

The OCTO Biz logo is prominently displayed in the center-right. 'OCTO' is in a large, bold, white, rounded sans-serif font, and 'Biz' is in a smaller, white, sans-serif font to its right.

Account & Dashboard

Portfolio Credit Card

Website

TUTORIALOCTOBIZ2025

KEJAR MIMPI

Account & Dashboard

Portfolio Credit Card

Account & Dashboard – Portfolio Credit Card berfungsi untuk **memeriksa akun Credit Card** pada Portfolio

Account & Dashboard – Portfolio Credit Card functions to check the **Credit Card account** within the Portfolio.

Portfolio Overview

Credit Card

User Corporate Card

Credit Card

Portfolio Overview

Credit Card

User Corporate Card



- 1 Kunjungi Website OCTO Biz di:
www.octobiz.co.id

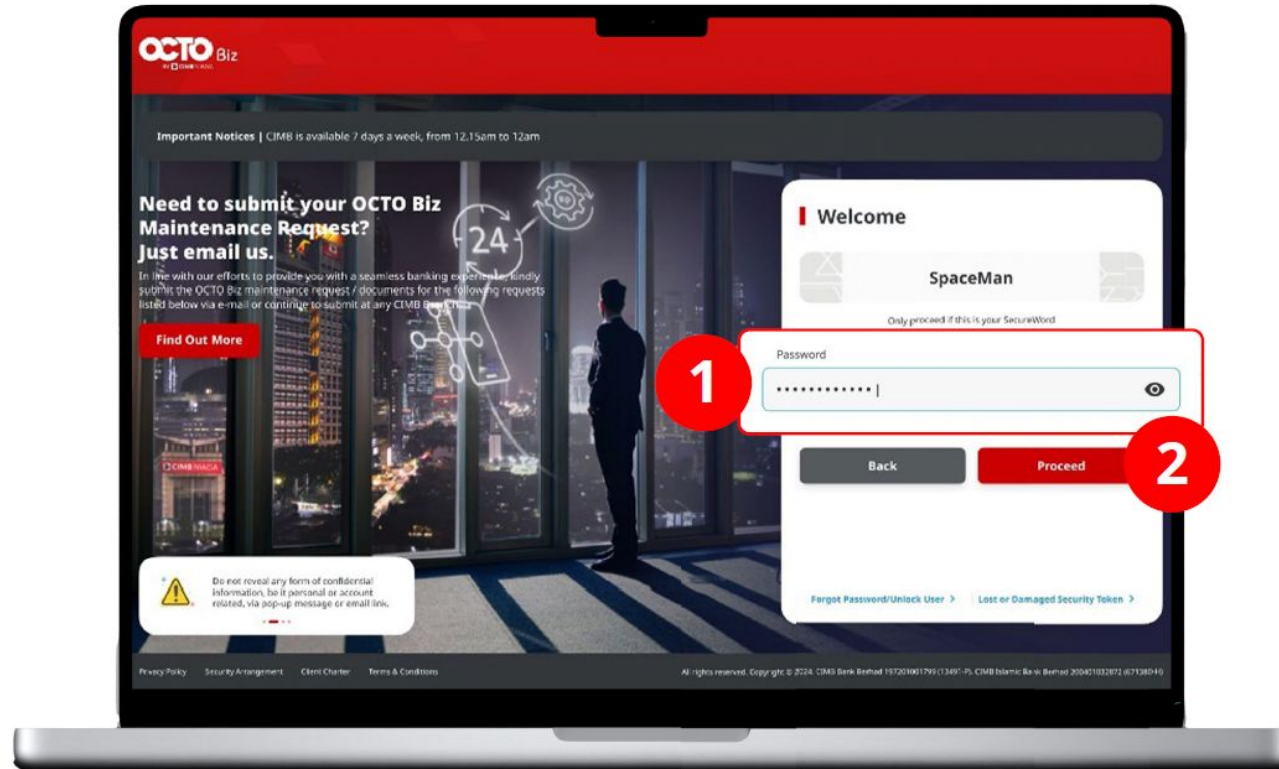
Visit OCTO Biz website on:
www.octobiz.co.id

