

OCTO Biz

Pay & Transfer

Create Tax Billing ID
& Payment

Mobile

TUTORIALOCTOBIZ2024

*Aksi dan
Kolaborasi*





Pay & Transfer

Create Tax Billing ID & Payment

Create Tax Billing ID & Payment - Fungsi ini adalah mode pembayaran bagi pelanggan untuk membuat ID penagihan pajak dan melakukan pembayaran pajak secara bersamaan.

- Termasuk mengunduh tanda terima melalui TSI
- Kirim dan tarik kembali email + tanda terima
- Laporan MPN bar

PAGE

03 Create Transaction

PAGE

19 Approve Transaction



Create Tax Billing ID
& Payment

Create Transaction

Maker-Approver Flow

Single-Access User

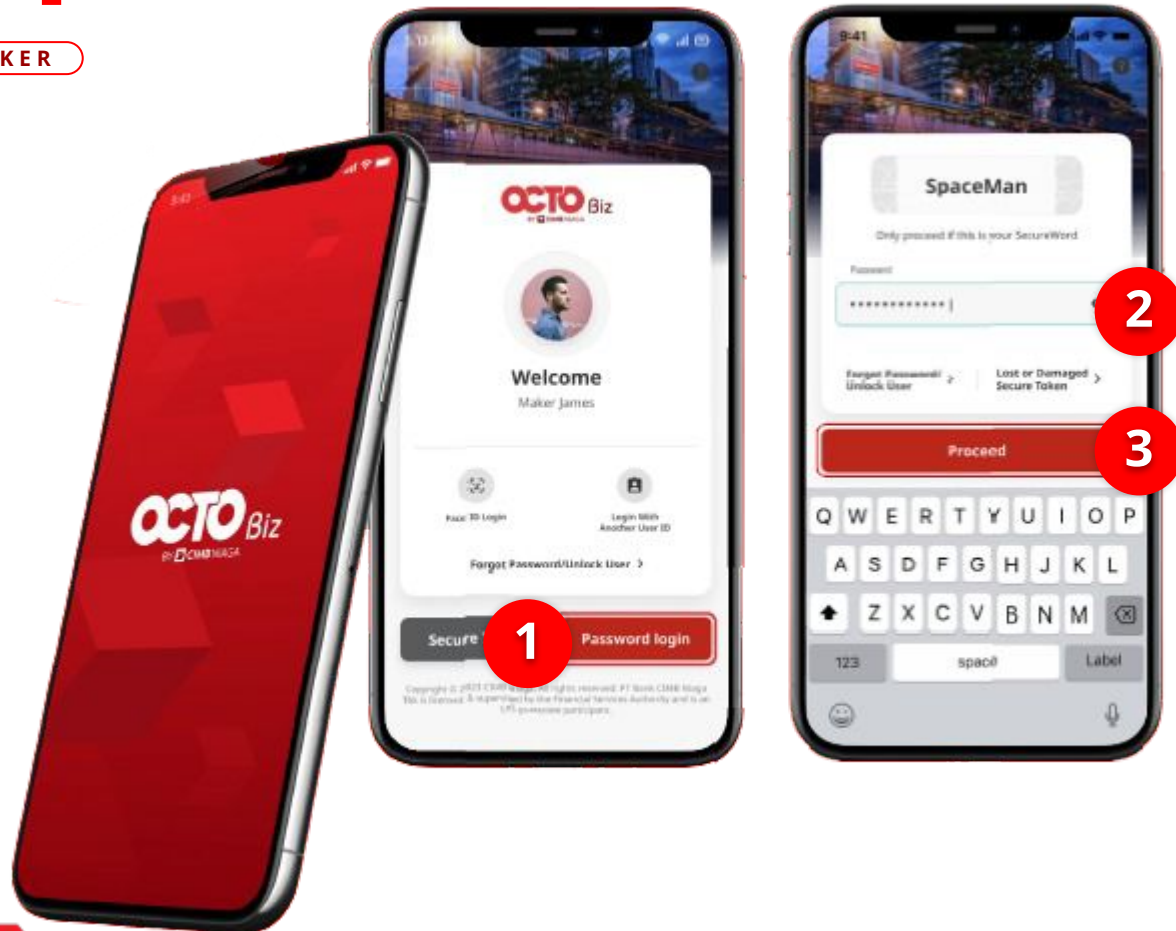


Create Tax Billing ID
& Payment

Create Transaction

Maker-Approver Flow

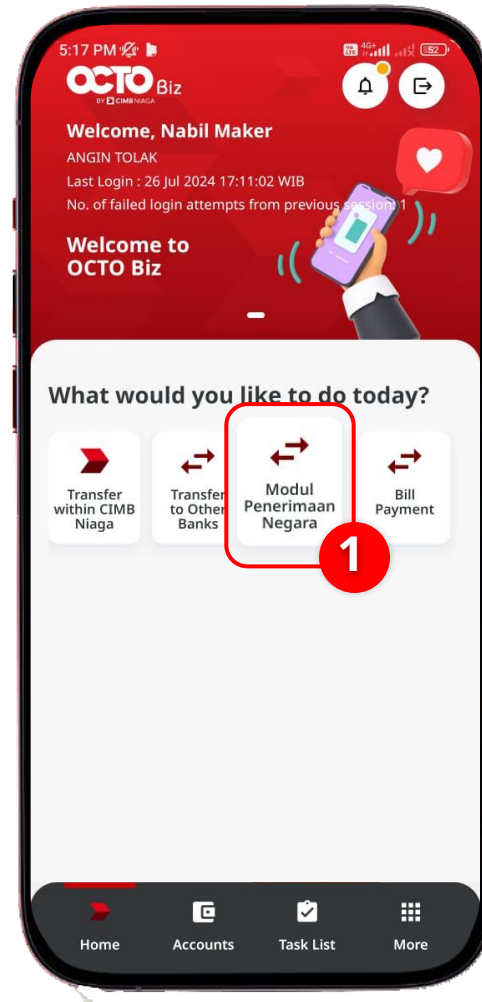
Single-Access User



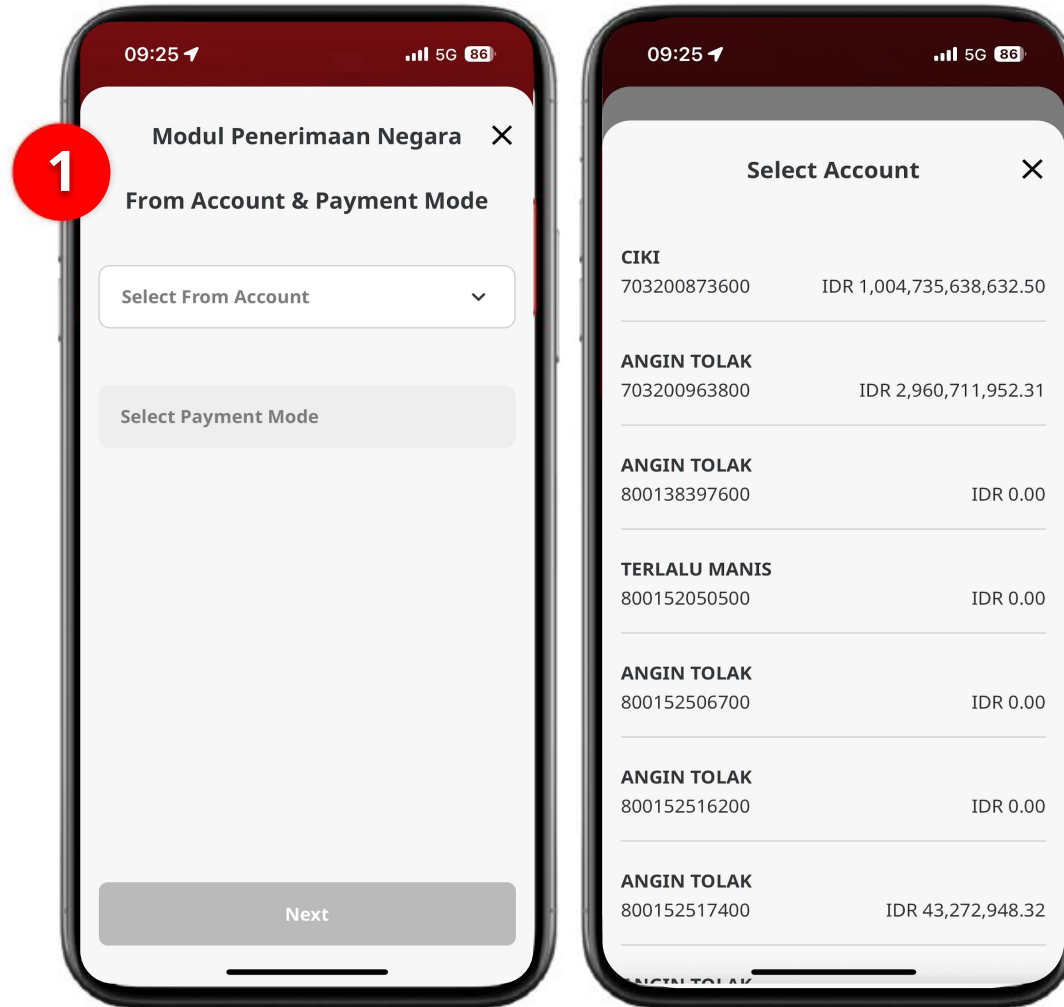
1 Klik **Password Login**

2 Masukan **Password**

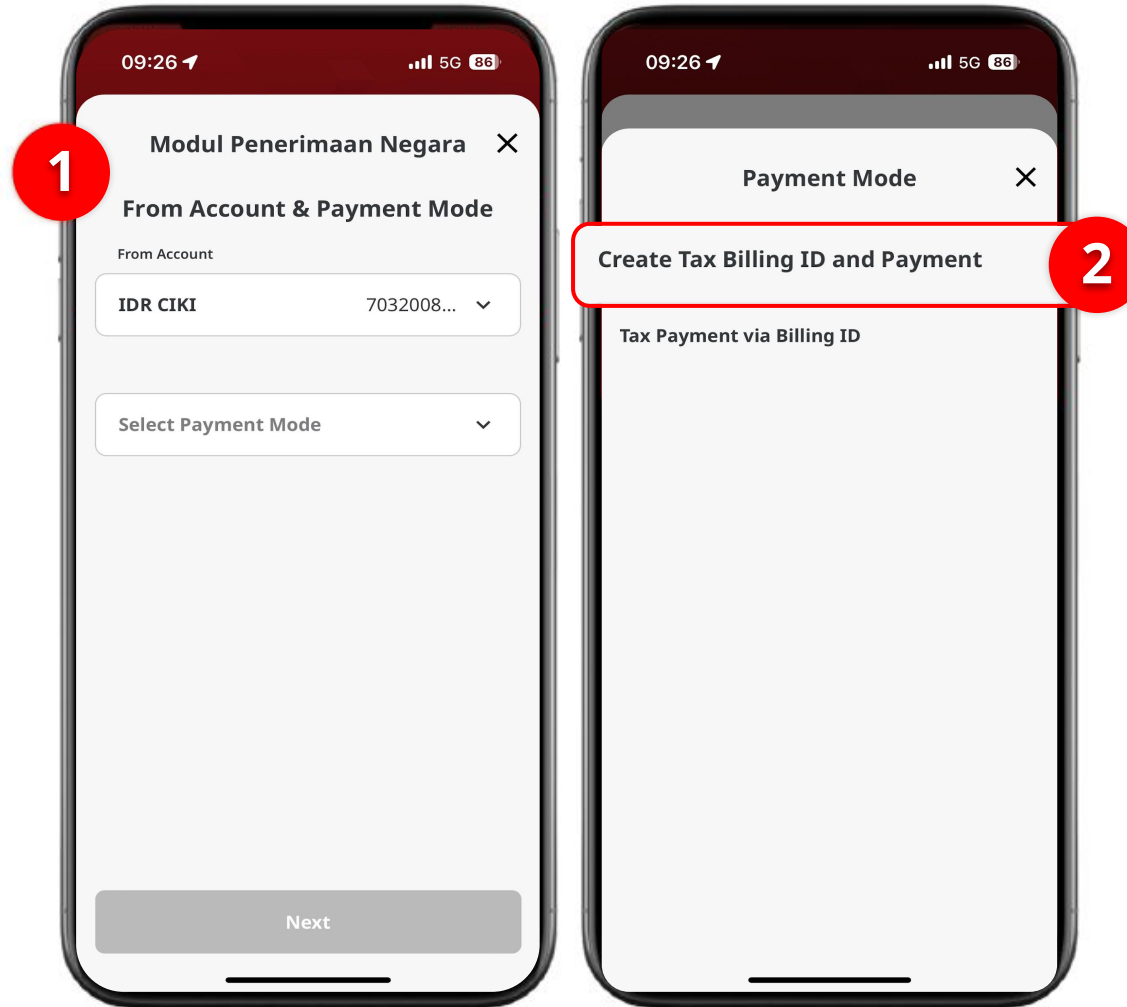
3 Klik **Proceed**



1 Klik **Modul Penerimaan Negara**



1 Pilih **From Account** dan Pilih **Sumber Dana**



1 Klik **Payment Mode**

2 Pilih **Create Tax Billing ID and Payment**

The screenshots illustrate the process of creating a tax billing ID and payment. The first screen shows the 'Modul Penerimaan Negara' with a 'New Transfer' button. The second screen shows the 'Create