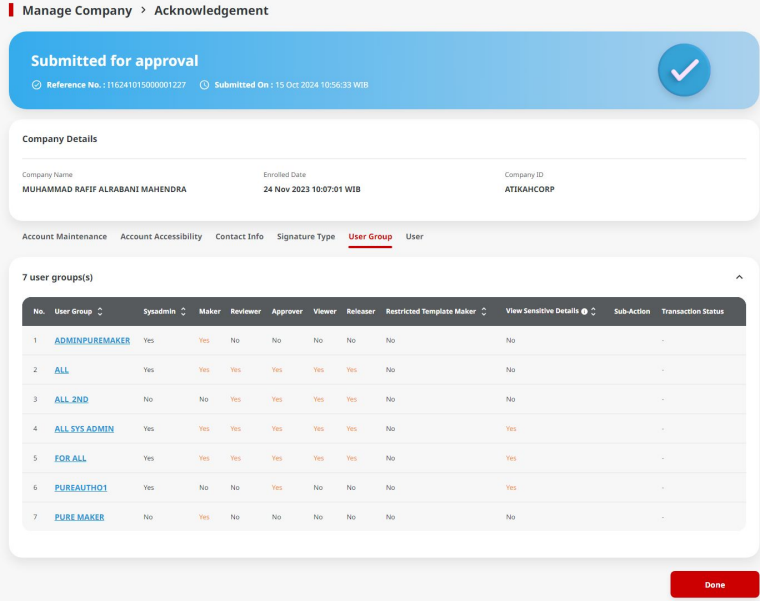
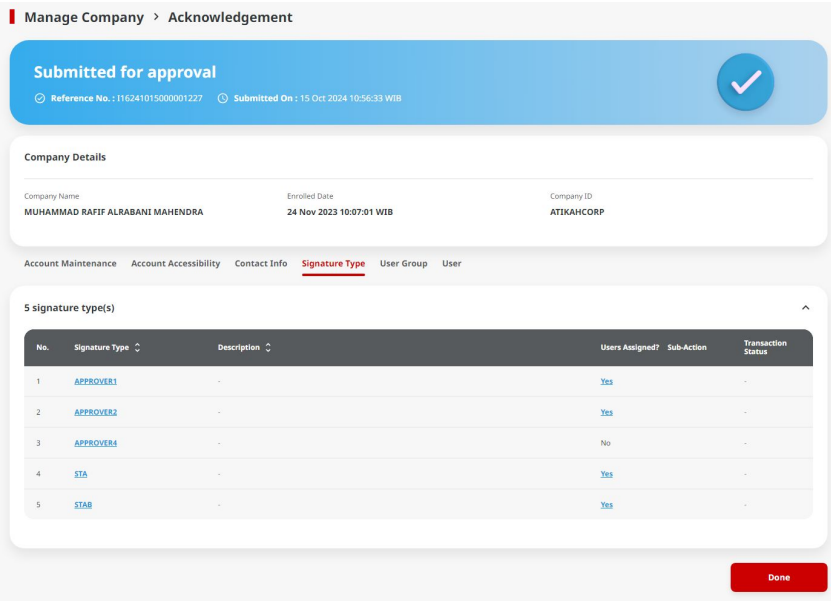
LANGKAH

47



Sistem akan menampilkan Halaman **Submitted for Approval**. **user** dapat melihat **detail submission** pada setiap tab nya

System will show the **Submitted for Approval** page. User can see the **submission details on every Tab**



Sistem akan menampilkan Halaman **Submitted for Approval**. **user** dapat melihat **detail submission** pada setiap tab nya

System will show the **Submitted for Approval** page. User can see the **submission details on every Tab**

