

OCTO Biz

How-to-get Started
TRANSFER TO
3rd PARTY
Website

TUTORIALOCTOBIZ2024

KEJAR MIMPI

*Aksi dan
Kolaborasi*





Transaction

TRANSFER TO 3RD PARTY

Transaction - Transfer to 3rd Party adalah modul untuk melakukan mode pembayaran bagi nasabah untuk melakukan transfer ke rekening CIMB lainnya & OCTO Pay

PAGE

03 Create
Transaction

PAGE

46 Approve
Transaction



TRANSFER TO 3RD PARTY

Create Transaction

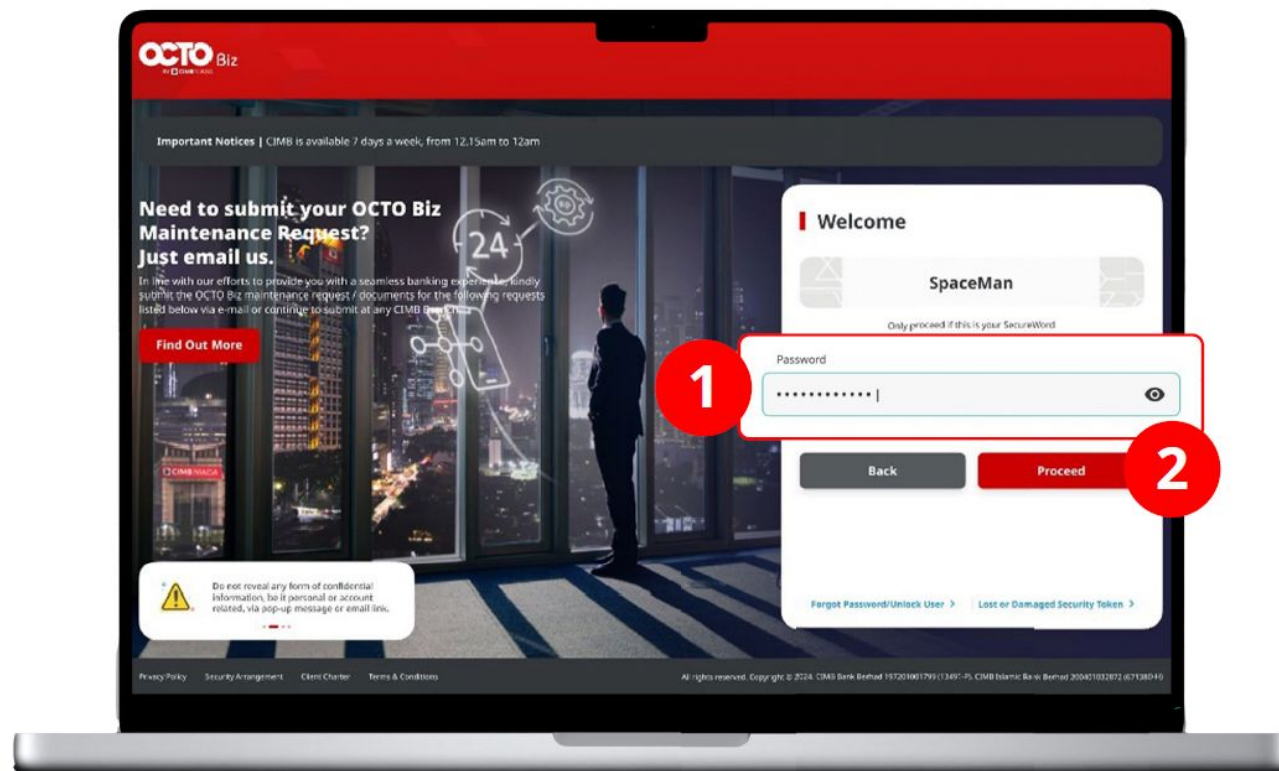
Maker-Approver Flow

Single-Access User

Multiple Beneficiary Submission

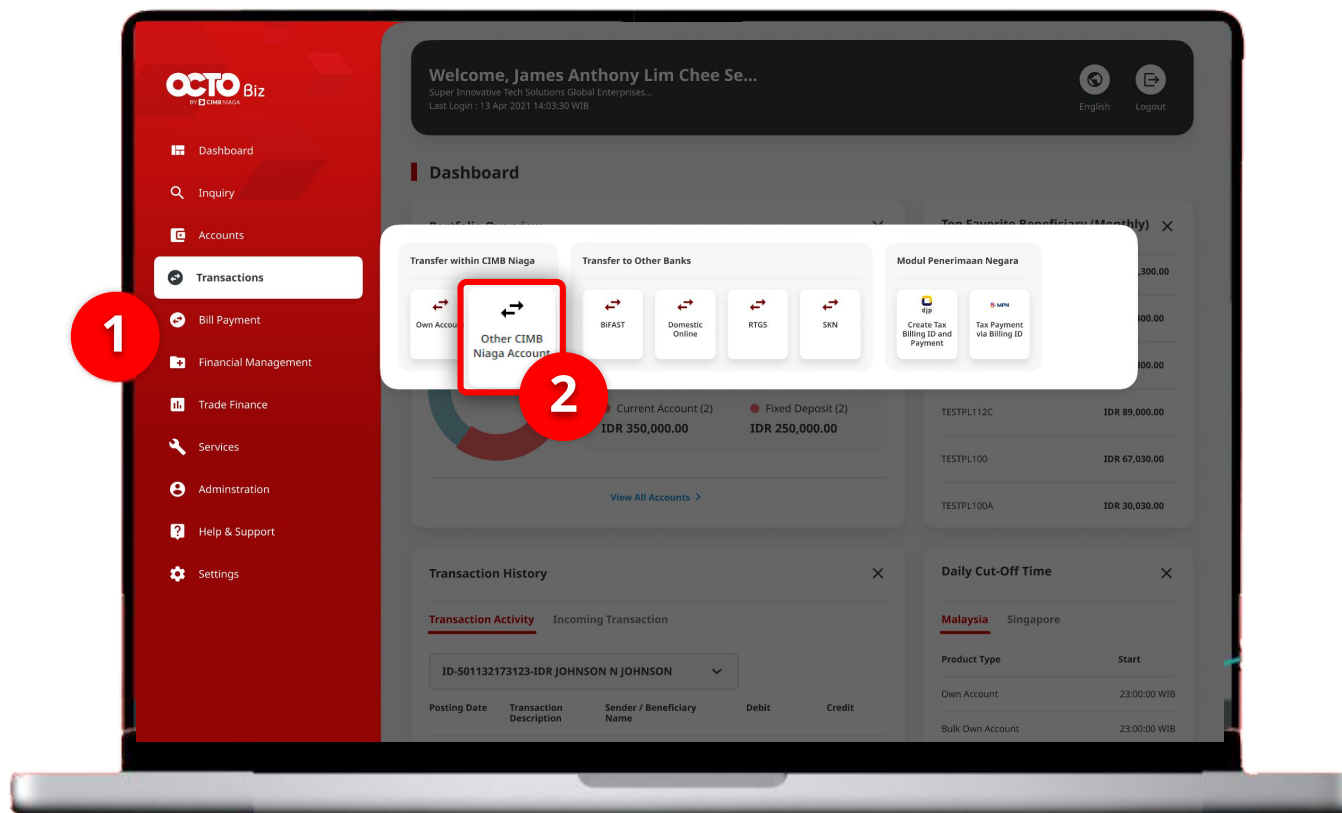


- 1 **Maker** Masuk dengan menggunakan **User & Company ID**
- 2 Klik **Next**



1 Isi **Password**

2 Klik **Proceed**



Sistem akan menampilkan halaman ***Dashboard***

1 Arahkan **Kursor** ke ***Transaction***

2 Klik ***Other CIMB Niaga Account***

Other CIMB Niaga Account

Transaction Group Save Templates

Transaction Group *

InHouse Transfer

Sender Details

From Account *

Select

07 Nov 2023

Recurring transfer

Beneficiary Details Save Beneficiary

Account Type *

CIMB Niaga Account

Beneficiary Account No. *

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

From Account Listing

Search By

Account Name

Account No.

Search

Account Name	Account No.	Account Balance
INGB ID SIT KUNC LONG DESCRIPTION ACCOUNT	123213123213456	IDR 0.00
BANKUPESBT	700002171400	IDR 0.00
INTBM WAHYU	703057606100	IDR 1,883,242,330,088.76
GL ACCT 0111D	700000000000	IDR 0.00
GL ACCT 2010D	700100000000	IDR 47,030,875.15
GL ACCT 20A	700100000000	IDR 34,910,308.00
GL ACCT 20B	700100000000	IDR 106,642.00
BANGUN PERSADA SEXALI	700100000000	IDR 101,677,044.46
IDR ACCT 01	700100000000	IDR 72,333,185.85
BANGUN PERSADA SEXALI	700000000000	IDR 8,526,912,563,965.89
GL ACCT 0111E	700440001100	IDR 0.00
GL ACCT 0111D	800000000000	IDR 0.00
GL ACCT 20D	800000000000	IDR 0.00

1 of 2

Next

1 Pada halaman *Data Payment Entry*, Pilih **From Account**

2 Pilih **Sumber Dana**

3 Klik **Next**

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Saved Templates

Sender Details

From Account *

Payment Mode *

Select

Other CIMB Niaga Account

Payment Date *

11 Sep 2023

Recurring transfer

1

Beneficiary Details

Account Type *

Beneficiary Account No. *

CIMB Niaga Account

Saved Beneficiary

Transaction Details

Transaction Currency *

Amount *

IDR - INDONESIA RU...

Enter

Other Details

Customer Reference No. ●

Other Payment Details ●

Enter

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1

Pilih Tanggal yang Sesuai

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Sender Details

From Account *

Payment Mode *

Select

Other CIMB Niaga Account

Payment Date *

07 Nov 2023

☐ Recurring transfer

Beneficiary Details

Account Type *

CIMB Niaga Account

CIMB Niaga Account

OCTO Pay

Beneficiary Account No. *

Other Details

Customer Reference No. •

Other Payment Details •

Enter

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1

Pilih **Beneficiary Account Type**

LANGKAH

06a

MAKER

OPSIONAL

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Sender Details

From Account *

Select

Payment Mode *

Other CIMB Niaga Account

Payment Date *

07 Nov 2023

☐ Recurring transfer

Beneficiary Details

Account Type *

CIMB Niaga Account

Beneficiary Account No. *

IDR - INDONESIA RU...

