

OCTO Biz

Pay & Transfer

Create Tax Billing ID
& Payment

Website

TUTORIALOCTOBIZ2024

KEJAR MIMPI

*Aksi dan
Kolaborasi*





Pay & Transfer

Create Tax Billing ID & Payment

Create Tax Billing ID & Payment - Fungsi ini adalah mode pembayaran bagi Nasabah untuk membuat ID penagihan pajak dan melakukan pembayaran pajak secara bersamaan.

- Termasuk mengunduh *Receipt* melalui TSI
- Kirim dan tarik kembali email + Receipt
- Laporan MPN bar

PAGE

03 Create Transaction

PAGE

22 Approve Transaction



Create Tax Billing ID
& Payment

Create Transaction

Maker-Approver Flow

Single-Access User



Create Tax Billing ID
& Payment

Create Transaction

Maker-Approver Flow

Single-Access User

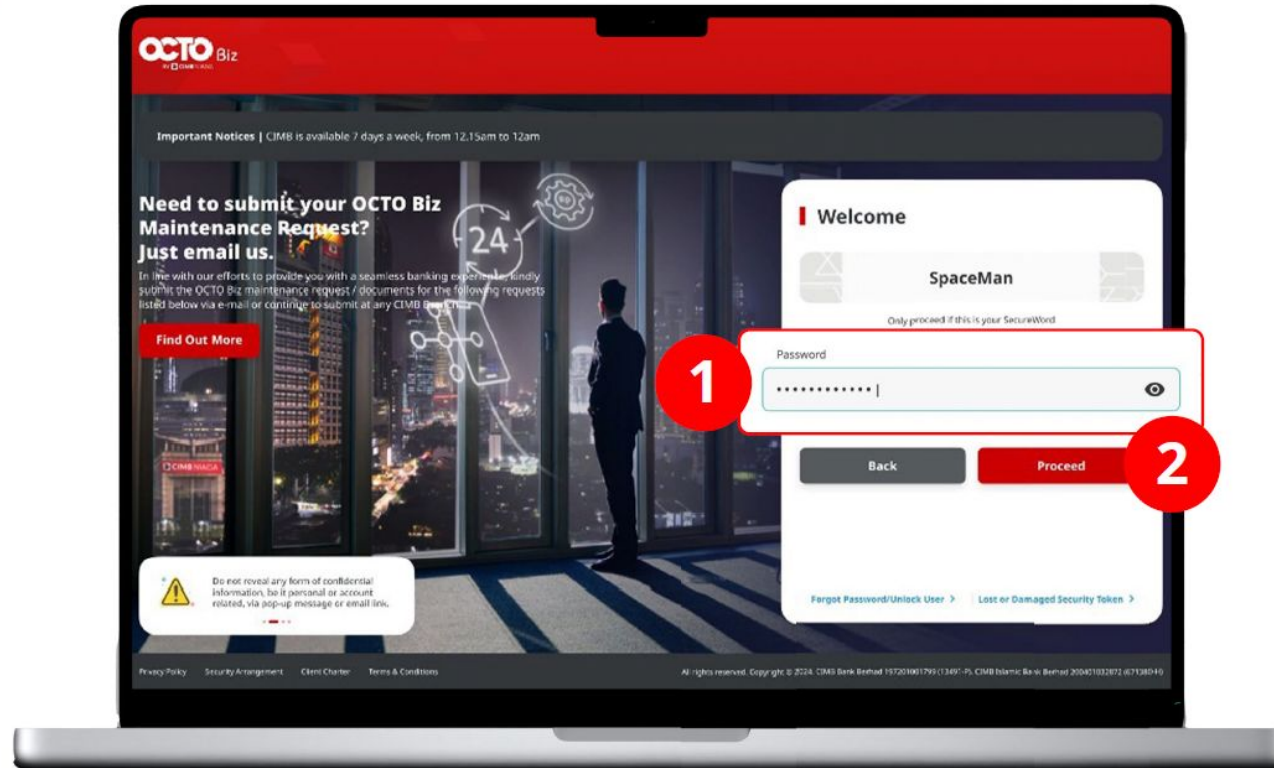


1

Maker Masuk dengan menggunakan **User & Company ID**

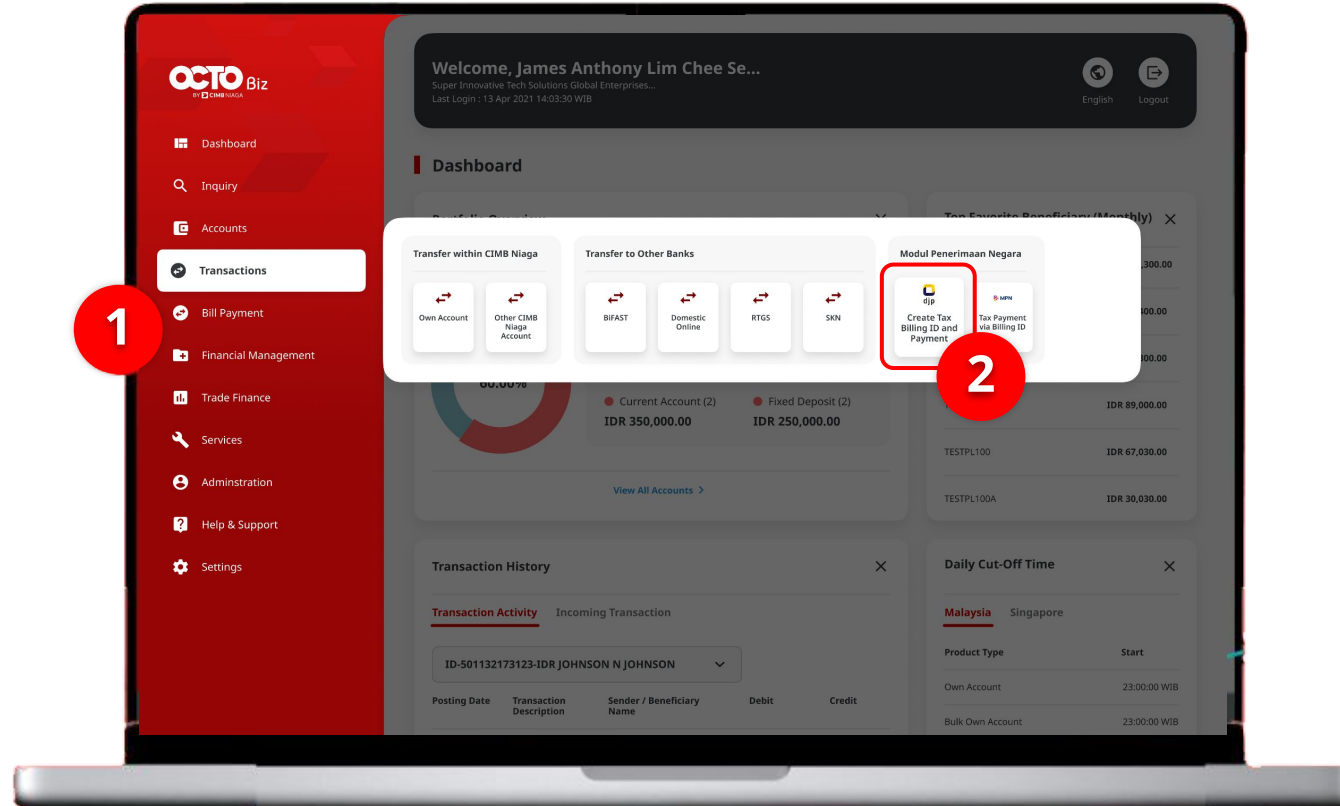
2

Klik **Next**



1 Isi **Password**

2 Klik **Proceed**



Sistem akan menampilkan halaman ***Dashboard***

1 Arahkan **Kursor** ke ***Transaction***

2 Klik ***Create Tax Billing ID & Payment***

Create Tax Billing ID and Payment

Transaction Group

Transaction Group *

Modul Penerimaan Negara

Sender Details

From Account *

Select

Payment Mode *

Create Tax Billing ID and Payment

Payment Date *

22 Jul 2024

Transaction Details

Transaction Currency

IDR - INDONESIA

Tax Account Code

Select

Tax Period From

Select

Other Details

Payment Description

Enter

Send BPN Email

No Yes

Your Account Listing

Search By

Account Name Account No.

Search

Account Name	Account No.	Account Balance
INTBM WAHYU	703057606100	IDR 1,883,242,330,088.76
ANGIN TOLAK	800152518600	IDR 39,939,720,962.35
ANGIN TOLAK	800152538600	IDR 676,799,649.85
ANGIN TOLAK	800152541700	IDR 1,128,901,823.04