SysAdmin Approval Process

Manage Company

LANGKAH

01

APPROVER



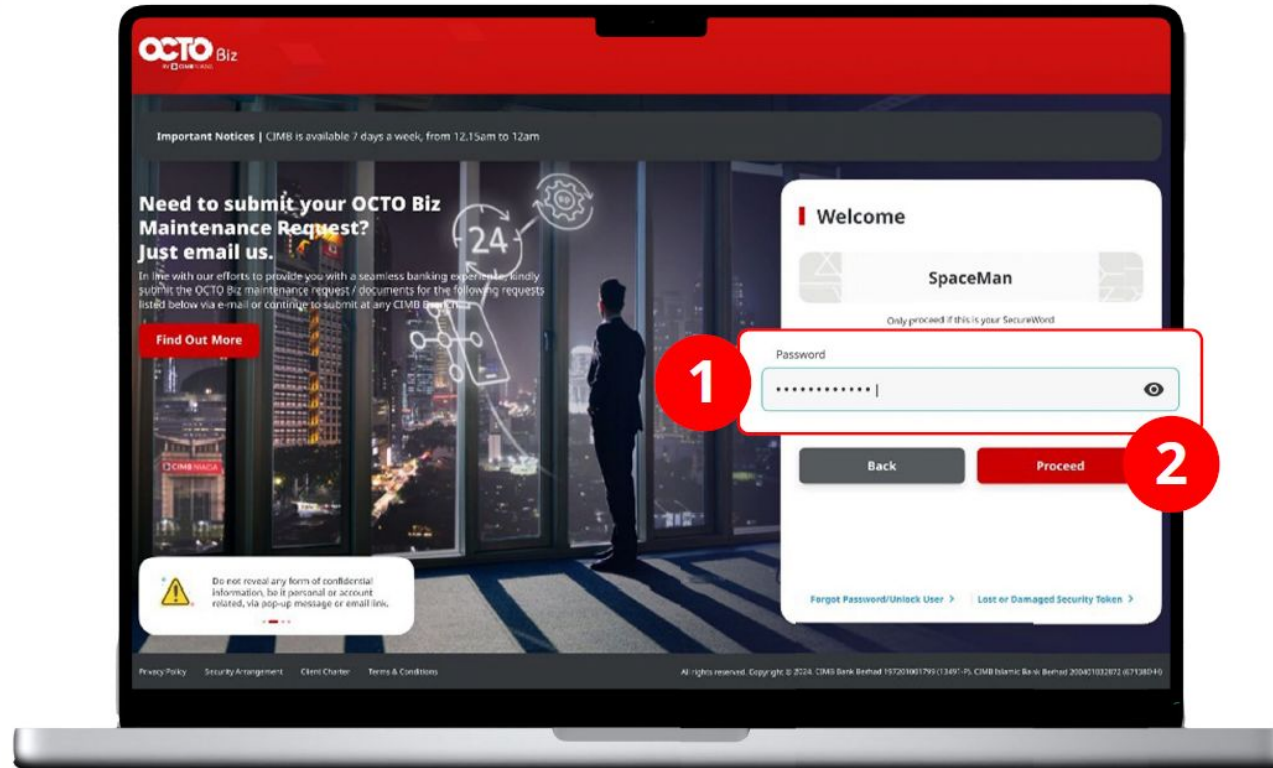
Approval Process | Manage Company

Menu: Administration > Manage Company

- 1 Masuk sebagai **SysAdmin Approver** dengan menggunakan **User ID & Password**

