

# **Biz**

Aksi dan Kolaborasi

### Pay & Transfer **Bill Payment** Website

**TUTORIALOCTOBIZ2024** 

**KEJAR MIMPI** 



## Pay & Transfer Bill Payment

*Bill Payment* Fungsi ini adalah mode pembayaran bagi Nasabah untuk melakukan Pembayaran Tagihan untuk *Online Merchant* 

- Termasuk tanda *Download* melalui TSI
- Send dan Retrigger email + tanda terima







# Bill Payment Transaction

Single Transaction

**Multiple Batch Transaction** 

**Approval Process** 





# Bill Payment Transaction

Single Transaction

**Multiple Batch Transaction** 

**Approval Process** 







#### Single Transaction | Bill Payment Menu : Bill Payment > Bill Payment





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### Single Transaction | Bill Payment

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Arahkan Kursor ke **Bill Payment** 





Single Transaction | Bill Payment Menu : Bill Payment > Bill Payment









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#### LANGKAH







2 Masukan NIK Transaksi yang ingin dilakukan. Sistem akan Otomatis mengisi seluruh Detail pada Bagian Transaction Detail



Lengkapi Bagian **Other Details** 



Menu : Bill Payment > Bill Payment

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0

LANGKAH

	Bill Payment > Review Details	
	Transaction Group	
	Transaction Group Bill Payment	
nagement	Sender Details	
2	From Account	Payment Mode
	IDR ACC115-1001100115	Bill Payment
	Payment Date	
	10 Jan 2023	
rt	Diller Deteile	
	biller Details	
	Biller Category	Biller Name
	BPJS	BPJS Ketenagakerjaan - Individu
	0 Pagners Periode 2024/02 JPTI Nominal IDR 0.00 JPM Nominal IDR 2,536,400.0 Total Billing IDR 600,000.00 Transaction Currency Total Payment	Crystal Natalia Total Keterapakerjaan IDR 600,000.00 JOK Nominal IDR 3,730,000.00 JPR Nominal IDR 0,00 Administration Charges IDR 0,00
	Other Details Customer Reference No. 2633122 Receipt Notification Send	Other Payment Details - Frauil Address random9hotmail.com
	Back	Submit

#### Tinjau Ulang Transaksi





Menu : Bill Payment > Bill Payment

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LANGKAH



Sistem akan mengarahkan ke Halaman Acknowledgement setelah Submit berhasil

Langkah melakukan Approve Transaction Kunjungi Halaman:







# Bill Payment Transaction

Single Transaction

**Multiple Batch Transaction** 

**Approval Process** 



Menu : Bill Payment > Bill Payment

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LANGKAH

Menu : Bill Payment > Bill Payment

14



LANGKAH





TUTORIALOCTOBIZ2024





#### Sistem akan **menampilkan** halaman Dashboard



Arahkan **Kursor ke** *Bill Payment* 





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Menu : Bill Payment > Bill Payment







**TUTORIALOCTOBIZ2024** 

Saved Templates

Menu : Bill Payment > Bill Payment

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2 Masukan NIK Transaksi yang ingin dilakukan. Sistem akan Otomatis mengisi seluruh Detail pada Bagian Transaction Detail



Lengkapi Bagian **Other Details** 



Klik Add Another Payment



Menu : Bill Payment > Bill Payment

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LANGKAH

Transaction Genue			Trend Trendstore
iransacción urbup			
Transaction Group *			
Bill Payment	v		
Sender Details			_
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Programment Earling * <b>(6)</b> 22 Mary 2024	۲	Recurring transfer	
			1
liller Details			Saved Bill
Wiler Category *		Effect Name *	
Telect	*	Select	*
Other Details			
Customer Reference to:		Other Payment Details	
Enter		Enter	
Record Notification		Email Address *	
Send Don	't Send	Leter	
			Add Another Transaction
			Add Another Transaction
D Rifer Name 🗘 Riffing 33	÷		Add Another Transaction
Biller Name C     Billing XX     BY13 Kennengelersame Suddenhart Sectorpres	÷	Anneset 1 A	Add Anether fransaction the
Biller Name C Billing So     Biller Name C Billing So     Bills Antonophicitum - Schedular 19602714     Bills Networkshales. Schedular 19160259	© Distantiti	America C. A. 1917 - C.685.000	Add Another Transaction