ANGIN TOLAK	800152553600	IDR 298,843,138.01

Cancel Next

Add Another Transaction

Save as Draft

Next

1 Pada halaman *Data Payment Entry*, **Pilih From Account**

2 Pilih **Sumber Dana**

3 Klik **Next**

Sender Details

From Account *

703200873600-IDR CIKI

Payment Mode *

Create Tax Billing ID and Payment

Payment Date *

22 Jul 2024

July 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Tax List

NPWP *

Enter

Deposit Type *

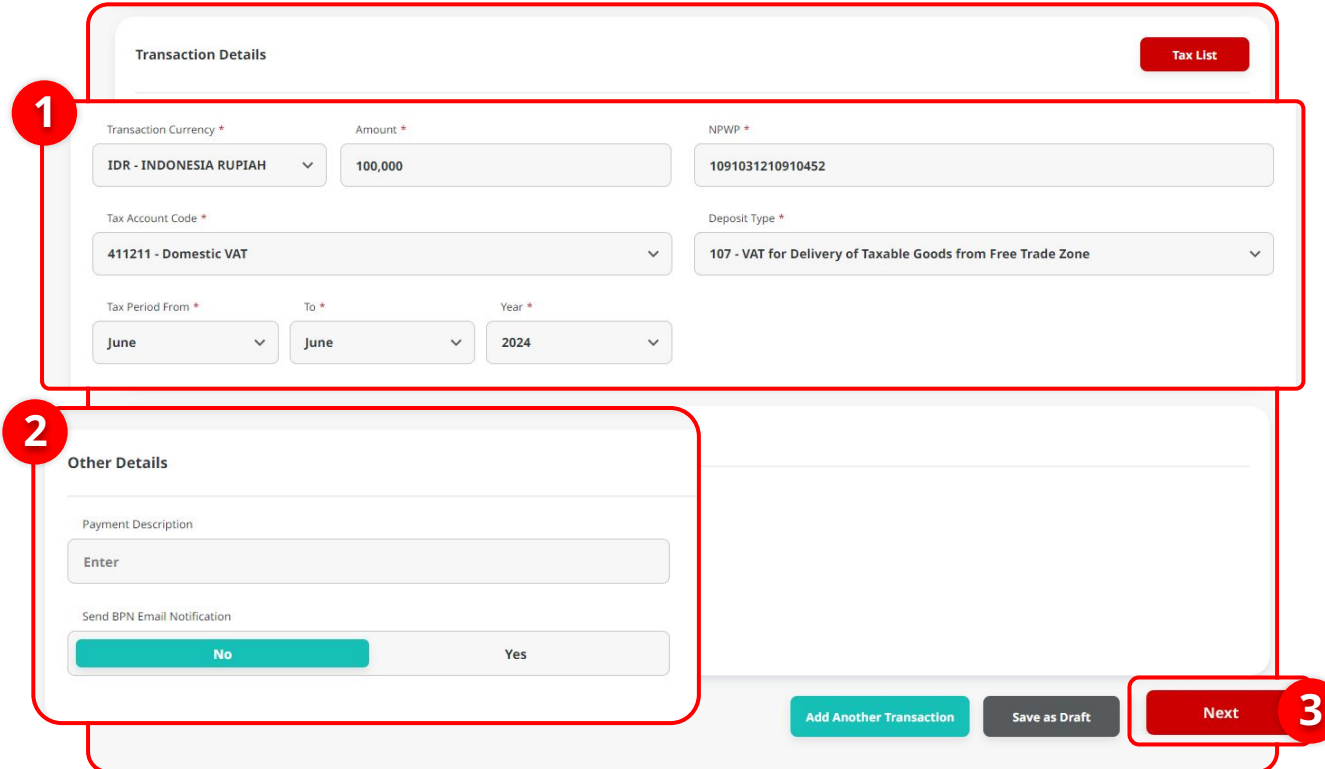
Select

Select

Select

Select

1 Pilih Tanggal yang Sesuai



Transaction Details Tax List

1

Transaction Currency *
IDR - INDONESIA RUPIAH

Amount *
100,000

NPWP *
1091031210910452

Tax Account Code *
411211 - Domestic VAT

Deposit Type *
107 - VAT for Delivery of Taxable Goods from Free Trade Zone

Tax Period From *
June

To *
June

Year *
2024

Other Details

Payment Description
Enter

Send BPN Email Notification
☒ No ☐ Yes

2

3

Add Another Transaction Save as Draft Next

1 Masukan **Nominal Transaksi** dan lengkapi **Data yang ada**

2 Lengkapi **Other Details**

3 Klik **Next**

Create Tax Billing ID and Payment > Review Details

Transaction Group

Transaction Group
Modul Penerimaan Negara

Sender Details

From Account
703200873600- IDR CIKI

Payment Mode
Create Tax Billing ID and Payment

Payment Date
22 Jul 2024

Transaction Details

Transaction Currency IDR - INDONESIA RUPIAH	Amount 100,000.00	NPWP 1091031210910452
Tax Payer Name Kongsi Dua		Tax Payer Address Jalan Yogyakarta Bahagia Selalu, RT001/RW002, SIDOMULYO, BAMBANG
Tax Account Code 411211 - Domestic VAT		Deposit Type 107 - Additional Payment for Voluntary Disclosure Program Art. 7(4) point b HPP Law
Terbilang Seratus Ribu Rupiah		Tax Period Jun 2024 - Jun 2024
Total Debit Amount IDR 100,000.00		