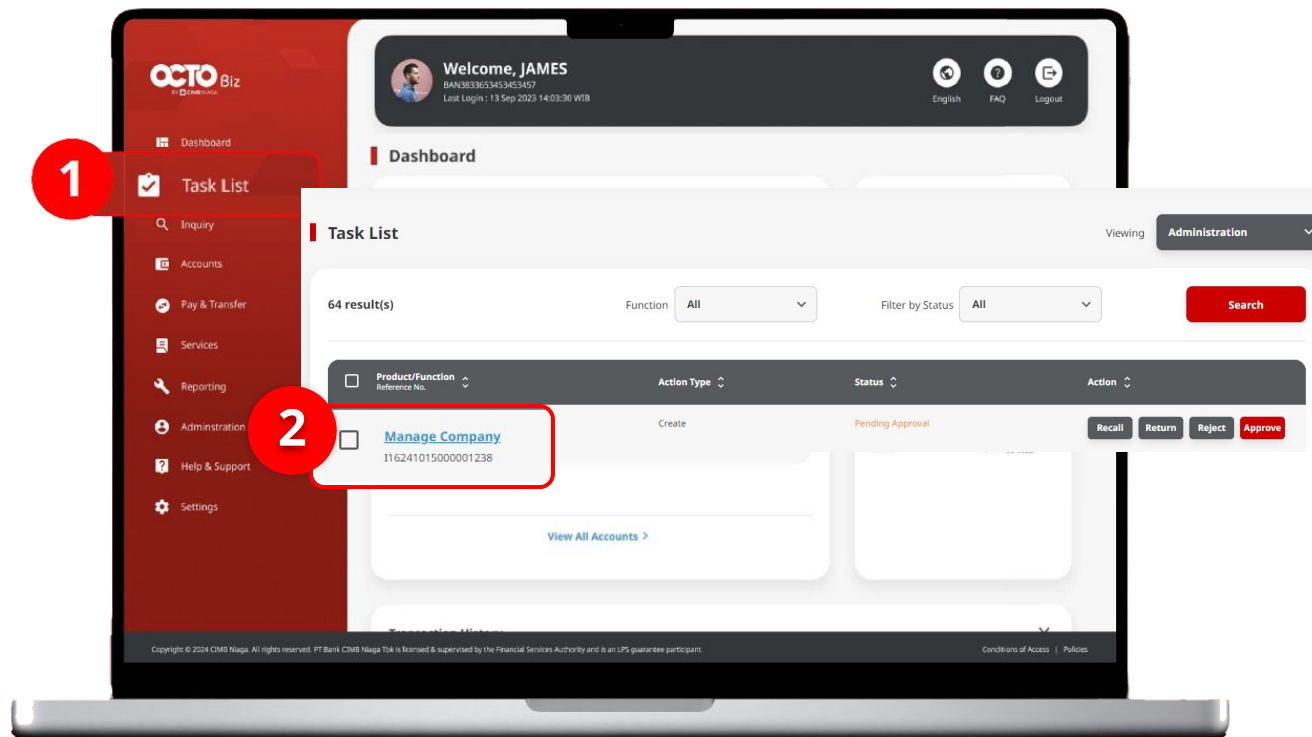
Login as **SysAdmin Approver** using **User ID & Password**

- 2 Klik **Next**
Click **Next**



1 Isi **Password**
Input **Password**

2 Klik **Proceed**
Click **Proceed**



- 1 Arahkan pada menu disamping, klik **Task List**

*Navigate to side menu, click **Task List***

- 2 Klik **Hyperlink** transaksi yang diinginkan

*Click **hyperlink transaction***

Task List > Details

Transaction Status : Pending Approval

Creation Date: 15 Oct 2024 17:12:21 WIB | Workflow Type: Edit

Company Details

Company Name: HUWA | Enrolled Date: 10 Oct 2024 15:31:07 WIB | Company ID: EKASITLITE

Account Maintenance • Contact Info • **User**

Search By: User ID | User Name | Enter

Search

5 user(s)

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	ADMINLITE	ADMINLITE	+623423423423	AD@GMAIL.COM	No	Mobile	-	-
2	EKAAUTH01	EKA-AUTH01	+62242312421	AD@GMAIL.COM	Yes	Mobile	-	-
3	EKAMAKER1	EKA-MAKER1	0111111111	AD@GMAIL.COM	No	Mobile	-	-
4	NEWUSER	Changpreet	0999999999	changpreetsharma01@gmail.com	Yes	-	-	-
5	TEST1	test1	+6282166145119	test1@gmail.com	No	Mobile	-	-

User Activities

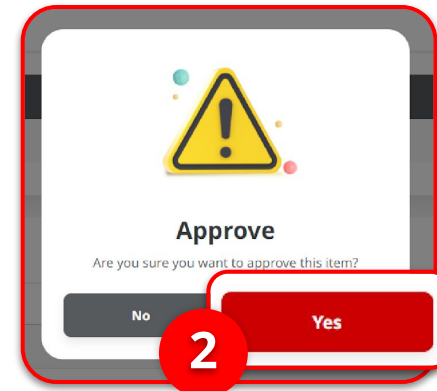
User	Activities	Date/Time	Remark
TEST1 - test1	Save	15 Oct 2024 17:12:21 WIB	
TEST1 - test1	Submit	15 Oct 2024 17:30:13 WIB	