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1

Jika Tipe akun = **CIMB Niaga Account**, isi **Beneficiary Account Number**

1

LANGKAH

06b

MAKER

OPSIONAL

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Saved Templates

Sender Details

From Account *

Select

Payment Mode *

Other CIMB Niaga Account

Payment Date *

07 Nov 2023

☐ Recurring transfer

Beneficiary Details

Account Type *

OCTO Pay

Mobile No. *

+62

Saved Beneficiary

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1

Jika Tipe Akun = **OCTO Pay**,
Isi **Mobile Number**

1

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Sender Details

From Account *

Select

Payment Mode *

Other CIMB Niaga Account

Payment Date *

07 Nov 2023

☐ Recurring transfer

Beneficiary Details

Account Type *

CIMB Niaga Account

Beneficiary Account No. *

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Reference

Other Payment Details *

OPD

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save

Next

Other CIMB Niaga Account > Review Details

Transaction Group

Transaction Group

InHouse Transfer

Sender Details

From Account

IDR INTBM WAHYU - 703057606100

Payment Mode

Other CIMB Niaga Account

Payment Date

14 Sep 2023

Beneficiary Details

Account Type

CIMB Niaga Account

Beneficiary Account No.

IDR 800152204200

Beneficiary Name

BANGUN PERSADA SEKALI

Beneficiary Account Currency

IDR - INDONESIA RUPIAH

Transaction Details

Transaction Currency

IDR - INDONESIA RUPIAH

Amount

600,000.00

Bank Charges

IDR 0.00

Other Details

Customer Reference No.

RR

Other Payment Details

OPD

Back

Submit

1

Lengkapi bagian **Mandatory Fields**

2

Klik **Next**

3

Lalu akan menampilkan halaman Review Details, Klik **Submit**

Other CIMB Niaga Account > Acknowledgement

Task has been sent for approval

Reference No. : ITT230914000000083 Submitted On : 14 Sep 2023 17:41:09 WIB

Transaction Group

Transaction Group
InHouse Transfer

Sender Details

From Account
IDR INTBM WAHYU - 703057606100

Payment Mode
Other CIMB Niaga Account

Payment Date
14 Sep 2023

Beneficiary Details

Account Type
CIMB Niaga Account

Beneficiary Account No.
IDR 800152204200

Beneficiary Name
BANGUN PERSADA SEKALI

Beneficiary Account Currency
IDR - INDONESIAN RUPIAH

Transaction Details

Transaction Currency	Amount	Bank Charges
IDR - INDONESIAN RUPIAH	600,000.00	IDR 0.00

Other Details

Customer Reference No.
RR

Other Payment Details
OPD

Print Save As Template Save As Beneficiary Make Another Transaction

Sistem akan mengarahkan ke **Halaman Acknowledgement** setelah **Submit** berhasil

Langkah melakukan Approve Transaction Kunjungi Halaman:

47 Mobile Token

56 Hard Token



Transfer to 3rd Party **WEBSITE**

Maker-Approver Flow

Single-Access User

Multiple Beneficiary Submission

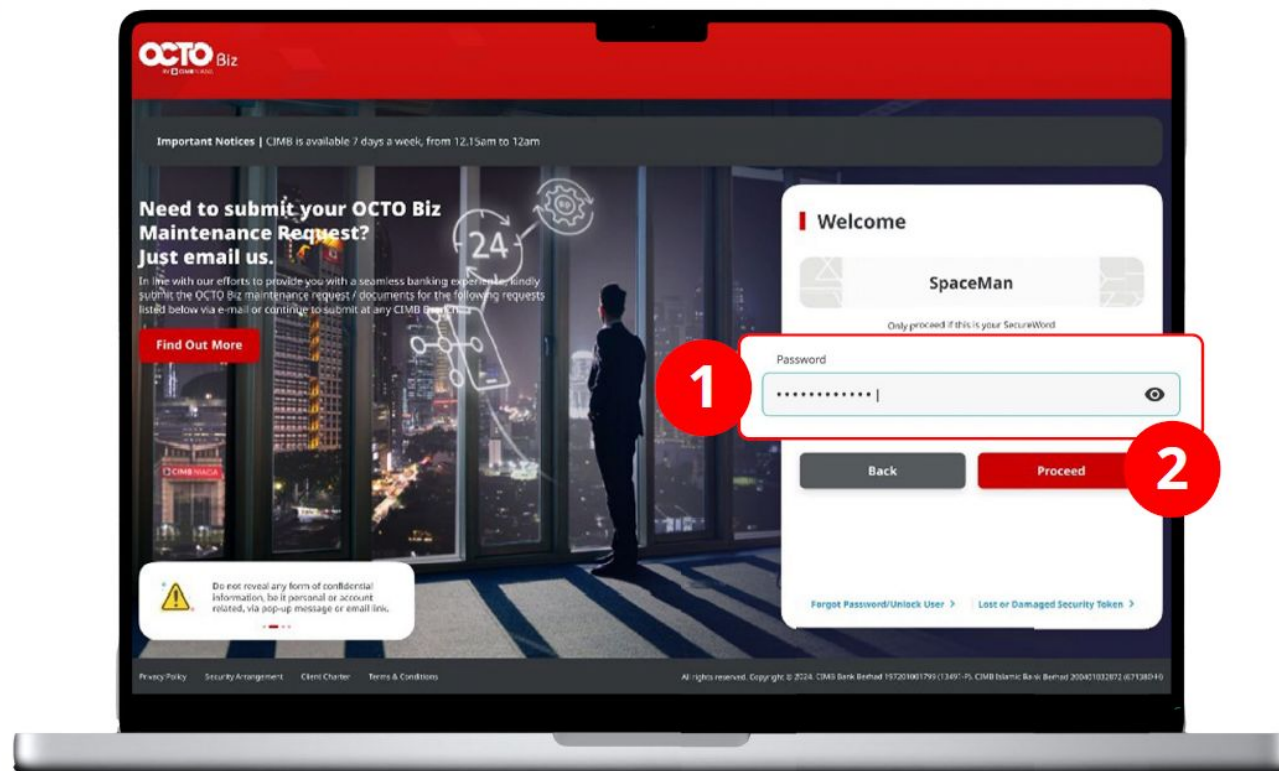


1

User SAU Masuk dengan menggunakan **User & Company ID**

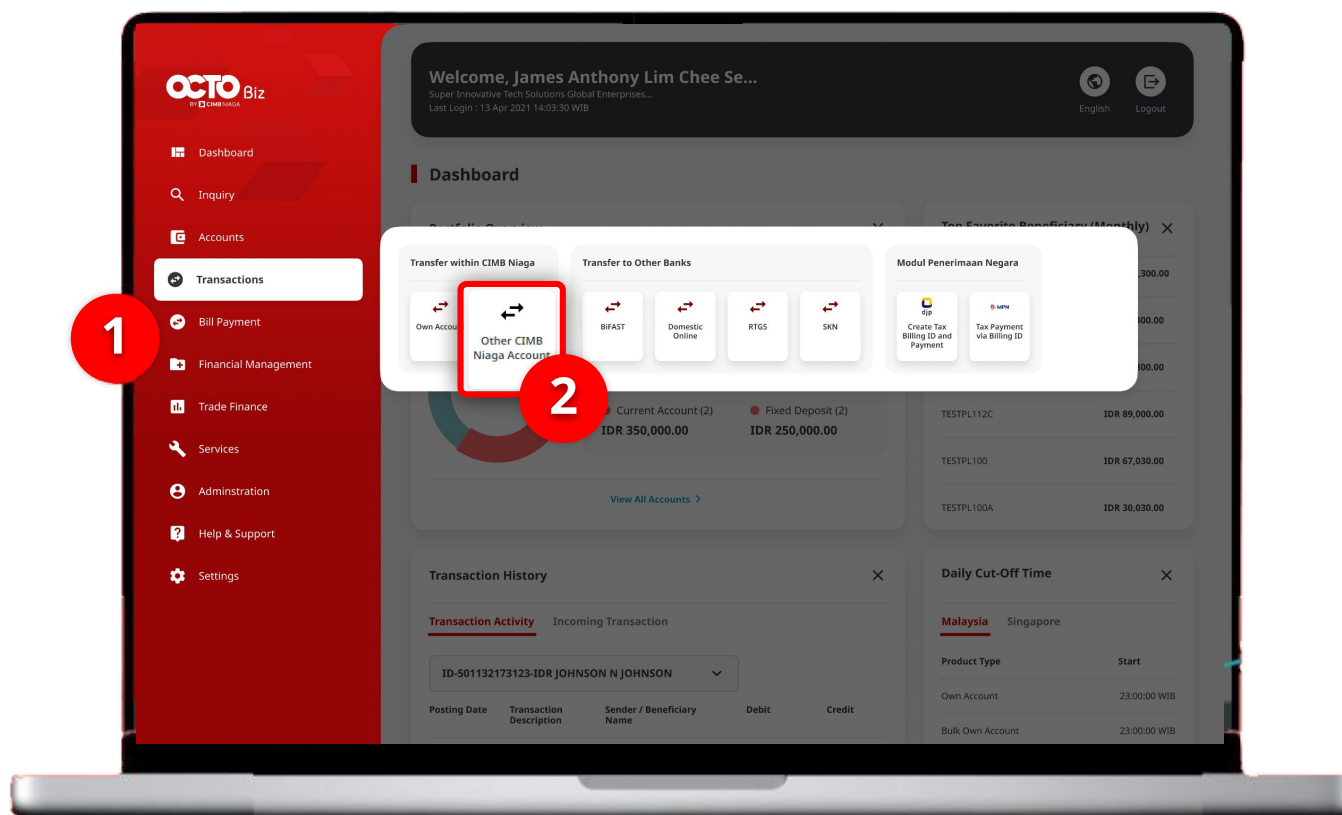
2

Klik **Next**



1 Isi **Password**

2 Klik **Proceed**



Sistem akan menampilkan halaman ***Dashboard***

- 1 Arahkan **Kursor ke *Transaction***
- 2 Klik ***Other CIMB Niaga Account***

Other CIMB Niaga Account

Transaction Group Save Templates

Transaction Group *

InHouse Transfer

Sender Details

From Account *

Select

07 Nov 2023

Recurring transfer

Beneficiary Details Save Beneficiary

Account Type *

CIMB Niaga Account

Beneficiary Account No. *

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

From Account Listing

Search By

Account Name

Account No.