Other Details

Payment Description
-

Send BPN Email Notification
No

Back

Submit

Tinjau Ulang Transaksi

1 Klik **Submit**

1

OCTO Biz

Welcome, James Anthony Lim Chee Se...
Super Innovative Tech Solutions Global Enterprises...
Last Login : 12 Apr 2023 14:53:30 MYT

Notification Helpdesk English FAQ Logout

Create Tax Billing ID and Payment > Acknowledgement

Submitted for approval ✓

Reference No. : 171240722000000165 Submitted On : 22 Jul 2024 08:25:08 WIB

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

Transaction Group

Transaction Group
Modul Penerimaan Negara

Sender Details

From Account
703200873600-IDR CHK

Payment Mode
Create Tax Billing ID and Payment

Payment Date
22 Jul 2024

Transaction Details

Transaction Currency	Amount	NPWP
IDR - INDONESIA RUPIAH	100,000.00	1091031210910452
Tax Payer Name Kongki Dua		
Tax Payer Address Jalan Yogyakarta Bahagia Selaku, RT001/RW002, SIDOMULYO, BAMBANG		
Tax Account Code 411211 - Domestic VAT		
Deposit Type 107 - Additional Payment for Voluntary Disclosure Program Art. 7(4) point b HPP Law		
Terbilang Seratus Ribu Rupiah		
Tax Period Jun 2024 - Jun 2024		
Total Debt Amount IDR 100,000.00		

Other Details

Payment Description
-

Send BPN Email Notification
No

Print Save to Tax List Make Another Transaction

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Sistem akan mengarahkan ke **Halaman Acknowledgement** setelah **Submit** berhasil

Langkah melakukan Approve Transaction Kunjungi Halaman:

23 Mobile Token

30 Hard Token



Create Tax Billing ID &
Payment

Create Transaction

Maker-Approver Flow

Single-Access User

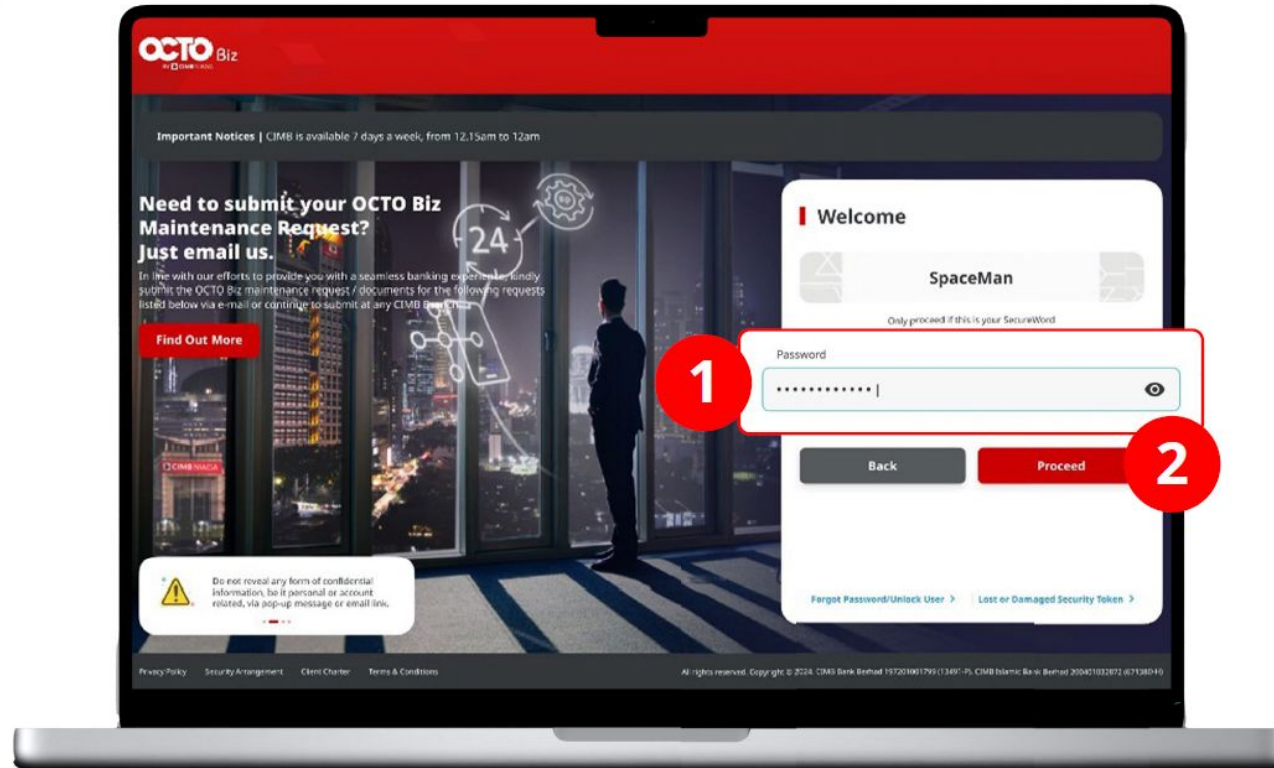


1

User SAU Masuk dengan menggunakan **User & Company ID**

2

Klik **Next**

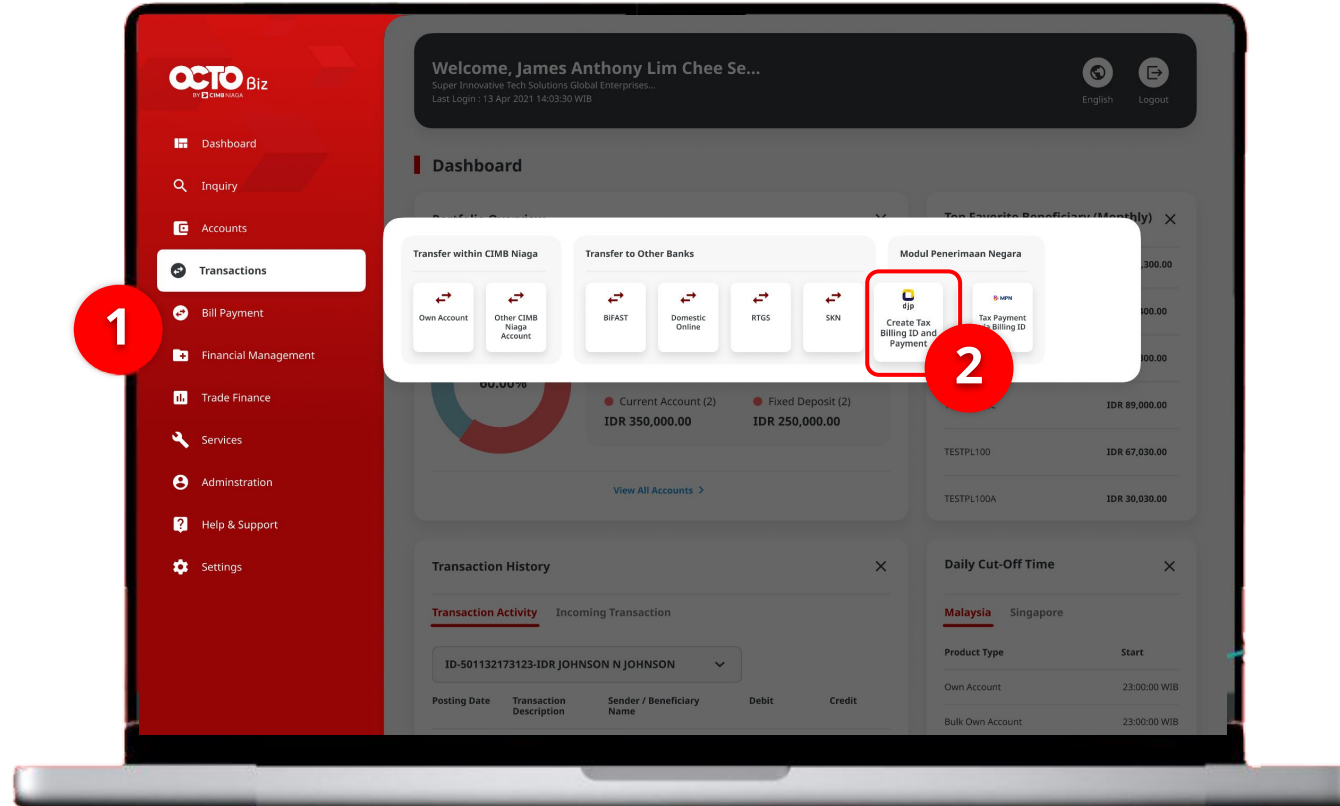


1

Isi **Password**

2

Klik **Proceed**



Sistem akan menampilkan halaman ***Dashboard***

1 Arahkan **Kursor** ke ***Transaction***

2 Klik ***Create Tax Billing ID & Payment***

Create Tax Billing ID and Payment

Transaction Group

Transaction Group *

Modul Penerimaan Negara

Sender Details

From Account *

Select

Payment Mode *

Create Tax Billing ID and Payment

Payment Date *

22 Jul 2024

Your Account Listing

Search By

Account Name Account No. Account Name

Search

Account Name	Account No.	Account Balance
INTBM WAHYU	703057606100	IDR 1,883,242,330,088.76
☐ ANGIN TOLAK	800152518600	IDR 39,939,720,962.35
☐ ANGIN TOLAK	800152538600	IDR 676,799,649.85
☐ ANGIN TOLAK	800152541700	IDR 1,128,901,823.04
☐ ANGIN TOLAK	800152553600	IDR 298,843,138.01

Other Details

Payment Description

Enter

Send BPN Email

No Yes

Add Another Transaction Save as Draft Next

1 Pada halaman *Data Payment Entry*, **Pilih From Account**

2 Pilih **Sumber Dana**

3 Klik **Next**

Sender Details

From Account *

703200873600-IDR CIKI

Payment Mode *

Create Tax Billing ID and Payment

Payment Date *

22 Jul 2024

July 2024

Sun Mon Tue Wed Thu Fri Sat

30 1 2 3 4 5 6

7 8 9 10 11 12 13

14 15 16 17 18 19 20

21 22 23 24 25 26 27

28 29 30 31 1 2 3

Tax List

NPWP *

Enter

Deposit Type *

Select

Select

Select

Year *

Select

1 Pilih Tanggal yang Sesuai

Transaction Details

Tax List

1

Transaction Currency *

IDR - INDONESIA RUPIAH

Amount *

100,000

NPWP *

1091031210910452

Tax Account Code *

411211 - Domestic VAT

Deposit Type *

107 - VAT for Delivery of Taxable Goods from Free Trade Zone

Tax Period From *

June

To *

June

Year *

2024

2

Other Details

Payment Description

Enter

Send BPN Email Notification

No

Yes

Add Another Transaction

Save as Draft

3

Next

- 1 Masukan **Nominal Transaksi** dan lengkapi **Data yang ada**
- 2 Lengkapi **Other Details**
- 3 Klik **Next**

Create Tax Billing ID and Payment > Review Details

Transaction Group

Transaction Group
Modul Penerimaan Negara

Sender Details

From Account
703200873600-IDR CIKI

Payment Mode
Create Tax Billing ID and Payment

Payment Date
22 Jul 2024

Transaction Details

Transaction Currency IDR - INDONESIA RUPIAH	Amount 100,000.00	NPWP 1091031210910452
Tax Payer Name Kongsi Dua	Tax Payer Address Jalan Yogyakarta Bahagia Selalu, RT001/RW002, SIDOMULYO, BAMBANG	
Tax Account Code 411211 - Domestic VAT	Deposit Type 107 - Additional Payment for Voluntary Disclosure Program Art. 7(4) point b HPP Law	
Terbilang Seratus Ribu Rupiah	Tax Period Jun 2024 - Jun 2024	
Total Debit Amount IDR 100,000.00		

Other Details

Payment Description
-

Send BPN Email Notification
No

Back

Submit

Tinjau Ulang Transaksi

1 Klik **Submit**

Langkah melakukan Approve Transaction Kunjungi Halaman:

26 Mobile Token

32 Hard Token



Create Tax Billing ID
& Payment

Approve Transaction

Mobile Token

Hard Token

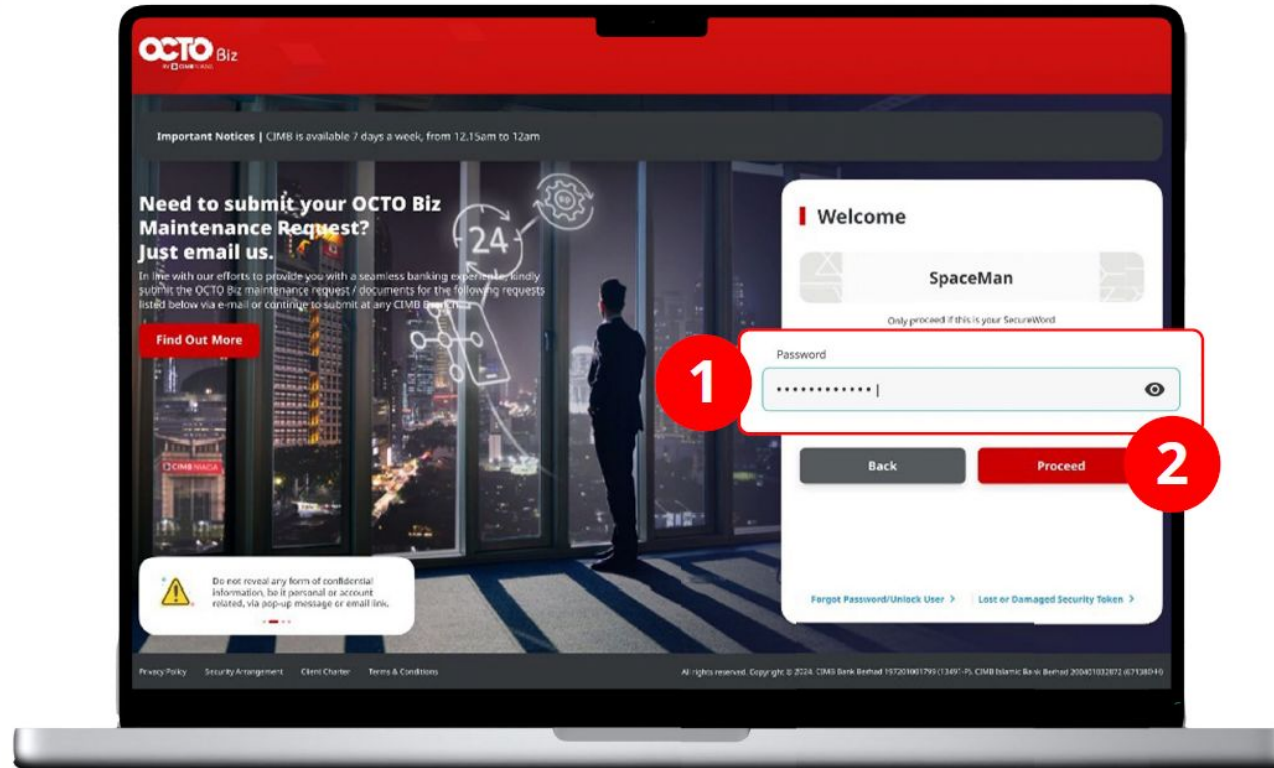


Create Tax Billing ID & Payment

Approve Transaction

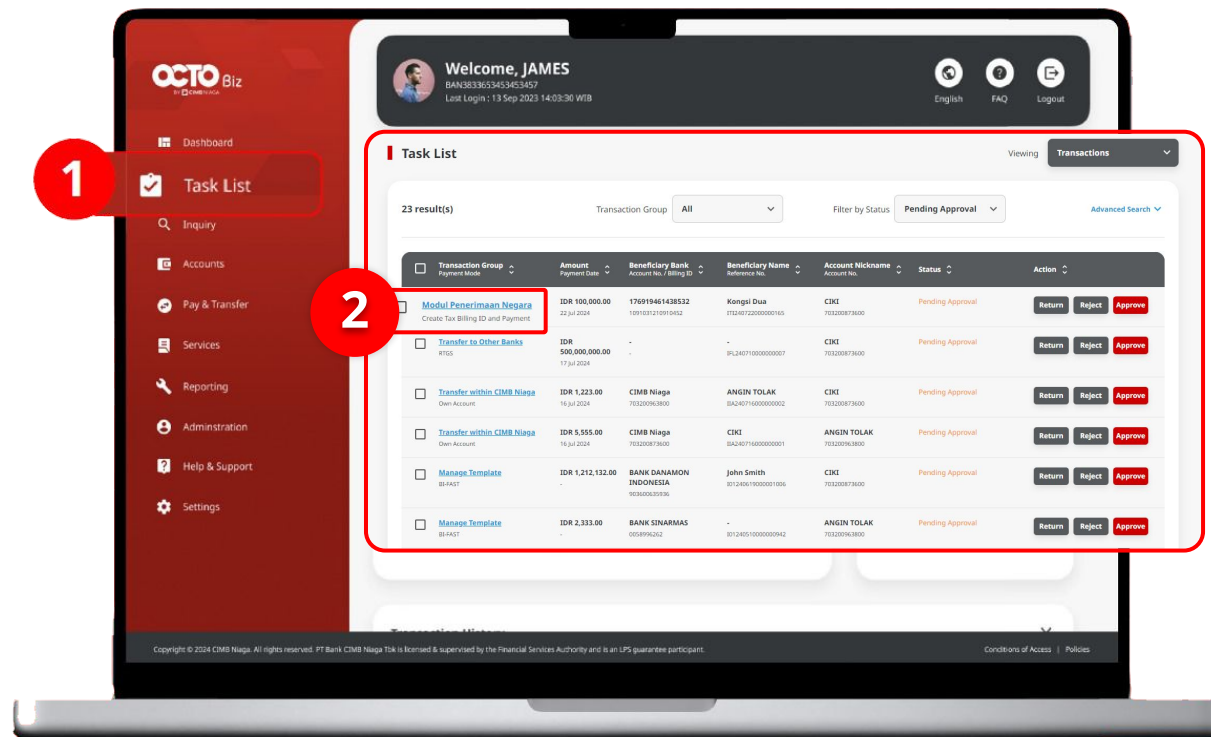
Mobile Token

Approval Process - **Mobile Token** ini digunakan untuk User yang memiliki **Mobile Token**



Login sebagai **Approver**

- 1 Isi **Password**
- 2 Klik **Proceed**



1

Arahkan pada menu disamping, **klik Task List**

2

Klik **Hyperlink** transaksi yang diinginkan

Task List > Details

Transaction Status : **Pending Approval**

Creation Date: 22 Jul 2024 08:25:08 WIB Reference No: ITT240722000000165

Transaction Group

Transaction Group: Modul Penerimaan Negara

Sender Details

From Account: 703200873600-IDR CKI Payment Mode: Create Tax Billing ID and Payment Payment Date: 22 Jul 2024