Remark

Remarks: Enter

Maximum 100 characters

Back Recall Return **Approve**



Tinjau ulang transaksi yang telah di kirim **SysAdmin Maker**,

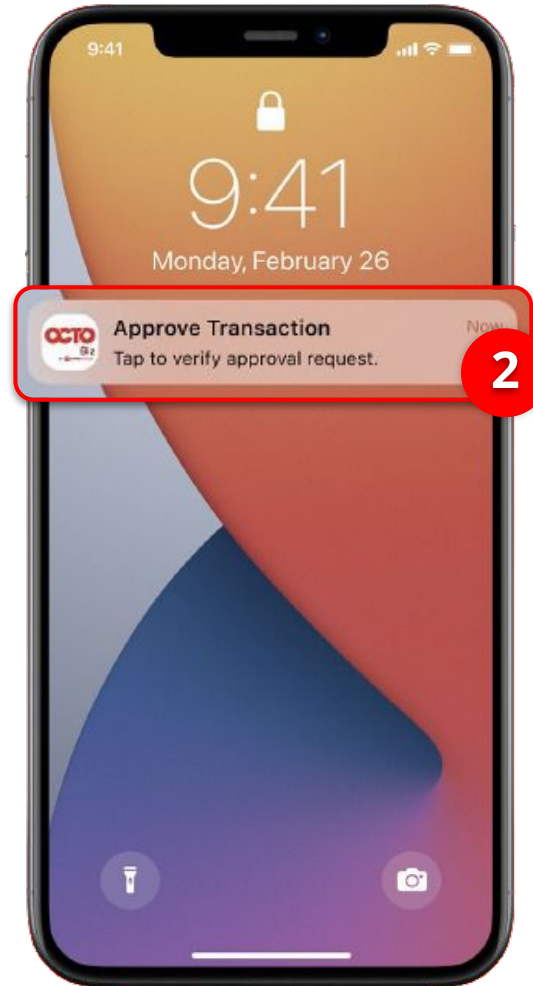
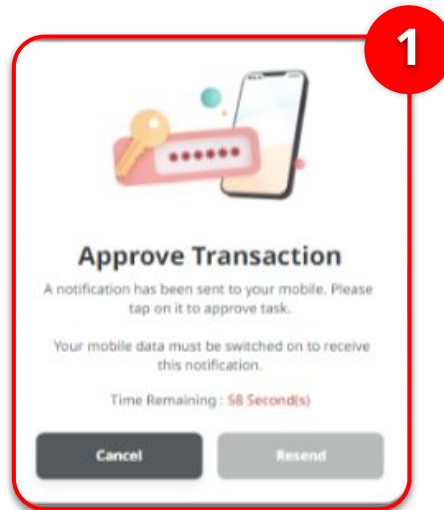
Review Transaction

1 Jika sudah sesuai, klik **Approve**

Click Approve

2 Klik **Yes**

Click Yes



- 1 Sistem akan menampilkan **Pop-Up Approver transaksi pada Website**

*System will show the **Approve Transaction pop up** on website*

- 2 Sistem akan **mengirimkan notifikasi** di perangkat *mobile*. Buka perangkat *mobile*, **Klik Bar Notifikasi**

*System will **send notification** on mobile device. Open device, and click **notification bar***