Search

Account Name	Account No.	Account Balance
INGB ID SIT KUNC LONG DESCRIPTION ACCOUNT	123231732213456	IDR 0.00
BANKUPESBT	70002317400	IDR 0.00
INTBM WAHYU	703057606100	IDR 1,883,242,330,088.76
GL ACCT 0111D	70009522800	IDR 0.00
GL ACCT 2010D	702105055000	IDR 47,030,875.15
GL ACCT 20A	70219128400	IDR 34,910,308.00
GL ACCT 20B	70219191600	IDR 106,642.00
BANGUN PERSADA SEXALI	702198374000	IDR 101,677,044.46
IDR ACCT 01	700130613000	IDR 72,333,185.85
BANGUN PERSADA SEXALI	700321742000	IDR 8,526,912,563,965.89
GL ACCT 0111E	700540201100	IDR 0.00
GL ACCT 0111D	800000322001	IDR 0.00
GL ACCT 20D	800000322002	IDR 0.00

1 of 2

Next

1 Pada halaman *Data Payment Entry*, Pilih **From Account**

2 Pilih **Sumber Dana**

3 Klik **Next**

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Saved Templates

Sender Details

From Account *

Payment Mode *

Select

Other CIMB Niaga Account

Payment Date *

11 Sep 2023

Recurring transfer

1

Beneficiary Details

Account Type *

Beneficiary Account No. *

CIMB Niaga Account

Saved Beneficiary

Transaction Details

Transaction Currency *

Amount *

IDR - INDONESIA RU...

Enter

Other Details

Customer Reference No. ●

Other Payment Details ●

Enter

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1

Pilih Tanggal yang Sesuai

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Sender Details

From Account *

Select

Payment Mode *

Other CIMB Niaga Account

Payment Date *

07 Nov 2023

☐ Recurring transfer

Beneficiary Details

Account Type *

CIMB Niaga Account

CIMB Niaga Account

OCTO Pay

Beneficiary Account No. *

Other Details

Customer Reference No. •

Enter

Other Payment Details •

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1

Pilih **Beneficiary Account Type**

LANGKAH

06a

USER SAU

OPSIONAL

The screenshot shows a web form titled "Other CIMB Niaga Account". The form is divided into several sections: "Transaction Group" with a dropdown menu set to "InHouse Transfer" and a "Saved Templates" button; "Sender Details" with fields for "From Account" (a search dropdown), "Payment Mode" (a dropdown set to "Other CIMB Niaga Account"), "Payment Date" (set to "07 Nov 2023"), and a checkbox for "Recurring transfer"; "Beneficiary Details" (highlighted with a red box and a red circle with the number 1) with fields for "Account Type" (a dropdown set to "CIMB Niaga Account") and "Beneficiary Account No."; and "Other Details" with fields for "Customer Reference No." and "Other Payment Details", and a "Payment Advice" section with "No Advice" and "Simple Advice" buttons. At the bottom, there are buttons for "Add Another Transaction", "Save as Draft", and "Next".

1

Jika Tipe akun = **CIMB Niaga Account**,
isi **Beneficiary Account Number**

1

LANGKAH

06b

USER SAU

OPSIONAL

The screenshot shows a web form titled "Other CIMB Niaga Account". The form is divided into several sections: "Transaction Group" with a dropdown menu set to "InHouse Transfer" and a "Saved Templates" button; "Sender Details" with fields for "From Account" (a search bar with "Select"), "Payment Mode" (a dropdown set to "Other CIMB Niaga Account"), "Payment Date" (set to "07 Nov 2023"), and a checkbox for "Recurring transfer"; "Beneficiary Details" (highlighted with a red box and a red circle with the number 1) with fields for "Account Type" (a dropdown set to "OCTO Pay") and "Mobile No." (a text field with "+62"); "Transaction Details" with fields for "Transaction Currency" (a dropdown set to "IDR - INDONESIA RU...") and "Amount" (a text field with "Enter"); and "Other Details" with fields for "Customer Reference No." and "Other Payment Details" (both with "Enter" buttons), and a "Payment Advice" section with "No Advice" and "Simple Advice" buttons. At the bottom, there are three buttons: "Add Another Transaction", "Save as Draft", and "Next".

1

Jika Tipe Akun = **OCTO Pay**,
Isi **Mobile Number**

1

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Sender Details

From Account *

Select

Payment Mode *

Other CIMB Niaga Account

Payment Date *

07 Nov 2023

☐ Recurring transfer

Beneficiary Details

Account Type *

CIMB Niaga Account

Beneficiary Account No. *

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Reference

Other Payment Details *

OPD

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save

Next

Other CIMB Niaga Account > Review Details

Transaction Group

Transaction Group

InHouse Transfer

Sender Details

From Account

IDR INTBM WAHYU - 703057606100

Payment Mode

Other CIMB Niaga Account

Payment Date

14 Sep 2023

Beneficiary Details

Account Type

CIMB Niaga Account

Beneficiary Account No.

IDR 800152204200

Beneficiary Name

BANGUN PERSADA SEKALI

Beneficiary Account Currency

IDR - INDONESIA RUPIAH

Transaction Details

Transaction Currency

IDR - INDONESIA RUPIAH

Amount

600,000.00

Bank Charges

IDR 0.00

Other Details

Customer Reference No.

RR

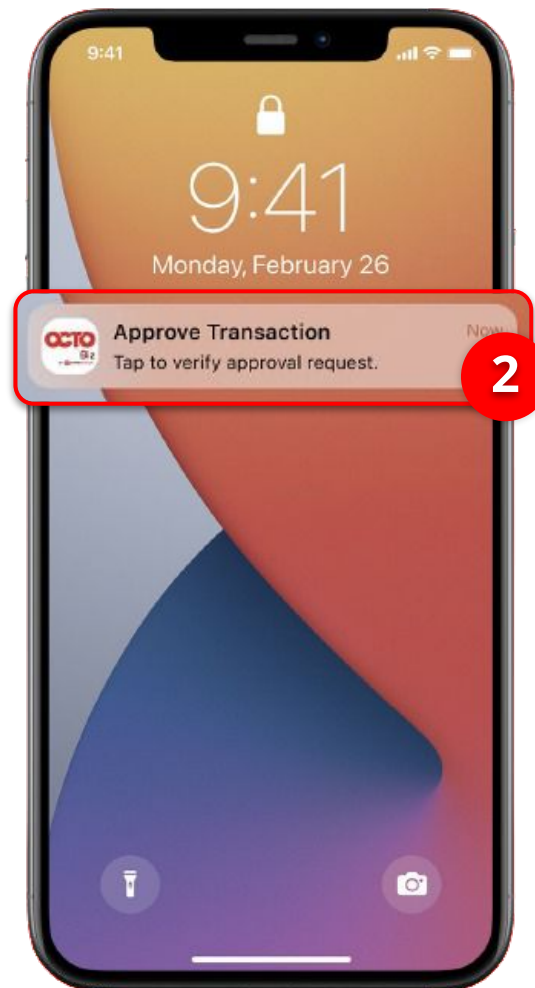
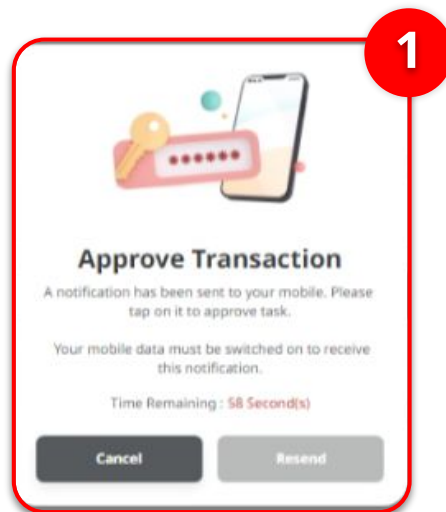
Other Payment Details

OPD

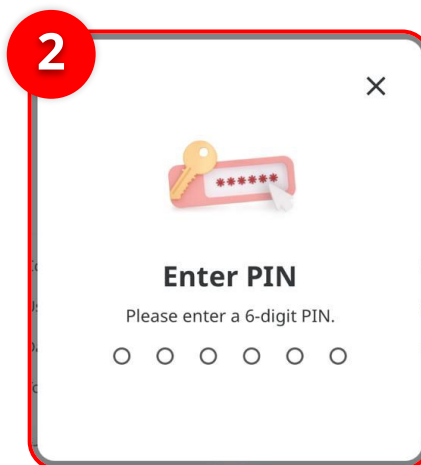
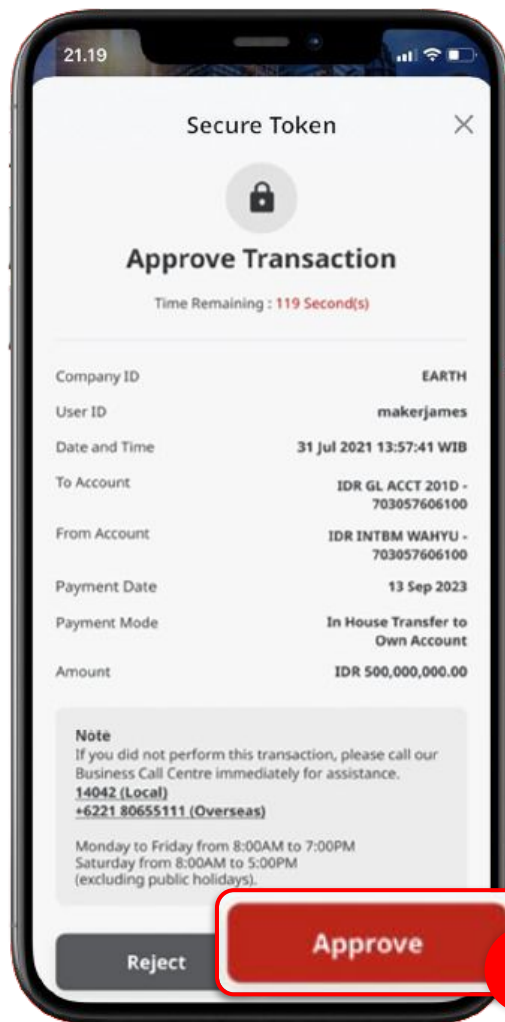
Back

Submit

- 1 Lengkapi bagian **Mandatory Fields**
- 2 Klik **Next**
- 3 Lalu akan menampilkan halaman Review Details, **Klik Submit**