Transaction Details

Transaction Currency	Amount	NPWP	Billing ID
IDR - INDONESIA RUPIAH	100,000.00	1091031210910452	176919461438532

Tax Payer Name	Tax Payer Address	Tax Account Code
Kongsi Dua	Jalan Yogyakarta Bahagia Selalu, RT001/RW002, SIDOMULYO, BAMBANG	411211 - Domestic VAT

Deposit Type	Terbilang	Expired Billing Date
107 - Additional Payment for Voluntary Disclosure Program Art. 7(4) point b HPP Law	Seratus Ribu Rupiah	29 Jul 2024 08:25:06 WIB

Tax Period	Total Debit Amount
Jun 2024 - Jun 2024	IDR 100,000.00

Other Details

Payment Description: Send BPN Email Notification
No

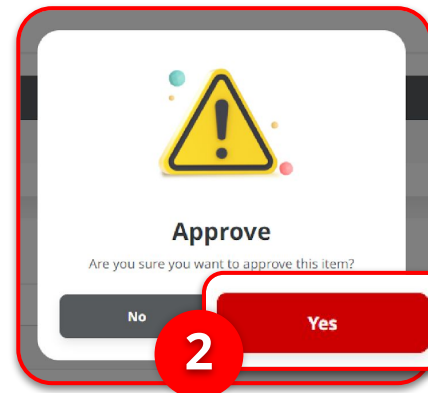
User Activities

User	Activities	Date / Time	Remark
WISMAKER - Wan San Maker	Submit	22 Jul 2024 08:25:08 WIB	-

Remark

Remarks
Enter
Maximum 100 characters

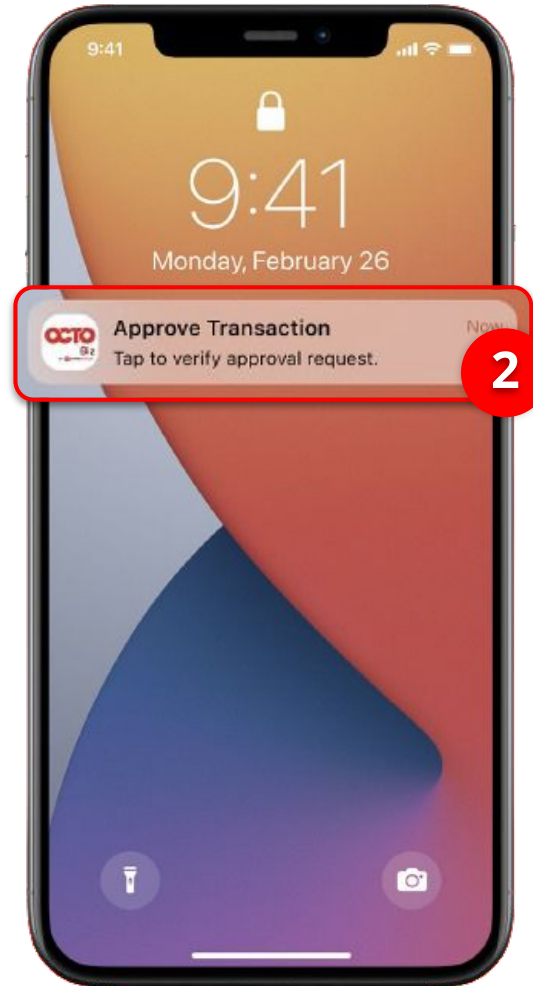
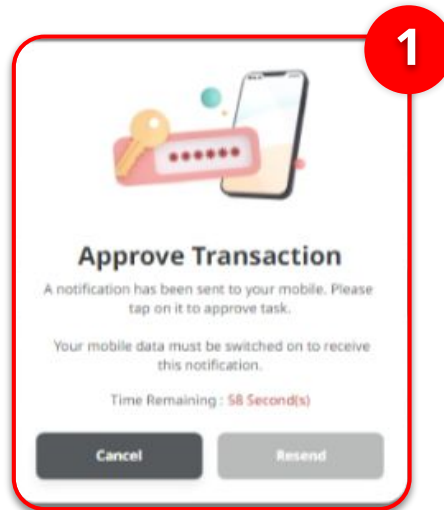
Back Return **Approve** **1**



Tinjau ulang transaksi yang telah di kirim **Maker**,

1 Jika sudah sesuai, klik **Approve**

2 Klik **Yes**

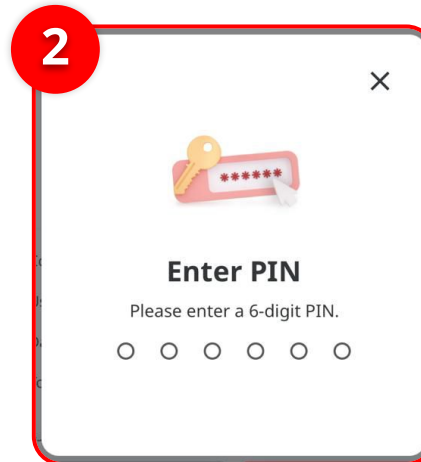
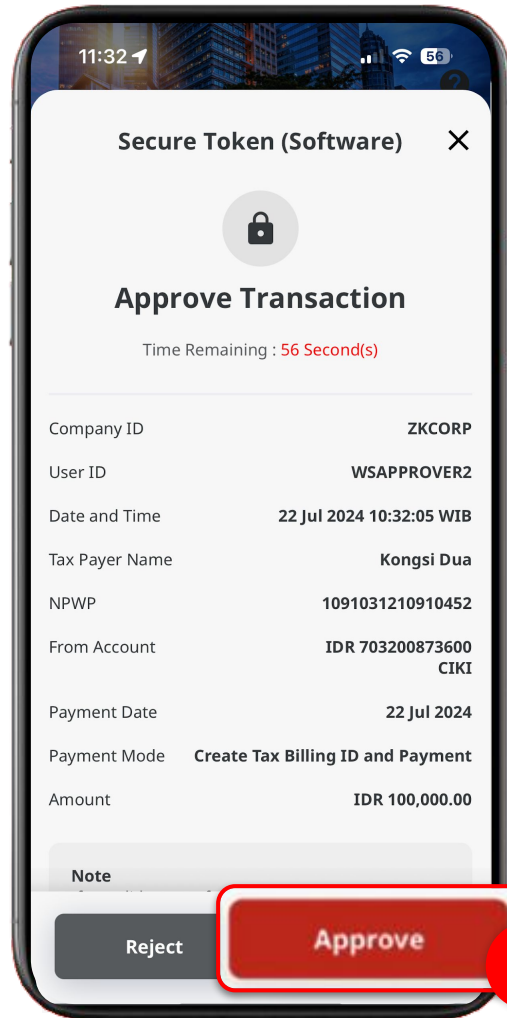