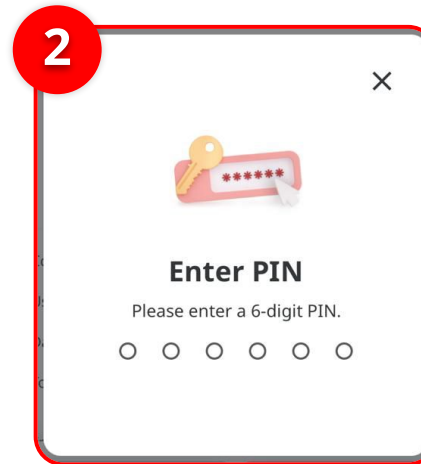
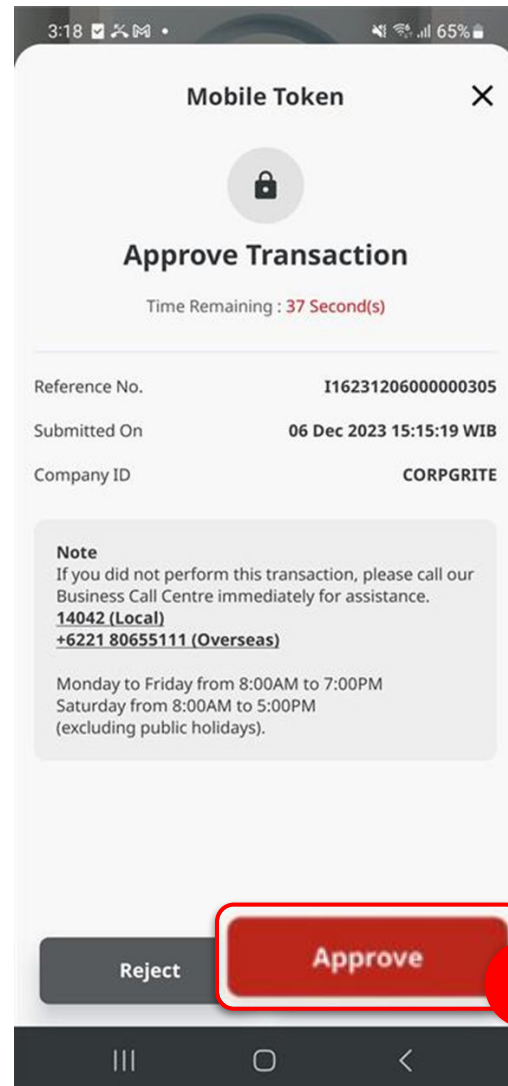
LANGKAH

06

APPROVER

Approval Process | Manage Company

Menu: Administration > Manage Company

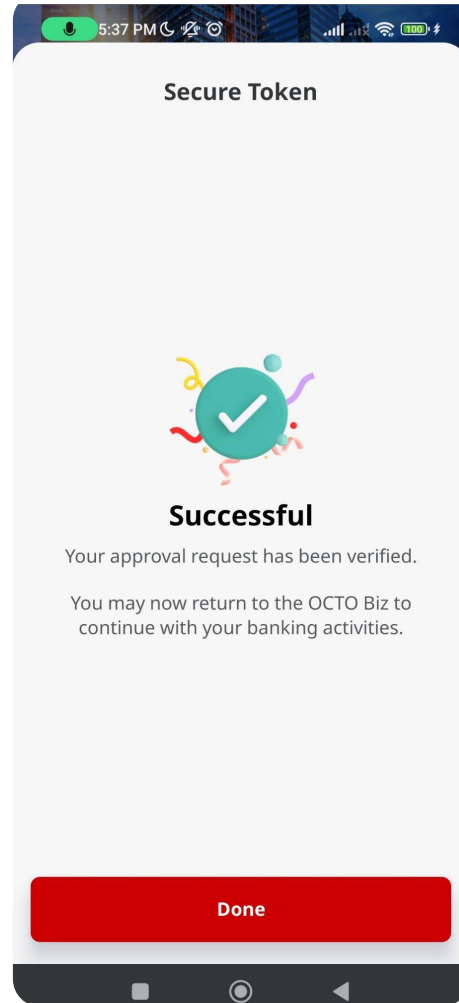


1 Klik **Tombol Approve**

Click Approve

2 Isi **6-Digit Pin**

Input 6-Digit Pin



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

*Once succeed, system will show the **acknowledgement page***

Account Maintenance

Tasklist
>
Accountledgement

Change(s) approved

Reference No. : 117C441915D0X001227
Approved On : 15 Oct 2024 14:26:57 WIB

Company Details

Company Name : MUHAMMAD RAFFI ALBARANI MAHENDRA
Billed On : 24 Nov 2023 10:57:01 WIB
Contact To : ATANKCORP

Account Maintenance

Account Accessibility
Contact Info
Signature Type
User Group
User

22 account(s)