3

4

1

Klik Add Another Transaction

Transaksi akan secara otomatis **bertambah pada tabel** 

Klik **Next** 



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ransaction Group			
ransaction Group ill Payment			
ender Details			
rom Account DR TERLALU MANIS - 703165835700		Payment Mode Bill Payment	
ayment Date 2 May 2024			
item(s)			
Biller Name 🗘	Billing ID 🗘	Amount 🗘	Administration Charges 💲
BPJ5 Ketenapakerjaan - Individual	3602215105740002	IDR 1,680,000.00	IDR 0
BPJS Ketenagakerjaan - Individual	3216062501950015	IDR 3,680,000.00	IDR 0
	Total Amount : IDR	5,360,000.00   Total Charges - IDR 0.0	0

### Sistem akan mengarahkan ke Halaman **Review Details**, Tinjau Ulang Transaksi







### **07**MAKER

Submitted fo	or approval				
Reference No. : IFL	240522000000066 🔘 Submitted O	n : 22 May 2024 12:56:19 W	лв		
Transaction Group					
Transaction Group Bill Payment					
Sender Details					
From Account IDR TERLALU MANIS - 703 Payment Date 22 May 2024	165835700	Payment Mod Bill Paymer	e It		
2 item(s)					
Reference No. 🗘	Biller Name 💲	Billing 1D 🗘	Amount 🗘	Administration Charges 💲	
18P24052200000096	BPJS Ketenagakerjaan - Individual	3602215105740002	IDR 1,680,000.00	IDR 0	
18P24052200000095	BPJS Ketenagakerjaan - Individual	3216062501950015	IDR 3,680,000.00	IDR 0	
	Total Amount : I	DR 5,360,000.00   Total C	harges : IDR 0.00		

Sistem akan mengarahkan ke Halaman Acknowledgement setelah Submit berhasil

Langkah melakukan Approve Transaction Kunjungi Halaman:







# Bill Payment Transaction

Single Transaction

Multiple Batch Transaction

**Approval Process** 

Mobile Token

Hard Token





# Bill Payment Transaction

Single Transaction

Multiple Batch Transaction

**Approval Process** 

Mobile Token

Hard Token



#### LANGKAH



F.







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#### LANGKAH

**O2** Approver





Arahkan pada menu disamping, **klik** *Task List* 



Klik **Hyperlink** transaksi yang diinginkan



Biz

BY <mark>घ CIMB</mark> NIAGA

#### LANGKAH

03	
APPROVER	

Transaction Status : Pending	Approval									
Civation Data: 22 May 2024 12:56:17 W18		Reference No IFL2405220	00000066							
Transaction Group										
Transaction Group Bill Payment										
Sender Details									<b>-</b>	
Prom Account 703105835700-IDR TERLALU MAN Pagment Date 22 May 2024	5	Royment Moo Bill Payme	Se nt						tela	au ulang transaksi h di kirim <b>Maker</b> ,
					-					
2 item(s)			W40013	o secondaria da la como					1	Jika sudah sesua
10724052200000095	ler Name 🗘	100 C	Arrount C	Administration Charge	• 0		Approve			klik Approve
IBP2465220000094	15. Ketenapekerjaan - Jodividaal	3602215105740002	IDR 1.680,000.00	IDR 0		Are yo	ou sure you want to approve this	item?		
	Total Amount : ID	R 5,360,000.00   total 0	harges : IDR 0.00							
					-		<sup>*</sup> 2 <sup>*</sup>	es	2	Klik Vos
User Activities										NIK IES
User	Advities		Date / Time	Remark						
USER_MAKERS	Submit		22 May 2024 12:56:17 Will							
					-					
Remark					_					
Femarks Enter										
Maximum 100 charactery										
Back			Return	Approve	1					

Sistem akan menampilkan

pada *Website* 

Notifikasi

Pop-Up Approver transaksi

Sistem akan **mengirimkan** 

notifikasi di perangkat mobile.

Buka perangkat *mobile*, **Klik Bar** 

BY 🔁 CIMB NIAGA

2

0.

1

2



#### LANGKAH



ansaction	Approve				
Time Remaining : 119 Second(s)					
CORPPT200092	ompany ID				
MAKERJAMES	ser ID				
31 Jul 2021 13:57:41 WIB	ate and Time				
PLN 621141	3iller Name				
IDR ACC115-1001100115	rom				
12 Apr 2021	ayment Date				
Bill Payment	ayment Mode				
IDR 500,000.00	amount				
IDR 0.00	dministration Charges				
ransaction, please call our ately for assistance. MM to 7:00PM 0PM	Note If you did not perform thi Business Call Centre imm 14042 (Local) +6221 80655111 (Overse Monday to Friday from 8: Saturday from 8:00AM to (excluding public holidays				
Approve	Monday to Friday from 8: Saturday from 8:00AM to (excluding public holidays Reject				









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06 Approver

LANGKAH



Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement** 



**TUTORIALOCTOBIZ2024** 



# Bill Payment Transaction

Single Transaction

Multiple Batch Transaction

**Approval Process** 

Mobile Token

Hard Token







F.