Tax Billing ID and Payment' screen with the 'Amount' field. The third screen shows the 'Create Tax Billing ID and Payment' screen with the 'Transaction Details' section. The fourth screen shows the 'Create Tax Billing ID and Payment' screen with the 'Next' button.

- 1 Klik **New Transfer**
- 2 Masukan **Amount**
- 3 Lengkapi **Transaction Details**
- 4 Klik **Next**

09:27 5G 86

← Confirmation X

Amount
IDR 5,000.00

From IDR CIKI
703200873600

Payment Mode Create Tax Billing ID and Payment

Payment Date 24 Jul 2024

NPWP 1091031210910452

Tax Payer Name Kongsy Dua

Tax Payer Address Jalan Yogyakarta Bahagia
Selalu, RT001/RW002,
SIDOMULYO, BAMBANG

Tax Account Code 411211 - Domestic VAT

Deposit Type 107 - VAT for Delivery of Taxable
Goods from Free Trade Zone

Total Amount IDR 5,000.00

Save As Draft Submit

09:28 5G 86

Submitted For Approval

Transaction Summary
IDR 5,000.00
24 Jul 2024 08:27:57 WIB

Reference No. ITI240724000000199

From IDR CIKI
703200873600

Payment Mode Create Tax Billing ID and Payment

Payment Date 24 Jul 2024

NPWP 1091031210910452

Save To Tax List

Done

- 1 Sistem akan menampilkan **Halaman Confirmation**, Klik **Submit**
- 2 Sistem Lalu menampilkan **Halaman Acknowledgement**, Klik **Done**

Langkah melakukan Approve Transaction Kunjungi Halaman:

20 Mobile Token

26 Hard Token

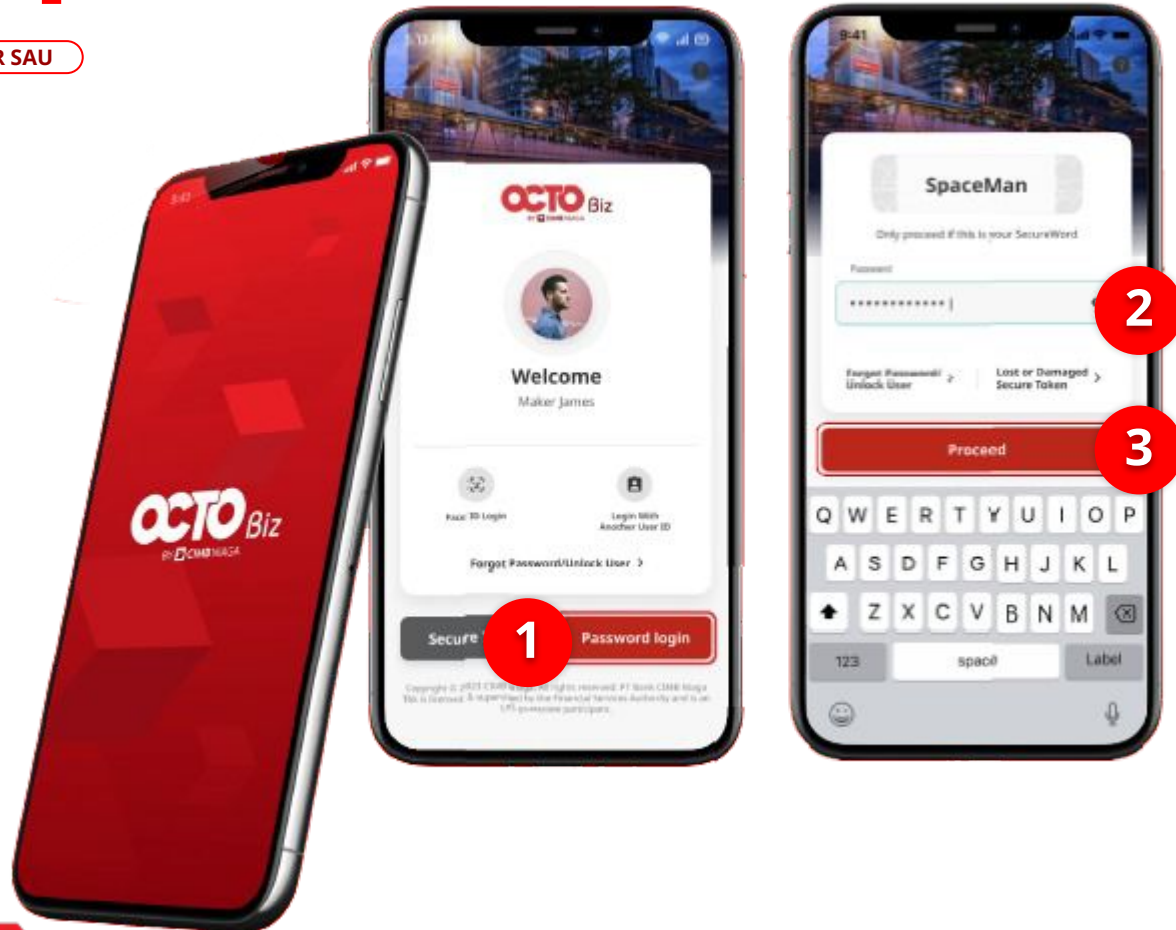


Create Tax Billing ID & Payment

Create Transaction

Maker-Approver Flow

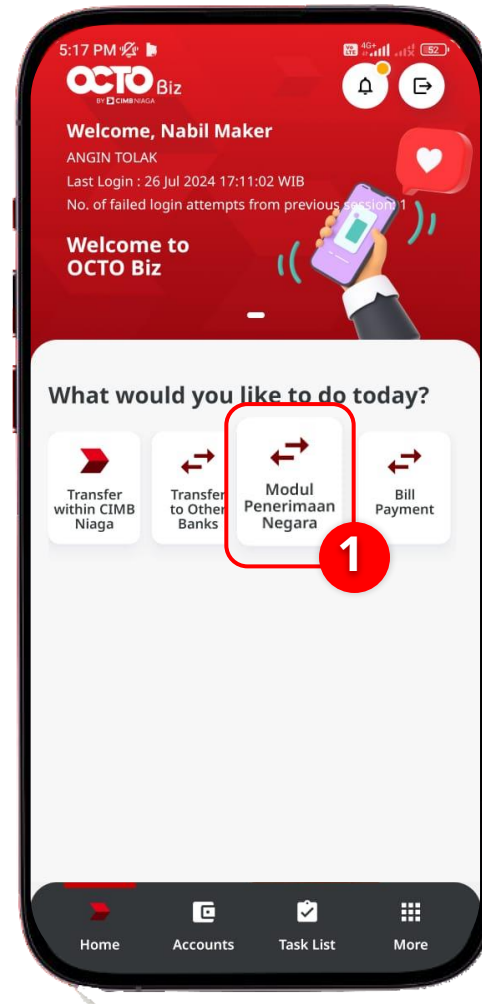
Single-Access User



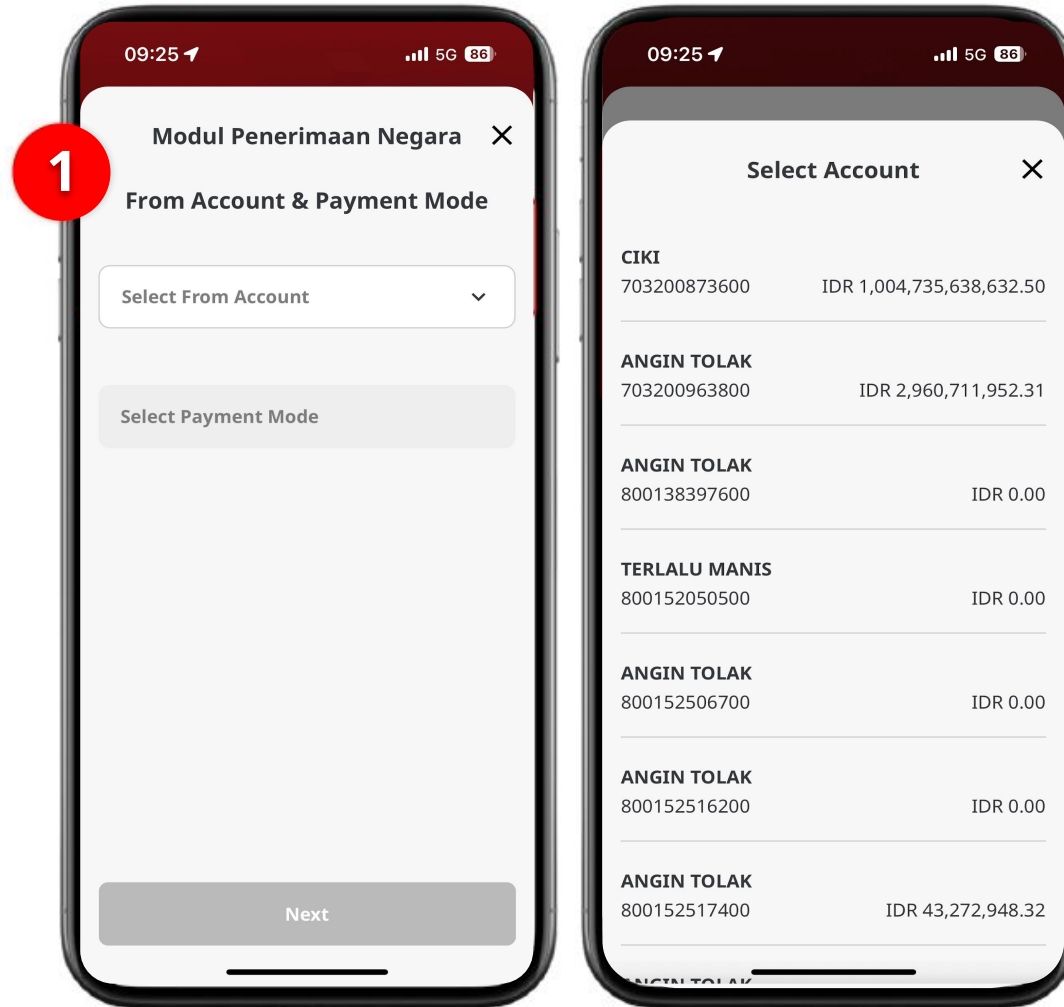
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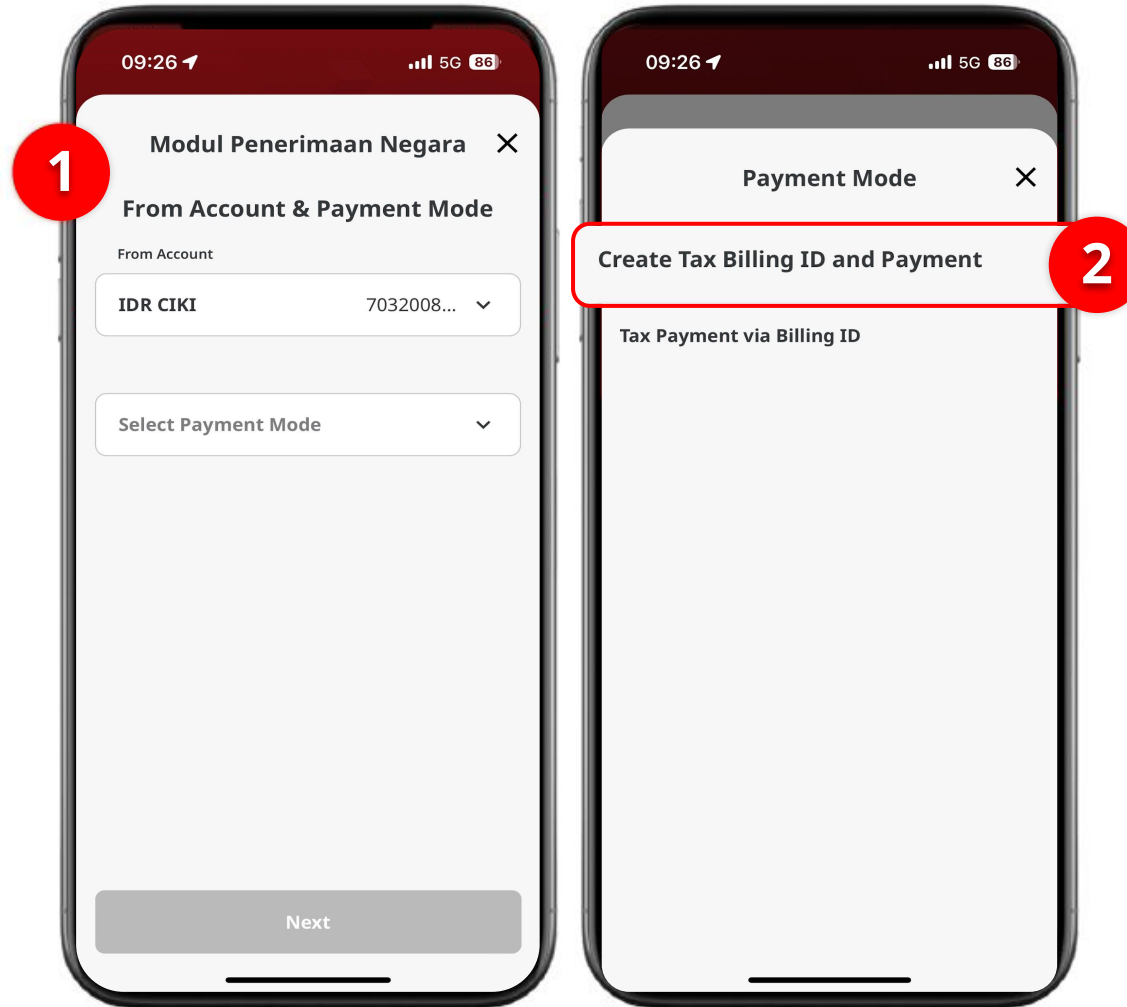
3 Klik **Proceed**



1 Klik **Modul Penerimaan Negara**



1 Pilih **From Account** dan Pilih **Sumber Dana**



1 Klik **Payment Mode**

2 Pilih **Create Tax Billing ID and Payment**

The screenshots illustrate the process of creating a tax billing ID and payment in the OCTOBIZ app. The first screen shows the 'Modul Penerimaan Negara' with a 'New Transfer' button. The second screen shows the 'Create Tax Billing ID and Payment' screen with an 'Amount' input field. The third screen shows the 'Create Tax Billing ID and Payment' screen with a 'Transaction Details' form. The fourth screen shows the 'Create Tax Billing ID and Payment' screen with a 'Next' button.