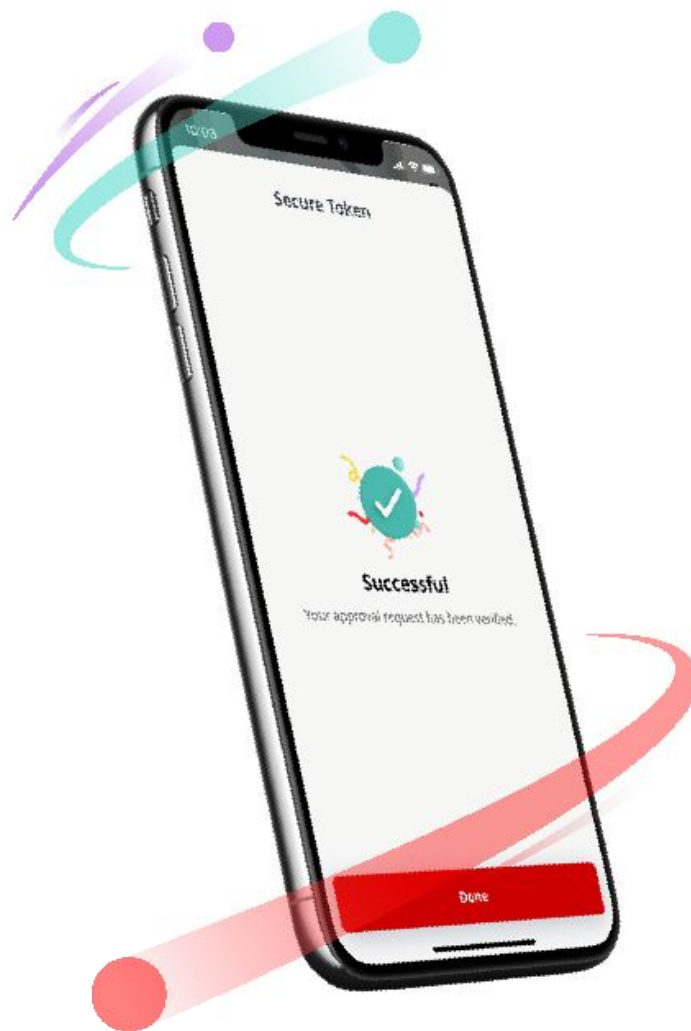


- 1 Sistem akan menampilkan **Pop-Up Approver transaksi** pada **Website**
- 2 Sistem akan **mengirimkan notifikasi** di perangkat *mobile*. Buka perangkat *mobile*, **Klik Bar Notifikasi**



1 Klik Tombol **Approve**

2 Isi **6-Digit Pin**



Jika Transaksi Sukses, Sistem akan menampilkan **pesan notifikasi Acknowledgement** di **Perangkat Mobile**

Other CIMB Niaga Account > Acknowledgement

Successful

Reference No. : IIT23091400000089
Submitted On : 14 Sep 2023 18:38:28 WIB

Status : Successful

Note: View details on this item via Transaction Status Inquiry.

Transaction Group

Transaction Group

InHouse Transfer

Sender Details

From Account

IDR INTBM WAHYU - 703057606100

Payment Mode

Other CIMB Niaga Account

Payment Date

14 Sep 2023

Beneficiary Details

Account Type

OCTO Pay

Mobile No.

+62 87723456789

Beneficiary Name

ANYA FORGER

Transaction Details

Transaction Currency

IDR - INDONESIAN RUPIAH

Amount

40,000.00

Bank Charges

IDR 0.00

Other Details

Customer Reference No.

RR

Other Payment Details

OPD

Print
Save As Template
Save As Beneficiary
Make Another Transaction

Pada Website, Sistem juga akan mengarahkan ke **Halaman Acknowledgement**.

Other CIMB Niaga Account > Acknowledgement

Successful

Reference No. : IIT230914000000089 Submitted On : 14 Sep 2023 18:38:28 WIB

Status : Successful

Note: View details on this item via Transaction Status Inquiry.

Transaction Group

Transaction Group
InHouse Transfer

Sender Details

From Account
IDR INTBM WAHYU - 703057606100

Payment Mode
Other CIMB Niaga Account

Payment Date
14 Sep 2023

Beneficiary Details

Account Type
OCTO Pay

Mobile No.
+62 87723456789

Beneficiary Name
ANYA FORGER

Transaction Details

Transaction Currency
IDR - INDONESIAN RUPIAH

Amount
40,000.00

Bank Charges
IDR 0.00

Other Details

Customer Reference No.
RR

Other Payment Details
OPD

Print

Save As Template

Save As Beneficiary

Make Another Transaction

Ketika Proses pembayaran selesai, Status transaksi akan berubah menjadi ***"Successful"***



Transfer to 3rd Party **WEBSITE**

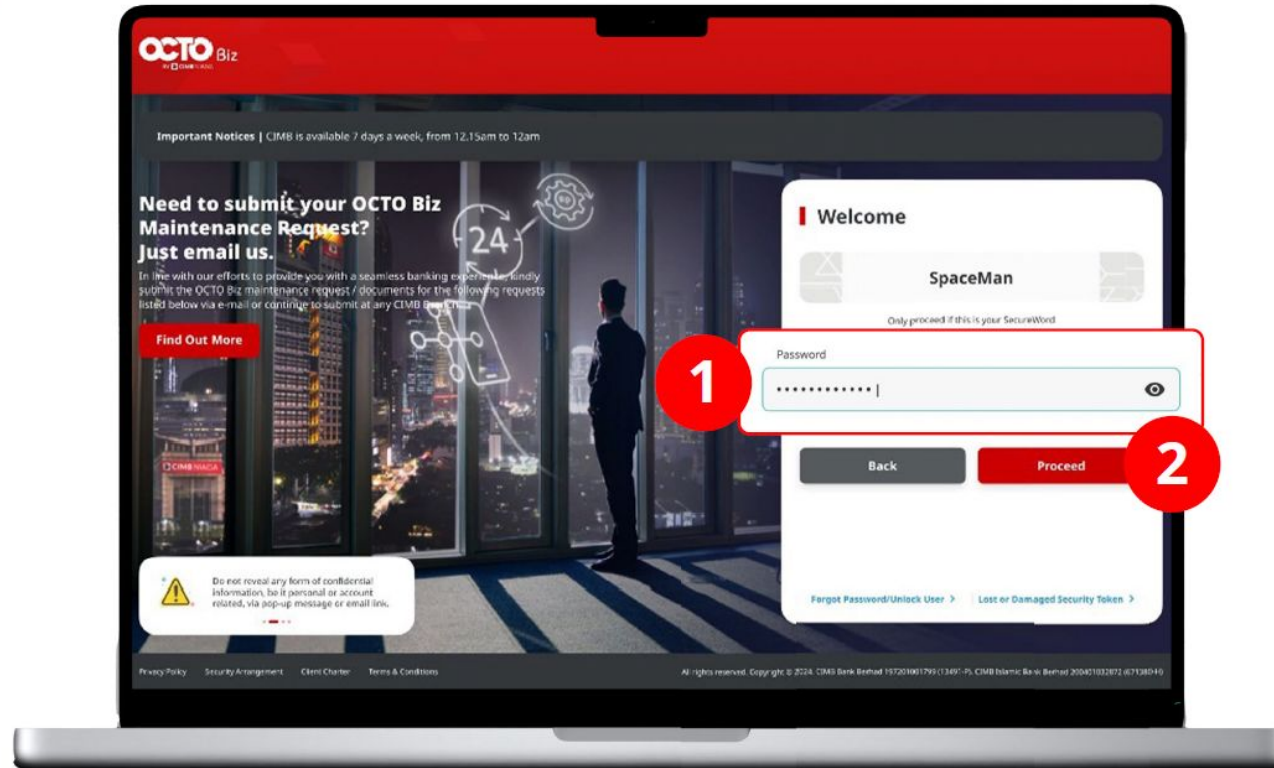
Maker-Approver Flow

Single-Access User

Multiple Beneficiary Submission

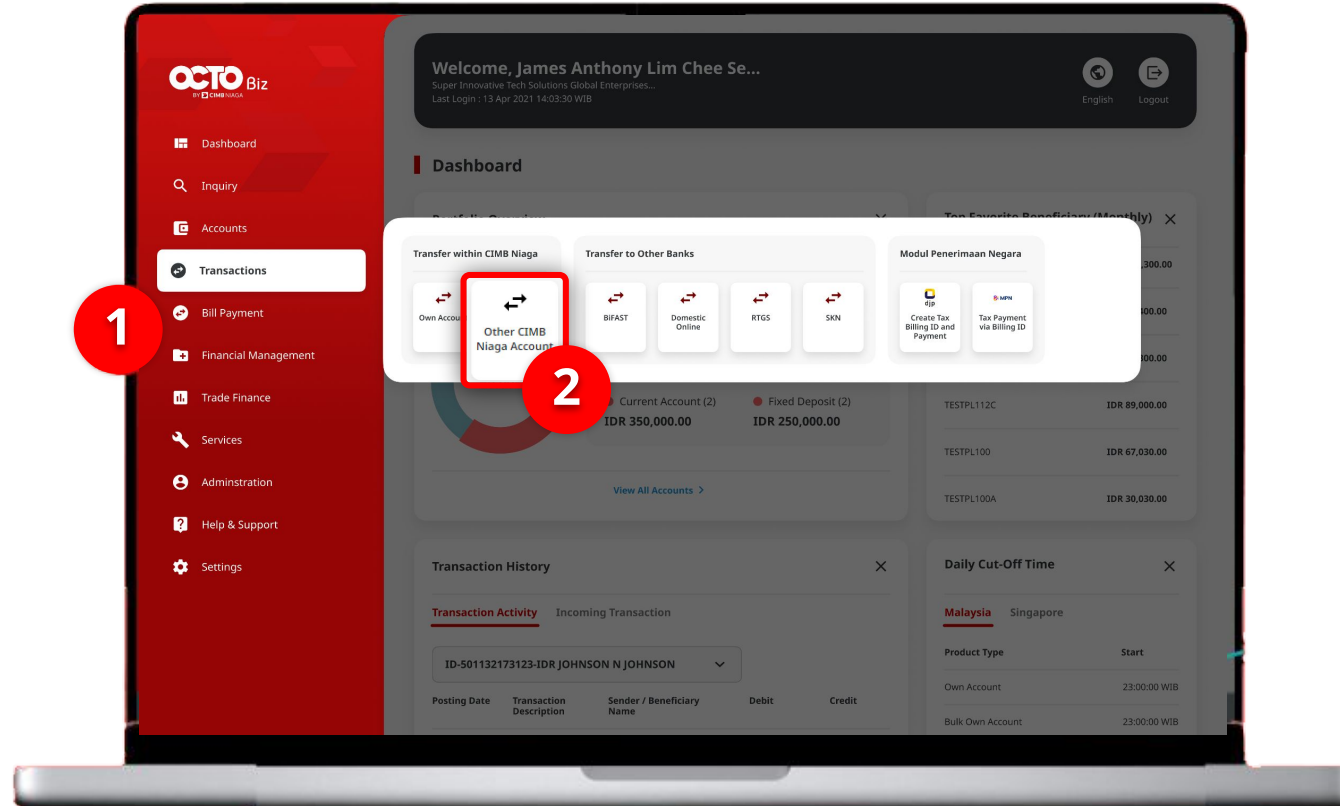


- 1 **Maker** Masuk dengan menggunakan **User & Company ID**
- 2 Klik **Next**



1 Isi **Password**

2 Klik **Proceed**



Sistem akan menampilkan halaman ***Dashboard***

- 1 Arahkan **Kursor ke *Transaction***
- 2 Klik ***Other CIMB Niaga Account***

Other CIMB Niaga Account

Transaction Group Saved Templates

Transaction Group *

InHouse Transfer

Sender Details

From Account *

Select

07 Nov 2023

Recurring transfer

Beneficiary Details Saved Beneficiary

Account Type *

CIMB Niaga Account

Beneficiary Account No. *

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

From Account Listing

Search By

Account Name

Account No.