- 2 Masuk dengan menggunakan
User & Company ID

Login using **User & Company ID**

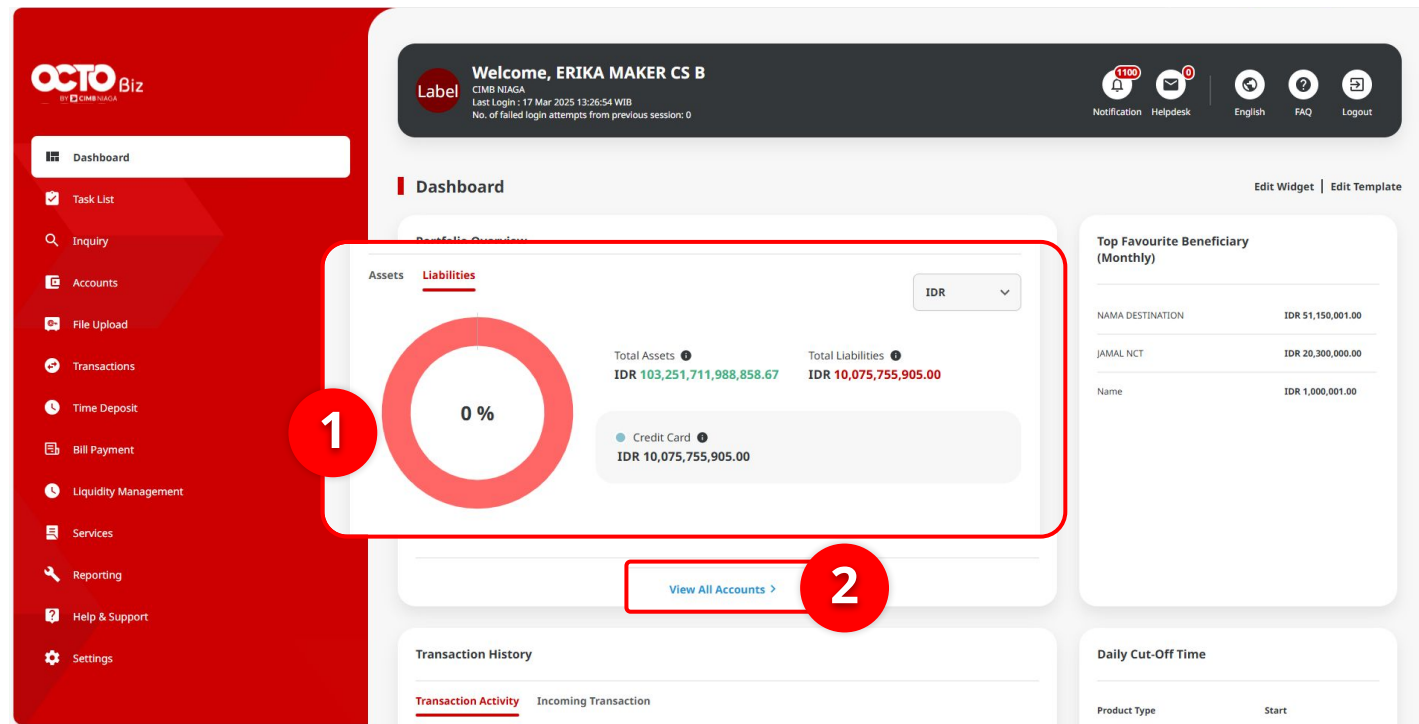
- 3 Klik **Next**

Click **Next**



1 Isi **Password**
Input **Password**

2 Klik **Proceed**