- 1 Klik **New Transfer**
- 2 Masukan **Amount**
- 3 Lengkapi **Transaction Details**
- 4 Klik **Next**

09:27 5G 86

← Confirmation ×

Amount
IDR 5,000.00

From IDR CIKI
703200873600

Payment Mode Create Tax Billing ID and Payment

Payment Date 24 Jul 2024

NPWP 1091031210910452

Tax Payer Name Kongsu Dua

Tax Payer Address Jalan Yogyakarta Bahagia
Selalu, RT001/RW002,
SIDOMULYO, BAMBANG

Tax Account Code 411211 - Domestic VAT

Deposit Type 107 - VAT for Delivery of Taxable
Goods from Free Trade Zone

Total Amount IDR 5,000.00

Save As Draft **1** Submit

09:54 5G 83

Secure Token (Software) ×

🔒

Approve Transaction

Time Remaining : 59 Second(s)

Company ID ZKCORP

User ID WSAPPROVER2

Date and Time 24 Jul 2024 08:27:57 WIB

Tax Payer Name Kongsu Dua

NPWP 1091031210910452

From Account IDR 703200873600
CIKI

Payment Date 24 Jul 2024

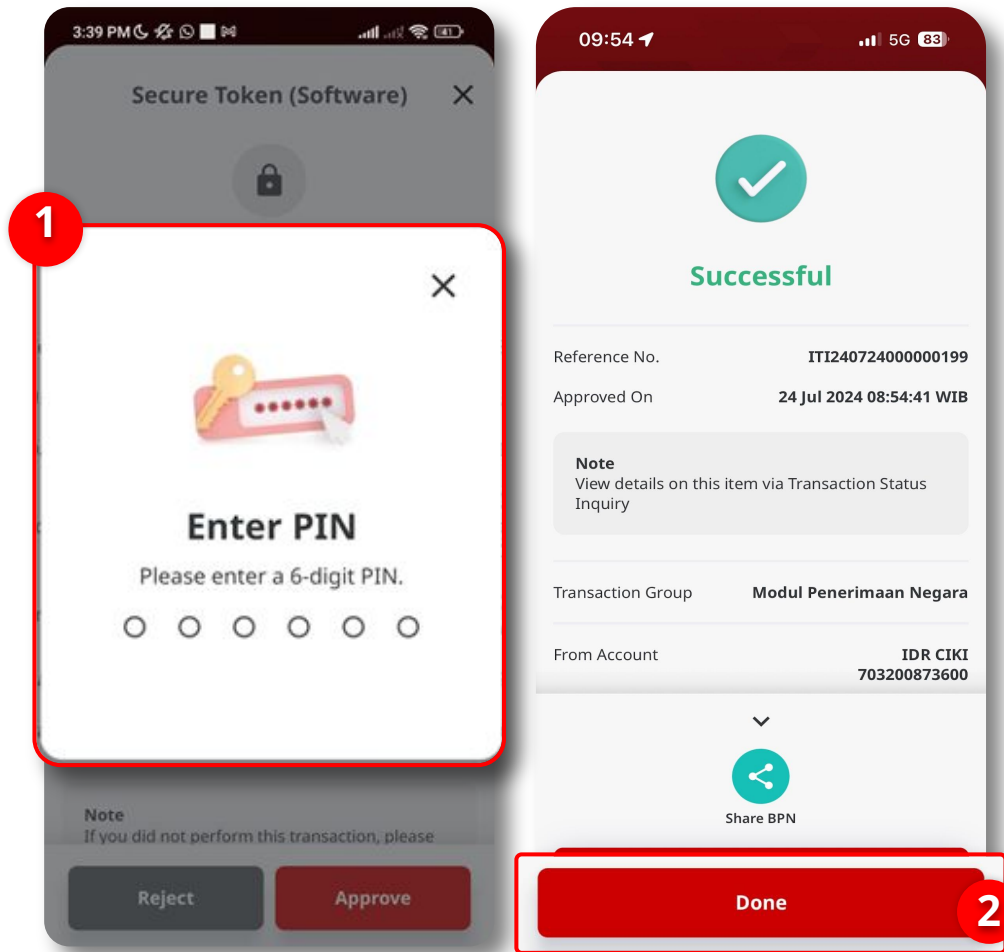
Payment Mode Create Tax Billing ID and Payment