Search

Account Name	Account No.	Account Balance
INGB ID SIT KUR LONG DESCRIPTION ACCOUNT	123213732213456	IDR 0.00
BANKUPESBT	70002371400	IDR 0.00
INTBM WAHYU	703057606100	IDR 1,883,242,330,088.76
GL ACCT 0111D	70009522800	IDR 0.00
GL ACCT 201D	702105055000	IDR 47,030,875.15
GL ACCT 20A	70219128400	IDR 34,910,308.00
GL ACCT 20B	70219181600	IDR 106,642.00
BANGUN PERSADA SEXALI	702198374000	IDR 101,677,044.46
IDR ACCT 01	700130613000	IDR 72,333,185.85
BANGUN PERSADA SEXALI	70037142000	IDR 8,526,912,563,965.89
GL ACCT 0111E	700540201100	IDR 0.00
GL ACCT 0111D	800000322001	IDR 0.00
GL ACCT 20D	800000322002	IDR 0.00

1 of 2

Next

1 Pada halaman *Data Payment Entry*, Pilih **From Account**

2 Pilih **Sumber Dana**

3 Klik **Next**

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Saved Templates

Sender Details

From Account *

Payment Mode *

Select

Other CIMB Niaga Account

Payment Date *

11 Sep 2023

Recurring transfer

1

Beneficiary Details

Account Type *

Beneficiary Account No. *

CIMB Niaga Account

Saved Beneficiary

Transaction Details

Transaction Currency *

Amount *

IDR - INDONESIA RU...

Enter

Other Details

Customer Reference No. ●

Other Payment Details ●

Enter

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1

Pilih Tanggal yang Sesuai

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Sender Details

From Account *

Select

Payment Mode *

Other CIMB Niaga Account

Payment Date *

07 Nov 2023

☐ Recurring transfer

Beneficiary Details

Account Type *

CIMB Niaga Account

CIMB Niaga Account

OCTO Pay

Beneficiary Account No. *

Other Details

Customer Reference No. •

Enter

Other Payment Details •

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1

Pilih **Beneficiary Account Type**

LANGKAH 06a

MAKER

OPSIONAL

The screenshot shows a web form titled "Other CIMB Niaga Account". The form is divided into several sections: "Transaction Group" with a dropdown menu set to "InHouse Transfer" and a "Saved Templates" button; "Sender Details" with fields for "From Account" (set to "Select"), "Payment Mode" (set to "Other CIMB Niaga Account"), "Payment Date" (set to "07 Nov 2023"), and a checkbox for "Recurring transfer"; "Beneficiary Details" which is highlighted with a red circle and a "1" in a red circle. This section contains "Account Type" (set to "CIMB Niaga Account") and "Beneficiary Account No." (with a red circle and a "1" in a red circle); "Other Details" with fields for "Customer Reference No." and "Other Payment Details", both with "Enter" text; and "Payment Advice" with buttons for "No Advice" and "Simple Advice". At the bottom, there are buttons for "Add Another Transaction", "Save as Draft", and "Next".

1 Jika Tipe akun = **CIMB Niaga Account**, isi **Beneficiary Account Number**

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Saved Templates

Sender Details

From Account *

Select

Payment Mode *

Other CIMB Niaga Account

Payment Date *

07 Nov 2023

☐ Recurring transfer

Beneficiary Details

Account Type *

OCTO Pay

Mobile No. *

+62

Saved Beneficiary

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

Save as Draft

Next

1

Jika Tipe Akun = **OCTO Pay**,
Isi **Mobile Number**

1

Other CIMB Niaga Account

Transaction Group

Transaction Group *

InHouse Transfer

Saved Template

Sender Details

From Account *

703057606100-IDR INTBM WAHYU

Payment Mode *

Other CIMB Niaga Account

Payment Date *

14 Sep 2023

☐ Recurring transfer

Beneficiary Details

Account Type *

CIMB Niaga Account

Beneficiary Account No. *

800152204200

Beneficiary Name

BANGUN PERSADA SEKALI

Beneficiary Account Currency

IDR - INDONESIAN RUPIAH

Saved Beneficiary

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

600,000.00

Other Details

Customer Reference No. 1

Reference

Other Payment Details 1

OPD

Payment Advice

No Advice

Simple Advice

2

Add Another Transaction

Save as Draft

Next

- 1 Lengkapi bagian **Mandatory Fields**
- 2 Klik **Add Another Transaction**

In House Transfer to Third Party

Product Group

Product Group *

InHouse Transfer

Saved Templates

Sender Details

Your Account *

Select

Payment Made *

Inhouse Transfer to 3rd Party Account

Bank Charges: IDR 0.00

Value Date *

14 Sep 2023

☐ Recurring transfer

Beneficiary Details

To Account *

Select

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payments Details *

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

1 item(s)

Beneficiary Account No./Mobile No.	Beneficiary Name	Account Type	Amount	Bank Charges	Action
☐ 800152204200	BANGUN PERSADA SEKALI	CIMB Niaga Account	IDR 50,000.00	IDR 0.00	Delete Edit

Save as Draft Next

Jika **penambahan akun berhasil**,
Sistem akan masuk ke mode
Batch online

- 1 Lengkapi **Beneficiary Details**
- 2 Klik **Add Another Transaction**

LANGKAH 09a

MAKER
OPSIONAL

Multiple Beneficiary Submission | Transfer to 3rd Party

Menu : Transaction > Other CIMB Niaga Account

40

Own Account (Multiple)

Transaction Group

Transaction Group *
InHouse Transfer

Save Template

Sender Details

From Account *

703057606100-IDR INTBM WAHYU

Payment Mode *

Own Account

Payment Date *

13 Sep 2023

Recurring transfer

Beneficiary Details

To Account *

Select

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice

Simple Advice

2 item(s)

☐	Beneficiary Account No. / Mobile No.	Beneficiary Name	Account Type	Amount	Bank Charges	Action
☐	703191691600		OCTO Pay	IDR 40,000.00	IDR 0.00	Delete Edit
☐	800132024000	SANON PERSADA SEKALI	CIMB Niaga Account	IDR 50,000.00	IDR 0.00	Delete Edit

Save as Draft

Next

1

Klik **Hyperlink Beneficiary Record** untuk melihat Detail Transaksi

Transaction Details

Beneficiary Details

Account Type

OCTO Pay

Mobile No.

+62 87723456789

Beneficiary Name

ANYA FORGER

Transaction Details

Transaction Currency

IDR - INDONESIAN RUPIAH

Amount

40,000.00

Bank Charges

IDR 0.00

Other Details

Customer Reference No.

RR2

Other Payment Details

OPD2

Close

LANGKAH 09b

MAKER

OPSIONAL

In House Transfer to Own Account (Multiple)

Product Group

Product Group *

InHouse Transfer

Sender Details

Your Account *

703057606100-IDR INTBIM WAHYU

Payment Mode *

Inhouse Transfer to Own Account

Bank Charges: IDR 0.00

Value Date *

13 Sep 2023

☐ Recurring transfer

Beneficiary Details

To Account *

Select

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice Simple Advice

Add Another Transaction

2 Item(s)

Beneficiary Account No. / Mobile No.	Beneficiary Name	Account Type	Amount	Bank Charges	Action
+62 87723456789	ANYA FORGER	OCTO Pay	IDR 40,000.00	IDR 0.00	Delete Edit
800152264200	BANGUN PERSADA SEKALI	CIMB Niaga Account	IDR 50,000.00	IDR 0.00	1 Edit

Save as Draft Next

Multiple Beneficiary Submission | Transfer to 3rd Party

Menu : Transaction > Other CIMB Niaga Account

41

1 Jika terdapat kekeliruan data, **Klik Edit** untuk melakukan perbaikan

Edit Transaction Details

Beneficiary Details

Account Type *

OCTO Pay

Mobile No. *

+62 87723456789

Beneficiary Name

ANYA FORGER

Transaction Details

Transaction Currency *

IDR - INDONESIA RUP...

Amount *

40,000.00

Other Details

Customer Reference No. *

RR2

Other Payment Details *

OPD2

Payment Advice

No Advice Simple Advice

Close Done

LANGKAH

09_c

MAKER

OPSIONAL

In House Transfer to Own Account (Multiple)

Product Group Saved Template

Product Group *

Inhouse Transfer

Sender Details

Your Account *

703057606100-IDR INTBM WAHYU

Payment Mode *

Inhouse Transfer to Own Account

Bank Charges: IDR 0.00

Value Date *

13 Sep 2023

☐ Recurring transfer

Value Date will be applied for all the batches.

Beneficiary Details

To Account *

Select

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Detail *

Enter

Payment Advice

☒ No Advice ☐ Simple Advice

Add Another Transaction

2 item(s)

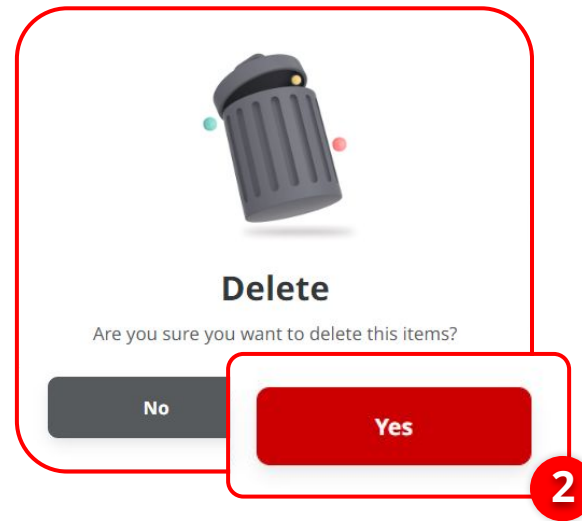
☐	Beneficiary Account No. / Mobile No.	Beneficiary Name	Account Type	Amount	Bank Charges	Action
☐	+62 8722456789	ANNA FORGER	OCTO Pay	IDR 40,000.00	IDR 0.00	Delete
☐	800152204200	BANGUN PERSADA SEKALI	CIMB Niaga Account	IDR 50,000.00	IDR 0.00	Delete

Save as Draft Next

Jika ingin menghapus data Penerima,

1 Klik **Delete**

2 Klik **yes**



LANGKAH 09d

MAKER
OPSIONAL

Multiple Beneficiary Submission | Transfer to 3rd Party

Menu : Transaction > Other CIMB Niaga Account

43

In House Transfer to Own Account (Multiple)

Product Group Saved Template

Product Group *

Inhouse Transfer

Sender Details

Your Account *

703057606100-IDR INTBM WAHYU

Payment Mode *

Inhouse Transfer to Own Account

Bank Charges: IDR 0.00

Value Date *

13 Sep 2023

☐ Recurring transfer

Value Date will be applied for all the batches.