Click **Proceed**



Sistem akan menampilkan halaman **Dashboard**

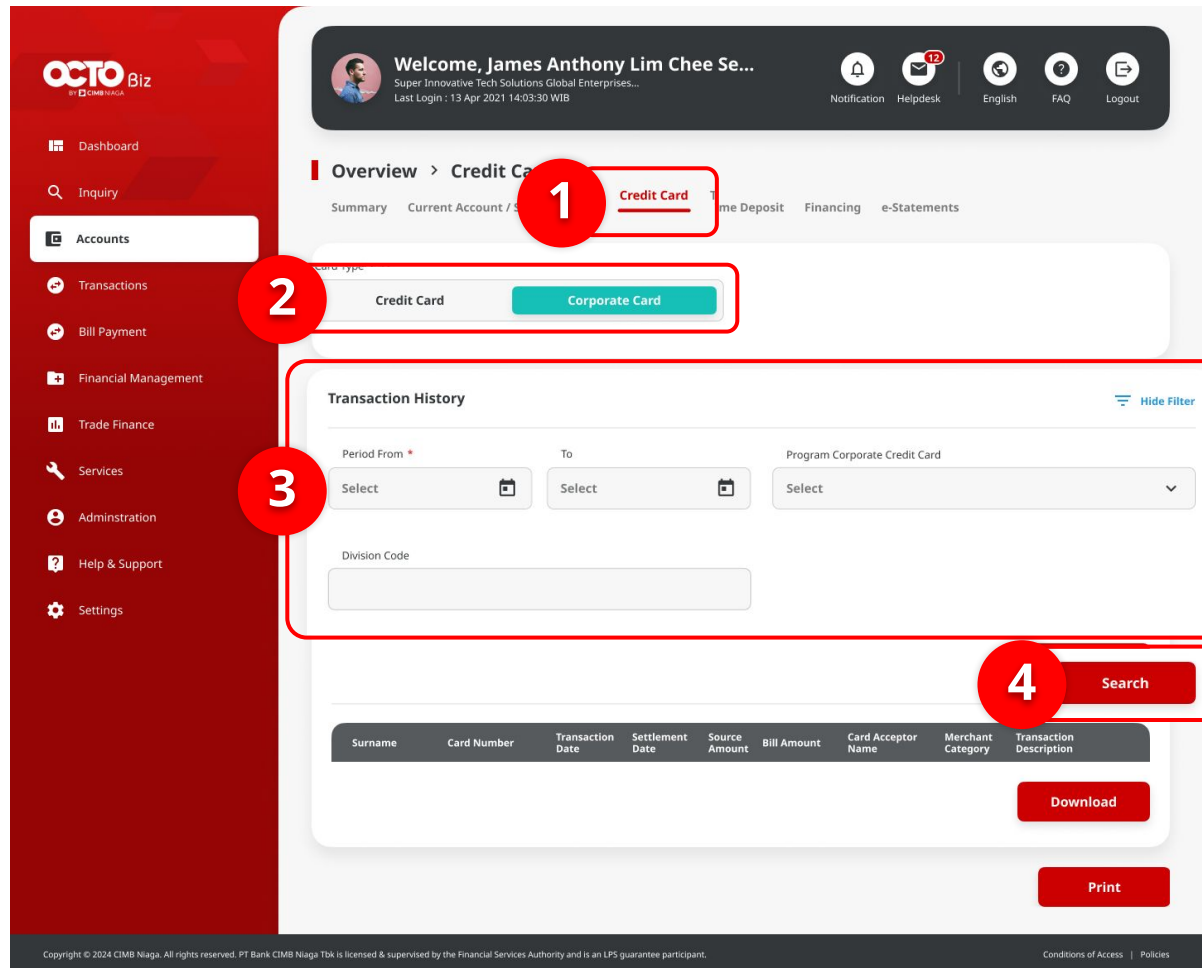
System will show the **Dashboard** page

- 1 Pada tab **Liabilities**, Sistem akan menampilkan **Portfolio Overview Credit card**