1

Sistem akan menampilkan **Pop-Up Approver transaksi** pada **Website**

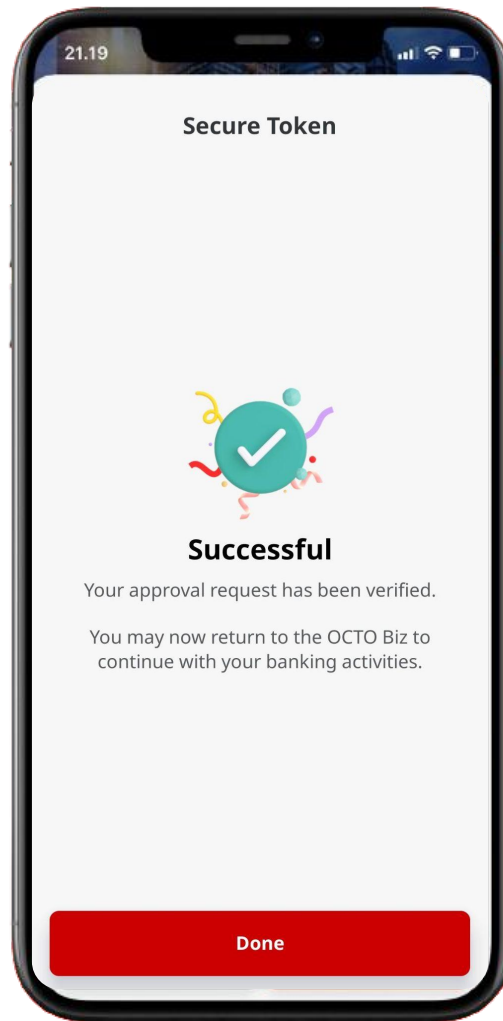
2

Sistem akan **mengirimkan notifikasi** di perangkat *mobile*. Buka perangkat *mobile*, **Klik Bar Notifikasi**