Beneficiary Details

To Account *

Select

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Details *

Enter

Payment Advice

No Advice Simple Advice

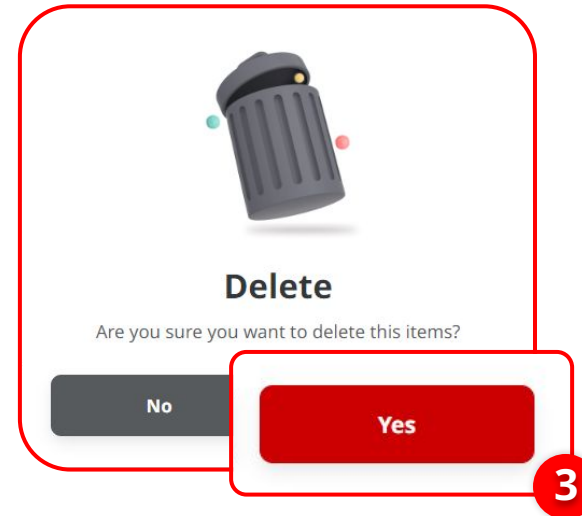
Add Another Transaction

2 item(s)

Beneficiary Account No. / Mobile No.	Beneficiary Name	Account Type	Amount	Bank Charges	Action
☐ 817723456789	AINA FORGER	OCTO Pay	IDR 40,000.00	IDR 0.00	Delete Edit
☐ 8152204200	BANGUN PERSADA SEKALI	CIMB Niaga Account	IDR 50,000.00	IDR 0.00	Delete Edit

Delete Selected

Save as Draft Next



Jika ingin menghapus
List data Penerima,

- 1 Klik **Checkboxes**
- 2 Klik **Delete Selection**
- 3 Klik **Yes**

In House Transfer to Own Account (Multiple)

Product Group

Product Group *

InHouse Transfer

Sender Details

Your Account *

703057606100-IDR INTBM WAHYU

Payment Mode *

InHouse Transfer to Own Account

Bank Charges: IDR 0.00

Value Date *

13 Sep 2023

☐ Recurring transfer

Beneficiary Details

To Account *

Select

Transaction Details

Transaction Currency *

IDR - INDONESIA RU...

Amount *

Enter

Other Details

Customer Reference No. *

Enter

Other Payment Detail *

Enter

Payment Advice

No Advice

Simple Advice

Add Another Transaction

2 item(s)

Beneficiary Account No. / Mobile No.	Beneficiary Name	Account Type	Amount	Bank Charges	Action
+62 87723456789	ANYA FORGER	OCTO Pay	IDR 40,000.00	IDR 0.00	Delete Edit
800152204200	BANGUN PERSADA SEKALI	CIMB Niaga Account	IDR 50,000.00	IDR 0.00	Delete Edit

Next

Other CIMB Niaga Account (Multiple) > Review Details

Transaction Group

Transaction Group

InHouse Transfer

Sender Details

From Account

IDR INTBM WAHYU - 703057606100

Payment Mode

Other CIMB Niaga Account

Payment Date

14 Sep 2023

2 item(s)

Beneficiary Account No. / Mobile No.	Beneficiary Name	Account Type	Amount	Bank Charges
+62 87723456789	ANYA FORGER	OCTO Pay	IDR 40,000.00	IDR 0.00
800152204200	BANGUN PERSADA SEKALI	CIMB Niaga Account	IDR 50,000.00	IDR 0.00

Total Amount : IDR 90,000.00 | Total Charges : IDR 0.00

Back

Submit

1 Klik **Next**

2 Lalu akan menampilkan halaman Review Details, **Klik Submit**

Other CIMB Niaga Account (Multiple) > Acknowledgement

Task has been sent for approval

Reference No. : IFL230914000000084 Submitted On : 14 Sep 2023 18:33:22 WIB

Transaction Group

Transaction Group
InHouse Transfer

Sender Details

From Account
IDR INTBM WAHYU - 703057606100

Payment Mode
Other CIMB Niaga Account

Payment Date
14 Sep 2023

2 item(s)

Reference No.	Beneficiary Account No. / Mobile No.	Beneficiary Name	Account Type	Amount	Bank Charges
IIT230914000000088	+62 87723456789	ANYA FORGER	OCTO Pay	IDR 40,000.00	IDR 0.00
IIT230914000000087	800152204200	BANGUN PERSADA SEKALI	CIMB Niaga Account	IDR 50,000.00	IDR 0.00

Total Amount : IDR 90,000.00 | Total Charges : IDR 0.00

Print Save As Template Make Another Transaction

Sistem akan mengarahkan ke **Halaman Acknowledgement** setelah **Submit** berhasil

Langkah melakukan Approve Transaction Kunjungi Halaman:

47 Mobile Token

56 Hard Token



TRANSFER TO 3RD PARTY

Approve Transaction

Mobile Token

Hard Token

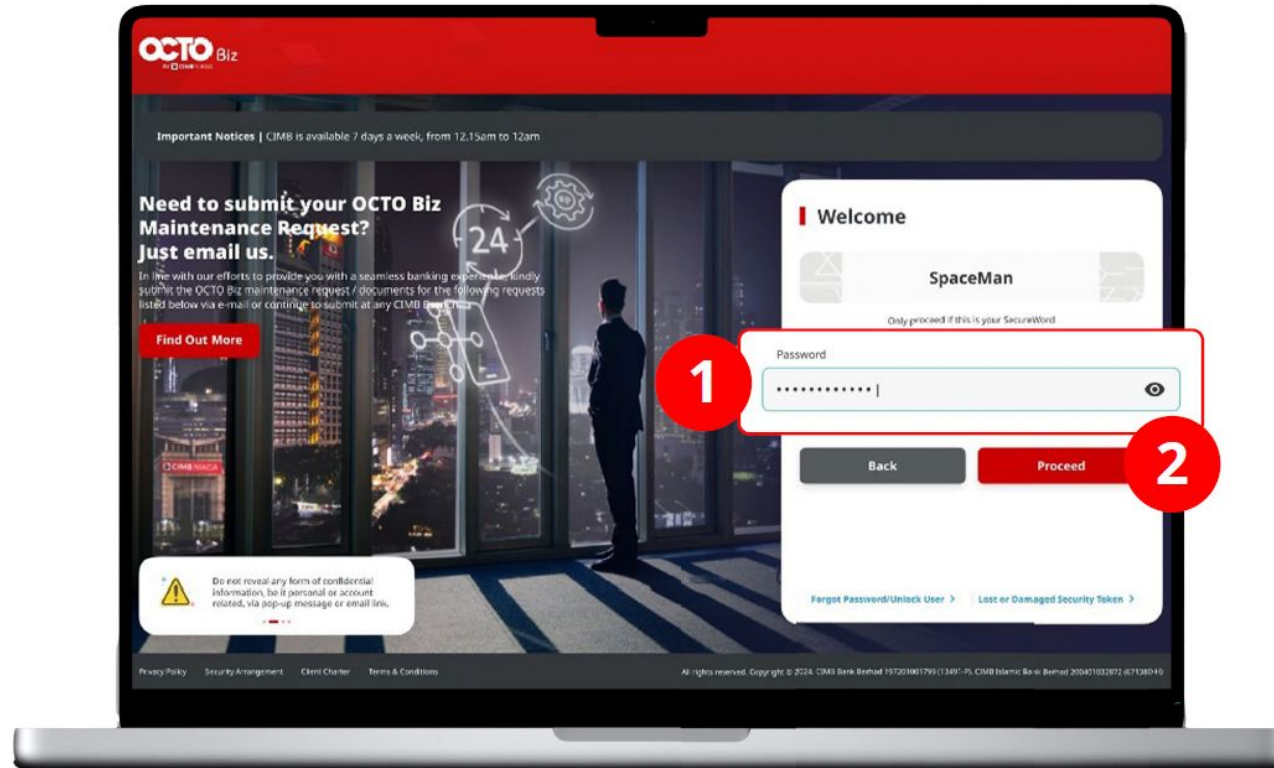


RTGS

Approve Transaction

Mobile Token

Approval Process - Mobile Token ini digunakan untuk User yang memiliki **Mobile Token**



Login sebagai **Approver**

- 1 Isi **Password**
- 2 Klik **Proceed**

Task List

Viewing: Transactions

1956 result(s) Transaction Type: All Filter by Status: Advanced Search

Transaction Type	Amount	Beneficiary Bank	Beneficiary Name	Account Nickname	Status	Action
Transfer to Own CIMB Account IIA230913000000038			NGB ID SIT FUNC LONG DESCRIPTION ACCOUNT	GL ACCT 201D 703185655500	Pending Approval	Return Reject Approve
BI-FAST IBI2309130000005178	IDR 101,000.00 13 Sep 2023	BANK DANAMON INDONESIA 003400185983	DORISNO	BANGUN PERSADA SEKALI 760937442500	Pending Approval	Return Reject Approve
Transfer to Own CIMB Account IIA230913000000037	IDR 500,000.00 13 Sep 2023			INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
Transfer to Own CIMB Account IIA230913000000036	IDR 123.00 13 Sep 2023		NGB ID SIT FUNC LONG DESCRIPTION ACCOUNT	INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
BI-FAST IBI2309130000005170	IDR 10,000.00 13 Sep 2023	BPD JABAR BANTEN +62818888777666	JOHN SMITH	INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
BI-FAST IBI2309130000005177	IDR 100.00 13 Sep 2023	null +62818888777666	JOHN SMITH	INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
BI-FAST IBI2309130000005176	IDR 20,000.00 13 Sep 2023	BANK DANAMON INDONESIA 003400185983	DORISNO	INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
Transfer to Own CIMB Account IIA230913000000035	IDR 500.00 13 Sep 2023		NGB ID SIT FUNC LONG DESCRIPTION ACCOUNT	INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
Transfer to Other CIMB Account IPL2309120000000071	IDR 150,000.00 12 Sep 2023			INTBM WAHYU 703057606100	Draft	

1 of 196

Return Selected Reject Selected Approve Selected

1

Arahkan pada menu disamping, **klik Task List**

2

Klik **Hyperlink** transaksi yang telah dikirim

Task List > Details

Transaction Status : Pending Approval

Creation Date

2023-09-25 13:16:52 WIB

Reference No.