On **Liabilities** tab, system will show the **Portfolio Overview Credit Card**

- 2 Klik **View All Accounts**

Click **View All Accounts**



Sistem akan menampilkan halaman **Accounts - Summary**

System will show the **Accounts Summary** page

1 Pilih **Tab Credit Card**

Choose **Credit Card** Tab

2 Pilih **Corporate Card** sebagai **Card Type**

Choose **Corporate Card** as **Card Type**

3 Lengkapi bagian **Transaction History**

Complete the **Transaction History** part

4 Klik **Search**

Click **Search**

Surname	Card Number	Transact ion Date	Settlement Date	Source Amount	Bill Amount	Card Acceptor Name	City	Country Code	Merchant Category	Transaction Description
PUNYA WA TNE DUASATU	00055281003 01003513	30 Nov 2023	30 Nov 2023	IDR 0.00	IDR 100,000.00	SPORT STATION	Jakarta	+62	MOOSTER REJ	SPORT STATION
VCN Number 1234567890 Approval/Authorisation Code 9999 ARN Number 9999 Description of Merchant Category Code Payment Division Code 123456789										
PUNYA WA TNE DUASATU	00055281003 01003513	30 Nov 2023	30 Nov 2023	IDR 0.00	IDR 100,000.00	SPORT STATION	Jakarta	+62	MOOSTER REJ	SPORT STATION
PUNYA WA TNE DUASATU	00055281003 01003513	30 Nov 2023	30 Nov 2023	IDR 0.00	IDR 100,000.00	SPORT STATION	Jakarta	+62	MOOSTER REJ	SPORT STATION
PUNYA WA TNE DUASATU	00055281003 01003513	30 Nov 2023	30 Nov 2023	IDR 0.00	IDR 100,000.00	SPORT STATION	Jakarta	+62	MOOSTER REJ	SPORT STATION
PUNYA WA TNE DUASATU	00055281003 01003513	30 Nov 2023	30 Nov 2023	IDR 0.00	IDR 100,000.00	SPORT STATION	Jakarta	+62	MOOSTER REJ	SPORT STATION
PUNYA WA TNE DUASATU	00055281003 01003513	30 Nov 2023	30 Nov 2023	IDR 0.00	IDR 100,000.00	ATM CIMB 7611	Jakarta	+62	MOOSTER REJ	ATM CIMB 7611
PUNYA WA TNE DUASATU	00055281003 01003513	30 Nov 2023	30 Nov 2023	IDR 0.00	IDR 100,000.00	Cash Advance Fee Debt Ad	Jakarta	+62	MOOSTER REJ	Cash Advance Fee Debt Ad
PUNYA WA TNE DUASATU	00055281003 01003513	30 Nov 2023	30 Nov 2023	IDR 0.00	IDR 100,000.00	Cash Advance Fee Debt Ad	Jakarta	+62	MOOSTER REJ	Cash Advance Fee Debt Ad

1 Download

4 Print

2

Download Transaction History

☒ Corporate Card Account History (PDF)
 ☐ Corporate Card Account History (CSV)

Cancel

3 Download

1 Untuk melakukan **download Report**, klik **Download**

To **download the report**, click **download**

2 Sistem akan **menampilkan Pop Up**, pilih **report** yang diinginkan

System will show the **Pop up**, choose **report type**

3 Jika sudah, **klik Download**

Click **Download**

CATATAN: [4] Tombol **print** untuk mencetak tampilan layar

NOTES: [4] **Print button** to print the display

The screenshot shows the OCTO Biz dashboard interface. A red notification pop-up is displayed in the center, indicating that a report has been successfully generated. The pop-up text reads: "Report successfully generated. Go to Reporting > Download Reports to retrieve this report." The dashboard background shows the "Accounts > Credit Card" section with tabs for "Credit Card" and "Corporate Card". Below the notification, there is a "Transaction History" section with filters for "Period From", "To", and "Program Corporate Credit Card". A table of transactions is visible at the bottom.