LANGKAH









#### LANGKAH

**O2** Approver





Arahkan pada menu disamping, **klik** *Task List* 



Klik **Hyperlink** transaksi yang diinginkan



#### LANGKAH

Transaction Status : Pending Approval						
Creation Date: 22 May 2024 12:56:17 WIB	Halfermen No. IFL24052200000066					
Transaction Group						
Transaction Group Bill Payment			Approve Transaction	×		
Sender Details	Payment Mode		<b>Step 1</b> Turn on the device and press number 2.		Tinja	iu ulang transak
703165E35700-IDR TERLALU MANIS Poyment Date 22 May 2024	Bill Payment				telał	n di kirim <b>Maker</b> ,
2 item(s)			Step 2		_	
Reference No. 2 Biller Norme C Bil	lling 20 C Arnount C	Administration Charges	35710833	4 6 8	1	Jika sudah sesu klik Approve
18724652200000095 BPSE KetanupakarjaanIndividual 32 18724652200000096 BPSE KetanupakarjaanIndividual 34	169623611950015 IDR 3,680,090.00 02215185746002 IDR 1,680,000.00	stok o stok o		000		
Total Amount : IDR	5,360,000.00   Total Charges: IDR 0.00		Step 3 Enter the 8-digit code here.	12345678		
User Activities			Enter 8-digit code	000	2	Klik <b>Yes</b>
User Activities	Date / Time	Remark				
USER, MAREEN Salemet	22 May 2024 12:56:17 Wolf			Submit		
Remark						
Benarts Enter			4			
Missimum 002 observativy						



04 Approver







1 Hidupkan Perangkat dengan Klik tombol *Play* pada perangkat **Hard-Token** 



2 Masukan *Secure Pin Number* 

Approval Process | Bill Payment

Menu : Task List

Jika **Pin Benar**, sistem akan menampilkan **"APPLI"** pada layar perangkat.

4 K

Klik **Tombol 2** untuk masuk ke fitur *Transaction SIgning* 





LANGKAH





1 Masukan Kode yang muncul di *Pop-Up Box Website* 







LANGKAH







2 Masukan Kode ke Box Approve Transaction

3 Klik Submit



### Approval Process | Bill Payment

Menu : Bill Payment > Bill Payment

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LANGKAH

Successful <ul> <li>Reference No. : 18º24062500000078</li> </ul>			
Note: Refer to Transaction Status Inquiry	Module for latest details updated statu	5	
Transaction Group			
Transaction Group Bill Payment			
Sender Details			
From Account 703185655500-IDR TB LIABILITY 2 Payment Date 25 Jun 2024		Payment Mode Bill Payment	
Biller Details			
Biller Category BPJS		Biller Name BPJS Ketenagakerjaan - Individual	
Transaction Details			
NEK 3216062501950015 NPP		Division - Customer Name	
* Payment Period 2030-07		INT Nominal IDR 20,000.00	
IDR 10,000.00		JDR 6,800.00 JDR 6,800.00	
Total Billing IDR 36,800.00		Administration Fee IDR 0.00	
Total Payment. IDR 36,800.00			
Other Details			
Customer Reference No.		Other Payment Details	
Receipt Notification Don't Send			
User Activities			
User	Activities	Date / Time	Remark
SYS ADMIN MAKER 6 SYS ADMIN AJTHO 7	Submit	25 Jun 2024 15:25:22 WIB 25 Jun 2024 15:25:41 WIB	

Jika transaksi Berhasil, sistem akan menampilkan **halaman Acknowledgement** 





## Bill Payment Non-Transaction

**Download Receipt** 

Send & Retrigger Email





## Bill Payment Non-Transaction

Download Receipt





01



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#### Setelah Approve Transaksi berhasil,



Arahkan pada menu disamping, **klik** *Inquiry* 



Klik Transaction Status Inquiry



Download Receipt | Bill Payment

**40** 

BY 🔁 CIMB NIAGA



### *Download Receipt* | Bill Payment

Menu : Bill Payment > Bill Payment

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LANGKAH

Report successf								
earch								
Payment Date From *		30 *			Your Beference Number			
29 May 2024		29 May 202	14		Enter			
Transaction Grove *					Payment Mode			
ILA				~	Bill Payment			
Debit Account No.					Beneficiary Account No.			
Enter				٩	Enter			
beneficiary Name					Deneficiary Bank / Billing 10			
Enter					Enter			
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Sistem akan menampilkan *Pop-Up Successfully Generated* 