IBI230925000008738

Transaction Group

Transaction Group

Domestic Transfer

Sender Details

From Account

703057606100-IDR INTBM WAHYU

Payment Mode

RTGS

Payment Date

25 Sep 2023

2 item(s)

Total Amount : IDR 1,200,000,000.00 | Total Charges : IDR 0.00

User Activities

Remark

Remarks

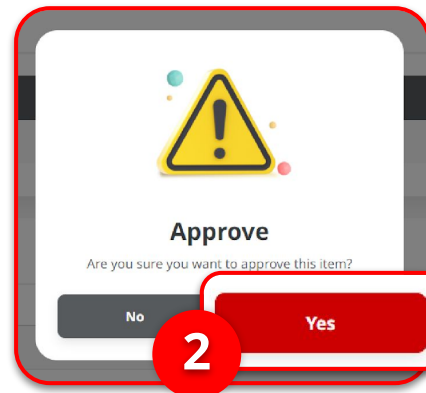
Enter

Minimum 100 characters

Back

Return

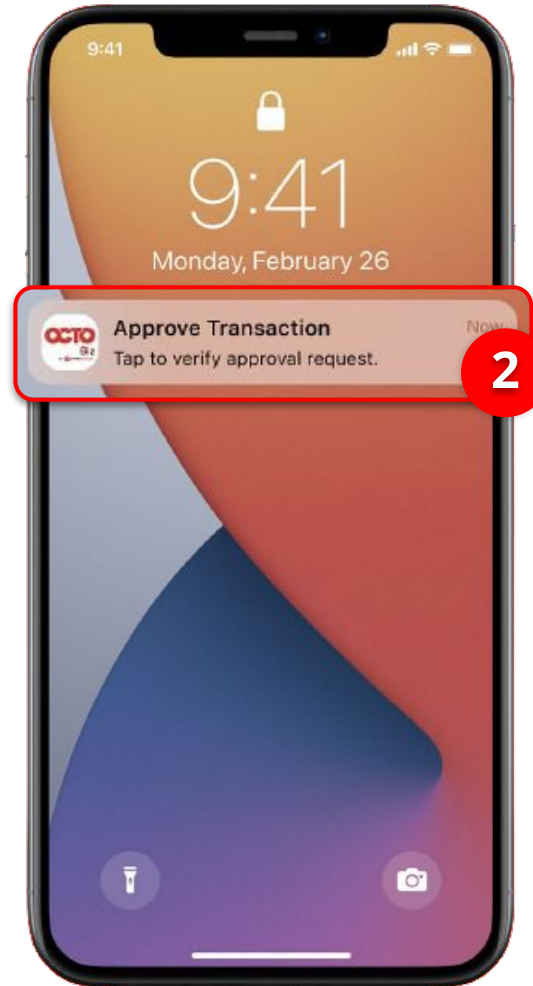
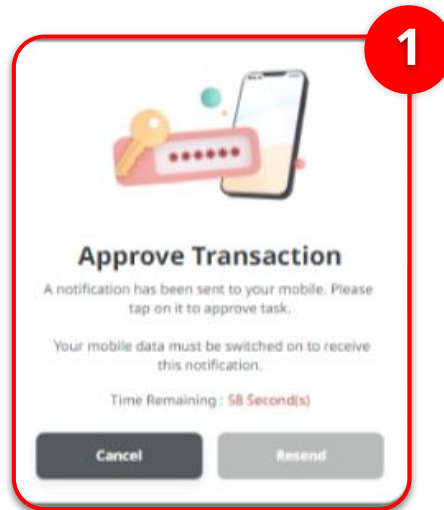
Approve



Tinjau ulang transaksi yang telah di kirim **Maker**,

1 Jika sudah sesuai, klik **Approve**

2 Klik **Yes**

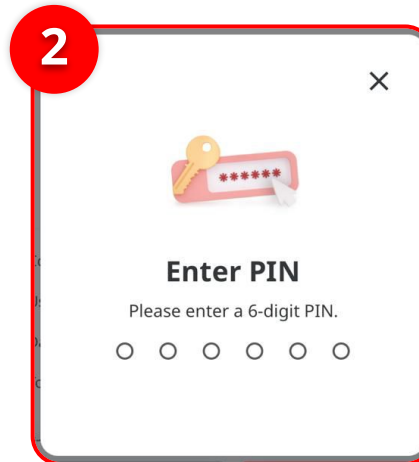
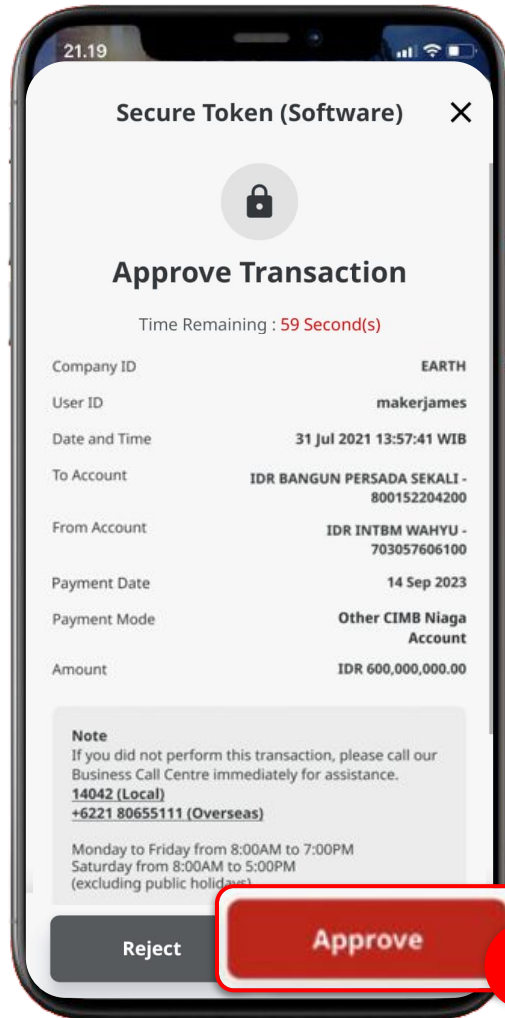


1

Sistem akan menampilkan **Pop-Up Approver transaksi** pada **Website**

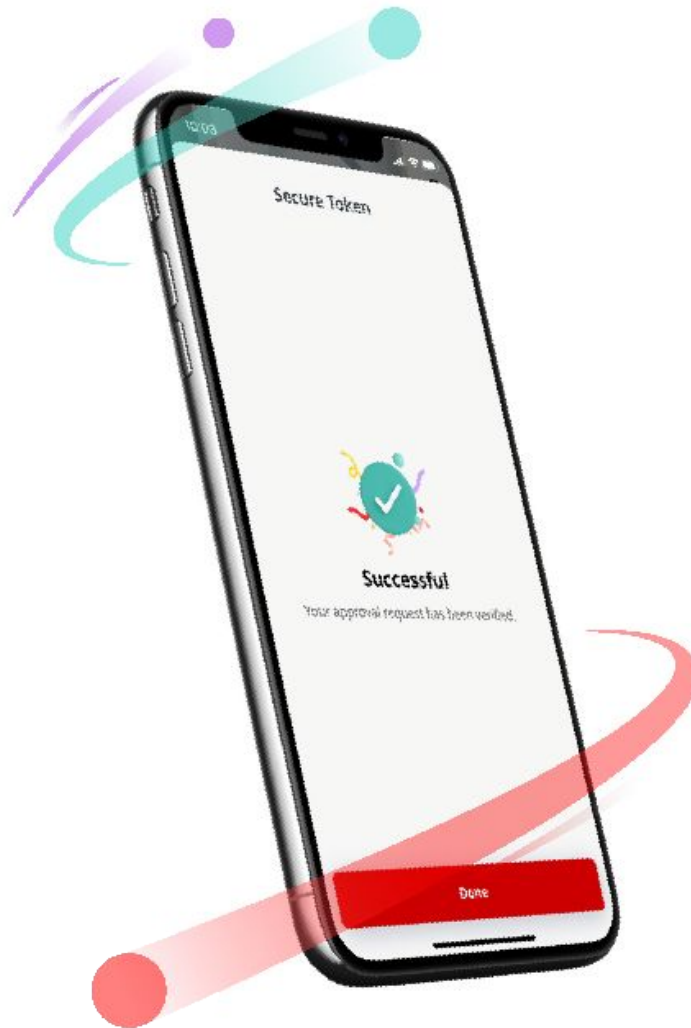
2

Sistem akan **mengirimkan notifikasi** di perangkat *mobile*. Buka perangkat *mobile*, **Klik Bar Notifikasi**



1 Klik Tombol **Approve**

2 Isi **6-Digit Pin**



Jika Transaksi Sukses, Sistem akan menampilkan **pesan notifikasi Acknowledgement** di **Perangkat Mobile**

Task List > Acknowledgement

Transaction(s) approved
Reference No. : 0A230913000000037
Approved On : 13 Sep 2023 15:52:38 WIB

Status : Authorised

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

Transaction Group
Transaction Group
InHouse Transfer

Sender Details

From Account	Payment Mode	Payment Date
IDR INTBM WAHYU - 793057606100	Inhouse Transfer to Own Account	13 Sep 2023

Beneficiary Details
To Account
IDR GL ACCT 201D-70318565500

Transaction Details

Transaction Currency	Amount	Bank Charges
IDR - INDONESIAN RUPIAH	500,000.00	IDR 0.00

Other Details

Customer Reference No.	Other Payment Details
Reference	OPD

Print
Done

Pada Website, Sistem juga akan mengarahkan ke **Halaman Acknowledgement**.

Task List > Acknowledgement

Transaction(s) approved

Reference No. : IIA23091300000037

Approved On : 13 Sep 2023 15:52:38 WIB

Status : Successful

Note: View details on this item via Transaction Status Inquiry.