Surname	Card Number	Transaction Date	Settlement Date	Source Amount	Bill Amount	Card Acceptor Name	City	Country Code	Merchant Category	Transaction Description
CORP SYARIA 13	5528100699067377	28 Feb 2025	28 Feb 2025	IDR 0.00	IDR 3,884.00	Net Kafalah Fee	-	-	0000	Net Kafalah Fee
CORP CONVEN VCN 5	000555032109002407	19 Feb 2025	25 Feb 2025	IDR 50,005.00	IDR 50,005.00	Merchant name	-	-	4784	Merchant name
CORP CONVEN VCN 5	000555032109002407	19 Feb 2025	25 Feb 2025	IDR 50,004.00	IDR 50,004.00	Merchant name	-	-	4784	Merchant name
CORP CONVEN VCN 5	000555032109002407	19 Feb 2025	25 Feb 2025	IDR 50,003.00	IDR 50,003.00	Merchant name	-	-	4784	Merchant name

- 1 Sistem akan menampilkan **notifikasi** pada **halaman Accounts**, dan masuk ke **menu reporting** untuk melakukan **download report**

*System will show **notification pop up** on **Accounts** page. Go to **Reporting** menu to **download the Report***

Portfolio Overview

Credit Card

Credit Card



- 1 Kunjungi Website OCTO Biz di:
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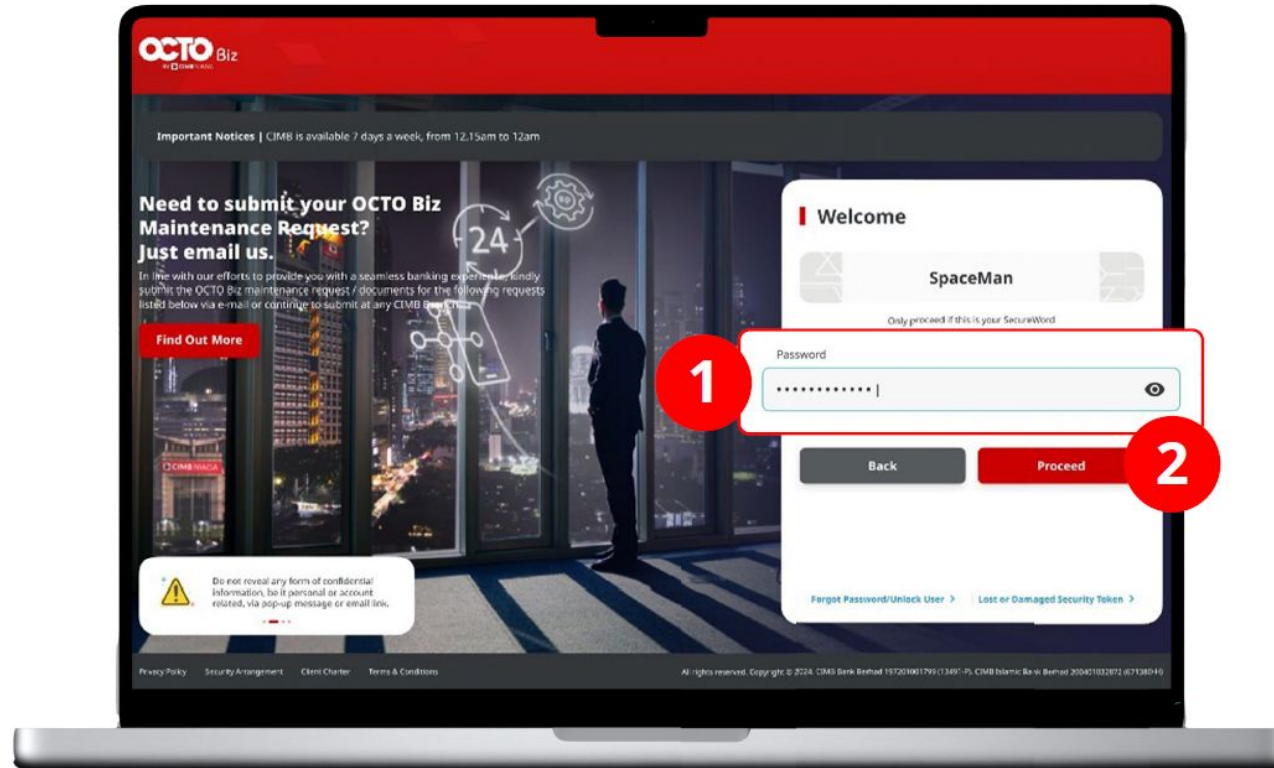
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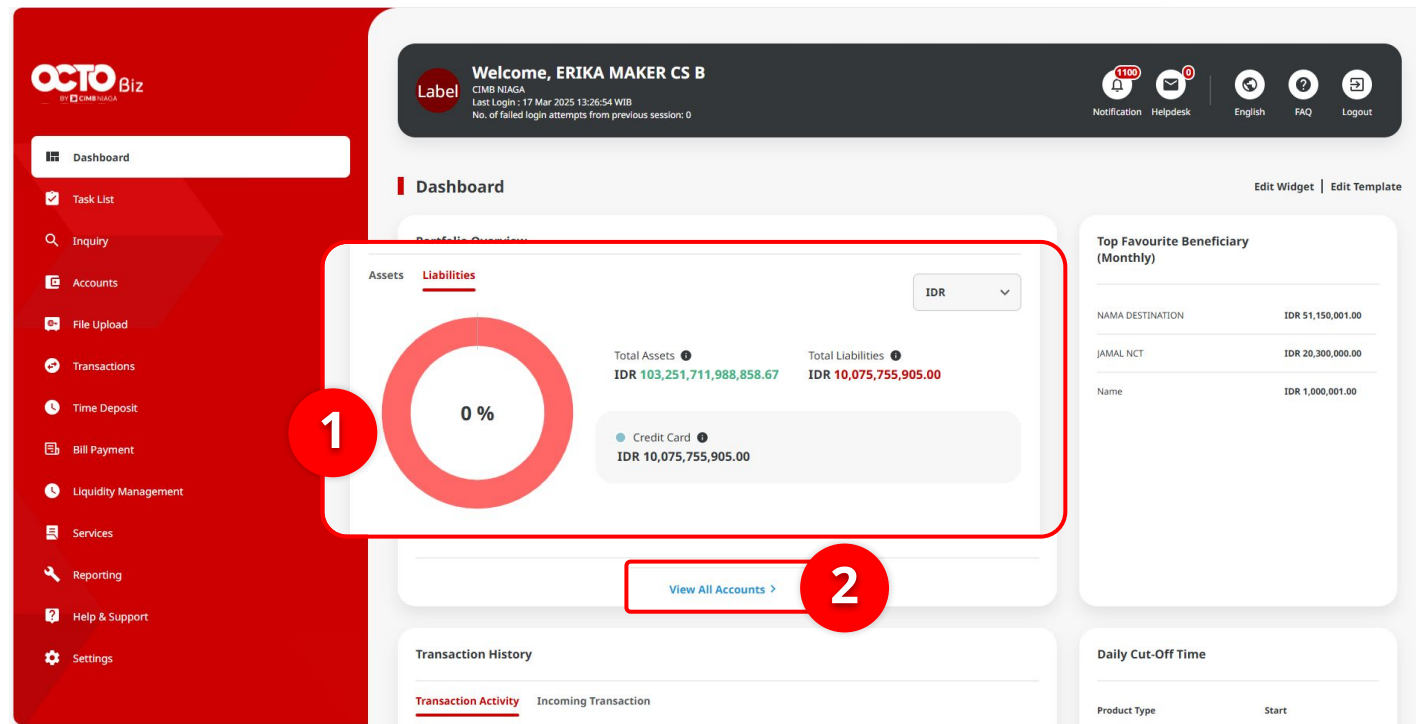
- 3 Klik **Next**