Amount IDR 5,000.00

Note

Reject Approve **2**

- 1 Sistem akan menampilkan **Halaman Confirmation**, Klik **Submit**
- 2 Sistem Lalu menampilkan **Halaman Approve Transaction**, Klik **Approve**



- 1 Masukan **6-Digit Pin**
- 2 Jika Transaksi Sukses, Sistem akan menampilkan Halaman Successful, Klik **Done**



**Create Tax Billing ID
& Payment**

Approve Transaction

Mobile Token

Hard Token



Create Tax Billing ID
& Payment

Approve Transaction

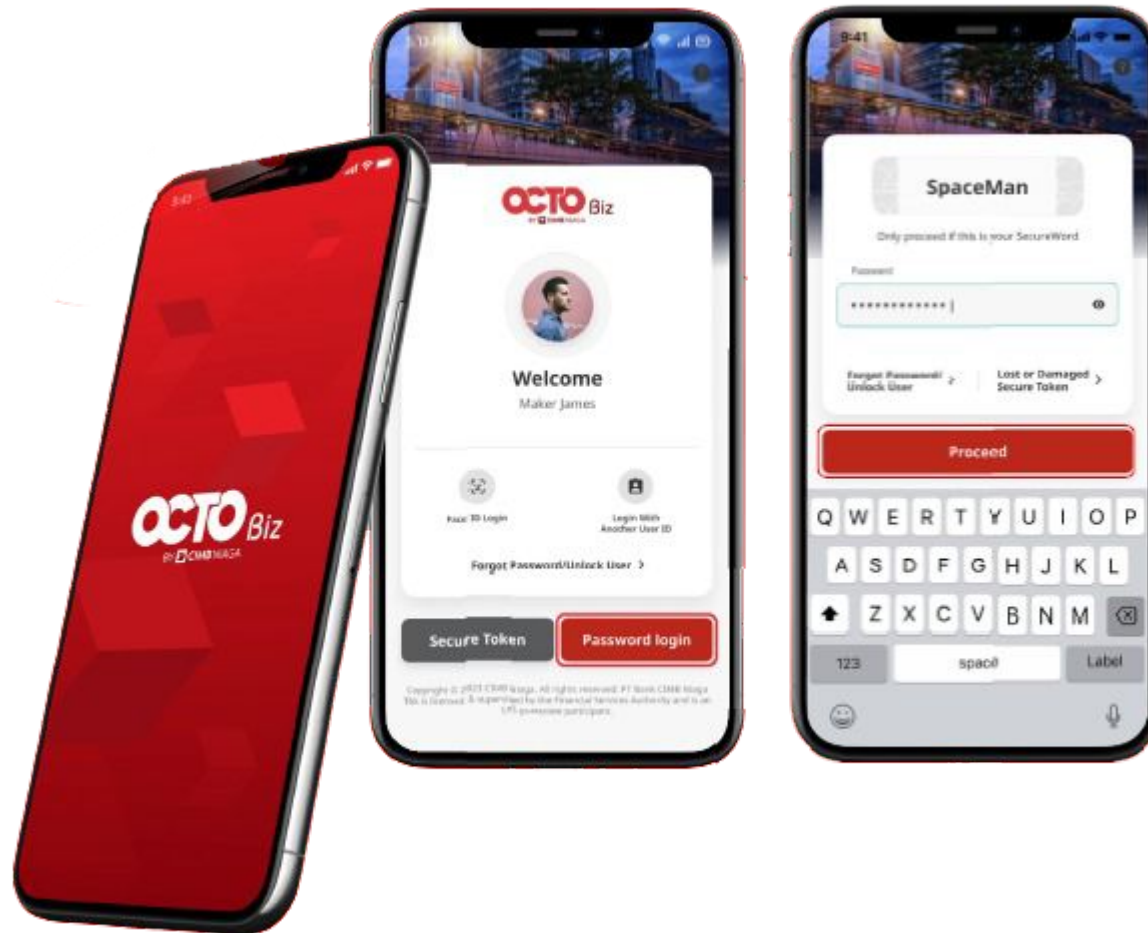
Mobile Token

Approval Process - **Mobile Token** ini
digunakan untuk User yang memiliki **Mobile
Token**