Transaction Group

Transaction Group

Transfer to Other Banks

Sender Details

From Account

703057606100-IDR ANJAR ASMORO HERYANTO

Payment Mode

RTGS

Payment Date

01 Dec 2023

2 Item(s)

Reference No.	Beneficiary Account No.	Beneficiary Bank Name	Beneficiary Name	Amount	Bank Charges	Status	Reason
IRT231201000000033	700000718420	PT BANK SHINHAN INDONESIA - MEEKID1	SHI	IDR 200,000,000.00	IDR 0.00	Authorised	-
IRT231201000000034	7273000481	UOB INDONESIA - BBUDJA	UOB	IDR 1,000,000,000.00	IDR 0.00	Authorised	-
Total Amount : IDR 1,200,000,000.00 Total Charges : IDR 0.00							

Print

Done

Ketika Proses pembayaran selesai, Status transaksi akan berubah menjadi ***"Successful"***

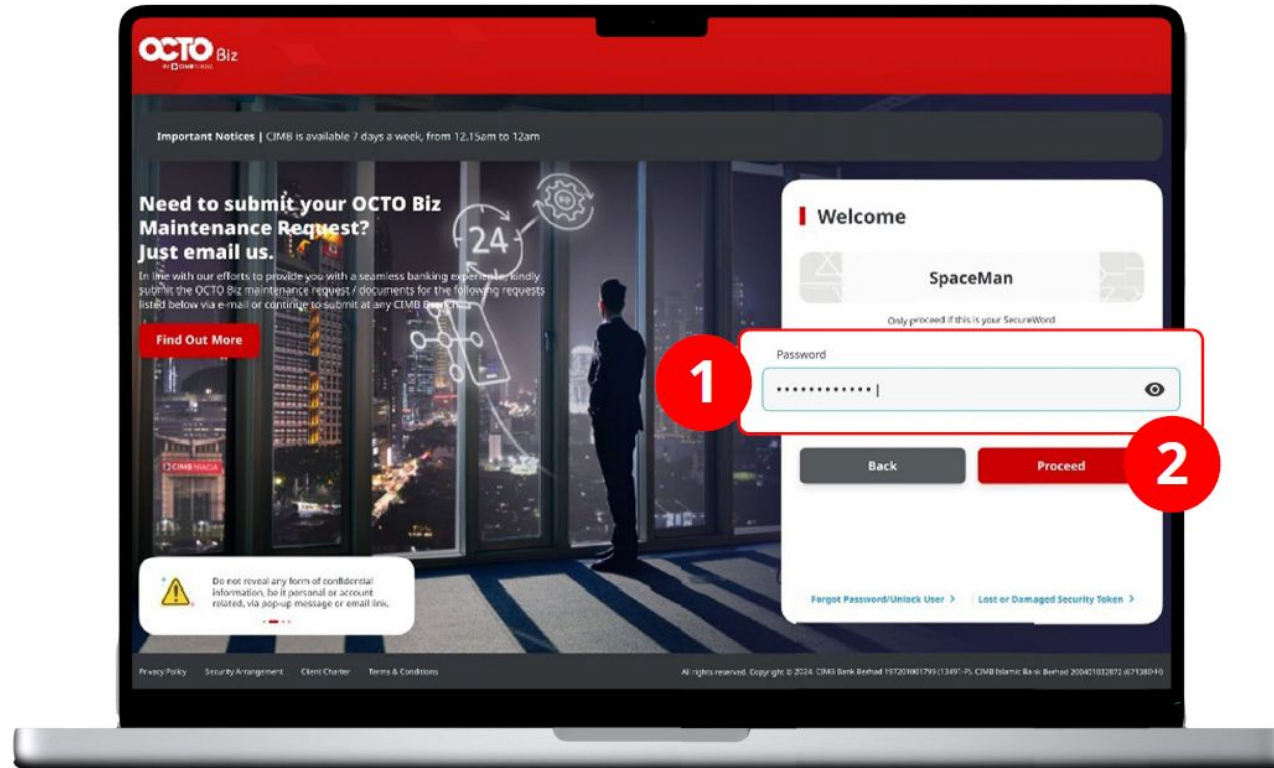


RTGS

Approve Transaction

Hard Token

Approval Process - Hard Token modul ini digunakan untuk User yang memiliki Hard-Token



Login sebagai **Approver**

1 Isi **Password**

2 Klik **Proceed**

Task List

Viewing: Transactions

1956 result(s) Transaction Type: All Filter by Status: Advanced Search

Transaction Type	Amount	Beneficiary Bank	Beneficiary Name	Account Nickname	Status	Action
Transfer to Own CIMB Account IIA230913000000038			NGB ID SIT FUNC LONG DESCRIPTION ACCOUNT	GL ACCT 201D 703185655500	Pending Approval	Return Reject Approve
BI-FAST IBI2309130000005178	IDR 101,000.00 13 Sep 2023	BANK DANAMON INDONESIA 003400185983	DORISNO	BANGUN PERSADA SEKALI 760937442500	Pending Approval	Return Reject Approve
Transfer to Own CIMB Account IIA230913000000037	IDR 500,000.00 13 Sep 2023			INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
Transfer to Own CIMB Account IIA230913000000036	IDR 123.00 13 Sep 2023		NGB ID SIT FUNC LONG DESCRIPTION ACCOUNT	INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
BI-FAST IBI2309130000005170	IDR 10,000.00 13 Sep 2023	BPD JABAR BANTEN +62818888777666	JOHN SMITH	INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
BI-FAST IBI2309130000005177	IDR 100.00 13 Sep 2023	null +62818888777666	JOHN SMITH	INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
BI-FAST IBI2309130000005176	IDR 20,000.00 13 Sep 2023	BANK DANAMON INDONESIA 003400185983	DORISNO	INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
Transfer to Own CIMB Account IIA230913000000035	IDR 500.00 13 Sep 2023		NGB ID SIT FUNC LONG DESCRIPTION ACCOUNT	INTBM WAHYU 703057606100	Pending Approval	Return Reject Approve
Transfer to Other CIMB Account IPL2309120000000071	IDR 150,000.00 12 Sep 2023			INTBM WAHYU 703057606100	Draft	

1 of 196

Return Selected Reject Selected Approve Selected

1

Arahkan pada menu disamping, **klik Task List**

2

Klik **Hyperlink** transaksi yang telah dikirim

Task List > Details

Transaction Status: Pending Approval

Creation Date: 2023-09-25 13:16:52 WIB

Reference No: 182230925000008738

Transaction Group

Transaction Group: Domestic Transfer

Sender Details

From Account: 703057606100-1DR INTBM WAHYU

Payment Mode: RTGS

Payment Date: 25 Sep 2023

2 item(s)

Reference No.	Beneficiary Account No.	Beneficiary Bank Name	Beneficiary Name	Amount	Bank Charges
182230925000000020	12321132213456	PT BANK AMAR INDONESIA (LOMANIS)	Kristanto Haryadi	IDR 200,000,000.00	IDR 0.00
182230925000000019	641772045	PT BANK AMAR INDONESIA (LOMANIS)	Yip Wan San	IDR 1,000,000,000.00	IDR 0.00

Total Amount: IDR 1,200,000,000.00 | Total Charges: IDR 0.00

User Activities

User	Activities	Date / Time	Remark
MAKER7	Submit	25 Sep 2023 13:16:53 WIB	

Remark

Remarks

Enter

Maximum 100 characters

Back

Return

Approve

Approve Transaction

Step 1

Turn on the device and press number 2.

2

Step 2

Enter the following number into your device.

35710833

Step 3

Enter the 8-digit code here.

Enter 8-digit code

Submit

Tinjau ulang transaksi yang telah di kirim **Maker**,

1 Jika sudah sesuai, klik **Approve**

2 Sistem akan memunculkan **Box Approve Transaction**

LANGKAH

04

APPROVER



- 1 Hidupkan Perangkat dengan Klik tombol **Play** pada perangkat **Hard-Token**
- 2 Masukkan **Secure Pin Number**
- 3 Jika **Pin Benar**, sistem akan menampilkan **"APPLI"** pada layar perangkat.
- 4 Klik **Tombol 2** untuk masuk ke fitur **Transaction Signing**

LANGKAH

05

APPROVER

Step 2

Enter the following number into your device.

35710833



1 Masukan **Kode** yang muncul di **Pop-Up Box Website**

2 Klik **Tombol Play**



×

Approve Transaction

Step 1

Turn on the device and press number 2.

Step 2

Enter the following number into your device.

82365544

Step 3

Enter the 8-digit code here.

83356232

2

3

Submit

- 1 Perangkat **Hard Token** akan menampilkan **8-Digit Kode**
- 2 Masukkan **Kode** ke **Box Approve Transaction**
- 3 Klik **Submit**

TUTORIALOCTOBIZ2024

OCTO Biz
BY CIMB NIAGA

Task List > Acknowledgement

Transaction(s) approved
Reference No. : 0A230913000000037
Approved On : 13 Sep 2023 15:52:38 WIB

Status : **Authorised**

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

Transaction Group
Transaction Group
InHouse Transfer

Sender Details
From Account
IDR INTBM WAHYU - 793057606100
Payment Mode
Inhouse Transfer to Own Account
Payment Date
13 Sep 2023

Beneficiary Details
To Account
IDR GL ACCT 201D-70318565500

Transaction Details
Transaction Currency
IDR - INDONESIAN RUPIAH
Amount
500,000.00
Bank Charges
IDR 0.00

Other Details
Customer Reference No.
Reference
Other Payment Details
OPD

Print
Done

Pada Website, Sistem juga akan mengarahkan ke **Halaman Acknowledgement**.

Task List > Acknowledgement

Transaction(s) approved

Reference No. : IIA23091300000037
Approved On : 13 Sep 2023 15:52:38 WIB

Status : Successful

Note: View details on this item via Transaction Status Inquiry.

Transaction Group

Transaction Group

Transfer to Other Banks

Sender Details

From Account
703057606100-IDR ANJAR ASMORO HERYANTO
Payment Mode
RTGS

Payment Date
01 Dec 2023

2 Item(s)

Reference No.	Beneficiary Account No.	Beneficiary Bank Name	Beneficiary Name	Amount	Bank Charges	Status	Reason
IRT231201000000033	700000718420	PT BANK SHINHAN INDONESIA - MEEKIDJ1	SHI	IDR 200,000,000.00	IDR 0.00	Authorised	-
IRT231201000000034	7273000481	UOB INDONESIA - BBUDJA	UOB	IDR 1,000,000,000.00	IDR 0.00	Authorised	-

Total Amount : IDR 1,200,000,000.00 | Total Charges : IDR 0.00

Print
Done

Ketika Proses pembayaran selesai, Status transaksi akan berubah menjadi ***"Successful"***



OCTO Biz
BY  **CIMB NIAGA**