Account No.	Account Nickname	Currenty	Account Type	Balance	After Transaction	Sub-Account	Transaction Status
30307308105	ATANK DOT 1	IDR	Financing Account	No	No		
30308379465	ATANK DOT	IDR	Financing Account	No	No		
30308375055	MUHAMMAD RAFFI ALBAR	IDR	Financing Account	No	Yes		
30309342425	MUHAMMAD RAFFI ALBAR	IDR	Financing Account	No	Yes		
30811247005	MUHAMMAD RAFFI ALBAR	IDR	Financing Account	No	No		
30812339865	MUHAMMAD RAFFI ALBAR	IDR	Financing Account	No	No		
30812337089005	MUHAMMAD RAFFI ALBAR	IDR	Financing Account	No	No		
30812334505	MUHAMMAD RAFFI ALBAR	IDR	Financing Account	No	No		
703053066105	ATANK DOT 2	IDR	Savings Account	No	Yes		
70306303605	MUHAMMAD RAFFI ALBARANI MAHENDRA +	IDR	Savings Account	No	Yes		

Primary Billing Account

Primary Billing account : 101572829195-IDR MUHAMMAD RAFFI ALBARANI MAHENDRA
Corporate Body Credit : Undefined

User Activities

User	Activities	Entry/Time	Remark
BAK012999007 - SIS ADEEN WAHID 7	Save	15 Oct 2024 10:25:30 WIB	
BAK012999007 - SIS ADEEN WAHID 7	Update	15 Oct 2024 10:56:22 WIB	
BAK012999007 - SIS ADEEN WAHID 6	Read	15 Oct 2024 14:13:17 WIB	
BAK012999007 - SIS ADEEN WAHID 6	DIR	15 Oct 2024 14:13:34 WIB	
BAK012999007 - SIS ADEEN WAHID 7	Update	15 Oct 2024 14:22:37 WIB	
BAK012999007 - SIS ADEEN WAHID 7	Approve	15 Oct 2024 14:26:57 WIB	

Account Accessibility

Tasklist > Acknowledgement

Change(s) approved

Reference No. 17542401-000001227

Approved On: 15 Oct 2024 16:20:57 WIB

Company Details

Company Name

MUHAMMAD RAFFI ALBARANI MAHENDRA

Invoice Date

24 Nov 2023 10:07:51 WIB

Company ID

ATMANCORP

Account Maintenance

Account Accessibility

Contact Info

Signature Type

User Group

User

22 account(s)

Account No. ▾	Category ▾	Account Balance ▾	Account Type ▾	Allow Transaction ▾	Sub-Account ▾	Transaction Status ▾
101007020100	DKR	ATMAN ESDT 1	Financing Account	No	-	-
101000170400	DKR	ATMAN ESDT	Financing Account	No	-	-
101000170200	DKR	MUHAMMAD RAFFI ALBAR	Financing Account	No	-	-
101001420300	DKR	MUHAMMAD RAFFI ALBAR	Financing Account	No	-	-
100110420700	DKR	MUHAMMAD RAFFI ALBAR	Financing Account	No	-	-
101212120400	DKR	MUHAMMAD RAFFI ALBAR	Financing Account	No	-	-
1001121270000001	DKR	MUHAMMAD RAFFI ALBAR	Financing Account	No	-	-
101122040100	DKR	MUHAMMAD RAFFI ALBAR	Financing Account	No	-	-
790567060100	DKR	ATMAN ESDT 2	Savings Account	No	-	-
790506200800	DKR	MUHAMMAD RAFFI ALBARANI MAHENDRA 4	Savings Account	No	-	-

User Activities

User	Activities	Date/Time	Status
EXA0100000007 - 015-ADNEN-000001227	Save	15 Oct 2024 10:20:38 WIB	
EXA0100000007 - 015-ADNEN-000001227	Submit	15 Oct 2024 10:26:32 WIB	
EXA0100000008 - 015-ADNEN-000001227	Recall	15 Oct 2024 14:13:17 WIB	
EXA0100000008 - 015-ADNEN-000001227	Exp	15 Oct 2024 14:13:34 WIB	
EXA0100000007 - 015-ADNEN-000001227	Submit	15 Oct 2024 14:20:21 WIB	
EXA0100000007 - 015-ADNEN-000001227	Approve	15 Oct 2024 14:20:37 WIB	

Print

Done

Contact Info

Tasklist > Acknowledgement

Change(s) approved

Reference No. 1716241071800001027

Approved On: 13 Oct 2024 14:20:07 WIB

Company Details

Company Name

MUHAMMAD KAFIT ALKABANG MAHENDORA

Enrolled Date

24 Nov 2023 10:57:01 WIB

Company ID

ATEKANCORP

Account Maintenance

Account Accessibility

Contact Info

Signature Type

User Group

User

Primary Contact Info

Name

AD

Phone No.