Click **Next**



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Input **Password**

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Click **Proceed**



Sistem akan menampilkan halaman **Dashboard**

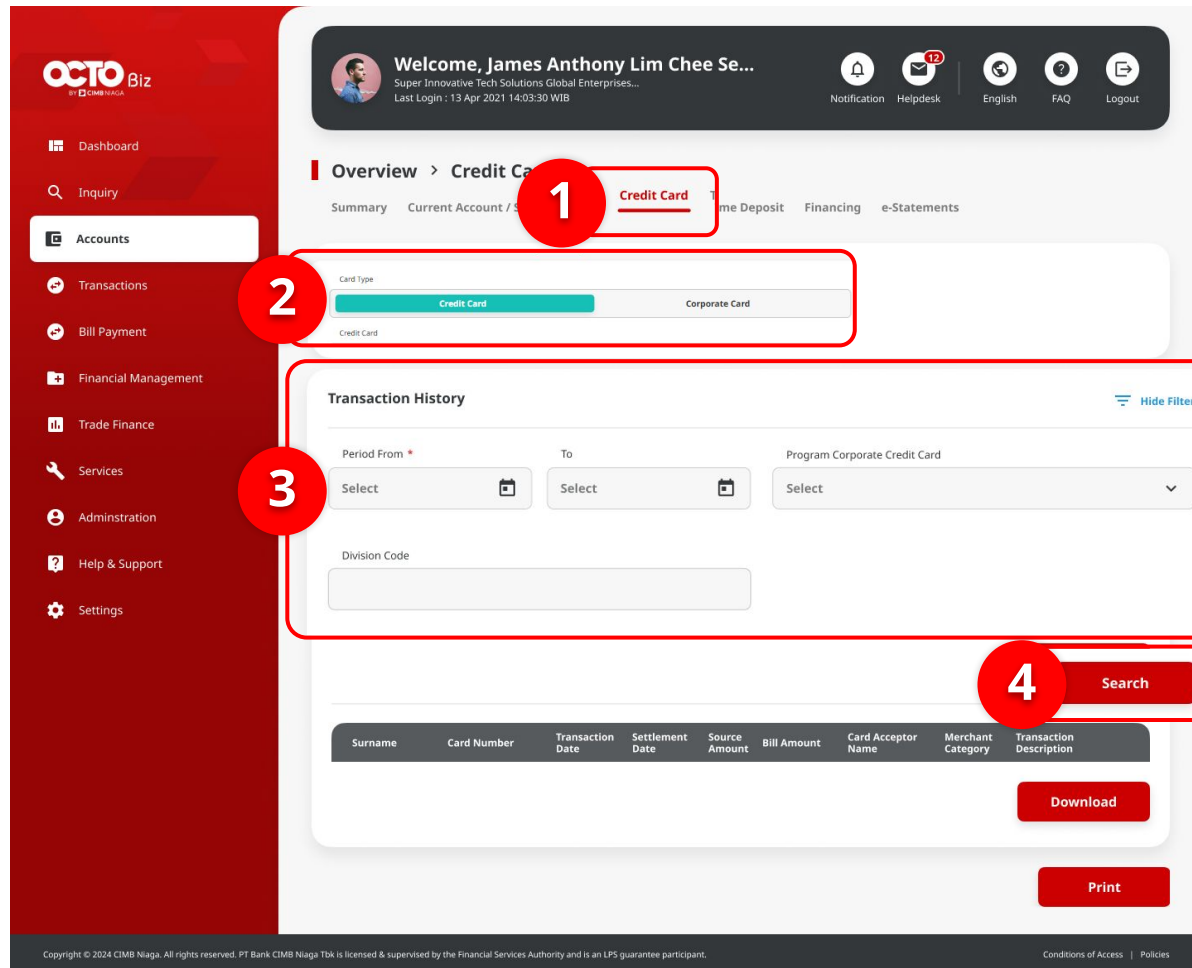
System will show the **Dashboard** page

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On **Liabilities** tab, system will show the **Portfolio Overview Credit Card**