User dapat menuju **menu Reporting** dan melakukan **Download Report** 



04







Klik **Download Reports** 



05



Download Receipt | Bill Payment Menu : Bill Payment > Bill Payment

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#### LANGKAH





1 Sistem akan menampilkan *Box Pop-Up* **Save As**, Ubah Nama sesuai kebutuhan, Klik OK

2 Pada menu **Download**, akan muncul Notifikasi Flle telah ter Download







<page-header></page-header>	← → C ① File file;///C:/	Users/User01.DESKTOP-92ARTE6/D	ownloads/Bill%20Payment_COMPMITA_30052024_00006.pdf	★ 한 I 초 🖗 : □ All Bookmarks
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Banas Musatar     Octob Screams       Tamasata Banasa     Banasa       MR     MCD1002002       Dama     Screams       MR     Scr		Biller Name	: BPJS Ketenagakerjaan - Individual	
Transide data     Booms       NK     Booms       Data     Set 2014/2022       Data     Set 2014/2022 <t< td=""><td></td><td>Service Provider</td><td>: OCTO Biz Channel</td><td></td></t<>		Service Provider	: OCTO Biz Channel	
Not     SACCH SEPARATE       Data     :       Hap     :       Payment Finder     SEC 51       Tard Sec 11 (140000)     :       Payment Finder     SEC 51       Tard Sec 11 (140000)     :       Payment Finder     :		Transaction Status	: Success	
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Control Marco     14       Payor Control Marco     150       Tar Brid Manazaginana     150       Marco     160       Marco     150       Marco     160       Ma		NPP		
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Aller Ner     100       Table Physical     108       Table Physical     108       Ner Ner     108       Ner Ner     100       Ner Ner     100       Ner		Total Billing	: IDR 1,680,000.00	
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Nexts <sup>1</sup> The a train or growth is nighted in a specific mark <sup>11</sup> The action of the		Total Payment	:IDR 1,680,000.00	
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Untuk *Multi Batch Transaction*, *Receipt* akan tergabung di dalam 1 file PDF yang sama





## Bill Payment Non-Transaction

Send & Retrigger Email Receipt







### Bill Payment Non-Transaction

Send & Retrigger Email Receipt

Send Receipt

**Retrigger Receipt** 



#### Send & Retrigger Email Receipt | Bill Payment

Menu : Bill Payment > Bill Payment

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LANGKAH







Masukan *Email* pengiriman *Receipt Notification* 



Klik **Next** 

Jika melakukan *Multi Batch Transaction*, Pastikan selalu klik *Send Receipt* di setiap penambahan Transaksi







Sistem akan mengirimkan *Receipt* melalui *Email* yang di Input, Klik untuk melihat *Receipt* 



Menu : Bill Payment > Bill Payment

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TUTORIALOCTOBIZ2024



## Bill Payment Non-Transaction

Send & Retrigger Email Receipt

Send Receipt

Retrigger Receipt



01



#### Send & Retrigger Email Receipt | Bill Payment

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#### Setelah Approve Transaksi berhasil,



Arahkan pada menu disamping, **klik** *Inquiry* 



Klik Transaction Status Inquiry





BY CIMB NIAGA

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### Send & Retrigger Email Receipt | Bill Payment

Menu : Bill Payment > Bill Payment

03

LANGKAH

BIZ	Label Welcome, TIKOADMIN UM STRANS BRMM Ha of failed login attempts from previous session 0	6 <sup>66</sup> C <sup>40</sup> S O D Netification Heffords Crayin Fig. Logar
Dashboard		
	Transaction Status Inquiry > Details	
Inquiry	Status : Successful	
	Creation Date:	Reference No.
Transactions	09 Sep 2024 10:03:38 WIB	IBP24090900000002
Bill Payment	Transaction Group	
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Reporting	Bill Payment	
Administration		
Help & Support	Sender Details	
Settings	From Account 703210821800-IDR UDA STEFANUS PRIYAM	Playment Mode Bill Payment
	Payment Date 09 Sep 2024	
	Biller Details	
	Bler Category Phone / Mobile	Biller Name TELKOM
	Biler Nickname	
	Transaction Details	
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	User Activities	
	User Activities	Date / Time Remark
	TIKDADMIN - TIKDADMIN Submit	09 Sep 2024 10:03:38 WIB
	Back	Duplicate Resend Receipt





Klik **Resend Receipt Email** 





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