LANGKAH

01

APPROVER



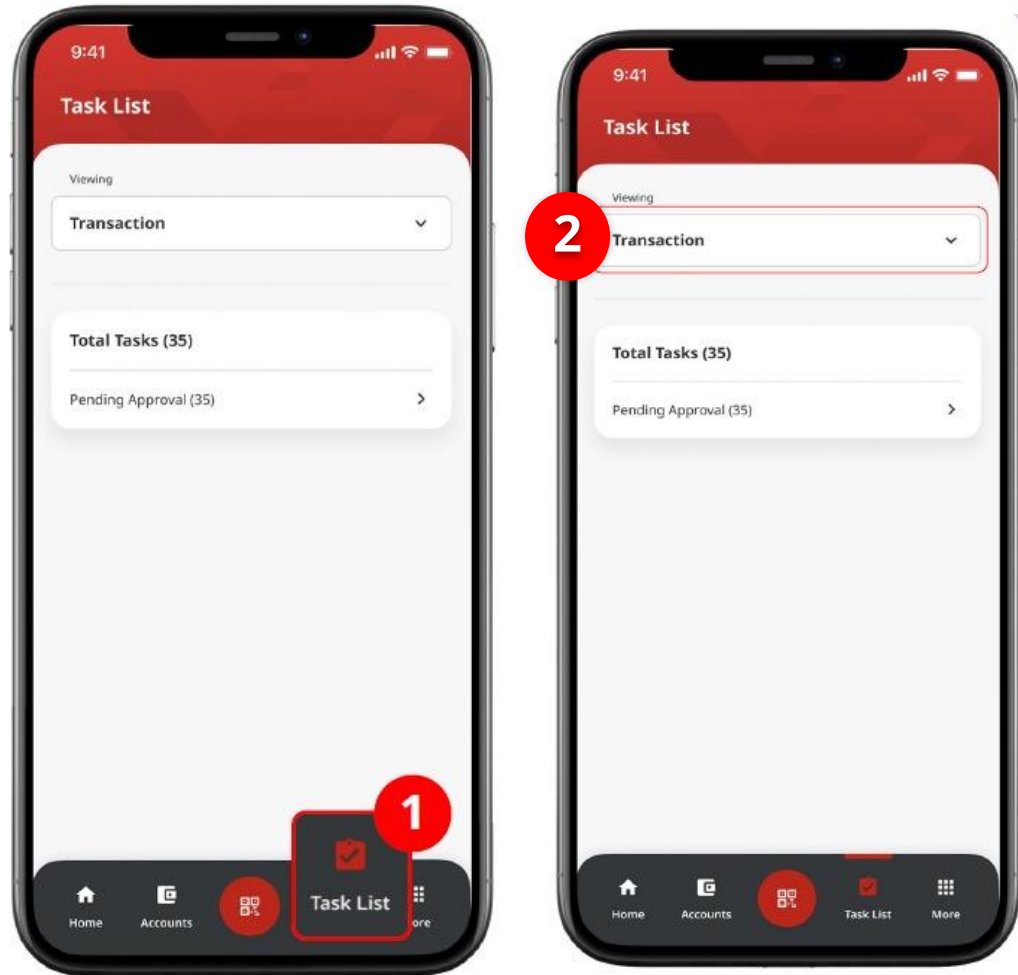
Login sebagai **Approver**

- 1 Isi **Password**
- 2 Klik **Proceed**

LANGKAH

02

APPROVER



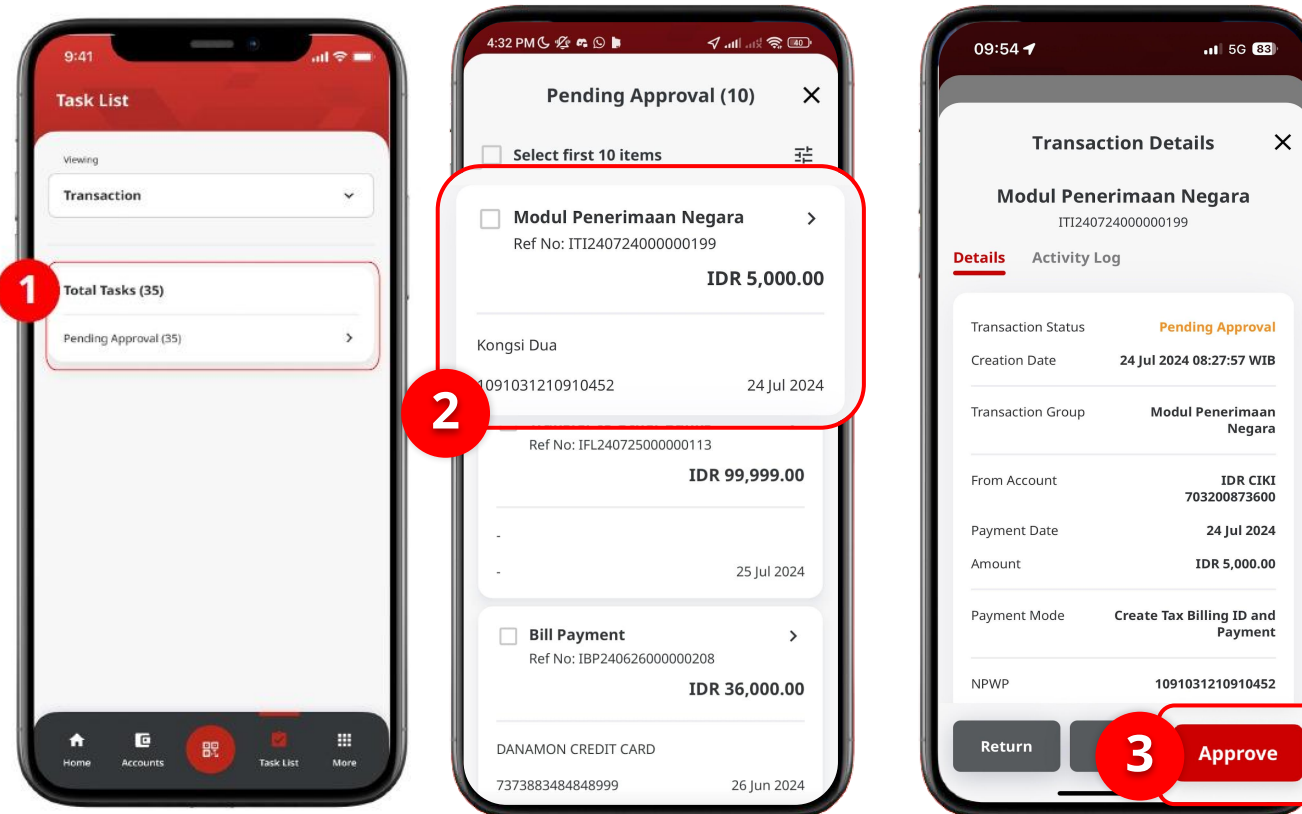
1 Arahkan pada menu dibawah, **klik *Task List***

2 Pilih ***Transaction*** sebagai *Viewing*

LANGKAH

03

APPROVER



1 Pilih **Pending Approval**

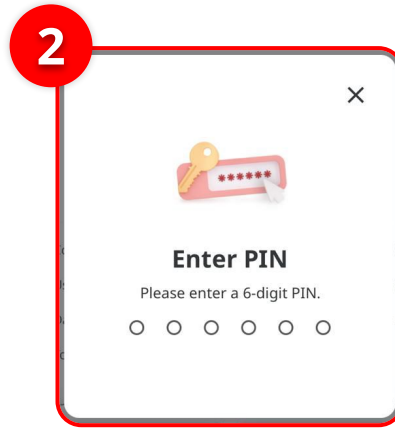
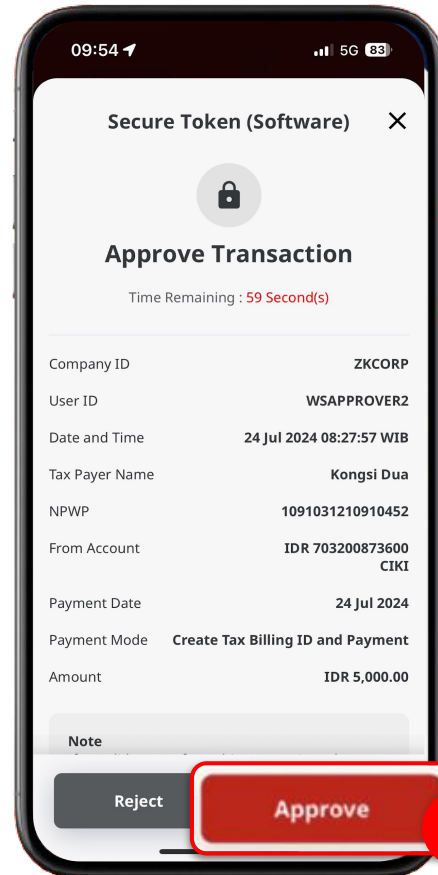
2 Pilih Transaksi yang ingin di **Approve**