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Sistem akan menampilkan halaman **Accounts - Summary**

System will show the **Accounts Summary** page

1 Pilih **Tab Credit Card**

Choose **Credit Card** Tab

2 Pilih **Credit Card** sebagai **Card Type**

Choose **Corporate Card** as **Card Type**

3 Lengkapi bagian **Transaction History**

Complete the **Transaction History** part

4 Klik **Search**

Click **Search**

Welcome, ERIKA MAKER CS B

CIMB NIAGA

Last Login: 17 Mar 2025 13:26:54 WIB

No. of failed login attempts from previous session: 0

1100

0

Notification

Helpdesk

English

FAQ

Logout

Accounts > Credit Card

Viewing Portfolio Summary IDR

Summary Current Account / Saving Account Credit Card Time Deposit Time Deposit Sharia e-Statement

Card Type

Credit Card Corporate Card

Credit Card

356536009997388 MEIDINA SUSAN

JCB ULTIMATE REGULER

Outstanding Balance

IDR 9,984,119,572.00

Minimum Payment

IDR 1,345,303.00

Statement Date

28 Feb 2025

Total Usage

IDR 87,634.00

Statement Balance

IDR 26,906,043.00

Payment Due Date

05 Mar 2025

Available Limit

IDR 9,999,999,999.00

Transaction History

Surname	Card Number	Transaction Date	Source Currency	Bill Amount	Transaction Description
MEIDINA SUSAN	356536009997388	10 Mar 2025	IDR	IDR 12,366.00	9441 BARSO ABANG CH OM ON US QRS 917701
MEIDINA SUSAN	356536009997388	04 Mar 2025	IDR	IDR 100,000.00	PAYMENT-THANK YOU
MEIDINA SUSAN	356536009997388	04 Mar 2025	IDR	IDR 102,000.00	
MEIDINA SUSAN	356536009997388	01 Mar 2025	IDR	IDR 26,906,043.00	Direct Debit Payment
MEIDINA SUSAN	356536009997388	22 Feb 2025	IDR	IDR 111.00	SPORT STATION JAKARTA ID

Download

Print

Download Transaction History

Credit Card Account Details

Credit Card Account History (PDF)

Credit Card Account History (CSV)

Cancel

Download

1 Untuk melakukan **download Report**, klik **Download**

To **download the report**, click **download**

2 Sistem akan **menampilkan Pop Up**, pilih **report** yang diinginkan

System will show the **Pop up**, choose **report type**

3 Jika sudah, **klik Download**

Click **Download**

CATATAN: [4] Tombol **print** untuk mencetak tampilan layar

NOTES: [4] **Print button** to print the display

The screenshot shows the OCTO Biz dashboard interface. On the left is a red sidebar with navigation links: Dashboard, Task List, Inquiry, Accounts (highlighted), File Upload, Transactions, Time Deposit, Bill Payment, Liquidity Management, Services, Reporting, and Help & Support. The main content area has a dark header with a welcome message for 'ERIKA MAKER CS B' and user details. Below the header, the breadcrumb 'Accounts > Credit Card' is visible. A red box highlights a notification banner that reads: 'Report successfully generated. Go to Reporting > Download Reports to retrieve this report.' Below the notification, the 'Credit Card' details are displayed, including Card Type (Credit Card), Outstanding Balance (IDR 75,636,333.00), Statement Balance (IDR 436,332.00), Minimum Payment (IDR 0.00), Payment Due Date (10 Mar 2025), Statement Date (18 Feb 2025), Available Limit (IDR 75,000,000.00), and Total Usage (IDR 646,333.00). The card is identified as 'MC PLATINUM VIP/REFF.' and is 'Active'.

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*System will show **notification pop up** on **Accounts page**. Go to **Reporting menu** to **download the Report***



OCTO Biz
BY  **CIMB NIAGA**