1 Klik Tombol **Approve**

2 Isi **6-Digit Pin**



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement**

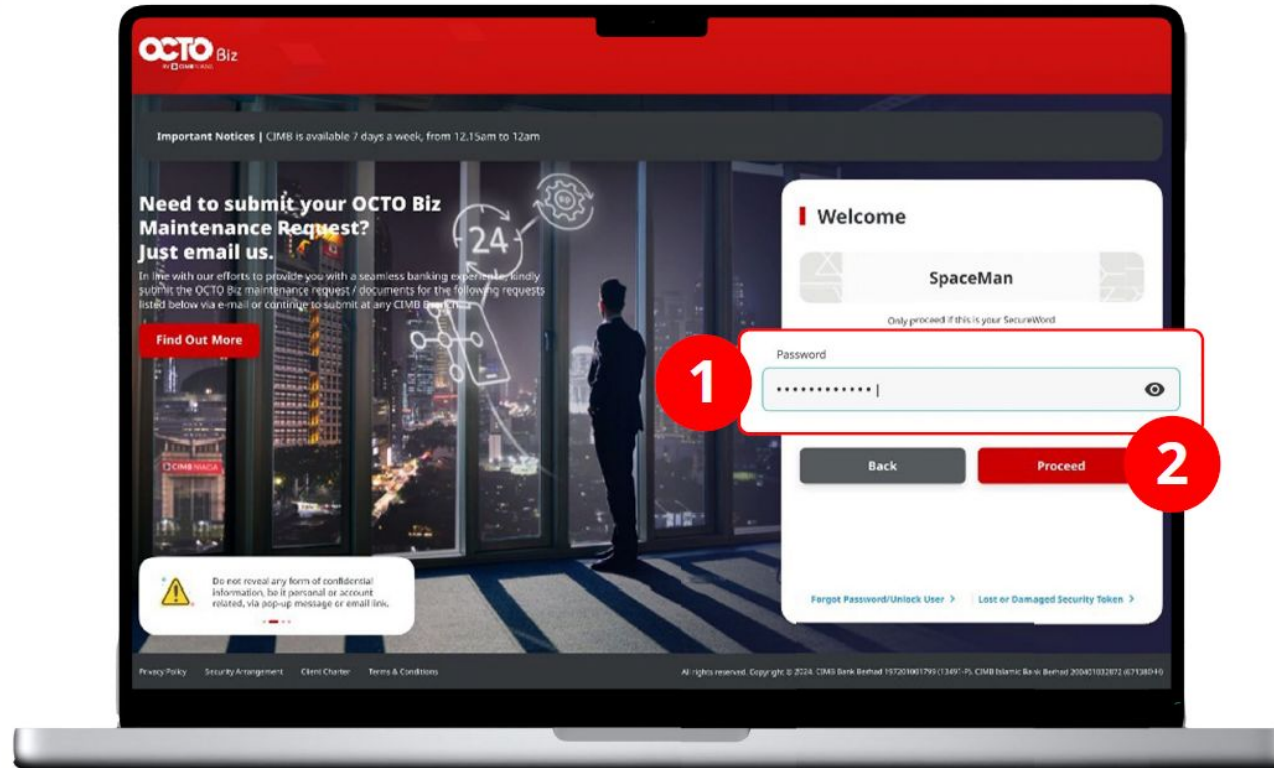


Create Tax Billing ID & Payment

Approve Transaction

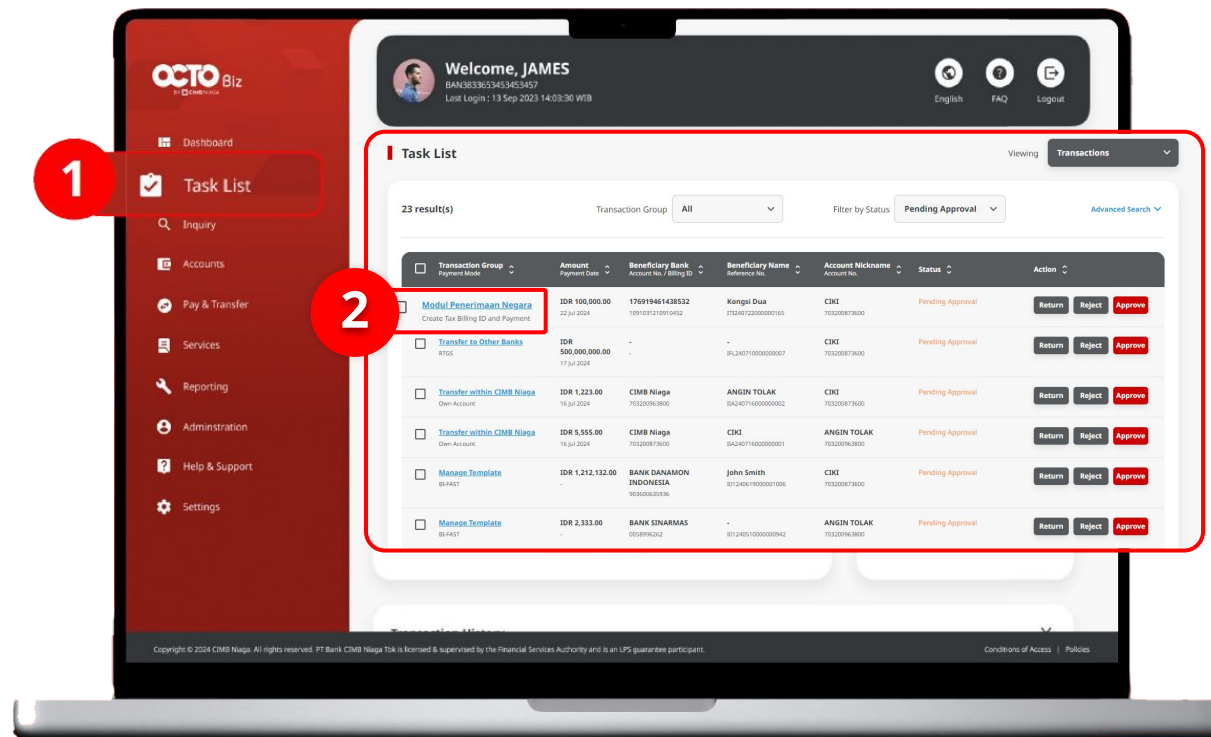
Hard Token

Approval Process - Hard Token modul ini digunakan untuk User yang memiliki Hard-Token



Login sebagai **Approver**

- 1 Isi **Password**
- 2 Klik **Proceed**



1

Arahkan pada menu disamping, **klik Task List**

2

Klik **Hyperlink** transaksi yang diinginkan

Task List > Details

Transaction Status : Pending Approval

Creation Date

22 Jul 2024 08:25:08 WIB

Reference No.

ITT2407220000009165

Transaction Group

Transaction Group

Modul Penerimaan Negara

Sender Details

From Account

703200073600-IDR CIMI

Payment Mode

Create Tax Billing ID and Payment

Payment Date

22 Jul 2024

Transaction Details

Transaction Currency	Amount	NPWP	Billing ID
IDR - INDONESIA RUPIAH	100.000.00	109103121010452	176919461438532
Tax Payer Name	Tax Payer Address	Tax Account Code	
Kongsi Dua	Jalan Yogyakarta Bahagia Selatan, RT001/RW002, SIDOMULYO, BAMBANG	411211 - Domestic VAT	
Deposit Type	Tax Billing	Expired Billing Date	
107 - Additional Payment for Voluntary Disclosure Program	Seratus Ribu Rupiah	29 Jul 2024 08:25:06 WIB	
ARC 7(4) point b HPP Law			
Tax Period	Total Debt Amount		
Jun 2024 - Jun 2024	IDR 100.000.00		

Other Details

Payment Description

Send BPN Email Notification

No

User Activities

User	Activities	Date / Time	Remark
WISMAKER- Wan San Maker	Submit	22 Jul 2024 08:25:08 WIB	

Remark

Remarks

Enter

Maximum 100 characters

Back

Return

Approve

Approve Transaction

Step 1

Turn on the device and press number 2.

CIMB NIAGA

2

Step 2

Enter the following number into your device.

35710833

CIMB NIAGA

Step 3

Enter the 8-digit code here.

Enter 8-digit code

CIMB NIAGA

12345678

Submit

Tinjau ulang transaksi yang telah di kirim **Maker**,

1 Jika sudah sesuai, klik **Approve**

2 Sistem akan memunculkan **Box Approve Transaction**



- 1 Hidupkan Perangkat dengan Klik tombol **Play** pada perangkat **Hard-Token**
- 2 Masukkan **Secure Pin Number**
- 3 Jika **Pin Benar**, sistem akan menampilkan **"APPLI"** pada layar perangkat.
- 4 Klik **Tombol 2** untuk masuk ke fitur **Transaction Signing**

Step 2

Enter the following number into your device.

35710833



1 Masukan **Kode** yang muncul di **Pop-Up Box Website**

2 Klik **Tombol Play**



Approve Transaction

×

Step 1

Turn on the device and press number 2.

Step 2

Enter the following number into your device.

82365544

Step 3

Enter the 8-digit code here.

83356232

2

3

Submit

- 1 Perangkat **Hard Token** akan menampilkan 8-Digit Kode
- 2 Masukkan **Kode** ke **Box Approve Transaction**
- 3 Klik **Submit**

Task List > Acknowledgement

Successful

Reference No. : 11D240722000000165 Approved On : 22 Jul 2024 08:33:39 WIB

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

Transaction Group

Transaction Group
Modul Penerimaan Negara

Sender Details

From Account
703200873600-IDR CKE

Payment Mode
Create Tax Billing ID and Payment

Payment Date
22 Jul 2024

Transaction Details

Transaction Currency
IDR - INDONESIA RUPIAH

Amount
100,000.00

Taxpayer
1091031210910452

Tax Payer Name
Kongsi Dua

Tax Payer Address
Jalan Yogyakarta Bahagia Selaku, RT001/RW002,
SIDOMULYO, BAMBANG

Tax Account Code
411211 - Domestic VAT

Deposit Type
107 - Additional Payment for Voluntary Disclosure Program
Art. 74(4) point b HPP Law

Tax Period
Jun 2024 - Jun 2024

Total Debit Amount
IDR 100,000.00

Other Details

Payment Description
-

Send BPN Email Notification
No

User Activities

User	Activities	Date / Time	Remark
WSMAKER - Wan San Maker	Submit	22 Jul 2024 08:25:08 WIB	-
WSAPPROVER2 - Wan San Approver User 2	Approve	22 Jul 2024 08:33:34 WIB	-

Print

Done

Jika **Transaksi Berhasil**, sistem akan menampilkan **halaman Acknowledgement**



OCTO Biz
BY  **CIMB NIAGA**