3 Tinjau Transaksi, Klik **Approve**

LANGKAH

04

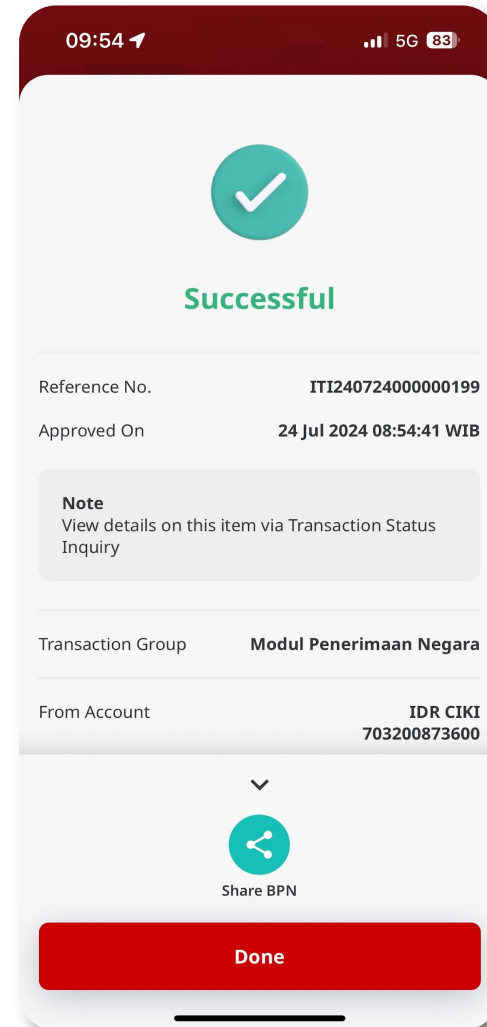
APPROVER

**1** Klik Tombol *Approve***2** Isi 6-Digit Pin

LANGKAH

05

APPROVER



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

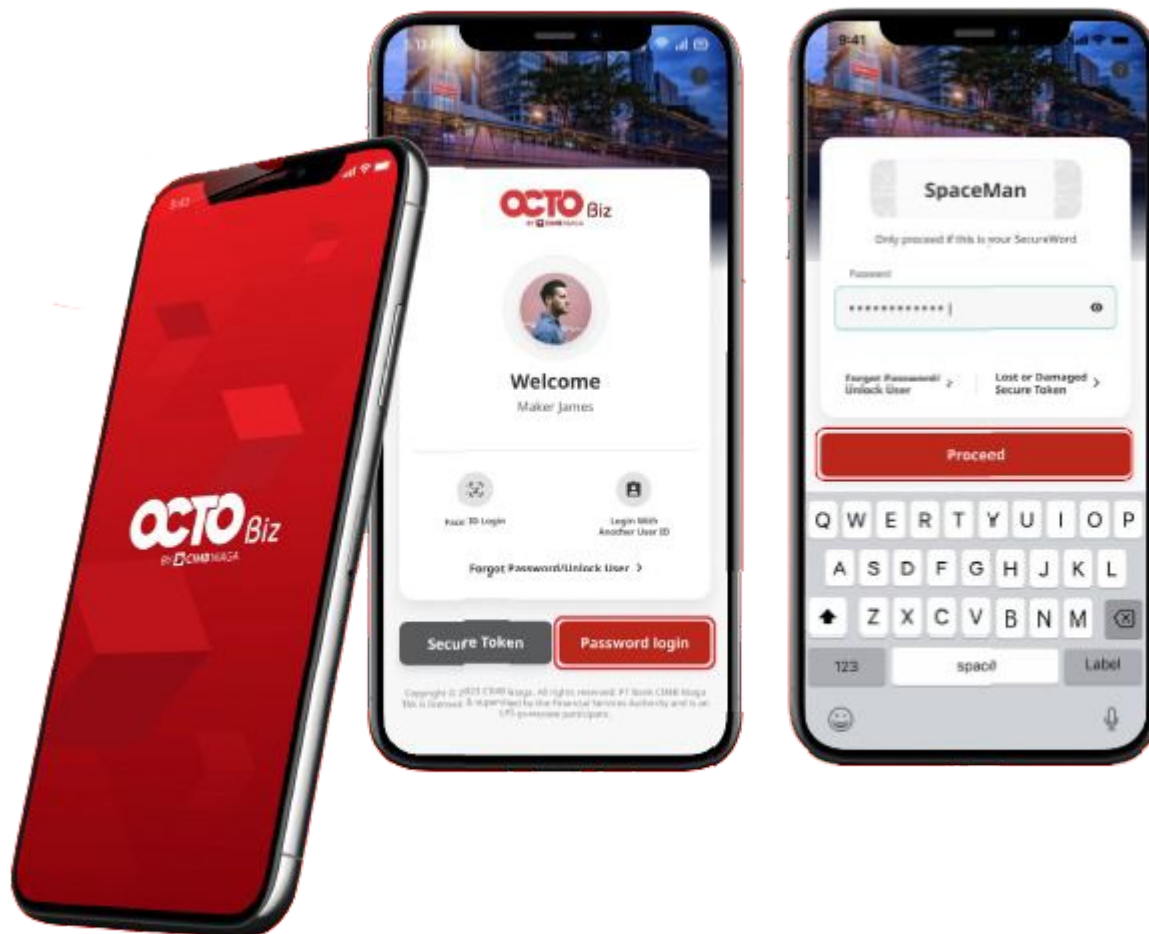


Create Tax Billing ID & Payment

Approve Transaction

Hard Token

Approval Process - Hard Token modul ini digunakan untuk User yang memiliki Hard-Token