-

Email

ADD@GMAIL.COM

Mobile No.

+6291324715178

Contact Info Listing

No.	Name	Contact Person	Mobile No.	Email	Is Primary Contact	Primary Contact Details	Job-Action	Transaction Status
1	AD	Admin	+6291324715178	ADD@GMAIL.COM	Yes	Yes		

User Activities

User	Activities	Event Time	Remark
BA05CF9987 - SYS-ADMIN-SHIMMER 7	Save	15 Oct 2024 10:25:38 WIB	
BA05CF9987 - SYS-ADMIN-SHIMMER 7	Submit	15 Oct 2024 10:56:02 WIB	
BA05CF9987 - SYS-ADMIN-SHIMMER 6	Recall	15 Oct 2024 14:13:17 WIB	
BA05CF9987 - SYS-ADMIN-SHIMMER 6	Edit	15 Oct 2024 14:12:39 WIB	
BA05CF9987 - SYS-ADMIN-AUTHO 7	Submit	15 Oct 2024 14:20:07 WIB	
BA05CF9987 - SYS-ADMIN-SHIMMER 7	Approve	15 Oct 2024 14:20:07 WIB	

Sistem akan menampilkan Halaman **Submitted for Approval**. **user** dapat melihat **detail submission** pada setiap tab nya

System will show the **Submitted for Approval page**. User can see the **submission details on every Tab**

Signature Type

Tasklist > Acknowledgement

Change(s) approved Reference No.: 11624107000001227 Approved On: 15 Oct 2024 14:26:07 WIB

Company Details

Company Name: MUHAMMAD RAFFI ALKABANE MAHENDRA
 Enrolled Date: 24 Nov 2023 10:07:01 WIB
 Company ID: ATSKAHICORP

Account Maintenance **Account Accessibility** **Contact Info** **Signature Type** **User Group** **User**

5 signature type(s)

No.	Signature Type	Description	Items Assigned	Sub-Action	Transaction Status
1	APPROVER	-	Yes	-	-
2	APPROVER	-	Yes	-	-
3	APPROVER	-	Yes	-	-
4	SA	-	Yes	-	-
5	SA	-	Yes	-	-

User Activities

User	Activities	Date/Time	Remark
BAKATAMARBY - SYS ADMIN MANAGER 7	Save	15 Oct 2024 10:20:08 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 7	Submit	15 Oct 2024 10:30:32 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 6	Recall	15 Oct 2024 14:10:07 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 6	SA	15 Oct 2024 14:10:34 WIB	
BAKATAMARBY - SYS ADMIN AUTHO 7	Submit	15 Oct 2024 14:23:27 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 7	Approve	15 Oct 2024 14:26:07 WIB	

Print **Done**

User Group

Tasklist > Acknowledgement

Change(s) approved Reference No.: 11624107000001227 Approved On: 15 Oct 2024 14:26:07 WIB

Company Details

Company Name: MUHAMMAD RAFFI ALKABANE MAHENDRA
 Enrolled Date: 24 Nov 2023 10:07:01 WIB
 Company ID: ATSKAHICORP

Account Maintenance **Account Accessibility** **Contact Info** **Signature Type** **User Group** **User**

7 user group(s)

No.	User Group	Signature	Sub-Action	Approver	Viewer	Releaser	Restricted Template Maker	User Signature Details	Sub-Action	Transaction Status
1	ADMINISTRATOR	Yes	Yes	Yes	Yes	Yes	Yes	Yes	-	-
2	ALL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	-	-
3	ALL 2ND	Yes	Yes	Yes	Yes	Yes	Yes	Yes	-	-
4	ALL SYS ADMIN	Yes	Yes	Yes	Yes	Yes	Yes	Yes	-	-
5	FOR ALL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	-	-
6	PURBAUTHO	Yes	Yes	Yes	Yes	Yes	Yes	Yes	-	-
7	PURBA MANAGER	Yes	Yes	Yes	Yes	Yes	Yes	Yes	-	-