Login sebagai **Approver**

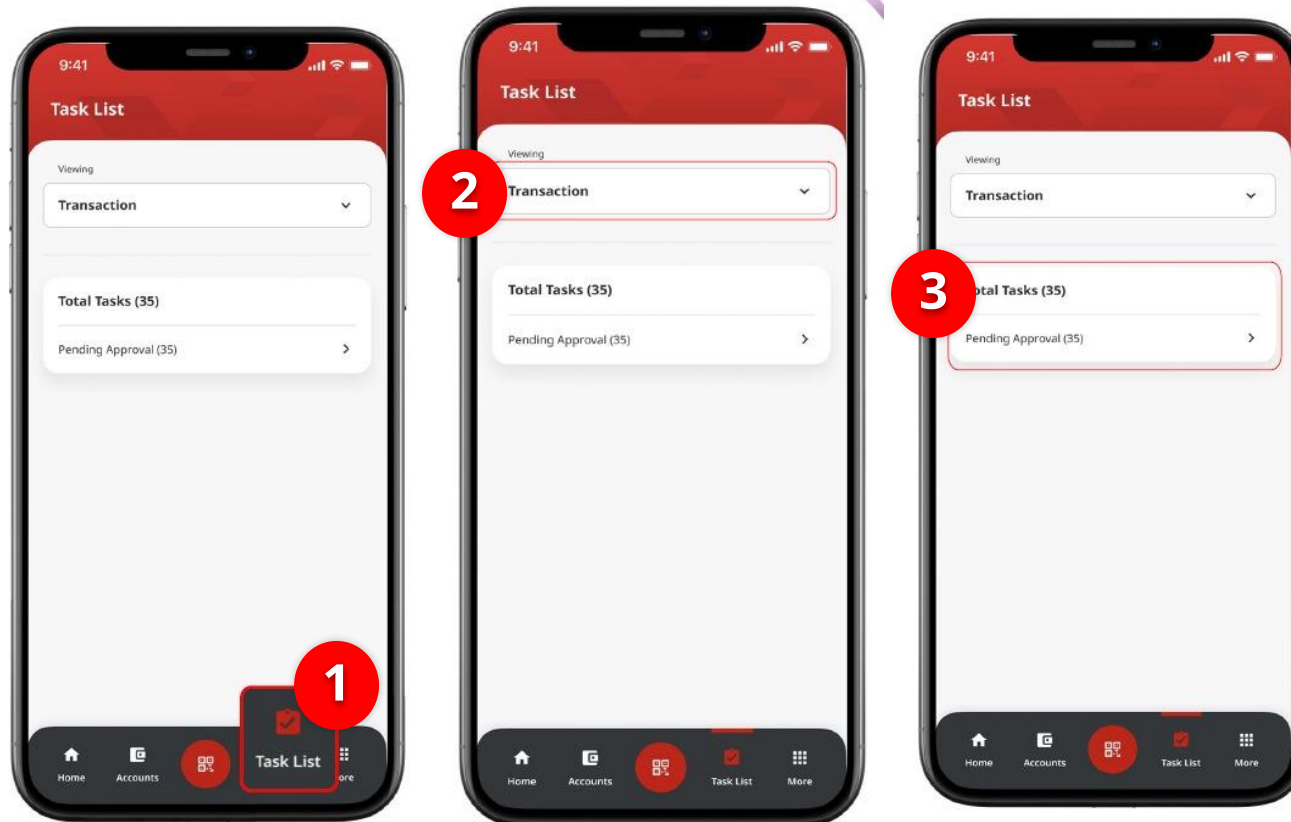
1 Isi **Password**

2 Klik **Proceed**

LANGKAH

02

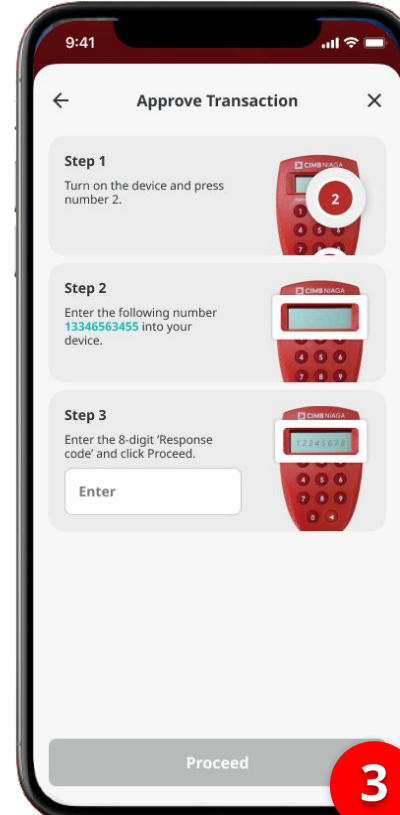
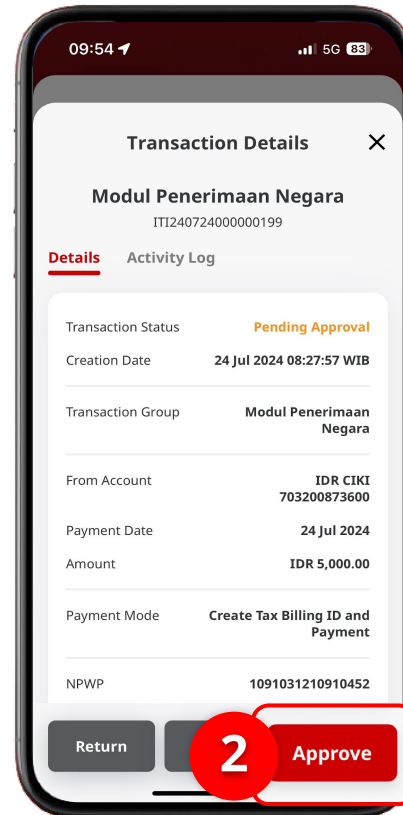
APPROVER



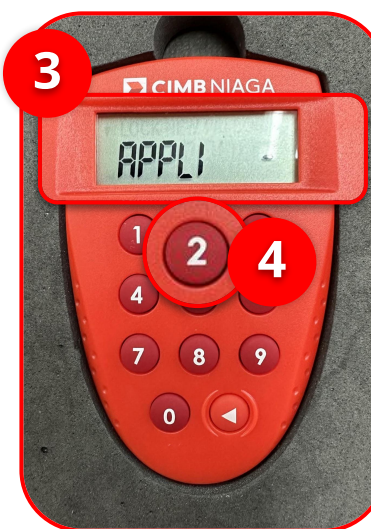
1 Arahkan pada menu dibawah, **klik *Task List***

2 Pilih ***Transaction*** sebagai *Viewing*

3 Pilih ***Pending Approval***



- 1 Pilih Transaksi yang ingin di **Approve**
- 2 Tinjau Transaksi, Klik **Approve**
- 3 Akan muncul **Halaman Approve Transaction**



- 1 Hidupkan Perangkat dengan Klik tombol **Play** pada perangkat **Hard-Token**
- 2 Masukkan **Secure Pin Number**
- 3 Jika **Pin Benar**, sistem akan menampilkan **"APPLI"** pada layar perangkat.
- 4 Klik **Tombol 2** untuk masuk ke fitur **Transaction Signing**

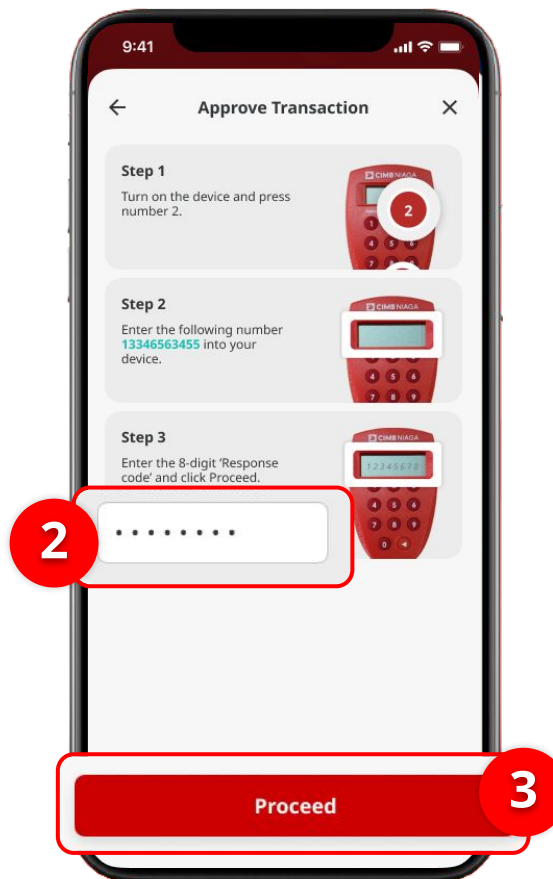
Step 2

Enter the following number
13346563455 into your
device.

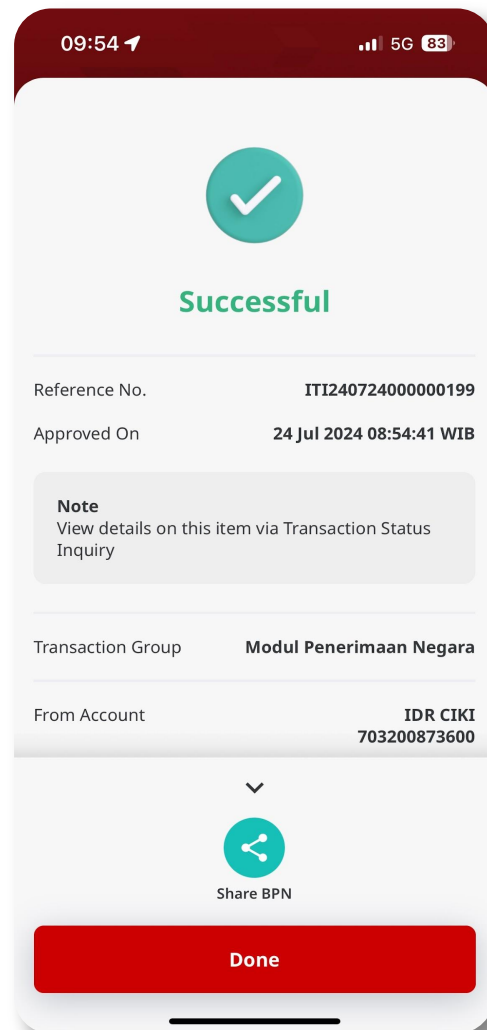


1 Masukan **Kode** yang muncul
di **Pop-Up Box Website**

2 Klik **Tombol Play**



- 1 Perangkat **Hard Token** akan menampilkan 8-Digit Kode
- 2 Masukkan **Kode** ke **Box Approve Transaction**
- 3 Klik **Proceed**



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**



OCTO Biz
BY  **CIMB NIAGA**