User Activities

User	Activities	Date/Time	Remark
BAKATAMARBY - SYS ADMIN MANAGER 7	Save	15 Oct 2024 10:20:08 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 7	Submit	15 Oct 2024 10:30:32 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 6	Recall	15 Oct 2024 14:10:07 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 6	SA	15 Oct 2024 14:10:34 WIB	
BAKATAMARBY - SYS ADMIN AUTHO 7	Submit	15 Oct 2024 14:23:27 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 7	Approve	15 Oct 2024 14:26:07 WIB	

Print **Done**

user

Tasklist > Acknowledgement

Change(s) approved Reference No.: 11624107000001227 Approved On: 15 Oct 2024 14:26:07 WIB

Company Details

Company Name: MUHAMMAD RAFFI ALKABANE MAHENDRA
 Enrolled Date: 24 Nov 2023 10:07:01 WIB
 Company ID: ATSKAHICORP

Account Maintenance **Account Accessibility** **Contact Info** **Signature Type** **User Group** **User**

User Listing - Total 71 item(s) in the batch

No.	User ID	User Full Name	Mobile No.	Email	Single Access User	Secure Token Type	Sub-Action	Transaction Status
1	BAKATAMARBY - SYS ADMIN MANAGER 7	Muhammad Ruffi Alkabane Mahendra	08123456789	muhammadruffi@atksahicorp.com	Yes	Secure Token (Software)	SA	-
2	BAKATAMARBY - SYS ADMIN MANAGER 7	Muhammad Ruffi Alkabane Mahendra	08123456789	muhammadruffi@atksahicorp.com	Yes	Secure Token (Software)	SA	-
3	BAKATAMARBY - SYS ADMIN MANAGER 7	Muhammad Ruffi Alkabane Mahendra	08123456789	muhammadruffi@atksahicorp.com	Yes	Secure Token (Software)	SA	-
4	BAKATAMARBY - SYS ADMIN MANAGER 7	Muhammad Ruffi Alkabane Mahendra	08123456789	muhammadruffi@atksahicorp.com	Yes	Secure Token (Software)	SA	-
5	BAKATAMARBY - SYS ADMIN MANAGER 7	Muhammad Ruffi Alkabane Mahendra	08123456789	muhammadruffi@atksahicorp.com	Yes	Secure Token (Software)	SA	-
6	BAKATAMARBY - SYS ADMIN MANAGER 7	Muhammad Ruffi Alkabane Mahendra	08123456789	muhammadruffi@atksahicorp.com	Yes	Secure Token (Software)	SA	-
7	BAKATAMARBY - SYS ADMIN MANAGER 7	Muhammad Ruffi Alkabane Mahendra	08123456789	muhammadruffi@atksahicorp.com	Yes	Secure Token (Software)	SA	-
8	BAKATAMARBY - SYS ADMIN MANAGER 7	Muhammad Ruffi Alkabane Mahendra	08123456789	muhammadruffi@atksahicorp.com	Yes	Secure Token (Software)	SA	-
9	BAKATAMARBY - SYS ADMIN MANAGER 7	Muhammad Ruffi Alkabane Mahendra	08123456789	muhammadruffi@atksahicorp.com	Yes	Secure Token (Software)	SA	-
10	BAKATAMARBY - SYS ADMIN MANAGER 7	Muhammad Ruffi Alkabane Mahendra	08123456789	muhammadruffi@atksahicorp.com	Yes	Secure Token (Software)	SA	-

User Activities

User	Activities	Date/Time	Remark
BAKATAMARBY - SYS ADMIN MANAGER 7	Save	15 Oct 2024 10:20:08 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 7	Submit	15 Oct 2024 10:30:32 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 6	Recall	15 Oct 2024 14:10:07 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 6	SA	15 Oct 2024 14:10:34 WIB	
BAKATAMARBY - SYS ADMIN AUTHO 7	Submit	15 Oct 2024 14:23:27 WIB	
BAKATAMARBY - SYS ADMIN MANAGER 7	Approve	15 Oct 2024 14:26:07 WIB	

Print **Done**

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OCTO Biz
BY  **CIMB NIAGA**

